



Building Division  
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TOWN OF AURORA  
Planning and Development Services

PERMITTED USE LETTER  
APPLICATION FORM (SHORT TERM RENTAL)



**Applicant Contact Information** (to be completed by Applicant)

Applicant Name \_\_\_\_\_

Address \_\_\_\_\_ Municipality \_\_\_\_\_

Postal Code \_\_\_\_\_ Telephone \_\_\_\_\_

E-mail \_\_\_\_\_

Proposed Use \_\_\_\_\_

Will you be renting:

Entire House

Basement Unit

Room(s) If yes, how many? \_\_\_\_

Detached Garage / Accessory Structure / Garden Suite

Is any construction proposed?  Yes  No

Was a permit obtained?  Yes  No

If this is a condo property, was condo approval obtained?  Yes  No

Description of the proposed use:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please Note: A building permit is required for any new construction or alteration/renovation to the subject property.**

Signature \_\_\_\_\_ Date \_\_\_\_\_