



Driveway Windrow Removal Application

The Corporation of the Town of Aurora ("The Town") is offering a Driveway Windrow Snow Removal Program to clear snow (one car width regardless of driveway size) left by street plows at the end of residential driveways.

Windrow snow removal service will only take place when there is at least 8 centimeters of snow accumulation.

Once all Town roads have been fully plowed, including any follow-up cleanups, windrow clearing operations will begin. This means that windrow service does not start until road plowing is completely finished. Town will strive to complete windrow clearing operations throughout the municipality within 12 hours of its commencement.

Please note that windrows created by sidewalk plows are not included in this program and will not be removed. See below for the full terms and conditions.

This program is available for the 2025-2026 winter season and operates from December 1, 2025, to April 1, 2026.

There is a \$200 non-refundable fee per household for the Program. Some residents who meet the financial assistance criteria may be exempt from paying the fee.

Personal information on this form is collected pursuant to the *Municipal Freedom of Information and Protection of Privacy Act* R.S.O. 1990, c. M.56, and will be used for the purpose of reviewing this Application and administering the Program. For more information, please visit www.aurora.ca/privacy.

Application Deadline November 1, 2025 – Applications accepted in-person at one of the following locations:

Aurora Family Leisure Complex
135 Industrial Pkwy N, Aurora, ON L4G 4C4
Monday – Friday: 6:30 a.m. to 10 p.m.
Saturday & Sunday: 9 a.m. to 5 p.m.

Stronach Aurora Recreation Complex
1400 Wellington St E, Aurora, ON L4G 7B6
Monday – Friday: 6:30 a.m. to 10 p.m.
Saturday & Sunday: 9 a.m. to 5 p.m.

Aurora Town Square
50 Victoria St, Aurora, ON L4G 1R3
Monday – Friday: 8:30 a.m. to 8:30 p.m.
Saturday & Sunday: 8:30 a.m. to 4 p.m.

First Name *

Last Name *

Phone Number (Day) *

Email Address *

Street Number and Name *

City/ Town *

Province *

Postal Code *

Date of Birth

Note: Applicants will be required to provide valid government ID as proof of age upon making payment.

Declaration of Assessment of Health (required if under the age 65)

- ☐ Health assessment form signed by a Canadian regulation health practitioner
☐ Accessible parking permit

Do you reside with any able-bodied persons who are 16 years of age or older?

- ☐ Yes ☐ No

Financial Assistance

If you are applying for a fee exemption you will be required to show proof of enrollment or an approval letter in one of the following income support programs. Each of these programs have statements or form letters which can be requested.

Please bring a printed copy of one of the following documents when submitting your application.

Note: These documents will not be retained by the Town.

Document Type

- ☐ Guaranteed Income Supplement (GIS)
- ☐ Ontario Disabilities Support Program monthly statement, or Drug Benefit Eligibility Card (ODSP)
- ☐ Ontario Sales Tax Credit / Ontario Trillium Benefit Form
- ☐ Ontario Works (OW) Drug Card or Dental Benefit Eligibility Card
- ☐ Resettlement Assistance Program (RAP)

Terms and Conditions

By submitting this Application for the Driveway Windrow Removal Program (the "Program"), and in consideration of the program services to be provided by The Corporation of the Town of Aurora (the "Town"), the Applicant agrees to the following terms and conditions.

I, the undersigned Applicant, confirm the information set forth in this Application is true and complete to the best of my knowledge and belief. I acknowledge that any falsified statements on this Application, or if I am found to not qualify for the Program or financial assistance, may result in the termination of the Program services and/or a charge-back for any services provided by the Town in relation to the Program.

I agree to the following estimate of the level of service to be provided by the Program:

- Snow to be cleared from the base of the driveway after a minimum eight-centimeter (8 cm) snowfall event. Windrow clearing may take up to approximately twelve (12) hours after completion of all other Town road plowing operations following a snowstorm, including any subsequent cleanups.
- The clearing will be approximately three meters (3 m/10 ft) wide. Clearing to bare pavement may not be provided.
- Notwithstanding anything in this Application, the Town is not guaranteeing or representing any service level, which will depend on weather conditions, resources and municipal priorities, and be in the discretion of the Town. Any level of service outlined in this Application or otherwise communicated in any form is an estimate only.

I represent and state the following:

- I reside as the owner or legal tenant in the residential property for which the Program is requested.
- No able-bodied person aged 16 to 65 is living at the same residence where the Program is requested.
- I am not living in a high-rise, multi-unit building, condominium, or within a commercial property, nor do I reside on a private road, rear lane, or regional road.
 - I will ensure that vehicles or other obstructions at the base of my driveway are removed, and my house number will be clearly visible.

I understand and agree with the following:

- The Town reserves the right to determine, in its sole discretion, when a driveway windrow snow clearing activity will be performed.
- The Town of Aurora may cancel or suspend the Driveway Windrow Snow Removal Program at any time, at the discretion of the Town of Aurora, with respect to my property or all properties in Aurora, and I agree to assume any risk associated with the cancellation or suspension of this program.
- The Program does not include the clearing of windrows left by any sidewalk plow.
- The Program fee will not be refunded under any circumstances, even if I withdraw from the Program or if the Town does not provide windrow clearing as expected.

I, the undersigned Applicant, acknowledge that the process of snow removal, including the use of shovels, plows, snow blowers, or other equipment, involves inherent risks. These risks include, but are not limited to, property damage, physical damage to landscaping, pavement, or surrounding structures, and personal injury. The Applicant acknowledges and accepts that these are risks of the Driveway Windrow Snow Removal Program, including as a result of the nature of the snow removal activities or the manner in which they are conducted, and agrees to assume such risks.

In consideration of the Town agreeing to provide the Program, and in exchange for any Program fees, as applicable, I, the undersigned, on behalf of myself and any occupants, other owners of the residence, invitees, heirs, successors, and assigns, do hereby voluntarily waive, release, and forever discharge, the Town, its agents, employees, officers, directors, officials, contractors, subcontractors, and any other representatives, from and against any and all claims, liabilities, actions, expenses, causes of action, demands, and any other proceedings, that may arise from or relate to the Program or any losses, damages, or injuries sustained directly or indirectly in relation to this Program. This includes, but is not limited to, claims for personal injury, property damage, and economic losses caused by the actions or omissions of the Town or its representatives.

I understand that this Application is valid for the upcoming winter season only.

I agree that final approval of this Application is subject to site inspection/verification by the Town's Operational Services Department.

BY SIGNING below, I acknowledge having read, understood and agreed to the above noted terms and conditions, including the waiver and release of rights. I acknowledge that the Town of Aurora may recover any costs incurred should there be any misrepresentation by the undersigned.

Signature *

Date