



Subject: Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards

Prepared by: Tracy Evans, Financial Management Advisor

Department: Finance

Date: April 14, 2020

In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.

Executive Summary

This report is to fulfil the statutory reporting and disclosure requirements of Section 284(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, (the Act) in respect of the 2019 compensation and expenses paid to members of Council and its Committees and Local Boards.

- All remuneration and expenses paid were properly approved and budgeted.
- Any remuneration paid to the Town of Aurora's Regional Councillor (Mayor) has been excluded from this report.

Background

Under the Act, the Treasurer of each municipality must submit annually to Council an itemized statement of the remuneration and expenses paid to each member of Council in respect of his/her services as a member of Council. The report should also include all remuneration and expenses paid to any appointed member of a Committee of Council or a Local Board in respect of his/her services as a member of the Committee or Board. For Aurora, this would include all persons of appointed committees, and the Aurora Public Library Board.

Analysis

All remuneration and expenses paid were properly approved and budgeted.

Attachments #1 through #3 make the statutory disclosures for compensation and expenses of 2019.

The statutory disclosure requires only “a statement on remuneration and expenses paid to” the respective members. There is no prescribed or regulated format for such disclosure statement. These vary from municipality to municipality. The format used in this report is similar to those used in the last several years.

In many instances the Town of Aurora pays expenses of this nature directly by Town cheque or Town credit card on behalf of the member. Items such as airlines, hotels and conference registrations are often, although not always, paid this way. Some of these noted expenses are also incurred directly by the members personally who are then subsequently reimbursed. To ensure that all similar expenses are disclosed for each member, Attachment #2 outlines the payments made to reimburse members separate from the payments made directly by the Town on their behalf. All the payments made to reimburse members and on behalf of members has been carried into Attachment #1 for compliance with the Act.

Remuneration, travel allowance, conference/seminar expense and any other expense reimbursements are paid to the Mayor and Councillors in accordance with By-law No. 5564-13 and Administrative Procedure No. 57. Additionally the budgets for such were included in the 2019 Operating Budget which was approved with the passing of confirmatory By-law #5937-16 on December 13, 2016. The Committee of Adjustment members are paid a stipend per meeting attended in accordance with their Terms of Reference approved by Council each term.

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) has been excluded from this report

Any remuneration paid to the Town of Aurora’s Regional Councillor (Mayor) on behalf the Regional Municipality of York under the terms of a Joint Service Agreement is not included in the amounts of Attachment #1, as these will be reported on separately by the Regional Municipality of York as the statute applies.

Advisory Committee Review

None

Legal Considerations

This is a statutory disclosure report for information purposes only.

Financial Implications

All 2019 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Act.

Communications Considerations

The Town of Aurora will use 'Inform' as the level of engagement for this project. There are five different levels of community engagement to consider, with each level providing the community more involvement in the decision making process. These levels are: Inform, Consult, Involve, Collaborate and Empower. Examples of each can be found in the Community Engagement Policy. These options are based on the International Association of Public Participation (IAP2) Spectrum and assist in establishing guidelines for clearly communicating with our public and managing community engagement. In order to inform, this report will be posted to the Members of Council page on the Town's website. Prior year reports also remain available.

Link to Strategic Plan

Reporting on the compensation and expenses of members of Council, committees and local boards meets statutory reporting requirements aimed at ensuring and supporting the Town's Strategic Plan principles of transparency and accountability of government.

Alternative(s) to the Recommendation

None. Information report only.

Conclusions

All 2019 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Municipal Act. This report will be posted to the Town's website along with previous reports.

Attachments

Attachment #1 – Statement of Remuneration and Expenses paid to Members of Council
Attachment #2 – Disclosure of Expenditures of Members of Council
Attachment #3 – Remuneration and Expenses paid to Appointed Members of Committees and Boards.

Previous Reports

This is an annual report. Reports for 2011 through to 2018 are currently available on the Members of Council page of the Town's [website](#).

Pre-submission Review

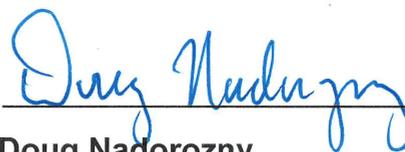
Agenda Management Team review on March 4, 2020

Departmental Approval



Rachel Wainwright-van Kessel, CPA, CMA
Director of Finance/Treasurer

Approved for Agenda



Doug Nadorozny
Chief Administrative Officer

Town of Aurora

Attachment #1

Statement of Remuneration and Expenses Paid to Elected Members in 2019

Members of Council	Renumeration	Benefits	Vehicle / Travel	Expenses Reimbursed*	Total
Tom Mrakas**	\$99,316	\$20,936	\$9,074	\$1,153	\$130,479
Harold Kim	36,532	-	1,904	5,043	43,479
Wendy Gaertner	36,532	-	1,904	218	38,654
John Gallo	36,532	845	1,904	2,057	41,338
Rachel Gilliland	36,532	-	1,904	5,762	44,198
Sandra Humfries	36,532	-	1,904	2,304	40,740
Michael Thompson	36,532	800	1,904	5,222	44,458
	<u>\$ 318,508</u>	<u>\$ 22,581</u>	<u>\$ 20,498</u>	<u>\$ 21,759</u>	<u>\$ 383,346</u>

* See Attachment 2 for more detail

** Excludes any remuneration paid to the Regional Councillor (Mayor) by the Town of Aurora on behalf of York Region under the Terms of a Joint Services Agreement. Such amounts are reported separately by York Region.

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.

Rachel Wainwright van-Kessel, CPA, CMA
Director, Finance
March 24, 2020

Town of Aurora

Disclosure of Expenditures of Members of Council

Attachment #2

For the period January 1 to December 31, 2019

	Training/ Seminars/ Conferences *	Out of Town mileage/ tolls/ parking	FCM Board Meetings (Member)	Special Events	Meals/ Hospitality (excl. alcohol)	Other Expenses	Total
Expenditure Budgets: (full year)							
Unallocated Pooled Budget		\$29,000		\$6,000		-	\$35,000
Reimbursed to Member:							
Tom Mrakas	295	-	-	-	-	-	295
Wendy Gaertner	-	-	-	-	50	-	50
Sandra Humfryes	-	-	-	-	-	-	-
Harold Kim	1,432	-	-	-	-	-	1,432
John Gallo	-	-	-	-	-	-	-
Rachel Gilliland	1,164	-	-	-	-	-	1,164
Michael Thompson	1,731	-	-	-	-	-	1,731
Paid by Town on Behalf of Member:							
Tom Mrakas	-	-	-	531	264	63	858
Wendy Gaertner	-	-	-	168	-	-	168
Sandra Humfryes	1,678	-	-	626	-	-	2,304
Harold Kim	3,431	-	-	180	-	-	3,611
John Gallo	1,627	-	-	431	-	-	2,057
Rachel Gilliland	3,858	-	-	740	-	-	4,598
Michael Thompson	3,320.35	-	-	171	-	-	3,491
Total Expenses:							
Tom Mrakas	295	-	-	531	264	63	1,153
Wendy Gaertner	-	-	-	168	50	-	218
Sandra Humfryes	1,678	-	-	626	-	-	2,304
Harold Kim	4,863	-	-	180	-	-	5,043
John Gallo	1,627	-	-	431	-	-	2,057
Rachel Gilliland	5,022	-	-	740	-	-	5,762
Michael Thompson	5,051	-	-	171	-	-	5,222
Total All	18,535	-	-	2,845	314	63	21,758

* includes related travel, accommodation, and included meals

Note: This report is not intended to reconcile to line account totals, as staff and administrative items have been excluded for purposes of this report.

Training/ Seminars/ Conferences Attended	
Tom Mrakas	FCM Conference, AMO Conference
Wendy Gaertner	-
Sandra Humfryes	FCM Conference
Harold Kim	FCM Conference, AMO Conference
John Gallo	FCM Conference
Rachel Gilliland	FCM Conference, AMO Conference
Michael Thompson	FCM Conference, AMO Conference

**Town of Aurora
Summary of Remuneration and Expenses Paid in 2019
Appointed Members of Committees and Boards**

Members with payments made:

	RENUMERATION	OTHER EXPENSES REIMBURSED	TOTAL
Committee of Adjustment/Property Standards Committee			
Tom Plamondon - Chair	\$ 1,485	\$ -	\$ 1,485
Clarence Lui - Vice Chair	1,320	-	1,320
Grace Marsh	115		115
Roy J. Harrington	110		110
Hank Gosar	110		110
David Mhango	110		110
Michele Boyer	1,200	-	1,200
Steven D'Angeli	1,080	-	1,080
Daniel Lajeunesse	1,200		1,200
	<u>\$ 6,730</u>	<u>\$ -</u>	<u>\$ 6,730</u>

Members with no payments made:

Heritage Advisory Committee

Councillor Sandra Humfryes
John Green (AHS Representative)
Neil Asselin - Chair
Matthew Kinsella
Jeff Lanthier
Hoda Soliman
Bob McRoberts - Vice Chair
Staff Liaison – Carlson Tsang

Aurora Public Library Board

Tom Connor - Chair
Adam Mobbs - Vice Chair
Councillor Sandra Humfryes
Councillor Harold Kim
John Clement
Marie Rankel
Ken Turriff
Staff Liaison – Bruce Gorman

Mayor's Golf Classic Funds Committee

Nancy Harrison - Chair
Koula Koliviras - Vice Chair
Barb Allan
Wendy Browne
Rosalyn Gonsalves
Heidi Schellhorn
Beverly Wood
Staff Liaisons - Michael de Rond, Jason Gaertner

Accessibility Advisory Committee

Councillor Rachel Gilliland
Matthew Abas
Max Le Moine
John Lenchak - Chair
Hailey Reiss - Vice Chair
Jo-anne Spitzer
Staff Liaison – Mat Zawada
Gordon Barnes - (Resigned Nov/19)

Community Recognition Review Advisory Committee

Mayor Tom Mrakas
Erin Cerenzia - Chair
Diane Buchanan
Paul Martin
Elaine Martini
Brian North - Vice Chair
Jo-anne Spitzer
Staff – Shelley Ware

Community Advisory Committee

Sara Weiss - Chair
Denis Heng - Vice Chair
Barry Bridgeford
Chris Gordon
Balpreet Grewal
Chris MacEachern
Janet Mitchell
Jennifer Sault
Laura Thanasse
Staff Liaison - Techa van Leeuwen

Governance Review Ad Hoc Committee

Steve Hinder
Bill Hogg
Terry Jones
Tim Jones - Vice Chair
Jeff Thom
Staff Liaison - Michael de Rond
Anita Moore - Chair (Resigned Jul/19)

Aurora Appeal Tribunal

Michele Boyer
Steven D'Angeli
Daniel Lajeunesse
Clarence Lui
Tom Plamondon

Members with no payments made:

Finance Advisory Committee

Councillor Michael Thompson - Chair

Councillor John Gallo

Mayor Tom Mrakas

Staff Liaisons – Doug Nadorozny, Rachel Wainwright-van Kessel

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.

Rachel Wainwright van-Kessel, CPA, CMA
Director, Finance
March 24, 2020