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**Subject:** Delegated Development Agreements, 2019 Quarterly Report  
**Prepared by:** Sean Lapenna, Planner  
**Department:** Planning and Development Services  
**Date:** November 5, 2019

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**In accordance with the Procedure By-law, any Member of Council may request that this Information Report be placed on an upcoming General Committee or Council meeting agenda for discussion.**

## **Executive Summary**

The purpose of this report is to provide Council with a summary of Development Agreements that have been processed by the Planning Division since May 2019 based on the delegated authority to approve agreements.

Five (5) Minor Site Plan Agreements and Two (2) Letters of Undertaking have been processed and signed since Planning Staff last reported to Council in June 2019.

## **Background**

On July 16, 2013 Council approved By-law 5540-13 granting Delegated Approval Authority to the Director of Planning and Development Services to approve and execute Simplified Development Agreements, Oak Ridges Moraine Agreements, and other minor development agreements. To streamline processing timelines and approvals, Staff have introduced Letters of Undertaking to replace Simplified Development Agreements where considered appropriate. The provisions of By-law 5540-13 require an Information Report to General Committee to summarize all delegated approvals issued on a quarterly basis.

## **Analysis**

**Five (5) Minor Site Plan Agreements and Two (2) Letters of Undertaking have been processed and signed since Planning Staff last reported to Council on June 4, 2019.**

The following table lists the approvals issued that required either a Minor Site Plan Agreement or Letter of Undertaking (see Figure 1 for Location Map):

<b>File #/ Address</b>	<b>Proposal</b>	<b>Status</b>
27 Lacey Court C-2019-01	Consent Application to sever the existing lot to allow for the creation of one new residential lot fronting onto Lacey Court.	Letter of Undertaking completed on July 18, 2019.
95, 125 & 175 Eric T Smith Way C-2019-02	Consent Application to sever the existing lot to allow for the creation of one new lot fronting Eric T Smith Way.	Letter of Undertaking completed on July 29, 2019.
15800 Yonge Street SP-2019-02	Interior renovations and minor additions to St. Andrew's College.	Minor Site Plan Agreement executed on August 12, 2019.
35 Aurora Heights Drive SPR-2019-09	2 <sup>nd</sup> storey addition to existing Single-Detached Dwelling.	Minor Site Plan Agreement executed on June 10, 2019
15 Algonquin Crescent SPR-2019-11	New two car attached garage with vestibule addition to existing dwelling.	Minor Site Plan Agreement executed on June 24, 2019.
60 Dunning Avenue SPR-2019-12	New detached three-car garage.	Minor Site Plan Agreement executed on June 24, 2019.
88 Kennedy Street East SPR-2019-15	Demolition of existing Dwelling and development of a new Single - Detached Dwelling.	Minor Site Plan Agreement executed on September 26, 2019.

\*All SPR file numbers noted above are Stable Neighbourhood applications.

Upon review of each application noted above, staff were satisfied with each proposed developments scale, massing, design and materials to be used as well as conformity to the applicable Zoning By-law and Official Plan. Therefore, each application was advanced to the building permit application stage.

### **Advisory Committee Review**

Not Applicable.

### **Legal Considerations**

None.

### **Financial Implications**

None.

### **Communications Considerations**

This report is prepared for Council on a quarterly basis to advise of the Delegated Agreements finalized by Staff, in accordance with By-law 5540-13. This report will be posted on the Town's Website.

### **Link to Strategic Plan**

The proposed applications supports the Strategic Plan by:

- Providing employment and housing opportunities for Aurora residents;
- Strengthening the fabric of our community.

### **Alternative(s) to the Recommendation**

None.

### **Conclusions**

Pursuant to the delegated authority to approve agreements, this report summarizes the approvals issued by the Planning Department which includes Five (5) Minor Site Plan

Agreements and Two (2) Letters of Undertaking that have been executed since Town Staff last reported to Council on June 4, 2019.

## Attachments

Figure 1: Location Map.

## Previous Reports

General Committee Report No. PDS19-049, dated June 4, 2019.

## Pre-submission Review

Agenda Management Team review on October 16, 2019

### Departmental Approval



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**David Waters, MCIP, RPP, PLE**  
**Director**  
**Planning and Development Services**

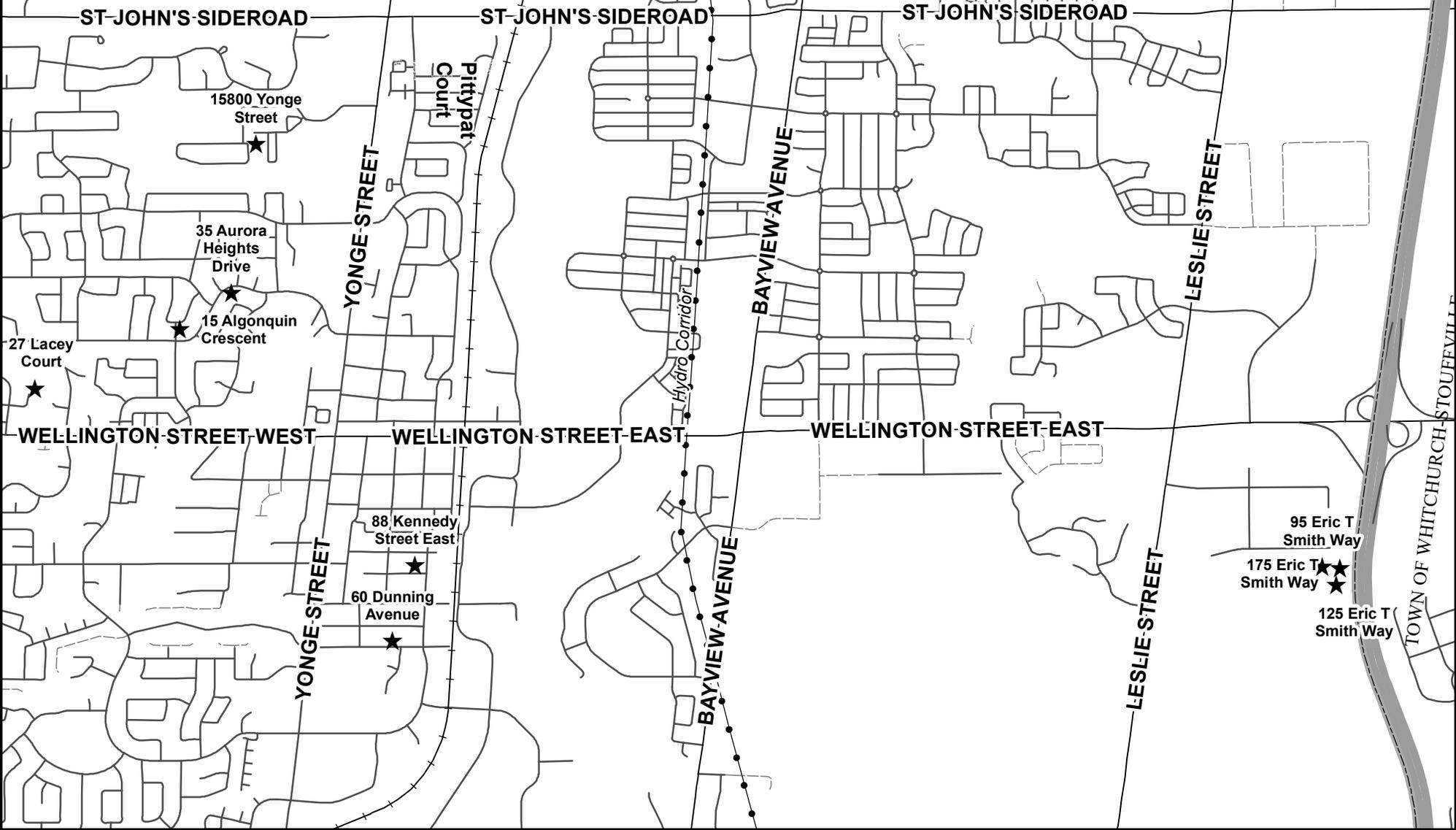
### Approved for Agenda



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**Doug Nadorozny**  
**Chief Administrative Officer**

TOWN OF NEWMARKET



# LOCATION MAP

Report Name: Delegated Approval Authority Report  
Report No.: PDS19-096

★ SUBJECT LANDS

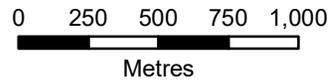


FIGURE 1