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Town of Aurora

## **Council Compensation Ad Hoc Committee**

Terms of Reference

### **Purpose**

To review and make recommendations on the compensation level for the current elected Members of Council.

### **Membership**

The Committee will be composed of five (5) members.

In making its citizen appointments, Council will give preference to applicants who have experience participating on Council, Boards or Committees, demonstrated expertise in governance, human resources related disciplines, municipal expertise, financial expertise, and/or legal expertise in municipal or ethical issues.

### **Term**

The term of the Committee shall terminate upon the acceptance of the Committee's final report to Council.

### **Remuneration**

None.

### **Duties and Functions**

- To review and develop recommendations to Council with respect to salary, benefits, auto allowance, retiring allowance for all members of Council and any other recommendations related to direct compensation including any immediate revisions and or longer term revisions to the overall compensation.

### **Reporting**

The Manager of Human Resources will provide the recommendations of the committee to Council through a report to General Committee.

The Chair will preside at the meetings using the Town of Aurora's Procedure By-law and keep discussion on topic and focused on the mandate of the Committee.

### **Meeting Time and Location**

The Council Compensation Ad Hoc Committee shall meet on an as-required basis with the specific dates and times for meetings determined by the Committee. Additional meetings may be called by the Chair. The Chair may cancel any meeting.

### **Staff Support**

The Manager of Human Resources will attend all meetings, act as a Staff resource, and provide the Committee with technical assistance. The Legislative Services division will provide administrative support services to the Committee.