



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date:	Wednesday, March 11, 2020
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	Councillor Rachel Gilliland (Acting Chair), Hailey Reiss, Matthew Abas, Max Le Moine, and Jo-anne Spitzer
Members Absent:	John Lenchak (Chair), Rachelle Stinson
Other Attendees:	Mat Zawada, Accessibility Advisor, Ishita Soneji, Council/Committee Coordinator

The Committee consented to appoint Councillor Gilliland as Chair for the meeting.

The Chair called the meeting to order at 7 p.m.

1. Approval of the Agenda

Moved by Matthew Abas

Seconded by Hailey Reiss

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of February 12, 2020

Moved by Max Le Moine
Seconded by Matthew Abas

That the Accessibility Advisory Committee meeting minutes of February 12, 2020, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

Re: Application for Site Plan Amendment (2nd Submission), 16015 Bayview Avenue, Part 1, Plan 65R-32530, File Number: SP-2019-08

Staff provided an overview of the application and noted that no further comments were provided by staff regarding this submission. It was mentioned that all previous comments provided by the Committee have been responded to by the applicant. The Committee reviewed the application and sought clarification on the type of tactile indicator plates that would be installed on the pathway, and staff provided clarification.

Moved by Max Le Moine
Seconded by Matthew Abas

1. That the memorandum regarding Application for Site Plan Amendment (2nd Submission), 16015 Bayview Avenue, Part 1, Plan 65R-32530, File Number: SPR-2019-08 be received; and
2. That Accessibility Advisory Committee has no further comments regarding the Site Plan Amendment application.

Carried

2. Memorandum from Planner

Re: Application for Site Plan Approval (3rd Submission), 1623 Wellington Street East, File number SP-2015-05

Staff gave an overview of the application and noted that there were no further comments from staff regarding this application. It was mentioned that all previous comments provided by the Committee have been responded to by the applicant. The Committee reviewed the site plan and no further comments were provided.

Moved by Max Le Moine
Seconded by Hailey Reiss

1. That the memorandum regarding Application for Site Plan Approval (3rd Submission), 1623 Wellington Street East, File number SP-2015-05 be received; and
2. That Accessibility Advisory Committee has no further comments regarding the Site Plan Approval.

Carried

3. Memorandum from Planner
Re: Application for Site Plan Exemption (1st Submission), 15 First Commerce Drive (Unit F1), File Number: SP(EX)-2020-01

Staff provided an overview of the application and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

Moved by Matthew Abas
Seconded by Max Le Moine

1. That the memorandum regarding Application for Site Plan Exemption (1st Submission), 15 First Commerce Drive (Unit F1), File Number: SP(EX)-2020-01 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Exemption be considered by staff:
 - (a) Request for at least one accessible entrance or 50% of the total number of building entrances leading to the outdoor patio; and
 - (b) Request for entrance doors to the patio to be automatic; and

- (c) Request to consider appropriate lighting throughout the outdoor eating area and to ensure that any lighting stands or posts are clear from barrier-free path of travel; and
- (d) Request that outdoor public use eating area have at least 20% of accessible seating; and
- (e) Request to install appropriate wayfinding signage to be used to designate the barrier-free path of travel to the outdoor patio.

Carried

4. Memorandum from Planner

Re: Application for Site Plan Amendment (1st Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 110 and 450 Addison Hall Circle, Blocks 21 and 22, Plan 65M-4650, File Number: SP-2019-12

Staff provided an overview of the application and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

Moved by Max Le Moine

Seconded by Matthew Abas

1. That the memorandum regarding Application for Site Plan Amendment (1st Submission), Addison Hall Business Park, 2351528 Ontario Ltd., 110 and 450 Addison Hall Circle, Blocks 21 and 22, Plan 65M-4650, File Number: SP-2019-12 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment be considered by staff:
 - (a) Request to consider automatic door openers for all public access locations, including proper timed delays; and
 - (b) Request for exterior path/sidewalk to have a minimum width of 1.5 metres; and
 - (c) Request for proper vertical sign and pavement markings to indicate barrier-free parking spaces; and

- (d) Request to consider installation of crosswalk from south west exterior path of travel to the south west main entrance of the building; and
- (e) Request to relocate bicycle spaces to the south west front entrance of the building; and
- (f) Request to install tactile indicators at the south west staircase; and
- (g) Request to install additional walkway from the south exterior path of travel to the south parking lots.

Carried

5. Memorandum from Planner

Re: Application for Site Plan Amendment (1st Submission), Addison Hal Business Park, 2351528 Ontario Ltd., 455 Addison Hall Circle, Block 23, Plan 65M-4650, File Number: SP-2019-13

Staff provided an overview of the application and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the application.

Moved by Matthew Abas

Seconded by Max Le Moine

1. That the memorandum regarding Application for Site Plan Amendment (1st Submission), Addison Hal Business Park, 2351528 Ontario Ltd., 455 Addison Hall Circle, Block 23, Plan 65M-4650, File Number: SP-2019-13 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment be considered by staff:
 - (a) Request to consider automatic door openers for all public locations including proper timed door delays; and
 - (b) Request to consider for additional barrier free parking to be added on the west and east parking lots to assist with creating a shorter barrier-free path; and
 - (c) Request for proper vertical sign and pavement markings to indicate barrier-free parking spaces; and

- (d) Request to consider installation of crosswalk from south east exterior path of travel to the south east main entrance of the building; and
- (e) Request for exterior path/sidewalk to have a minimum width of 1.5 metres.

Carried

6. Round Table Discussion

Re: Town of Aurora Accessibility Plan 2018 to 2024

Staff provided an overview of the cost estimate of the sensory room as requested at the last Committee meeting including details on the potential item and equipment costs for three sensory rooms to be funded from the accessibility operating budget. The Committee discussed about the available operating funds and requested details on the current accessibility operating budget allocation to be brought to a future meeting.

Staff provided a status update on the 2019 Capital Projects and the Committee requested that installation of additional support railing in the hot pool at the Aurora Family Leisure Complex and improving tactile crosswalk path along Amberhill Way be considered as part of ongoing repair and replacement projects.

The Committee and staff discussed about suitable time to conduct accessibility audits at various Town facilities in the upcoming months.

Moved by Max Le Moine

Seconded by Matthew Abas

1. That the comments and suggestions regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

7. Memorandum from Accessibility Advisor

Re: Workplace Diversity and Inclusion Strategy

Staff provided a brief overview of the memorandum and noted that staff would

be collaborating with N6 municipalities to develop wholesome goals on improving workplace diversity and inclusivity.

Moved by Max Le Moine
Seconded by Jo-anne Spitzer

1. That the memorandum regarding the Workplace Diversity and Inclusion Strategy be received for information.

Carried

8. Adjournment

Moved by Matthew Abas
Seconded by Jo-anne Spitzer

That the meeting be adjourned at 8:12 p.m.

Carried