



Town of Aurora
General Committee Meeting Report

Council Chambers, Aurora Town Hall
Tuesday, November 19, 2019

Attendance

Council Members Councillor Humfryes in the Chair; Councillors Gaertner, Gallo, Gilliland, Kim, and Thompson (departed 9:24 p.m.), Mayor Mrakas

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Techa van Leeuwen, Director of Corporate Services, Rachel Wainwright-van Kessel, Director of Finance, Allan Downey, Director of Operations, David Waters, Director of Planning and Development Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 7 p.m.

General Committee consented to recess the meeting at 9:24 p.m. and reconvened the meeting at 9:35 p.m.

General Committee consented to extend the hour to 11 p.m.

1. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services including the following additional items:

- Delegation (a) Amanda Dench, Resident representing Aurora Heights Public School Parent Council; Re: Notice of Motion (a) Councillor Kim; Re: Capital Project – Sidewalk Construction on Kitimat Crescent

- Delegation (b) Neil Asselin, Resident; Re: Item A3 – Heritage Advisory Committee Meeting Minutes of November 4, 2019; Sub-item 3 – HAC19-004 – Approval of Heritage Permit HPA-19-05 under Delegated Authority
- Notice of Motion (a) Councillor Kim; Re: Capital Project – Sidewalk Construction on Kitimat Crescent

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Community Presentations

(a) Allan N. Ebedes, President and CEO, Excellence Canada Re: Excellence Canada Silver Certification

Mr. Ebedes, on behalf of The Right Honourable Michaëlle Jean, 27th Governor General of Canada, congratulated the Town of Aurora and staff on receiving the Silver level of the Canada Awards for Excellence. He provided a brief overview of the certification program and significance of the Silver level, noting some of the best practices and strengths of the Town. Mr. Ebedes presented a certificate of the Town's Silver award for Excellence, Innovation, and Wellness to Mayor Mrakas and staff.

General Committee received the presentation for information.

4. Delegations

(a) Amanda Dench, Resident representing Aurora Heights Public School Parent Council Re: Notice of Motion (a) Councillor Kim; Re: Capital Project – Sidewalk Construction on Kitimat Crescent

Ms. Dench, Chair of Aurora Heights Public School Parent Council, expressed support for Councillor Kim's motion and advised that the Parent Council and many other members of the Aurora Heights community are also in full support

of the motion. She recommended, on behalf of the Parent Council, that the sidewalk construction take place in July 2020.

General Committee received and referred the comments of the delegation to discussion of the motion at the Council meeting of November 26, 2019.

(b) Neil Asselin, Resident

Re: Item A3 – Heritage Advisory Committee Meeting Minutes of November 4, 2019; Sub-item 3 – HAC19-004 – Approval of Heritage Permit HPA-19-05 under Delegated Authority

General Committee consented to permit additional time as required for the delegation.

Mr. Asselin provided a brief overview of the subject property's history and clarification regarding the Heritage Advisory Committee's discussion of staff Report No. HAC19-004 at its November 4, 2019 meeting. He expressed concerns regarding the delegated authority process and subsequent alterations to the bunker entranceway, and noted provisions of the 2016 heritage designation by-law for the property.

General Committee received and referred the comments of the delegation to Item A3.

5. Consent Agenda

C1. FS19-034 – Q3 2019 Sole/Single Source Report

General Committee recommends:

1. That Report No. FS19-034 be received for information.

Carried

6. Advisory Committee Meeting Minutes

General Committee consented to consider the items in the following order: A2, A1, A3.

A1. Community Advisory Committee Meeting Minutes of October 10, 2019

General Committee recommends:

1. That the Community Advisory Committee meeting minutes of October 10, 2019, be received for information.

Carried

A2. Community Recognition Review Advisory Committee Meeting Minutes of November 4, 2019

General Committee recommends:

1. That the Community Recognition Review Advisory Committee meeting minutes of November 4, 2019, be received for information.

Carried

A3. Heritage Advisory Committee Meeting Minutes of November 4, 2019

General Committee recommends:

1. That the Heritage Advisory Committee meeting minutes of November 4, 2019, be received for information.

Carried

7. Consideration of Items Requiring Discussion (Regular Agenda)

General Committee consented to consider the items in the following order: R1, R3, R4, R5, R6, R7, R8, R2.

R1. CS19-035 – Technology Strategic Plan

Mr. Ben Perry, Perry Group Consulting Ltd., presented an overview of the proposed Technology Strategic Plan toward improving customer service, including service expectations, digitization, current technology situation, areas of focus and effective delivery model, suggested transformation timetable, and key stages.

General Committee received the presentation for information.

General Committee recommends:

1. That Report No. CS19-035 be received; and
2. That the Technology Strategic Plan be endorsed and included in the 2020 to 2022 three-year Operating Budget for final approval of funding; and
3. That this report satisfies Council's conditional budget approval for the following Capital Projects related to the Technology Strategic Plan:
 - (a) Capital Project No. 14075 – Business Process Automation and Data Integration; and
 - (b) Capital Project No. 13023 – Access Aurora Telephony Project; and
 - (c) Capital Project No. 14076 – Digital Education Program; and
 - (d) Capital Project No. 14073 – Information Technology Strategic Plan Implementation.

Carried

R2. CS19-037 – Procedure By-law Review

General Committee recommends:

1. That Report No. CS19-037 be received; and
2. **That the proposed addition of New Business section 36. a) iv) regarding a three-minute speaking restriction for Council members, unless the consent of Council is granted, be removed; and**
3. **That the proposed addition of Delegations at Public Planning Meetings sections 32. d) ii) regarding a maximum of two rounds of speaking per item, and iii) regarding staff's response to queries, be removed; and**
4. That the proposed Procedure By-law (Attachment No. 1), **as amended**, be presented at the December 10, 2019 Council meeting for enactment effective as of January 1, 2020; and
5. That the 2020 Meeting Schedule (Attachment No. 2) be approved.

Carried as amended

R3. FS19-033 – Prudent Investor Option Analysis

Mr. Keith Taylor, Investment Manager, ONE Investment, presented an overview of the turnkey investment solutions available to the municipal sector through ONE Investment's Prudent Investor regime. Mr. Colin Macdonald, Manager, Investment Services, Municipal Finance Officers' Association of Ontario, also provided clarification in response to questions from Council.

General Committee received the presentation for information.

General Committee recommends:

1. That Report No. FS19-033 be received; and
2. That staff be directed to work with ONE Investment to bring information to the Financial Advisory Committee relating to the implementation of a Prudent Investor regime, including any Investment Policy Statement and agreement requirements associated with the establishment of a Joint Investment Board for its review and comment; and
3. That staff be directed to bring any resultant recommendations to Council for consideration.

Carried

R4. CMS19-027 – Aurora Museum & Archives Museum Plan Status Report

Ms. Shawna White, Curator, and Michelle Johnson, Collections and Exhibitions Coordinator, Aurora Museum & Archives, presented an update on the Museum Plan including the measurable goals, strategies, objectives, and achievements in the key areas of Collection Management, Conservation, Outreach, and Access.

General Committee received the presentation for information.

General Committee recommends:

1. That Report No. CMS19-027 be received for information.

Carried

R5. FS19-038 – 2019 Year-End Surplus/Deficit Financial Control By-law

General Committee recommends:

1. That Report No. FS19-038 be received; and
2. That a by-law be enacted to authorize the Treasurer and the Chief Administrative Officer to make the following year-end financial adjustments:
 - (a) To allocate any 2019 Operating Fund surplus or deficit as set out in Report No. FS19-038; and
 - (b) To allocate any 2019 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
3. That the Treasurer and Chief Administrative Officer report to Council after the year-end surplus/deficit control adjustments and allocations have been completed.

Carried

R6. PDS19-026 – Proposed Site Alteration By-law

General Committee recommends:

1. That Report No. PDS19-026 be received; and
2. That the Site Alteration By-law be enacted at a future Council meeting; and
3. That Schedule 'B' of the 2020 Fees and Charges By-law be amended to replace the Topsoil Preservation Permit fee with a Site Alteration Permit fee and a Site Alteration Permit Renewal fee at the first opportunity to do so upon approval of the Site Alteration By-law.

Carried

R7. PDS19-099 – Mitigation Tactics to Prevent Illegal Demolition of Listed Heritage Buildings

General Committee recommends:

1. That Report No. PDS19-099 be received; and
2. That an amendment to Fee By-law Number 6147-19 be presented to Council to allow the Building Division to collect a deposit in the amount of \$10,000 when an owner applies for a demolition permit for a listed heritage property; and
3. That the deposit only be returned to the owner after the requirements of the *Ontario Heritage Act* have been completed in respect of the proposed demolition.

Carried

R8. CMS19-029 – Aurora’s Community Recognition Awards

General Committee recommends:

1. That Report No. CMS19-029 be received; and
2. That the addition of a Senior Volunteer Award be approved as part of Aurora’s Community Recognition Awards program.

Carried

8. Notices of Motion

(a) Councillor Kim

Re: Capital Project – Sidewalk Construction on Kitimat Crescent

Whereas the Town of Aurora’s Policy supports sidewalk construction where gaps exist and Ontario Legislation requires municipalities to remove barriers to accessibility; and

Whereas sidewalks are essential infrastructure that offer a protected, dedicated space for all pedestrians, especially the most vulnerable, and when visibility is poor (e.g., weather-related events, darkness); and

Whereas the Town has implemented the “Active and Safe Routes to School Program” in 2013;

1. Now Therefore Be It Hereby Resolved That Capital Project No. XXXXX – Sidewalk Construction on Kitimat Crescent be approved; and
2. Be It Further Resolved That a total budget of \$100,000 from the 2020 Capital Budget be approved for Capital Project No. XXXXX to be funded from the Roads Repair and Replacement reserve; and
3. Be It Further Resolved That the sidewalk be completed in time for the 2020/2021 school year.

9. New Business

Councillor Gaertner advised that she may be absent from some meetings and events during the next month.

Mayor Mrakas inquired about the timing of the Yonge Street temporary closure period relative to the Santa Under the Stars Parade being held on Saturday, November 23, 2019, and staff agreed to provide a response.

10. Closed Session

None

11. Adjournment

The meeting was adjourned at 10:35 p.m.