



# **General Committee Meeting Agenda**

**Tuesday, November 19, 2019  
7 p.m.**

**Council Chambers  
Aurora Town Hall**



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Tuesday, November 19, 2019  
7 p.m., Council Chambers

Councillor Humfries in the Chair

- 1. Approval of the Agenda**
- 2. Declarations of Pecuniary Interest and General Nature Thereof**
- 3. Community Presentations**
  - (a) Allan N. Ebedes, President and CEO, Excellence Canada  
Re: Excellence Canada Silver Certification**
- 4. Delegations**
- 5. Consent Agenda**

Items listed under the Consent Agenda are considered routine or no longer require further discussion and are enacted in one motion. The exception to this rule is that a Member may request that one or more items be pulled for discussion and voted on separately.

**Recommended:**

That the following Consent Agenda item C1 be approved:

**C1. FS19-034 – Q3 2019 Sole/Single Source Report**

(Information Report dated November 5, 2019, included on agenda per Member of Council request)

**Recommended:**

1. That Report No. FS19-034 be received for information.

**6. Advisory Committee Meeting Minutes**

**Recommended:**

That the following Advisory Committee Meeting Minutes items, A1 to A3 inclusive, be received for information:

**A1. Community Advisory Committee Meeting Minutes of October 10, 2019**

**Recommended:**

1. That the Community Advisory Committee meeting minutes of October 10, 2019, be received for information.

**A2. Community Recognition Review Advisory Committee Meeting Minutes of November 4, 2019**

**Recommended:**

1. That the Community Recognition Review Advisory Committee meeting minutes of November 4, 2019, be received for information.

**A3. Heritage Advisory Committee Meeting Minutes of November 4, 2019**

**Recommended:**

1. That the Heritage Advisory Committee meeting minutes of November 4, 2019, be received for information.

**7. Consideration of Items Requiring Discussion (Regular Agenda)**

**R1. CS19-035 – Technology Strategic Plan**

Presentation to be provided by Ben Perry, Perry Group Consulting Ltd.

**Recommended:**

1. That Report No. CS19-035 be received; and
2. That the Technology Strategic Plan be endorsed and included in the 2020 to 2022 three-year Operating Budget for final approval of funding; and
3. That this report satisfies Council's conditional budget approval for the following Capital Projects related to the Technology Strategic Plan:
  - (a) Capital Project No. 14075 – Business Process Automation and Data Integration; and
  - (b) Capital Project No. 13023 – Access Aurora Telephony Project; and
  - (c) Capital Project No. 14076 – Digital Education Program; and
  - (d) Capital Project No. 14073 – Information Technology Strategic Plan Implementation.

**R2. CS19-037 – Procedure By-law Review**

**Recommended:**

1. That Report No. CS19-037 be received; and
2. That the proposed Procedure By-law (Attachment No. 1) be presented at the December 10, 2019 Council meeting for enactment effective as of January 1, 2020; and
3. That the 2020 Meeting Schedule (Attachment No. 2) be approved.

**R3. FS19-033 – Prudent Investor Option Analysis**

Presentation to be provided by Keith Taylor, Investment Manager, ONE Investment.

**Recommended:**

1. That Report No. FS19-033 be received; and
2. That staff be directed to work with ONE Investment to bring information to the Financial Advisory Committee relating to the implementation of a Prudent Investor regime, including any Investment Policy Statement and agreement requirements associated with the establishment of a Joint Investment Board for its review and comment; and
3. That staff be directed to bring any resultant recommendations to Council for consideration.

**R4. CMS19-027 – Aurora Museum & Archives Museum Plan Status Report**

Presentation to be provided by Shawna White, Curator, Aurora Museum & Archives.

**Recommended:**

1. That Report No. CMS19-027 be received for information.

**R5. FS19-038 – 2019 Year-End Surplus/Deficit Financial Control By-law**

**Recommended:**

1. That Report No. FS19-038 be received; and
2. That a by-law be enacted to authorize the Treasurer and the Chief Administrative Officer to make the following year-end financial adjustments:
  - (a) To allocate any 2019 Operating Fund surplus or deficit as set out in Report No. FS19-038; and
  - (b) To allocate any 2019 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and

3. That the Treasurer and Chief Administrative Officer report to Council after the year-end surplus/deficit control adjustments and allocations have been completed.

**R6. PDS19-026 – Proposed Site Alteration By-law**

**Recommended:**

1. That Report No. PDS19-026 be received; and
2. That the Site Alteration By-law be enacted at a future Council meeting; and
3. That Schedule 'B' of the 2020 Fees and Charges By-law be amended to replace the Topsoil Preservation Permit fee with a Site Alteration Permit fee and a Site Alteration Permit Renewal fee at the first opportunity to do so upon approval of the Site Alteration By-law.

**R7. PDS19-099 – Mitigation Tactics to Prevent Illegal Demolition of Listed Heritage Buildings**

**Recommended:**

1. That Report No. PDS19-099 be received; and
2. That an amendment to Fee By-law Number 6147-19 be presented to Council to allow the Building Division to collect a deposit in the amount of \$10,000 when an owner applies for a demolition permit for a listed heritage property; and
3. That the deposit only be returned to the owner after the requirements of the *Ontario Heritage Act* have been completed in respect of the proposed demolition.

**R8. CMS19-029 – Aurora's Community Recognition Awards**

**Recommended:**

1. That Report No. CMS19-029 be received; and

2. That the addition of a Senior Volunteer Award be approved as part of Aurora's Community Recognition Awards program.

**8. Notices of Motion**

**9. New Business**

**10. Closed Session**

**11. Adjournment**