



**Town of Aurora  
Additional Items to  
General Committee Meeting Agenda**

Tuesday, December 3, 2019  
7 p.m., Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Delegation (a) Juliana Ciulla and Trina Willert, Residents  
Re: Sidewalk on Kitimat Crescent**
- **Delegation (b) Aaron Gillard, MCIP, RPP, LarkinPlus Land Use Planners,  
representing owners of 180-182 Centre Street  
Re: Item R4 – PDS19-069 – Regional Municipal Comprehensive Review  
(MCR) Update: Aurora Employment Land Conversion Requests**
- **Item A2 – Governance Review Ad Hoc Committee Meeting Minutes of  
November 27, 2019**
- **Item R10 – CS19-042 – Governance Review Ad Hoc Committee Supplemental  
ESR Report**



**Town of Aurora  
General Committee  
Meeting Agenda (Revised)**

Tuesday, December 3, 2019  
7 p.m., Council Chambers

Councillor Humfryes in the Chair

- 1. Approval of the Agenda**
- 2. Declarations of Pecuniary Interest and General Nature Thereof**
- 3. Community Presentations**
- 4. Delegations**
  - (a) Juliana Ciulla and Trina Willert, Residents**  
**Re: Sidewalk on Kitimat Crescent**  
(Added Item)
  - (b) Aaron Gillard, MCIP, RPP, LarkinPlus Land Use Planners, representing owners of 180-182 Centre Street**  
**Re: Item R4 – PDS19-069 – Regional Municipal Comprehensive Review (MCR) Update: Aurora Employment Land Conversion Requests**  
(Added Item)
- 5. Consent Agenda**

Items listed under the Consent Agenda are considered routine or no longer require further discussion and are enacted in one motion. The exception to this rule is that

a Member may request that one or more items be pulled for discussion and voted on separately.

**Recommended:**

That the following Consent Agenda Item, C1, be approved:

**C1. FS19-039 – Annual Cancellation, Reduction or Refund of Property Taxes under Sections 357 and 358 of the *Municipal Act***

**Recommended:**

1. That Report No. FS19-039 be received; and
2. That total property taxes in the amount of \$ 11,478.77 due from the property owners be adjusted pursuant to Section 357 of the Act; and
3. That total property taxes in the amount of \$ 4,442.08 due to the property owners be adjusted pursuant to Section 358 of the Act; and
4. That any associated interest charged applicable to these adjustments be cancelled in proportion to the total property taxes adjusted; and
5. That the Director of Finance/Treasurer be directed to remove said property taxes from the collector's roll reflecting these property tax adjustments.

**6. Advisory Committee Meeting Minutes**

**Recommended:**

That the following Advisory Committee Meeting Minutes items, A1 and A2, be received:

**A1. Accessibility Advisory Committee Meeting Minutes of November 13, 2019**

**Recommended:**

1. That the Accessibility Advisory Committee meeting minutes of November 13, 2019, be received for information.

**A2. Governance Review Ad Hoc Committee Meeting Minutes of November 27, 2019**

(Added Item)

**Recommended:**

1. That the Governance Review Ad Hoc Committee meeting minutes of November 27, 2019, be received for information.

**7. Consideration of Items Requiring Discussion (Regular Agenda)**

**R1. OPS19-024 – Fleet Management Strategy**

Presentation to be provided by Roger Smith, Richmond Sustainability Initiatives, Fleet Challenge Division.

**Recommended:**

1. That Report No. OPS19-024 be received; and
2. That the recommendations from the Richmond Sustainability Initiatives (RSI), Fleet Management Strategy, be endorsed.

**R2. OPS19-019 – Hallmark Baseball Diamonds – Additional Funding**

**Recommended:**

1. That Report No. OPS19-019 be received; and
2. That the total approved budget for Capital Project No. 73287- Hallmark Lands Baseball Diamonds be increased to \$3,942,000, representing an increase of \$942,200 to be funded from the Parks Development Charges reserve.

**R3. PDS19-098 – Town of Aurora Official Plan Review**

Presentation to be provided by Andria Sallese, Senior Policy Planner, Policy Planning and Economic Development.

**Recommended:**

1. That Report No. PDS19-098 be received; and
2. That staff give public notice for a Special Meeting of Council regarding the initiation of the Official Plan Review in accordance with the requirements of Section 26 of the *Planning Act*; and
3. That staff report back following the Special Meeting of Council with a summary of the feedback received through the public consultation process to inform the development of a work program for Council's consideration; and
4. That the Town Clerk provide a copy of this report to York Region, the Lake Simcoe Conservation Authority, and Toronto Regional Conservation Authority for their information.

**R4. PDS19-069 – Regional Municipal Comprehensive Review (MCR)  
Update: Aurora Employment Land Conversion Requests**

**Recommended:**

1. That Report No. PDS19-069 be received; and
2. That this report be forwarded to York Region as the Town of Aurora position on the proposed employment land conversions.

**R5. FS19-040 – Water Meter Replacement Program Contract**

**Recommended:**

1. That Report No. FS19-040 be received; and
2. That WAMCO be awarded the contract for the replacement of residential meters for five (5) years at a cost of \$502,500 annually excluding taxes under the single source provisions of the Procurement By-law; and
3. That Director of Finance be authorized to execute the agreement, including any and all documents and ancillary agreements required to give effect to the same.

**R6. OPS19-023 – Roads Infrastructure Repairs**

**Recommended:**

1. That Report No. OPS19-023 be received; and
2. That Capital Project No. 34004 – Safety Railing – Yonge Street north of Orchard Heights and Capital Project No. 34005 – Traffic Protection Guide Rail – Kennedy Street West be approved; and
3. That a total budget of \$500,000 be approved for Capital Project No. 34004 – (\$400,000) and Capital Project No. 34005 (\$100,000) to be funded from the Repair and Replacement Reserve; and
4. That approval be given for staff to proceed with the tendering process for Capital Project No. 34004 and Capital Project No. 34005.

**R7. PDS19-100 – Proposed Approach to Consider Backyard Swim School as a Permitted Home Occupation Use**

**Recommended:**

1. That Report No. PDS19-100 be received; and
2. That staff initiate an Official Plan Amendment to add backyard swim schools as a Home Occupation use in the Town's Official Plan.

**R8. PDS19-103 – Capital Project No. 81021 – Additional Funding Request for Capital Project No. 81021 Engineering Design Criteria Manual**

**Recommended:**

1. That Report No. PDS19-103 be received; and
2. That the total approved budget for Capital Project No. 81021 be increased from \$50,000 to \$68,600, representing an increase of \$18,600 to be funded from the Studies and Other Reserve Fund.

**R9. PDS19-104 – Draft Plan of Condominium Application  
Gottardo 404 (Aurora) Inc.  
95 Eric T Smith Way  
Part of Lot 3, Plan 65M-4324  
File: CDM-2019-03**

**Recommended:**

1. That Report No. PDS19-104 be received; and
2. That the Draft Plan of Condominium, File No. CDM-2019-03, for an office building with ten (10) units and a total gross floor area of 4,723 square meters (50,843 square feet), subject to Schedule “A” to this report, be approved.

**R10. CS19-042 – Governance Review Ad Hoc Committee Supplemental ESR  
Report**

(Added Item)

**Recommended:**

1. That Report No. CS19-042 be received; and
2. That the following motion from the Governance Review Ad Hoc Committee be endorsed:
  - (a) That the Committee research and report to Council on the pros and cons of the Town’s potential transition to a ward-based electoral system; and
  - (b) That the research and report to Council be conducted and delivered concurrently with the Electoral System Review final report.

**8. Notices of Motion**

**(a) Mayor Mrakas**

**Re: Street Name Addition – Kimberley Kerr**

**9. New Business**

**10. Closed Session**

**11. Adjournment**



Legislative Services  
905-727-3123  
[Clerks@aurora.ca](mailto:Clerks@aurora.ca)  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**9 a.m. One (1) Business Day Prior to the Requested Meeting Date**

<b>Council/Committee Meeting and Date:</b> December 3, 2019	
<b>Subject:</b> Sidewalk on Kitimat Crescent	
<b>Name of Spokesperson:</b> Juliana Ciulla and Trina Willert	
<b>Name of Group or Person(s) being Represented (if applicable):</b> Residents of Kitimat Crescent	
<b>Brief Summary of Issue or Purpose of Delegation:</b> We oppose the installation of a sidewalk on Kitimat Crescent There will be no place to park our 2nd vehicle, especially in the winter Snow removal challenges and vehicles parked on road on both sides will cause other vehicles to not be able to pass More cars parked on the road causing a danger to all the kids that play street hockey and rides thier bikes Less parking for parents to drop off their kids to school as the residents 2nd vehicle will be on the road Lower property values as there is only one parking spot on driveways. The residents who opposed the sidewalk in the last meeting were not advised of this meeting taking place	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? Tom Mrakas	Date: November 27/19
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



Legislative Services  
905-727-3123  
[Clerks@aurora.ca](mailto:Clerks@aurora.ca)  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## **Delegation Request**

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**9 a.m. One (1) Business Day Prior to the Requested Meeting Date**

<b>Council/Committee Meeting and Date:</b> December 3rd, 2019	
<b>Subject:</b> Regional MCR Update: Aurora Employment Land Conversion Requests	
<b>Name of Spokesperson:</b> Aaron Gillard, MCIP, RPP	
<b>Name of Group or Person(s) being Represented (if applicable):</b> Owners of 180-182 Centre Street	
<b>Brief Summary of Issue or Purpose of Delegation:</b> Support staff position that the lands should be re-considered and supported by the Region for conversion.	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? <b>David Waters, MCIP, RPP</b>	Date: <b>October 10, 2019</b>
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



**Town of Aurora  
Governance Review Ad Hoc Committee  
Meeting Minutes**

**Date:** Wednesday, November 27, 2019  
**Time and Location:** 4 p.m., Holland Room, Aurora Town Hall  
**Committee Members:** Tim Jones (Vice-Chair), Bill Hogg, Terry Jones, and Jeff Thom  
**Member(s) Absent:** Steve Hinder  
**Other Attendees:** Beate Bowron, Consultant, Gary Davidson, Consultant, Michael de Rond, Town Clerk, Samantha Yew, Deputy Town Clerk

---

**1. Approval of the Agenda**

**Moved by Bill Hogg  
Seconded by Jeff Thom**

That the agenda as circulated by Legislative Services be approved.

**Carried**

**2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

**3. Receipt of the Minutes**

**Governance Review Ad Hoc Committee Meeting Minutes of October 9, 2019**

**Moved by Jeff Thom  
Seconded by Bill Hogg**

Governance Review Ad Hoc Committee Meeting Minutes  
Wednesday, November 27, 2019

---

Page 2 of 3

That the Governance Review Ad Hoc Committee meeting minutes of October 9, 2019, be received for information.

**Carried**

#### **4. Delegations**

None

#### **5. Matters for Consideration**

##### **1. Round Table Discussion**

##### **Re: Draft Electoral System Review Options Report**

The Committee provided suggestions regarding the draft Electoral System Review (ESR) options report, including shortening the report by removing the executive summary and including the proposed ward maps in ads and other communications.

The Committee expressed concerns regarding the timelines of the second round of public consultation, noting that the two public consultation meetings are very close to the holidays and may not be well attended. The Committee suggested ways to achieve greater public participation for the second round of public consultation.

The Committee showed support for both the proposed five and six ward options, pending more information. The committee noted that its possible to include a Deputy Mayor, elected at-large, in the five ward model, but this would require a detailed 'job description' to define exactly what the position is responsible for. The Committee also agreed that Council size should not increase and encouraged the consultants to consider alternative boundaries for the five and six ward options.

The Committee inquired about including information regarding ward and at - large electoral systems, including the pros and cons of each. Staff noted that it is not within the scope of the ESR. The Committee expressed intent to conduct research and report to Council with this information, noting that the research would follow the ESR timelines and result in a companion report to be considered with the final ESR report.

**Moved by Bill Hogg  
Seconded by Jeff Thom**

1. That the comments and suggestions regarding the Draft Electoral System Review Options Report be received and referred to staff for consideration and action as appropriate; and
2. That the Committee research and report to Council on the pros and cons of the Town's potential transition to a ward-based electoral system; and
3. That the research and report to Council be conducted and delivered concurrently with the Electoral System Review final report.

**Carried**

## **6. Adjournment**

**Moved by Terry Jones  
Seconded by Bill Hogg**

That the meeting be adjourned at 5:55 p.m.

**Carried**



**Town of Aurora  
General Committee Report**

**No. CS19-042**

---

**Subject:** Governance Review Ad Hoc Committee Supplemental ESR Report  
**Prepared by:** Michael de Rond, Town Clerk  
**Department:** Corporate Services  
**Date:** December 3, 2019

---

## **Recommendation**

- 1. That Report No. CS19-042 be received; and**
- 2. That the following motion from the Governance Review Ad Hoc Committee be endorsed:**
  - (a) That the Committee research and report to Council on the pros and cons of the Town's potential transition to a ward-based electoral system; and**
  - (b) That the research and report to Council be conducted and delivered concurrently with the Electoral System Review final report.**

## **Executive Summary**

This report is to inform and seek approval for a research report from the Governance Review Ad Hoc Committee (GRAHC) regarding the pros and cons of a ward and at-large electoral system.

- Staff support the Committee's initiative
- Research and reporting are generally not undertaken by Advisory or Ad Hoc Committees, but is within the Committee's mandate

## **Background**

At the GRAHC meeting of November 27, 2019, the Committee reviewed and provided input on the draft ward options report for the Town's Electoral System Review (ESR). As part of the ESR process, the Committee agreed that it would be valuable to investigate the benefits and disadvantages of having a ward and at-large electoral system, as this topic is outside of the scope of the consultant's work.

December 3, 2019

Page 2 of 4

Report No. CS19-042

---

The Committee agreed, by motion, to research the pros and cons of the Town's potential transition to a ward-based electoral system and provide a report to Council. The research will run concurrently with the consultant's ESR work, and the report from the Committee will serve as a companion piece for Council when the final ESR report is brought forward for consideration.

The second phase of the ESR is underway. In order for the GRAHC to have enough time to complete their research and report, Council approval is required before the 2019/2020 holiday break.

## **Analysis**

### **Staff support the Committee's initiative**

Staff support the Committee's initiative to research and report back on benefits and disadvantages of ward and at-large systems. The proposed report will serve as an important companion document that can be used to inform Council and the public of the 'why' behind the potential transition to a ward system. Though adopting a ward system has been discussed by Council in the past and proposed as a Question on the Ballot in 2014, no information has been provided to the public or Council outlining the benefits of one system over the other.

The ESR is being conducted to determine potential options for wards, if the Town were to change to a ward-based electoral system. The review is guided by the endorsement (in principle) of the electing of all Aurora Councillors, other than the Mayor, by ward vote instead of general Town-wide vote. The discussion surrounding the benefits of a ward or at-large system are not within the scope of the ESR, and is considered to be a subjective topic.

### **Research and reporting are generally not undertaken by Advisory or Ad Hoc Committees, but is within the Committee's mandate**

As of the 2018-2022 Term of Council, the reporting relationship between Advisory Committees and Council has changed. In previous terms, Advisory Committees made recommendations straight to Council. This term, comments and suggestions from the Committee are brought forward for consideration by staff, who then report to Council. Section 13.4 of the Policy for Ad Hoc/Advisory Committees and Local Boards ('Policy') states:

December 3, 2019

Page 3 of 4

Report No. CS19-042

---

“All Committee recommendations shall proceed to an Agenda Management Team Meeting where Senior Staff will decide whether the recommendation should proceed to Council to be enacted or whether Council could benefit from a further report from staff before making a decision. “

A project of this nature is generally not within the role of an Advisory or Ad Hoc Committee, however this topic falls within the purview of the GRAHC. In the past the GRAHC has provided reports authored by the Committee directly to Council with recommendations based on subjects within their mandate, such as Council compensation. The proposed report would be in-line with past practices, but requires Council's approval by way of a staff report as per the current Policy. Further to this, there may be costs associated with research, such as fees related to obtaining opinions from subject matter experts.

### **Advisory Committee Review**

This report was provided to the GRAHC for comment prior to being published.

### **Legal Considerations**

None

### **Financial Implications**

There may be costs associated with research, including reaching out to experts to provide an opinion to the Committee. These fees will be covered by the Legislative Services budget.

### **Communications Considerations**

None.

December 3, 2019

Page 4 of 4

Report No. CS19-042

---

## **Link to Strategic Plan**

By undertaking an electoral system review the Town is showing its commitment to **good governance** by exploring the optimal system for Town of Aurora residents to elect their representatives.

## **Alternative(s) to the Recommendation**

1. Council may decline the Committee's request to research and report back on the pros and cons of the Town's potential transition to a ward-based electoral system.

## **Conclusions**

Staff support the Committee's initiative to research and report back on pros and cons of ward and at-large systems.

## **Attachments**

None

## **Previous Reports**

None

## **Pre-submission Review**

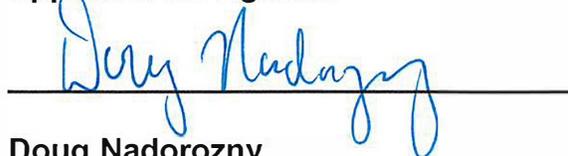
Reviewed by the Governance Review Ad Hoc Committee, Director of Corporate Services, and CAO

**Departmental Approval**



**Techa van Leeuwen  
Director  
Corporate Services**

**Approved for Agenda**



**Doug Nadorozny  
Chief Administrative Officer**