

Public Release
September 26, 2019



**Town of Aurora
Additional Items to
General Committee Meeting Agenda**

Tuesday, October 1, 2019
7 p.m., Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Delegation (a) LCol Ferguson Mobbs, Rtd. representing Never Forgotten National Memorial Foundation**
Re: Notice of Motion (a) Mayor Mrakas, Re: The Never Forgotten National Memorial
- **Delegation (b) Matthew Kinsella representing the Charter Family**
Re: Interim Control By-law Exemption for 126 Wells Street
- **Replacement Item R6 – Report No. PDS19-053 – Approval of Capital Project No. 81016 – Aurora Promenade Streetscape Design & Implementation**
- **Notice of Motion (b) Councillor Gaertner**
Re: Helping Urban Pollinators



**Town of Aurora
General Committee
Meeting Agenda (Revised)**

Tuesday, October 1, 2019
7 p.m., Council Chambers

Councillor Kim in the Chair

- 1. Approval of the Agenda**
- 2. Declarations of Pecuniary Interest and General Nature Thereof**
- 3. Community Presentations**
- 4. Delegations**
 - (a) LCol Ferguson Mobbs, Rtd. representing Never Forgotten National Memorial Foundation**
Re: Notice of Motion (a) Mayor Mrakas, Re: The Never Forgotten National Memorial
(Added Item)
 - (b) Matthew Kinsella representing the Charter Family**
Re: Interim Control By-law Exemption for 126 Wells Street
(Added Item)
- 5. Consent Agenda**
- 6. Advisory Committee Meeting Minutes**

Recommended:

That the following Advisory Committee Meeting Minutes item, A1, be received:

A1. Accessibility Advisory Committee Meeting Minutes of September 4, 2019

Recommended:

1. That the Accessibility Advisory Committee meeting minutes of September 4, 2019, be received for information.

7. Consideration of Items Requiring Discussion (Regular Agenda)

R1. CS19-024 – Delegation to Staff of Certain Powers, Duties and Functions

Recommended:

1. That Report No. CS19-024 be received; and
2. That a by-law that delegates powers, duties and functions to staff be enacted.

R2. FS19-028 – 2020 to 2022 Fees and Charges Update

Recommended:

1. That Report No. FS19-028 be received; and
2. That a by-law be enacted to set the 2020, 2021 and 2022 Fees and Charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules.

R3. FS19-029 – Prudent Investor Standard for Multiple Investments

Recommended:

1. That Report No. FS19-029 be received; and

2. That staff undertake further due diligence to determine the best approach to move to the prudent investor standard and report back to Council with a final recommendation.

R4. OPS19-021 – Backflow Prevention Bylaw and Request for Budget to Install Backflow Preventers

Recommended:

1. That Report No. OPS19-021 be received; and
2. That a by-law to repeal and replace By-law No. 5645-14 – Being a by-law to regulate cross connections and backflow prevention in private plumbing systems – be enacted at a future Council meeting; and
3. That Capital Project No. 43057 – Installation of Backflow Prevention Meters in Town Facilities be approved; and
4. That a total budget of \$125,000 be approved for Capital Project No. 43057 to be funded from the Water Reserve.

R5. OPS19-022 – Award of Sole Source Contract to Wamco Municipal Products Inc.

Recommended:

1. That Report No. OPS19-022 be received; and
2. That a sole source contract in the amount of \$750,000, excluding taxes, be approved for the supply of water meters from Wamco Municipal Products Inc. for a five (5) year period; and
3. That Director of Operations be authorized to renew the contract, at the same rate, for three (3) additional one (1)-year terms, pending an annual analysis and performance review by the Director.

R6. PDS19-053 – Approval of Capital Project No. 81016 – Aurora Promenade Streetscape Design & Implementation

(Added Item - Replacement)

Recommended:

1. That Report No. PDS19-053 be received; and
2. That this report satisfies Council's conditional budget approval for Capital Project No.81016 – Aurora Promenade Streetscape Design & Implementation in the amount of \$570,000.

R7. PDS19-084 – Proposed Amendments to the Town's Parking By-law for Industry Street and Catherine Avenue

Recommended:

1. That Report No. PDS19-084 be received; and
2. That a by-law to amend Parking By-law No. 4574-04.T be enacted to:
 - (a) Prohibit parking at any time on the west side of Industry Street from Mary Street to the south limit of Industry Street; and
 - (b) Prohibit parking at any time on the north side of Catherine Avenue from Spruce Street to Walton Drive.

R8. PDS19-090 – The State of Maturity Report

Recommended:

1. That Report No. PDS19-090 be received for information.

8. Notices of Motion

(a) Mayor Mrakas

Re: The Never Forgotten National Memorial

(b) Councillor Gaertner

Re: Helping Urban Pollinators

(Added Item)

9. New Business

10. Closed Session

11. Adjournment



Legislative Services
905-727-3123
Clerks@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

9 a.m. One (1) Business Day Prior to the Requested Meeting Date

Council/Committee Meeting and Date: October 1, 2019 7pm	
Subject: Never Forgotten National Memorial, Green Cove, Cape Breton, Nova Scotia	
Name of Spokesperson: LCol Ferguson Mobbs (ret'd) SBStJ CD	
Name of Group or Person(s) being Represented (if applicable): Never Forgotten National Memorial Foundation	
Brief Summary of Issue or Purpose of Delegation: The purpose of the delegation is to request the Town of Aurora through a resolution to support the Never Forgotten National Memorial. This request is for support only and not for financial support.	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? The Mayor	Date: Friday September 20, 2019
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



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9 a.m. One (1) Business Day Prior to the Requested Meeting Date

Council/Committee Meeting and Date: October 1, 2019	
Subject: 126 Wells St: Relief from Interim Control By-law	
Name of Spokesperson: Matthew Kinsella	
Name of Group or Person(s) being Represented (if applicable): Matthew Kinsella on behalf of the Charter Family at 126 Wells St.	
Brief Summary of Issue or Purpose of Delegation: The home owners of 126 Wells st are looking to restore & renovate their 1950's bungalow. There was a small detached garage that was removed years earlier. They would now like to add an attached single car garage and need a small variance to the side yard setback. The intent is to save and preserve the historical Bungalow and add to it in a way that is sensitive to the heritage of the neighbourhood. We are asking for the Council to grant us leave from the Interim Control By law so that we can take our application to the CofA.	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? Councillor Humphreys & Gilliland	Date: Sept 24, 2019
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



**Town of Aurora
General Committee Report**

No. PDS19-053

Subject: Approval of Capital Project No. 81016 – Aurora Promenade Streetscape Design & Implementation

Prepared by: Anthony Ierullo, Manager, Policy Planning and Economic Development

Department: Planning and Development Services

Date: October 1, 2019

Recommendations

- 1. That Report No. PDS19-053 be received; and,**
- 2. That this report satisfies Council’s conditional budget approval for Capital Project No.81016 – Aurora Promenade Streetscape Design & Implementation in the amount of \$570,000.**

Executive Summary

This report has been prepared in response to Council’s conditional approval to proceed with Capital Project No. 81016 to initiate streetscape improvements within the historic downtown of the Aurora Promenade. Staff are recommending that Council approve \$470,000 in funding to procure the streetscape elements and fund the first year operation of the project.

- Proposed Capital Project has been revised to include only removable streetscape improvements
- Proposed Capital Project will result in a \$55,000 ongoing operating pressure
- Project to be completed for 2020 Summer Season

Background

The Aurora Promenade Streetscape Design & Implementation Plan was presented to Council at the Public Planning Meeting held on January 23, 2013, where Council resolved the following:

THAT report PL13-003 regarding the Aurora Promenade Streetscape Design and Implementation Plan be received; and

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Report No. PDS19-053

THAT staff report back with a multi-year capital project for some of the priority projects that staff will further refine and bring forward to Council for further discussion.

Following the January 2013 Public Planning meeting, staff evaluated implementation options and phasing with an emphasis on maximizing the potential impact of improvements and minimizing costs and disruptions. Based on this evaluation, the following priority recommendations (as articulated in the Plan) were identified for implementation:

- Update all concrete sidewalks with patterned concrete pavers that extend from the curb zone to building face.
- Implement year-round hanging baskets on all pedestrian light poles for year-round landscaping.
- Install long narrow planters for year-round landscaping where sidewalk widths cannot accommodate street trees (6 metre spacing).
- Plant street trees with 6 metre spacing (maximum) where there is adequate setback for the pedestrian zone to borrow sidewalk width from frontage zone. Trees should be planted with heritage style tree grate and tree guard.
- Install heritage style furniture throughout the street based on the furniture rhythm recommendations.
- Develop historic downtown promotional banners for area, events and seasons.
- Relocate traffic signs from rebar poles onto street poles where possible.
- Mid-block connections should be landscaped and similar to existing mid-block connection at public library.

In February 2014, staff prepared report PL14-010 recommending that the Town focus the planned improvements within the “Main Streets” area as identified on Figure 1. This approach ensured that a critical mass of improvements could be completed within a relatively short timeframe in a focused geographic area. On February 11, 2014, Council approved the following recommendations in response to staff’s recommendations:

That the Aurora Promenade Streetscape Design & Implementation Plan be forwarded to the appropriate committees for further comment by June; and

That staff address the issues raised with the sidewalks in further report to come back before Council.

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Report No. PDS19-053

In accordance with the above Council resolution, staff circulated the Aurora Promenade Streetscape Design & Implementation Plan to the Economic Development Advisory Committee (EDAC) and the Parks & Recreation Advisory Committee (PRAC) for their information and comment in the spring of 2014. Both EDAC and PRAC received the Plan for information without comment. Staff prepared report PL14-053 to address the issues raised by Council in July 2014. On July 29, 2014, Council approved the following recommendations in response to staff's recommendations:

That Report No. PL14-053 be received;

THAT the proposed Multi-year Capital Plan for the Aurora Promenade Streetscape Design & Implementation Plan be incorporated into Town's 10 Year Capital Plan for Council consideration;

That Council endorse in principle the attached Aurora Promenade Streetscape Design & Implementation Plan; and

That staff report back on the financial implications of the proposed improvements as part of the 2015 Budget Process.

Staff have included the proposed streetscape improvements in subsequent budgets including the 2019 budget as previously directed by Council. Council conditionally approved Capital Project # 81016 subject to additional information, which has been provided herein.

On September 24, 2019, Council approved the following resolution directing staff to incorporate the costs associated with "canopy of lights" project within Capital Project #81016:

Whereas Goal 3 of the Town's "Economic Strategic Plan" identifies establishing downtown Aurora as a destination and focal point for the community; and

Whereas creating a unique atmosphere, that would at the same time promote the Town's built heritage, would advance this goal; and

Whereas economically vibrant downtowns are the heart and soul of the community, provide an identity for the Town, and are a point of pride for the community;

1. Now Therefore Be It Hereby Resolved That staff be directed to work with the Aurora BIA (Business Improvement Area) to install a "canopy of lights" on Yonge Street from Wellington Street to Mosley Street; and

2. Be It Further Resolved That the scope of Capital Project No. 81016 – Aurora Promenade Streetscape Design and Implementation be increased to include the installation of the Canopy of Lights at an upset limit of \$100,000.

Analysis

Proposed Capital Project has been revised to include only removable streetscape improvements

Although the buildout of the Aurora Promenade is anticipated to occur over a long term time horizon, there is potential for redevelopment in the Main Streets area, as illustrated in Figure 1, based on the recent consolidation of properties on Yonge Street. As a result, staff are recommending that the proposed improvements initially focus on the removable streetscape components that can be relocated in the event that construction occurs. These components include container landscaping, new street furniture and promotional banners that will improve the streetscape without investing significantly in permanent hard infrastructure. As outlined in the Aurora Promenade Streetscape Plan, the majority of the proposed streetscape improvements will occur on Yonge Street and Wellington Street. These activities also align with the initiatives planned by the Aurora Downtown BIA.

Staff will be refining the streetscape design to ensure that snow removal services are not impacted during the winter months, on street parking remains accessible and variations in the right of way are properly considered. In areas with wider right of ways, it may be possible to further enhance the streetscape with additional plantings and street furniture. This design will be developed in consultation with the newly formed Downtown Aurora BIA.

At the time of approval in 2014, the consultant provided cost estimates associated with the proposed improvements. This budget included street tree plantings, which have been removed from this phase of improvements due to concerns related to the current boulevard's ability to accommodate the proposed trees. Staff are also requesting that the existing winter season light post decorations be replaced to better align with the proposed streetscape improvements at a cost of \$50,000. Since these estimates were completed in 2014, staff have requested that the consultant provide updated costs, which suggest the potential for a \$315,000 reduction in the capital budget. The capital costs associated with the project are summarized in Table 1 below:

Table 1: Summary of Proposed 2020 Streetscape Improvements

IMPROVEMENTS	BUDGETED COSTS (2014)	UPDATED COSTS (2019)
Implement year-round hanging baskets on all pedestrian light poles for year-round landscaping.	\$40,000	\$50,000
Street Trees	\$80,000	Removed
Install long narrow planters for year-round landscaping where sidewalk widths cannot accommodate street trees (6 metre spacing).	\$380,000	\$95,000
Install heritage style furniture throughout the street based on the furniture rhythm Install heritage style furniture throughout the street based on the furniture rhythm recommendations.	\$80,000	\$145,000
Develop historic downtown promotional banners for area, events and seasons.	\$150,000	\$75,000
Winter Season Decorations (Street Light)	Not included	\$50,000
TOTAL	\$730,000	\$415,000

Proposed Capital Project will result in a \$55,000 ongoing operating pressure

In addition to the capital costs associated with this project, there will also be an additional ongoing operational pressure associated with managing the new planters, hanging baskets, garbage collection and promotional banners. This is anticipated to cost approximately \$55,000 per year, which will need to be considered as part of a future budget process. This includes the cost associated with the hiring of an additional summer student to assist with summer maintenance. The costs for the initial year (2020) of operations have been incorporated in the capital budget, however these operating costs will need to be carried within the Operational Services budget on an ongoing basis, starting in 2021.

Project to be completed for 2020 Summer Season

In terms of next steps, staff will need to refine the design for the proposed improvements as well as procure the new street furniture elements. Staff will also need to plan for the additional plantings and installations associated with the proposed improvements. This work will need to be coordinated with the downtown Aurora BIA. However, funding for the items that promote the BIA will be captured as part of Capital

Project No. 81016. Staff anticipate that the proposed streetscape improvements will be completed by the summer of 2020 with procurement starting before the end of 2019.

Advisory Committee Review

Not Applicable

Legal Considerations

None.

Financial Implications

If approved, Capital Project No. 81016 Aurora Promenade Streetscape Design & Implementation will be funded from the Capital Budget. The ongoing operating costs will need to be accommodated in future operating budgets. The Total budget for the project is summarized in Table 2 below:

Table 2: Summary of Total Project Costs (Year 1 - 2020)

Project Component	Costs
Capital Requirements	\$415,000
Operating Requirements	\$55,000
Canopy of Lights	\$100,000
Total	\$570,000

Communications Considerations

Streetscape improvements will be communicated to the public via Town website, social media and Council Highlights. In addition, Communications will work closely with internal departments and the BIA to ensure any potential impacts to the public and businesses are communicated in a timely manner.

Link to Strategic Plan

The Aurora Promenade Streetscape Design & Implementation Plan was prepared with the specific goal of accommodating redevelopment and integrating it with the existing historic character of Downtown Aurora. Therefore, implementing the streetscape plan supports the Strategic Plan goals of: **Supporting an exceptional quality of life for all** and **enabling a diverse, creative and resilient economy**. The relevant supporting

objectives include: **Strengthening the fabric of our community** and **promoting economic opportunities that facilitate the growth of Aurora as a desirable place to do business**. Furthermore, the key action item of the Strategic Plan to **actively promote and support a plan to revitalize the downtown** is realized through the preparation and implementation of The Aurora Promenade Streetscape Design & Implementation Plan.

Alternative to the Recommendation

1. That the conditional budget approval for Capital Budget 81016 not be lifted.

Conclusions

The Aurora Promenade Streetscape Design & Implementation Plan was approved by Council on February 14, 2014. It is recommended that the Town focus the planned improvements in the “Main Streets” area as identified on Figure 1. This approach will ensure that a critical mass of improvements is completed within a relatively short timeframe in a focused geographic area. Staff have adjusted the scope of work and requested updated cost estimates, which suggest a \$315,000 reduction in the project costs. Staff are recommending that Council approve \$470,000 in funding to procure the streetscape elements and fund the first year operation of the project.

Attachments

Attachment 1 - Capital Project No. 81016 – Aurora Promenade Streetscape Design & Implementation Budget Sheet

Attachment 2 – Figure 1 – “Main Streets” Area

Previous Reports

Public Planning Report No. PL13-003, dated January 23, 2013

General Committee Report No. PL13-030, dated June 4, 2013

General Committee Report No. PL14-010, dated February 4, 2014.

General Committee Report No. PL14-053, dated July 15, 2014.

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Report No. PDS19-053

Pre-submission Review

Agenda Management Team Meeting on September 19, 2019.

Departmental Approval

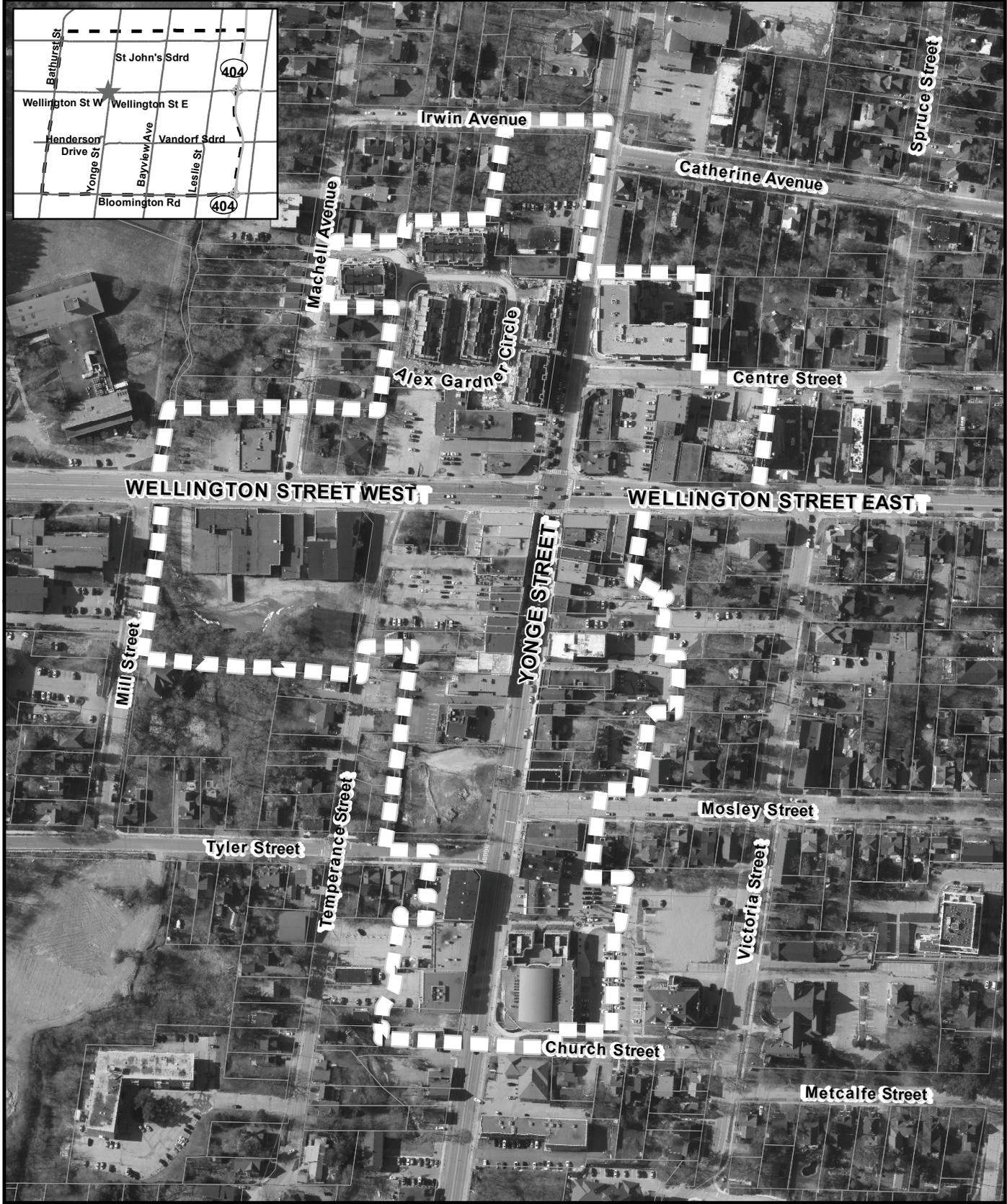


**David Waters, MCIP, RPP, PLE
Director of
Planning and Development Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



LOCATION MAP
MAIN STREETS AREA
FIGURE 1

 Main Streets Area

 0 50 100
Metres

 **AURORA**
You're in Good Company

Map created by the Town of Aurora Planning & Development Services Department, May 22, 2019. Base data provided by York Region and Aurora - GIS. Air Photos taken Spring 2018, © First Base Solutions Inc., 2018 Orthophotography.



Notice of Motion	Councillor Wendy Gaertner
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Date: October 1, 2019
To: Mayor and Members of Council
From: Councillor Gaertner
Re: **Helping Urban Pollinators**

Whereas all plants require pollination in order to produce seed and fruit; and

Whereas insects are the most common pollinators, especially bees and butterflies; and

Whereas their natural habitat of meadows, grasslands and rural roadside design is diminishing due to urbanization, pesticides and the increasing effects of severe weather; and

Whereas this, and in particular the plight of the monarch butterfly, has caught the attention of our youth; and

Whereas Ms. Shillolo's class from Hartman Public School, in their current investigation of the Role of Government and Responsible Citizenship, is using the plight of the Monarch as an example of how citizens could work with their municipal government to make a difference; and

Whereas they have asked our Council to help make a welcoming garden "filled with milkweed and flowers"; and

Whereas this would be an wonderful example of political/public co-operation and environmental protection;

1. Now Therefore Be It Hereby Resolved That staff be directed to locate a space for this dedicated garden, to be planted this Fall or next Spring, in one of our parks or around one of our storm water ponds, preferably near Hartman Public School; and
2. Be It Further Resolved That the children be involved by the providing staff with their research from this education unit.