



Town of Aurora
Finance Advisory Committee
Meeting Minutes

Date:	Wednesday, September 25, 2019
Time and Location:	5:30 p.m., Holland Room, Aurora Town Hall
Committee Members:	Councillor Michael Thompson (Chair), Councillor Harold Kim (arrived 5:50 p.m.), Mayor Tom Mrakas
Member(s) Absent:	None
Other Attendees:	Councillor Rachel Gilliland, Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Rachel Wainwright-van Kessel, Director of Finance, Jason Gaertner, Manager, Financial Management Services, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 5:45 p.m.

1. Approval of the Agenda

Moved by Mayor Mrakas
Seconded by Councillor Thompson

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Receipt of the Minutes

Finance Advisory Committee Meeting Minutes of June 26, 2019

Moved by Mayor Mrakas

Seconded by Councillor Thompson

That the Finance Advisory Committee meeting minutes of June 26, 2019, be received for information.

Carried

4. Delegations

None

5. Consideration of Items

1. Review of Detailed Financial Budget Information Re: Corporate Services

Staff provided an overview of the line-by-line analysis and year-to-date comparison of the final approved 2019 budget for the Corporate Services department, including detailed explanations regarding the highlighted budget variances. Staff responded to questions and noted that the Information Technology Strategic Plan represents the single greatest budget pressure for the department. Other budget pressures identified to the Committee included incremental staff resource requirements in the divisions of Access Aurora, By-law Services, and Legal Services relating to the Town maintaining its existing services levels in an environment of growing demand.

Moved by Councillor Kim

Seconded by Mayor Mrakas

1. That the comments and suggestions of the Review of Detailed Financial Budget Information for Corporate Services be received and referred to staff for consideration and action as appropriate.

Carried

**2. Memorandum from Project Management Office
Re: Town's Major Capital Projects Update**

Staff gave a brief overview of the memorandum and status of the Town's current major capital projects, noting that all projects are on schedule and on budget, except for Fire Hall 4-5, which remains in the procurement process and is to be redesigned in order to meet the budget.

**Moved by Councillor Kim
Seconded by Mayor Mrakas**

1. That the memorandum regarding Town's Major Capital Projects Update be received for information.

Carried

3. Draft 2020 Detailed Capital Investment Plan

Staff responded to several questions on items in the summary sheets provided for the 2020 Draft 1 Repair and Replacement, Growth and New, and Studies and Other Capital Projects, which will be considered at the Budget Committee meeting of October 5, 2019.

**Moved by Mayor Mrakas
Seconded by Councillor Kim**

1. That the Town's Draft 2020 Detailed Capital Investment Plan be received for information.

Carried

6. New Business

The Chair requested that staff encourage Council members to contact staff on any clarification needed regarding the 2020 Capital Budget binder content prior to the upcoming Budget Committee meeting.

7. Adjournment

Moved by Councillor Kim

Seconded by Mayor Mrakas

That the meeting be adjourned at 6:32 p.m.

Carried