



Town of Aurora Council Meeting Minutes

Council Chambers, Aurora Town Hall
Tuesday, January 22, 2019

Attendance

Council Members Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfryes, Kim, and Thompson

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Lisa Warth, Manager, Recreation Services, Techa van Leeuwen, Director of Corporate Services, Jason Gaertner, Acting Director of Financial Services, Allan Downey, Director of Operational Services, Lawrence Kuk, Manager, Development Planning, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, and Ishita Soneji, Council/Committee Coordinator

The Chair called the meeting to order at 7:00 p.m.

1. Approval of the Agenda

Moved by Councillor Kim

Seconded by Councillor Humfryes

That the agenda as circulated by Legislative Services, be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Community Presentations

None

4. Delegations

None

5. Consent Agenda

**Moved by Councillor Gilliland
Seconded by Councillor Gallo**

That the following Consent Agenda Items, C1 to C4 inclusive, be approved:

C1. Council Meeting Minutes of December 18, 2018

1. That the Council Meeting minutes of December 18, 2018, be adopted as printed and circulated.

C2. Council Closed Session Minutes of December 18, 2018

1. That the Council Closed Session minutes of December 18, 2018, be adopted as printed and circulated.

C3. Council Closed Session Public Minutes of December 18, 2018

1. That the Council Closed Session Public Meeting minutes of December 18, 2018, be adopted as printed and circulated.

C4. CS19-012 – Appointments to the Finance Advisory Committee

1. That Report No. CS19-012 be received; and
2. That the following Council members be appointed to the Finance Advisory Committee:
 - Mayor Tom Mrakas
 - Councillor John Gallo
 - Councillor Michael Thompson

Carried

6. Standing Committee Reports

Moved by Councillor Thompson
Seconded by Councillor Gilliland

That the following Standing Committee Reports, Items S1 and S2, be received and the recommendations carried by the Committees approved, with the exception of sub-item S1(R2), which was discussed and voted on separately as recorded below:

S1. General Committee Meeting Report of January 15, 2019

(C1) Memorandum from Mayor Mrakas

Re: Aurora Cultural Centre Board of Directors

1. That the memorandum regarding Aurora Cultural Centre Board of Directors be received; and
2. That Councillors Wendy Gaertner and John Gallo be appointed to the Aurora Cultural Centre Board of Directors for the 2018-2022 Term of Council.

Carried

(C2) Memorandum from Councillor Gaertner

Re: Ontario Drinking Water Source Protection Program

1. That the memorandum regarding Ontario Drinking Water Source Protection Program be received; and
2. That Council endorse the Lake Simcoe Region Conservation Authority's (LSRCA) position regarding the Ontario Drinking Water Source Protection Program; and
3. That a letter of Council support be sent to The Hon. Rod Phillips, Minister, Ministry of Environment, Conservation and Parks.

Carried

(A1) Heritage Advisory Committee Meeting Minutes of September 5, 2018

1. That the Heritage Advisory Committee meeting minutes of September 5, 2018, be received; and
 1. **HAC18-013 – Request to Designate Under Part IV of the Ontario Heritage Act 50-100 Bloomington Road West “De La Salle College” including associated heritage feature “Pine Ridge Trail (Monk’s Walk)”**
 - (a) That the building formerly known as “De La Salle College” located at 50-100 Bloomington Road West, which includes the front garden/ courtyard and associated heritage feature “Pine Ridge Trail (Monk’s Walk)”, be Designated under Part IV of the *Ontario Heritage Act* as a property of Cultural Heritage Value or Interest; and
 - (b) That the Town Clerk be authorized to publish and serve Council’s Notice of Intention to Designate as per requirements of the Act; and
 - (c) That the designation by-law be brought before Council for passing if no objections were received within the thirty (30) day objection period as per requirements of the Act.

Carried

(R1) PDS19-006 – Extension of the Interim Control By-law for the Stable Neighbourhood Study Area

1. That Report No. PDS19-006 be received; and
2. That pursuant to Section 38(2) of the *Planning Act*, a by-law be enacted to extend the period during which Interim Control By-law No. 6048-18 will be in effect by one additional year, from January 30, 2019 to January 30, 2020; and
3. That the implementing Interim Control By-law be presented at the Council meeting of January 22, 2019.

Carried

(R2) OPS19-001 – Winter Maintenance Report No. 1 Revised Provincial Minimum Maintenance Standards (MMS) and Windrow Clearing Program

**Moved by Councillor Humfryes
Seconded by Councillor Gilliland**

1. That Report No. OPS19-001 be received; and
2. That the recommendations and service levels contained in Table 1 associated with the Revised Provincial Municipal Maintenance Standards (MMS) be approved; and
3. That staff report back with options to meet MMS standards for winter pre-treatment of roads with the intent of finalizing any additional requirements for the 2020 Capital and Operating Budgets; and
4. That the Director of Operational Services or their designate be appointed as the designated Official for the purposes of declaring a “Significant Weather Event”; and
5. That the Town of Aurora not proceed with a Windrow Clearing Program.

**Motion to refer
Moved by Councillor Gallo
Seconded by Councillor Kim**

That Report No. OPS19-001 be referred back to staff.

**Motion to refer
Carried**

(R3) CAO19-001 – Requests for Sponsorship Policy

1. That Report No. CAO19-001 be received; and
2. That the Requests for Sponsorship Policy be approved.

Carried

(R4) CS19-003 – Building Appraisals – Request for Pre-Budget Approval

1. That Report No. CS19-003 be received; and
2. That Capital Project No. 13020 – Appraisal of Town Buildings, be pre-approved; and
3. That a total budget of \$55,000 be approved for Capital Project No. 13020, to be funded from the Studies and Other Reserve Fund.

Carried

(R5) CMS19-001 – Sole Source Award for Cimco Refrigeration

1. That Report No. CMS19-001 be received; and
2. That request for the sole source award for the supply of refrigeration equipment service on a contract basis and repair and maintenance on an as-needed basis be awarded to Cimco Refrigeration at the unit prices specified for a five (5) year contract, commencing January 1, 2019 up to and including December 31, 2023; and
3. That a purchase order in the amount of \$376,534 excluding taxes be approved in favour of Cimco Refrigeration; and
4. That the Director of Community Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
5. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to the same.

Carried

(R6) CMS19-002 – Sole Source Award – Johnsons Controls Canada

1. That Report No. CMS19-002 be received; and
2. That request for the sole source award for the supply of Building Automation System (BAS) service on a contract basis and repair

and maintenance on an as-needed basis be awarded to Johnson Controls Canada at the unit prices specified for a three (3) year contract, commencing January 1, 2019 up to and including December 31, 2021; and

3. That a purchase order in the amount of \$126,500 excluding taxes, be approved in favour of Johnson Control Canada; and
4. That the Director of Community Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
5. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to the same.

Carried

(R7) PDS19-003 – Appointments to the Aurora Business Improvement Area (BIA) Board of Management

1. That Report No. PDS19-003 be received; and
2. That Council appoint Anthony Ierullo as the Council Representative director to the Aurora BIA Board of Management; and
3. That Council appoint the following eight (8) director nominees as elected by the Aurora BIA membership on December 3, 2018:
 - Mauro Bucci
 - George Condoyannis
 - Sandra Ferri
 - Mary Georgopoulos
 - Jack Laurion
 - Lenard Lind
 - Joanne Russo
 - Kasie Savage; and
4. That the Town Clerk be removed from the Board of Management.

Carried

(R8) PDS19-007 – Early Approval of Capital Project No. 42808 – Corporate Energy Management Plan Update

1. That Report No. PDS19-007 be received; and
2. That Capital Project No. 42808 – Corporate Energy Management Plan Update be pre-approved; and
3. That a total budget of \$50,000 be approved for Capital Project No. 42808, to be funded from the Studies and Other Reserve Fund.

Carried

(R9) PDS19-011 – Application for Site Plan Approval, Gottardo Construction – Flex Office Site, 95 Eric T Smith Way, Lot 3 and Part of Block 11, Registered Plan 65M-4324, File Number: SP-2018-06, Related File Number: D14-05-04 and D12-05-1A

1. That Report No. PDS19-011 be received; and
2. That site plan application number SP-2018-06 (Gottardo Construction Limited) to permit the development of the subject lands for a one storey, flex office building be approved; and
3. That the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

Carried

S2. Budget Committee Meeting Report of January 14, 2019

1. That the Budget Committee meeting report of January 14, 2019, be received and the recommendations carried by the Committee approved.

Carried

7. Consideration of Items Requiring Discussion (Regular Agenda)

R1. FS19-001 – 2019 Capital Investment Program, Strategic Asset Management Policy and Ten Year Asset Management Plan Overview

Mr. Jason Gaertner, Acting Director of Financial Services, presented a review of the new Strategic Asset Management Policy, updated Asset Management Plan, updated Ten Year Capital Investment Plan, and introduced the 2019 Capital Budget. He noted that the 2019 Capital Budget binders were being distributed to Council this evening.

Moved by Councillor Thompson
Seconded by Councillor Humfries

1. That Report No. FS19-001 be received; and
2. That the draft Strategic Asset Management Policy, Asset Management Plan, 2018 Ten Year Capital Investment Plan and 2019 Capital Budgets be received and referred to the Budget Committee meeting of February 2, 2019.

Carried

8. Motions

None

9. Regional Report

York Regional Council Highlights – December 13, 2018

Moved by Councillor Gaertner
Seconded by Councillor Gilliland

That the Regional Report of December 13, 2018, be received for information.

Carried

10. New Business

Councillor Thompson inquired about the status of developing a funding framework for third party organizations, and staff provided a response noting that an information report outlining the current process would be provided at a future meeting.

Councillor Gallo inquired about next steps regarding Council's decision to opt-in and permit cannabis retail stores within the Town, and staff provided a response noting that a media release advising of Council's decision has been published.

Councillor Humfryes referred to a resident's request for a grant to help alleviate rental fees for a fundraising event to be held at the Aurora Community Centre on February 18, 2019, for a family member with severe spinal cord injury. Members of Council and staff discussed the possible funding options and the potential to use funds, if needed, from the Council Contingency fund.

New Business Motion No. 1

Moved by Councillor Humfryes

Seconded by Councillor Thompson

That staff be directed to investigate the possibility of supporting a local fundraiser to be held on February 18, 2019 at the Aurora Community Centre;
and

That staff be authorized to use \$2,500 from the Council Contingency fund, if required.

Carried

Councillor Humfryes inquired about the access to information about cannabis retail sales and use within the Town, and staff provided a response noting that all information regarding Provincial and Town regulations is available at **aurora.ca/cannabis**. It was mentioned that the information would be updated as needed.

11. Public Service Announcements

Mayor Mrakas noted that the Skylight Gallery artist for January is Oksana Baczynsky with her exhibit "Exploring Nature", and the exhibit is open Monday to Friday from 8:30 a.m. to 4:30 p.m.

Mayor Mrakas extended a reminder that winter overnight parking restrictions continue to be in effect between 2 a.m. and 6 a.m. between November 15 and April 15.

Mayor Mrakas noted that the Annual Arctic Adventure event will be held at Town Park on Monday, February 18, 2019 from 10 a.m. to 4 p.m.

Mayor Mrakas extended a reminder that the Annual Mayor's Luncheon presented by the Aurora Chamber of Commerce will be on Wednesday, February 20, 2019 at the Royal Venetian Mansion.

Mayor Mrakas extended a reminder that a series of public meetings will be held in February and March to review the 2019 Budget, and the schedule is available at **aurora.ca**.

Mayor Mrakas noted that the Spring & Summer 2019 recreation program guide will be delivered on February 21, 2019 in The Banner, and will also be available at **aurora.ca/recguide**.

Mayor Mrakas announced that the Town is now accepting applications for the John West Memorial "Leaders for Tomorrow" Scholarship Award. He noted that the deadline to apply is May 1, 2019, and further information is available at **aurora.ca/leadersoftomorrow**.

Mayor Mrakas extended his wishes to Heather Green, By-law Enforcement and Licensing Officer, who retired after 29 years of service.

12. By-laws

Moved by Councillor Humfryes

Seconded by Councillor Gallo

That the following by-laws be enacted:

- (b) **By-law Number 6148-19** Being a By-law to amend By-law Number 6048-18, to impose interim controls on the use of land, buildings, or structures within certain areas of the Town of Aurora.
- (c) **By-law Number 6149-19** Being a By-law to establish a Committee of Adjustment and appoint members to the Committee of Adjustment.

Carried

Motion to refer

Moved by Councillor Gaertner

Seconded by Councillor Humfryes

That the Tree Permit Fees in Schedule "E" of By-law (a) be referred to staff.

Motion to refer

Withdrawn

Moved by Councillor Kim

Seconded by Councillor Thompson

That the following by-laws be enacted:

- (a) **By-law Number 6147-19** Being a By-law to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora (Fees and Charges By-law).
- (d) **By-law Number 6150-19** Being a By-law to appoint employees of Municipal Law Enforcement Corp., as Municipal By-law Enforcement Officers.
- (e) **By-law Number 6151-19** Being a By-law to appoint employees of Perefrine Inc., as Municipal By-law Enforcement Officers.

Carried

13. Closed Session

None

14. Confirming By-law

Moved by Councillor Gaertner

Seconded by Councillor Gilliland

That the following confirming by-law be enacted:

By-law Number 6146-19 Being a By-law to Confirm Actions by Council Resulting from a Council Meeting on January 22, 2019.

Carried

15. Adjournment

**Moved by Councillor Gilliland
Seconded by Councillor Gallo**

That the meeting be adjourned at 8:13 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk