



Town of Aurora
Council Orientation
Education and Training Session Minutes

Kingbridge Conference Centre
12750 Jane Street, King City
Friday, January 11 and Saturday, January 12, 2019

Attendance

Council Members Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfries, Kim, and Thompson

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Techa van Leeuwen, Director of Corporate Services, Jason Gaertner, Acting Director of Financial Services, Allan Downey, Director of Operational Services, Lawrence Kuk, Acting Director of Planning and Development Services, Anca Mihail, Acting Director of Planning and Development Services, Patricia De Sario, Town Solicitor, Stephanie Mackenzie-Smith, Manager of Corporate Communications and Michael de Rond, Town Clerk,

The Chair called the meeting to order at 1:15 p.m.

Council recessed from 8:40 p.m. on Friday, January 11 to 8:40 a.m. on Saturday, January 12.

1. Approval of the Agenda

Moved by Councillor Humfries
Seconded by Councillor Gilliland

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Council Education/Training Session Agenda

a) Presentation from the CAO

Town of Aurora CAO Doug Nadorozny welcomed Council and provided a brief overview of the orientation session agenda. His presentation consisted of various projects that the Town is currently working on as well as the new project management framework the Town is using. The CAO finished his presentation by noting the corporate plan reviews currently underway as well as speaking to the financial health of the municipality.

b) One-On-One Discussions

Council Members rotated between senior staff members for ten minutes discussions about the various roles of the staff members.

c) York Regional Police Chief – Closed Session

Moved by Councillor Thompson
Seconded by Councillor Gallo

That Council move into Closed Session pursuant to subsection 239 (3.1) of the *Municipal Act, 2001* for the educating or training of members of Council.

Carried

Moved by Councillor Gaertner
Seconded by Councillor Gilliland

That Council rise from Closed Session with no information to report.

Carried

d) Crash Course in Communication

Karen Gordon from Gordon Strategy was present to provide an overview in effective communication to Council. She spoke to the importance of preparation

and knowing your audience while using various forms of communication. She further detailed tips for the use of social media and its importance in today's world. Ms. Gordon ended her presentation speaking to effective communication strategies in difficult situations.

e) Development Charges Update

Gary Scanlon from Watson and Associates was present to provide Council with information regarding the upcoming Development Charge review the Town will be undertaking. He spoke to the review process as well as recent Provincial Government legislation. Mr. Scanlon further noted the methodology of the study and a proposed timeline.

f) Integrity Commissioner and Council Code of Conduct

Moved by Councillor Humfryes
Seconded by Councillor Gallo

That Council move into Closed Session pursuant to subsection 239 (3.1) of the *Municipal Act, 2001* for the educating or training of members of Council.

Carried

Moved by Councillor Thompson
Seconded by Councillor Gaertner

That Council rise from Closed Session with no information to report.

Carried

g) Council/Staff Relations

Mike Galloway, CAO of the Town of Caledon, was present to provide Council with information regarding Council and Staff relations. He spoke to the importance of relationships between Council and Staff, as well as the role of Council as found in the *Municipal Act, 2001*. Mr. Galloway concluded by provided strategies for both Council and staff to avoid conflicts and work well together.

4. Adjournment

Moved by Councillor Thompson
Seconded by Councillor Humfryes

That the meeting be adjourned at 3:35 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk