



Council Meeting Agenda

**Tuesday, November 12, 2019
7 p.m.**

**Council Chambers
Aurora Town Hall**



Town of Aurora Council Meeting Agenda

Tuesday, November 12, 2019
7 p.m., Council Chambers

- 1. Approval of the Agenda**
- 2. Declarations of Pecuniary Interest and General Nature Thereof**
- 3. Community Presentations**
 - (a) Captain Rosie D'Aguiar, 140 Royal Canadian Air Cadets
Re: 140 Royal Canadian Air Cadets 30 Year Celebration**
- 4. Delegations**
 - (a) Philipp Parkhomenko, Resident
Re: General Committee Item R3 – CS19-025 – Fence Exemption Request
– 203 St. John's Sideroad West**
- 5. Consent Agenda**

Items listed under the Consent Agenda are considered routine or no longer require further discussion and are enacted in one motion. The exception to this rule is that a Member may request that one or more items be pulled for discussion and voted on separately.

Recommended:

That the following Consent Agenda items, C1 to C4 inclusive, be approved:

C1. Council Meeting Minutes of October 22, 2019

Recommended:

1. That the Council meeting minutes of October 22, 2019, be adopted as printed and circulated.

C2. Council Closed Session Minutes of October 22, 2019

(confidential attachment)

Recommended:

1. That the Council Closed Session minutes of October 22, 2019, be adopted as printed and circulated.

C3. Council Closed Session Public Minutes of October 22, 2019

Recommended:

1. That the Council Closed Session Public minutes of October 22, 2019, be adopted as printed and circulated.

C4. Council Public Planning Meeting Minutes of October 23, 2019

Recommended:

1. That the Council Public Planning meeting minutes of October 23, 2019, be adopted as printed and circulated.

6. Standing Committee Reports

S1. General Committee Meeting Report of November 5, 2019

Recommended:

1. That the General Committee Meeting Report of November 5, 2019, be received and the recommendations carried by the Committee approved.

7. Consideration of Items Requiring Discussion (Regular Agenda)

8. Motions

(a) Mayor Mrakas

Re: Development Charges Exemption

(b) Mayor Mrakas

Re: By-law to Regulate Short-Term Rentals

9. Regional Report

York Regional Council Highlights – October 17, 2019

Recommended:

That the Regional Report of October 17, 2019, be received for information.

10. New Business

11. Public Service Announcements

12. By-laws

Recommended:

That the following by-laws be enacted:

(a) By-law Number XXXX-19 Being a By-law to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora (Fees and Charges By-law).

(General Committee Report No. FS19-028, Oct. 1, 2019)

(b) By-law Number XXXX-19 Being a By-law to prohibit the smoking of tobacco, cannabis, and non-tobacco substances in prescribed locations in the Town of Aurora.

(General Committee Report No. CS19-039, Oct. 15, 2019)

13. Closed Session

14. Confirming By-law

Recommended:

That the following confirming by-law be enacted:

By-law Number XXXX-19 Being a By-law to confirm actions by Council resulting from a Council meeting on November 12, 2019.

15. Adjournment

19 NOV 5:11:38AM 48s



Legislative Services
905-727-3123
Clerks@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

9 a.m. One (1) Business Day Prior to the Requested Meeting Date

Council/Committee Meeting and Date: 11.12.2019	
Subject: 203 St John's Sdrd. Wood fence	
Name of Spokesperson: Philipp Parkhomenko	
Name of Group or Person(s) being Represented (if applicable):	
Brief Summary of Issue or Purpose of Delegation: About wood fence on property 203 St John's Sdrd	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, with whom? Sawantha, Linda	Date: 4, 5 November
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



Town of Aurora Council Meeting Minutes

Council Chambers, Aurora Town Hall
Tuesday, October 22, 2019

Attendance

Council Members	Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfryes, and Kim
Members Absent	Councillor Thompson
Other Attendees	Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Rachel Wainwright-van Kessel, Director of Finance, Allan Downey, Director of Operations, David Waters, Director of Planning and Development Services, John Firman, Manager of Business Support, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 7:01 p.m.

Mayor Mrakas relinquished the chair to Councillor Kim at 8:15 p.m. during consideration of Motion (c) Community Planning Permit, and resumed the chair at 8:53 p.m.

1. Approval of the Agenda

Moved by Councillor Humfryes

Seconded by Councillor Kim

That the agenda as circulated by Legislative Services, including the following additional item, be approved:

- Delegation (a) Debbie Fletcher-Queen, representing DRAWDOWN-Newmarket-Aurora; Re: Motion (b) Councillor Gilliland; Re: Declare Climate Emergency

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Community Presentations

None

4. Delegations

**(a) Debbie Fletcher-Queen, representing DRAWDOWN – Newmarket-Aurora
Re: Motion (b) Councillor Gilliland; Re: Declare Climate Emergency**

Ms. Fletcher-Queen spoke in support of Councillor Gilliland's motion that the Town officially declare a climate emergency in Aurora. She noted that her organization seeks to inspire action at the local level and raise awareness of the need to reduce greenhouse gas emissions, promote energy efficiency, and reduce waste. Ms. Fletcher-Queen requested Council's urgent consideration of the motion.

**Moved by Councillor Humfryes
Seconded by Councillor Gilliland**

That the comments of the delegation be received and referred to Motion (b).

Carried

5. Consent Agenda

**Moved by Councillor Humfryes
Seconded by Councillor Kim**

That the following Consent Agenda items, C1 to C5 inclusive, be approved:

C1. Council Meeting Minutes of October 8, 2019

1. That the Council meeting minutes of October 8, 2019, be adopted as printed and circulated.

C2. Council Closed Session Minutes of October 1, 2019

1. That the Council Closed Session minutes of October 1, 2019, be adopted as printed and circulated.

C3. Council Closed Session Public Minutes of October 1, 2019

1. That the Council Closed Session Public minutes of October 1, 2019, be adopted as printed and circulated.

C4. Council Public Planning Meeting Minutes of September 25, 2019

1. That the Council Public Planning meeting minutes of September 25, 2019, be adopted as printed and circulated.

C5. FS19-030 – 2019 Interim Forecast Update – as at August 31, 2019

1. That Report No. FS19-030 be received for information.

Carried

6. Standing Committee Reports

**Moved by Councillor Humfryes
Seconded by Councillor Gilliland**

S1. General Committee Meeting Report of October 15, 2019

1. That the General Committee meeting report of October 15, 2019, be received and the recommendations carried by the Committee approved, with the exception of sub-items R3 and R5, which were discussed and voted on separately as recorded below:

(R1) CMS19-026 – Library Square – Veil

1. That Report No. CMS19-026 be received; and
2. That the Veil Design (Muntz Bronze) be approved and incorporated into the final design of the 22 Church Street School Addition.

Carried

(R2) CS19-039 – Proposed Smoking and Vaping By-law

1. That Report No. CS19-039 be received; and
2. That a Smoking and Vaping By-law, being a by-law to prohibit the smoking and vaping of tobacco, cannabis and non-tobacco substances in prescribed locations, be brought forward to a future Council meeting for enactment.

Carried

(R3) CS19-038 – Motor Vehicle Collision Cost Recovery Program

**Moved by Councillor Gallo
Seconded by Councillor Kim**

1. That Report No. CS19-038 be received for information.

Carried

(R4) CAO19-003 – Community Engagement Policy Report

1. That Report No. CAO19-003 be received; and
2. That the attached Community Engagement Policy be approved.

Carried

**(R5) PDS19-078 – Changes to the Proposed Provincial Policy Statement
(2019)**

**Moved by Councillor Gaertner
Seconded by Councillor Kim**

1. That Report No. PDS19-078 be received; and
2. That the recommendations of this report be forwarded to the Minister of Municipal Affairs Ontario as the official response from the Town of Aurora.

Carried

**(R6) PDS19-089 – Kitimat Crescent and Aurora Heights Public School
Alternative Solutions to Safety Concerns**

1. That Report No. PDS19-089 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns be referred back to staff for further consideration and to report back to Council at the General Committee meeting of November 5, 2019.

Carried

(R7) PDS19-094 – Proposal for Interim Control By-law Exemption

1. That Report No. PDS19-094 be received; and
2. That a by-law be presented to a future Council meeting to exempt 126 Wells Street from the Interim Control By-law.

Carried

**S2. Budget Committee Meeting Report – 2020 Capital Budget Review of
October 5, 2019**

**Moved by Councillor Kim
Seconded by Councillor Humfries**

1. That the Budget Committee Meeting Report – 2020 Capital Budget Review of October 5, 2019, be received for information.

Carried

7. Consideration of Items Requiring Discussion (Regular Agenda)

R1. FS19-036 – 2020 Final Capital Budget Approval Report

**Moved by Councillor Kim
Seconded by Councillor Gaertner**

1. That Report No. FS19-036 be received; and
2. That the Town's Strategic Asset Management Policy be received; and
3. That the 2018 Asset Management Plan be received; and

4. That the updated Ten-Year Capital Investment Plan be received; and
5. That the 2020 Capital Budget for Repair and Replacement of existing infrastructure totaling 20,013,509 as listed in Attachment 4, be approved; and
6. That the 2020 Capital Budget for Growth and New Capital totaling \$3,253,700 as listed in Attachment 5 be approved; and
7. That the 2020 Capital Budget for Studies and Other Projects totaling \$1,090,000 as listed in Attachment 6 be approved; and
8. That the funding sources for each capital project included in this report be approved as those reviewed and recommended by Budget Committee on October 5, 2019.

Carried

8. Motions

(a) Councillor Gaertner

Re: Helping Urban Pollinators

Moved by Councillor Gaertner

Seconded by Councillor Gilliland

Whereas all plants require pollination in order to produce seed and fruit; and

Whereas insects are the most common pollinators, especially bees and butterflies; and

Whereas their natural habitat of meadows, grasslands and rural roadside design is diminishing due to urbanization, pesticides and the increasing effects of severe weather; and

Whereas this, and in particular the plight of the monarch butterfly, has caught the attention of our youth; and

Whereas Ms. Shillolo's class from Hartman Public School, in their current investigation of the Role of Government and Responsible Citizenship, is using

the plight of the Monarch as an example of how citizens could work with their municipal government to make a difference; and

Whereas they have asked our Council to help make a welcoming garden “filled with milkweed and flowers”; and

Whereas this would be an wonderful example of political/public co-operation and environmental protection;

1. Now Therefore Be It Hereby Resolved That staff be directed to locate a space for this dedicated garden; and
2. Be It Further Resolved That the children be involved by the providing staff with their research from this education unit.

Carried

**(b) Councillor Gilliland
Re: Declare Climate Emergency**

**Moved by Councillor Gilliland
Seconded by Councillor Humfryes**

Whereas at least 457 Canadian municipalities have declared a "climate emergency"—in Ontario this includes Kingston, Hamilton, Ottawa, Burlington, Halton Hills, Greater Sudbury, St. Catharines, London, Vaughan, Prince Edward County, King, and Toronto; and

Whereas all of the cities who have declared climate change a state of emergency have established a goal of reducing Greenhouse Gases (GHG) by 80 per cent by 2050, per the Paris Accord; and

Whereas there is an urgent need to have a transformative action plan to reduce GHG to limit global warming to 1.5 degrees to avoid catastrophic climate change; and

Whereas climate change is currently affecting human habitats through rising sea levels and other extreme weather patterns; such as, hurricanes, intense heatwaves, frigid temperatures, ice storms, drought and flooding; and

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Whereas climate change is currently threatening the survival of many species and other natural environments worldwide, stressing local and worldwide eco systems; and

Whereas climate change has a direct result of billions of dollars in property damage worldwide, negatively affecting local and global economies; and

Whereas local governments around the world have recognized the extreme emergency that climate change embodies and have expedited their own actions, and have called on provincial and national governments to strengthen action on climate change; and

Whereas the solutions for reducing GHG provides other positive impacts on health, social inequity and economy;

1. Now Therefore Be It Hereby Resolved That the Town of Aurora officially “declare a climate emergency” for the purposes of naming and deepening our commitment to protecting our eco systems by identifying key criteria to help reduce our carbon footprint and protect our community from the impacts of climate change; and
2. Be It Further Resolved That staff be directed to prioritize the process of creating a Climate Action Plan, once the Region releases its climate action plan report, for the Town of Aurora focused on reducing emissions and adaptation at the community level; and
3. Be It Further Resolved That staff be directed to look for opportunities for economic growth, stimulation in the low-carbon economy, and cost benefits for all who consume energy; and
4. Be It Further Resolved That staff be directed to refer to other municipal and global initiatives and forums such as Global Covenant of Mayors for Climate and Energy and report to Council with more information; and
5. Be It Further Resolved That this resolution be forwarded to the Premier of Ontario and the Ministry of the Environment, Conservation and Parks.

Carried

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**(c) Mayor Mrakas
Re: Community Planning Permit**

Council consented to vote on the first and second operative clauses of the main motion as amended separately.

**Main motion
Moved by Mayor Mrakas
Seconded by Councillor Humfryes**

Whereas the Province, in its revisions to the *Planning Act* through Bill 108, has provided by means for a new development approval framework, the Community Planning Permit (CPP) by-law, which combines three existing planning approvals such as zoning, site plan, and minor variances into one application submission and approval process; and

Whereas the role of the Community Planning Permit is to prescribe development standards and criteria for an area that are in keeping with the desires and expectations of the community; and

Whereas a Community Planning Permit provides greater certainty about how an area should see change through development while limiting amendments to the CPP by-law for five years; and

Whereas a CPP by-law contains provisions that regulate the use, size, height, lot coverage, and location of buildings on properties similar to a Zoning By-law; and

Whereas Community Planning Permit is a land use planning tool available to municipalities that is meant to streamline development approvals and promote collaborative and predictable community building and implement growth objectives; and

Whereas the downtown core has been identified as a significant area in the Town through the development of the Aurora Promenade plan;

1. Now Therefore Be It Hereby Resolved That staff be directed to amend the Aurora Official Plan to identify the Promenade Area as a proposed Community Planning Permit area as part of the Official Plan Review; and

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2. Be It Further Resolved That staff be directed to develop a by-law establishing a Community Planning Permit for the Promenade area for enactment and identifying the necessary resources required to implement a Community Planning Permit in a future report to Council.

Amendment

Moved by Councillor Gilliland

Seconded by Councillor Gaertner

That the wording in the second operative clause of the motion be changed from “for enactment” to “for consideration of enactment”.

Carried

Main motion as amended (1st operative clause)

Moved by Mayor Mrakas

Seconded by Councillor Humfries

1. Now Therefore Be It Hereby Resolved That staff be directed to amend the Aurora Official Plan to identify the Promenade Area as a proposed Community Planning Permit area as part of the Official Plan Review; and

Carried as amended

Main motion as amended (2nd operative clause)

Moved by Mayor Mrakas

Seconded by Councillor Humfries

2. Be It Further Resolved That staff be directed to develop a by-law establishing a Community Planning Permit for the Promenade area for **consideration of** enactment and identifying the necessary resources required to implement a Community Planning Permit in a future report to Council.

Carried as amended

9. Regional Report

None

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10. New Business

Councillor Gallo requested a motion to be reinstated as a member of the Joint Council Committee and Financial Advisory Committee.

New Business Motion No. 1

**Moved by Councillor Gallo
Seconded by Councillor Gilliland**

That the Procedure By-law requirement for a Notice of Motion to introduce a Motion to Reconsider be waived.

**On a two-thirds majority vote the motion
Carried**

New Business Motion No. 2

**Moved by Councillor Gallo
Seconded by Councillor Humfryes**

That the June 25, 2019 motion regarding Council appointments to the Joint Council Committee and Finance Advisory Committee be reconsidered.

**On a two-thirds majority vote the motion
Carried**

New Business Motion No. 3

**Moved by Councillor Gallo
Seconded by Councillor Humfryes**

1. That Councillor Thompson be removed from the Joint Council Committee;
and
2. That Councillor Gallo be appointed to the Joint Council Committee.

Carried

New Business Motion No. 4

**Moved by Councillor Gallo
Seconded by Councillor Kim**

1. That Councillor Kim be removed from the Financial Advisory Committee;
and

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2. That Councillor Gallo be appointed to the Financial Advisory Committee.

Carried

Mayor Mrakas and Councillor Gallo expressed appreciation to Councillors Thompson and Kim for standing in for Councillor Gallo when needed.

Councillor Gallo inquired about plans to establish a committee as part of the Official Plan Review process and opportunities for Council's participation. Staff provided a response noting that Council members would be invited to join the intended Official Plan Review steering committee.

Councillor Gaertner referred to resident complaints about not receiving notification of the Tamarac Park design changes and inquired about the notice process. Staff provided a response regarding the consultation/notice process and suggested that area residents could be notified about the changes and final design of the Park.

New Business Motion No. 5

Moved by Councillor Gaertner

Seconded by Councillor Gallo

1. That a notification be sent to area residents to advise of changes to the Tamarac Park design for their information.

Carried

Mayor Mrakas inquired about the timeline of the appeal involving fifteen heritage properties on Yonge Street, and staff provided a response.

Mayor Mrakas inquired about the appeal involving Metropolitan Square Inc., at Wellington Street East and Industrial Parkway North, and staff provided a response.

11. Public Service Announcements

Councillor Gilliland announced that an unsupervised quiet room, to provide relief for children and adults that may need a sensory break, would be available at the Aurora Family Leisure Complex in Program Room B during Aurora's Haunted Forest event this month.

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Councillor Gilliland announced that Aurora's Haunted Forest will be held on Saturday, October 26, 2019, from 6 p.m. to 9 p.m. at Sheppard's Bush, and more information can be found at **aurora.ca/hauntedforest**.

Councillor Humfries noted that the Town is reviewing its electoral system through an independent team of consultants who are seeking resident input regarding the design of a ward system, and an online survey will remain open until October 28, 2019, at **surveymonkey.com/r/aesr**.

Councillor Kim advised that the Town is now accepting applications for entries to Aurora's Santa Under the Stars Parade, and further details are available at **aurora.ca/santaparade**.

Councillor Kim announced that the Aurora Seniors' Centre will be hosting its annual jewelry and craft sale in the lounge from 10 a.m. to 1:30 p.m. on Wednesday, October 23 and Thursday, October 24, 2019.

Councillor Gaertner expressed appreciation to Town staff for another successful Colours of Fall Concert, which was held on October 10, 2019, and included a tribute to Gordon Lightfoot.

Councillor Gaertner extended congratulations to the 140 Aurora Royal Canadian Air Cadet Squadron—founded by retired Lt. Col. Ferguson Mobbs—on their 30th Anniversary.

Councillor Gaertner announced that the Aurora Seniors' Centre will be hosting a coffee break fundraiser for the Alzheimer Society of York Region from 9 a.m. to 3 p.m. on Thursday, October 24, 2019.

Councillor Gallo advised that the Town's Community Services, and By-law and Animal Services, will be closed on Friday, October 25 and Monday, October 28, 2019, while their offices are relocated from Town Hall to the Joint Operations Centre at 229 Industrial Parkway North.

Mayor Mrakas announced that Aurora's Youth Innovation Fair will return on Wednesday, November 20, 2019, at the Aurora Family Leisure Complex, noting that the Town is looking for creative and innovative youth to participate and those interested can apply at **aurora.ca/youthinnovation**.

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Mayor Mrakas announced that the 11th annual Aurora Prayer Breakfast will be held at 7 a.m. on Thursday, October 24, 2019.

Mayor Mrakas announced that the Sport Aurora Mayor's Breakfast of Champions 2019 will be held from 9 a.m. to 1 p.m. on Saturday, October 26, 2019.

Mayor Mrakas announced that the annual Hillary House Ball will be held at 6 p.m. on Saturday, October 26, 2019.

Mayor Mrakas advised that the last market day for the Aurora Farmers' Market and Artisan Fair is Saturday, October 26, 2019, from 8 a.m. to 1 p.m. at Town Park.

12. By-laws

Council consented to vote on By-laws (a) and (b) separately from By-law (c).

Moved by Councillor Kim

Seconded by Councillor Humfryes

That the following by-laws be enacted:

(a) By-law Number 6221-19 Being a By-law to define the delegation policies and procedures for The Corporation of the Town of Aurora.

(b) By-law Number 6222-19 Being a By-law to regulate cross connections and backflow prevention in private plumbing systems as required to protect the Town of Aurora drinking water system from contamination.

Carried

Moved by Councillor Kim

Seconded by Councillor Humfryes

That the following by-law be enacted:

(c) By-law Number 6223-19 Being a By-law to amend By-law Number 6048-18, as amended, to impose interim controls on the use of land, buildings, or structures within certain areas of the Town of Aurora.

Carried

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13. Closed Session

None

14. Confirming By-law

**Moved by Councillor Gallo
Seconded by Councillor Kim**

That the following confirming by-law be enacted:

By-law Number 6224-19 Being a By-law to Confirm Actions by Council
Resulting from a Council Meeting on October 22, 2019.

Carried

15. Adjournment

**Moved by Councillor Humfryes
Seconded by Councillor Kim**

That the meeting be adjourned at 9:27 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Closed Session
Public Minutes**

Holland Room, Aurora Town Hall
Tuesday, October 22, 2019

Attendance

Council Members	Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfryes, and Kim (arrived at 6:10 p.m.)
Members Absent	Councillor Thompson
Other Attendees	Doug Nadorozny, Chief Administrative Officer, Vesna Barbe, Manager of Human Resources and Michael de Rond, Town Clerk

The Chair called the meeting to order at 5:48 p.m.

Council consented to resolve into a Closed Session at 5:48 p.m.

Council reconvened into open session at 6:54 p.m.

1. Approval of the Agenda

**Moved by Councillor Gaertner
Seconded by Councillor Humfryes**

That the confidential Council Closed Session meeting agenda be approved.

Carried

2. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Consideration of Items Requiring Discussion

**Moved by Councillor Gaertner
Seconded by Councillor Gallo**

That Council resolve into Closed Session to consider the following matters:

1. Labour relations or employee negotiations (Section 239(2)(d) of the Municipal Act, 2001); Re: Closed Session Report No. CS19-040 – Compensation Review/Pay Equity Compliance

Carried

**Moved by Councillor Humfries
Seconded by Councillor Kim**

That the Council Closed Session be reconvened into open session to rise and report from Closed Session.

Carried

1. **Labour relations or employee negotiations (Section 239(2)(d) of the *Municipal Act, 2001*); Re: Closed Session Report No. CS19-040 – Compensation Review/Pay Equity Compliance**

**Moved by Councillor Humfries
Seconded by Councillor Kim**

1. That Closed Session Report No. CS19-040 be deferred to the November 5 closed session meeting.

**On a recorded vote the motion
Carried**

Yeas: 6	Nays: 0
Voting Yeas:	Councillors Gaertner, Gallo, Gilliland, Humfries, Kim, and Mayor Mrakas
Voting Nays:	None
Absent:	Councillor Thompson

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4. By-laws

**Moved by Councillor Humfryes
Seconded by Councillor Gallo**

That the following confirming by-law be enacted:

6211-19 Being a By-law to Confirm Actions by Council Resulting from a
Council Closed Session on October 22, 2019.

Carried

5. Adjournment

**Moved by Councillor Kim
Seconded by Councillor Gallo**

That the meeting be adjourned at 6:56 p.m.

Carried

Tom Mrakas, Mayor

Michael de Rond, Town Clerk



**Town of Aurora
Council Public Planning
Meeting Minutes**

Council Chambers, Aurora Town Hall
Wednesday, October 23, 2019

Attendance

Council Members Mayor Mrakas in the Chair; Councillors Gallo, Gilliland, and Kim
Members Absent Councillors Humfryes, Gaertner, and Thompson
Other Attendees David Waters, Director of Planning and Development Services, Matthew Peverini, Planner, Samantha Yew, Deputy Town Clerk, and Ishita Soneji, Council/Committee Coordinator

The Chair called the meeting to order at 7:26 p.m.

1. Approval of the Agenda

**Moved by Councillor Gilliland
Seconded by Councillor Kim**

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Planning Applications

Mayor Mrakas outlined the procedures that would be followed in the conduct of the public meeting. The Deputy Town Clerk confirmed that the appropriate notice was given in accordance with the relevant provisions of the *Planning Act*.

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1. PDS19-095 – Application for Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium, Bing Rong He & Kai Ping Shen, 15385 and 15395 Bayview Avenue, File Numbers: ZBA-2019-03, SUB-2019-01, CDM-2019-02

Planning Staff

Mr. Matthew Peverini, Planner, presented an overview of the application and staff report respecting the proposal to amend the Zoning By-law designation of “Rural (RU) Zone” to “Townhouse Dwelling Residential Exception (R8-XX) Zone” to facilitate the development of 15 townhouse dwelling units, and to reduce the minimum lot area requirements, front, rear and side yard setbacks, and increase height and lot coverage. He noted that the subject lands are designated as “Medium High Density” as per the Official Plan (OPA 30), and the proposed townhouse built form is a permitted use within this designation. It was mentioned that the proposed development has been exempted from Site Plan Control in accordance with the Site Plan Control Area by-law.

Consultant

Mr. Michael Smith, Consultant provided a brief overview of the application including details on the proposed development, surrounding land uses, and the proposed landscape plan of the townhouse dwelling.

Public Comments

Aurora resident Adam Lem provided the following comments:

- Questions regarding:
 - Preservation of mature trees on the property
 - Kind of lighting on the property
 - Length of construction and plans for noise and dust control

- Concerns regarding:
 - Proposed setbacks being too close to adjacent properties
 - Proposed height of townhouses may interfere with sight lines
 - Proposed visitor parking lot too close to adjacent properties

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Consultant

Mr. Smith addressed the questions regarding preservation of mature trees noting that an arborist would be consulted; lighting on property would be determined using a photometric plan; and provided an approximate duration of the construction. He noted that the concerns regarding setbacks, height, and proximity to adjacent properties would be addressed with the Planning staff.

Main motion

Moved by Councillor Gilliland

Seconded by Councillor Gallo

1. That Report No. PDS19-082 be received; and
2. That comments presented at the Public Planning meeting be addressed by Planning and Development Services in a report to a future General Committee meeting.

Amendment

Moved by Councillor Gallo

Seconded by Councillor Kim

That the main motion be amended by adding the following clause:

“That a site plan application be submitted for the subject property for consideration at a future General Committee meeting.”

Carried

Main motion as amended

Moved by Councillor Gilliland

Seconded by Councillor Gallo

1. That Report No. PDS19-082 be received; and
2. That comments presented at the Public Planning meeting be addressed by Planning and Development Services in a report to a future General Committee meeting; **and**
3. **That a site plan be submitted for the subject property for consideration at a future General Committee meeting.**

Carried as amended

Council Public Planning Meeting Minutes
Wednesday, October 23, 2019

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4. Confirming By-law

**Moved by Councillor Kim
Seconded by Councillor Gallo**

That the following confirming by-law be enacted:

6216-19 Being a By-law to Confirm Actions by Council Resulting from a Council Public Planning Meeting on October 23, 2019.

Carried

5. Adjournment

**Moved by Councillor Gallo
Seconded by Councillor Gilliland**

That the meeting be adjourned at 8:30 p.m.

Carried

Tom Mrakas, Mayor

Samantha Yew, Deputy Town Clerk



**Town of Aurora
General Committee Meeting Report**

Council Chambers, Aurora Town Hall
Tuesday, November 5, 2019

Attendance

Council Members Councillor Gaertner in the Chair; Councillors Gallo, Gilliland, Humfries, Kim, Thompson, and Mayor Mrakas

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Rachel Wainwright-van Kessel, Director of Finance, Allan Downey, Director of Operations, Anca Mihail, Manager, Engineering Services, David Waters, Director of Planning and Development Services, Techa van Leeuwen, Director of Corporate Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, Ishita Soneji, Council/ Committee Coordinator

The Chair called the meeting to order at 7:02 p.m.

General Committee consented to recess the meeting at 9:01 p.m. and reconvened the meeting at 9:11 p.m.

1. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, including the following additional item:

- Delegation (a) Erin Cerenzia and Kim Clark, representing Neighbourhood Network & Gazell and Company
Re: Item C1 – Memorandum from Mayor Mrakas; Re: Engaged Inclusive Communities

General Committee Meeting Report
Tuesday, November 5, 2019

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- Delegation (b) Leslie Jennings, Resident
Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns
- Delegation (c) Suzanne Lytle, Resident
Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns
- Delegation (d) Amanda Dench, Resident
Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns
- Notice of Motion (b) Mayor Mrakas
Re: By-law to Regulate Short-Term Rentals

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Community Presentations

None

4. Delegations

- (a) Erin Cereenzia and Kim Clark, representing Neighbourhood Network & Gazell and Company**
Re: Item C1 – Memorandum from Mayor Mrakas; Re: Engaged Inclusive Communities

Ms. Cereenzia introduced Ms. Clark and presented an overview of the collaborative project to involve Aurora, East Gwillimbury, and Newmarket to create engaged, inclusive, and connected communities. Ms. Clark outlined the purpose of the project being a deep dive into the demographics of the three communities involved. She provided details of the study including looking at shared challenges, developing an integrated approach and conducting

research to avoid duplication and finding efficiencies, key deliverables, and requested Members of Council to support the project.

General Committee received and referred the comments of the delegation to Item C1.

(b) Leslie Jennings

Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns

Ms. Jennings spoke in support of the staff recommendation and against the installation of sidewalks on Kitimat Crescent noting that sidewalks would affect house values, reduce parking space on driveways, and would not be compliant with the accessibility legislation.

General Committee received and referred the comments of the delegation to Item R1.

(c) Suzanne Lytle, Resident

Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns

Ms. Lytle provided background and expressed concern regarding pedestrian safety surrounding Aurora Heights Public School, and requested that installation of sidewalks on Kitimat Crescent be given priority.

General Committee received and referred the comments of the delegation to Item R1.

(d) Amanda Dench, Resident

Re: Item R1 – PDS19-097 – Kitimat Crescent and Aurora Heights Public School Alternative Solutions to Safety Concerns

Ms. Dench spoke in support of the installation of sidewalks on Kitimat Crescent and Huron Court to ensure pedestrian safety around the school, and noted that a letter of support for sidewalks from the Aurora Heights Public School Parent Council has been circulated to Members of Council staff. She requested that sidewalk installation on Kitimat Crescent be given a priority and alternate solutions to safety concerns besides parking restrictions be explored.

General Committee Meeting Report
Tuesday, November 5, 2019

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General Committee received and referred the comments of the delegation to Item R1.

5. Consent Agenda

C1. Memorandum from Mayor Mrakas Re: Engaged Inclusive Communities

General Committee recommends:

1. That the memorandum regarding Engaged Inclusive Communities be received for information; **and**
2. **That an amount of \$15,000 be granted for the Engaged Inclusive Communities study to be funded from the Council Contingency fund.**

Carried as amended

6. Advisory Committee Meeting Minutes

Recommended:

That the following Advisory Committee Meeting Minutes item, A1 to A3, be received:

A1. Finance Advisory Committee Meeting Minutes of September 25, 2019

1. That the Finance Advisory Committee meeting minutes of September 25, 2019, be received for information.

A2. Accessibility Advisory Committee Meeting Minutes of October 2, 2019

1. That the Accessibility Advisory Committee meeting minutes of October 2, 2019, be received for information.

General Committee Meeting Report
Tuesday, November 5, 2019

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A3. Governance Review Ad Hoc Committee Meeting Minutes of October 9, 2019

1. That the Governance Review Ad Hoc Committee meeting minutes of October 9, 2019, be received for information.

Carried

7. Consideration of Items Requiring Discussion (Regular Agenda)

General Committee consented to consider the items in the following order: R1, R4, R3, R2, and R5.

General Committee consented to consider Item R1 prior to the consideration of Consent Agenda and Advisory Committee meeting minutes.

**R1. PDS19-097 – Kitimat Crescent and Aurora Heights Public School
Alternative Solutions to Safety Concerns**

General Committee recommends:

1. That Report No. PDS19-097 be referred back to staff; and
2. That a working group be created to address the safety issues around the school before reporting back.

**Motion to refer
Carried**

R2. FS19-031 – 2020-22 Operating Budget

Ms. Rachel Wainwright-van Kessel, Director of Finance presented an overview of the 2020 to 2022 Operating Budget including details on the multi-year budget approval process, overview of the proposed tax levy, water, wastewater, and stormwater budgets, budget impact on the average household, next steps, and details of the forthcoming budget meetings.

General Committee received the presentation for information.

General Committee Meeting Report
Tuesday, November 5, 2019

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General Committee recommends:

1. That Report No. FS19-031 be received; and
2. That the 2020, 2021, and 2022 draft Operating Budgets be referred to Budget Committee for review at its scheduled meetings commencing on November 18, 2019.

Carried

**R3. CS19-025 – Fence By-law Exemption Request – 203 St. John’s
Sideroad West**

General Committee consented to vote on the third clause of the motion separately.

General Committee recommends:

1. That Report No. CS19-025 be received; and
2. That an exemption to the Town’s Fence By-law No. 4753-05.P to permit a non-compliant fence in the front and side yard at 203 St. John’s Sideroad West, be refused; and
4. That the registered property owner bring the property into compliance with respect to the provisions in the Fence By-law No. 4753-05.P within 30 days.

Carried

General Committee recommends:

3. That an exemption to the Town’s Fence By-law No. 4753-05.P to permit the non-compliant wrought iron gate with a height exceeding 2.0 metres, be approved and the amending by-law be brought forward for enactment;

Carried

R4. FS19-037 – Procurement Exemptions to Library Square Project

Mr. Les Camm, Senior Project Manager, Colliers Project Leaders presented an overview of liquidated damages including the pros and cons of liquidated damage clauses, proposed CCDC 2 (Canadian Construction Document Committee) stipulated price contract template, which includes supplementary

General Committee Meeting Report
Tuesday, November 5, 2019

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conditions and all clauses pertaining to all aspects of the construction process, and the merits of including the delay clause in the contract.

General Committee received and referred the comments of the presentation to Item R4.

General Committee consented to vote on the third clause of the motion separately.

General Committee recommends:

1. That Report No. FS19-037 be received; and
2. That an exemption to the Procurement By-law be approved to permit Colliers Project Leaders, the project Architect and Planning/Landscape Architect, including RAW Architects and the Planning Partnership, to participate on the Evaluation Committees for the Library Square Project.

Carried

General Committee recommends:

3. That an exemption be approved to waive the requirement for liquidated damages for the Library Square Project and replaced with a delay clause.

Carried

R5. PDS19-091 – Amendments to Source Protection Plans and Assessment Reports

General Committee recommends:

1. That Report No. PDS19-091 be received; and
2. That Council endorse the proposed amendments as discussed herein to the Lake Simcoe Couchiching-Black River and Toronto Region Assessment Reports, and South Georgian Bay Lake Simcoe and Central Lake Ontario, Toronto Region and Credit Valley Source Protection Plans; and
3. That the Town Clerk circulate the Council Resolution to the Regional Clerk, Chair of the South Georgian Bay Lake Simcoe Source Protection

Committee, and the Chair of the Credit Valley, Toronto Region and Central Lake Ontario (CTC) Source Protection Committee.

Carried

8. Notices of Motion

(a) Mayor Mrakas

Re: Development Charges Exemption

Whereas Goal #1 in the Town of Aurora's Economic Development Strategic Plan is – Targeting Growth Sectors and Attracting New Investment; and

Whereas Growing the economy through new investment is essential to sustaining long term economic sustainability for the community; and

Whereas attracting Class A office development will help encourage employment and related economic benefits for the Town of Aurora; and

Whereas the way in which municipalities treat non-residential development charges may play a significant role in the attraction of industrial, commercial and institutional development; and

Whereas a number of municipalities provide development charge exemptions for particular types of non-residential development to address job creation and economic growth in their municipality;

1. Now Therefore Be It Hereby Resolved That staff bring forward a by-law to amend the Development Charges By-law to exempt The Town of Aurora's portion of Development Charges for "major office development" which is defined as a free standing building with a minimum height of three floors and a minimum gross floor area of 75,000 square feet; and
2. Be It Further Resolved That the ability to take advantage of the exemption would begin at Council approval and end three years later; and
3. Be It Further Resolved That the total eligible gross floor area to be considered for the exemption to be capped at 300,000 square feet.

(b) Mayor Mrakas

Re: By-law to Regulate Short-Term Rentals

Whereas Section 151 of the *Municipal Act, 2001* authorizes a municipality to pass by-laws for licensing, regulating and governing of any business wholly or partly carried on within the municipality; and

Whereas Airbnb and short-term rental properties in residential areas have resulted in nuisances such as excessive noises, and concerns about fire safety and the alleged mischief conduct in many municipalities; and

Whereas a number of York Region municipalities such as Markham, Vaughan and Richmond Hill have taken steps to regulate or ban the Airbnb rental businesses; and

Whereas The Town of Aurora currently has no by-law licensing or regulating Airbnb and short-term rentals;

1. Now therefore Be It Hereby Resolved That staff be directed to examine the feasibility of passing a by-law to licence, regulate and govern Airbnb and short-term rental accommodations in the Town of Aurora, and to report back to Council.

9. New Business

Councillor Gilliland inquired about the mitigation measures to protect the ice surface from the rust falling from the damaged roof above the surface at the Aurora Family Leisure Complex, and staff provided a response noting that additional maintenance measures are being carried out daily and a broader assessment for a long-term solution is in progress.

Councillor Gilliland requested an update regarding resident's concerns regarding cutting of mature trees on a possible historic property within Town, and staff agreed to follow up.

Councillor Gilliland requested an update on concerns regarding a trailer on a property on Edward Street, and staff provided a response noting that the matter is under investigation and any notices of violations would be issued.

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Councillor Humfryes sought clarification on the inclusion of the Aurora Family Leisure Complex roof repairs in the budget, and staff provided a response noting that it would be considered in the 2021 budget process after the complete assessment.

Councillor Humfryes inquired about the height of fences around the new subdivision backing onto Wellington Street West, west of Leslie Street, and staff provided a response noting that the fence height is determined as per a noise attenuation study and is under the Regional jurisdiction.

Mayor Mrakas provided an update regarding concerns at the Highland Gate construction site noting that notice of violation has been issued, and due process would be followed to ensure compliance.

Councillor Gallo inquired about the process of including memorandums from Council members on General Committee agendas, and the Town Clerk provided a response.

Councillor Gaertner inquired about the possibility of repairing the Aurora Family Leisure Complex roof sooner, and staff provided a response noting that a complete assessment is required to estimate accurate costs of the repairs.

Councillor Gaertner inquired about the next steps of non-compliance to any notice of violations issued for the trailer on property on Edward Street, and staff provided a response.

Councillor Gaertner inquired about the status of the Stable Neighbourhood appeal and staff provided a response noting that the matter would be brought forward to a future Closed Session meeting.

Mayor Mrakas sought clarification on concerns expressed by residents on John West Way regarding the placement of waste items for collection during the winter months, and staff agreed to follow up.

10. Closed Session

None

General Committee Meeting Report
Tuesday, November 5, 2019

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11. Adjournment

The meeting was adjourned at 10:19 p.m.



**Motion for Which Notice Has
Been Given** (November 5, 2019)

Mayor Tom Mrakas

Date: November 12, 2019

To: Members of Council

From: Mayor Mrakas

Re: Development Charges Exemption

Whereas Goal #1 in the Town of Aurora's Economic Development Strategic Plan is – Targeting Growth Sectors and Attracting New Investment; and

Whereas Growing the economy through new investment is essential to sustaining long term economic sustainability for the community; and

Whereas attracting Class A office development will help encourage employment and related economic benefits for the Town of Aurora; and

Whereas the way in which municipalities treat non-residential development charges may play a significant role in the attraction of industrial, commercial and institutional development; and

Whereas a number of municipalities provide development charge exemptions for particular types of non-residential development to address job creation and economic growth in their municipality;

1. Now Therefore Be It Hereby Resolved That staff bring forward a by-law to amend the Development Charges By-law to exempt The Town of Aurora's portion of Development Charges for "major office development" which is defined as a free standing building with a minimum height of three floors and a minimum gross floor area of 75,000 square feet; and
2. Be It Further Resolved That the ability to take advantage of the exemption would begin at Council approval and end three years later; and
3. Be It Further Resolved That the total eligible gross floor area to be considered for the exemption to be capped at 300,000 square feet.



**Motion for Which Notice Has
Been Given** (November 5, 2019)

Mayor Tom Mrakas

Date: November 12, 2019
To: Members of Council
From: Mayor Mrakas
Re: **By-law to Regulate Short-Term Rentals**

Whereas Section 151 of the *Municipal Act, 2001* authorizes a municipality to pass by-laws for licensing, regulating and governing of any business wholly or partly carried on within the municipality; and

Whereas Airbnb and short-term rental properties in residential areas have resulted in nuisances such as excessive noises, and concerns about fire safety and the alleged mischief conduct in many municipalities; and

Whereas a number of York Region municipalities such as Markham, Vaughan and Richmond Hill have taken steps to regulate or ban the Airbnb rental businesses; and

Whereas The Town of Aurora currently has no by-law licensing or regulating Airbnb and short-term rentals;

1. Now therefore Be It Hereby Resolved That staff be directed to examine the feasibility of passing a by-law to licence, regulate and govern Airbnb and short-term rental accommodations in the Town of Aurora, and to report back to Council.



100 John West Way
Box 1000
Aurora, Ontario
L4G 6J1
Phone: 905-727-3123 ext. 4746
Email: tmrakas@aurora.ca
www.aurora.ca

**Town of Aurora
Office of the Mayor**

Memorandum

Date: November 12, 2019
To: Members of Council
From: Mayor Tom Mrakas
Re: York Regional Council Highlights of October 17, 2019

Recommendation

That Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction

COUNCIL HIGHLIGHTS

FOR IMMEDIATE RELEASE



Thursday, October 17, 2019

York Regional Council Highlights – October 17, 2019

Live streaming of the public session of Council and Committee of the Whole meetings is available on the day of the meeting from 9 a.m. until the close of the meeting. Past sessions are also available at York.ca/councilandcommittee

York Region to pilot photo radar in school zones

York Regional Council approved an [Automated Speed Enforcement](#) pilot starting in 2020 to have photo radar technology installed in community safety zones.

During the two-year pilot, York Region will operate one mobile automated speed enforcement unit. The unit will move to different community safety zones across all nine cities and towns. The pilot aims to create awareness and deter people from speeding near schools.

School zones with the highest travel speeds will be the first locations to host the new portable speed cameras. Staff will review data from York Region's pilot, including change in driver behaviour, review of technology and the impact on provincial courts and report to Council and shared with local and area municipalities.

York Region travel expected to change amid advancing technology

York Regional Council [received an update](#) on York Region's readiness to support advancements in transportation technology and how technology tools can be used to improve traveller experience.

Emerging technologies such as the self-driving car will require significant infrastructure in place in order to work properly, including infrastructure like traffic signals which will soon need to communicate directly with vehicles.

York Region is already leveraging innovations in transportation technology to improve operations, including:

- Installing Bluetooth sensors to monitor real-time travel times to better coordinate traffic signals and provide travel time information to Regional travellers
 - Installing technology on York Region Transit buses to warn bus drivers of potential collisions with pedestrians and cyclists
 - Exploring ways to improve emergency response times by outfitting emergency vehicles with tools to better communicate with traffic signals
 - Piloting six fully-electric transit buses in the Town of Newmarket, beginning 2020
-

Fewer Collisions on York Region roads in 2018

York Regional Council received the [2019 Annual Collision Statistics Report](#) which provides a breakdown of collision data occurring on Regional roads.

The Annual Collision Statistics Report compiles data from a variety of sources and uses the information to determine programs or technology that could increase safety for pedestrians, cyclists and motorists, such as red light cameras, separated bike lanes and automated speed radar in school zones.

York Region will continue to explore opportunities, such as left turn only signals and no right turns on red light in an effort to reduce collisions and increase safety in highly travelled intersections.

York Region subsidized housing wait list

York Region's population continues to grow and diversify; however, the housing supply has not kept pace with residents' needs. As a result, it has become more difficult for many residents to find affordable housing. York Region's subsidized housing wait list continues to grow, and at the end of 2018, 16,237 households were waiting for subsidized housing.

York Regional Council received the [Comprehensive Review of the Subsidized Housing Wait List](#), which identifies a better understanding of applicants' needs, outlines ways to continue enhancing administration of the wait list and outlines potential supports for applicants while they wait for subsidized housing or alternatives to help them stay in place.

The review also recommends implementing a more thorough assessment of applicant needs at the time of application, enhance processes and increase communication with applicants, and support applicants while they wait for subsidized housing and help them make informed housing choices.

Attracting business and housing to city centres

York Regional Council is working to attract [new business](#) and [affordable rental housing](#) across the Region through two targeted development charge deferral programs.

These new incentive programs support York Region's [city-building initiatives](#) aimed at promoting complete communities close to transit. This includes developing long-term employment opportunities and different types of affordable housing options that support residents to work and live within the boundaries of the community.

The new longer-term development charge deferrals include:

- **Five-year deferrals**
 - [Affordable, purpose-built rental housing](#)
 - [Office buildings between 75,000 and 150,000 square feet located in Regional city centres](#)

- **10-year deferrals**
 - [Affordable, purpose-built rental located in Regional city centres](#)
 - [Affordable, purpose-built rental with 100 units or more](#)
 - [Office buildings between 150,000 and 250,000 square feet located in Regional city centres](#)

- **15-year deferrals**
 - [Office buildings between 250,000 and 400,000 square feet located in Regional city centres or specific Local Centres](#)
 - **20-year deferrals:**
 - [Affordable, purpose-built rental in Regional city centres with 200 units or more](#)
 - [Office building greater than 400,000 square feet located in Regional city centres](#)
-

Looking to the community to plan our future

York Regional Council received an update on York Region's [Have Your Say](#) consultations which are gathering valuable insight from residents about the kind of place they want York Region to be.

In a [report](#) summarizing public consultation to date, residents, businesses and workers have said they want compact, walkable communities with affordable housing options close to community services and cultural events. They also desire the protection of green spaces and support continued investment in public transit infrastructure.

Feedback gained through these consultations will help inform the [Municipal Comprehensive Review](#) (MCR) and update to the [Regional Official Plan](#) policies to reflect community needs and guide planning for future growth and development in York Region.

York Region will continue to engage with the public and provide opportunities for resident input to inform the development of a draft Regional Official Plan update. More information on how to get involved or to receive information on upcoming activities can be found at york.ca/mcrgetinvolved

Housing Solutions 2019 to 2023

York Regional Council approved the second phase of York Region's [10-Year Housing and Homelessness Plan, Housing Solutions 2019 to 2023](#). The plan builds on accomplishments of the first phase and includes updated goals and objectives for providing a coordinated approach to address housing affordability and [reduce homelessness](#).

The goals and actions in the updated plan include:

- Increase the supply of affordable and rental housing
 - Help people find and keep housing
 - Strengthen the housing and homelessness system
-

Invasive species prevention becomes limited without adequate funding

York Regional Council received an update on efforts to manage and slow down the spread of emerald ash borer and other [invasive species](#) such as [wild parsnip](#) and [giant hogweed](#) across York Region.

Invasive plants and animals are those not native to an ecosystem and can cause harm to our natural environments and wildlife, local economies and people. Ontario has more invasive species than any other province or territory in Canada. A recent study conducted by the [Invasive Species Centre](#) reported Ontario municipalities and conservation authorities spend an average of \$50.8 million per year to address invasive species.

In recent years, provincial funding to key partner organizations which focus on invasive species has been reduced, which has negatively impacted support and resources available to municipalities, conservation authorities and residents.

York Region is requesting the province reinstate funding to invasive species partner organizations integral in providing resources to municipalities and community groups working to manage the threat and impact of invasive species on Ontario.

Smart Commute Program

York Regional Council approved working with the Transportation Managements Associations on a revised [Smart Commute Program](#) to make travellers more aware of alternative and sustainable travel choices during rush hour (walking, cycling, carpooling).

As the population and the number of travellers on Regional roads continues to grow, York Region remains committed to increasing awareness of alternative travel choices to reduce single occupancy vehicles.

York Region contributes \$200,000 annually to the Smart Commute Program. Additional partners funding the program include the Town of Newmarket and the Cities of Markham, Richmond Hill and Vaughan.

York Region saddened by passing of Paul Duggan, Director, Audit Services

On behalf of The Regional Municipality of York, Regional Council was saddened to announce the sudden passing of Paul Duggan, Director, Audit Services, on Monday, October 14, 2019.

Paul dedicated 19 years to the Region, providing exceptional advice to Regional Council, Audit Committee and senior management. Along with his staff, Paul provided expertise to many of our municipalities.

Flags at Regional facilities are lowered to half-mast as the Region pays respects to Paul and his family.

Eight York Region paramedics receive Exemplary Service Medal

York Regional Council extends its congratulations and appreciation to eight York Region paramedics recently awarded with the [Governor General's Emergency Medical Services Exemplary Service Medal](#).

As one of the highest honours a paramedic can receive, the award is granted to paramedics who have completed 20 years of exemplary service. This year's recipients include:

- Captain Shelly Burley
- Captain Kyle Grant
- Captain Dean Mills
- Captain Richard Renta
- Advance Care Paramedic Joanne Caldwell
- Advance Care Paramedic Julie Grainger
- Advance Care Paramedic Steven Luca
- Advance Care Paramedic Brock Osborne

York Region's team of over 500 paramedics provide emergency response and community care to residents and visitors 24 hours a day, seven days a week, 365 days a year. In 2018, York Region Paramedics responded to over 83,000 calls. Visit york.ca/paramedics for more information or follow York Region Paramedics on Twitter [@yorkparamedics](https://twitter.com/yorkparamedics)

York Region recognizes October as Toastmasters Month

York Regional Council has proclaimed October 2019 as Toastmasters Month. [TROY Toastmasters Club](#), comprised of staff from across York Region, has been active since 2007. Participants in TROY Toastmasters volunteer and contribute to the development of communication and leadership skills that help us all better serve the residents of York Region.

Esri Canada Award of Excellence

The Regional Municipality of York has been recognized with the [Esri Canada Award of Excellence](#) for outstanding use of geographic information systems (GIS) technology and an [innovative approach to data sharing](#).

York Region staff use ESRI technology in their day-to-day operations, and as one of the first municipalities to embrace GIS technology, York Region continues to be recognized as one of the top GIS programs in Canada.

In a leadership role, York Region continues to help the industry enhance and embrace the use of data and analytics.

International Day of Older Persons

On October 1, 2019 York Region celebrated and recognized seniors as part of [International Day of Older Persons](#).

Seniors continue to be the fastest growing segment of our population and help contribute to the high quality of life in our communities. Regional Council continues to support the health and well-being of our aging population through a number of programs, services and initiatives, including the [York Region Seniors Strategy](#).

Supporting local food during Ontario Agriculture Week

From October 7 to 13, York Regional Council and The Regional Municipality of York celebrated [Ontario Agriculture Week](#) by recognizing the important role agriculture and agri-food plays in our communities.

With more than 700 farm-based businesses and 270 food and beverage manufactures operating in York Region, our thriving and vibrant agriculture and food sector contributes \$2.7 billion to the local economy each year. In addition to encouraging residents to eat and shop local, Regional Council supports this important sector through the [York Region Agriculture and Agri-Food Sector Strategy](#).

Next regular meeting of York Regional Council

York Regional Council will meet on Thursday, November 28, 2019 at 9 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket.

The Regional Municipality of York consists of nine local cities and towns and provides a variety of programs and services to 1.2 million residents and 52,000 businesses with over 636,600 employees. More information about the Region's key service areas is available at york.ca/regionalservices

-30-

Media Contact: Kylie-Anne Doerner, Corporate Communications, The Regional Municipality of York
Phone: 1-877-464-9675, ext. 71232 Cell: 289-716-6035 kylie-anne.doerner@york.ca

The Corporation of the Town of Aurora

By-law Number XXXX-19

**Being a By-law to establish a schedule of fees and charges
for municipal services, activities and the use of property
within the Town of Aurora (Fees and Charges By-law).**

Whereas subsection 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended, authorizes a municipality to impose fees and charges on persons (a) for services or activities provided or done by or on behalf of it; (b) for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and (c) for the use of its property including property under its control;

And whereas on January 22, 2019, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 6147-19, to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas the Town has conducted an annual corporate-wide review of its fees and charges and deems it necessary to alter the fees and charges for municipal services, activities and the use of property within the Town of Aurora;

And whereas the Council of the Town deems it necessary and expedient to enact a by-law setting out the fees and charges for municipal services, activities and the use of the property within the Town of Aurora;

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1. By-law Number 6147-19 be and is hereby repealed.
2. The following Schedules attached (collectively referred to as the "Schedules") shall be deemed to form part of this By-law:
 - Schedule "A" – General Fees and Charges;
 - Schedule "B" – Planning and Development Services Department;
 - Schedule "C" – Corporate Services Department;
 - Schedule "D" – Community Services Department;
 - Schedule "E" – Operational Services Department;
 - Schedule "F" – Financial Services Department;
 - Schedule "G" – Building Division;
 - Schedule "H" – Development Planning Division;
 - Schedule "I" – By-law Services Division; and
 - Schedule "J" – Animal Services.
2. Council hereby delegates to the Chief Administrative Officer and any head of a department, or any of their designates, the authority to waive, reduce, or otherwise vary the fee(s) or charge(s) imposed by their department.
3. Any person who obtains any of the Town's services, activities, or use of the Town's property as described in the Schedules shall pay to the Town the applicable fees or charges set out in the Schedules. Unless otherwise provided for in another by-law, such fees or charges are payable upon the person making

such application, request, or purchase of the Town's services, activities, or use of the Town's property and shall not be refundable.

4. No request by any person for a service or activity listed in the Schedules shall be acknowledged or performed by the Town unless and until the person requesting the service or activity has paid the fee or charge for the service or activity as set out in the attached schedules, unless noted otherwise.
5. The Town may request a deposit of up to fifty percent (50%) of the applicable fee or charge, payable in advance, if one or more of the following circumstances are applicable:
 - (a) the applicant is a non-resident;
 - (b) the applicant does not carry on business in the Town;
 - (c) the applicant is a first time applicant;
 - (d) the applicant:
 - (i) has previously failed to pay a fee or charge imposed by the Town in a timely manner; or
 - (ii) is currently or has previously been indebted to the Town;
 - (e) the service or activity to be provided by the Town is for a substantial period of time;
 - (f) the service or activity requested by the applicant is not the usual type of service or activity provided by the Town; or
 - (g) the past conduct of the applicant or, if applicable, of the organization he or she represents has been such that the Town on reasonable grounds may anticipate damage resulting.
6. All Town accounts and invoices are due and payable when rendered. Outstanding Town accounts and invoices shall bear interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum), calculated from the first day of the month after the account is overdue.
7. The Treasurer shall add the fees and charges imposed pursuant to this By-law to the tax roll for any real property in the Town for which all of the owners are responsible for paying fees and charges under this By-law and collect them in the same manner as municipal taxes.
8. If a court of competent jurisdiction declares any provision, or any part of a provision of this By-law to be invalid, or to be of no force and effect, it is the intention of Council in enacting this By-law, that each and every other provision of this By-law authorized by law, be applied and enforced in accordance with its terms to the extent possible by law.
9. Payment for any fees, charges and any applicable interest shall be accepted in the form of Canadian currency, debit, money order or cheque made payable to The Corporation of the Town of Aurora.

By-law Number XXXX-19

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10. In the event of a conflict between this By-law and any other By-law, the fees and charges set out in this By-law shall prevail.
11. This By-law shall be referred to as the "Fees and Charges By-law".
12. This By-law shall come into full force and effect on January 1, 2020.

Enacted by Town of Aurora Council this 12th day of November, 2019.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

**By-Law Number XXXX-19
Schedule "A"
General Fees and Charges
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
General Fees				
Photocopies (8 1/2 X 11 and 8 1/2 X 14)	per page	\$0.82	\$0.83	\$0.85
Photocopies (11x 17)	per page	\$1.48	\$1.51	\$1.54
Fax Transmittal	first page	\$7.40	\$7.54	\$7.69
	per additional page	\$2.55	\$2.60	\$2.65
Disbursements				
As required to reimburse costs incurred by the Town of Aurora, including but not limited to Registration Fees, Courier Fees, Corporate and Title Search Fees, external File Retrieval Costs, etc., at the discretion of the Director.	each	Disbursement Cost	Disbursement Cost	Disbursement Cost
Fire & Emergency Services				
All fees and charges associated with Central York Fire Services are managed and approved through the Town of Newmarket. For more information please visit https://www.newmarket.ca/fees-and-charges	each			

**By-Law Number XXXX-19
Schedule "B"
Planning and Development Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Development Planning Division				
Maps				
Official Plan Schedule 'A' Map (18x24 inches) (colour)	per map	\$19.00	\$19.50	\$20.00
Official Plan Schedules other than 'A' (11x17) (b/w)	per map	\$8.50	\$8.75	\$9.00
Town Street Plan Map (b/w) (24x36 inches)	per map	\$8.50	\$8.75	\$9.00
Town Street Plan Map (colour) (24x36 inches)	per map	\$13.50	\$13.75	\$14.00
Town Air Photo Map (30x39 inches)	per map	\$41.00	\$42.00	\$43.00
Application Status List Map (24x36 inches)	per map	\$13.50	\$13.75	\$14.00
Oak Ridges Moraine Map Schedule 'J' as per Official Plan 48 (11 x 17) (b/w)	per map	\$17.00	\$17.50	\$18.00
Official Plans				
Official Plan	per OP	\$56.50	\$57.75	\$59.00
2C Secondary Plan	per copy	\$34.50	\$35.25	\$36.00
Secondary Plans	per Secondary Plan	\$24.00	\$24.50	\$25.00
Aurora Promenade Study	per copy	\$56.50	\$57.75	\$59.00
Secondary Plans Consolidation	per copy	\$45.00	\$46.00	\$47.00
Zoning				
Comprehensive Zoning By-law	per copy	\$31.50	\$32.25	\$33.00
Comprehensive Zoning Exceptions	per copy	\$89.00	\$91.00	\$93.00
Heritage				
Northeast Old Aurora Heritage Conservation District Plan	per copy	\$30.50	\$31.25	\$32.00
Other				
GIS Analysis	per hour	\$81.00	\$83.00	\$85.00
Application Status Listing	per copy	\$19.00	\$19.50	\$20.00
Vacant Employment Land Inventory	per copy	\$19.00	\$19.50	\$20.00
Circulation Fees, including Labels	per circulation	\$82.00	\$84.00	\$86.00
Pre-Application Consultation	per consultation	\$400.00	\$408.00	\$416.00
Building Division				
Permitted Use Letter				
To respond in writing to enquires related to uses of specific properties with respect to permitted uses as set in the Town of Aurora Zoning By-law 2213-78, as amended	each	\$43.00	\$44.00	\$45.00
Administrative Costs				
Additional costs associated with the administration fee internal processing model homes applications with respect to outside agencies, and engineering review, and corporate policies and procedures	per unit	\$454.00	\$463.00	\$472.00

**By-Law Number XXXX-19
Schedule "B"
Planning and Development Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Construction Activity Report				
Reports generated upon request providing permit numbers, location, description and construction value	each	\$86.00	\$88.00	\$90.00
Zoning Review - Residential (single, semi or street townhomes)				
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$86.00	\$88.00	\$90.00
Zoning Review - All Other Building Types				
Zoning review of applications other than a building permit application including zoning review of Committee of Adjustment or Consent applications and determination of legal non-conforming status.	each	\$171.00	\$174.00	\$177.00
Sign Review				
Sign By-law review of applications other than a sign permit application including Sign By-law review of Planning Applications.	each	\$171.00	\$174.00	\$177.00
Permit fees related to By-law Number 4753-05.P				
Pool Enclosure Permits	each	\$321.00	\$327.00	\$334.00
Hot Tub Permits	each	\$171.00	\$174.00	\$177.00
Engineering and Capital Delivery Division				
Subdivision and Site Plan Engineering Fees	percentage of servicing costs	6.0%	6.0%	6.0%
Benchmarks	per benchmark	\$80.00	\$82.00	\$84.00
Plot WIMS/SIMS Maps, Engineering Drawings - drawings printed in-house	per sheet of map	\$4.25	\$4.50	\$4.75
Plot WIMS/SIMS Maps, Engineering Drawings - drawings sent out for reproducing	per sheet of map	\$20.50 or \$4.25 per sheet, whichever is greater	\$21.00 or \$4.50 per sheet, whichever is greater	\$22.00 or \$4.75 per sheet, whichever is greater
Request for digital drawings	per drawing	\$4.25 (fee applies only for large requests: over 10 drawings)	\$4.50 (fee applies only for large requests: over 10 drawings)	\$4.75 (fee applies only for large requests: over 10 drawings)
Topsoil Preservation Permit	flat fee + price per ha of site area	\$681.00 Flat Fee + \$39.00/ha	\$695.00 Flat Fee + \$40.00/ha	\$709.00 Flat Fee + \$41.00/ha
Request for information	per request	\$67.00	\$68.00	\$69.00
REQUEST FOR TRAFFIC DATA				
7-Day Traffic Counts	per location	\$66.00	\$67.00	\$68.00
8-Hour Turning Movement Count	per intersection	\$171.00	\$174.00	\$177.00
Traffic Signal Timings	per intersection	\$83.00	\$85.00	\$87.00
Lot Grading review and inspection	per lot	\$295.00	\$301.00	\$307.00
Grading review and inspection for pool construction (securities of \$1,000 will be collected at the time of permit fee payment)	per lot	\$401.00	\$409.00	\$417.00
Service Connections Fees				
Construction of new service connections by the Town	each	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST	Actual cost, plus 10% administration subject to HST
Inspection of services installed by Owner	each	10% of construction cost	10% of construction cost	10% of construction cost

**By-Law Number XXXX-19
Schedule "C"
Corporate Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
LEGAL SERVICES				
DOCUMENT PREPARATION/REVIEW (General) - includes but is not limited to easements, permissions to enter, development charges deferral, purchase and sale agreements				
Basic (Standard template - no changes required)	per document	\$711.00	\$725.00	\$740.00
Complex (requires changes to standard template)	per document	\$1,882.00	\$1,920.00	\$1,958.00
DOCUMENT PREPARATION/REVIEW (Specific)				
Condominium Agreement	per document	\$6,534.00	\$6,665.00	\$6,798.00
Subdivision Agreement	per document	\$8,731.00	\$8,906.00	\$9,084.00
Subdivision Registration Process	per plan	\$2,091.00	\$2,133.00	\$2,176.00
Site Plan/Development Agreement	per document	\$1,724.00	\$1,759.00	\$1,794.00
Encroachment/Licence Agreement	per document	\$711.00	\$725.00	\$740.00
Amending Agreement	per document	\$711.00 (minimum)	\$725.00 (minimum)	\$740.00 (minimum)
SERVICES RELATED TO EXISTING DEVELOPMENT AGREEMENTS (excluding documents or agreements that fall under Document Preparation/Review (General))				
Information regarding the status of existing agreements and/or registered documents, including agreements and by-laws	per document	\$131.00	\$134.00	\$137.00
Highway Dedication/Subdivision Assumption By-law Legal Administration Fee	per by-law	\$821.00	\$837.00	\$854.00
GENERAL LEGAL FEES				
Law Clerk	per hour	\$115.00	\$117.00	\$119.00
Paralegal	per hour	\$157.00	\$160.00	\$163.00
Solicitor	per hour	\$261.00	\$266.00	\$271.00
Town Insurance Claim Legal Administration Fee	per claim	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements	10% of the value of the claim made by the Town plus disbursements
REGISTRATION FEE (i.e. processing of any type of document that requires registration)	per document	\$219.00	\$223.00	\$227.00
CERTIFIED PHOTOCOPIES	per page	\$11.50	\$11.75	\$12.00
Note: All Legal Services fees and/or service charges may be adjusted based on the complexity and nature of the agreement, document, or service as determined by the Town Solicitor to be fair and reasonable.				
LEGISLATIVE SERVICES				
FREEDOM OF INFORMATION (F.O.I.) REQUESTS (Fees related to search and records preparation are prescribed by legislation)				
Application Fee	per application	\$5.00	\$5.00	\$5.00
Manual Search Time and Preparation Time	per 15 minutes	\$7.50	\$7.50	\$7.50
Photocopies	per page	\$0.20	\$0.20	\$0.20
Computer Programing (develop program to retrieve information)	per 30 minutes	\$30.00	\$30.00	\$30.00
Disks	per disk	\$10.00	\$10.00	\$10.00
MAIL OUT COST (Annual Subscription)				
AudioCD/DVD/ Tape - Council/General Committee/Public Planning/Advisory Committees/Boards meeting	per CD/DVD/tape	\$34.00	\$35.00	\$36.00

**By-Law Number XXXX-19
Schedule "C"
Corporate Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
CIVIL MARRIAGE SERVICES				
Civil Marriage Solemnization Fee	per service	\$500.00	\$500.00	\$500.00
Marriage Licences	per licence	\$141.00	\$144.00	\$147.00
Witness Fee (if Town staff are required to be witnesses)	per witness	\$62.00	\$63.00	\$64.00
Rehearsal Fee for offsite Civil Marriage ceremony	per service	\$92.00	\$94.00	\$96.00
Administrative Fee to be charged for change of wedding date within 7 days of scheduled ceremony	per change	\$33.00	\$34.00	\$35.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony before consultation meeting	each	\$64.00	\$65.00	\$66.00
Administrative Fee to be charged for cancellation of Civil Marriage ceremony after consultation meeting	each	\$182.00	\$186.00	\$190.00
ADMINISTER OATHS/TAKE AFFIDAVITS This fee is to commission documents for work that is not in connection with business of the Town (i.e. third party)				
Commission Service	per commission	\$21.50	\$22.00	\$22.50
VITAL STATISTICS INFORMATION				
Burial Permits (HST Exempt)	per permit	\$38.00	\$39.00	\$40.00
LOTTERY LICENSING				
Bingo Events (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board
Raffles (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board
BREAK OPEN TICKETS (NEVADA) (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board
Media Bingo (HST Exempt)	regulated by Province of Ontario	3% of prize board	3% of prize board	3% of prize board
Letters of Approval (HST Exempt) Town approval of Lottery Schemes Licenced by the Province of Ontario	per application	\$38.00	\$39.00	\$40.00
LIQUOR LICENSE CLEARANCE LETTER	each	\$187.00	\$191.00	\$195.00
NO OBJECTION LETTER	each	\$84.00	\$86.00	\$88.00
ACCESSIBILITY FOR ONTARIANS WITH DISABILITIES ACT (AODA) TRAINING				
Provision of AODA Training	per person	\$56.00	\$57.00	\$58.00

**By-Law Number XXXX-19
Schedule "C"
Corporate Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
By-Law Inspection and Attendance Fees				
Attendance Supervisory Fee	Hourly/per Officer	\$107.00	\$109.00	\$111.00
Non Compliance Re-Inspection Fee	Hourly/per Officer	\$107.00	\$109.00	\$111.00
Pool Enclosure Re-Inspection Fee	Per Visit	\$55.00	\$56.00	\$57.00
Property Standards Appeal	Per Order	\$102.00	\$104.00	\$106.00
Parking Permit Fees				
Parking permits	per permit	\$10.50 - \$357.00	\$10.75 - \$364.00	\$11.00 - \$371.00
Property Information Request				
Review of departmental files and documents related to specific property requests relating to zoning, permits, occupancy and general property status	each	\$146.00	\$149.00	\$152.00
By-law Exemption				
By-law Exemption	per exception	\$113.00	\$115.00	\$118.00
Road Closure Fees (previously part of By-law 4750-05.T)				
Road Closure Deposit for Filming and Athletic Events	per event	\$3,000.00	\$3,000.00	\$3,000.00
Road Closure Deposit for Parades and Processions	per event	\$500.00	\$500.00	\$500.00
Parades and Events	per event	\$350.00	\$357.00	\$364.00
Athletic Events	per event	\$550.00	\$561.00	\$572.00
Filming	per event	\$350.00	\$357.00	\$364.00

Council Meeting Agenda

Tuesday, November 12, 2019

By-law (a)

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By-Law Number XXXX-19
Schedule "D"
Community Services
Effective January 1, 2020

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
1. ADMINISTRATION				
a) Membership Refunds (Except Medical Reasons)	per refund	\$39.85	\$40.65	\$41.50
b) Membership On Hold (Except Medical Reasons)	per hold	\$39.85	\$40.65	\$41.50
c) Program Refund (Except Medical Reasons)	per refund	\$22.25	\$22.75	\$23.25
g) Vendor Permit Fee	per event/ per day	\$55.65 - \$552.00	\$56.75 - \$563.00	\$57.90 - \$574.25
h) Park Clean Up Fee - Refundable Deposit	each	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00	\$100.00 - \$1,000.00
i) Program/Event Promotional Material	each	\$0.50 - \$11.50	\$0.50 - \$11.75	\$0.50 - \$12.00
j) Swim Diapers & Swim Goggles	each	\$11.50 - \$22.50	\$11.75 - \$23.00	\$12.00 - \$23.50
k) Park Event Set-Up Fee (Mandatory for all groups of 80 or more.) (Includes up to 6 tables + 6 garbage receptacles, access to electrical, water, washrooms, where available.)	per event/ per day	\$363.00	\$370.25	\$377.65
l) Additional Parks Set-Up Fee (In addition to Park Event Set-Up Fee, for up to 6 additional tables and 6 additional garbage receptacles.)	per event/ per day	\$83.65	\$85.30	\$87.01
m) Park Permit Maintenance/Damage Deposit (Refundable) (For groups of 25 or more, not requiring an event set-up.)	per event/ per day	\$100.00 - \$600.00	\$100.00 - \$600.00	\$100.00 - \$600.00
n) Park/Picnic Shelter Clean-up Fee (Mandatory for all groups of 79 or less.)	per event/ per day	\$106.75	\$108.90	\$111.10
o) Facility Permit Maintenance/Damage Deposit (Refundable)	per event/per day	\$0 - \$1,100.00	\$0 - \$1,100.00	\$0 - \$1,100.00
p) Program Guide Advertisement	Per ad	\$202.00 - \$1,441.00	\$206.00 - \$1,470.00	\$210.00 - \$1,499.00
2. REGISTERED SEASONAL PROGRAMS				
a) Pre-School Activities	per class	\$4.65 - \$23.20	\$4.75 - \$23.65	\$4.85 - \$24.10
b) Children's Activities	per class	\$5.75 - \$33.25	\$5.85 - \$33.90	\$5.95 - \$34.60
c) Youth Activities	per class	Free - \$52.25	Free - \$53.30	Free - \$54.35
d) Adult Activities	per class	\$5.10 - \$60.85	\$5.20 - \$62.05	\$5.30 - \$63.30
e) Senior's Activities	per class	Free - \$27.80	Free - \$28.35	Free - \$28.90
f) Family Activities	per class	\$4.60 - \$11.50	\$4.70 - \$11.75	\$4.80 - \$12.00
g) Fitness Programs	per class	\$1.95 - \$33.25	\$2.00 - \$33.90	\$2.05 - \$34.60
h) Seniors Bus Trips	per person	\$5.80 - \$220.40	\$5.90 - \$224.80	\$6.00 - \$229.30
3. REGISTERED AQUATICS PROGRAMS				
a) Lessons - Learn to Swim	per class	\$7.35 - \$30.00	\$7.50 - \$30.60	\$7.65 - \$31.20
b) Leadership Programs	per program	\$33.25 - \$517.75	\$33.90 - \$528.10	\$34.60 - \$538.65
c) Aquatics Specialty Programs	per class	\$7.35 - \$30.00	\$7.50 - \$30.60	\$7.65 - \$31.20
4. REGISTERED CAMP PROGRAMS				
a) Day Camps	per day	\$11.50 - \$54.60	\$11.75 - \$55.70	\$12.00 - \$56.80
b) Specialty Camps	per day	\$13.35 - \$98.10	\$13.60 - \$100.00	\$13.85 - \$102.00
c) Extended Care	per person	\$27.80 - \$117.00	\$28.35 - \$119.00	\$28.90 - \$121.50
5. DROP-IN ACTIVITIES				
a) Youth Drop-in	per visit	Free - \$5.00	Free - \$5.10	Free - \$5.20
b) Youth Drop-in	10 visits	\$24.50/10 visits	\$25.00/10 visits	\$25.50/10 visits
c) Adult Drop-In	per visit	Free - \$5.10	Free - \$5.20	Free - \$5.30
d) Other	per visit	Free - \$3.30	Free - \$3.35	Free - \$3.40
e) Other	10 visits	\$24.50 - \$49.00/10 visits	\$25.00 - \$50.00/10 visits	\$25.50 - \$51.00/10 visits
6. P.A. DAY PROGRAMS				
	per person	Free - \$104.55	Free - \$106.65	Free - \$108.80
7. WORKSHOP/ CLINICS/ TOURNAMENTS				
a) Individual	per person	\$2.45 - \$100.00	\$2.50 - \$102.00	\$2.55 - \$104.00
b) Team	per team	\$22.50 - \$30.00	\$23.00 - \$30.50	\$23.50 - \$31.00
8. POOL PARTY PACKAGES				
	each	n/a	n/a	n/a

**By-Law Number XXXX-19
Schedule "D"
Community Services
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
9. SPECIAL EVENTS				
a) Individual	per person	\$2.95 - \$22.50	\$3.00 - \$23.00	\$3.05 - \$23.50
b) Family	per family	\$18.30 - \$27.85	\$18.65 - \$28.40	\$19.00 - \$28.95
c) Float Registration Fees	Resident Commercial	\$81.25	\$81.25	\$81.25
	Non-Resident Commercial	\$162.40	\$162.40	\$162.40
d) Ribfest Vendors	each	\$441.00 - \$3,858.00	\$450.00 - \$3,935.00	\$459.00 - \$4,014.00
e) Art Show Entry Fees	each	\$11.45 - \$44.00	\$11.65 - \$45.00	\$11.90 - \$46.00
f) Food Vendors - Non Profit Groups	per day	\$55.30	\$56.40	\$57.55
g) Food Vendors	per day	\$55.00 - \$552.00	\$56.00 - \$563.00	\$57.00 - \$574.00
h) Senior Centre Special Event Vendors	per day	Free - \$56.00	Free - \$57.00	Free - \$58.00
10. MEMBERSHIPS (Note: All memberships apply to Aurora residents only. Non-Residents are subject to a 25% surcharge.)				
a) COMBO MEMBERSHIP (Equipment and Group Fitness) ADD ON: Pool AquaFit Squash	Adult	3 mo. 6mo. 1 yr. \$158.50/\$264.80/\$436.80	3 mo. 6mo. 1 yr. \$158.50/\$264.80/\$436.80	3 mo. 6mo. 1 yr. \$158.50/\$264.80/\$436.80
	Additional Family/ Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$126.70/\$211.65/\$349.25	3 mo. 6mo. 1 yr. \$126.70/\$211.65/\$349.25	3 mo. 6mo. 1 yr. \$126.70/\$211.65/\$349.25
	1 Month Trial	\$40.15	\$40.15	\$40.15
	1 Month Renewal	\$66.75	\$66.75	\$66.75
	Winter Student Special - Home for the Holidays - 1 mth max	\$42.25	\$42.25	\$42.25
	Spring Break Student Special - 2wk max	\$21.15/week	\$21.15/week	\$21.15/week
	Summer Student Special May 31 - Aug 31 (4mth)	\$126.70	\$126.70	\$126.70
	Summer Student Special July 1 - Aug 31 (2mth)	\$63.40	\$63.40	\$63.40
b) GROUP FITNESS MEMBERSHIP ADD ON: Pool AquaFit Squash	Adult	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80
	Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65
	1 Month Renewal	\$59.50	\$59.50	\$59.50
	Child	n/a	n/a	n/a
c) POOL MEMBERSHIP Lane & Leisure Only	Adult	3 mo. 6mo. 1 yr. \$82.40/\$124.10/\$201.20	3 mo. 6mo. 1 yr. \$82.40/\$124.10/\$201.20	3 mo. 6mo. 1 yr. \$82.40/\$124.10/\$201.20
	Youth/ Student/ Senior	3 mo. 6mo. 1 yr. \$65.70/\$99.05/\$161.60	3 mo. 6mo. 1 yr. \$65.70/\$99.05/\$161.60	3 mo. 6mo. 1 yr. \$65.70/\$99.05/\$161.60
	Child	n/a	n/a	n/a
d) AQUAFIT MEMBERSHIP ADD ON: Pool	Adult	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80	3 mo. 6mo. 1 yr. \$141.80/\$235.60/\$387.80
	Youth/Student/Senior	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65	3 mo. 6mo. 1 yr. \$112.60/\$187.65/\$310.65
	1 Month Renewal	\$59.50	\$59.50	\$59.50
f) SQUASH MEMBERSHIP	Adult	3 mo. 6mo. 1 yr. \$159.50/\$265.85/\$443.05	3 mo. 6mo. 1 yr. \$159.50/\$265.85/\$443.05	3 mo. 6mo. 1 yr. \$159.50/\$265.85/\$443.05
	Youth/Student/Senior	3 mo. 6mo. 1 yr. \$128.25/\$212.70/\$354.45	3 mo. 6mo. 1 yr. \$128.25/\$212.70/\$354.45	3 mo. 6mo. 1 yr. \$128.25/\$212.70/\$354.45
	1 Month Renewal	\$55.25	\$55.25	\$55.25
g) ADD-ON OPTIONS	Pool Package	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35
	AquaFit Package	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35	3 mo. 6mo. 1 yr. \$22.95/\$33.40/\$57.35
	Squash	3 mo. 6mo. 1 yr. \$74.05/\$113.65/\$188.70	3 mo. 6mo. 1 yr. \$74.05/\$113.65/\$188.70	3 mo. 6mo. 1 yr. \$74.05/\$113.65/\$188.70
h) CORPORATE MEMBERSHIPS Per Company	Group of 4+	25% Discount	25% Discount	25% Discount
i) Youth Summer Gymnasium Membership	Youth - each	1 month (July or August) \$23.50	1 month (July or August) \$23.50	1 month (July or August) \$23.50
j) Fitness Assessment	Per Person	\$35.75	\$35.75	\$35.75
k) FIT Club	Per Person	\$32.75	\$32.75	\$32.75
l) Youth Gymnasium Monthly Membership	Youth - each	1 month \$23.50	1 month \$23.50	1 month \$23.50
m) EQUIPMENT AND WEIGHTS MEMBERSHIP	Adult	3 mo. 6mo. 1 yr. \$134.90/\$224.45/\$370.75	3 mo. 6mo. 1 yr. \$134.90/\$224.45/\$370.75	3 mo. 6mo. 1 yr. \$134.90/\$224.45/\$370.75
	Additional Family/ Youth/Student/ Senior	3 mo. 6mo. 1 yr. \$108.10/\$179.15/\$296.80	3 mo. 6mo. 1 yr. \$108.10/\$179.15/\$296.80	3 mo. 6mo. 1 yr. \$108.10/\$179.15/\$296.80
	1 Month Renewal (Adult)	\$57.05	\$57.05	\$57.05
	1 Month Renewal (Additional Family, youth, student, senior)	\$45.85	\$45.85	\$45.85
n) Promotional Membership Discount (with Director Approval)	each	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages	15 - 25% Discount on selected membership packages

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Schedule "D"
Community Services
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)	
11. DAILY USER FEES					
a) Fitness Centre - Casual User Fee (access to group fitness classes, including cyclefit and aquafit)	Youth/Adult	\$7.95/class or 62.00/10 visits	\$8.10/class or 63.00/10 visits	\$8.25/class or 64.00/10 visits	
	Senior	\$6.15/class or 49.00/10 visits	\$6.25/class or 50.00/10 visits	\$6.35/class or 51.00/10 visits	
b) Leisure Pool - Casual User Fee	each	\$3.60/use or 26.75/10 visits	\$3.65/use or 27.25/10 visits	\$3.70/use or 27.75/10 visits	
c) Squash - Daily User Fee (40 min Court Fee)	Prime	\$9.55/use or 75.00/10 visits	\$9.75/use or 77.00/10 visits	\$9.95/use or 79.00/10 visits	
d) Squash - Daily User Fee (40 min Court Fee)	Non Prime	\$5.50/use or 43.65/10 visits	\$5.60/use or 44.50/10 visits	\$5.70/use or 45.40/10 visits	
e) Squash - Daily User Fee (40 min Court Fee)	Senior	20% of listed fee	20% of listed fee	20% of listed fee	
f) Recreation Complex Day Pass	each	n/a	n/a	n/a	
12. SQUASH					
a) Lessons (40 min)	Private	\$33.25	\$33.90	\$34.60	
	Semi Private (per person)	\$24.85	\$25.35	\$25.85	
	3 or more (per person)	\$19.90	\$20.30	\$20.70	
b) Clinics	per 1.5 hour clinic	\$12.80	\$13.05	\$13.30	
c) House League (40 min) - Member	Per Session	\$38.15	\$38.90	\$39.70	
	House League (40 min) - Non-Member	Per Session	\$76.60 - \$120.50	\$78.15 - \$122.90	\$79.70 - \$125.35
d) Junior Squash Program	per week	\$12.80	\$13.05	\$13.30	
13. SEASONAL PACKAGES					
a) Summer Splash Pass	per family	\$112.20	\$114.45	\$116.75	
b) Summer Squash Special	each	\$116.60	\$118.95	\$121.35	
14. PERSONAL TRAINING PACKAGES Note: All fees are for members. Non-members are subject to a 25% surcharge.					
a) Land Based Training - Single Session rate	Private	\$64.05	\$65.35	\$66.65	
	Semi-Private (per person)	\$48.50	\$49.45	\$50.45	
b) Land Based Training - 3 Session Rate (Get Started) One Time Offer	Private	\$149.90	\$152.90	\$155.95	
	Semi-Private (per person)	\$112.55	\$114.80	\$117.10	
c) Land Based Training - 5 Sessions	Private	\$261.60	\$266.85	\$272.20	
	Semi-Private (per person)	\$195.55	\$199.45	\$203.45	
d) Land Based Training - 10 Sessions	Private	\$495.90	\$505.80	\$515.90	
	Semi-Private (per person)	\$372.50	\$379.95	\$387.55	
e) Land Based Training - 20 Sessions	Private	\$973.25	\$992.70	\$1,012.55	
	Semi-Private (per person)	\$688.80	\$702.60	\$716.65	
15. POOL RENTAL RATES					
a) AFLC Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$12.25	\$12.50	\$12.75	
b) SARC 8 Lane Pool - Private Rental	per lane/per hour (plus lifeguard costs)	\$12.25	\$12.50	\$12.75	
c) SARC Teaching Pool - Private Rental	per hour (plus lifeguard costs)	\$24.35	\$24.85	\$25.35	
d) SARC Leisure Pool/Slide - Private Rental	per hour (plus lifeguard costs)	\$39.80	\$40.60	\$41.40	
f) Pool - School Instructional Lessons (30 mins)	per person	\$22.90/class (1 or 2) \$12.05/class (3 or 4) \$9.85/class (5 to 10) \$7.65/class (11 or more)	\$23.35/class (1 or 2) \$12.30/class (3 or 4) \$10.05/class (5 to 10) \$7.80/class (11 or more)	\$23.80/class (1 or 2) \$12.55/class (3 or 4) \$10.25/class (5 to 10) \$7.95/class (11 or more)	
	Additional Instructor Fee	per hour	\$22.15	\$23.05	
	h) Lifeguard Fee	per hour	\$19.55	\$19.95	\$20.35
	16. PUBLIC SKATING PROGRAMS				
a) Shiny Hockey	per person	\$6.25 or 50.20/10 visits	\$6.35 or 51.20/10 visits	\$6.45 or 52.20/10 visits	
b) Public Skating (all)	per person	\$3.05 or 24.50/10 visits, 45.90/20 visits, 66.30/30 visits	\$3.10 or 25.00/10 visits, 46.80/20 visits, 67.60/30 visits	\$3.15 or 25.50/10 visits, 47.75/20 visits, 68.95/30 visits	
c) Family Skate Pass	each	\$31.35 - \$313.65	\$31.95 - \$319.90	\$32.60 - \$326.30	

**By-Law Number XXXX-19
Schedule "D"
Community Services
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
17. ICE RENTALS				
a) Ice Rental Prime Time	per hour	\$212.80	\$217.05	\$221.40
b) Ice Rental Prime (Aurora Based Minor Hockey/Skating Club only)	per hour	\$199.50	\$203.50	\$207.55
c) Ice Rental Non-Prime - Weekday (8:00am to 4:00pm) - and all Junior A Hockey at any time.	per hour	\$130.25	\$132.85	\$135.50
d) Ice Rental Non-Prime - 6:00am to 8:00am Weekday - 8:00am to 4:00pm Summer Ice (July 1 - Aug. 31) - Weekend Summer Ice (July 1 - Aug. 31)	per hour	\$137.90	\$140.65	\$143.45
18. FACILITY RENTALS - INDOOR				
a) AURORA ARMOURY	Full Facility - Monthly (rooms & event space)	n/a	n/a	n/a
	Event/ Activity Space - Monthly	n/a	n/a	n/a
	Event/ Activity Space - Daily (8hrs)	n/a	n/a	n/a
	Event/ Activity Space - Hourly	n/a	n/a	n/a
	Office/ Meeting/ Storage Spaces - Monthly	n/a	n/a	n/a
	Office/ Meeting/ Storage Spaces - Hourly	n/a	n/a	n/a
b) COMMUNITY CENTRE - Auditorium	per hour	\$61.95	\$63.20	\$64.45
c) COMMUNITY CENTRE - Auditorium	per day (8 hours) Hourly Rate applies beyond 8 hours	\$368.30	\$375.65	\$383.15
d) COMMUNITY CENTRE - ACC#1 Meeting Room - available free of charge to Aurora non-profit groups	per hour	\$33.10	\$33.75	\$34.45
e) COMMUNITY CENTRE - ACC#2 Meeting Room - available free of charge to Aurora non-profit groups	per hour	\$25.60	\$26.10	\$26.60
f) Arena Floor Rental - Aurora based Youth groups	per hour	\$45.90	\$46.80	\$47.75
g) Arena Floor Rental - Other	per hour	\$60.85	\$62.05	\$63.30
h) Arena Floor Event Rental - Not for profit in Aurora	per day - multi day event (open - close)	\$834.75/surface	\$851.45/surface	\$868.45/surface
i) Arena Floor Event Rental - Other	per day - multi day event (open - close)	\$1,179.60/surface	\$1,203.20/surface	\$1,227.25/surface
j) LEISURE COMPLEX	Meeting Room - available free of charge to Aurora non-profit groups	\$33.10/hour	\$33.75/hour	\$34.40/hour
	Program Room C (2nd Floor)	\$38.45/hour	\$39.20/hour	\$40.00/hour
	Program Room A (Main Floor - small)	\$33.10/hour	\$33.75/hour	\$34.40/hour
	Program Room B (Main Floor - large)	\$38.45/hour	\$39.20/hour	\$40.00/hour
	Teaching Kitchen	\$28.85/hour (plus \$55.00 clean-up deposit)	\$29.40/hour (plus \$55.00 clean-up deposit)	\$30.00/hour (plus \$60.00 clean-up deposit)
k) Gymnasium - Prime Time - Aurora based Youth	Full Gym - per hour	\$83.25	\$84.90	\$86.60
l) Gymnasium - Prime Time - Other	Full Gym - per hour	\$112.10	\$114.35	\$116.65
m) GYMNASIUM - Non-Prime - 7:00am to 4:00pm Weekdays	Full Gym - per hour	\$61.95	\$63.20	\$64.45
n) Squash Courts	per court per hour	\$13.40	\$13.65	\$13.90

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Schedule "D"
Community Services
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Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
p)	SENIORS CENTRE	Activity Room A	\$33.10/hour	\$33.75/hour	\$34.40/hour
		Activity Room B	\$33.10/hour	\$33.75/hour	\$34.40/hour
		Activity Room A & B	\$38.45/hour	\$39.20/hour	\$40.00/hour
		Activity Room A & B & Kitchen	\$60.85/hour	\$62.05/hour	\$63.30/hour
		Activity Room C	\$33.10/hour	\$33.75/hour	\$34.40/hour
		Activity Room & Kitchen	\$55.00/hour	\$56.10/hour	\$57.20/hour
		Craft Room	\$38.45/hour	\$39.20/hour	\$40.00/hour
		Multi-Purpose Room/Kitchen - Hourly	\$123.85/hour	\$126.30/hour	\$128.80/hour
	Multi-Purpose Room/Kitchen - Daily (8 hours)	\$734.40/day	\$749.10/day	\$764.10/day	
q)	STRONACH AURORA RECREATION COMPLEX	Meeting Room - available free of charge to Aurora non-profit groups	\$33.10/hour	\$33.75/hour	\$34.40/hour
r)	TOWN HALL - Coffee Service	Per 25 people or less	\$31.00/25 people	\$31.60/25 people	\$32.25/25 people
s)	TOWN HALL - Aurora Based Non-Profit Groups (as defined by Town Policy)	Leksand Room	No Charge	No Charge	No Charge
		Holland Room (Staff support fee may apply)	No Charge	No Charge	No Charge
t)	TOWN HALL - Aurora Based Groups	Leksand Room	\$33.10/hour	\$33.75/hour	\$34.40/hour
		Holland Room (Staff support fee may apply)	\$39.50/hour	\$40.30/hour	\$41.10/hour
u)	TOWN HALL - Non-Aurora Based Groups	Leksand Room	\$39.50/hour	\$40.30/hour	\$41.10/hour
		Holland Room (Staff support fee may apply)	\$45.35/hour	\$46.25/hour	\$47.15/hour
v)	TOWN HALL - COUNCIL CHAMBERS (Staff support fee may apply)	Aurora Based Groups	\$61.95/hour	\$63.20/hour	\$64.45/hour
		Non-Aurora Based Groups	\$128.65/hour	\$131.20/hour	\$133.80/hour
		Professional/Commercial Groups	\$251.95/hour	\$257.00/hour	\$262.15/hour
v)	TOWN HALL - SKYLIGHT GALLERY	per hour	\$61.95	\$63.20	\$64.45
w)	TOWN HALL - EQUIPMENT SUPPORT	Staffing charge for the use of the equipment in either the Holland Room and/or Council Chambers	\$80.10/hour (3 hour min)	\$81.70/hour (3 hour min)	\$83.35/hour (3 hour min)
x)	VICTORIA HALL	per hour	\$38.45/hour	\$39.20/hour	\$40.00/hour
		Daily (8 hours)	\$227.40/hour	\$231.95/hour	\$236.60/hour
y)	Locker Rental	Per Person	1 mo. / 3 mo. / 6 mo. / 12 mo. \$6.80/\$19.60/\$36.85/\$70.30	1 mo. / 3 mo. / 6 mo. / 12 mo. \$6.95/\$20.00/\$37.60/\$71.70	1 mo. / 3 mo. / 6 mo. / 12 mo. \$7.10/\$20.40/\$38.35/\$73.15
19. FACILITY RENTALS - OUTDOOR					
a)	BAND SHELL	Park Event/Large Company/School Picnic	\$362.95	\$370.20	\$377.60
		Hourly (no set-up or staff support required)	\$31.00	\$31.60	\$32.25
b)	McMAHON PARK	Aurora Lawn Bowling Club	\$1,111.55/year	\$1,133.80/year	\$1,156.45/year
		Aurora Community Tennis Club	\$1,806.45/year	\$1,842.55/year	\$1,879.40/year
c)	TENNIS COURTS	per hour	\$8.60	\$8.75	\$8.95
20. PLAYING FIELD USER FEES					
a)	Ball Diamonds - Adult	per hour	\$17.25	\$17.60	\$17.95
b)	Ball Diamonds - Youth	per hour	\$10.85	\$11.05	\$11.25
c)	Rectangular Fields - Youth	per hour	\$9.45	\$9.65	\$9.85
d)	Rectangular Fields - Adult	per hour	\$11.35	\$11.60	\$11.85
g)	Tournaments	each	\$239.00/ tournament plus hourly rate per field	\$243.80/ tournament plus hourly rate per field	\$248.65/ tournament plus hourly rate per field
h)	ARTIFICIAL TURF FIELD Aurora based non-profit May 1 - September 30 (regular season)	Youth - per hour	\$9.45	\$9.65	\$9.85
		Adult - per hour	\$11.35	\$11.60	\$11.85
i)	ARTIFICIAL TURF FIELD Aurora based non-profit Youth/Adult - Oct 1 - April 30	per hour	\$24.45	\$24.95	\$25.45
j)	ARTIFICIAL TURF FIELD All schools and Aurora based private people - May 1 - September 30 (regular season)	per hour	\$30.05	\$30.65	\$31.25

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Schedule "D"
Community Services
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Description of Service for Fee or Service Charge		Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
k)	ARTIFICIAL TURF FIELD All schools and Aurora based private people - October 1 - April 30	per hour	\$66.70	\$68.05	\$69.40
l)	ARTIFICIAL TURF FIELD All non-Aurora based groups Youth/Adult - Any time of year	per hour	\$211.20	\$215.40	\$219.70
21. CULTURAL SERVICES					
a)	Visiting Researcher	per 2 hours	\$26.55	\$27.10	\$27.65
b)	Corresponding Researcher	per hour	\$48.25	\$49.20	\$50.20
c)	Photocopies / scans of text	per page	\$0.53	\$0.54	\$0.55
d)	High Resolution Image (existing)	per image	\$30.15	\$30.75	\$30.35
e)	High Resolution Scan	per image	\$60.30	\$61.50	\$62.75

**By-Law Number XXXX-19
Schedule "E"
Operational Services
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Work Performed for Residents, Contractors and Developers		Actual Labour, Material & Equipment plus 35% overhead and full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead and full cost of contracted services plus 15% administrative fee, subject to HST	Actual Labour, Material & Equipment plus 35% overhead and full cost of contracted services plus 15% administrative fee, subject to HST
Hydrant Deposit	Each	\$2,200.00	\$2,200.00	\$2,200.00
Fire Flow Test	Each	\$272.00	\$278.00	\$284.00
Sewer Camera Rate	lump sum	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST	actual cost plus 15% administrative fee, subject to HST
Water Meters and Water Meter Accessories	each	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$500 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$500 per meter or accessory)	Actual cost plus 35% overhead, subject to HST (overhead limited to a maximum of \$513 per meter or accessory)
Water Meter Wire Charge	per box	\$128.00	\$131.00	\$134.00
Road Excavation Fees				
Road Excavation Permit Deposit	each	\$587.00 - \$5,100.00	\$599.00 - \$5,202.00	\$611.00 - \$5,306.00
Road Occupancy Permit Rush Fee	each	\$100.00	\$102.00	\$104.00
Road Excavation/Occupancy Permit	whichever is greater	\$276.00 or 10%	\$282.00 or 10%	\$287.00 or 10%
Sanitary Sewer Remediation				
Private Side Sanitary Sewer Remediation	each	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST	Actual cost plus 15% administrative fee, subject to HST
Water Turn On/Off Service Charges (previously included in By-law 5716-15)				
24 hours or more of notice during business hours (8:00am - 4:00pm)	each	\$0.00	\$0.00	\$0.00
Less than 24 hours notice during business hours (8:00am - 4:00pm)	each	\$88.00	\$90.00	\$92.00
Outside business hours	each	\$174.00	\$177.00	\$181.00
Waste Collection Fees				
Blue Boxes	each	\$10.25	\$10.50	\$10.75
Blue Totes	each	\$153.00 + delivery charge of \$34.00 for the 95 gal totes (which includes picking up old damaged totes)	\$156.00 + delivery charge of \$35.00 for the 95 gal totes (which includes picking up old damaged totes)	\$159.00 + delivery charge of \$36.00 for the 95 gal totes (which includes picking up old damaged totes)
Green Bins	each	\$22.50	\$23.00	\$23.50
Kitchen Catcher	each	\$5.25	\$5.50	\$5.75
Backyard Composters	each	\$42.00	\$43.00	\$44.00
Replacement Blue Tote wheel set	each	\$20.50	\$21.00	\$21.50
Landscape Fees				
Landscaping Administration Fees	each	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K	8.168% - less than \$100K 7.148% - \$100K to \$250K 6.126% - \$250K to \$500K 5.105% - more than \$500K
Landscape Maintenance Fees	each	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)	25.525% of estimated value of landscape works installed on municipal property (excludes open space plantings)
Tree Permit Fees				
Tree Permit Fees	up to 3 trees that are less than 20 cm	\$214.00	\$218.00	\$222.00
	4 trees that are less than 20 cm	\$320.00	\$326.00	\$333.00
	5 trees that are less than 20 cm	\$427.00	\$436.00	\$445.00
	6 trees that are less than 20 cm	\$534.00	\$545.00	\$556.00
	7 trees that are less than 20 cm	\$640.00	\$653.00	\$666.00
	8 or more trees that are less than 20 cm (cost per tree)	\$107.00	\$109.00	\$111.00
	A tree that is greater than 20cm, but less than 70 cm	\$534.00	\$545.00	\$556.00

**By-Law Number XXXX-19
Schedule "F"
Financial Services Department
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Tax Bill Reprint - Per Tax Year	per document	\$ 20.50	\$ 21.00	\$ 21.50
Returned Cheques	per cheque	\$ 51.00	\$ 52.00	\$ 53.00
Payment Recalled by Bank	per item	\$ 20.50	\$ 21.00	\$ 21.50
Mortgage Administrative Fee	per transaction	\$ 10.25	\$ 10.50	\$ 10.75
Tax Reminder Notices	per property	\$ 7.15	\$ 7.30	\$ 7.45
Water and Wastewater Reminder Notices	per property	\$ 7.15	\$ 7.30	\$ 7.45
Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 143.00	\$ 146.00	\$ 149.00
Online Tax and Water/Wastewater Certificate (for all properties)	per property	\$ 143.00	\$ 146.00	\$ 149.00
Tax Certificate	per property	\$ 100.00	\$ 110.00	\$ 120.00
Water/Wastewater Certificate	per property	\$ 100.00	\$ 110.00	\$ 120.00
Water Bill Reprint - Per Billing Period	per document	\$ 20.50	\$ 21.00	\$ 21.50
Official Tax Receipt Letter for Government Agencies	per document	\$ 35.75	\$ 36.50	\$ 37.25
Duplicate Receipt	per receipt	\$ 15.30	\$ 15.60	\$ 15.90
Detailed Analysis of Tax Account - Per Tax Year	per property	\$ 35.75	\$ 36.50	\$ 37.25
Tax Roll Ownership Change	per property	\$ 56.00	\$ 57.00	\$ 58.00
Water Account Ownership Change/ New Account Set-up	per property	\$ 56.00	\$ 57.00	\$ 58.00
Letter of Reference for Utilities	each	\$ 30.50	\$ 31.00	\$ 31.50
Addition of Unpaid Provincial Offences Act Fines to Tax Bill	per addition	\$ 51.00	\$ 52.00	\$ 53.00
Addition of Unpaid Charges to Tax Bill	per addition	\$ 30.50	\$ 31.00	\$ 31.50

By-Law Number XXXX-19
Schedule "G"
Building Division
Effective January 1, 2020

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Minimum Permit Fee for Part 9 Residential Building	per application	\$ 286.00	\$ 292.00	\$ 298.00
Minimum Permit Fee for all Other Buildings	per application	\$ 576.00	\$ 588.00	\$ 600.00
Group A Assembly (Applies to New Buildings and Additions)				
Restaurants/ Banquet Halls (Finished)	per square metre	\$ 18.50	\$ 18.90	\$ 19.30
Restaurant/ Banquet Hall (Shell)	per square metre	\$ 11.25	\$ 11.50	\$ 11.75
Recreation Facilities, Schools, Libraries, Churches, Theatres and All Other Group A Occupancies	per square metre	\$ 18.50	\$ 18.90	\$ 19.30
Group A Assembly (Alterations)	per square metre	\$ 6.30	\$ 6.40	\$ 6.50
Group B Institutional (Applies to New Buildings and Additions)				
Residential Care Facilities, Nursing Homes and All Other Group B	per square metre	\$ 18.50	\$ 18.90	\$ 19.30
Group B Institutional (Alterations)	per square metre	\$ 6.30	\$ 6.40	\$ 6.50
Group C Residential (Applies to New Buildings and Additions)				
Single Family Detached (Semi, Row House, Link Dwellings)* *Permit includes Building, HVAC, Plumbing and Residential Occupancy Permits.	per square metre	\$ 16.75	\$ 17.10	\$ 17.40
Multiple Residential and Apartments	per square metre	\$ 15.75	\$ 16.10	\$ 16.40
Other Group C (Hotel/Motel Lodging Houses, Rooming Houses, Shelters, etc.)	per square metre	\$ 15.75	\$ 16.10	\$ 16.40
Group C Residential (Alterations)	per square metre	\$ 6.30	\$ 6.40	\$ 6.50
Second Suite Dwelling Unit	per square metre	\$ 6.30	\$ 6.40	\$ 6.50
Group D Business and Personal Services (Applies to New Buildings and Additions)				
Business and Personal Services (Finished)	per square metre	\$ 15.75	\$ 16.10	\$ 16.40
Business and Personal Services (Shell)	per square metre	\$ 12.60	\$ 12.90	\$ 13.20
Group D Business and Personal Services (Alterations)	per square metre	\$ 7.30	\$ 7.50	\$ 7.70
Group E Mercantile (Applies to New Buildings and Additions)				
Mercantile (Finished)	per square metre	\$ 15.75	\$ 16.10	\$ 16.40
Mercantile (Shell)	per square metre	\$ 12.60	\$ 12.90	\$ 13.20
Group E Mercantile (Alterations)	per square metre	\$ 7.30	\$ 7.50	\$ 7.70
Group F Industrial (Applies to New Buildings and Additions)				
Industrial (Finished - Including Self-Storage Buildings)	per square metre	\$ 10.50	\$ 10.70	\$ 10.90
Industrial (Shell)	per square metre	\$ 8.40	\$ 8.60	\$ 8.75
Storage Garages	per square metre	\$ 5.20	\$ 5.30	\$ 5.40
Gas Stations/Repair Stations	per square metre	\$ 9.40	\$ 9.60	\$ 9.80
Farm Buildings	per square metre	\$ 4.50	\$ 4.60	\$ 4.70
Group F Industrial (Alterations)	per square metre	\$ 5.20	\$ 5.30	\$ 5.40
Designated Structures				
Wind Turbine Support Structure	per structure	\$ 332.00	\$ 339.00	\$ 346.00
Exterior Tank and Support not regulated by TSSA, 2000	per structure	\$ 281.00	\$ 287.00	\$ 293.00
Retaining Walls	per linear metre	\$ 8.20	\$ 8.40	\$ 8.60
Solar Collectors	per structure	\$ 332.00	\$ 339.00	\$ 346.00
Stand Alone				
Accessory Structures (Residential)	flat fee	\$ 286.00	\$ 292.00	\$ 298.00
Accessory Structures (All Other)	flat fee	\$ 551.00	\$ 562.00	\$ 573.00
Alternative Solutions	per application	\$1,071.00 - plus consulting costs as applicable	\$1,092.00 - plus consulting costs as applicable	\$1,114.00 - plus consulting costs as applicable
Change of Use	per square metre	\$ 7.30	\$ 7.50	\$ 7.70
Construction and Sales Trailers	per square metre	\$ 11.00	\$ 11.20	\$ 11.40
Construction and Sales Trailers (Pre-Fabricated)	per square metre	\$ 5.50	\$ 5.60	\$ 5.70
Conditional Permits	per square metre of applicable residential or commercial fee	\$1,071.00 - plus agreement preparation costs (min \$1,020.00)	\$1,092.00 - plus agreement preparation costs (min \$1,040.00)	\$1,114.00 - plus agreement preparation costs (min \$1,060.00)

**By-Law Number XXXX-19
Schedule "G"
Building Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Demolition (Singles, Semis, Row Houses, Accessory Structures)	55m ² or less - flat fee	\$ 286.00	\$ 292.00	\$ 298.00
	Over 55m ² - flat fee	\$ 337.00	\$ 344.00	\$ 351.00
Demolition (Others)	flat fee	\$ 551.00	\$ 562.00	\$ 573.00
Electromagnetic Locks	per lock	\$32.60 - to a maximum of \$326.00	\$33.25 - to a maximum of \$332.50	\$33.90 - to a maximum of \$339.00
Fire Alarm Retrofit	per application	\$ 326.00	\$ 333.00	\$ 340.00
Fireplaces, Woodstoves and Chimneys	each	\$ 286.00	\$ 292.00	\$ 298.00
Foundation for Relocated Buildings	per square metre	\$ 3.90	\$ 4.00	\$ 4.10
HVAC Systems	per residential system	\$ 286.00	\$ 292.00	\$ 298.00
	per all other systems	\$ 576.00	\$ 588.00	\$ 600.00
Kitchen Exhaust System	per system	\$ 551.00	\$ 562.00	\$ 573.00
Marijuana Grow-OP Remediation	minimum fee - includes 10 hours of plan review and inspection	\$ 1,153.00	\$ 1,176.00	\$ 1,200.00
	per hour (after)	\$ 117.00	\$ 119.00	\$ 121.00
Miscellaneous Permits - Where a permit application is for a Class not listed herein, the Unit of Measure and Fee shall be determined by the Chief Building Official	each	tdb	tdb	tdb
Model Certification	per square metre	\$ 6.00	\$ 6.10	\$ 6.20
Permits for Certified Plans	per square metre	\$ 10.70	\$ 10.90	\$ 11.10
Model Type Change	per square metre	\$ 836.00	\$ 853.00	\$ 870.00
Outdoor Public Pool (3.11 OBC)	per square metre	\$ 6.60	\$ 6.75	\$ 6.90
Occupancy of an Unfinished Building Permit	per application - up to 4 hours of combined inspection time for building, plumbing and fire services	\$ 459.00	\$ 468.00	\$ 477.00
	per hour (additional time)	\$ 115.00	\$ 117.00	\$ 119.00
Partial Permits (Foundation, Structural and Foundation/Structural)	per application	\$ 576.00	\$ 588.00	\$ 600.00
Portables	per portable	\$168.00 - to a maximum of \$1,680.00	\$171.00 - to a maximum of \$1,710.00	\$174.00 - to a maximum of \$1,740.00
Revision to Permit Plan	per application - up to 3 hours of review time	\$ 288.00	\$ 294.00	\$ 300.00
Shoring	per linear metre	\$ 7.90	\$ 8.10	\$ 8.30
Solar Domestic Hot Water Systems	per system	\$ 492.00	\$ 502.00	\$ 512.00
Sprinkler Retrofit	per square metre	\$ 0.66	\$ 0.67	\$ 0.68
Temporary Building/Tent	per structure	\$168.00 - to a maximum of \$1,680.00	\$171.00 - to a maximum of \$1,710.00	\$174.00 - to a maximum of \$1,740.00
Transit/Bus and Terminal/Bus Shelter	per square metre (see Group A Occupancies)	\$ 14.30	\$ 14.60	\$ 14.90
Underpinning	per linear metre	\$ 7.90	\$ 8.10	\$ 8.30
Plumbing				
On Site Sewage Systems - New Systems (200m ² or less)	per system	\$ 576.00	\$ 588.00	\$ 600.00
On Site Sewage Systems - New Systems (Greater than 200m ²)	per square metre	\$3.90 - to a maximum of \$3,300.00	\$4.00 - to a maximum of \$3,366.00	\$4.10 - to a maximum of \$3,433.00
Alterations to Sewage Disposal System	per application	\$ 275.00	\$ 281.00	\$ 287.00
Headers, Tank Removal or Decommissioning	each	\$ 275.00	\$ 281.00	\$ 287.00
Stand Alone Plumbing Fixtures, Equipment, Roof Drains Single Family Dwelling	per fixture	\$ 16.80	\$ 17.10	\$ 17.40
Stand Alone Plumbing Fixtures, Equipment, Roof Drains All Other Buildings	per fixture	\$ 16.80	\$ 17.10	\$ 17.40
Water Service (Residential)	per application	\$ 26.50	\$ 27.00	\$ 27.50
Each Residential Drain and Sewer (Includes both Storm and Sanitary, Inside, Outside and Floor Drains)	per application	\$ 63.00	\$ 64.00	\$ 65.00
Commercial, Industrial, Institutional and Apartment (Buildings and Units)				
Water Services				
50mm (2") or less	each	\$ 26.50	\$ 27.00	\$ 27.50
100mm (4")	each	\$ 46.90	\$ 47.80	\$ 48.80
150mm (6")	each	\$ 68.00	\$ 69.00	\$ 70.00
200mm (8")	each	\$ 89.00	\$ 91.00	\$ 93.00

**By-Law Number XXXX-19
Schedule "G"
Building Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
250mm (10")	each	\$ 110.00	\$ 112.00	\$ 114.00
300mm (12") or larger	each	\$ 131.00	\$ 134.00	\$ 137.00
Drains (Storm or Sanitary Drains - Inside or Outside)				
100mm (4")	each	\$ 52.00	\$ 53.00	\$ 54.00
150mm (6")	each	\$ 79.00	\$ 81.00	\$ 83.00
200mm (8")	each	\$ 99.00	\$ 101.00	\$ 103.00
250mm (10")	each	\$ 120.00	\$ 122.00	\$ 124.00
300mm (12") or larger	each	\$ 141.00	\$ 144.00	\$ 147.00
Miscellaneous Plumbing				
Manhole, Catch-Basin, Area Drain or Interceptors	each	\$ 37.00	\$ 38.00	\$ 39.00
Testable Back-Flow Preventer	each	\$ 68.00	\$ 69.00	\$ 70.00
Other Fees				
Re-Inspection Fee (Applicable at the discretion of the Chief Building Inspector)	each	\$ 115.00	\$ 117.00	\$ 119.00
Review of Plans	per hour	\$ 115.00	\$ 117.00	\$ 119.00
Permit Reactivation Fee	per permit	\$ 163.00	\$ 166.00	\$ 169.00
Administration Fee for Occupancy of a Residential Building Prior to Issuance of the Required Residential Occupancy Permit under the Building Code	per unit	\$ 826.00	\$ 843.00	\$ 860.00
Special Inspection Fee - per Hour, per Person (Applicable at the discretion of the Chief Building Inspector)	per hour per person	\$ 115.00	\$ 117.00	\$ 119.00
Special Investigation Fee - Where work for which a permit is required by the Building By-law has commenced without the authorization of a permit, in addition to all other fees)	each	Half the permit fee payable pursuant to this By-law or \$260.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$265.00, whichever is greater	Half the permit fee payable pursuant to this By-law or \$270.00, whichever is greater
Transfer of Permit	per application	\$ 115.00	\$ 117.00	\$ 119.00
Zoning and Applicable Law Review	per proposal	\$ 141.00	\$ 144.00	\$ 147.00
Sewage System Maintenance Inspection	per inspection	\$ 158.00	\$ 161.00	\$ 164.00
Project by the Municipality	each	No Fees Charged	No Fees Charged	No Fees Charged
Notes				
General Notes - Interpretation and Application of Schedule G				
A building permit or permit fee is not required for any detached structure having an area of less than 10 square metres, except where plumbing is installed. However, the Town of Aurora Zoning By-law Number 2213-78, as amended, applies to all structures.				
Detached single family dwelling, semi-detached dwelling, row house and link house				
The service index applied to the construction of a new dwelling includes the building, plumbing, HVAC and occupancy permit components.				
Where a proposal for the construction of a new dwelling unit includes a deck, porch or similar amenity structures those amenities are included in the permit fee and will not be charged the stand alone fee for such structures.				
The measurement of a floor area for a dwelling unit shall be measured from exterior face of exterior wall to same or centerline of party wall, firewall or common wall including the floor area of an attached garage, basements and cellars.				
Where a proposal for construction includes an addition, alteration, accessory structures or any combination thereof the permit fee shall be the sum of the fees for the individual components.				
All Other Classes of Permits				
The service index applied to the construction of a new dwelling includes the Building, Fire Services and HVAC components but does not include plumbing or site services which shall be charged a separate fee in accordance with this Schedule.				
The occupancy classifications in this schedule correspond with the Ontario Building Code. For mixed use floor areas, the service index for each applicable occupancy may be used.				
Where a storage garage is located below a principle building and is considered a separate building the fee for the storage garage shall be calculated in accordance with the Group F industrial occupancy fees.				
Mechanical penthouses and floors, mezzanines, lofts and balconies are to be included in all floor area calculations. No deductions shall be made for openings in a floor area with the exception of interconnected floor areas.				
Security Deposits				
In accordance with the Town of Aurora Infill Housing Policy a security deposit of \$10,000.00 is required prior to the issuance of a permit for the construction of new dwellings.				
In accordance with the Town of Aurora By-law Number 4744-05P, as amended, additions and accessory structures to dwelling units and demolitions require a road damage deposit in the amount of \$25/metre of frontage to a maximum of \$750.00.				
In accordance with the Town of Aurora Policy regarding temporary sales trailers and construction trailers, a security deposit in the amount of \$5,000.00 is required to cover the cost of removal, should it become necessary.				

**By-Law Number XXXX-19
Schedule "H"
Development Planning Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Official Plan Amendment				
Major (see Note 1)	base fee	\$ 21,591.00	\$ 22,023.00	\$ 22,463.00
	processing fee/surcharge prior to adoption of OPA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
	revision fees	\$ 2,353.00	\$ 2,400.00	\$ 2,448.00
Minor (see Note 2)	base fee	\$ 12,253.00	\$ 12,498.00	\$ 12,748.00
	processing fee/surcharge prior to adoption of OPA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
	revision fees	\$ 1,803.00	\$ 1,839.00	\$ 1,876.00
Zoning By-law Amendment				
Major (see Note 3)	base fee	\$ 12,938.00	\$ 13,197.00	\$ 13,461.00
	processing fee/surcharge prior to enactment of ZBA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
	revision fees	\$ 2,353.00	\$ 2,400.00	\$ 2,448.00
Minor (see Note 4)	base fee	\$ 7,005.00	\$ 7,145.00	\$ 7,288.00
	processing fee/surcharge prior to enactment of ZBA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
	revision fees	\$ 1,803.00	\$ 1,839.00	\$ 1,876.00
Removal of Hold	base fee	\$ 4,430.00	\$ 4,519.00	\$ 4,609.00
	processing fee/surcharge prior to enactment of ZBA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
Temporary Use	base fee	\$ 6,485.00	\$ 6,615.00	\$ 6,747.00
	processing fee/surcharge prior to enactment of ZBA	\$ 5,460.00	\$ 5,569.00	\$ 5,680.00
	extension of the Temporary By-law	\$ 6,485.00	\$ 6,615.00	\$ 6,747.00
Draft Plan of Subdivision				
Draft Plan of Subdivision	base fee	\$ 16,007.00	\$ 16,327.00	\$ 16,654.00
	processing fee/surcharge (residential)	\$657/unit and \$8,636/hectare or part thereof for all other lands (see Note 5)	\$670/unit and \$8,809/hectare or part thereof for all other lands (see Note 5)	\$683/unit and \$8,985/hectare or part thereof for all other lands (see Note 5)
	processing fee/surcharge (non-residential)	\$8,458/hectare or part thereof for all other lands (see Note 5)	\$8,627/hectare or part thereof for all other lands (see Note 5)	\$8,800/hectare or part thereof for all other lands (see Note 5)
	registration of Subdivision per agreement	\$ 4,401.00	\$ 4,489.00	\$ 4,579.00
	revision fee (where applicant makes revisions to plans requiring recirculation)	\$ 1,874.00	\$ 1,911.00	\$ 1,949.00
	revisions to a Draft Approved Plan of Subdivision, or Conditions of Draft Approval	\$ 4,493.00	\$ 4,583.00	\$ 4,673.00
	extension of Draft Approval	\$ 2,353.00	\$ 2,400.00	\$ 2,448.00
Draft Plan of Condominium				
(All Types)	base fee	\$ 20,814.00	\$ 21,230.00	\$ 21,655.00
	registration of Subdivision per agreement	\$ 4,493.00	\$ 4,583.00	\$ 4,673.00
	revisions to Approved Draft Plan of Condominium	\$ 3,682.00	\$ 3,756.00	\$ 3,831.00
	extension of Draft Approval	\$ 2,353.00	\$ 2,400.00	\$ 2,448.00
Part Lot Controls				
Part Lot Controls	base fee	\$ 2,536.00	\$ 2,587.00	\$ 2,639.00

**By-Law Number XXXX-19
Schedule "H"
Development Planning Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Block Plans				
Block Plans	base fee	\$ 11,053.00	\$ 11,274.00	\$ 11,499.00
	processing fee/surcharge	\$577/hectare or part thereof	\$589/hectare or part thereof	\$601/hectare or part thereof
Site Plan Approval				
Major	base fee	\$ 6,548.00	\$ 6,679.00	\$ 6,813.00
	plus: per unit for residential	\$ 657.00	\$ 670.00	\$ 683.00
	plus: per unit for multi-residential (apartments)	\$ 337.00	\$ 344.00	\$ 351.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 3.44	\$ 3.51	\$ 3.58
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 2.23	\$ 2.27	\$ 2.32
	plus: ICI buildings portion of GFA beyond 10,000m ² per m ² of GFA	\$ 1.12	\$ 1.14	\$ 1.16
Minor and Amending Plans (see Note 6: per m ² fee applicable only if there is an increase in GFA)	base fee	\$ 3,517.00	\$ 3,587.00	\$ 3,659.00
	plus: ICI buildings for first 2,000m ² - per m ² of GFA	\$ 3.44	\$ 3.51	\$ 3.58
	plus: ICI buildings portion of GFA between 2,001m ² and 10,000m ² - per m ² of GFA	\$ 2.23	\$ 2.27	\$ 2.32
	plus: ICI buildings portion of GFA beyond 10,000m ² per m ² of GFA	\$ 1.12	\$ 1.14	\$ 1.16
Recirculation/Revisions (where the applicant fails to revise drawings as requested by the Town beyond the third submission or the Applicant changes the plans/proposal)	each	\$ 1,255.00	\$ 1,280.00	\$ 1,306.00
Site Plan Review (Stable Neighbourhood)	each	\$ 1,046.00	\$ 1,067.00	\$ 1,088.00
Site Plan Exemption	base fee	\$ 629.00	\$ 642.00	\$ 655.00
	request for site plan exemption beyond 2 nd submission	\$ 261.00	\$ 266.00	\$ 271.00
Radio Communication Tower/Antenna Facilities	base fee	\$ 8,519.00	\$ 8,689.00	\$ 8,863.00
Committee of Adjustment				
Consent				
Lot Creation, Lot Addition, Establishment of Easements, Mortgage change over, Lease over 21 years	base fee	\$ 3,550.00	\$ 3,621.00	\$ 3,693.00
	plus: per new lot created	\$ 1,783.00	\$ 1,819.00	\$ 1,855.00
	change of conditions (only before a final consent is granted)	\$ 938.00	\$ 957.00	\$ 976.00
	recirculation fee (see Note 7)	\$ 2,669.00	\$ 2,722.00	\$ 2,776.00
Minor Variances or Permission				
Ground Related Residential Zoned Lands	base fee	\$ 2,038.00	\$ 2,079.00	\$ 2,121.00
Oak Ridges Moraine Residential	base fee	\$ 1,702.00	\$ 1,736.00	\$ 1,771.00
More than one Variance related to a Draft Approved Plan of Subdivision	base fee	\$ 2,038.00	\$ 2,079.00	\$ 2,121.00
	plus: per lot or unit	\$ 1,068.00	\$ 1,089.00	\$ 1,111.00
All Other Uses, including ICI	base fee	\$ 2,498.00	\$ 2,548.00	\$ 2,599.00
Recirculation/Revisions (see Note 7)	each	\$ 1,415.00	\$ 1,443.00	\$ 1,472.00

**By-Law Number XXXX-19
Schedule "H"
Development Planning Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
General Fees				
Owner's Request to Cancel Public Planning Meeting	base fee	\$ 3,555.00	\$ 3,626.00	\$ 3,699.00
Local Planning Appeal Tribunal Referral Fee (for all types of development applications)	base fee	\$ 619.00	\$ 631.00	\$ 644.00
Local Planning Appeal Tribunal Referral Fee (Minor Variances and Consent)	base fee	\$ 320.00	\$ 326.00	\$ 333.00
File Maintenance Fee	per year	\$ 732.00	\$ 747.00	\$ 762.00
Cash in Lieu of Parking Agreement	base fee	\$ 5,228.00	\$ 5,333.00	\$ 5,450.00
Section 37 (Bonusing Agreement)	base fee	\$ 5,228.00	\$ 5,333.00	\$ 5,450.00
Municipal Street Name Change	each	\$ 1,681.00	\$ 1,715.00	\$ 1,749.00
Municipal Addressing Change	each	\$ 1,093.00	\$ 1,115.00	\$ 1,137.00
Notes				
1) Major Official Plan Amendment				
An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include those relating to multiple properties; site specific proposals that represent large scale development/significant change in use; and applications involving significant changes to the text/policies of the Official Plan.				
2) Minor Official Plan Amendment				
An application that is a small scale amendment to the Official Plan policies and designations, having limited impact or policy implications beyond the subject lands.				
3) Major Zoning By-law Amendment				
An application that is significant in scale and scope which may have greater impact or policy implication beyond the subject lands. Such applications may include: <ul style="list-style-type: none"> - an application relating to more than one property; - a site specific application, if considered to represent a significant change in use and/or zone category; - an application involving significant changes to the development standards or general provisions of the by-law. 				
4) Minor Zoning By-law Amendment				
An application for minor and small scale zoning amendment having no significant impact on adjoining lands. Minor application must be site specific and include: <ul style="list-style-type: none"> - a request for additional permitted use, within an existing building or with no significant impact on existing development standards; and - changes in development standards to accommodate a minor development or severance. 				
5) Draft Plan of Subdivision				
All other lands within the draft plan excluding roads, road widenings and environmental protection lands.				
6) Minor and Amending Site Plans				
Shall include amendments to existing site plan agreements for those properties with development agreements executed and registered after 2000. Staff shall determine, in consultation with other departments, if a site plan application is considered minor, an amendment or if a new site plan application is required.				
7) Recirculation Fee				
Required due to an Owner's or Applicant's revisions or deferrals.				
Payment of Fees				
All fees set out herein shall be payable to the Town of Aurora upon the submission of the related application to the Town, unless otherwise provided herein. The fee amount shall be completed by the Applicant on the Fee Calculation Worksheet included with each Application Form. 50% of fees refunded if application is withdrawn prior to any Council or Committee of Adjustment consideration.				

**By-Law Number XXXX-19
Schedule "I"
By-law Services Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Adult Entertainment Parlour (previously included in By-law 5630-14)				
Owner/Operator - Initial	each	\$1,826.00	\$1,863.00	\$1,900.00
Owner/Operator - Renewal	each	\$1,571.00	\$1,602.00	\$1,634.00
Entertainer - Initial	each	\$165.00	\$168.00	\$171.00
Entertainer - Renewal	each	\$150.00	\$153.00	\$156.00
Entertainer - Late Fee	each	\$50.00	\$51.00	\$52.00
Entertainer - I.D. Card	each	\$10.00	\$11.00	\$12.00
Auctioneers (previously included in By-law 5630-14)				
Initial	each	\$138.00	\$141.00	\$144.00
Renewal	each	\$71.00	\$72.00	\$73.00
Billiard Hall (previously included in By-law 5630-14)				
Initial	each	\$372.00	\$379.00	\$387.00
Renewal	each	\$71.00	\$72.00	\$73.00
Body Rub Parlour (previously included in By-law 5630-14)				
Owner - Initial	each	\$1,969.00	\$2,008.00	\$2,048.00
Owner - Renewal	each	\$1,694.00	\$1,728.00	\$1,762.00
Operator - Initial	each	\$930.00	\$949.00	\$968.00
Operator - Renewal	each	\$836.00	\$853.00	\$870.00
Provider - Initial	each	\$115.00	\$118.00	\$121.00
Provider - Renewal	each	\$99.00	\$101.00	\$103.00
Provider - Late Fee	each	\$50.00	\$51.00	\$52.00
Provider - I.D. Card	each	\$10.00	\$11.00	\$12.00
Door to Door Sales Agents (previously included in By-law 5630-14)				
Initial	each	\$77.00	\$79.00	\$81.00
Renewal	each	\$71.00	\$72.00	\$73.00
Driving School Instructors (previously included in By-law 5630-14)				
Instructors with vehicle - Initial	each	\$105.00	\$107.00	\$109.00
Instructors with vehicle - Renewal	each	\$94.00	\$96.00	\$98.00
Instructor with vehicle - Late Fee	each	\$55.00	\$57.00	\$59.00
Instructor without vehicle - Initial	each	\$99.00	\$101.00	\$103.00
Instructor without vehicle - Renewal	each	\$83.00	\$85.00	\$87.00
Instructor without vehicle - Late Fee	each	\$55.00	\$57.00	\$59.00
Change of Vehicle Fee	each	\$55.00	\$57.00	\$59.00
Replacement Plate	each	\$100.00	\$102.00	\$104.00
Farmers Market (previously included in By-law 6092-18)				
Stall Permit	per season	\$77.00	\$79.00	\$81.00
	per day	\$35.75	\$36.50	\$37.25
Horse Riding Establishments (previously included in By-law 5630-14)				
Initial	each	\$255.00	\$260.00	\$265.00
Renewal	each	\$204.00	\$208.00	\$212.00
Kennels (previously included in By-law 5630-14)				
Initial	each	\$425.00	\$434.00	\$443.00
Renewal	each	\$300.00	\$306.00	\$312.00
Limousines (previously included in By-law 5630-14)				
Owner - Initial	each	\$168.00	\$171.00	\$174.00
Owner - Renewal	each	\$87.00	\$89.00	\$91.00
Owner - Late Fee	each	\$51.00	\$52.00	\$53.00
Driver - Initial	each	\$82.00	\$84.00	\$86.00
Driver - Renewal	each	\$71.00	\$72.00	\$73.00
Driver - Late Fee	each	\$51.00	\$52.00	\$53.00
Change of Vehicle Fee	each	\$51.00	\$52.00	\$53.00
Replacement Plate	each	\$100.00	\$102.00	\$104.00
I.D. Card	each	\$10.00	\$11.00	\$12.00

**By-Law Number XXXX-19
Schedule "I"
By-law Services Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Mobile Sign Installers (previously included in By-law 5630-14)				
Initial	each	\$292.00	\$294.00	\$296.00
Renewal	each	\$275.00	\$277.00	\$279.00
Place of Amusement (previously included in By-law 5630-14)				
Owner/Operator - Initial	each	\$275.00	\$281.00	\$287.00
Owner/Operator - Renewal	each	\$117.00	\$119.00	\$121.00
Property Standards (previously included in By-law 4044-99.P)				
Certificate of Compliance	each	\$60.00	\$62.00	\$64.00
Insp (as per subsection 8.6.1 of By-law 4044-99.P)	each	\$105.00	\$107.00	\$109.00
Refreshment Vehicles and Vendors (previously included in By-law 5630-14)				
Owner - Motorized - Initial	each	\$255.00	\$260.00	\$265.00
Owner - Motorized - Renewal	each	\$224.00	\$228.00	\$233.00
Owner - Motorized - Late Fee	each	\$51.00	\$52.00	\$53.00
Owner - Motorized - Short Term	each	\$51.00	\$52.00	\$53.00
Owner - No Motor - Initial	each	\$235.00	\$240.00	\$245.00
Owner - No Motor - Renewal	each	\$224.00	\$228.00	\$233.00
Owner - No Motor - Late Fee	each	\$51.00	\$52.00	\$53.00
Vendor - Initial	each	\$100.00	\$102.00	\$104.00
Vendor - Renewal	each	\$75.00	\$77.00	\$79.00
Vendor - Late Fee	each	\$51.00	\$52.00	\$53.00
Change of Vehicle Fee	each	\$51.00	\$52.00	\$53.00
Replacement Plate	each	\$100.00	\$102.00	\$104.00
I.D. Card	each	\$10.00	\$11.00	\$12.00
Second Hand Goods Vendors, Pawnbrokers and Salvage Yard Owners (previously included in By-law 5630-14)				
Initial	each	\$255.00	\$260.00	\$265.00
Renewal	each	\$220.00	\$224.00	\$228.00
Sign Application - Administered by By-law Services (previously included in By-law 5840-14)				
Mobile Sign	each	\$110.00	\$112.00	\$114.00
Banner Sign	each	\$110.00	\$112.00	\$114.00
Feather Banner Sign	each	\$110.00	\$112.00	\$114.00
Portable Sign	each	\$110.00	\$112.00	\$114.00
Special Event Sign	each	\$110.00	\$112.00	\$114.00
Sign Retrieval Fee	per sign	\$50.00	\$50.00	\$50.00
Security Deposit	Initial Application Only	\$510.00	\$520.00	\$530.00
Sign Application - Administered by Building Services (previously included in By-law 5840-14)				
Application for General Sign Permit (unless specified below)	each	\$153.00 per application plus \$10.20/square metre of total aggregate areas of all proposed signs	\$156.00 per application plus \$10.40/square metre of total aggregate areas of all proposed signs	\$159.00 per application plus \$10.60/square metre of total aggregate areas of all proposed signs
Application for Billboard or Mural Sign	per application	\$306.00	\$312.00	\$318.00
Application for revision/renewal of a sign permit	per application	\$153.00	\$156.00	\$159.00
Security Deposit	per sign	\$510.00	\$520.00	\$530.00
Application for Sign Variance Request (within the scope limits described in 4.10(b) of By-law 5840.14)	each	\$306.00	\$312.00	\$318.00
Application for Appeal to Council (pursuant to 4.10(d) of By-law 5840.14)	each	\$306.00	\$312.00	\$318.00
Application for Sign Variance Request (exceeding the scope limits described in 4.10(e) of By-law 5840.14)	each	\$612.00	\$624.00	\$636.00

**By-Law Number XXXX-19
Schedule "I"
By-law Services Division
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Taxicabs (previously included in By-law 5630-14)				
Owner License - Initial	each	\$528.00	\$530.00	\$532.00
Owner License - Renewal	each	\$457.00	\$459.00	\$461.00
Owner License - Late Fee	each	\$94.00	\$96.00	\$98.00
Broker License - Initial	each	\$231.00	\$233.00	\$235.00
Broker License - Renewal	each	\$83.00	\$85.00	\$87.00
Broker License - Late Fee	each	\$83.00	\$85.00	\$87.00
Taxicab Driver License - Initial	each	\$83.00	\$85.00	\$87.00
Taxicab Driver License - Renewal	each	\$55.00	\$57.00	\$59.00
Taxicab Driver License - Late Fee	each	\$55.00	\$57.00	\$59.00
Transfer of Owner License - General	each	\$165.00	\$169.00	\$172.00
Transfer of Owner to Estate	each	\$165.00	\$169.00	\$172.00
Transfer of Taxicab Plate to New Vehicle	each	\$51.00	\$52.00	\$53.00
Annual Priority List Fee	each	\$25.50	\$26.00	\$26.50
Replacement Taxicab Plate	each	\$100.00	\$102.00	\$104.00
Taxicab Meter Reseal	each	\$40.00	\$41.00	\$42.00
I.D. Card and Tariff Card	each	\$10.00	\$11.00	\$12.00
Taxi Test Re-write	each	\$30.60	\$31.20	\$31.80
Taxicab Identification Holder	each	\$10.20	\$10.40	\$10.60
Vacant Registry (previously included in By-law 6114-18)				
Property Zoned Residential	Initial	\$179.00	\$183.00	\$187.00
	Renewal	\$255.00	\$260.00	\$265.00
Property Zoned Commercial	Initial	\$204.00	\$208.00	\$212.00
	Renewal	\$306.00	\$312.00	\$318.00
Property Zoned Institutional	Initial	\$204.00	\$208.00	\$212.00
	Renewal	\$306.00	\$312.00	\$318.00
Property Zoned Industrial	Initial	\$204.00	\$208.00	\$212.00
	Renewal	\$306.00	\$312.00	\$318.00
Property Zoned Promenade	Initial	\$204.00	\$208.00	\$212.00
	Renewal	\$306.00	\$312.00	\$318.00
Inspection	per hour	\$112.00	\$114.00	\$116.00
Re-Occupancy Inspection	each	\$51.00	\$52.00	\$53.00

**By-law Number XXXX-19
Schedule "J"
Animal Services
Effective January 1, 2020**

Description of Service for Fee or Service Charge	Unit of Measure (i.e. per hour, page, document, etc.)	2020 (Including H.S.T. where applicable)	2021 (Including H.S.T. where applicable)	2022 (Including H.S.T. where applicable)
Cat License (previously included in By-law 6197-19)				
Regular License	each	\$ 20.40	\$ 20.80	\$ 21.20
License for cat owned by Resident fifty-five (55) years of age or older	each	\$ 10.20	\$ 10.40	\$ 10.60
Dog License (previously included in By-law 6197-19)				
Regular License	each	\$ 30.60	\$ 31.21	\$ 31.84
License for 'Dangerous Dog'	each	\$ 102.00	\$ 104.04	\$ 106.12
License for dog owned by Resident fifty-five (55) years of age or older	each	\$ 15.30	\$ 15.61	\$ 15.92
License for guide dog or service animal (with proper documentation)	each	no charge	no charge	no charge
Impound (previously included in By-law 6197-19)				
First Impound	each	\$ 20.40	\$ 20.81	\$ 21.22
Second Impound	each	\$ 30.60	\$ 31.21	\$ 31.84
Third Impound	each	\$ 51.00	\$ 52.02	\$ 53.06
Dialy Maintenance	each	\$ 15.30	\$ 15.61	\$ 15.92
Replacement Tag (previously included in By-law 6197-19)				
Cat or dog	each	\$ 5.10	\$ 5.20	\$ 5.31

The Corporation of the Town of Aurora

By-law Number XXXX-19

Being a By-law to prohibit the smoking of tobacco, cannabis, and non-tobacco substances in prescribed locations in the Town of Aurora.

Whereas Section 8 the *Municipal Act, 2001*, c. 25, as amended (the "Municipal Act") provides that the powers of a municipality shall be interpreted broadly so as to confer broad authority on the municipality to govern its affairs as it considers appropriate and to enhance the municipality's ability to respond to municipal issues; and,

And whereas Section 115 of the Municipal Act provides that a municipality may prohibit and regulate the Smoking of tobacco and cannabis in Public Places and workplaces; and,

And whereas clause 6 of subsection 11(2) of the Municipal Act provides that a municipality may pass By-laws in the interest of the health, safety and well-being of its residents; and,

And whereas Section 128 of the Municipal Act provides that a municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of the Council are or could become or cause public nuisances; and,

And whereas Section 129 of the Municipal Act provides that a local municipality may prohibit and regulate with respect to odours; and,

And whereas Section 425 of the Municipal Act provides that a municipality may pass By-laws providing that a person who contravenes any By-law of the municipality is guilty of an offence; and,

And whereas subsection 429(1) of the Municipal Act provides that a municipality may establish a system of fines for offences under a By-law of the municipality passed under the Municipal Act; and,

And whereas Section 434.1 of the Municipal Act provides that a municipality may require a person to pay an administrative penalty if the municipality is satisfied that a person has failed to comply with a By-law of the municipality passed under the Municipal Act; and,

And whereas Section 434.2(1) of the Municipal Act provides that an administrative penalty imposed by a municipality on a person constitutes a debt of the person to the municipality; and,

And whereas Section 435 of the Municipal Act provides for conditions governing the powers of entry of a municipality; and,

And whereas Section 436 of the Municipal Act provides that a municipality has the power to pass By-laws providing that the municipality may enter on land at any reasonable time for the purpose of carrying out an inspection to determine compliance with a By-law; and

By-law Number XXXX-19

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And whereas the Council wishes to prohibit the Smoking of tobacco, cannabis, and any other non-tobacco products in prescribed places within the Town of Aurora; and,

And whereas Section 18 of the *Smoke-Free Ontario Act, 2017*, S.O. 2017, c. 26, Schedule 3, as amended (the “Smoke Free Ontario Act”) contemplates that a municipal By-law may deal with a matter to which that Act applies but in a more restrictive manner, and directs that the By-law prevails to the extent it is more restrictive than that Act.

Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:

1.0 By-law Title

1.1 This By-law may be cited as the “Smoking By-law”.

2.0 Definitions

2.1 For the purpose of this By-law:

- (a) “**CAO**” means the Chief Administrative Officer of the Town or his/her designate;
- (b) “**Council**” means the Council of the Town;
- (c) “**Designated Smoking Area**” means an open-air unenclosed outdoor area marked by signage and approved by the CAO where an individual may Smoke, provided that this area does not conflict with the Smoke-Free Ontario Act;
- (d) “**Enclosed Public Place**” means:
 - I. the inside of any place, building or structure or vehicle or conveyance, or a part of any of them,
 - a. that is covered by a roof,
 - b. to which the public is ordinarily invited or permitted access, either expressly or by implication, whether or not a fee is charged for entry, or
 - II. a prescribed place;
- (e) “**Officer**” means:
 - I. a Provincial Offences Officer of the Town or other person appointed by or under the authority of a municipal By-law to enforce municipal By-laws; or
 - II. a Police Officer employed by York Regional Police, Ontario Provincial Police or the Royal Canadian Mounted Police;
- (f) “**Private Dwelling**” means Private self-contained living quarters in any detached or multi-unit building or facility;

- (g) “**Property**” means a building, and includes the lands and premises appurtenant thereto, and includes vacant Property;
- (h) “**Public Place**” includes Town Property or any Property that the Town has an interest in by way of easement or agreement, to which the public has access as of right or invitation, express or implied, and also includes any motor vehicle located in a Public Place, but excludes sidewalks and public highways;
- (i) “**Smoke or Smoking**” includes the holding or carrying of a lighted cigar, cigarette, pipe, e-cigarette, electronic vaporizer or any other lighted, heated or otherwise activated smoking or vaporizing equipment, that contains any tobacco, cannabis or other substance or product;
- (j) “**Tenant**” means any person(s) or corporation(s) leasing or licensing Town Property and includes any director(s) and officer(s) or a corporation that is leasing or licensing a Town Property;
- (k) “**Town Property**” means any Property, which is owned, leased, licensed, managed or maintained by the Town; and
- (l) “**Town**” means The Corporation of the Town of Aurora.

3.0 General Prohibitions:

- 3.1 In addition to the prohibitions set out in the Smoke-Free Ontario Act no person shall Smoke in a Public Space.
- 3.2 A Tenant shall not permit Smoking on Town Property leased or licensed by the Tenant.

4.0 Applicability and Exceptions

- 4.1 This By-law does not apply to a Private Dwelling except when in use as a Public Place, school, daycare or other childcare facility.
- 4.2 A person may Smoke in a Designated Smoking Area.
- 4.3 Notwithstanding Section 3.1 (a), a person may Smoke cannabis in a Public Place other than an Enclosed Public Place where the person is authorized to possess cannabis for the individual’s own medical purposes in accordance with Part 14 of the Cannabis Regulations (Canada) or in accordance with a court order.
- 4.4 A person claiming exemption in accordance with Section 4.4 shall have their medical document on their possession at all times of Smoking cannabis, and shall surrender the medical document for inspection upon demand of an Officer.

5.0 Powers of Entry and Inspection

- 5.1 Officers and persons acting under their direction may, at any reasonable time, or at any time when there are reasonable grounds to believe that a

contravention of this By-law is occurring or alleged to be occurring, enter onto any Public Place to determine if the provisions of this By-law are being complied with.

- 5.2 Officers are authorized, for the purposes of inspection to determine and enforce compliance with the By-law, to:
- (a) require any person to produce for inspection all documents or things relevant to the inspection. Officers may inspect and remove documents and things for the purposes of making copies or extracts;
 - (b) alone or in conjunction with a person possessing special or expert knowledge, make examinations, take tests, samples, audio recordings, video recordings, or photographs necessary for the purposes of inspection; and,
 - (c) require information from any person concerning a matter related to the inspection including their name, date of birth and address.

6.0 Enforcement

- 6.1 The provisions of this By-law may be enforced by an Officer.
- 6.2 An Officer who has reasonable grounds to believe that a person or Tenant has contravened any provision of this By-law may require that person or Tenant to provide their identification to the Officer.
- 6.3 Every person or Tenant who is required by an Officer to provide identification under Section 6.2 shall identify themselves to the Officer. Giving their name, date of birth, and address shall constitute sufficient identification. Failure to provide sufficient identification shall constitute an offence as set out in Section 7.2 of this By-law.

7.0 Offences

- 7.1 Any person or Tenant who contravenes or fails to comply with any provision of this By-law is guilty of an offence.
- 7.2 No person or Tenant shall hinder or obstruct, or attempt to hinder or obstruct, an Officer who is exercising a power or performing a duty under this By-law.
- 7.3 A court or hearing officer may, in the absence of evidence to the contrary, infer that any substance in question is cannabis from the fact that a witness describes it as cannabis or by a name that is commonly applied to cannabis. For greater certainty, a witness need not possess special or expert knowledge for the court to make any such inference.

8.0 Continuation, Repetition Prohibited by Order

- 8.1 The court in which the conviction has been entered, and any court of competent jurisdiction thereafter, may make an order prohibiting the continuation or repetition of the offence by the person or Tenant convicted,

and such order shall be in addition to any other penalty imposed on the person or Tenant convicted.

9.0 Administrative Penalties

- 9.1 Instead of laying a charge under the *Provincial Offences Act*, R.S.O. 1990, c. P. 33, as amended (the "Provincial Offences Act"), for a breach of any provision of this By-law, an Officer may issue an administrative penalty to the person or Tenant who has contravened this By-law.
- 9.2 The Officer has the discretion to either proceed by way of an administrative penalty or a charge laid under the *Provincial Offences Act*. If an administrative penalty is issued to a person or Tenant for the breach, no charge shall be laid against that same person or Tenant for the same breach.
- 9.3 The amount of the administrative penalty for a breach of a provision of this By-law, issued under this By-law, is fixed as set out in an administrative penalty by-law as amended, or any successor By-law.
- 9.4 A person or Tenant who is issued an administrative penalty shall be subject to the procedures as provided for in an administrative penalty by-law, as amended, or any successor By-law.
- 9.5 An administrative penalty imposed on a person or Tenant pursuant to this By-law that is not paid within 15 days after the day it becomes due and payable, constitutes a debt of the person or Tenant to the Town and may be added to a municipal tax roll and collected in the same manner as municipal taxes.

10.0 Penalties

- 10.1 Every person or Tenant who is guilty of an offence under this By-law shall be subject to the following penalties:
 - (a) Upon a first conviction, to a fine of not less than \$100.00 and not more than \$5,000.00.
 - (b) Upon a second or subsequent conviction for the same offence, to a fine of not less than \$250.00 and not more than \$10,000.00.
 - (c) Upon conviction for a multiple offence, for each offence included in the multiple offence, to a fine of not less than \$100.00 and not more than \$10,000.00.

11.0 Collection of Unpaid Fines

- 11.1 Where a fine is in default, the Town may proceed with civil enforcement against the person or Tenant upon whom the fine has been imposed, pursuant to the *Provincial Offences Act*.
- 11.2 The Town may make a request to the treasurer of a local municipality to add any part of a fine for which a person or Tenant is responsible that is in

By-law Number XXXX-19

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default to the tax roll for any lands owned by the person or Tenant in the local municipality, and collect it in the same manner as municipal taxes.

12.0 Severability

- 12.1 If any provision or part of this By-law is declared by any court or tribunal of competent jurisdiction to be illegal or inoperative, in whole or in part, or inoperative in particular circumstances, the balance of the By-law, or its application in other circumstances, shall not be affected and shall continue to be in full force and effect.

13.0 Interpretation

- 13.1 The provisions of Part VI of the *Legislation Act, 2006*, S.O. 2006, c. 21, Schedule F shall apply to this By-law.
- 13.2 Where a term used in this By-law is not defined in this By-law, but is defined in the Smoke-Free Ontario Act that definition shall apply to the term used in this By-law.
- 13.3 The onus of proving an exception under Part 4 of this By-law is on the person claiming the exception, in accordance with s. 47(3) of the Provincial Offences Act as amended.

14.0 Force and Effect

- 14.1 This By-law comes into force and effect on the day it is passed.
- 14.2 By-law Numbers 3351-91, 3486-93, and 4049-99.H be and are hereby repealed.

Enacted by Town of Aurora Council this 12th day of November, 2019.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk

The Corporation of The Town of Aurora

By-law Number XXXX-19

**Being a By-law to confirm actions by Council
resulting from a Council meeting
on November 12, 2019.**

The Council of the Corporation of The Town of Aurora hereby enacts as follows:

1. That the actions by Council at its Council meeting held on November 12, 2019, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is hereby adopted, ratified and confirmed.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

Enacted by Town of Aurora Council this 12th day of November, 2019.

Tom Mrakas, Mayor

Michael de Rond, Town Clerk