



**Community
Advisory Committee
Meeting Agenda**

**Thursday, June 20, 2019
7 p.m.**

**Holland Room
Aurora Town Hall**

Public Release
June 13, 2019



Town of Aurora
Community Advisory Committee
Meeting Agenda

Date: Thursday, June 20, 2019

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

Community Advisory Committee Meeting Minutes of May 2, 2019

Recommended:

That the Community Advisory Committee meeting minutes of May 2, 2019, be received for information.

4. Delegations

5. Consideration of Items

1. Memorandum from Manager, Recreation

Re: Aquatic Facility Feasibility Study

Presentation to be provided by Stuart Isaac, President, Isaac Sports Group.

Recommended:

1. That the memorandum regarding Aquatic Facility Feasibility Study be received for information.

2. Memorandum from GIS Infrastructure Analyst

Re: Community Energy Plan (CEP) – Stakeholder Working Group

Recommended:

1. That the memorandum regarding Community Energy Plan (CEP) – Stakeholder Working Group be received; and
2. That the Community Advisory Committee nominate one member to participate in the Community Energy Plan’s Stakeholder Working Group (SWG).

6. Informational Items

7. Adjournment



**Town of Aurora
Community Advisory Committee
Meeting Minutes**

Date: Thursday, May 2, 2019

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Barry Bridgeford, Councillor Rachel Gilliland, Chris Gordon, Balpreet Grewal, Denis Heng, Councillor Harold Kim, Chris MacEachern, Janet Mitchell and Sera Weiss

Members Absent: Jennifer Sault

Other Attendees: Stephanie Mackenzie-Smith, Manager of Corporate Communications, Michael Bat, Traffic Analyst, Michael de Rond, Town Clerk

The Town Clerk called the meeting to order at 7 p.m.

The delegation from the Town Clerk took place before the Chair and Vice-Chair were selected.

Appointment of Committee Chair and Vice Chair

**Moved by Councillor Gilliland
Seconded by Chris Gordon**

That Sera Weiss be appointed as Chair of the Community Advisory Committee.

Carried

**Moved by Councillor Kim
Seconded by Councillor Gilliland**

That Denis Heng be appointed Vice-Chair of the Community Advisory Committee.

Carried

Sera Weiss assumed the Chair at 7:20 p.m.

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Introductions were made around the table.

1. Approval of the Agenda

**Moved by Councillor Gilliland
Seconded by Councillor Kim**

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

3. Receipt of the Minutes

None

4. Delegations

(a) Michael de Rond, Town Clerk

Re: Advisory Committee Member Education and Training

Mr. de Rond presented an overview of the roles and responsibilities of an advisory committee, committee members, the chair, and staff. He noted the importance of an advisory committee as a tool for civic engagement and highlighted various aspects of procedure, including the Town's Procedure By-law and the new Code of Conduct for Local Boards.

5. Matters for Consideration

1. CAC19-001 – Community Engagement Policy Report

Staff provided a brief overview of the report. The Committee and staff discussed about the evolution of the Policy including measuring the quality of the community engagement, community participation levels, various social

media tools to receive feedback and the community engagement framework.

Moved by Denis Heng
Seconded by Balpreet Grewal

1. That Report No. CAC19-001 be received; and
2. That the Community Advisory Committee provide staff with comments on attached Community Engagement Policy to be incorporated into a report to General Committee.

Carried

**2. PDS19-043 – Kitimat Crescent and Aurora Heights Public School
Alternative Solutions**

Staff provided a brief overview of the report and the history of the matter. The Committee and staff discussed about how the area is currently navigated by the community, the feedback received from the school board and parents of students attending the school, and alternative options to access the school including a kiss-n-ride and utilizing the nearby path or trail. It was suggested that further discussions regarding the matter be facilitated with the school board and parents of students attending the school. The Committee stressed the importance of an ultimate solution that improves the current situation and is beneficial to all parties.

Moved by Councillor Gilliland
Seconded by Councillor Kim

1. That Report No. PDS19-043 be received; and
2. That the Committee provide comments and input on the following recommendations to be incorporated into a report for General Committee:
 - a) That pedestrian connection between Aurora Heights Public School and Aurora Community Centre not be implemented; and
 - b) That layby parking on the east side of Tecumseh Drive along the frontage of Aurora Heights Public School not be implemented; and

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- c) That removing the existing parking restrictions on the east side of Tecumseh Drive along the frontage of Aurora Heights Public School not be implemented; and
- d) That Parking By-law No. 4574-04.T be amended to prohibit parking at any time on the south and east sides of Kitimat Crescent from a point nine metres south of the beginning of curb return to a point nine metres east of the end of curb return adjacent to house # 25.

Carried

3. PDS19-044 – Stop Control Removal at Corbett Cres and Cossar Dr

Staff provided a brief overview of the report. The Committee inquired about the history of the matter and the possibility of relocating the community mailbox or inclusion of a second stop sign. The Committee inquired about how similar situations regarding stop control removals were handled in the past, and suggested that a communication program to facilitate change management in the area could be developed.

Moved by Janet Mitchell

Seconded by Barry Bridgeford

- 1. That Report No. PDS19-044 be received; and
- 2. That the Committee provide comments and input on the following recommendations to be incorporated into a report to General Committee:
 - a) That potential for removal of the stop sign and stop line on Corbett Crescent at Cossar Drive be considered; and
 - b) That the existing crosswalk lines on Corbett Crescent at Cossar Drive be maintained and install additional warning signage.

Carried

6. Informational Items

None

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7. Adjournment

**Moved by Councillor Gilliland
Seconded by Janet Mitchell**

That the meeting be adjourned at 8:27 p.m.

Carried



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Town of Aurora
Community Services

Memorandum

Date: June 20, 2019
To: Community Advisory Committee
From: Lisa Warth, Manager, Recreation
Re: **Aquatic Facility Feasibility Study**

Recommendation

- 1. That the memorandum regarding Aquatic Facility Feasibility Study be received for information.**

Background

The Town of Aurora has engaged Isaac Sports Group as a consultant to undertake an aquatics feasibility study.

The need for this study was identified through conversations with aquatic user groups, staff, the Parks and Recreation Master Plan, and other inputs. The study aims to identify whether additional aquatic facilities are required to serve the Town of Aurora, and if so, what features any new facilities should have, how it should operate and what would be the potential uses of the facility.

The consultant, Stuart Isaac, will be in attendance and will speak to the study goals and objectives including:

- Methodology
 - Analysis of existing Aurora facilities, programs, operating costs
 - Identification of community needs and opportunities
 - Market analysis
 - User group and community engagement
- Program Development
 - Community programs and resident use

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- Expanded, enhanced and new programs
- Aquatic partners and user group needs and opportunities
- Event opportunities
- Impact and integration with existing Aurora aquatic facilities

- Design Options
 - Range of options

- Site Options
 - Stand-alone facility
 - Expansion or link to existing facilities

- Financial Operating Analysis
 - Operating costs for each option
 - Revenue streams and opportunities for each option
 - Opportunities for reducing costs and increasing revenue
 - Long Term Capital maintenance and replacement
 - Economic impact
 - Management and staffing review

- Final Report
 - Report and backup
 - Community educational materials and presentations on study and options

Staff would like the committee to be aware of this important study and have an opportunity to provide comment or ask questions on the methodology of the study as presented. The anticipated completion date for the study is August 2019 and staff will report back to the Community Advisory Committee with the final study at a later meeting.

Attachments

None



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Town of Aurora
Planning and Development
Services

Memorandum

Date: June 20, 2019
To: Community Advisory Committee
From: Jennifer Schoutsen, GIS Infrastructure Analyst
Re: **Community Energy Plan (CEP) – Stakeholder Working Group**

Recommendation

- 1. That the memorandum regarding Community Energy Plan (CEP) – Stakeholder Working Group be received; and**
- 2. That the Community Advisory Committee nominate one member to participate in the Community Energy Plan’s Stakeholder Working Group (SWG).**

Executive Summary

The purpose of this memorandum is to request Community Advisory Committee to nominate one Committee member to sit on the Community Energy Plan’s Stakeholders Working Group.

- A CEP is a comprehensive long-term plan to improve energy efficiency, reduce energy consumption and greenhouse gas (GHG) emissions, foster green energy solutions and support economic development.
- The Stakeholders Working Group (SWG) includes members with a diverse range of perspectives.
- The SWG will contribute to the CEP through the course of the project.

Background

The Community Energy Plan started in May 2019 with the Stage 1 of the Plan, which is “Stakeholder and Community Engagement”. Public Consultation will provide interested internal and external stakeholders and members of the public with an opportunity to learn about, and participate in, the development of the CEP through interesting and interactive techniques both online and in-person. Stakeholder and community engagement will occur through all stages of the CEP process.

Analysis

A CEP is a comprehensive long-term plan to improve energy efficiency, reduce energy consumption and greenhouse gas (GHG) emissions, foster green energy solutions and support economic development.

The CEP will support Aurora’s efforts to better understand its local energy needs, identify opportunities for energy efficiency and clean energy, and develop plans to meet these goals. As a result, Aurora’s CEP will:

- Assess the community’s energy use and GHG emissions;
- Identify opportunities to conserve, improve energy efficiency and reduce GHG emissions;
- Consider impact of future growth and options for local clean energy generation; and
- Support local economic development.

The Stakeholders Working Group (SWG) includes members with a diverse range of perspectives

The SWG engages stakeholders at key milestones throughout the project to ensure that those with direct responsibility for action are empowered to contribute to the overall direction and desired outcomes for the project and that the general public is aware of the project, its relevance to residents, and are provided with opportunities to contribute to the CEP.

The Town and its Consultant (LURA Consulting) will work together to identify and recruit members from a diverse range of perspectives to participate in the SWG and ultimately to become long-term champions for the CEP. The SWG will provide opportunities for all key stakeholders to discuss the development of the CEP including vision, goals,

Community Energy Plan (CEP) – Stakeholder Working Group
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baseline conditions, future scenarios and targets, recommended strategies and implementation considerations.

The SWG includes members such as:

- Alectra Utilities
- Enbridge Gas Distribution Inc.
- York Region
- Building Industry and Land Development (BILD) GTA
- York Region District School Board (YRDSB)
- York Catholic District School Board (YCDSB)
- Windfall Ecology Centre
- Aurora Community Advisory Committee (CAC)
- Lake Region Conservation Authority (LSRCA)
- Toronto Region Conservation Authority (TRCA)

In addition, staff proposes that one Community Advisory Committee member participate in the Stakeholders Working Group throughout the development of the Plan.

The SWG will contribute to the CEP through the course of the project

It is anticipated that the SWG will meet up to five times through the course of the project, from June 2019 to December 2020 as follows:

- Meeting #1: Overview, introduction and role of the advisory group and project overview and background. **Thursday June 27th, 2019 4:00 - 6:00 p.m., Leksand Room, 1st Floor, Aurora Town Hall**
- Meeting #2: Review baseline, desired outcomes and goals for the CEP and establish a Vision, Principle and Goals. October/November 2019
- Meeting #3: Future scenario planning and potential strategies. February/March 2020
- Meeting #4: Implementation approach and strategy. May/June 2020
- Meeting #5: Draft CEP review. September/October 2020

Community Energy Plan (CEP) – Stakeholder Working Group
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Link to Strategic Plan

This memorandum supports the Strategic Plan goal of ***Supporting an Exceptional Quality of Life for All*** through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Invest in sustainable infrastructure: Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

Conclusions

The purpose of this memorandum is to request Community Advisory Committee to nominate one Committee member to sit on the Community Energy Plan's Stakeholders Working Group and to participate throughout the course of the project from June 2019 to December 2020.

Attachments

None