



Town of Aurora
Budget Committee Meeting Report
2019 Operating Budget Review

Council Chambers, Aurora Town Hall
Thursday, February 21, 2019

Attendance

Council Members Mayor Mrakas in the Chair; Councillors Gaertner (arrived at 6:02 p.m.), Gallo, Humfries (arrived at 7:18 p.m.), Kim, and Thompson

Members Absent Councillor Gilliland

Other Attendees Doug Nadorozny, Chief Administrative Officer, Jason Gaertner, Acting Director of Financial Services, Robin McDougall, Director of Community Services, Allan Downey, Director of Operational Services, Anca Mihail, Manager of Engineering, Techa van Leeuwen, Director of Corporate Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Michael de Rond, Town Clerk, and Ishita Soneji, Council/Committee Coordinator

The Chair called the meeting to order at 5:55 p.m.

Budget Committee consented to recess the meeting at 8:08 p.m. and reconvened the meeting at 8:11 p.m.

1. Approval of the Agenda

Budget Committee approved the agenda as circulated by Legislative Services.

2. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Delegations

None

4. Public Consultation – Open Session – Opportunity for Members of the Public to Provide Input Regarding the 2019 Budget

None

5. Consideration of Items

1. FS19-006 – Summary of Budget Consultation Meeting of January 14, 2019

Budget Committee recommends:

1. That Report No. FS19-006 be received for information.

Carried

2. 2019 Operating Budget – Departmental Business Plans Presentations by Department

(a) Office of the CAO and Council Administration Doug Nadorozny, Chief Administrative Officer Stephanie Mackenzie-Smith, Manager of Corporate Communications

Mr. Nadorozny introduced the 2019 Operating Budget departmental presentations and provided an overview of the operating budget process. He further provided an overview of the 2019 Council Administration and Office of the CAO business plans, highlighting the 2019 objectives, and key pressures.

Ms. Mackenzie-Smith presented an overview of the 2019 Corporate Communications business plan, highlighting the department functions, 2018 successes and challenges, 2019 objectives, key pressures, and changes in the 2019 departmental budget.

Budget Committee recommends:

1. That the presentations by Doug Nadorozny, Chief Administrative Officer, and Stephanie Mackenzie-Smith, Manager of Corporate Communications, be received; and
2. That the 2019 Operating Budget for the Office of the CAO and Council Administration as presented be tentatively approved.

Carried

(b) Corporate Services

Techa van Leeuwen, Director of Corporate Services

Ms. van Leeuwen presented an overview of the 2019 Corporate Services business plan, highlighting the department functions, 2018 successes and challenges, key performance measures, 2019 objectives, key pressures, and the changes in the 2019 departmental operating budget. It was requested that more information be provided regarding the recruitment of one Human Resources and two IT Specialists.

Budget Committee recommends:

1. That the presentation by Techa van Leeuwen, Director of Corporate Services, be received; and
2. That the 2019 Operating Budget for the Corporate Services department as presented be tentatively approved, **with the following exception:**
 - (a) **That the recruitment of the two IT and one Human Resources Specialists be given tentative approval pending report to Council.**

Carried as amended

(c) Financial Services

Jason Gaertner, Acting Director of Financial Services – Treasurer

Mr. Gaertner presented an overview of the 2019 Financial Services business plan, highlighting the department functions, 2018 successes and challenges, and overview of the 2018 objectives, key performance

measures, 2019 objectives, key pressures, and the changes in the 2019 departmental operating budget.

Budget Committee recommends:

1. That the presentation by Jason Gaertner, Acting Director of Financial Services – Treasurer, be received; and
2. That the 2019 Operating Budget for the Financial Services department as presented be tentatively approved.

Carried

(d) Community Services

Robin McDougall, Director of Community Services

Ms. McDougall presented an overview of the 2019 Community Services business plan, highlighting the department functions, 2018 successes, challenges, 2019 objectives, key pressures, and the changes in the 2019 departmental operating budget.

Recommended:

1. That the presentation by Robin McDougall, Director of Community Services, be received; and
2. That the 2019 Operating Budget for the Community Services department as presented be tentatively approved.

Carried

(e) Planning and Development Services

Lawrence Kuk, Acting Director of Planning and Development Services

Budget Committee consented to consider this item at a future Budget Committee Meeting.

(f) Operational Services

Al Downey, Director of Operational Services

Mr. Downey presented an overview of the 2019 Operational Services business plan, highlighting the department functions, 2018 successes and challenges, key performance measures, 2019 objectives, key pressures, and the changes in the 2019 departmental operating budget.

Budget Committee recommends:

1. That the presentation by Al Downey, Director of Operational Services, be received; and
2. That the 2019 Operating Budget for the Operation Services department as presented be tentatively approved.

Carried

(g) Corporate Revenues and Expenses

Jason Gaertner, Acting Director of Financial Services – Treasurer

Budget Committee consented to consider this item at a future Budget Committee Meeting.

(h) Water & Sewer Budget

Al Downey, Director of Operational Services

Jason Gaertner, Acting Director of Financial Services – Treasurer

Budget Committee consented to consider this item at a future Budget Committee Meeting.

3. 2019 Operating Budget – General Discussion

There was no general discussion.

6. Adjournment

The meeting was adjourned at 9:25 p.m.