



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date:	Wednesday, October 2, 2019
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	John Lenchak (Chair), Hailey Reiss (Vice Chair) (arrived 7:16 p.m.), Matthew Abas, Max Le Moine, Jo-anne Spitzer, Councillor Rachel Gilliland
Members Absent:	Gordon Barnes
Other Attendees:	Ivy Henriksen, Manager, Customer Service, Terence Wong, Senior Plans Examiner, Gary Greidanus, Senior Landscape Architect, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 7:07 p.m.

1. Approval of the Agenda

Moved by Jo-anne Spitzer
Seconded by Max Le Moine

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of September 4, 2019

Moved by Jo-anne Spitzer
Seconded by Max Le Moine

That the Accessibility Advisory Committee meeting minutes of September 4, 2019, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

**Re: Zoning By-law Amendment Application, L & B Aurora Inc., N/E
Corner of Wellington Street East and John West Way, Part of Lot 81,
Concession 1, File Number: ZBA-2019-01**

Staff provided an overview of the application and comments previously submitted to the Planner by the Accessibility Advisor on behalf of the Committee regarding accessibility standards to be considered as part of the Zoning By-law amendment application. The Committee reviewed the site plan and inquired about the proposed sidewalk on John West Way, and staff confirmed that the sidewalk would be paved.

Moved by Matthew Abas
Seconded by Max Le Moine

1. That the memorandum regarding Zoning By-law Amendment Application, L & B Aurora Inc., N/E Corner of Wellington Street East and John West Way, Part of Lot 81, Concession 1, File Number: ZBA-2019-01, be received; and
2. That the Accessibility Advisory Committee supports the comments previously submitted by the Accessibility Advisor regarding the Zoning By-law Amendment Application.

Carried

2. Memorandum from Planner

Re: Application for Site Plan Amendment, Smart Centres – Whitwell Developments Ltd., 157 First Commerce Drive, Part of Block 2, Plan 65M3819, Parts 1 to 9 on RP 65R31257, File Number: SP-2019-04

Staff provided an overview of the application and comments previously submitted to the Planner by the Accessibility Advisor on behalf of the Committee regarding accessibility standards to be considered as part of the site plan amendment.

Moved by Matthew Abas

Seconded by Max Le Moine

1. That the memorandum regarding Application for Site Plan Amendment, Smart Centres – Whitwell Developments Ltd., 157 First Commerce Drive, Part of Block 2, Plan 65M3819, Parts 1 to 9 on RP 65R31257, File Number: SP-2019-04, be received for information.

Carried

3. Memorandum from Senior Planner

Re: Site Plan Application – 2nd submission, 2450290 Ontario Inc., 32 Don Hillock Drive, Part of Lot 2, Registered Plan 65M-3974, File Number: SP-2016-02

Staff provided an overview of the application, and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the site plan application.

Moved by Max Le Moine

Seconded by Matthew Abas

1. That the memorandum regarding Site Plan Application – 2nd submission, 2450290 Ontario Inc., 32 Don Hillock Drive, Part of Lot 2, Registered Plan 65M-3974, File Number: SP-2016-02, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application – 2nd submission be considered by staff:

- (a) Request for ramp access at ground floor main entrance instead of stairs (in addition to the ramp access to landing indicated between two accessible parking spaces); and
- (b) Request for relocation of the two accessible, barrier-free underground parking spaces to be closer to the elevator to prevent persons with disabilities from having to cross an active traffic laneway; and
- (c) Request for installation of a sidewalk in the parking lot; and
- (d) Request for installation of automatic door openers at all public access entry points; and
- (e) Request for review of curb ramps.

Carried

**4. Memorandum from Senior Landscape Architect
Re: St. Andrew's College Boardwalk Accessibility Review**

Staff gave an overview of the memorandum and proposed trail connection, including boardwalk and ramps, from the existing Willow Farm Trail to the intersection of St. John's Sideroad and Yonge Street. The Committee reviewed the concept drawings and discussed the accessibility standards to be considered including vertical versus horizontal ramp handrail detail, ramp elevation, width between chicanes at entry points to allow mobility devices, trail surface, and drainage.

**Moved by Jo-anne Spitzer
Seconded by Matthew Abas**

1. That the memorandum regarding St. Andrew's College Boardwalk Accessibility Review be received; and
2. That the Accessibility Advisory Committee comments and suggestions regarding the St. Andrew's College Boardwalk Accessibility Review be received and referred to staff for consideration and action as appropriate.

Carried

5. Round Table Discussion

Re: Town of Aurora Accessibility Plan 2018 to 2024

No comments were submitted by the Committee.

6. Informational Items

6. Memorandum from Accessibility Advisor

**Re: Information and Communications Standards Development
Committee's Initial Recommendations Report**

Staff provided an overview of the memorandum and encouraged the Committee to participate in the online Phase 1 and Phase 2 surveys by October 15, 2019, and/or contact the Accessibility Advisor with any feedback. Staff also advised the Committee of the Town's current projects and ongoing initiatives toward improving the accessibility of Town document templates and its internal/external websites.

Moved by Max Le Moine

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Information and Communications Standards Development Committee's Initial Recommendations Report be received for information.

Carried

7. Adjournment

Moved by Jo-anne Spitzer

Seconded by Max Le Moine

That the meeting be adjourned at 8:28 p.m.

Carried