



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date: Wednesday, September 4, 2019
Time and Location: 7 p.m., Holland Room, Aurora Town Hall
Committee Members: John Lenchak (Chair), Hailey Reiss (Vice Chair), Matthew Abas, Max Le Moine, Jo-anne Spitzer, Councillor Rachel Gilliland
Members Absent: Gordon Barnes
Other Attendees: Mat Zawada, Accessibility Advisor, Linda Bottos, Council/Committee Coordinator

The Chair called the meeting to order at 7:02 p.m.

1. Approval of the Agenda

Moved by Councillor Gilliland
Seconded by Jo-anne Spitzer

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of June 5, 2019

Moved by Jo-anne Spitzer
Seconded by Max Le Moine

That the Accessibility Advisory Committee meeting minutes of June 5, 2019, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

Re: Application for Site Plan Amendment (Minor)
Piramal Healthcare, 110 Industrial Parkway North, Plan 246, Pt Lot
103, Plan 65R4062, Part 3 and 4, File Number: SP-2019-05

Staff provided an overview of the application, and the Committee reviewed the site plan and discussed the accessibility standards to be considered as part of the site plan application.

Moved by Hailey Reiss
Seconded by Max Le Moine

1. That the memorandum regarding Application for Site Plan Amendment (Minor), Piramal Healthcare, 110 Industrial Parkway North, Plan 246, Pt Lot 103, Plan 65R4062, Part 3 and 4, File Number: SP-2019-05, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Application for Site Plan Amendment (Minor) be considered by staff:
 - (a) Request to view a more detailed site plan outlining the location and number of current barrier-free parking spaces to identify whether the new lot requires any additional spaces; and
 - (b) Request that tactile indicators be installed at the stairway for the new building; and

- (c) Request that a barrier-free path of travel be added to delineate a pathway from the new parking lot to the new building; and
- (d) Request that automatic door openers be installed for all public access locations in the new building, including proper timed door delays.

Carried

**2. Memorandum from Accessibility Advisor
Re: Ban of Single-Use Plastic Straws**

Staff gave an overview of the memorandum, noting the staff recommendation that an “offer first” policy be implemented for plastic straws at Town facilities pending the implementation of any federal and provincial legislation. The Committee discussed various options and approaches to banning plastics and expressed support for the “offer first” policy in the short term. The Committee recommended that the policy be reviewed regularly to keep the organization up-to-date with regulations, technology, and industry best practices.

**Moved by Hailey Reiss
Seconded by Councillor Gilliland**

1. That the memorandum regarding Ban of Single-Use Plastic Straws be received; and
2. That the Accessibility Advisory Committee supports the implementation of an “offer first” policy for single-use plastic straws at Town facilities.

Carried

**3. Round Table Discussion
Re: Town of Aurora Accessibility Plan 2018 to 2024**

The Committee discussed various issues and made suggestions to include:

- (a) automatic door openers to the men’s and women’s change rooms (next to family change room) at Aurora Family Leisure Complex (AFLC); and
- (b) adult change tables in washrooms for both SARC and AFLC; and
- (c) automatic door openers to pool from change rooms at AFLC.

The Committee further suggested that a sensory break room or space be made available at Town events, where Town facilities are available nearby, to provide relief for children and adults that may need a sensory break in order to continue enjoying an event.

**Moved by Councillor Gilliland
Seconded by Jo-anne Spitzer**

1. That the comments and suggestions regarding the Town of Aurora Accessibility Plan 2018 to 2024 be received and referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

4. Memorandum from Senior Policy Planner Re: Library Square – Preferred Church Street Design Options

Staff provided a brief overview of the memorandum and benefits of Design Option 2B including the addition of three on-street barrier-free parking spaces.

**Moved by Councillor Gilliland
Seconded by Matthew Abas**

1. That the memorandum regarding Library Square – Preferred Church Street Design Options be received for information.

Carried

5. Memorandum from Accessibility Advisor Re: Accessibility Advisory Committee Input and Comments for Site Plan Applications

Staff gave a brief overview of the memorandum and comments provided on behalf of the Committee regarding five site plan applications. The Committee requested that the applications from L&B Aurora Inc. (File ZBA-2019-01) and Smart Centres-Whitwell Developments Ltd. (File SP-2019-04) be included on the next meeting agenda for Committee review and comment.

Moved by Max Le Moine

Seconded by Matthew Abas

1. That the memorandum regarding Accessibility Advisory Committee Input and Comments for Site Plan Applications be received for information.

Carried

**6. Memorandum from Deputy Town Clerk
Re: Advisory Committee Chair Rotation**

Staff provided a brief overview of the memorandum and changes to the Town's Policy for Ad Hoc/Advisory Committees and Local Boards respecting the Chair/Vice Chair rotation process.

Moved by Jo-anne Spitzer

Seconded by Matthew Abas

1. That the memorandum regarding Advisory Committee Chair Rotation be received for information.

Carried

7. Adjournment

Moved by Councillor Gilliland

Seconded by Hailey Reiss

That the meeting be adjourned at 8:12 p.m.

Carried