

Public Release
April 2, 2019



**Town of Aurora
Additional Items to
Accessibility Advisory Committee
Meeting Agenda**

Wednesday, April 3, 2019
7 p.m., Holland Room

- **Item 5 – Memorandum from Accessibility Advisor
Re: Accessible Trailer Application**



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**Town of Aurora
Corporate Services**

Memorandum

Date: April 3, 2019
To: Accessibility Advisory Committee
From: Matt Zawada, Accessibility Advisor
Re: **Accessible Trailer Application**

Recommendation

- 1. That the memorandum regarding Accessible Trailer Application be received for information.**

Background

Approved by Council, the Town of Whitchurch-Stouffville bought a fully accessible, portable washroom ready to be used in March of 2017. The purpose of the trailer is to give people with disabilities the opportunity to fully participate in local events and festivals. The unit is available for rental for Municipality-supported events and school boards.

In 2018 the rental price for the accessible trailer was \$500 per event, plus HST, and a \$550 damage deposit. The pricing structure reflected that of which was presented by Derek Bunn and Tyler Barker to the Town of Aurora's Council when seeking their endorsement in 2016. In 2019 the Town of Whitchurch-Stouffville's Council approved the price increase for the rental of the accessible trailer. The current pricing structure is \$1,200, plus HST, per day with a damage deposit of \$1,000.

All requests for the accessible trailer would be considered and processed as a formal accessibility request through the Accessibility Advisor. The trailer can only be booked for events from May to October, with all requests being complete and submitted to the Town of Whitchurch-Stouffville no later than January 31 of each year. Unfortunately, the recent cost increase is budget prohibiting and the Town of Aurora will not be going ahead with the rental of the accessible trailer in 2019.

Accessible Trailer Application

April 3, 2019

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Attachments

Accessible Trailer Brochure

Lift and Change Table:

- Table and lift suitable for adult use
- Patrons are required to bring their own sling and change pad
- Fully motorized transfer and lift
- Fully motorized change table
- Washrooms have enough space for occupant and caregiver
- Privacy lock and “Emergency Assistance Required” notification light and lock override.



How to Book

This unit is available for rental for Municipally supported events and school boards.

Please complete the Accessible Trailer Booking Request available at www.townofws.ca/facilityrentals/

Send completed requests to
facilityoperationsclerk@townofws.ca or
111 Sandiford Drive, Stouffville, ON, L4A 0Z8

For more information, please contact Facility Operations Clerk at
facilityoperationsclerk@townofws.ca or 905-640-1900



Accessible Trailer



**Rent for your May-October
Outdoor Events!**

FEATURES:

- Mobile, universal washroom
- Air conditioned
- Wheelchair ramp
- Two fully accessible washrooms
- Fully motorized adult size change table
- Motorized transfer lift
- Flush toilets and sinks
- Locking door and “Emergency Assistance Required” notification light

Expectations

Town of Whitchurch-Stouffville Staff:

- Trailer will be delivered and set up by Town of Whitchurch-Stouffville staff at an agreed upon time. The trailer will also be taken down and picked up by Town staff.
- A circle check will be completed with the designated representative of the renter with regards to the condition of the trailer at drop off and at pick up.
- Paper products and soap will be fully stocked upon delivery, with replacement products included.
- Provide orientation to trailer use to renter.

Renter:

- **Provide a level, flat surface on concrete or asphalt** that meet the requirements for the Town staff to deliver the trailer in a safe manner (see Diagram 1). Maintain set up requirements for the trailer as per Diagram 2.
- Provide 20 amp power supply. An emergency generator is included in the unit.
- Supply potable water to trailer.
- Ensure that the trailer is pumped as required during the event. The water supply shall only be topped up at this time.
- Maintain ongoing supervision of the trailer throughout the event. Please note that the trailer includes an "Emergency Assistance Needed" notification light.
- Monitor use of trailer for cleanliness and replenish provided paper products and soap.
- Renter will complete a general clean of the inside of the trailer – washrooms, toilets, counters, change table, etc. before trailer is picked up by staff.
- When preparing for trailer pick up, trailer's power will be disconnected, **the septic shall be pumped out and all potable water emptied.**
- Provide clear access for truck to attach trailer for transport as per Diagram 1.

Caution: The septic tank must be pumped before additional water is added.

Diagram 1

Spacing Requirements for Pick Up and Drop Off

Please note that a pull through location is strongly recommended

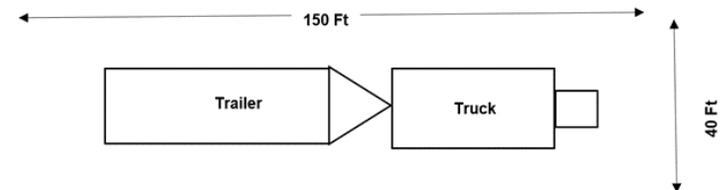
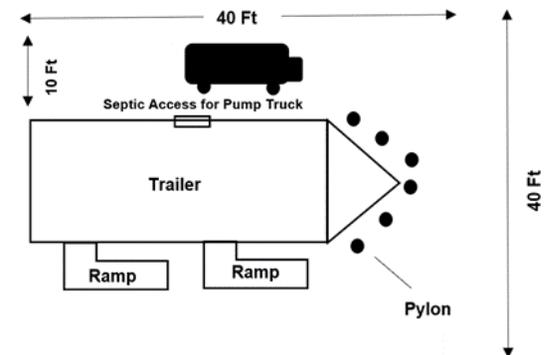


Diagram 2

Layout During Event



Rental Pricing
\$550 + HST per day,
plus \$550 damage deposit