



Town of Aurora General Committee Meeting Report

Council Chambers, Aurora Town Hall
Tuesday, April 17, 2018

Attendance

Council Members Councillor Kim in the Chair; Councillors Abel, Gaertner, Humfries (arrived at 7:06 p.m.), Mrakas, Pirri, Thom, Thompson, and Mayor Dawe

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Techa van Leeuwen, Director of Corporate Services, Dan Elliott, Director of Financial Services, Al Downey, Director of Operations, Marco Ramunno, Director of Planning and Development Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, and Ishita Soneji, Council/Committee Secretary

The Chair called the meeting to order at 7:01 p.m.

General Committee consented to recess the meeting at 9:06 p.m. and reconvened at 9:16 p.m.

General Committee consented to extend the hour past 10:30 p.m.

1. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, with the following additions:

- Delegation (b) Martin Ambrose representing Aurora Soccer Club; Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands Community Park Design

- Delegation (c) Roy Cohen, Aurora Youth Soccer Club (Aurora FC); Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands Community Park Design
- Delegation (d) Joanne Russo; Re: Aurora Business Improvement Association
- Delegation (e) Jamie Cole, Aurora King Baseball Association; Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands Community Park Design
- Item R9 – FS18-015 – Information Regarding Accessing Hydro Reserve Funds
- Notice of Motion (a) Councillor Abel; Re: Business and Community Operations – Niagara College – Canadian Food and Wine Institute

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Presentations

None

4. Delegations

(a) Nathalie Karvonen, Toronto Wildlife Centre

Re: Wildlife Services

Ms. Karvonen, Executive Director of Toronto Wildlife Centre (TWC) presented an overview of TWC's full-service wildlife centre programs including wildlife hotline and rescue program, emergency veterinary care, public education and outreach, and offered their services to the Town for consideration.

General Committee received the comments of the delegation.

(b) Martin Ambrose representing Aurora Soccer Club

Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands Community Park Design

Mr. Ambrose expressed concern regarding the staff recommendations and emphasized the need for more soccer fields within the Town, and requested staff to reconsider the proposed park design to incorporate other field design and uses.

General Committee received and referred the comments of the delegation to Item R1.

(c) Roy Cohen, Aurora Youth Soccer Club (Aurora FC)
**Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands
Community Park Design**

Mr. Cohen expressed concern regarding the staff recommendations and emphasized the need for more soccer fields within the Town.

General Committee received and referred the comments of the delegation to Item R1.

(d) Joanne Russo
Re: Proposed Aurora Business Improvement Area

Ms. Russo presented an overview of the efforts of the Committee to improve the Aurora Historical District through investment and advocacy, and requested Members of Council to consider the establishment of a Business Improvement Area in the Town's Downtown core.

General Committee received and referred the comments of the delegation to staff to report back on the establishment of a Business Improvement Area.

(e) Jamie Cole, Aurora King Baseball Association
**Re: Item R1 – OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands
Community Park Design**

Mr. Cole spoke in support of the staff recommendations and noted that the additional baseball fields would suffice the growing enrollment pressures of the association and the growing needs of Town residents.

General Committee received and referred the comments of the delegation to Item R1.

5. Consent Agenda

Items C2, C4 and C5 were removed from the Consent Agenda for separate discussion under Section 6, Consideration of Items Requiring Discussion, as Items R10, R11 and R12 respectively.

General Committee recommends:

That the following Consent Agenda Items, C1, C3 and C6, be approved:

C1. CS18-007 – Amendments to the *Municipal Elections Act, 1996*

1. That Report No. CS18-007 be received for information.

C3. PDS18-039 – Application for Removal of Holding (H) Provision, Zoning By-law Amendment, Coppervalley Estates Inc., 1756 St. John's Sideroad East, File Number: ZBA-2015-09 (H), Related File Number: SUB-2015-05

1. That Report No. PDS18-039 be received; and
2. That the Application to remove the Holding (H) Provision (ZBA-2015-09(H)) from Lots 1 to 22 and 24 to 109 inclusive on the approved Draft Plan of Subdivision (SUB-2015-05) be approved; and
3. That the removal of the holding provision by-law, be presented at a future Council meeting.

C6. Audit Committee Meeting Minutes of March 27, 2018

1. That the Audit Committee meeting minutes of March 27, 2018, be received for information.

Carried

6. Consideration of Items Requiring Discussion (Regular Agenda)

R1. OPS18-008 – 100 Vandorf Sideroad – Hallmark Lands Community Park Design

General Committee recommends:

1. That Report No. OPS18-008 be referred to staff for further information.

**Motion to refer
Carried**

R2. CS18-008 – Fence By-law Review

General Committee consented to vote on the clauses of the motion separately.

General Committee recommends:

1. That Report No. CS18-008 be received.

Carried

General Committee recommends:

2. That a by-law to amend the Town's Fence By-law No. 4753-05.P be enacted at a future Council meeting.

Carried

R3. PDS18-038 – Petch House – Potential Conversion to a Wedding Chapel Use

General Committee recommends:

1. That Report No. PDS18-038 be referred to staff to receive comments from the Heritage Advisory Committee regarding the future of the Petch House.

**Motion to refer
Carried**

R4. CMS18-006 – Special Events Corporate Resource Review

General Committee recommends:

1. That Report No. CMS18-006 be received; and

2. That the additional funding for a permanent part-time Special Events Assistant in the amount of \$21,000 for the remainder of 2018, to be funded from the Council Contingency Operating Account, be approved.

Carried

R5. FS18-007 – Procurement By-law Threshold Changes

General Committee recommends:

1. That Report No. FS18-007 be received; and
2. That the procurement process changes outlined in Report No. FS18-007 be approved; and
3. That the necessary updated Procurement By-law be enacted at a future Council meeting.

Carried

R6. FS18-009 – 2018 In-Year Capital Budget

General Committee recommends:

1. That Report No. FS18-009 be received; and
2. That the ten capital projects outlined in Attachment #1 be approved having a total budget of \$5,978,260, to be funded from the Reserve Funds as outlined in Attachment #1.

Carried

R7. PDS18-043 – Award of Contract for Consulting Services – Design for the Reconstruction of Browning Court, Johnson Road, Holman Crescent, and Baldwin Road

General Committee recommends:

1. That Report No. PDS18-043 be received; and

2. That the total approved budget for Capital Project No. 31118 be increased to \$276,411, representing an increase of \$96,411, to be funded from the Storm Sewer Reserve; and
3. That the Request for Proposal No. 2018-43-PDS-ENG for the provision of consulting services for the design of the reconstruction of Browning Court, Johnson Road, Holman Crescent and Baldwin Road, be awarded to Ainley & Associates Inc. in the amount of \$246,934.25, excluding taxes; and
4. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

Carried

R8. PDS18-044 – Award of Tender 2018-09-PDS-ENG – For Road Reconstruction on Kennedy Street West, Temperance Street, Ransom Street and Ransom Court

General Committee recommends:

1. That Report No. PDS18-044 be received; and
2. That the total approved budget for Capital Project Numbers 31109 and 31114 be increased to \$2,988,257, representing an increase of \$860,991, to be funded from the Water and Road Reserves; and
3. That Tender 2018-09-PDS-ENG for road reconstruction on Kennedy Street West (from George Street to Yonge Street), Temperance Street (from Ransom Street to Kennedy Street West), Ransom Street and Ransom Court, be awarded to Direct Underground Inc. in the amount of \$2,656,837, excluding taxes; and
4. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all ancillary agreements required to give effect to same.

Carried

R9. FS18-015 – Information Regarding Accessing Hydro Reserve Funds

General Committee recommends:

1. That Report No. FS18-015 be received; and
2. That Section 7. of By-law No. 5439-12 be removed and replaced with the following:
“That any expenditure or allocation of monies from the principal, or earned interest portions of the Fund as specified in paragraph 5 of this By-law, shall be made by resolution of Council, as adopted by a vote of two-thirds (2/3) or more majority of those in attendance at the time of the vote. Such vote may only take place at a regularly scheduled meeting, or one which was duly called with at least fifteen calendar days prior notice to all members of Council.”; and
3. That, as applicable, staff be directed to bring forward the necessary draft by-law for adoption to the Council meeting of April 24, 2018.

Carried

R10. FS18-014 – Capital Close Report as of December 31, 2017

(Formerly Item C2)

General Committee recommends:

1. That Report No. FS18-014 be received; and,
2. That the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

Carried

R11. PDS18-041 – Award of Tender 2018-41-PDS-ENG – For Restoration of Two (2) Culverts on Yonge Street where Tannery Creek Crosses

(Formerly Item C4)

General Committee recommends:

1. That Report No. PDS18-041 be received; and

2. That Tender 2018-41-PDS-ENG for the restoration of two (2) culverts on Yonge Street where Tannery Creek crosses, be awarded to R&M Construction in the amount of \$136,405.00 excluding taxes; and
3. That the favourable budget variance of \$356,403.77 be returned to source; and
4. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

Carried

R12. Accessibility Advisory Committee Meeting Minutes of March 7, 2018
(Formerly Item C5)

General Committee recommends:

1. That the Accessibility Advisory Committee meeting minutes of March 7, 2018, be received for information.

Carried

7. Notices of Motion

(a) Councillor Abel

**Re: Business and Community Operations – Niagara College –
Canadian Food and Wine Institute**

Whereas Report No. PBS17-099 was received for information at the December 12, 2017 Council meeting; and

Whereas within the executive summary of the report, the purpose was to announce a recently approved partnership with Niagara College to deliver training programs in the soon-to-be renovated Aurora Armoury; and

Whereas the Town had been working with Niagara College on a potential business incubator, and post-secondary facility at the Aurora Armoury; and

Whereas this type of business incubator space is a strategic priority for the Town as outlined in the Strategic Plan and Economic Development Action

Plan; and

Whereas this type of training offers significant opportunities for business and community development; and

Whereas the planned activities will also create a significant tourism driver for the Town and surrounding areas; and

Whereas staff believe that the proposal aligns well with the Town's revitalization activities in the Aurora Promenade as well as the feedback received to date through the Cultural Precinct Plan consultation; and

Whereas, in addition, staff believe that the establishment of the proposed training facility is a necessary first step towards the potential creation of a larger scale facility in Aurora; and

Whereas the public identified a microbrewery, winery and community space as potential uses for the Aurora Armoury;

1. Now Therefore Be It Hereby Resolved That staff be directed to report back with the details on how the Canadian Food and Wine Institute (CFWI) training facility will provide an incubator, attract tourism, business/economic development, and investment in the Downtown revitalization; and
2. Be It Further Resolved That the report present the business plan for the CFWI, including the hours of operation, number of students, job placement, and the location(s) of the potential expansion of Niagara College; and
3. Be It Further Resolved That with regard to the community area within the Armoury that the public will be able to access, the report present the size of the area that will be available, the hours of access, permitting, planned activities, and programs the Town will be offering; and
4. Be It Further Resolved That the financial implications of the four-year lease be calculated to demonstrate the return in revenues to the Town for their Capital investment; and

5. Be It Further Resolved That the report provide benchmarks from which we can measure the milestones and achievements as outlined in Report No. PBS17-099.

8. New Business

Councillor Thompson referred to Delegation (a) and inquired about the next steps. Staff noted that a report regarding an update on the joint management group overseeing shelter service and animal control with other municipal partners is forthcoming.

Councillor Gaertner expressed concern regarding the efforts to attend to wildlife within the Town, and put forth a motion for staff to bring a report back on benefits of using a full-service wildlife centre. The motion was later withdrawn. Staff noted that the forthcoming report regarding an update on the shelter service and animal control will address wildlife services.

New Business Motion No. 1

Moved by Councillor Gaertner
Seconded by Councillor Abel

1. That staff be directed to bring a report on the benefits of using a full-service wildlife centre to the first meeting cycle in May 2018.

Motion withdrawn

Councillor Gaertner referred to a resident's concern regarding protocols on entering onto private property, and staff provided clarification.

Councillor Gaertner inquired about the opportunity for residents to express their opinions on the forthcoming Zoning By-law for Stable Neighborhoods, and staff provided a response.

Councillor Kim inquired about the service level agreement for snow clearance and the possibility of including windrow service as part of the agreement, and staff provided clarification.

Councillor Kim extended his regards to the Access Aurora team for their efforts to efficiently address resident concerns during the recent ice storm.

9. Closed Session

None

10. Adjournment

The meeting was adjourned at 10:37 p.m.

Harold Kim, Councillor

Michael de Rond, Town Clerk