



**Town of Aurora  
Additional Items to  
General Committee Meeting Agenda**

Tuesday, December 11, 2018  
7 p.m., Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Delegation (a) Paul Reid, Resident**  
**Re: Item R2 – CS18-031 – Noise Exemption Request – 440 William Graham Drive**
- **Delegation (b) Kasie Savage representing Real Food First**  
**Re: Healthy Food in Concessions – Follow-up**
- **Delegation (c) Peter Smith, Regency Acres Ratepayer Association (RARA)**  
**Re: Planning Consultant Report to Council**
- **Item C3 – Memorandum from Mayor Mrakas**  
**Re: Lake Simcoe Region Conservation Authority Board Meeting**  
**Highlights of October 26, 2018**
- **Item R8 – CMS18-027 – Sport Aurora Funding Agreement Extension**



**Town of Aurora  
General Committee  
Meeting Agenda (Revised)**

Tuesday, December 11, 2018  
7 p.m., Council Chambers

Councillor Kim in the Chair

**1. Approval of the Agenda**

**Recommended:**

That the agenda as circulated by Legislative Services be approved.

**2. Declarations of Pecuniary Interest and General Nature Thereof**

**3. Community Presentations**

**4. Delegations**

**(a) Paul Reid, Resident**

**Re: Item R2 – CS18-031 – Noise Exemption Request – 440 William  
Graham Drive**

(Added Item)

**(b) Kasie Savage representing Real Food First**

**Re: Healthy Food in Concessions – Follow-up**

(Added Item)

**(c) Peter Smith, Regency Acres Ratepayer Association (RARA)**

**Re: Planning Consultant Report to Council**

(Added Item)

## 5. Consent Agenda

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

### **Recommended:**

That the following Consent Agenda Items, C1 to C3, be approved:

- C1. CS18-025 – Access Aurora, Customer Service Quarterly Report**  
(Information Report dated September 11, 2018, included on agenda per Member of Council request)

### **Recommended:**

1. That Report No. CS18-025 be received for information

- C2. PDS18-098 – Planning Application Status List**  
(Information Report dated September 11, 2018, included on agenda per Member of Council request)

### **Recommended:**

1. That Report No. PDS18-098 be received for information

- C3. Memorandum from Mayor Mrakas**  
**Re: Lake Simcoe Region Conservation Authority**  
**Board Meeting Highlights of October 26, 2018**  
(Added Item)

### **Recommended:**

1. That memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of October 26, 2018 be received for information.

## 6. Advisory Committee Meeting Minutes

## **7. Consideration of Items Requiring Discussion (Regular Agenda)**

### **R1. CS18-028 – Policy for Ad Hoc/Advisory Committees and Local Boards**

#### **Recommended:**

1. That Report No. CS18-028 be received; and
2. That Attachment 2, the policy for Ad Hoc/Advisory Committees and Local Boards be approved; and
3. That the following Advisory Committees be established:
  - Community Recognition Review Advisory Committee
  - Community Services Advisory Committee
  - Heritage Advisory Committee
  - Finance Advisory Committee (Council members only)
  - Governance Review Ad Hoc Committee; and
4. That staff be directed to advertise for members of the Committees listed above with the exception of the Finance Advisory Committee; and
5. That the attached Terms of Reference for each Committee be approved.

### **R2. CS18-031 – Noise Exemption Request – 440 William Graham Drive**

#### **Recommended:**

1. That Report No. CS18-031 be received; and
2. That an exemption to the Town's Noise By-law No. 4787-06.P to allow for the construction of cast-in-place concrete slabs at 440 William Graham Drive be approved; and
3. That a by-law to amend the Noise By-law No. 4787-06.P be enacted at a future Council meeting to provide delegated authority to staff to approve noise exemptions for continuous pouring of concrete that cannot be interrupted once the operations have commenced.

**R3. FS18-027 – 2019 Fees and Charges Update**

**Recommended:**

1. That Report No. FS18-027 be received; and
2. That a by-law be enacted to set the 2019 Fees and Charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules, be approved.

**R4. CAO18-007 – Town of Aurora Website Upgrade**

**Recommended:**

1. That Report No. CAO18-007 be received; and
2. That this report satisfy Council's conditional budget approval for Capital Project No. 12037 – Town of Aurora Website in the amount of \$70,000.

**R5. CS18-030 – Approval of 2019 Meeting Schedule**

**Recommended:**

1. That Report No. CS18-030 be received; and
2. That the 2019 Meeting Schedule (Attachment No. 1) be approved; and
3. That the Town Clerk be authorized to make amendments to the Council and Committee Meeting Calendar as required.

**R6. FS18-025 – 2018 Year End Surplus/Deficit Financial Control By-law**

**Recommended:**

1. That That Report No. FS18-025 be received; and
2. That a by-law be enacted to authorize the Treasurer and the Chief Administrative Officer to make necessary year-end financial adjustments:
  - (a) to allocate any 2018 Operating Fund surplus or deficit as set

out in Report No. FS18-025; and

- (b) to allocate any 2018 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
3. That the Treasurer and Chief Administrative Officer report to Council after the year end surplus/deficit control adjustments and allocations have been completed.

**R7. FS18-026 – Annual Cancellation, Reduction or Refund of Property Taxes under Sections 357 and 358 of the *Municipal Act***

**Recommended:**

1. That Report No. FS18-026 be received; and
2. That a meeting be held in accordance with Sections 357 and 358 of the *Municipal Act, 2001* as amended (the Act) in respect of the applications filed with the Treasurer by owners of property listed in this report at which applicants may make representation; and
3. That total property taxes in the amount of \$18,544.07 and \$30,118.58 be adjusted under Section 357 and 358 of the Act respectively set out in Attachments #1 and #2; and
4. That any associated interest charged applicable to these adjustments be cancelled in proportion to the total property taxes adjusted.

**R8. CMS18-027 – Sport Aurora Funding Agreement Extension**  
(Added Item)

**Recommended:**

1. That Report No. CMS18-027 be received; and
2. That the Mayor and Town Clerk be authorized to extend Sport Aurora Agreement for three months, ending March 31, 2019 at an upset limit of \$25,850 (Sport Aurora Funding and Sport Plan Implementation).

**8. Notices of Motion**

**9. New Business**

**10. Closed Session**

**11. Adjournment**



Legislative Services  
905-727-3123  
[Clerks@aurora.ca](mailto:Clerks@aurora.ca)  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## **Delegation Request**

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**9 a.m. One (1) Business Day Prior to the Requested Meeting Date**

<b>Council/Committee Meeting and Date:</b> Tuesday December 11th 2018	
<b>Subject:</b> CS18-031 – Noise Exemption Request – 440 William Graham Drive	
<b>Name of Spokesperson:</b> Paul Reid	
<b>Name of Group or Person(s) being Represented (if applicable):</b> residents in the general vicinity of 440 William Graham Drive (Leslie and William Graham)	
<b>Brief Summary of Issue or Purpose of Delegation:</b> 1- Oppose the noise exemption 2-Request enforcement of existing by-law which prohibits construction noise between 7pm and 7 am.	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? <b>Alexander Wray</b>	Date: <b>November 26th</b>
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



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Town of Aurora  
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## **Delegation Request**

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**9 a.m. One (1) Business Day Prior to the Requested Meeting Date**

<b>Council/Committee Meeting and Date:</b> Dec 11, 2018	
<b>Subject:</b> Healthy Foods in Concessions - follow-up	
<b>Name of Spokesperson:</b> Kasie Savage	
<b>Name of Group or Person(s) being Represented (if applicable):</b> Real Food First - Community group	
<b>Brief Summary of Issue or Purpose of Delegation:</b> The purpose is to update council on the lack of significant process with regards to the Spring 2018 commitment to ensure all T.O.A. concessions adhere to the recommendations as outlined in the April 2018 RFP.	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? T. Mrakas, S. Humphreys, H. Kim	Date: Dec 9, 2018
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



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Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

'18 DEC 10 9:25AM 12s

**4:30 p.m. Two (2) Days Prior to the Requested Meeting Date**

<b>Council/Committee/Advisory Committee Meeting Date:</b> 11 Dec 2018	
<b>Subject:</b> Consultant's Report to Council	
<b>Name of Spokesperson:</b> Peter Smith	
<b>Name of Group or Person(s) being Represented (if applicable):</b> RARA	
<b>Brief Summary of Issue or Purpose of Delegation:</b> Request for information from planning department to The Planning Partnership consultants	
<b>Please complete the following:</b>	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>	
If yes, with whom? Cassandra Gaertner	Date: 10 Dec 2018
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



100 John West Way  
Box 1000  
Aurora, Ontario  
L4G 6J1  
**Phone:** 905-727-3123 ext. 4746  
**Email:** tmrakas@aurora.ca  
**www.aurora.ca**

**Town of Aurora  
Office of the Mayor**

## **Memorandum**

**Date:** December 11, 2018  
**To:** Members of Council  
**From:** Mayor Tom Mrakas  
**Re:** **Lake Simcoe Region Conservation Authority  
Board Meeting Highlights of October 26, 2018**

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### **Recommendation**

That Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction



## **Board Meeting Highlights**

October 26, 2018

### **Announcements:**

- a) CAO Mike Walters welcomed Roger Tharakan, who was visiting LSRCA from Credit Valley Conservation, and was observing the Board of Directors' meeting.
- b) CAO Walters was pleased to advise that General Manager, Planning & Development, Rob Baldwin is presenting on enforcement at the 2018 Excess Soil Symposium taking place in Ajax on November 28<sup>th</sup>. He also noted that the Hon. Rod Phillips, Minister of the Environment, Conservation and Parks will be bringing introductory remarks to the symposium. CAO Walters also noted that he had recently met with MPP Andrea Khanjin, Parliamentary Assistant to the Minister, and brought up the issue of excess fill and enforcement costs, etc. LSRCA has requested meeting with Minister Phillips for further discussion.

### **Presentations:**

- a) Third Quarter 2018 Financial Update

General Manager, Corporate and Financial Services, Mark Critch, provided the Board with a presentation on LSRCA's third quarter 2018 financial results, noting that finances are mostly on track, with a small deficit for Q3, which is not a concern. Expenditures that were lower than expected in Q3 will occur early in 2019. He noted that planning fees are higher than budgeted, and while funds received for the Lake Simcoe Phosphorus Offsetting Program are not yet what we had expected, the long-term projection is still on track. He noted that interest earned was \$32K as a result of the new investment strategy. Legal fees are at a one-year high level, which will possibly lead to a two-year high level, and will be offset by increased fee revenue. A number of initiatives towards business excellence have been and are being implemented internally. The year-end position looks to be better than Q3, with an estimated surplus of \$132K.

Mayor Hackson thanked the General Manager for his presentation and commented on the issue of legal fees, noting that most of the municipalities have the ability to tap into the upper tier for legal services. She wondered if it would be appropriate for the lower tier municipalities to pitch to the upper tiers regarding assistance with legal fees for a possible savings. CAO Walters noted that LSRCA would certainly welcome assistance from its municipal partners as all municipalities benefit from the enforcement and land matters that account for up most of the legal fees.

To view this presentation, please click this link: [LSRCA Financial Update 3rd Quarter 2018](#)

### **Correspondence and Staff Reports:**

#### **Correspondence**

The Board received a letter dated October 17, 2018 from the Ministry of Municipal Affairs regarding an invitation to attend a stakeholder forum to discuss the implementation of the Growth Plan for the Greater Golden Horseshoe, 2017 (Growth Plan). Mike Walters accepted the invitation and planned to attend the forum on November 8<sup>th</sup>.

**Correspondence and Staff Reports (continued):**

*Third Quarter 2018 Financial Update*

The Board received Staff Report No. 42-18-BOD, prepared by Katherine Toffan, Manager, Finance, which provided the Board of Directors with a summary of financial activities for the period ending September 30, 2018, as they relate to the 2018 budget approved by the Board on April 27, 2018.

*Restoration and Regeneration Assistance Program – Funding Transfer to Asset Management Reserves*

The Board approved Staff Report No. 43-18-BOD, prepared by Mark Critch, General Manager, Corporate and Financial Services, which sought the Board's approval to transfer deferred Restoration and Regeneration Assistance program (urban restoration and rural stewardship; formerly known as LEAP) funding of \$253,339 to Asset Management reserves. By re-purposing the deferred Restoration and Regeneration Assistance funding before year-end, it will allow LSRCA to leverage an additional \$150,000 of capital funding from York Region. The combined \$403,339 of funding for Asset Management will reduce the anticipated infrastructure gap for LSRCA that will be better articulated in 2019.

For more information or to see the full agenda package, please click the link below for LSRCA's Board of Directors' webpage: [LSRCA Board of Directors' Meetings](#)



**Town of Aurora  
General Committee Report**

**No. CMS18-027**

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**Subject:** Sport Aurora Funding Agreement Extension  
**Prepared by:** Robin McDougall, Director of Community Services  
**Department:** Community Services  
**Date:** December 11, 2018

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### **Recommendation**

- 1. That Report No. CMS18-027 be received; and**
- 2. That the Mayor and Town Clerk be authorized to extend Sport Aurora Agreement for three months, ending March 31, 2019 at an upset limit of \$25,850 (Sport Aurora Funding and Sport Plan Implementation).**

### **Executive Summary**

This report proposes a three month extension of the Town's funding agreement with Sport Aurora.

- Sport Aurora Funding Agreement outlines services that are to be provided on behalf of the Town
- The existing funding agreement expires December 31, 2018; it only renews if further funding is approved
- Extension provides Sport Aurora the funding to be able to continue their work and Sport Plan deliverables while Council deliberates the 2019 budget

### **Background**

Sport Aurora Inc. was founded in 2005 and became incorporated as a not-for-profit in 2010. Since their inception, Sport Aurora has developed and provided services to the community as outlined in Sport Aurora's Mission: **To support and develop sport in our community by advocating on behalf of our member organizations in order to build capacity, increase participation, enhance integration and celebrate excellence.**

The Sport Plan was approved by Council in 2015 containing 22 recommendations to be completed over a period of five years. In 2016, Sport Aurora proposed to Council their

December 11, 2018

Page 2 of 5

Report No. CMS18-027

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interest in implementing the Sport Plan (PRS16-015). Council has since approved additional annual funding for Sport Aurora to implement the Sport Plan. The decision to “contract out” the Sport Plan implementation to Sport Aurora meant that the Town did not have to hire additional staff to move the plan forward.

The funding agreement stipulates that funding be provided to Sport Aurora for services that will be provided on behalf of the Town. These services include Town-approved initiatives and the implementation of the Sport Plan.

With the funding agreement expiring December 31, 2018, staff require Council’s approval of funding to proceed beyond the end of the year.

## **Analysis**

### **Sport Aurora Funding Agreement outlines services that are to be provided on behalf of the Town**

The services that Sport Aurora is required to provide are outlined in Schedules ‘A’ and ‘B’ of the agreement. In summary, these include the implementation of the Sport Plan and Town-approved initiatives.

1. For many years, Sport Aurora has been the key driver in the development of community events such as:
  - Breakfast of Champions;
  - Volunteer Recognition;
  - All Kids Can Play;
  - Coaching Clinics;
  - Sport Tourism
  
2. In addition, Sport Aurora was provided Town funding to implement the Sport Plan. Looking ahead to 2019, Sport Aurora would continue with the implementation of Year 3 (2018) and commence Year 4 (2019) initiatives. These include:
  - Sport Leadership – Review Sport Council delivery model
  - Sport Access/Participant – Persons with a Disability, Women and Girls in Sport, Low Income Backgrounds, Older Adults, Physical Literacy Training, Cultural Diversity
  - Sport Promotion and Celebration – Sport Summit, and Sport Marketing
  - Sport Tourism – develop a strategy, concierge program

December 11, 2018

Page 3 of 5

Report No. CMS18-027

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- Sport Sustainability – Financial Sustainability, Sport Development Grant, Sponsorship Opportunities, Volunteer Development, Performance Measures

**The existing funding agreement expires December 31, 2018, it only renews if further funding is approved**

Under Section 'Term and Renewal' in the funding agreement, it is stated:

- This agreement shall commence and be effective on the date and for the time period as set out in Schedule 'A' of this Agreement, subject to prior termination pursuant to the provisions of this Agreement
- The parties acknowledge and recognize that the Town is not obligated to renew this Agreement, in which case this Agreement shall expire and conclude at the end of the Term
- Notwithstanding the statement above, this Agreement shall automatically renew, except for the Deliverables set out in Schedule 'B' of this Agreement, upon Council approving further Funding, if any, during the annual budget process or by Council resolution. If Council does not approve Funding in a particular year, this Agreement shall become null and void and shall come to an end.

**Extension provides Sport Aurora the funding to be able to continue their work and Sport Plan deliverables while Council deliberates the 2019 budget**

Typically, budget deliberations take place in Q4 of the preceding year, enabling approved projects to commence January 1 of the following year. However, in light of this being an election year, the budget deliberations and final approval is delayed into Q1 of 2019.

A three-month extension of the Sport Aurora Funding Agreement would enable them to continue their work while Council deliberates the 2019 budget.

**Advisory Committee Review**

Not applicable.

**Legal Considerations**

The term of the funding agreement continues for as long as funding is approved by Council. If Council chooses not to approve further funding, the agreement will automatically terminate.

December 11, 2018

Page 4 of 5

Report No. CMS18-027

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## **Financial Implications**

Based on the 2018 funding of \$103,400, a prorated funding approval of \$25,850 divided into three equal installments of \$8,617 for January, February and March 2019 would provide funding for the first quarter of 2019.

## **Communications Considerations**

Not applicable.

## **Link to Strategic Plan**

The proposed extension of the funding agreement supports the Strategic Plan goal of ***supporting an exceptional quality of life for all*** its accomplishment in satisfying requirements in the following key objectives within these goal statements:

- ***Encouraging an active and healthy lifestyle***

## **Alternative(s) to the Recommendation**

1. Council can provide further direction
2. Council may approve funding excluding the portion needed for the implementation of the Sport Plan
3. Council may direct staff not to extend the Sport Aurora Funding Agreement resulting in the agreement concluding as of December 31, 2018 and direct staff to report on alternative delivery models for Sport initiatives

## **Conclusions**

In order to allow uninterrupted funding for Sport Aurora, an extension of the funding agreement for three months is necessary.

## **Attachments**

None

December 11, 2018

Page 5 of 5

Report No. CMS18-027

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## Previous Reports

PRS16-015 – Implementation of the Sport Plan

## Pre-submission Review

Reviewed by the CAO December 6, 2018

## Departmental Approval



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Robin McDougall  
Director, Community Services

## Approved for Agenda



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Doug Nadorozny  
Chief Administrative Officer