



Town of Aurora
Finance Advisory Committee
Meeting Minutes

Date:	Wednesday, March 28, 2018
Time and Location:	5:30 p.m., Holland Room, Aurora Town Hall
Committee Members:	Councillor Michael Thompson (Chair), Councillor Harold Kim, and Mayor Geoffrey Dawe
Member(s) Absent:	None
Other Attendees:	Doug Nadorozny, Chief Administrative Officer, Dan Elliott, Director of Financial Services/Treasurer, Techa van Leeuwen, Director of Corporate Services, Karen Oreto, Financial Analyst, Anna Ruberto, Manager, Procurement, and Ishita Soneji, Council/Committee Secretary

The Chair called the meeting to order at 5:39 p.m.

1. Approval of the Agenda

Moved by Councillor Kim
Seconded by Mayor Dawe

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Finance Advisory Committee Meeting Minutes of February 28, 2018

Moved by Mayor Dawe

Seconded by Councillor Kim

That the Finance Advisory Committee meeting minutes of February 28, 2018, be received for information.

Carried

4. Delegations

None

5. Consideration of Items

1. Review of Detailed Financial Budget Information Re: Corporate Services (CS)

Staff provided an overview of the line-by-line analysis and year-to-date comparison of the final approved 2018 budget for the Corporate Services department. Staff reviewed changes in departmental operations, staffing, and provided detailed explanations respecting the highlighted items.

The Committee and staff discussed about the constraints surrounding various revenue opportunities and the existing pressures in staffing. Staff noted that review of staff resources and service requirements is forthcoming to help alleviate the pressures.

Moved by Councillor Kim

Seconded by Mayor Dawe

1. That the comments and suggestions of the Review of Detailed Financial Budget Information for Corporate Services be received and referred to staff for consideration and action as appropriate.

Carried

**2. Memorandum from Director, Financial Services
Re: Round Table Discussion: Proposed Changes to Procurement
Thresholds**

Staff provided an overview of the proposed changes to procurement thresholds, noting that a report is forthcoming to Council. The Committee and staff discussed various aspects of the proposed threshold changes, including procurement approaches for various clientele, the process for final approval and the role of Council, and emphasized the need for vendor evaluations.

**Moved by Mayor Dawe
Seconded by Councillor Kim**

1. That the memorandum regarding Round Table Discussion: Proposed Changes to Procurement Thresholds be received; and
2. That the comments of the Finance Advisory Committee be referred to staff for consideration.

Carried

**3. Distribution and Introduction of Detailed Financial Budget Information
Re: Operational Services (OS)**

**Moved by Councillor Kim
Seconded by Mayor Dawe**

1. That the detailed financial budget information for Operational Services department be received and deferred for discussion and detailed review at the April 25, 2018 meeting of the Finance Advisory Committee.

Carried

6. New Business

None

7. Adjournment

Moved by Mayor Dawe

Seconded by Councillor Kim

That the meeting be adjourned at 6:55 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council.