



# **Council Meeting Agenda**

**Tuesday, December 18, 2018  
7 p.m.**

**Council Chambers  
Aurora Town Hall**



## **Town of Aurora Council Meeting Agenda**

Tuesday, December 18, 2018  
7 p.m., Council Chambers

### **1. Approval of the Agenda**

**Recommended:**

That the agenda as circulated by Legislative Services be approved.

### **2. Declarations of Pecuniary Interest and General Nature Thereof**

### **3. Community Presentations**

### **4. Delegations**

**(a) Larry Dekkema, representing York Region Christian Seniors Homes Inc.  
and Lisgar Construction**

**Re: General Committee Item R2 – CS18-031 – Noise Exemption Request  
440 William Graham Drive**

### **5. Consent Agenda**

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

**Recommended:**

That the following Consent Agenda Items, C1 to C6 inclusive, be approved:

**C1. Council Meeting Minutes of November 27, 2018**

**Recommended:**

1. That the Council Meeting minutes of November 27, 2018, be adopted as printed and circulated.

**C2. Inaugural Council Meeting Minutes of December 4, 2018**

**Recommended:**

1. That the Inaugural Council Meeting minutes of December 4, 2018, be adopted as printed and circulated.

**C3. Council Closed Session Minutes of December 11, 2018**

(confidential attachment)

**Recommended:**

1. That the Council Closed Session minutes of December 11, 2018, be adopted as printed and circulated.

**C4. Council Closed Session Public Minutes of December 11, 2018**

**Recommended:**

1. That the Council Closed Session Public minutes of December 11, 2018, be adopted as printed and circulated.

**C5. CS18-029 – Appointment of Members to the Joint Council Committee**

**Recommended:**

1. That Report No. CS18-029 be received; and
2. That Council appoint the following members to the Joint Council Committee:

- Mayor Tom Mrakas
- Councillor John Gallo
- Councillor Rachel Gilliland

**C6. CS18-036 – Appointment to the Board of the Lake Simcoe Region Conservation Authority**

**Recommended:**

1. That Report No. CS18-036 be received; and
2. That Councillor Wendy Gaertner be appointed to the Board of the Lake Simcoe Region Conservation Authority.

**6. Standing Committee Reports**

**S1. General Committee Meeting Report of December 11, 2018**

**Recommended:**

1. That the General Committee meeting report of December 11, 2018, be received and the recommendations carried by the Committee approved.

**7. Consideration of Items Requiring Discussion (Regular Agenda)**

**R1. FS18-028 – 2018 Interim Forecast Update – as at October 31, 2018**

**Recommended:**

1. That Report No. FS18-028 be received for information.

**8. Motions**

**9. Regional Report**

**10. New Business**

## 11. Public Service Announcements

## 12. By-laws

### Recommended:

That the following by-laws be enacted:

- (a) **By-law Number XXXX-18** Being a By-law to establish lands on Plan 65R-36418 as a highway (Old Bloomington Road).  
(General Committee Report No. PL14-066, Sep. 16/14)
- (b) **By-law Number XXXX-18** Being a By-law to permanently close portion of a highway (Old Bloomington Road).  
(General Committee Report No. PL14-066, Sep. 16/14)
- (c) **By-law Number XXXX-18** Being a By-law to allocate any 2018 Operating Fund surplus and any 2018 Water and Wastewater Operating Fund surplus or deficit.  
(General Committee Report No. FS18-025, Dec.11/18)
- (d) **By-law Number XXXX-18** Being a By-law to levy Interim Property Taxes for the 2019 taxation year.
- (e) **By-law Number XXXX-18** Being a By-law to appoint Municipal By-law Enforcement Officers and Property Standards Officers for The Corporation of The Town of Aurora.
- (f) **By-law Number XXXX-18** Being a By-law to appoint an Integrity Commissioner for the Town of Aurora.

## 13. Closed Session

## 14. Confirming By-law

### Recommended:

That the following confirming by-law be enacted:

**By-law Number XXXX-18** Being a By-law to Confirm Actions by Council  
Resulting from a Council Meeting on December 18, 2018.

## **15. Adjournment**



Legislative Services  
905-727-3123  
[Clerks@aurora.ca](mailto:Clerks@aurora.ca)  
Town of Aurora  
100 John West Way, Box 1000  
Aurora, ON L4G 6J1

## Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

**9 a.m. One (1) Business Day Prior to the Requested Meeting Date**

|                                                                                                                                                                                                                                                               |                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|
| <b>Council/Committee Meeting and Date:</b><br>Council December 18 2018                                                                                                                                                                                        |                      |
| <b>Subject:</b><br>Noise Bylaw Exemption - 440 William Graham Dr.                                                                                                                                                                                             |                      |
| <b>Name of Spokesperson:</b><br>Larry Dekkema                                                                                                                                                                                                                 |                      |
| <b>Name of Group or Person(s) being Represented (if applicable):</b><br>York Region Christian Seniors Homes Inc.<br>Lisgar Construction                                                                                                                       |                      |
| <b>Brief Summary of Issue or Purpose of Delegation:</b><br>Support the request for an exemption to the noise bylaw for concrete finishing only, and confirm that the owner and contractor understand and will abide by the balance of the town's noise bylaw. |                      |
| <b>Please complete the following:</b>                                                                                                                                                                                                                         |                      |
| Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>                                                                                           |                      |
| If yes, with whom?<br>Techa VanLeeuwen                                                                                                                                                                                                                        | Date:<br>Dec 12 2018 |
| <input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.                                                                                                                                         |                      |



## **Town of Aurora Council Meeting Minutes**

Council Chambers, Aurora Town Hall  
Tuesday, November 27, 2018

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### **Attendance**

**Council Members** Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Thompson

**Members Absent** None

**Other Attendees** Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Techa van Leeuwen, Director of Corporate Services, Dan Elliott, Director of Financial Services, Allan Downey, Director of Operational Services, Marco Ramunno, Director of Planning and Development Services, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, and Linda Bottos, Council/Committee Coordinator

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The Chair called the meeting to order at 7:01 p.m.

### **1. Approval of the Agenda**

**Moved by Councillor Thompson  
Seconded by Councillor Humfryes**

That the provisions of the Procedure By-law be waived to permit the addition of a delegation from former mayor Tim Jones.

**On a two-thirds vote the motion  
Carried**

**Moved by Councillor Thom  
Seconded by Councillor Kim**

That the agenda as circulated by Legislative Services, as amended, be approved.

**Carried**



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## **2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50.*

## **3. Community Presentations**

None

## **4. Delegations**

### **(a) Tim Jones, Resident**

Mr. Jones extended congratulations to Mayor-elect Tom Mrakas, the members of Council that were re-elected, and the new Councillors-elect. He expressed appreciation to outgoing Councillors Jeff Thom, Paul Pirri, and John Abel, and Mayor Geoffrey Dawe for their service to the community.

**Moved by Councillor Humfryes  
Seconded by Councillor Kim**

That the comments of the delegation be received for information.

**Carried**

## **5. Consent Agenda**

**Moved by Councillor Mrakas  
Seconded by Councillor Thompson**

That the following Consent Agenda Items, C1 to C4 inclusive, be approved:

### **C1. Council Meeting Minutes of September 18, 2018**

1. That the Council Meeting minutes of September 18, 2018, be adopted as printed and circulated.

### **C2. Council Closed Session Minutes of September 18, 2018**

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1. That the Council Closed Session minutes of September 18, 2018, be adopted as printed and circulated.

**C3. Council Closed Session Public Minutes of June 12, 2018**

1. That the Council Closed Session Public minutes of June 12, 2018, be adopted as printed and circulated.

**C4. Memorandum from Mayor Dawe**

**Re: Lake Simcoe Region Conservation Authority Board Meeting  
Highlights of July 27, 2018, and September 28, 2018**

1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of July 27, 2018, and September 28, 2018, be received for information.

**Carried**

**6. Standing Committee Reports**

None

**7. Consideration of Items Requiring Discussion (Regular Agenda)**

None

**8. Motions**

None

**9. Regional Report**

**York Regional Council Highlights – September 20, 2018, and November 15, 2018**

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**Moved by Councillor Kim  
Seconded by Councillor Pirri**

That the Regional Report of September 20, 2018, and November 15, 2018, be received for information.

**Carried**

## **10. New Business**

None

## **11. Public Service Announcements**

Councillor Kim extended a reminder about the Christmas Tree Lighting Ceremony being held at Town Hall on Friday, November 30, 2018, along with the Christmas Market that will continue through the weekend.

Councillor Gaertner noted that the Aurora Community Band held a fundraiser on Saturday, November 24, 2018, at the Aurora Cultural Centre, and their winter concert will take place on December 14, 2018.

Mayor Dawe extended a reminder about the winter overnight parking restrictions that are in effect between 2 a.m. and 6 a.m. He noted that parking tickets issued from November 15 to December 14, 2018, may be paid by donating a new, unwrapped toy to Aurora's Toys for Tickets program.

Mayor Dawe announced that a Menorah Lighting Ceremony will be held in partnership with Chabad Aurora on Wednesday, December 5, 2018, from 6 p.m. to 8 p.m. at Town Hall.

Mayor Dawe noted that Hometown Hockey will be celebrated on Saturday, December 8 and Sunday, December 9, 2018, at the Aurora Community Centre, and more information is available at [aurora.ca/hometownhockey](http://aurora.ca/hometownhockey).

Mayor Dawe announced that registration is now open for the winter recreation programs and more information can be found at [aurora.ca/recguide](http://aurora.ca/recguide).

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Mayor Dawe further noted that registration is open for the Town's Winterfest Camp programs during the holiday season and program information is available at [aurora.ca/campprograms](http://aurora.ca/campprograms).

Mayor Dawe acknowledged the three members of Council who will not be returning for the next term of Council—Councillors John Abel, Paul Pirri, and Jeff Thom—and presented them with gifts of appreciation for their service to the community.

Councillor Mrakas thanked Mayor Dawe and Councillors Abel, Pirri, and Thom for their commitment to the community. He further thanked all of Council for its efforts toward the community.

Councillor Kim spoke to his experiences serving on Council over the past four years and thanked everyone for their contributions.

Councillor Gaertner acknowledged the work accomplished over the past term by Council and its Committees, and the work that remains for the next Council. She expressed gratitude to Mayor Dawe and the outgoing Councillors for their service, and wished them a good and successful future.

Councillor Thompson expressed his appreciation of the honour and privilege to serve the residents and to work with his Council colleagues. He offered his best wishes to the outgoing members of Council for their future endeavours.

Councillor Humfryes expressed her appreciation for the pleasure and honour of working with this Council. She recognized the dedication of each of the outgoing Council members, and further acknowledged the contributions and leadership of Mayor Dawe over the past eight years. Councillor Humfryes, on behalf of Council, residents, and staff, thanked Mayor Dawe for his service and presented him with parting gifts.

Councillor Pirri expressed gratitude for the honour and privilege of serving the citizens of Aurora over the past eight years along with his Council colleagues. He further acknowledged each Council member and expressed appreciation to staff.

Councillor Thom expressed appreciation to his family, friends and supporters, community volunteers, and residents of Aurora. He thanked Town staff and the senior leadership team for the great service provided to residents, and he thanked the members of the Heritage Advisory Committee for their contributions.

Councillor Thom expressed his honour and pleasure to have served the residents

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along with his colleagues, and congratulated the re-elected and new members, thanking them for their continued service. He also thanked the outgoing members for their service to the community and wished them well in their future endeavours.

Councillor Abel offered his congratulations and best wishes to the new and re-elected members of Council. He expressed his gratitude to everyone for the opportunity of serving the community over the past two terms. In particular, he thanked his family, community volunteers, Town staff and his Council colleagues.

Mayor Dawe spoke to the experiences of being an elected official over the past two terms, and to the successes of a Council that worked together and focused on the greater good, on matters including Library Square, the Aurora Armoury, the Cultural Services Agreement, and the Finance Advisory Committee. He expressed appreciation to his family and supporters, Council colleagues, Town staff and the senior leadership team. Mayor Dawe specifically thanked Betty de Bartolo, Executive Assistant to the Mayor, Kelly Gobbels, Executive Assistant to the Chief Administrative Officer, and Doug Nadorozny, Chief Administrative Officer, for their efforts. He further thanked everyone for the honour and privilege of serving the community and extended best wishes to all.

## **12. By-laws**

**Moved by Councillor Abel**

**Seconded by Councillor Gaertner**

That the following by-law be enacted:

- (a) **By-law Number 6130-18** Being a By-law to amend By-law Number 4574-04.T, as amended, with respect to No Parking on various highways in the Town of Aurora.

**Carried**

## **13. Closed Session**

None

## **14. Confirming By-law**

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**Moved by Councillor Thom  
Seconded by Councillor Kim**

That the following confirming by-law be enacted:

**By-law Number 6131-18** Being a By-law to Confirm Actions by Council  
Resulting from a Council Meeting on November 27, 2018.

**Carried**

## **15. Adjournment**

**Moved by Councillor Pirri  
Seconded by Councillor Abel**

That the meeting be adjourned at 7:48 p.m.

**Carried**

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**Geoffrey Dawe, Mayor**

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**Michael de Rond, Town Clerk**



## **Town of Aurora Inaugural Council Meeting Minutes**

Council Chambers, Aurora Town Hall  
Tuesday, December 4, 2018

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### **Attendance**

**Council Members** Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfryes, Kim, and Thompson

**Members Absent** None

**Other Attendees** Lori A. Thompson, LL.B, Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Jason Gaertner, Acting Director of Financial Services, Allan Downey, Director of Operational Services, Marco Ramunno, Director of Planning and Development Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, Linda Bottos, Council/Committee Coordinator, Ishita Soneji, Council/Committee Coordinator

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### **1. Processional**

Town Crier John Webster announced the commencement of the new Council session of the 2018-2022 Term of Council for the Town of Aurora. The Mayor and Members of Council were escorted into the Council Chambers by Piper Colin Johnstone and The Royal Canadian Legion Branch 385 Colour Guard led by Ontario Command Parade Commander Ken White.

### **2. O Canada**

Singer/songwriter Louisa Barbosa led the assembly in the singing of the National Anthem.

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### **3. Call to Order**

Town Clerk Michael de Rond called the meeting to order and welcomed everyone present.

### **4. Administration of the Oath of Office to the Mayor and Presentation of Mayor's Chain of Office**

Lori A. Thompson LL.B administered the Declaration of Office to Mayor Tom Mrakas. The Town Clerk then presented the Chain of Office to Mayor Mrakas.

### **5. Administration of the Oath of Office to the Councillors**

Lori A. Thompson LL.B administered the Declaration of Office collectively to the Members of Council.

### **6. Introduction of the New Members of Council**

Mayor Mrakas assumed the Chair and congratulated the new and returning Members of Council.

### **7. Introduction of Dignitaries and Executive Leadership Team**

Mayor Mrakas welcomed everyone present and recognized a number of dignitaries including former councillors, former Town of Aurora Mayor Tim Jones, Central York Fire Services Fire Chief Ian Laing, Dawn Gallagher Murphy representing MPP Christine Elliott, Sarah Campbell representing MP Kyle Peterson, and Aurora Public Library Chief Executive Officer Bruce Gorman. He further recognized and expressed gratitude to Louisa Barbosa, Lori A. Thompson, Town Clerk Michael de Rond and team, Executive Assistant to the CAO Kelly Gobbels, Executive Assistant to the Mayor Betty De Bartolo, and Recreation Supervisor Special Events Shelley Ware and team. Mayor Mrakas acknowledged the Chief Administrative Officer and Executive Leadership Team, noting the diligence of Town staff in providing the best service for the residents of Aurora.



Inaugural Council Meeting Minutes  
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## **8. Inaugural Address by the Mayor**

Mayor Mrakas expressed appreciation to his family, friends, campaign team, and supporters. He thanked the residents of Aurora for the honour of representing the community and for their confidence in all Members of Council. Mayor Mrakas then gave his inaugural address in which he outlined the vision, challenges, and priorities for the 2018-2022 Term of Council.

## **9. Greetings from Councillors**

Each of the Members of Council briefly addressed the assembly, acknowledging and thanking their families, friends and supporters. They expressed gratitude to the residents of Aurora for entrusting them with a position on Council and for the honour and privilege of serving the community.

## **10. Confirming By-law**

**Moved by Councillor Humfries  
Seconded by Councillor Kim**

That the following confirming by-law be enacted:

**By-law Number 6132-18** Being a By-law to Confirm Actions by Council  
Resulting from a Inaugural Council Meeting on December 4, 2018.

**Carried**

## **11. Adjournment**

**Moved by Councillor Thompson  
Seconded by Councillor Gallo**

That the meeting be adjourned at 8 p.m.

**Carried**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**



**Town of Aurora  
Council Closed Session  
Public Minutes**

Holland Room, Aurora Town Hall  
Tuesday, December 11, 2018

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**Attendance**

|                        |                                                                                               |
|------------------------|-----------------------------------------------------------------------------------------------|
| <b>Council Members</b> | Mayor Mrakas in the Chair; Councillors Gaertner, Gallo, Gilliland, Humfries, Kim and Thompson |
| <b>Members Absent</b>  | None                                                                                          |
| <b>Other Attendees</b> | Doug Nadorozny, Chief Administrative Officer and Michael de Rond, Town Clerk                  |

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The Chair called the meeting to order at 5:45 p.m.

Council consented to resolve into a Closed Session at 5:47 p.m.

Council reconvened into open session at 6:30 p.m.

**1. Approval of the Agenda**

**Moved by Councillor Gilliland  
Seconded by Councillor Gallo**

That the confidential Council Closed Session meeting agenda as circulated by Legislative Services, be approved.

**Carried**

**2. Declaration of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Council Closed Session Public Minutes  
Tuesday, December 11, 2018

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### **3. Consideration of Items Requiring Discussion**

**Moved by Councillor Gaertner  
Seconded by Councillor Thompson**

That Council resolve into Closed Session to consider the following matters:

1. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-033 – Appointments to the Aurora Public Library Board
2. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-034 – Appointments to the Committee of Adjustment, Property Standards Committee and Aurora Appeal Tribunal
3. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-035 – Appointments to the Accessibility Advisory Committee

**Carried**

**Moved by Councillor Thompson  
Seconded by Councillor Kim**

That the Council Closed Session be reconvened into open session to rise and report from Closed Session.

**Carried**

- 1. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-033 – Appointments to the Aurora Public Library Board**

Council Closed Session Public Minutes  
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**Moved by Councillor Kim  
Seconded by Councillor Gallo**

1. That Closed Session Report No. CS18-033 be received for information.
2. That Council closed session direction be confirmed.

**On a recorded vote the motion  
Carried**

|              |                                                                                         |
|--------------|-----------------------------------------------------------------------------------------|
| Yeas: 7      | Nays: 0                                                                                 |
| Voting Yeas: | Councillors Gaertner, Gallo, Gilliland,<br>Humfryes, Kim, Thompson, and Mayor<br>Mrakas |
| Voting Nays: | None                                                                                    |
| Absent:      | None                                                                                    |

- 2. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-034 – Appointments to the Committee of Adjustment, Property Standards Committee and Aurora Appeal Tribunal**

**Moved by Councillor Thompson  
Seconded by Councillor Gilliland**

1. That Closed Session Report No. CS18-034 be received; and
2. That the confidential direction to staff be confirmed.

**On a recorded vote the motion  
Carried**

|              |                                                                                         |
|--------------|-----------------------------------------------------------------------------------------|
| Yeas: 7      | Nays: 0                                                                                 |
| Voting Yeas: | Councillors Gaertner, Gallo, Gilliland,<br>Humfryes, Kim, Thompson, and Mayor<br>Mrakas |
| Voting Nays: | None                                                                                    |
| Absent:      | None                                                                                    |

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**3. Personal matters about an identifiable individual, including municipal or local board employees (Section 239(2)(b) of the Municipal Act, 2001); Re: Closed Session Report No. CS18-035 – Appointments to the Accessibility Advisory Committee**

**Moved by Councillor Kim  
Seconded by Councillor Gallo**

1. That Closed Session Report No. CS18-035 be received; and
2. That the confidential direction to staff be confirmed.

**On a recorded vote the motion  
Carried**

|              |                                                                         |
|--------------|-------------------------------------------------------------------------|
| Yeas: 6      | Nays: 1                                                                 |
| Voting Yeas: | Councillors Gallo, Gilliland, Humfries, Kim, Thompson, and Mayor Mrakas |
| Voting Nays: | Councillor Gaertner                                                     |
| Absent:      | None                                                                    |

**4. By-laws**

**Moved by Councillor Gaertner  
Seconded by Councillor Kim**

That the following confirming by-law be enacted:

**6133-18** Being a By-law to Confirm Actions by Council Resulting from a Council Closed Session on December 11, 2018.

**Carried**

**5. Adjournment**

**Moved by Councillor Gilliland  
Seconded by Councillor Gallo**

That the meeting be adjourned at 6:40 p.m.

**Carried**

Council Closed Session Public Minutes  
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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**



**Town of Aurora  
Council Report**

**No. CS18-029**

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**Subject: Appointment of Members to the Joint Council Committee**

**Prepared by:** Michael de Rond, Town Clerk

**Department:** Corporate Services

**Date:** December 18, 2018

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## **Recommendation**

- 1. That Report No. CS18-029 be received; and**
- 2. That Council appoint the following members to the Joint Council Committee;**
  - Mayor Tom Mrakas**
  - Councillor John Gallo**
  - Councillor Rachel Gilliland**

## **Executive Summary**

This report seeks approval from Council regarding the three Members of Council from the Town of Aurora that will be appointed to the Joint Council Committee. The three members will be appointed to serve with three members of the Town of Newmarket Council. The Committee oversees operations of Central York Fire Services.

- As per the agreement with the Town of Newmarket, the Town is required to appoint three Councillors to sit on the Joint Council Committee.**

## **Background**

Council is obligated under an agreement with the Town of Newmarket to appoint three Council members to the Joint Council Committee which oversees the operation of Central York Fire Services.

## **Analysis**

**As per the agreement with the Town of Newmarket, the Town is required to appoint three Councillors to sit on the Joint Council Committee**

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Report No. CS18-029

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The Towns of Aurora and Newmarket consolidated their fire services in January 2002 to form Central York Fire Services. The agreement between the two municipalities approved the creation of a joint committee composed of six Members of Council, three from the Town of Aurora and three from the Town of Newmarket. The Consolidated Fire Services Agreement specifies that no meeting of the Joint Council Committee (JCC) shall be convened between a regular municipal election and the appointment of the newly-elected Members of Council to the JCC. It is necessary to appoint the three Council Members from Aurora as soon as possible so that the JCC can meet in 2019 to consider Central York Fire Services operational issues.

The Committee meets on a monthly basis and rotates venues between Aurora and Newmarket. Meetings in July and August are at the call of the Chair.

### **Advisory Committee Review**

None

### **Legal Considerations**

None

### **Financial Implications**

None

### **Communications Considerations**

None

### **Alternative(s) to the Recommendation**

1. Council provides direction

### **Conclusions**

Town of Aurora appointments to the JCC are necessary to ensure Aurora has a voice in the operation of the Fire Services which protects Aurora. The Town is also obligated under the agreement with Newmarket to make these appointments.



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Report No. CS18-029

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**Attachments**

None

**Previous Reports**


None

**Pre-submission Review**

Agenda Management Team review on November 22, 2018

**Departmental Approval**

**Approved for Agenda**



*For* **Techa van Leeuwen**  
**Director**  
**Corporate Services**

**Doug Nadorozny**  
**Chief Administrative Officer**



**Town of Aurora  
Council Report**

**No. CS18-036**

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**Subject:** Appointment to the Board of the Lake Simcoe Region  
Conservation Authority

**Prepared by:** Michael de Rond, Town Clerk

**Department:** Corporate Services

**Date:** December 18, 2018

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## **Recommendation**

- 1. That Report No. CS18-036 be received; and**
- 2. That Councillor Wendy Gaertner be appointed to the Board of the Lake Simcoe Region Conservation Authority.**

## **Executive Summary**

This report recommends that Councillor Gaertner be appointed as the Town of Aurora's representative on the Board of the Lake Simcoe Region Conservation Authority.

- If appointed, Councillor Gaertner will sit on the LSRCA Board on behalf of Mayor Mrakas

## **Background**

As per the administrative by-laws of the Lake Simcoe Region Conservation Authority (LSRCA), each participating municipality may appoint members to the board. Members are to reside in a participating municipality within the Authority's area of jurisdiction and may include citizens as well as elected members of municipal councils.

In accordance with Section 14 of the *Conservation Authorities Act, 1990*, a Member shall be appointed for a term of up to four years at the discretion of the appointing municipal council; such term beginning at the first meeting of the Authority following his or her appointment and ending immediately before the first meeting of the Authority following the appointment of his or her replacement.

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Report No. CS18-036

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## **Analysis**

**If appointed, Councillor Gaertner will sit on the LSRCA Board on behalf of Mayor Mrakas.**

York Region automatically appoints the Mayor's of the participating municipalities within its jurisdiction to the Board of LSRCA. In the Town's case, Councillor Gaertner would sit on the Board on behalf of Mayor Mrakas and as the Town of Aurora representative.

## **Advisory Committee Review**

None

## **Legal Considerations**

None

## **Financial Implications**

None

## **Communications Considerations**

None

## **Link to Strategic Plan**

The appointment to the board of LSRCA promotes **progressive corporate excellence and continuous improvement** by implementing policy and processes that reflect sound and accountable governance.

## **Alternative(s) to the Recommendation**

1. Council provide direction

December 18, 2018

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Report No. CS18-036

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## **Conclusions**

As a participating municipality in the Lake Simcoe Region watershed, the Town of Aurora is permitted to appoint one member of the LSRCA board. This ensures Aurora has a voice at the table in the important decisions about our local Conservation Authority.

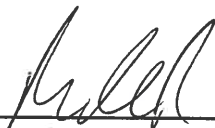
## **Attachments**

None

## **Pre-Submission Review**

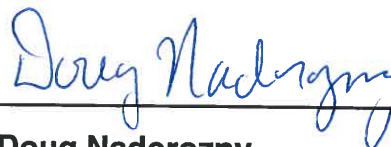
December 12, 2018

### **Departmental Approval**



for **Techa van Leeuwen**  
**Director**  
**Corporate Services**

### **Approved for Agenda**



**Doug Nadorozny**  
**Chief Administrative Officer**



**Town of Aurora  
General Committee Meeting Report**

Council Chambers, Aurora Town Hall  
Tuesday, December 11, 2018

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**Attendance**

**Council Members** Councillor Kim in the Chair; Councillors Gaertner, Gallo, Gilliland Humfries, Thompson, and Mayor Mrakas

**Members Absent** None

**Other Attendees** Doug Nadorozny, Chief Administrative Officer, Robin McDougall, Director of Community Services, Techa van Leeuwen, Director of Corporate Services, Jason Gaertner, Acting Director of Financial Services, Allan Downey, Director of Operational Services, Marco Ramunno, Director of Planning and Development Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Michael de Rond, Town Clerk, and Ishita Soneji, Council/Committee Coordinator

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The Chair called the meeting to order at 7:01 p.m.

A moment of silence was observed in honour of former Deputy Mayor John Abel, who passed away on December 6, 2018.

General Committee consented to recess the meeting at 8:58 p.m. and reconvened the meeting at 9:08 p.m.

**1. Approval of the Agenda**

General Committee approved the agenda as circulated by Legislative Services, with the following additions:

General Committee Meeting Report  
Tuesday, December 11, 2018

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- Delegation (a) Paul Reid, Resident; Re: Item R2 – CS18-031 – Noise Exemption Request – 440 William Graham Drive
- Delegation (b) – Withdrawn – Kasie Savage representing Real Food First; Re: Healthy Food in Concessions – Follow-up
- Delegation (c) Peter Smith, Regency Acres Ratepayer Association (RARA); Re: Planning Consultant Report to Council
- Item C3 – Memorandum from Mayor Mrakas; Re: Lake Simcoe Region Conservation Authority Board Meeting Highlights of October 26, 2018
- Item R8 – CMS18-027 – Sport Aurora Funding Agreement Extension

## **2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act, R.S.O. 1990, c. M.50*.

## **3. Community Presentations**

None

## **4. Delegations**

### **(a) Paul Reid, Resident**

**Re: Item R2 – CS18-031 – Noise Exemption Request – 440 William Graham Drive**

Mr. Reid expressed concern regarding excessive construction related noise emanating from the subject property that violates provisions of the current Noise By-law. It was requested that the exemption be declined to ensure that any construction work is carried out within the regulations of the Noise By-law.

General Committee received and referred the comments of the delegation to Item R2.

General Committee Meeting Report  
Tuesday, December 11, 2018

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**(b) Kasie Savage representing Real Food First  
Re: Healthy Food in Concessions – Follow-up**

The delegation was withdrawn.

**(c) Peter Smith, Regency Acres Ratepayer Association (RARA)  
Re: Planning Consultant Report to Council**

Mr. Smith emphasized the importance of the Stable Neighbourhood review and noted specific zoning requirements suggested by the Regency Acres Ratepayer Association (RARA), including limiting maximum building height to nine metres, lower height for flat roof designs, and that the lot coverage be dependant on type of structure, with reduced coverage for two-storey homes. It was requested that the ratepayer associations be allowed to review and provide input on the draft version of the report to be prepared by the planning consultant.

General Committee received the comments of the delegation.

## **5. Consent Agenda**

**General Committee recommends:**

That the following Consent Agenda Items C1 to C3 be approved:

**C1. CS18-025 – Access Aurora, Customer Service Quarterly Report**

1. That Report No. CS18-025 be received for information

**C2. PDS18-098 – Planning Application Status List**

1. That Report No. PDS18-098 be received for information

**C3. Memorandum from Mayor Mrakas**

**Re: Lake Simcoe Region Conservation Authority  
Board Meeting Highlights of October 26, 2018**

General Committee Meeting Report  
Tuesday, December 11, 2018

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1. That memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights of October 26, 2018 be received for information.

**Carried**

## **6. Advisory Committee Meeting Minutes**

None

## **7. Consideration of Items Requiring Discussion (Regular Agenda)**

General Committee consented to consider items in the following order: R2, R1, R3, R4, R5, R6, R7, and R8.

### **R1. CS18-028 – Policy for Ad Hoc/Advisory Committees and Local Boards**

#### **General Committee recommends:**

1. That Report No. CS18-028 be received; and
2. That Attachment 2, the policy for Ad Hoc/Advisory Committees and Local Boards be approved; and
3. That the following Advisory Committees be established:
  - Community Recognition Review Advisory Committee
  - Community Advisory Committee
  - Heritage Advisory Committee
  - Finance Advisory Committee (Council members only)
  - Governance Review Ad Hoc Committee; and
4. That staff be directed to advertise for members of the Committees listed above with the exception of the Finance Advisory Committee; and
5. That the attached Terms of Reference for each Committee be approved.

**Carried**



General Committee Meeting Report  
Tuesday, December 11, 2018

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**R2. CS18-031 – Noise Exemption Request – 440 William Graham Drive**

**General Committee recommends:**

1. That Report No. CS18-031 be received.

**Carried**

**R3. FS18-027 – 2019 Fees and Charges Update**

**General Committee recommends:**

1. That Report No. FS18-027 be received; and
2. That a by-law be enacted to set the 2019 Fees and Charges for applications, permits, use of Town property, the sale of documents and for the prescribed service charges for administrative matters as itemized on the attached schedules, be approved.

**Carried**

**R4. CAO18-007 – Town of Aurora Website Upgrade**

**General Committee recommends:**

1. That Report No. CAO18-007 be received; and
2. That this report satisfy Council's conditional budget approval for Capital Project No. 12037 – Town of Aurora Website in the amount of \$70,000.

**Carried**

**R5. CS18-030 – Approval of 2019 Meeting Schedule**

**General Committee recommends:**

1. That Report No. CS18-030 be received; and
2. That the 2019 Meeting Schedule (Attachment No. 1) be approved; and
3. That the Town Clerk be authorized to make amendments to the Council and Committee Meeting Calendar as required

**Carried**

**R6. FS18-025 – 2018 Year End Surplus/Deficit Financial Control By-law**

**General Committee recommends:**

1. That That Report No. FS18-025 be received; and
2. That a by-law be enacted to authorize the Treasurer and the Chief Administrative Officer to make necessary year-end financial adjustments:
  - (a) to allocate any 2018 Operating Fund surplus or deficit as set out in Report No. FS18-025; and
  - (b) to allocate any 2018 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
3. That the Treasurer and Chief Administrative Officer report to Council after the year end surplus/deficit control adjustments and allocations have been completed.

**Carried**

**R7. FS18-026 – Annual Cancellation, Reduction or Refund of Property Taxes under Sections 357 and 358 of the *Municipal Act***

**General Committee recommends:**

1. That Report No. FS18-026 be received; and
2. That a meeting be held in accordance with Sections 357 and 358 of the *Municipal Act, 2001* as amended (the Act) in respect of the applications filed with the Treasurer by owners of property listed in this report at which applicants may make representation; and
3. That total property taxes in the amount of \$18,544.07 and \$30,118.58 be adjusted under Section 357 and 358 of the Act respectively set out in Attachments #1 and #2; and
4. That any associated interest charged applicable to these adjustments be cancelled in proportion to the total property taxes adjusted.

**Carried**

General Committee Meeting Report  
Tuesday, December 11, 2018

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**R8. CMS18-027 – Sport Aurora Funding Agreement Extension**

**General Committee recommends:**

1. That Report No. CMS18-027 be received.

**Carried**

**8. Notices of Motion**

None

**9. New Business**

Councillor Gaertner inquired about the timeline of the environmental motions passed at the end of the previous term, and staff provided a response noting that the timeline will be provided in the first quarter of 2019.

Councillor Gallo extended his regards to all Members of Council on a successful first meeting of the 2018-2022 Term of Council.

Councillor Gilliland inquired about the impacts of Bill 66 on the Town, and staff noted that more information is forthcoming in 2019.

Council Humfries referred to Delegation (c) and inquired about the engagement process between the consultant and ratepayer associations, and staff provided a response noting that feedback received from ratepayer associations has been forwarded to the consultant.

Councillor Mrakas noted that he would be bringing forward a motion regarding Bill 66 at the December 18, 2018 Council meeting and requested Council for a waiver of procedure in order to consider the motion.

Councillor Kim inquired about the status of Provincial government's direction on the Ontario Municipal Board reform, and staff provided a response noting that formal direction from the Province is pending.

Councillor Gaertner inquired about the opportunity for ratepayer associations to provide input on the Stable Neighbourhood report to be prepared by the planning

General Committee Meeting Report  
Tuesday, December 11, 2018

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consultant. Staff provided a response noting that the report will be brought to the Public Planning meeting of January 30, 2019, and comments will be welcomed at the meeting as per the process.

## **10. Closed Session**

None

## **11. Adjournment**

The meeting was adjourned at 9:45 p.m.

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**Harold Kim, Councillor**

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**Michael de Rond, Town Clerk**



**Town of Aurora  
Council Report**

**No. FS18-028**

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**Subject:** 2018 Interim Forecast Update – as at October 31, 2018  
**Prepared by:** Tracy Evans, Financial Analyst  
**Department:** Financial Services  
**Date:** December 18, 2018

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## **Recommendation**

- 1. That Report No. FS18-028 be received for information.**

## **Executive Summary**

This report presents to Council the information necessary to effectively monitor the financial performance of the corporation's operating budget presented as of October 31, 2018. As of this date, the corporation is forecasted to conclude the fiscal year with favourable variances from its tax levy and utility rate funded operations.

- A surplus of \$1,450,400 from tax levy funded operations is forecasted
- A utility operations surplus of \$1,263,600 is anticipated

Any operational budget excesses or short-falls will be contributed to or transferred from the appropriate reserve as will be defined in the town's 2018 surplus control bylaw

## **Background**

To assist Council in fulfilling its roles and responsibilities with respect to Town finances and accountability, the Financial Services Department has worked with all departments to review the corporation's operating budget financial performance to date. Each Director has reviewed his/her respective department's operating budget with its results to date and remaining outstanding plans, and forecasted an expected year end position. Finance staff have reviewed each submission and performed the necessary consolidation.

### **A surplus of \$1,450,400 from tax levy funded operations is forecasted**

Staff currently forecast that the Town's tax levy funded operations will finish the year with an anticipated surplus of \$1,450,400. A detailed break-down of the Town's current

December 18, 2018

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Report No. FS18-028

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forecasted variance by department can be found in Attachment #1. The report has been simplified to show only the net budget amount, the forecasted ending position for each item, and the variance.

Staff have similarly reviewed the results of the Town's utility operations to date and the expected year end forecasted positions for the water, wastewater, and storm water service lines which is presented in Attachment #2. Staff currently forecast that the Town's utility operations are on pace to finish the year with a surplus of \$1,263,600.

Items of note are presented by department in the Analysis section below. The forecasts and representations are those of each Director, and have not been revised by Financial Services staff. Each Director is charged with delivering their approved portfolio of municipal services within their approved budget. They may manage issues encountered throughout the year by reallocating approved financial resources amongst their budget detailed line items, so as to best deliver their overall service portfolio in the circumstances of an ever changing community, operating environment and economic conditions. In some instances a departmental pressure may be addressed at a corporate level as per the Executive Leadership Team's direction.

## **Analysis**

Overall, the Town's approved budget for 2018 includes \$64,095,000 in approved expenditures, funded by \$19,641,700 in revenues consisting of user fees, charges, and investment income, and a total "Town purposes" tax levy for the year of \$44,453,300.

Upon detailed review of the consolidated forecast as of the end of October, the corporation is projected to conclude the fiscal year with an estimated operating budget surplus of \$1,450,400. The key drivers of this forecasted surplus are healthier than projected development driven revenues and salary savings. This forecast is based upon the best information and estimates available at this time. Accordingly, the forecast will continue to be subject to change over the remainder of the fiscal year, meaning there will continue to be influencing variables that are difficult for staff to estimate such as development driven revenues, investment income as well as the ultimate level of Town services that will be consumed by fiscal year end.

Historically the Town has budgeted a "salary gapping savings" amount of \$150,000 under the corporate expenses section of the budget. This provision is to recognize that while salaries in all departments are based on 100% usage, with no staff departures, in

reality there is some staff turnover and periodic vacancies that arise naturally during the year. For 2018, a share of this amount has now been formally allocated to each operating department on a pro-rata basis:

CAO and Council

The Council and CAO budgets are forecasting a \$35,100 (1.9 percent) favourable variance on a net operating budget of \$1,846,300. This variance relates to a position vacancy in Corporate Communications for part of 2018 and anticipated contract savings.

Corporate Services

Corporate Services is forecasting a \$376,600 (5.1 percent) favorable variance on a net operating budget by \$7,393,900. The key drivers of this noted variance relate to software licence and maintenance, as well as, salary savings due to staffing turnover and position vacancies.

Financial Services

Financial Services is forecasting a \$235,600 (12.7 percent) unfavourable variance on a net operating budget of \$1,856,400 mostly attributable to human resource related costs and the inclusion of a water program funded collections contract under the department. The noted collections contract short-fall is fully offset by a favourable variance under Corporate Revenues and Expenses.

Fire Services

Central York Fire Services (CYFS) is forecasting a \$12,200 (0.1 percent) unfavourable variance due to minor final approved budget changes from what was originally budgeted for at time of the Town's budget approval.

Operational Services

Operational Services excluding water, wastewater & stormwater services is forecasting a deficit of \$179,800 (1.8 percent) on a net operating budget of \$9,875,500. This deficit had multiple service line contributors. More specifically over expenditures are forecasted for snow management, vehicle fuel, operating materials and other contracted services. These deficits are partially offset by contract and salary savings which are expected to arise from park operations and waste collection.

Operational Services' salaries and wages are split between tax levy and rate (water, wastewater & storm water services) funded programs. In any given year, the extent of

December 18, 2018

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Report No. FS18-028

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operational service staff support of tax levy or rate funded programs is difficult to predict; consequently, some variability in this regard is not unusual. At present, the department's overall salary costs are expected to finish the year roughly equal to the approved budget.

#### Community Services

Community Services is forecasting a \$492,800 (5.7 percent) favourable variance on a net operating budget of \$8,624,600. The key contributors to this noted variance are savings arising from salaries and benefits and town facility savings from operating materials and utilities.

Also included in this variance are anticipated additional revenues from ice rentals and fitness and aquatic programs.

#### Planning & Development Services

The Planning & Development Services department is forecasting a surplus of \$590,200. The key contributing factor to this favourable variance was healthier than expected development driven revenue such as engineering fees for subdivision and site plans, as well as lot grading. It should be noted that the majority of these noted revenues arise at the 'front end' of a development; consequently, as the town has almost reached its build out capacity, these revenues can be expected to continue to decline in future years.

Not included in this variance is a projected Building Services' deficit of \$173,100, as it is a self-funded function as per provincial legislation. Consequently, if it is unable to recognize sufficient revenues to offset its expenses in a given fiscal year, it will draw from its dedicated reserve in order to balance its operating budget. If it recognizes excess revenues, these revenues are utilized to replenish its reserve. This year's forecasted deficit results from less than planned development driven revenues being recognized from building permits.

#### Corporate Revenues & Expenses

Corporate Revenues and Expenses is forecasting a surplus of \$649,000 (15.9 percent) on a net operating budget of \$4,071,300. The primary driver of this noted variance is a supplementary tax revenue surplus of \$265,700 which fully offsets an equivalent value tax levy shortfall noted below. This surplus relates to planned 2018 assessment growth arising later than originally anticipated and consequently being reflected in the budget as a supplementary tax revenue rather than a formal tax levy revenue. The other key contributors to this favorable variance is a forecasted increase in penalties and late fees



December 18, 2018

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Report No. FS18-028

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arising from unpaid property taxes and the further cost recovery from the water, waste water and storm water programs for the collections contract reflected under the Financial Services department.

#### Aurora Public Library Contribution

The Town's contribution towards the operation of the Aurora Public Library is anticipated, with no variance to budget arising.

#### Total Tax Levy

Staff have confirmed that the Town will collect a total of \$44,187,600 in tax levy revenue in 2018 which is \$265,700 less than what was budgeted. These lower than anticipated revenues relate to the Town's overestimate of its 2018 growth in its tax assessment base; the budget anticipated an assessment growth of 3.10% while the final assessed growth for 2018 was 2.49%. In an effort to achieve an approved operating budget for the upcoming year prior to the year commencing, the Town must estimate its tax assessment base growth for the upcoming year as the final figure is not yet available at the time of budget's creation. These additional funds were utilized to fund the delivery of growth related Town services in 2018. This shortfall was offset fully by an equal value supplementary tax revenue surplus.

#### Operating Summary

Overall, the Town of Aurora general municipal operations is forecasting a surplus of \$1,450,400 with no noticeable adverse impacts to service levels. Should any surplus remain at fiscal year-end, it will be transferred to the town's rate stabilization reserve as will be set out in the town's 2018 surplus control bylaw.

The Operating Budget Summary can be found in Attachment 1.

#### **A utility operations surplus of \$1,263,600 is anticipated**

The utility operations service line budgets are comprised primarily of fixed operational costs, funded by the net proceeds from the sale of water, waste water and storm water services. These fixed operational costs include staff and service maintenance costs related to maintaining the infrastructure systems, water quality testing, and the billing and customer service functions. These costs are not directly impacted by the volume of water flowing through the system. The fixed costs relating to water and waste water are funded from the net revenues earned by these services which are variable in nature due to the fact that they are based upon metered water consumption volumes. Storm water

revenues are not subject to the same volatility as the water and waste water service lines.

Utility operations is currently projected to close the year with a favourable budget variance of \$1,263,600 primarily attributable to anticipated contract and salary savings. Also contributing to this variance are higher than anticipated water and waste water revenues resulting from the hot, dry summer experienced.

Should any utility service line surpluses remain at fiscal year-end, they will be moved to their respective stabilization reserve funds as set out in the town's 2018 surplus control bylaw.

The utility operations summary can be found in Attachment 2.

### **Advisory Committee Review**

Not applicable.

### **Legal Considerations**

Nil

### **Financial Implications**

The actual resultant annual surplus or deficit in the general operating budget and water / wastewater budgets will be allocated by Council to / from various reserves at fiscal year-end as per the Town's surplus control bylaw which is expected to be approved by Council on December 18<sup>th</sup>. There are no other immediate financial implications arising from this report. Council fulfills its role, in part, by receiving and reviewing this financial status report on the operations of the municipality relative to the approved budget.

### **Communications Considerations**

This report will be posted to the Town's Budget and Financial Information web page for transparency and accountability.

## **Link to Strategic Plan**

Outlining and understanding the Town's present financial status at strategic intervals through-out the year contribute to achieving the Strategic Plan guiding principle of "Leadership in Corporate Management" and improves transparency and accountability to the community.

## **Alternative(s) to the Recommendation**

Not applicable.

## **Conclusions**

Having completed ten months of operations, the management team is presently forecasting to end the year with a favourable budget variance from its tax levy funded operations of \$1,450,400. Staff remain vigilant to continue to realize budget savings whenever possible in an effort to continue to end the year in a surplus position. Any remaining surpluses at fiscal year-end will be contributed to the Town's rate stabilization reserve.

Utility operations are currently projected to conclude the fiscal year with a favourable budget variance of \$1,263,600. Any surplus remaining at fiscal year-end will be contributed to each respective utility reserve accordingly.

## **Attachments**

Attachment #1 – Tax Levy Net Operating Forecast Update

Attachment #2 – Utility Net Operating Forecast Update

## **Previous Reports**

None

## **Pre-submission Review**

Agenda Management Team electronic review on December 7, 2018

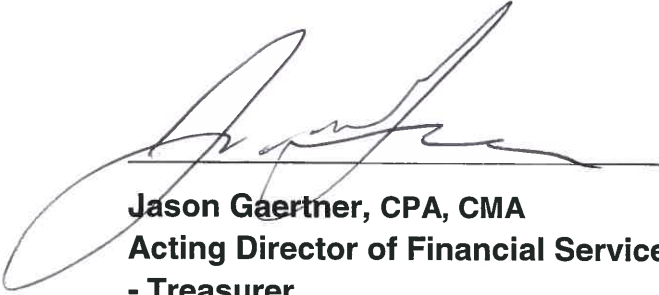
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Report No. FS18-028


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**Departmental Approval**



**Jason Gaertner, CPA, CMA  
Acting Director of Financial Services  
- Treasurer**

**Approved for Agenda**



**Doug Nadorozny  
Chief Administrative Officer**

**Town of Aurora  
Tax Levy Net Operating Forecast Update  
as at October 31st, 2018**

| Shown in \$,000's                         | NET<br>ADJUSTED<br>BUDGET | FORECAST          | Variance<br>Favourable /<br>(Unfavourable) |                 |
|-------------------------------------------|---------------------------|-------------------|--------------------------------------------|-----------------|
| <b><u>COUNCIL</u></b>                     |                           |                   |                                            |                 |
| Council Administration                    | \$ 610.5                  | \$ 616.1          | \$ (5.6)                                   | (0.9 %)         |
| Council Programs/Grants                   | 4.0                       | 4.0               | -                                          | -               |
| Advisory Committees                       | 18.0                      | 18.0              | -                                          | 0.0             |
| <b>Council Office Total</b>               | <b>\$ 632.5</b>           | <b>\$ 638.1</b>   | <b>\$ (5.6)</b>                            | <b>(0.9 %)</b>  |
| <b><u>CHIEF ADMINISTRATIVE OFFICE</u></b> |                           |                   |                                            |                 |
| CAO Administration                        | \$ 521.0                  | \$ 516.0          | \$ 5.0                                     | 1.0 %           |
| Communications                            | 692.8                     | 657.1             | 35.7                                       | 5.2 %           |
| <b>Chief Administrative Office Total</b>  | <b>\$ 1,213.8</b>         | <b>\$ 1,173.1</b> | <b>\$ 40.7</b>                             | <b>3.4 %</b>    |
| <b>Council and C.A.O. Combined</b>        | <b>\$ 1,846.3</b>         | <b>\$ 1,811.2</b> | <b>\$ 35.1</b>                             | <b>1.9 %</b>    |
| <b><u>CORPORATE SERVICES</u></b>          |                           |                   |                                            |                 |
| Corporate Services Administration         | \$ 438.1                  | \$ 420.5          | 17.6                                       | 4.0 %           |
| Legal Services                            | 860.7                     | 883.3             | (22.6)                                     | (2.6 %)         |
| Legislative & Administrative Services     | 1,280.7                   | 1,106.6           | 174.1                                      | 13.6 %          |
| Human Resources                           | 741.4                     | 760.6             | (19.2)                                     | (2.6 %)         |
| Elections                                 | 109.0                     | 109.0             | -                                          | -               |
| Information Technology                    | 2,008.3                   | 1,850.1           | 158.2                                      | 7.9 %           |
| Telecommunications                        | 263.4                     | 259.1             | 4.3                                        | 1.6 %           |
| By-law Services                           | 696.2                     | 650.9             | 45.3                                       | 6.5 %           |
| Animal Control                            | 101.1                     | 93.8              | 7.3                                        | 7.2 %           |
| Customer Service                          | 871.7                     | 864.1             | 7.6                                        | 0.9 %           |
| Emergency Preparedness                    | 23.3                      | 19.3              | 4.0                                        | 17.2 %          |
| <b>Corporate Services Total</b>           | <b>\$ 7,393.9</b>         | <b>\$ 7,017.3</b> | <b>\$ 376.6</b>                            | <b>5.1 %</b>    |
| <b><u>FINANCIAL SERVICES</u></b>          |                           |                   |                                            |                 |
| Policy & Planning Administration          | \$ 341.3                  | \$ 548.3          | \$ (207.0)                                 | (60.7 %)        |
| Accounting & Revenue                      | 541.2                     | 575.9             | (34.7)                                     | (6.4 %)         |
| Financial Planning                        | 502.5                     | 497.7             | 4.8                                        | 1.0 %           |
| Procurement Services                      | 471.4                     | 470.1             | 1.3                                        | 0.3 %           |
| <b>Financial Services Total</b>           | <b>\$ 1,856.4</b>         | <b>\$ 2,092.0</b> | <b>\$ (235.6)</b>                          | <b>(12.7 %)</b> |
| <b><u>FIRE SERVICES</u></b>               |                           |                   |                                            |                 |
| Central York Fire                         | 10,484.2                  | 10,496.4          | (12.2)                                     | (0.1 %)         |
| <b>Total Fire Services</b>                | <b>10,484.2</b>           | <b>10,496.4</b>   | <b>(12.2)</b>                              | <b>(0.1 %)</b>  |

**Town of Aurora  
Tax Levy Net Operating Forecast Update  
as at October 31st, 2018**

| Shown in \$,000's                                 | NET<br>ADJUSTED<br>BUDGET | FORECAST             | Variance<br>Favourable /<br>(Unfavourable) |                |
|---------------------------------------------------|---------------------------|----------------------|--------------------------------------------|----------------|
| <b><u>Operational Services</u></b>                |                           |                      |                                            |                |
| Operational Services Administration               | \$ 533.5                  | \$ 522.1             | \$ 11.4                                    | 2.1 %          |
| Fleet & Equipment                                 | 625.7                     | 849.3                | (223.6)                                    | (35.7 %)       |
| Snow Management                                   | 1,500.8                   | 1,610.7              | (109.9)                                    | (7.3 %)        |
| Road Network Operations                           | 2,558.5                   | 2,639.9              | (81.4)                                     | (3.2 %)        |
| Parks/Open Spaces                                 | 2,464.0                   | 2,412.4              | 51.6                                       | 2.1 %          |
| Waste Collection & Recycling                      | 2,193.0                   | 2,020.9              | 172.1                                      | 7.8 %          |
| <b>Operational Services Total</b>                 | <b>\$ 9,875.5</b>         | <b>\$ 10,055.3</b>   | <b>\$ (179.8)</b>                          | <b>(1.8 %)</b> |
| <b><u>Community Services</u></b>                  |                           |                      |                                            |                |
| Community Services Administration                 | \$ 1,043.9                | \$ 1,061.8           | \$ (17.9)                                  | (1.7 %)        |
| Business Support                                  | (440.8)                   | (554.0)              | 113.2                                      | 25.7 %         |
| Recreational Programming/Community Dev.           | 1,719.6                   | 1,403.4              | 316.2                                      | 18.4 %         |
| Facilities                                        | 6,301.9                   | 6,220.6              | 81.3                                       | 1.3 %          |
| <b>Community Services Total</b>                   | <b>\$ 8,624.6</b>         | <b>\$ 8,131.8</b>    | <b>\$ 492.8</b>                            | <b>5.7 %</b>   |
| <b><u>PLANNING &amp; DEVELOPMENT SERVICES</u></b> |                           |                      |                                            |                |
| Development Planning                              | \$ (261.4)                | \$ (735.7)           | \$ 474.3                                   | 181.4 %        |
| Long Range & Strategic Planning                   | 606.5                     | 571.9                | 34.6                                       | 5.7 %          |
| Engineering Service Operations                    | (44.0)                    | (125.3)              | 81.3                                       | 184.8 %        |
| Net Building Department Operations                | \$ (531.3)                | \$ (358.2)           | (173.1)                                    | (32.6 %)       |
| Contribution From Building Reserve                | 531.3                     | 358.2                | 173.1                                      | 32.6 %         |
| <b>Total Building Services</b>                    | <b>-</b>                  | <b>-</b>             | <b>-</b>                                   | <b>-</b>       |
| <b>Planning &amp; Development Services Total</b>  | <b>\$ 301.1</b>           | <b>\$ (289.1)</b>    | <b>\$ 590.2</b>                            | <b>196.0 %</b> |
| <b><u>CORPORATE REVENUE &amp; EXPENSE</u></b>     |                           |                      |                                            |                |
| Supplementary Taxes & Payments-in-Lieu            | \$ (1,044.4)              | \$ (2,355.0)         | \$ 1,310.6                                 | 125.5 %        |
| Contribution of Excess SUPPs to reserves          | 400.0                     | 1,444.9              | (1,044.9)                                  | (261.2 %)      |
| Penalties on Unpaid Property Taxes                | (850.0)                   | (1,145.0)            | 295.0                                      | 34.7 %         |
| Overhead Cost Re-allocation to Water & Building   | (1,694.2)                 | (1,766.4)            | 72.2                                       | 4.3 %          |
| All Other Revenue                                 | (5,248.2)                 | (6,991.0)            | 1,742.8                                    | 33.2 %         |
| Cash to Capital                                   | 5,053.4                   | 5,053.4              | -                                          | -              |
| All Other Expense                                 | 7,454.7                   | 9,181.4              | (1,726.7)                                  | (23.2 %)       |
|                                                   | <b>\$ 4,071.3</b>         | <b>\$ 3,422.3</b>    | <b>\$ 649.0</b>                            | <b>15.9 %</b>  |
| <b>TOTAL TAX LEVY FUNDED OPERATIONS</b>           | <b>\$ 44,453.3</b>        | <b>\$ 42,737.2</b>   | <b>\$ 1,716.1</b>                          | <b>3.9 %</b>   |
| <b>TOTAL TAX LEVY</b>                             | <b>\$ (44,453.3)</b>      | <b>\$ (44,187.6)</b> | <b>\$ (265.7)</b>                          | <b>(0.6 %)</b> |
| <b>OPERATING (SURPLUS) DEFICIT</b>                | <b>(0.0)</b>              | <b>\$ (1,450.4)</b>  | <b>\$ 1,450.5</b>                          | <b>2.3 %</b>   |
|                                                   |                           | Surplus              | Surplus                                    |                |

**Town of Aurora**  
**Utility Net Operating Forecast Report**  
**as at October 31st, 2018**

| Shown in \$,000's                                   | ADJUSTED<br>BUDGET | FORECAST            | Variance<br>Favourable /<br>(Unfavourable) |                |
|-----------------------------------------------------|--------------------|---------------------|--------------------------------------------|----------------|
| <b>Water Services</b>                               |                    |                     |                                            |                |
| Retail Revenues                                     | (9,764.0)          | (10,686.0)          | \$ 922.0                                   | 9.4 %          |
| Penalties                                           | (175.0)            | (187.4)             | 12.4                                       | 7.1 %          |
| Other                                               | (310.0)            | (178.5)             | (131.5)                                    | (42.4 %)       |
| <b>Total Revenues</b>                               | <b>(10,249.0)</b>  | <b>(11,051.9)</b>   | <b>\$ 802.9</b>                            | <b>7.8 %</b>   |
| Wholesale water purchase                            | 5,865.5            | 6,455.0             | (589.5)                                    | (10.1 %)       |
| Operations and maintenance                          | 1,439.3            | 1,011.8             | 427.5                                      | 29.7 %         |
| Administration and billing                          | 472.5              | 331.8               | 140.7                                      | 29.8 %         |
| Corporate overhead allocation                       | 771.7              | 757.1               | 14.6                                       | 1.9 %          |
| Infrastructure sustainability reserve contributions | 1,700.0            | 1,700.0             | -                                          | -              |
| <b>Total Expenditures</b>                           | <b>10,249.00</b>   | <b>10,255.7</b>     | <b>\$ (6.7)</b>                            | <b>(0.1 %)</b> |
| <b>Net Operating Water Services</b>                 | <b>-</b>           | <b>(796.2)</b>      | <b>\$ 796.2</b>                            | <b>n/a</b>     |
| <b>Waste Water Services</b>                         |                    |                     |                                            |                |
| Retail Revenues                                     | (12,121.2)         | (13,127.0)          | \$ 1,005.8                                 | 8.3 %          |
| Penalties                                           | -                  | -                   | -                                          | n/a            |
| Other                                               | (89.0)             | (76.5)              | (12.5)                                     | (14.0 %)       |
| <b>Total Revenues</b>                               | <b>(12,210.2)</b>  | <b>(13,203.5)</b>   | <b>\$ 993.3</b>                            | <b>8.1 %</b>   |
| Sewer discharge fees                                | 9,039.0            | 10,064.0            | \$ (1,025.0)                               | (11.3 %)       |
| Operations and maintenance                          | 1,104.1            | 579.3               | \$ 524.8                                   | 47.5 %         |
| Administration and billing                          | 261.4              | 261.4               | \$ -                                       | -              |
| Corporate overhead allocation                       | 555.7              | 595.6               | (39.9)                                     | (7.2 %)        |
| Infrastructure sustainability reserve contributions | 1,250.0            | 1,250.0             | -                                          | -              |
| <b>Total Expenditures</b>                           | <b>12,210.2</b>    | <b>12,750.3</b>     | <b>\$ (540.1)</b>                          | <b>(4.4 %)</b> |
| <b>Net Operating Waste Water Services</b>           | <b>-</b>           | <b>(453.2)</b>      | <b>\$ 453.2</b>                            | <b>n/a</b>     |
| <b>Total Water and Waste Water Services</b>         | <b>-</b>           | <b>(1,249.4)</b>    | <b>\$ 1,249.4</b>                          | <b>n/a</b>     |
| <b>Storm Water Services</b>                         |                    |                     |                                            |                |
| Retail Revenues                                     | (1,752.4)          | (1,675.0)           | \$ (77.4)                                  | (4.4 %)        |
| Penalties                                           | -                  | -                   | -                                          | n/a            |
| Other                                               | -                  | -                   | -                                          | n/a            |
| <b>Total Revenues</b>                               | <b>(1,752.4)</b>   | <b>(1,675.0)</b>    | <b>\$ (77.4)</b>                           | <b>(4.4 %)</b> |
| Operations and maintenance                          | 415.7              | 329.3               | 86.4                                       | 20.8 %         |
| Administration and billing                          | 105.4              | 105.4               | -                                          | -              |
| Corporate overhead allocation                       | 81.3               | 76.1                | 5.2                                        | 6.4 %          |
| Infrastructure sustainability reserve contributions | 1,150.0            | 1,150.0             | -                                          | -              |
| <b>Total Expenditures</b>                           | <b>1,752.4</b>     | <b>1,660.8</b>      | <b>\$ 91.6</b>                             | <b>5.2 %</b>   |
| <b>Net Operating Storm Water Services</b>           | <b>-</b>           | <b>(14.2)</b>       | <b>\$ 14.2</b>                             | <b>n/a</b>     |
| <b>OPERATING (SURPLUS) DEFICIT</b>                  | <b>-</b>           | <b>\$ (1,263.6)</b> | <b>\$ 1,263.6</b>                          | <b>5.2 %</b>   |
|                                                     |                    | Surplus             | Surplus                                    |                |

**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to establish lands on Plan 65R-36418 as a highway  
(Old Bloomington Road).**

**Whereas** subsection 31(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that land may only become a highway by virtue of a by-law establishing the highway and not by the activities of the municipality or any other person in relation to the land, including the spending of public money;

**And whereas** The Corporation of the Town of Aurora (the "Town") entered into a Site Plan Agreement with Stirling Cook Aurora Inc., SP-2014-06, dated March 2, 2017 with respect to six (6) condominium townhouses within Unit 22 on York Region Vacant Land Condominium Plan No. 1159;

**And whereas** the Town deems it necessary and expedient to establish lands on Plan 65R-36418 as a highway;

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. The following lands in the Town of Aurora, Regional Municipality of York, be and are hereby established as a highway by the Town:
  - a) Part of Original Road Allowance between Lots 70 and 71, Concession 1, designated as Parts 10 and 11 on Plan 65R-36418, forming part of Old Bloomington Road.
2. This By-law shall come into full force and effect upon registration in the appropriate Land Registry office on title to the lands set out herein.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**



**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to permanently close a portion of a highway  
(Old Bloomington Road).**

**Whereas** subsection 34(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (“the Act”) states a by-law permanently closing a highway does not take effect until a certified copy of the by-law is registered in the proper land registry office;

**And whereas** The Regional Municipality of York enacted By-law Number 2016-49, under subsections 52(4) and 52(5) of the Act, to remove lands from the Regional Road System described as Part of Original Road Allowance between Lots 70 and 71, Concession 1, designated as Parts 3 and 7 on Plan 65R-36418 and shall be under the jurisdiction of The Corporation of the Town of Aurora (the “Town”);

**And whereas** the Town entered into a Site Plan Agreement with Stirling Cook Aurora Inc., SP-2014-06, dated March 2, 2017 with respect to six (6) condominium townhouses within Unit 22 on York Region Vacant Land Condominium Plan No. 1159 (the “Development”);

**And whereas** access to this Development on a portion of Old Bloomington Road is no longer required by way of a highway;

**And whereas** the Town deems it necessary and expedient to permanently close this portion of Old Bloomington Road;

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. The following lands in the Town of Aurora, Regional Municipality of York, be and are hereby permanently closed by the Town:
  - a) Part of Original Road Allowance between Lots 70 and 71, Concession 1, designated as Parts 3, 7, 10 and 11 on Plan 65R-36418, forming part of Old Bloomington Road.
2. This By-law shall come into full force and effect upon registration in the appropriate Land Registry office on title to the lands and highways set out herein.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**

**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to allocate any 2018 Operating Fund surplus and any 2018 Water and Wastewater Operating Fund surplus or deficit.**

**Whereas** paragraph 290(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that in preparing the budget for a year, the local municipality shall treat as estimated revenues any surplus of any previous year;

**And whereas** paragraph 290(4)(c) of the Act provides that in preparing the budget for a year, the local municipality shall provide for any deficit of any previous year;

**And whereas** paragraph 290(4)(g) of the Act provides that in preparing the budget for a year, the local municipality may provide for such reserve funds as the municipality considers necessary;

**And whereas** paragraph 11(2)(3) of the Act provides that municipalities may pass by-laws respecting the financial management of the municipality and its local boards;

**And whereas** the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to control the 2018 Operating Fund surplus or deficit as it may arise;

**And whereas** the Council of the Town deems it necessary and expedient to control the 2018 Water and Wastewater Operating Fund surplus or deficit as it may arise;

**And whereas** the Council of the Town adopted the recommendations and controls contained in Report No. FS18-025 with respect to the 2018 Operating Fund surplus and the 2018 Water and Wastewater Operating Fund surplus or deficit at the Council meeting of December 18, 2018;

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. The Treasurer and the Chief Administrative Officer are hereby authorized to make the adjustments and allocations in accordance with the approved resolutions arising from Report No. FS18-025 by re-allocating an amount or amounts from any 2018 Operating Fund surplus to one or more of the reserve funds of the Town.
2. The Treasurer and the Chief Administrative Officer are hereby authorized to allocate any 2018 Operating Fund deficit from the appropriate stabilization reserve funds of the Town.
3. The Treasurer and the Chief Administrative Officer are hereby authorized to allocate any 2018 Water and Wastewater Operating Fund surplus, net of any approved budget carry forwards, to the Water and Sewer capital reserve funds in accordance with Report No. FS18-025.
4. The Treasurer and the Chief Administrative Officer are hereby authorized to fund any 2018 Water and Wastewater Operating Fund deficit from the Water and

By-law Number XXXX-18

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Sewer capital reserve funds in accordance with Report No. FS18-025.

5. The Treasurer and the Chief Administrative Officer shall report to Council on all amounts allocated as authorized by this By-law, either before or at the time when the 2018 annual statements are presented to Council or a Committee of Council.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**

**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to levy Interim Property Taxes  
for the 2019 taxation year.**

**Whereas** subsection 317(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that a local municipality, before the adoption of estimates for the year under section 290 of the Act, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

**And whereas** subsection 317(2) of the Act provides that a by-law under subsection 317(1) shall be passed in the year that the amounts are to be levied or may be passed in November or December of the previous year if it provides that it does not come into force until a specified day in the following year;

**And whereas** since The Corporation of the Town of Aurora (the "Town"), The Regional Municipality of York, and the Province of Ontario have not all adopted estimates and established tax rates for the year 2019, the Town wishes to pass a by-law levying amounts on the assessment of property in the Town in accordance with subsection 317(1) of the Act (the "Interim Property Tax");

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. The Town shall levy an Interim Property Tax in 2019.
2. The Interim Property Tax may be levied under this by-law on a property that is rateable for local municipality purposes for the current tax year, but which was not rateable for local municipality purposes for the prior tax year, including assessment of property that is added to the assessment roll after this by-law is passed.
3. The Interim Property Tax rate will be an amount equal to fifty percent (50%) of the total amount of taxes for municipal and school purposes levied on the rateable property for the previous year.
4. The Treasurer of the Town or his designate shall send to each person so taxed, a printed bill specifying the amounts and due dates of amounts payable by the taxpayer.
5. The Treasurer of the Town or his/her designate shall send the property tax bill to the taxpayer's residence or place of business unless the taxpayer directs the Treasurer, in writing, to send the bill to an alternate address, in which case it shall be sent to the requested alternate address, until revoked by the taxpayer in writing.
6. The Interim Property Tax levied by this by-law shall be due and payable to the Treasurer in installments on February 26, 2019 and April 23, 2019, and shall be paid at the Town of Aurora Municipal Office located at 100 John West Way, Aurora, Ontario or to a financial institution to the credit of the Treasurer, Town of Aurora. Properties registered for the Pre-authorized Tax Payment Plan program

**By-law Number XXXX-18**

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will have Interim Property Tax levied by this by-law due and payable in automatic installments on the last business day of each calendar month, commencing on January 31, 2019, and such Pre-authorized Tax Payment Plan installments shall be subject to adjustment as set out in paragraph 10 of this by-law.

7. If the Interim Property Tax levied on any class of property or any installments thereof which are due and payable in accordance with this by-law, remain unpaid on the due date, interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum) of the unpaid Interim Property Tax shall be imposed on the first day of the default, or within five (5) business days of the default.
8. On the first day of the next calendar month following the due date and every month thereafter for so long as there is Interim Property Tax remaining unpaid, interest in the amount of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum) shall be imposed on the Interim Property Tax remaining unpaid. Interest shall not be charged in respect of any installment which was due in the prior month, but for which interest has been imposed in the current month.
9. All payments, including partial payments, shall be applied to accounts on a consistent basis.
10. The Treasurer of the Town or his/her designate is hereby delegated the power and authority to adjust the amount of the Interim Property Tax levied on a property to the extent that the Treasurer considers appropriate, where the Treasurer is of the opinion that the Interim Property Tax levied on a property is too high or too low in relation to the estimate of the total taxes that will be levied on the property for the year 2019; and more particularly, the Treasurer may do so for all properties described in paragraph 2 above and those properties registered for the Pre-authorized Tax Payment Plan program.
11. This By-law shall come into full force and effect on January 1, 2019.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**

**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to appoint Municipal By-law Enforcement Officers and  
Property Standards Officers for The Corporation of the Town of Aurora.**

**Whereas** subsection 15(1) of the *Police Services Act*, R.S.O. 1990, c. P.15, as amended (the "Police Services Act"), states that a municipal council may appoint persons to enforce the by-laws of the municipality;

**And whereas** subsection 15(2) of the *Police Services Act* states that municipal law enforcement officers are peace officers for the purpose of enforcing municipal by-laws;

**And whereas** the *Building Code Act, 1992*, S.O. 1992, c. 23, as amended, provides that the council of a municipality may pass by-laws prescribing standards for the maintenance and occupancy of property, and may assign to officers the responsibility of administering and enforcing by-laws passed under section 15.1 of that Act;

**And whereas** subsection 1(3) of the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended, states that a minister of the Crown may designate in writing any person or class of persons as a provincial offences officer for the purposes of all or any class of offences;

**And whereas** the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to appoint certain employees as Municipal Law Enforcement Officers, and certain employees as Property Standards Officers;

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. Those persons listed on Schedule "A" – Municipal Law Enforcement Officers to this By-law be and are appointed as Municipal Law Enforcement Officers for the Town.
2. Those persons appointed as Municipal Law Enforcement Officers are designated by the Town to act as Provincial Offences Officers in accordance with any specific or general directive of the Solicitor General for Ontario in effect from time to time relating to the power of Municipal Law Enforcement Officers to act as Provincial Offences Officers.
3. Those persons listed on Schedule "B" – Property Standards Officers to this By-law be and are appointed as Property Standards Officers for the Town.
4. The Town Clerk be and is hereby authorized to issue a certificate of appointment bearing his/her signature or facsimile thereof to the Officers appointed by this By-law.
5. By-law Number 6120-18 be and is hereby repealed.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**

**By-law Number XXXX-18**

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**Schedule "A"**

**Municipal Law Enforcement Officers**

**Building Services Division**

Yancy Ambing, Building Inspector/Plans Examiner

Jacek Baldyga, Senior Building Inspector

Domenic Barranca, Building Inspector/Plans Examiner

Robin Del Favero, Senior Plumbing Inspector

William Jean, Manager, Code Review & Inspections/Chief Building Official

Steve Loncar, Building Inspector/Plans Examiner

Terence Wong, Senior Plans Examiner

**By-law Services Division**

Alan Chan, By-law Enforcement Officer

Ryan Cheung, By-law Enforcement Officer

Lindsay Clarke, Animal Services Officer

Brad Dewar, Supervisor, Animal Services

Hailey Fontyn, Animal Services Officer/Parking Control Officer

Lauren Fortune, Parking Control Officer

Milad Hamzavi, Parking Control Officer

Scott Laugalys, Parking Control Officer

Robert Lutz, Animal Services Officer

Bryan McDonald, Animal Services Officer

Mario Munguia, Parking Control Officer

Igor Pogacevski, Animal Services Officer

Eric Schafranek, By-law Enforcement Officer

Michelle Wacker, By-law Enforcement Officer

Alexander Wray, Manager, By-law Services

By-law Number XXXX-18

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**Schedule "B"**

**Property Standards Officers**

**By-law Services Division**

Alan Chan, By-law Enforcement Officer

Ryan Cheung, By-law Enforcement Officer

Eric Schafrank, By-law Enforcement Officer

Michelle Wacker, By-law Enforcement Officer

Alexander Wray, Manager, By-law Services



**The Corporation of the Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to appoint an Integrity Commissioner  
for the Town of Aurora.**

**Whereas** the *Municipal Act, 2001*, as amended (the "Municipal Act") provides that the powers of a municipal corporation are to be exercised by its Council through the adoption of by-laws;

**And whereas** the Municipal Act authorizes the Town to establish codes of conduct for members of Council and to appoint an Integrity Commissioner who reports to Council;

**And whereas** an Integrity Commissioner is responsible for performing in an independent manner the functions assigned by the municipality;

**And whereas** by March 1, 2019, the Municipal Act, pursuant to Part V.1, Accountability and Transparency, will oblige all municipalities in Ontario to appoint an integrity Commissioner to perform the following functions:

1. The application of the code of conduct for members of council and the code of conduct for members of local boards.
2. The application of any procedures, rules and policies of the municipality and local boards governing the ethical behaviour of members of council and of local boards.
3. The application of sections 5, 5.1 and 5.2 of the *Municipal Conflict of Interest Act* to members of council and of local boards.
4. Requests from members of council and of local boards for advice respecting their obligations under the code of conduct applicable to the member.
5. Requests from members of council and of local boards for advice respecting their obligations under a procedure, rule or policy of the municipality or of the local board, as the case may be, governing the ethical behaviour of members.
6. Requests from members of council and of local boards for advice respecting their obligations under the *Municipal Conflict of Interest Act*.
7. The provision of educational information to members of council, members of local boards, the municipality and the public about the municipality's codes of conduct for members of council and members of local boards and about the *Municipal Conflict of Interest Act*;

**And whereas** by the adoption of resolution Council deems it expedient to appoint Principles Integrity, through its principals Jeffrey A. Abrams and Janice Atwood-Petkovski, as the Town of Aurora's Integrity Commissioner to perform the functions, powers and duties recited above and as may be set out in the Municipal Act from time to time;

**And whereas** the Municipal Act provides that a municipality may appoint a closed meeting investigator who has the function to investigate in an independent manner, on a complaint made to him or her by any person, whether the municipality or a local board has complied with Section 239 of the Municipal Act or a procedural by-law under Section 238(2) of the Municipal Act in respect of a meeting or part of a meeting that was closed to the public, and to report on the investigation;

By-law Number XXXX-18

Page 2 of 2

**Now therefore the Council of The Corporation of the Town of Aurora hereby enacts as follows:**

1. That Principles Integrity through its principals Jeffrey A. Abrams and Janice Atwood-Petkovski is hereby appointed as the Town of Aurora's Integrity Commissioner pursuant to Part V.1, Accountability and Transparency, of the Municipal Act.
2. That upon appointment Principles Integrity will have all the functions, powers and duties of an integrity commissioner as set out in Part V.1, Accountability and Transparency, of the Municipal Act, and in addition such functions, powers and duties as may be assigned by Council from time to time.
3. That the Town of Aurora hereby indemnifies and save harmless the Integrity Commissioner or any person acting under the instructions of the Integrity Commissioner for costs reasonably incurred in connection with the defence of a proceeding if the proceeding relates to an act done in good faith in the performance or intended performance of a function, duty or authority under Part V.1 of the Municipal Act, or a by-law passed thereunder, or an alleged neglect or default in the performance in good faith of the function, duty or authority.
4. That all actions taken and required to be taken by the Mayor and Town Clerk on behalf of the Corporation of the Town of Aurora to complete this matter including the execution of the Agreement and any other associated documentation are hereby authorized, confirmed and ratified.
5. That upon appointment Principles Integrity will have all the functions, powers and duties of a closed meeting investigator as set out in 239.2 of the Municipal Act.
6. That this By-law shall come into force and take effect January 1, 2019.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**

**The Corporation of The Town of Aurora**

**By-law Number XXXX-18**

**Being a By-law to Confirm Actions by Council  
Resulting from a Council Meeting  
on December 18, 2018.**

**The Council of the Corporation of The Town of Aurora hereby enacts as follows:**

1. That the actions by Council at its Council meeting held on December 18, 2018, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted, ratified and confirmed.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

**Enacted by Town of Aurora Council this 18<sup>th</sup> day of December, 2018.**

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**Tom Mrakas, Mayor**

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**Michael de Rond, Town Clerk**