



Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes

<b>Date:</b>	Wednesday, February 7, 2018
<b>Time and Location:</b>	4 p.m., Holland Room, Aurora Town Hall
<b>Committee Members:</b>	Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Jo-anne Spitzer
<b>Member(s) Absent:</b>	Councillor John Abel
<b>Other Attendees:</b>	Ivy Henriksen, Acting Accessibility Advisor, and Nicole Trudeau, Council/Committee Secretary

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The Chair called the meeting to order at 4:10 p.m.

**1. Approval of the Agenda**

**Moved by James Hoyes**  
**Seconded by Gordon Barnes**

That the agenda as circulated by Legislative Services be approved.

**Carried**

**2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**3. Receipt of the Minutes**

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**Accessibility Advisory Committee Meeting Minutes of January 10, 2018**

**Moved by John Lenchak**

**Seconded by Gordon Barnes**

That the Accessibility Advisory Committee meeting minutes of January 10, 2018, be received for information.

**Carried**

**4. Delegations**

None

**5. Matters for Consideration**

**1. Round Table Discussion**

**Re: Leash-Free Dog Park (Canine Commons)**

Due to Councillor Abel's absence, the Committee agreed to defer the Round Table Discussion on the Leash-Free Dog Park (Canine Commons) to the next Accessibility Advisory Committee meeting.

**Motion to defer**

**Moved by Jo-anne Spitzer**

**Seconded by Gordon Barnes**

1. That the Round Table Discussion regarding Leash-Free Dog Park (Canine Commons) be deferred to the Accessibility Advisory Committee meeting of March 7, 2018.

**Motion to defer**

**Carried**

**2. Round Table Discussion**

**Re: National Access Awareness Week (NAAW) 2018**

The Committee and staff discussed the draft project plan for National Access Awareness Week 2018 including activities and the resources required to

highlight and celebrate the following four (4) pillars: education, celebration, participation, and accomplishments.

The Committee supported the following activities for National Access Awareness Week 2018: Information Fair, Accessibility Advisory Committee Public Open House, historical display at Town Hall with the Aurora Museum & Archives, and a lunch and learn session with Town staff and Accessibility Advisory Committee members.

The Committee requested that National Access Awareness Week 2018 be a standing item on each meeting agenda for the Accessibility Advisory Committee leading up to the Week, to include updates on the draft project plan.

**Moved by Gordon Barnes**

**Seconded by John Lenchak**

1. That the discussion and comments regarding National Access Awareness Week (NAAW) 2018 be received and referred to staff for consideration and action as appropriate.

**Carried**

## **6. Informational Items**

### **3. Verbal Update from Acting Accessibility Advisor**

#### **Re: Community Transportation Grant Program – Municipal Stream**

Staff provided an update on the Community Transportation Grant Program – Municipal Stream including the eligibility requirements, program guidelines and application deadline. Staff noted that, to meet the eligibility requirements of the application, the Town will partner with Community & Home Assistance to Seniors (CHATS) and the Alzheimer Society of York Region for local community transportation projects, and the application will be submitted on or before the February 28, 2018 deadline.

**Moved by John Lenchak**  
**Seconded by Jo-anne Spitzer**

1. That the verbal update regarding Community Transportation Grant Program – Municipal Stream be received for information.

**Carried**

**4. Memorandum from Acting Accessibility Advisor**  
**Re: Transit Assistance Program (TAP) Pilot from York Region**

Staff provided an overview of the Transit Assistance Program (TAP) Pilot from York Region and encouraged interested applicants to contact Access York (1-877-464-9675) or visit [www.yrt.ca/tap](http://www.yrt.ca/tap) for more information.

**Moved by Gordon Barnes**  
**Seconded by James Hoyes**

1. That the memorandum regarding Transit Assistance Program (TAP) Pilot from York Region be received for information.

**Carried**

**5. Correspondence from Penelope Wood, Program Coordinator, Housing Programs, York Region, dated December 14, 2017**  
**Re: York Region Home Repair Program**

Staff provided an overview of the York Region Home Repair Program and encouraged interest applicants to contact Access York (1-877-464-9675) or visit [www.york.ca/homerepair](http://www.york.ca/homerepair) for more information including the eligibility criteria, program guide and application form.

**Moved by John Lenchak**  
**Seconded by Gordon Barnes**

1. That the correspondence regarding York Region Home Repair Program be received for information.

**Carried**

**6. Extract from Council Meeting of December 12, 2017  
Re: Accessibility Advisory Committee Meeting Minutes of November 8,  
2017**

**Moved by John Lenchak  
Seconded by Jo-anne Spitzer**

1. That the Extract from Council Meeting of December 12, 2017, regarding the Accessibility Advisory Committee meeting minutes of November 8, 2017, be received for information.

**Carried**

**7. New Business**

In addition to reviewing site plans and drawings, the Committee requested to be circulated on conceptual drawings for buildings that the Town purchases, constructs, or significantly renovates, including the Aurora Armoury and Library Square, to address accessibility standards and to identify potential partnership opportunities.

Staff provided an update on the status of the second floor washroom at the Aurora Public Library, noting that the physical barrier is listed on Appendix B – Recommended Accessibility Items 2018-2024 to the 2018 -2024 Accessibility Plan and will be completed in Q1 2018.

The Chair indicated that he will provide an update at the Accessibility Advisory Committee meeting of March 7, 2018, on the status of an accessible washroom with a hooyer lift at Upper Canada Mall as part of its new renovations.

**8. Adjournment**

**Moved by Gordon Barnes  
Seconded by Jo-anne Spitzer**

That the meeting be adjourned at 5:28 p.m.

**Carried**

Committee recommendations are not binding on the Town unless adopted by Council.