



Town of Aurora
Strategic Plan Steering Committee
Meeting Minutes

Date:	Thursday, March 30, 2017
Time and Location:	4 p.m., Holland Room, Aurora Town Hall
Committee Members:	Mayor Geoffrey Dawe (Chair), Councillor Michael Thompson
Member(s) Absent:	Councillor Sandra Humfryes
Other Attendees:	Doug Nadorozny, Chief Administrative Officer, Anthony Ierullo, Manager of Long Range and Strategic Planning, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 4:15 p.m.

1. Approval of the Agenda

Moved by Councillor Thompson

Seconded by Mayor Dawe

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

None

4. Delegations

None

5. Matters for Consideration

None

6. Informational Items

1. Verbal Update from Chief Administrative Officer Re: Creation of Corporate Strategy

Staff provided background to the relationship between the mission, vision, and values of the Town's Strategic Plan and the Corporation's business plan. Staff noted the continuing work of the Executive Leadership Team in aligning the priorities of the departmental business plans with the Strategic Plan, which serves as a model for the entire organization. It was further noted that enhanced key performance indicators are being considered in order to demonstrate progress. Staff advised that a report will be submitted to Council outlining the recommended priorities, actions and key performance indicators, which will serve as the framework for the Budget 2018 considerations.

**Moved by Councillor Thompson
Seconded by Mayor Dawe**

1. That the Verbal Update from Chief Administrative Officer regarding Creation of Corporate Strategy be received for information.

Carried

2. Updated Town of Aurora Strategic Plan

Staff and Committee discussed aspects of the updated 2017-2031 Town of Aurora Strategic Plan. The Committee made observations and suggestions regarding the reporting of accountability, actions and measurement, progress and achievements, access to financial information, updates with a stronger connection to previous Strategic Plan rather than a new Plan, historical information, and highlighting of new goals and objectives.

Moved by Councillor Thompson
Seconded by Mayor Dawe

1. That the Updated Town of Aurora Strategic Plan be received; and
2. That the comments and suggestions of the Committee regarding the Updated Town of Aurora Strategic Plan be referred to staff for consideration and action as appropriate.

Carried

7. New Business

The Committee agreed to hold the next meeting during the first week of May.

8. Adjournment

Moved by Councillor Thompson
Seconded by Mayor Dawe

That the meeting be adjourned at 5:12 p.m.

Carried

Committee recommendations are not binding on the Town unless otherwise adopted by Council at a later meeting.