



Town of Aurora
Governance Review Ad Hoc Committee
Meeting Minutes

Date:	Tuesday, February 28, 2017
Time and Location:	10 a.m., Holland Room, Aurora Town Hall
Committee Members:	Anita Moore (Chair), Anna Lozyk Romeo (Vice-Chair), Steve Hinder, Bill Hogg, and Terry Jones
Member(s) Absent:	None
Other Attendees:	Samantha Yew, Deputy Clerk and Nicole Trudeau, Council/Committee Secretary

The Chair called the meeting to order at 10 a.m.

1. Approval of the Agenda

Moved by Terry Jones
Seconded by Steve Hinder

That the agenda as circulated by Legislative Services, with the following addition, be approved:

- Item 2 – Draft Governance Review Ad Hoc Committee Work Plan

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Governance Review Ad Hoc Committee Meeting Minutes of February 10, 2017

Moved by Bill Hogg

Seconded by Anna Lozyk Romeo

That the Governance Review Ad Hoc Committee meeting minutes of February 10, 2017 be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Round Table Discussion

Re: 2018 Municipal Election – Voting Method

Staff and the Committee discussed various voting methods for the 2018 municipal election including the use of voting and vote-counting equipment, such as vote tabulators and the use of an alternative voting method that does not require electors to attend at a voting place in order to vote, such as internet and telephone.

The Committee agreed that discussing voting method is a priority, and requested information on alternative voting methods, such as internet and telephone, including accessibility, budget, staffing and security implications, communication and change management plan. In addition, the Committee requested information from other Ontario municipalities regarding internet and telephone voting including statistics and best practices, along with the position of the provincial and federal governments on internet and telephone voting.

Moved by Bill Hogg
Seconded by Steve Hinder

1. That the Round Table Discussion regarding 2018 Municipal Election – Voting Method be received and the comments of the Committee be referred to staff for consideration.

Carried

2. Draft Governance Review Ad Hoc Committee Work Plan

The Chair introduced the draft work plan.

Staff and the Committee reviewed and discussed the three activities listed on the draft work plan, being the duties and functions of the Committee, including policies and procedures governing elections, composition and structure of Council, and remuneration and benefits for members of Council.

The Committee requested information related to the activities on the draft work plan including data from other municipalities on remuneration and benefits for members of Council. In addition, the draft work plan is to include a timeline with set targets and deadlines for the Committee to review and provide comment.

The Committee agreed that further information regarding questions on the ballot will not be required as it will not be recommended.

Moved by Terry Jones
Seconded by Anna Lozyk Romeo

1. That the draft Governance Review Ad Hoc Committee Work Plan be received and the comments of the Committee be referred to staff for consideration.

Carried

6. Informational Items

None

7. New Business

Staff and the Committee confirmed that the next meeting date will be on Tuesday, March 14, 2017.

8. Adjournment

Moved by Bill Hogg

Seconded by Steve Hinder

That the meeting be adjourned at 11:45 a.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.