

Public Release
December 1, 2017



**Town of Aurora
Additional Items to
General Committee Meeting Agenda**

Tuesday, December 5, 2017
7 p.m., Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Item R14 – Report No. PBS17-099 – Post-Secondary Partnership – Niagara College**
- **Item R15 – Report No. FS17-060 – Final 2018 Operating Budget Adjustments**
- **Notice of Motion (a) Councillor Mrakas; Re: Interim Control By-law – Stable Neighbourhoods**



**Town of Aurora
General Committee
Meeting Agenda (Revised)**

Tuesday, December 5, 2017
7 p.m., Council Chambers

Councillor Thompson in the Chair

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Presentations

4. Delegations

5. Consent Agenda

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

Recommended:

That the following Consent Agenda Items, C1 to C3 inclusive, be approved:

- C1. IES17-044 – Update on the Regional Road Projects in Aurora**
(Information Report dated November 21, 2017, included on agenda per Member of Council request)

Recommended:

1. That Report No. IES17-044 be received for information.

- C2. PRCS17-044 – Award of Tender 2017-99-PRCS Construction of Multi-Purpose Synthetic Turf Sports Field at Sheppard’s Bush Park**

Recommended:

1. That Report No. PRCS17-044 be received; and
2. That Tender 2017-99-PRCS Construction of Multi-Purpose Synthetic Turf Sports Field at Sheppard’s Bush Park be awarded to TDI International Ag Inc. dba Eco Blue Systems in the amount of \$1,189,730.13, excluding taxes; and
3. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

- C3. PBS17-088 – Request for Street Name Approval
Ballymore Building (South Aurora) Corporation
14452 Yonge Street, Part Lot 75, Concession 1
Related File Numbers: ZBA-2016-09, SUB-2016-02, CDM-2016-04**

Recommended:

1. That Report No. PBS17-088 be received; and
2. That Street “A” within approved Plan of Subdivision SUB-2016-02 be named Black Walnut Court:

Street “A” Black Walnut Court

6. Consideration of Items Requiring Discussion (Regular Agenda)

R1. PBS17-096 – Preferred Design for Library Square

(Report to be provided as an Additional Item to the Agenda)

Presentation to be provided by Marco Ramunno, Director of Planning and Building Services, and David Leinster, Partner, The Planning Partnership

R2. FS17-047 –2017 Year End Surplus/Deficit Financial Control By-law

Recommended:

1. That Report No. FS17-047 be received; and
2. That a by-law be adopted to authorize the Treasurer and the Chief Administrative Officer to make necessary year-end financial adjustments and to allocate any 2017 Operating Fund surplus or deficit as set out in Report No. FS17-047; and
3. That the provisions of the by-law also authorize the Treasurer and the Chief Administrative Officer to allocate any 2017 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
4. That the adjustments authorized herein are to occur with an effective date of December 31, 2017, and which may be determined prior to or after December 31, 2017; and
5. That the Treasurer and Chief Administrative Officer report to Council through General Committee after the year-end surplus/deficit control adjustments and allocations have been completed.

R3. FS17-051 –Creation of Additional Reserve Funds

Recommended:

1. That Report No. FS17-051 be received; and

2. That By-law No. 5553-13 be amended to add the Economic Development reserve fund and the Winter Control reserve fund as set out in Attachments #1 and #2 respectively; and
3. That the new Economic Development reserve fund be initially funded by the transfer and closure of the unspent balances in Capital Project #81015: Community Improvement Plan; and
4. That the necessary by-law be presented at a future meeting for adoption.

R4. FS17-057 – Annual Cancellation, Reduction or Refund of Property Taxes Under Sections 357 and 358 of the *Municipal Act*

Recommended:

1. That Report No. FS17-057 be received; and
2. That a meeting be held in accordance with Sections 357 and 358 of the *Municipal Act, 2001* as amended (the Act) in respect of the applications filed with the Treasurer by owners of property listed in this report at which applicants may make representation; and
3. That total property taxes in the amount of \$1,687.93 due from the property owners be adjusted pursuant to Section 357 of the Act; and
4. That total property taxes in the amount of \$1,742.27 due to the property owners be adjusted pursuant to Section 358 of the Act; and
5. That any associated interest charged applicable to these adjustments be cancelled in proportion to the total property taxes adjusted; and
6. That the Director of Financial Services – Treasurer be directed to remove said property taxes from the collector's roll reflecting these property tax adjustments.

R5. FS17-058 – 2018 Interim Property Tax Levy

Recommended:

1. That Report No. FS17-058 be received; and

2. That a by-law be adopted to authorize the levying of 2018 Interim Property Taxes on all rateable properties and to establish installment due dates.

R6. IES17-043 – Purchase Order Increase for CIMCO

Recommended:

1. That Report No. IES17-043 be received; and
2. That Purchase Order No. 1149 to CIMCO Refrigeration Division Toromont Industries Ltd. be increased by \$60,000 from the amount of \$90,000 to \$150,000, excluding taxes, for the one-year term of 2017.

R7. IES17-045 – Award of RFP IES2017-125 – Maintenance and Emergency Response to Sanitary Lift and Water Boost Stations

Recommended:

1. That Report No. IES17-045 be received; and
2. That Request for Proposal IES2017-125 – Maintenance and Emergency Response to Sanitary Lift and Water Booster Stations be awarded to 709125 Ontario Limited o/a Pump System Interfacing for five (5) years at the unit prices tendered, including the option to renew for an additional two, one-year periods based on satisfactory performance of the Contractor; and
3. That the Director of the Water/Sewer Division be authorized to obtain a Purchase Order not to exceed a total of \$1,200,945.64, for the five (5) years of the contract, excluding taxes, to be assigned to 709125 Ontario Limited o/a Pump System Interfacing at the discretion of the Director; and
4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

R8. IES17-046 – Purchase Order Increase for HVAC Services

Recommended:

1. That Report No. IES17-046 be received; and
2. That the Contract for Carmichael Engineering Ltd, and Dunlis Mechanical Services as established through RFP IES 2015-35 be extended to the 2018 option year; and
3. That Purchase Order No. 713 in favour of Carmichael Engineering Ltd. be increased by \$117,000 from the amount of \$321,975 to \$438,975, excluding taxes, for the contract term of 2018; and
4. That the Director of the Facilities Division be authorized to execute future year extensions of their Agreement subject to satisfactory performance; and
5. That Purchase Order No. 714 in favour of Dunlis Mechanical Services be increased by \$151,000 from the amount of \$404,769 to \$555,769, excluding taxes, for the contract term of 2018.

R9. IES17-047 – Purchase Order Increase for Supply and Delivery of Waterworks and Sewer Materials

Recommended:

1. That Report No. IES17-047 be received; and
2. That the Contract for Wolesley Canada Inc. as established through RFQ IES 2016-12 be extended to the 2018 option year; and
3. That Purchase Order No. 745 in favour of Wolesley Canada Inc. be increased by \$50,000 from the amount of \$106,546 to \$156,546, excluding taxes, for the contract term of 2018.

R10. IES17-048 – Award of RFP IES2017-116 – Emergency Sewer and Watermain Repairs

Recommended:

1. That Report No. IES17-048 be received; and
2. That Request for Proposal IES2017-116 – Emergency Repairs to the Town of Aurora Water Distribution and Sewer Systems be awarded to A. Donofrio Construction Ltd. and V. M. DiMonte Construction Ltd., for a (5) five-year period at the unit prices tendered including the option to renew for an additional two (2), one (1) year periods based on satisfactory performance of the Contractor; and
3. That the Director responsible for Water/Wastewater Division be authorized to obtain a Purchase Order not to exceed a total of \$300,000, for each year of the five (5) year contract, excluding taxes, to be assigned to A. Donofrio Construction Ltd, and V. M. DiMonte Construction Ltd. at the discretion of the Director subject to satisfactory performance; and
4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

R11. PRCS17-042 – Sheppard’s Bush Property Use and Maintenance Agreement

Recommended:

1. That Report No. PRCS17-042 be received; and
2. That the Mayor and Town Clerk be authorized to execute the Agreement between the Town of Aurora and the Lake Simcoe Region Conservation Authority for the use and maintenance of the Sheppard’s Bush Conservation Area, including any and all documents and ancillary agreements required to give effect to same.

R12. PRCS17-043 – Facility Sponsorship Program – BionX International Corporation

Recommended:

1. That Report No. PRCS17-043 be received; and
2. That the Director responsible for the Business Support Division be authorized to execute the Agreement between the Town of Aurora and BionX International Corporation for the Facility Sponsorship of the Spin Cycle Room at the Aurora Family Leisure Complex, including any and all documents and ancillary agreements required to give effect to same.

R13. PRCS17-046 – Arboretum Community Partnership Agreement

Recommended:

1. That Report No. PRCS17-046 be received; and
2. That the updated Arboretum Master Plan, as presented on May 31, 2017, be approved; and
3. That the Director of the Parks Division be authorized to enter into a new Community Partnership Agreement between the Town of Aurora and the Aurora Community Arboretum for a ten-year period commencing January 1, 2018, including any and all documents and ancillary agreements required to give effect to same.

R14. PBS17-099 – Post-Secondary Partnership – Niagara College

(Added Item)

Presentation to be provided by Anthony Ierullo, Manager of Long Range and Strategic Planning, and Craig Youdale, Niagara College

Recommended:

1. That Report No. PBS17-099 be received for information.

R15. FS17-060 – Final 2018 Operating Budget Adjustments

(Added Item)

Recommended:

1. That Report No. FS17-060 be received; and
2. That the adjustments proposed for the 2018 Operating Budget be approved; and
3. That the Treasurer bring forward a final budget approval report reflecting all adjustments recommended by the Committee directly to Council on December 12, 2017.

7. Notices of Motion

(a) Councillor Mrakas

Re: Interim Control By-law – Stable Neighbourhoods

(Added Item)

8. New Business

9. Closed Session

10. Adjournment



Town of Aurora

General Committee Report

No. PBS17-099

Subject: Post-Secondary Partnership – Niagara College

Prepared by: Anthony Ierullo, Manager of Long Range and Strategic Planning

Department: Planning and Building Services

Date: December 5, 2017

Recommendation

1. That Report No. PBS17-099 be received for information.

Executive Summary

- The purpose of this report is to announce a recently approved partnership with Niagara College to deliver training programs in the soon to be renovated Aurora Armoury.
- The Town has been actively pursuing post-secondary opportunities since the development of its Strategic Plan in 2012.
- The Town has been working with Niagara College on a potential business incubator and post-secondary facility since the spring of 2016 and recently executed a lease agreement with Niagara College to locate a facility at the Aurora Armoury.
- This type of training offers significant opportunities for business and community development.
- This type of post-secondary / business incubator space is a strategic priority for the Town as outlined in the Strategic Plan and Economic Development Action Plan.

Background

The Town has been pursuing post-secondary partners since 2012

The Town has been actively pursuing post-secondary opportunities since the development of its Official Plan and Strategic Plan. This has included active discussions with Seneca College related to an Innovation Incubator / Fabrication Lab in the Cultural Precinct in 2013, the development of a joint bid with the Town of Newmarket to host a satellite campus in partnership with York University in 2014 and active discussions with

at least two additional post-secondary partners over this period. These discussions were the precursor for the discussions and agreed to partnership with Niagara College.

Niagara College partnership developed between 2016 and 2017

The Town has been working with Niagara College on a potential business incubator and post-secondary facility since the spring of 2016. The potential for a post-secondary partnership with Niagara College was first highlighted for Council in October 2016. At that time, Council directed staff to negotiate an agreement with Niagara College to formalize a partnership for a new training facility at the former Aurora Armoury. In May 2017, Council approved a Letter of Intent with Niagara College that set the framework for a potential Lease Agreement for the Aurora Armoury. At that time, Council also authorized a budget of \$100,000 to complete due diligence activities including the development of a conceptual design for the Armoury as well as appraisal services to determine the lease value of the site. In November 2017, Council approved a Lease Agreement with Niagara College for the Aurora Armoury and authorized an additional \$100,000 in funding to complete detailed design for the site.

Several locations considered prior to selection of Aurora Armoury

Staff coordinated a tour of potential sites for Niagara College to consider for the proposed facility in the summer of 2016. At that time, various options were explored including several downtown sites as well as municipally owned employment lands on Eric T Smith Way. Niagara College identified the Aurora Armoury as the ideal location for the proposed facility based on the strong alignment between their vision for the facility and the Town's vision for the Aurora Promenade and Library Square. The potential use of Town Park to support community related activities, planned transit infrastructure and the rich heritage associated with the Aurora Armoury were also seen as positive considerations for Niagara College.

Facility aligns well with public consultation

Staff have completed several public consultation activities that relate to the potential use at the proposed site. The most recent is the Library Square public consultation activities. Through the consultation for Library Square, the public identified a microbrewery, winery and community space as potential uses for the Aurora Armoury. Staff believe that these uses align well with the Niagara College proposal. In addition, staff have led significant public consultation programs related to the preparation of the Town's Official Plan and Strategic Plan in the past 5 – 7 years. These activities have identified a need for additional post-secondary education options in Aurora. The Town's

Strategic Plan identifies post-secondary facilities and business incubation space as key strategic priorities for the community. This reflects the community feedback received through the related public consultation process.

Analysis

The Town recently executed a Lease Agreement to formalize a partnership with Niagara College through its Canadian Food and Wine Institute (CFWI). The CFWI is a school of study within Niagara College, located at the Niagara-on-the-Lake campus. Over 700 students at CFWI study in a wide variety of programs in culinary, beer, wine, and culinary innovation. CFWI has received many accolades, being home to Junior Culinary Team of Canada, having the top brew school of North America, and being home to the first and only commercial teaching winery in Canada.

Staff have been working collaboratively with the Canadian Food and Wine Institute to outline potential options to create a new training facility in Aurora at the Aurora Armoury. The proposed facility will provide professional training opportunities for businesses and students interested in gaining knowledge in commercial brewing, culinary skill building and enrichment as well as viticulture. This type of training offers significant opportunities for business and community development. Staff believe that the proposal aligns well with the Town's revitalization activities in the Aurora Promenade as well as the feedback received to date through the Cultural Precinct Plan consultation. This type of business incubator space is a strategic priority for the Town as outlined in the Strategic Plan and Economic Development Action Plan. The planned activities will also create a significant tourism driver for the Town and surrounding areas. In addition, staff believe that the establishment of the proposed training facility is a necessary first step towards the potential creation of a larger scale facility in Aurora.

Proposed Niagara College programming at the Aurora Armoury

A collection of Culinary, Wine, Beer & Food Innovation courses and seminars are envisioned for the facility. These courses would be offered as one- to multi-day training sessions and would be designed to attract students from Aurora, neighboring municipalities and the broader GTA. The collection of training will also showcase celebrity chefs and local food & beverage artisans. These training opportunities will also be appealing to local food suppliers and producers, as the Expert Edge training modules allow for flexibility in training options and timeframes. The facility will also offer the option of tailoring training requirements of corporations, utilizing the products and standards of those companies and organizations.

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The facility will be open to the public and will create a space for community collaboration, special events, as well as increasing public knowledge through a series of course offerings. It will allow the college the opportunity to provide its world renowned trainings outside of Niagara Region.

Lease Agreement Summary

The Lease with Niagara College for the Aurora Armoury is for a 4 year term with a mutual option to extend for 1 additional year. However, it is anticipated that if the partnership progresses as expected the lease term could be extended beyond the initial 5 year term. The lease is based on a Gross Market Lease that considers the cost of maintenance, upkeep and utilities as a component of the lease value. The market value was determined based on recommendations from two independent real estate appraisers that estimated market lease value for the renovated Armoury at between \$255,000 and \$315,000 per year.

The Lease Agreement reflects a lease value at the higher end of the appraised value range at \$315,000. The lease payment schedule to be paid by the College will be as follows:

- (a) Year 1 at 25% of the Lease Value;
- (b) Year 2 at 50% of the Lease Value;
- (c) Year 3 at 75% of the Lease Value;
- (d) Year 4 at 100% of the Lease Value; and
- (e) Year 5 at 100% of the Lease Value.

The Town will also provide the following fees per year for the duration of the Lease:

- (a) Year 1: **\$75,000 Annual Fee** plus a **\$75,000 commitment for services**;
- (b) Year 2: **\$37,500 Annual Fee** plus a **\$75,000 commitment for services**;
and,
- (c) Years 3, 4 and 5: **\$75,000 commitment for services**.

After year 1, the Town has the option to reduce the prepayment for catering services by up to \$37,500 and every year thereafter to ensure that the services align with the

Town's operational requirements. The College will allow the use of the Armoury during predetermined and agreed upon times, as negotiated between the Town and the College. The Town reserves the right to carry forward any unused Catering Credit to subsequent years through the duration of the Lease. The annual fee in Year 1 and 2 of the Lease Agreement is meant to address the initial risk and ramp up period for the facility and is not uncommon with post-secondary partnerships.

Next Steps

Staff are working with the Town's Architects to proceed with the detailed design and restoration of the Aurora Armoury. It is anticipated that the Town's Architects and Heritage Consultant will consult with the Heritage Advisory Committee and Accessibility Advisory committee in the coming weeks. Staff are also coordinating community and stakeholder information sessions with Niagara College to ensure that the community is engaged in the development of the facility. The Town has approved budgets to complete the removal of hazardous materials and complete interior demolition work, which is expected to begin prior to the end of the year. Staff are targeting the completion of detailed design by the end of the first quarter in 2018 with the intent that the facility could become operational prior to the end of 2018. Staff will report on more detailed project timelines as the project progresses.

Advisory Committee Review

The design for the restoration of the Aurora Armoury will be presented to both the Heritage Advisory Committee and the Accessibility Advisory Committee for review and comment.

Financial Implications

The proposed renovation is estimated to cost approximately \$4,000,000 including contingency, landscaping and other potential costs related to the integration of the site into Town Park. The costs are based on a Class D cost estimate that was prepared by A.W Hooker in September 2017. This report provides a cost estimate for the restoration of the Armoury as envisioned in the conceptual design that was presented to Council on November 28, 2017. These costs are summarized in Table 1 below:

Table 1: Aurora Armoury Restoration – Cost Estimate

Activity	Estimated Total*
Building Shell	\$482,000
Building Interior	\$715,000
Mechanical/Electrical	\$917,000
Site Work/Ancillary Work	\$322,000
Contractor Requirement & Fees	\$365,000
Contingency	\$646,000
Total Building	\$3,447,000

Source: Class D Cost Estimate prepared by AW Hooker dated September 1, 2017
Note: Numbers rounded to the nearest thousand.

These costs are within the range that was previously anticipated for the project. The majority of these costs are directly attributable to the restoration of the heritage building and are not generally considered lease hold improvements. In addition to the above costs, the Town will need to invest approximately \$80,000 in 'built in' equipment at the facility as well as additional funds likely required to allow for the integration of the Armoury into Town Park.

As described above, the expected annual market rent for the property is approximately \$315,000. Niagara College will invest up to \$500,000 in startup costs and staffing for the first year of operation with additional investment anticipated in subsequent years.

Communications Considerations

Staff are working closely with Niagara College to coordinate the promotion of the partnership to the community. Initial plans include stakeholder and resident consultation in collaboration with Niagara College. The college will also attend the Christmas Tree Lighting event on December 6, 2017, as a featured guest to introduce themselves to the community.

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Report No. PBS17-099

Link to Strategic Plan

This report was prepared in support of the Strategic Plan and directly relates to various key action items.

Alternative(s) to the Recommendation

None

Conclusions

The Town has been actively pursuing post-secondary opportunities since the development of its Official Plan and Strategic Plan. As a result, the Town has been working with Niagara College on a potential business incubator and post-secondary facility since the spring of 2016 and recently executed a Lease agreement with Niagara College to locate the facility at the Aurora Armoury. A collection of Culinary, Wine, Beer & Food Innovation courses and seminars are envisioned for the facility. This type of training offers significant opportunities for business and community development. The planned activities will also create a significant tourism driver for the Town and surrounding areas.

Attachments

None

Previous Reports

Report PBS17-040 dated May 23, 2017

Report PBS17-089 dated November 14, 2017

Pre-submission Review

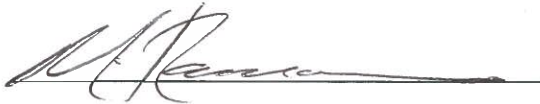
Reviewed by the Chief Administrative Officer, Director of Planning and Building Services and Director of Parks Recreation and Culture Services.

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Report No. PBS17-099

Departmental Approval



**Marco Ramunno
Director
Planning and Building Services**

Approved for Agenda



**FOR Doug Nadorozny
Chief Administrative Officer**



**Town of Aurora
General Committee Report**

No. FS17-060

Subject: Final 2018 Operating Budget Adjustments
Prepared by: Dan Elliott, Director, Financial Services - Treasurer
Department: Financial Services
Date: December 5, 2017

Recommendation

- 1. That Report No. FS17-060 be received; and**
- 2. That the adjustments proposed for the 2018 Operating Budget be approved; and**
- 3. That the Treasurer bring forward a final budget approval report reflecting all adjustments recommended by the Committee directly to Council on December 12, 2017.**

Executive Summary

At the Budget Committee meeting of November 27, 2017, staff were asked to reexamine the draft 2018 budget for opportunities for refinement that would lead to additional funding availability. The Budget Committee has now reviewed all budget option decision unit items and identified which items are to be included in their 2018 operating budget to be recommended to Council, however the current tax rate pressure presently exceeds the established Council target of 3.1% by 0.2% or \$72,400, thus requiring a final net reduction in order to align it with the desired target.

Background

At the beginning of the 2018 budget process Council provided staff with the target of a maximum 3.1% tax rate increase for 2018; staff complied. Staff introduced a draft 2018 operating budget producing a 2.9% required tax increase, and a list of budget option decision units representing incremental budget pressures relating to increased levels of services, primarily arising from requests received from community groups. Over the course of its deliberations, the Budget Committee modified the original list of budget option decision unit items to be included in the budget to a total of five, representing a total net tax levy requirement of \$199,400. In addition, the Committee made multiple

adjustments to staff's originally proposed budget. At the conclusion of the November 27th budget committee meeting, the Town's 2018 draft operating budget was producing a total required tax levy increase of 3.3% being 0.2% over Council's desired maximum target. Consequently, the Budget Committee has asked staff to explore further opportunities for savings within the draft 2018 operating budget and bring them to the Committee for its review and approval.

Analysis

Staff took two approaches to closing the funding gap of \$72,400.

Budget option review undertaken

First, the budget option decision unit items were reviewed. Staff started by adding back the budget option decision items that were initially not approved by Committee, as they had all been ranked a priority for Committee. Then each community group owner of each budget option item was contacted to inquire if any reductions could be made to their said funding request. Further, any budget option items that were presented by staff were reviewed for possible reductions. Table 1 below outlines the outcomes of these efforts.

Table 1

Option	Original Request	Adjustment	Revised Request
Add Back: Pow Wow 2018	\$20,000	(2,000)	\$18,000
Add Back: Chamber of Commerce total requests	16,000	(5,000)	11,000
Reduce: Christmas Market	29,500	(2,000)	27,500
Reduce: Sport Aurora funding	113,400	(10,000)	103,400
Reduce: Youth Innovation Fair – fund by Aurora Mayor's Charity Golf Classic	5,000	(5,000)	0
Reduce: Sport Hall of Fame funding	51,500	(3,400)	48,100
Total Adjustments		(27,400)	

Introspective review of draft budget details completed

The second approach undertaken by staff was an introspective review of the draft operating budget details. Specifically, a line by line review was conducted focusing on savings that have occurred in both the 2016 actual results and the 2017 most current forecast results. These two ending results were averaged and compared to the 2018 proposed draft budget in an effort to identify possible areas for adjustment. Through this review the following list of budget adjustment opportunities presented in Table 2 below were identified.

Table 2

Budget Item	2018 draft	Proposed Adjustment	Revised Budget
Aquatics program revenues	(743,500)	(30,000)	(773,500)
Youth program revenues	(144,000)	(16,000)	(160,000)
Arboriculture contracts	60,000	(10,000)	50,000
Shrub bed maintenance	75,000	(10,000)	65,000
Software licenses and maintenance	497,400	(8,000)	489,400
Eliminate Citizen Budget Survey	7,000	(7,000)	0
Total Adjustments		(81,000)	

With the application of the above proposed budget decision unit item value and draft operating budget adjustments, the Budget Committee now has a draft 2018 operating budget that aligns with the desired tax pressure target which it can recommend to Council, which also includes all of its desired budget unit options.

Committee may still make revisions to the revised options list where applicable, which may reduce the budget from 3.1%.

Advisory Committee Review

N/A

Financial Implications

This report outlines options for concluding the Budget Committee's 2018 operating budget deliberations. At the conclusion of the Committee's November 27th meeting the draft 2018 operating budget's net tax levy increase requirement was \$1,407,500, which if approved as is, would result in a required tax levy increase of 3.26%, or \$72,400 above Council's established 3.1% target.

The staff adjustments proposed in this report can be summarized as follows:

	\$ Above Tax Target
Excess over target budget position by Committee (as of November 27, 2017)	72,400
Add: Excluded budget option decision unit items	36,000
Less: Budget option decision unit item value adjustments (Table 1)	(27,400)
Less: Other budget detail adjustments (Table 2)	<u>(81,000)</u>
Resulting position	0
Proposed tax rate increase	3.100%

Communications Considerations

This report will be posted to the Town's Budget and Financial Information web page for transparency and accountability as part of the overall annual budget communications and engagement plan. A final press release with budget highlights will be issued upon approval by Council.

Link to Strategic Plan

Developing the annual budget supports all aspects of the Strategic Plan. Specifically, this report supports the Plan principles of Leadership in Corporate Management, Leveraging Partnerships, and Progressive Corporate Excellence and Continuous Improvement.

Alternative(s) to the Recommendation

1. None: General Committee will consider this additional requested financial information.

The Committee may make recommendations for changes to the 2018 draft budget at any time during its review process.

Conclusions

Over the course of its deliberations on the 2018 draft operating budget, the Budget Committee has made multiple adjustments to the budget and its accompanying list of budget option decision unit items. As of the end of its committee meeting on November 27th, the Town's draft operating budget exceeded Council's desired tax increase target. Consequently, staff were asked to undertake a review and report back to the Budget Committee with a list of budget balancing options for its consideration and approval. If staff's recommended options in this report are approved by the Committee as presented, the resultant revised 2018 draft operating budget will comply with the established Council targeted tax increase of 3.1%.

Attachments

None

Previous Reports

FS17-046 - 2018 Operating Budget

FS17-059 - Additional Budget Information

Pre-submission Review

N/A

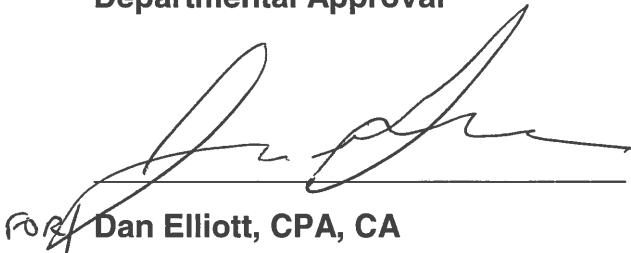
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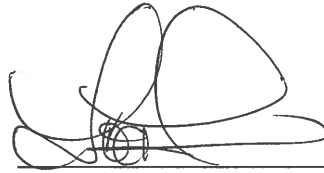
Report No. FS17-060

Departmental Approval

Approved for Agenda



for **Dan Elliott, CPA, CA**
Director of Financial Services
- Treasurer



for **Doug Nadorozny**
Chief Administrative Officer



Notice of Motion

Councillor Tom Mrakas

Date: December 5, 2017

To: Mayor and Members of Council

From: Councillor Mrakas

Re: Interim Control By-law – Stable Neighbourhoods

Whereas the Town has experienced a significant amount of pressure for infill residential development that has resulted in intensification through the construction of additions, conversion of existing floor area and the demolition of existing buildings for the construction of larger, more intense forms of development; and

Whereas staff are conducting a study of the Town's existing zoning policies and regulations regarding infill housing and intensification in stable neighbourhoods; and

Whereas protecting the integrity of “Stable Neighbourhoods” is of the utmost importance to our residents; and

Whereas Section 38 of the *Planning Act* allows municipalities to pass an Interim Control By-law (ICBL), to be in effect for a period not exceeding one year, prohibiting the use of land, buildings or structures for specific purposes in a defined area;

1. Now Therefore Be It Hereby Resolved That staff propose an Interim Control By-law aimed at restricting development or alterations for a period not to exceed one year from the date of the passing of the by-law, which should define a specific area that includes areas within the existing “Stable Neighbourhoods” that contain older housing stock that contains predominantly single-storey dwellings, with the purpose of restricting new residential dwellings or additions to an existing residential dwelling that exceeds the current development standards of the existing residential zones; and
2. Be It Further Resolved That staff report back to General Committee in the January 2018 meeting cycle with a draft Interim Control By-law for Council’s consideration and enactment.