

Public Release
September 1, 2017



**Town of Aurora
Additional Items to
General Committee Meeting Agenda**

Tuesday, September 5, 2017
7 p.m., Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Delegation (a) Chris Barnett, representing Biddington Homes Aurora Inc.; Re: Item R7 – PBS17-065 – Proposals for Zoning By-law Amendment Applications**
- **Delegation (b) David Heard, representing The Great Canadian Songbook.; Re: Aurora’s Vinyl Research Library**
- **Item C10 – Heritage Advisory Committee Meeting Minutes of July 17, 2017**
- **Item R9 – Summary of Committee Recommendations Report No. 2017-08**



**Town of Aurora
General Committee
Meeting Agenda (Revised)**

Tuesday, September 5, 2017
7 p.m., Council Chambers

Councillor Pirri in the Chair

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Presentations

4. Delegations

(a) Chris Barnett, representing Biddington Homes Aurora Inc.

**Re: Item R7 – PBS17-065 – Proposals for Zoning By-law Amendment
Applications**

(Added Item)

(b) David Heard, representing The Great Canadian Songbook

Re: Aurora's Vinyl Research Library

(Added Item)

5. Consent Agenda

Items listed under the Consent Agenda are considered routine or no longer require further discussion, and are enacted in one motion. The exception to this rule is that a Member may request for one or more items to be removed from the Consent Agenda for separate discussion and action.

Recommended:

That the following Consent Agenda Items, C1 to C10 inclusive, be approved:

C1. FS17-037 – Award of Contract – External Auditors

Recommended:

1. That Report No. FS17-037 be received; and
2. That BDO Canada be awarded the contract to provide external audit services for the Town and the Library Board for a three-year period commencing for the 2017 fiscal year-end for an annual fee of \$33,788 per year, plus an option to extend these services for an additional two years; and
3. That the Treasurer be authorized to approve invoices for the base services audit, plus any reasonable additional billings related to audit assistance, additional audit work or services related to audit issues or consultations in the context of preparing and auditing the annual financial statements of the Corporation, to a total combined amount not to exceed the provisions made for such in each budget year; and
4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

C2. PBS17-059 – Request for Street Name Approval

Coppervalley Estates Inc.

1756 St. John's Sideroad

File Number: SUB-2015-05

Related File Number: ZBA-2015-09

Recommended:

1. That Report No. PBS17-059 be received; and
2. That Street "A" within approved Site Plan SP-2015-05 be named Sikura Circle:

Street "A" Sikura Circle

C3. PBS17-060 – Request for Street Name Approval

Shimvest Investments Ltd.

Block 161, Registered Plan 65M-4485

File Number: SP-2016-05

Related File Numbers: SUB-2012-02, SPA-2012-02

Recommended:

1. That Report No. PBS17-060 be received; and
2. That street "A" within approved Site Plan SP-2016-05 be named Stubbs Lane:

Street "A" Stubbs Lane

C4. Strategic Plan Steering Committee Meeting Minutes of May 4, 2017

Recommended:

1. That the Strategic Plan Steering Committee meeting minutes of May 4, 2017, be received for information.

C5. Accessibility Advisory Committee Meeting Minutes of June 7, 2017

Recommended:

1. That the Accessibility Advisory Committee meeting minutes of June 7, 2017, be received for information.

C6. Finance Advisory Committee Meeting Minutes of June 13, 2017

Recommended:

1. That the Finance Advisory Committee meeting minutes of June 13, 2017, be received for information.

C7. Environmental Advisory Committee Meeting Minutes of June 15, 2017

Recommended:

1. That the Environmental Advisory Committee meeting minutes of June 15, 2017, be received for information.

C8. Economic Development Advisory Committee Meeting Minutes of June 26, 2017

Recommended:

1. That the Economic Development Advisory Committee meeting minutes of June 26, 2017, be received for information.

C9. Central York Fire Services – Joint Council Committee Meeting Minutes of January 10 and February 7, 2017

Recommended:

1. That the Central York Fire Services – Joint Council Committee meeting minutes of January 10 and February 7, 2017, be received for information.

**C10. Heritage Advisory Committee Meeting Minutes of July 17, 2017
(Added Item)**

Recommended:

1. That the Heritage Advisory Committee meeting minutes of July 17, 2017, be received for information.

6. Consideration of Items Requiring Discussion (Regular Agenda)

R1. FS17-038 – Intent to Consider Accessing Hydro Reserve Funds

Recommended:

1. That Report No. FS17-038 be received; and
2. That staff publish a public notice of Council's intent to consider allocating funding from the principal component of the Aurora Hydro Sale Investment Reserve Fund as required of By-law No. 5439-12.

R2. IES17-037 – Winter Maintenance 2017/18 Report

Recommended:

1. That Report No. IES17-037 be received; and
2. That the proposed operational changes for the 2017/18 winter maintenance season as outlined in Table 2 be endorsed; and
3. That Capital Project No. 34413 – Specialized Snow Removal Attachments, with a budget of \$80,000 to be funded from the Roads and Related Development Charges Fund, be approved; and
4. That winter roads and sidewalk maintenance standards remain unchanged from the previous 2013/14 standards.

R3. CS17-018 – Power of Entry

Recommended:

1. That Report No. CS17-018 be received; and
2. That the entry to private property notification process and immediate access protocols for Municipal Law Enforcement Officers as outlined on Attachment #1 be endorsed.

R4. FS17-034 – Changes to the Practice and Processes of the Assessment Review Board

Recommended:

1. That Report No. FS17-034 be received; and
2. That the Treasurer be delegated authority to appoint an Appeals Representative and a Complaints Representative from time to time, and

as appropriate on a case by case basis, to represent the Town of Aurora in property assessment appeal matters, as set out under the recently amended Rules of Practice and Procedure of the Assessment Review Board (ARB); and

3. That, as required by the ARB, the Appeals Representative as appointed by the Treasurer be delegated full binding authority of the Town to choose to initiate appeals, participate in appeals, discuss, negotiate and settle assessment appeal cases, including the power to execute binding minutes of settlement on behalf of the Town, all in the context of a formal ARB assessment appeals proceeding.

R5. PBS17-061 – Sign Variance Appeal to Council – 330 McClellan Way

Recommended:

1. That Report No. PBS17-061 be received; and
2. That the request for a variance to Sign By-law No. 5840-16, as amended, to allow one internally illuminated ground sign with sign area of 10 m² and height of 7.3 m on the subject property where the Sign By-law does not allow ground signs in any C1 zones, be denied.

R6. PBS17-064 – Sign Variance Request – 676 Wellington Street East, Unit B1

Recommended:

1. That Report No. PBS17-064 be received; and
2. That the request for a variance to Sign By-law No. 5840-16, as amended, to allow 9.34 m² wall sign on the south elevation of the premises located at 676 Wellington Street East, Unit B1, whereas the Sign By-law allows for a maximum 4.91 m² wall sign on that elevation, be approved.

R7. PBS17-065 – Proposals for Zoning By-law Amendment Applications

Recommended:

1. That Report No. PBS17-065 be received; and

2. That Council provide direction regarding a Zoning By-law Amendment proposal on the following lands:

46 St. John's Sideroad (Biddington Homes Aurora Inc.)

R8. PBS17-066 – Award of Contract for Library Square Site Plan

Recommended:

1. That Report No. PBS17-066 be received; and
2. That the contract for Request for Proposal No. 2017-96-PBS regarding the preparation of a site plan for Library Square be awarded to The Planning Partnership.

**R9. Summary of Committee Recommendations Report No. 2017-08
(Added Item)**

Recommended:

1. That Summary of Committee Recommendations Report No. 2017-08 be received; and
2. That the Committee recommendations contained within this report be approved.

7. Notices of Motion

(a) Mayor Dawe

Re: Protecting the Automotive Sector

8. New Business

9. Closed Session

10. Adjournment



Legislative Services
905-727-3123
Clerks@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 p.m. Two (2) Days Prior to the Requested Meeting Date

Council/Committee/Advisory Committee Meeting Date:	
Subject:	
Name of Spokesperson:	
Name of Group or Person(s) being Represented (if applicable):	
Brief Summary of Issue or Purpose of Delegation:	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest?	Yes <input type="checkbox"/> No <input type="checkbox"/>
If yes, with whom?	Date:
<input type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



17 SEP 1 9:06AM 54s
Legislative Services
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Clerks@aurora.ca
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100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 p.m. Two (2) Days Prior to the Requested Meeting Date

Council/Committee/Advisory Committee Meeting Date: <i>Sept 5/2017</i>	
Subject: <i>Aurora's Vinyl Research Library.</i>	
Name of Spokesperson: <i>David Heard</i>	
Name of Group or Person(s) being Represented (if applicable): <i>The Great Canadian Songbook</i>	
Brief Summary of Issue or Purpose of Delegation: <i>Presentation to raise awareness and partners including the Town of Aurora, to the potential of Canada's largest vinyl research library for "150"</i>	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest?	Yes <input checked="" type="checkbox"/> No <input checked="" type="checkbox"/>
If yes, with whom? <i>Al Downey / Planning etc.</i>	Date: <i>ongoing.</i>
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



**Town of Aurora
Heritage Advisory Committee
Meeting Minutes**

Date:	Monday, July 17, 2017
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	Councillor Wendy Gaertner (Chair), Councillor Jeff Thom (Vice Chair), Neil Asselin, Barry Bridgeford, James Hoyes (arrived 7:10 p.m.), Bob McRoberts (Honorary Member), and Martin Paivio
Member(s) Absent:	John Kazilis
Other Attendees:	Marco Ramunno, Director of Planning and Building Services, Jeff Healey, Planner, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. Approval of the Agenda

**Moved by Councillor Thom
Seconded by Barry Bridgeford**

That the agenda as circulated by Legislative Services, with the following addition, be approved:

- Delegation (b) Andrew and Marina Tadrouss, Owners of 46 Tyler Street; Re: Item 3 – HAC17-017 – Proposed Addition – Sunroom and Garage – to a Listed Heritage Property, 46 Tyler Street

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Heritage Advisory Committee Meeting Minutes
Monday, July 17, 2017

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3. Receipt of the Minutes

Heritage Advisory Committee Meeting Minutes of June 12, 2017

Moved by Neil Asselin

Seconded by Martin Paivio

That the Heritage Advisory Committee meeting minutes of June 12, 2017, be received for information.

Carried

4. Delegations

(a) Matthew and Tracey Kinsella, Owners of 23 Mosley Street

Re: 23 Mosley Street Renovation

Mr. and Mrs. Kinsella presented new elevation drawings and provided an explanation regarding the revised plan, grade issues, and construction of the revised roof line. The Owners responded to questions from the Committee.

Moved by Bob McRoberts

Seconded by Neil Asselin

That the comments of the delegation be received for information.

Carried

(b) Andrew and Marina Tadrouss, Owners of 46 Tyler Street

Re: Item 3 – HAC17-017 – Proposed Addition – Sunroom and Garage – to a Listed Heritage Property, 46 Tyler Street

Mr. and Mrs. Tadrouss provided background information and a brief overview of the application, and responded to questions from the Committee.

Moved by Councillor Thom

Seconded by Martin Paivio

That the comments of the delegation be received and referred to Item 3.

Carried

Heritage Advisory Committee Meeting Minutes
Monday, July 17, 2017

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- (c) Patrick O'Mahony, Contractor, on behalf of the Owner**
Re: Item 2 – HAC17-016 – Heritage Permit Application, 64 Catherine Avenue, File: NE-HCD-HPA-17-12

The Committee consented on a two-thirds vote to allow the addition of Delegation (c).

Mr. O'Mahony provided a brief overview of the application and responded to questions from the Committee.

Moved by Neil Asselin
Seconded by Barry Bridgeford

That the comments of the delegation be received and referred to Item 2.

Carried

5. Matters for Consideration

- 1. HAC17-012 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest
34, 38, 42 and 46 George Street**

Staff provided a brief overview of the previous discussions on this item at the June 12, 2017 meeting, and reviewed the process for delisting the subject properties.

The Committee noted that the demolition proposals have not yet been submitted for the subject properties.

Motion to defer
Moved by Neil Asselin
Seconded by Councillor Thom

That Report No. HAC17-012 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 34, 38, 42 and 46 George Street, be deferred until complete demolition permit applications have been received.

Motion to defer
Carried

**2. HAC17-016 – Heritage Permit Application
64 Catherine Avenue, File: NE-HCD-HPA-17-12**

The Committee consented to consider Item 2 prior to Item 1.

Staff provided background to the application and a brief overview of the proposed construction. Staff agreed to ensure that the final drawings include the missing details respecting the second-floor windowed room and gable.

The Committee suggested that the exterior finish of the proposed field stone chimney at the western end of the addition instead be finished with red brick to match the two existing brick chimneys.

**Moved by Bob McRoberts
Seconded by James Hoyes**

1. That Report No. HAC17-016 be received; and
2. That the Heritage Advisory Committee recommend to Council:
 - (a) That Heritage Permit Application NE-HCD-HPA-17-12 be approved to permit the construction of a 44.5 m² rear addition; and
 - (b) That the doorway on the proposed addition facing Catherine Avenue be amended to include less glazing; **and**
 - (c) **That the existing façade of the house not be changed.**

Carried as amended

**3. HAC17-017 – Proposed Addition – Sunroom and Garage – to a Listed
Heritage Property, 46 Tyler Street**

The Committee consented to consider Item 3 following Item 2.

Staff provided a brief overview of the application, including a review of the Design Review Panel comments.

The Committee discussed various aspects of the proposal including concerns regarding the metal panelling, dark colour and tone of the addition, the exterior transition from deck to garage, and garage door style.

**Moved by Barry Bridgeford
Seconded by Martin Paivio**

1. That Report No. HAC17-017 be received; and
2. That the Heritage Advisory Committee recommend to Council:
 - (a) That staff be directed to continue working with the owner on the type of materials, colour, and architecture to be more reflective of the heritage period and existing structure.

Carried

6. Informational Items

4. HAC17-018 – Wood Plaque Application, 41 Kennedy Street West

The Committee consented to consider Item 4 following Item 3 and prior to Item 1.

Staff provided a brief history of the property and noted that the current owners have requested a new plaque with an alternative name to replace the previously installed wood plaque.

The Committee discussed options and requested further information regarding local municipal practices respecting heritage plaques.

Motion to refer

**Moved by Barry Bridgeford
Seconded by Martin Paivio**

That Report No. HAC17-018 be referred to staff for further information on a heritage plaque policy and report back at the Heritage Advisory Committee meeting of September 11, 2017.

**Motion to refer
Carried**

7. New Business

The Committee inquired about whether proposed renovations of non-designated listed properties could be considered by the Heritage Advisory Committee. Staff advised that the required two-week turnaround period would preclude this process.

The Committee discussed Council's deferral of the Tree Removal Permit Application respecting 81 Catherine Avenue, which had been considered by the Heritage Advisory Committee at its June 12, 2017 meeting.

The Committee and staff discussed the heritage permit application process, and staff agreed that future applications would require additional detailed information. The Committee requested that large-scale drawings be available for review at meetings and that any revised plans be submitted in advance to allow time for Committee review.

The Committee suggested that staff take steps toward designation of the former De La Salle College and Monk's Walk in the Yonge Street and Bloomington Road West area. Staff advised that, as there is an active planning application involving the former De La Salle College, further discussion regarding the heritage status of this building would be required at a future meeting.

New Business Motion No. 1

Moved by Bob McRoberts

Seconded by Martin Paivio

1. That the Heritage Advisory Committee recommend to Council:
 - (a) That staff be directed to take steps toward designation of Monk's Walk.

Carried

The Committee inquired about a pending list for outstanding Heritage Advisory Committee issues, and staff agreed to provide the pending list at a future meeting.

The Committee and staff discussed aspects of the Town's heritage resource area, site plan control, Sign By-law, Aurora Promenade guidelines, and the heritage conservation district process.

New Business Motion No. 2

Moved by Councillor Thom

Seconded by Martin Paivio

1. That the Heritage Advisory Committee recommend to Council:
 - (a) That staff be directed to research the steps for Part IV and Part V designation of various properties along the Yonge Street downtown core and report back to the Heritage Advisory Committee.

Carried

Heritage Advisory Committee Meeting Minutes
Monday, July 17, 2017

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8. Adjournment

**Moved by James Hoyes
Seconded by Councillor Thom**

That the meeting be adjourned at 10:30 p.m.

Carried

Committee recommendations are not binding on the Town unless otherwise adopted by Council.



**Town of Aurora
General Committee Report**

Subject: Summary of Committee Recommendations Report No. 2017-08

Prepared by: Samantha Yew, Deputy Town Clerk

Department: Corporate Services

Date: September 5, 2017

Recommendation

- 1. That Summary of Committee Recommendations Report No. 2017-08 be received; and**
- 2. That the Committee recommendations contained within this report be approved.**

Heritage Advisory Committee Meeting Minutes of July 17, 2017

2. HAC17-016 – Heritage Permit Application

64 Catherine Avenue, File: NE-HCD-HPA-17-12

- (a) That Heritage Permit Application NE-HCD-HPA-17-12 be approved to permit the construction of a 44.5 m² rear addition; and
- (b) That the doorway on the proposed addition facing Catherine Avenue be amended to include less glazing; and
- (c) That the existing façade of the house not be changed.

3. HAC17-017 – Proposed Addition – Sunroom and Garage – to a Listed Heritage Property, 46 Tyler Street

- (a) That staff be directed to continue working with the owner on the type of materials, colour, and architecture to be more reflective of the heritage period and existing structure.

September 5, 2017
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Committee Recommendations Report No. 2017-08

New Business Motion No. 1

- (a) That staff be directed to take steps toward designation of Monk's Walk.

New Business Motion No. 2

- (a) That staff be directed to research the steps for Part IV and Part V designation of various properties along the Yonge Street downtown core and report back to the Heritage Advisory Committee.