



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date: Wednesday, October 4, 2017

Time and Location: 4 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair), James Hoyes, Gordon Barnes, Jo-anne Spitzer, and Councillor John Abel (departed 4:30 p.m.)

Member(s) Absent: None

Other Attendees: Chris Catania, Accessibility Advisor, and Nicole Trudeau, Council/Committee Secretary

The Chair called the meeting to order at 4 p.m.

1. Approval of the Agenda

Moved by Gordon Barnes
Seconded by John Lenchak

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of September 6, 2017

Moved by Gordon Barnes

Seconded by James Hoyes

That the Accessibility Advisory Committee meeting minutes of September 6, 2017, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Senior Policy Planner

Re: Site Plan Application, Time Development Group, 4 Don Hillock Drive, Lot 1, Registered Plan 65M-3974, (Northeast corner of Leslie Street and Don Hillock Drive), File Number: SP-2017-07

Staff provided an overview of the site plan application, and the Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan application.

Moved by James Hoyes

Seconded by John Lenchak

1. That the memorandum regarding Site Plan Application, Time Development Group, 4 Don Hillock Drive, Lot 1, Registered Plan 65M-3974, (Northeast corner of Leslie Street and Don Hillock Drive), File Number: SP-2017-07, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application be considered by staff:
 - (a) Request for a power door operator at the main entrance;

- (b) Request for a barrier-free path of travel extending from the lobby/reception/waiting area on the ground floor to the inside of each accessible suite and other public use areas including accessible turning spaces, doorway and corridor widths, counter height and signage, and power door operators; and
- (c) Request for accessible suites to have a barrier-free design, including accessible light and electrical switches, platform beds suitable for Hoyer lift transfers, and fire or emergency alarms with light, colour and pulse characteristics.

Carried

2. Memorandum from Planner

Re: Site Plan Application (Submission 3), Markangel Real Estate Assets Inc., 55 Eric T. Smith Way, Lot 6 and Part of Block 11, Registered Plan 65M-4324, File Number: SP-2016-06

Staff provided an overview of the site plan application, and the Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan application.

Moved by Gordon Barnes

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application (Submission 3), Markangel Real Estate Assets Inc., 55 Eric T. Smith Way, Lot 6 and Part of Block 11, Registered Plan 65M-4324, File Number: SP-2016-06, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Application (Submission 3) be considered by staff:
 - (a) Request for curb cuts for accessible parking spaces; and
 - (b) Request for the applicant to provide the main level floor plan for all four (4) buildings, through a fourth submission of the application, to be circulated for comment by the Committee.

Carried

6. Informational Items

3. Extract from Council Meeting of September 12, 2017

Re: Accessibility Advisory Committee Meeting Minutes of June 7, 2017

Moved by John Lenchak

Seconded by Gordon Barnes

1. That the Extract from Council Meeting of September 12, 2017, regarding the Accessibility Advisory Committee meeting minutes of June 7, 2017, be received for information.

Carried

7. New Business

Staff reminded the Committee that the formal opening of the Queen's Diamond Jubilee Park will take place on Tuesday, October 10, 2017, at 5:30 p.m.

Tyler Barker provided an update on the status of the accessible washroom trailer which is now in use.

8. Adjournment

Moved by Gordon Barnes

Seconded by Jo-anne Spitzer

That the meeting be adjourned at 4:55 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council.