



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date: Wednesday, June 7, 2017

Time and Location: 4 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair) (arrived 4:05 p.m.), Gordon Barnes, James Hoyes, Jo-anne Spitzer, and Councillor John Abel (departed 5:33 p.m.)

Member(s) Absent: None

Other Attendees: Chris Catania, Accessibility Advisor, Michael de Rond, Town Clerk, and Sarah Murray, Council/Committee Secretary

The Chair called the meeting to order at 4 p.m.

1. Approval of the Agenda

Moved by Gordon Barnes
Seconded by James Hoyes

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

**Accessibility Advisory Committee Meeting Minutes of April 5, 2017, and
No Quorum Report of May 10, 2017**

**Moved by James Hoyes
Seconded by Councillor Abel**

That the Accessibility Advisory Committee meeting minutes of April 5, 2017, and the No Quorum Report of May 10, 2017, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Senior Policy Planner

Re: Site Plan Application, MBH Aurora Lodging GP Limited, Northeast Corner of Goulding Avenue and Eric T. Smith Way, Part of Lot 1, Registered Plan 65M-4324, Part 1, Plan 65R-35666, File Number: SP-2017-04

Staff provided an overview of the site plan application. The Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan application.

**Moved by Councillor Abel
Seconded by Gordon Barnes**

1. That the memorandum regarding Site Plan Application, MBH Aurora Lodging GP Limited, Northeast Corner of Goulding Avenue and Eric T. Smith Way, Part of Lot 1, Registered Plan 65M-4324, Part 1, Plan 65R-35666, File Number: SP-2017-04, be received; and
2. The following Accessibility Advisory Committee comments regarding the Site Plan Application be considered by staff:
 - (a) Consideration by the applicant to install automatic door sliders;

- (b) Consideration to align accessible suites to the Building Code;
- (c) Consideration for Hoyer Lift-friendly beds in accessible suites;
- (d) Consideration for utility switches and amenities to be at wheelchair height in accessible suites;
- (e) Consideration for proper door closures for accessible suites and washrooms;
- (f) Consideration for accessible toilet height and amenities in accessible suites;
- (g) Consideration for barrier-free path of travel from accessible parking spaces to front entrance, ensuring the front structural pillar does not affect the path of travel;
- (h) Consideration for sliding automatic doors at main entrance with proper curb cuts;
- (i) Consideration for business centre and breakfast area to be accessible with accessible seating;
- (j) Consideration for accessible counter height for front reception area; and
- (k) Consideration for all main entries to public spaces, doorways, and routes of travel to have a clear width greater than 38 inches.

Carried

2. Memorandum from Planner

Re: Site Plan Application (Submission 3), 458201 Ontario Inc., 21 and 33 Eric T. Smith Way, Lots 8 and 9, Registered Plan 65M-4324, File Number: SP-2016-08

Staff provided an overview of the site plan application. The Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan application.

Moved by Councillor Abel

Seconded by Jo-anne Spitzer

1. That the memorandum regarding Site Plan Application (Submission 3), 458201 Ontario Inc., 21 and 33 Eric T. Smith Way, Lots 8 and 9, Registered Plan 65M-4324, File Number: SP-2016-08 be received; and

2. That that the following Accessibility Advisory Committee comments regarding the Site Plan Application be considered by staff:
 - (a) Request for the applicant to confirm the location and total number of parking spaces, including accessible parking spaces.

Carried

Moved by James Hoyes
Seconded by Jo-anne Spitzer

1. That the Applicant's submission be referred for consideration for a new award for outstanding achievement in accessibility standards.

Carried

3. Extract from Council Meeting of April 25, 2017
Re: General Committee Report No. CS17-011 – 2018 Municipal Election – Adoption of Voting Method, and Council Report No. CS17-015 – Alternative Methods of Voting – Next Steps

The Committee raised concerns, including providing barrier-free public access and ensuring that the internet voting platform is compatible with assistive technologies, which were addressed by the Town Clerk.

Moved by James Hoyes
Seconded by Councillor Abel

1. That Extract from Council Meeting of April 25, 2017 regarding General Committee Report No. CS17-011 – 2018 Municipal Election – Adoption of Voting Method, and Council Report No. CS17-015 – Alternative Methods of Voting – Next Steps and attached reports be received; and
2. That the comments and suggestions of the Committee regarding General Committee Report No. CS17-011 – 2018 Municipal Election – Adoption of Voting Method, and Council Report No. CS17-015 – Alternative Methods of Voting – Next Steps and attached reports be referred to staff for consideration and action as appropriate.

Carried

6. Informational Items

4. Extract from Council Meeting of March 28, 2017 Re: Accessibility Advisory Committee Meeting Minutes of February 1, 2017

**Moved by Councillor Abel
Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of March 28, 2017, regarding the Accessibility Advisory Committee meeting minutes of February 1, 2017, be received for information.

Carried

7. New Business

The Chair acknowledged the Heritage Advisory Committee and its recent approval of modifications to a house to accommodate for accessibility.

The Committee discussed how best to actively recruit and engage Aurora residents who may be interested in getting involved for the upcoming term.

The Chair raised the idea of hosting an Accessibility Fair in September or October 2017. The Committee discussed venue options and potential collaborators, noting that the event could also offer a keynote speaker. Staff agreed to investigate and report back to the Committee.

8. Adjournment

**Moved by Gordon Barnes
Seconded by Jo-anne Spitzer**

That the meeting be adjourned at 5:40 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council.