



**Town of Aurora  
Accessibility Advisory Committee  
Meeting Minutes**

**Date:** Wednesday, March 1, 2017

**Time and Location:** 4 p.m., Leksand Room, Aurora Town Hall

**Committee Members:** Tyler Barker (Chair), Gordon Barnes, James Hoyes, and Jo-anne Spitzer

**Member(s) Absent:** John Lenchak (Vice Chair) and Councillor Sandra Humfries

**Other Attendees:** Chris Catania, Accessibility Advisor, Samantha Yew, Deputy Clerk, and Nicole Trudeau, Council/Committee Secretary

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The Chair called the meeting to order at 4:01 p.m.

**1. Approval of the Agenda**

**Moved by Gordon Barnes  
Seconded by James Hoyes**

That the agenda as circulated by Legislative Services be approved.

**Carried**

**2. Declarations of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**3. Receipt of the Minutes**

**Accessibility Advisory Committee Meeting Minutes of February 1, 2017**

**Moved by James Hoyes  
Seconded by Gordon Barnes**

That the Accessibility Advisory Committee meeting minutes of February 1, 2017,  
be received for information.

**Carried**

**4. Delegations**

- (a) Richard Doust, Member of Trails and Active Transportation Committee  
Re: Bike Aurora Day**

Mr. Doust provided an overview of Bike Aurora Day, an event organized by the Trails and Active Transportation Committee, which is scheduled to take place from 9 a.m. to 1 p.m., on Saturday, June 24, 2017.

The Committee expressed support for the event and provided comments and feedback on accessibility features.

**Moved by James Hoyes  
Seconded by Gordon Barnes**

That the delegation of Richard Doust be received for information.

**Carried**

**5. Matters for Consideration**

- 1. Memorandum from Planner,  
Re: Application for Site Plan Amendment, The Gathering Place of  
Aurora, 210 Edward Street, Part of Block B & C, Edward Street,  
Reg. Plan 488, Part 1, 65R13909, Related File Numbers: OPA-2016-  
02 and ZBA-2016-06, File Number: SP-2016-09**

Staff provided an overview of the proposed application for site plan amendment, and the Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan amendment.

**Moved by Jo-anne Spitzer**

**Seconded by Gordon Barnes**

1. That the memorandum regarding Application for Site Plan Amendment, The Gathering Place of Aurora, 210 Edward Street, Part of Block B & C, Edward Street, Reg. Plan 488, Part 1, 65R13909, Related File Numbers: OPA-2016-02 and ZBA-2016-06, File Number: SP-2016-09 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Application for Site Plan Amendment be considered by staff:
  - (a) Request barrier-free path of travel from the accessible parking spaces to the proposed new entry enclosure; and
  - (b) Request to ensure the proper location of accessible parking spaces; and
  - (c) Request to install accessible doors at the proposed new entry enclosure; and
  - (d) Request for the applicant to submit more detail on the proposed new entry enclosure, through a second submission of the application, to be circulated for further comment.

**Carried**

## **6. Informational Items**

2. **Extract from Council Meeting of December 13, 2016**  
**Re: Accessibility Advisory Committee Meeting Minutes of November 2, 2016**

**Moved by Gordon Barnes**

**Seconded by Jo-anne Spitzer**

1. That the Extract from Council Meeting of December 13, 2016, regarding the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received for information.

**Carried**

- 3. Extract from Council Meeting of January 31, 2017  
Re: Accessibility Advisory Committee Meeting Minutes of December 1, 2016**

**Moved by James Hoyes  
Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of January 31, 2017, regarding the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

**Carried**

## **7. New Business**

Jo-anne Spitzer expressed concern about snow being ploughed into handicapped spaces in commercial/retail parking lots. The Committee was reminded to contact the Accessibility Advisor and/or Access Aurora in order to track complaints.

Tyler Barker suggested that a visit to the Abilities Centre, a fully accessible, multi-use facility in Whitby, would be beneficial for the Committee. He proposed to also invite Sport Aurora, the Mayor and Members of Council.

In anticipation of National Access Awareness Week in June, the Committee discussed potential speakers and events to engage public accessibility awareness, education, and appreciation.

Tyler Barker noted that a portable, fully accessible washroom trailer will be unveiled at the Whitchurch-Stouffville Strawberry Festival during the Canada Day weekend. The Committee discussed the possibility of securing the trailer for upcoming Town events.

## **8. Adjournment**

**Moved by James Hoyes**

**Seconded by Gordon Barnes**

That the meeting be adjourned at 5:09 p.m.

**Carried**

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.