



**Accessibility
Advisory Committee
Meeting Agenda**

**Wednesday, April 5, 2017
4 p.m.**

**Holland Room
Aurora Town Hall**

Public Release
March 31, 2017



Town of Aurora
Accessibility Advisory Committee
Meeting Agenda

Date: Wednesday, April 5, 2017

Time and Location: 4 p.m., Holland Room, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of March 1, 2017

Recommended:

That the Accessibility Advisory Committee meeting minutes of March 1, 2017, be received for information.

4. Delegations

(a) Laurie Mueller, Sport Aurora

Re: Sport Plan – Support for Persons with a Disability

5. Matters for Consideration

1. Memorandum from Senior Policy Planner

Re: Site Plan Application

RCG Aurora North GP Inc.

800 St. John's Sideroad

WHITCHURCH CON 2 PT LOT 26 RP 65R32530 PART 1

Related File Numbers: ZBA-2012-09, By-law No. 5890-16

File Number: SP-2017-01

(Full-size drawings will be available at the meeting.)

Recommended:

1. That the memorandum regarding Site Plan Application, RCG Aurora North GP Inc., 800 St. John's Sideroad, WHITCHURCH CON 2 PT LOT 26 RP 65R32530 PART 1, Related File Numbers: ZBA-2012-09, By-law No. 5890-16, File Number: SP-2017-01, be received; and
2. That the Accessibility Advisory Committee provide comment regarding the Site Plan Application.

2. Memorandum from Planner

Re: Site Plan Application (Submission 3)

P.A.R.C.E.L. Inc.

S/W Corner of Yonge Street and Elderberry Trail

Pt of Lot 72, Concession 1

File No. SP-2014-07, Related Files: OPA-2008-03, ZBA-2008-14

(Full-size drawings will be available at the meeting.)

Recommended:

1. That the memorandum regarding Site Plan Application (Submission 3), P.A.R.C.E.L. Inc., S/W Corner of Yonge Street and Elderberry Trail, Pt of Lot 72, Concession 1, File No. SP-2014-07, Related Files: OPA-2008-03, ZBA-2008-14, be received; and
2. That the Accessibility Advisory Committee provide comment regarding the Site Plan Application (Submission 3).

6. Informational Items

3. Memorandum from Accessibility Advisor Re: 2017 Community Recognition Awards

Recommended:

1. That the memorandum regarding 2017 Community Recognition Awards be received for information.

7. New Business

8. Adjournment



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date:	Wednesday, March 1, 2017
Time and Location:	4 p.m., Leksand Room, Aurora Town Hall
Committee Members:	Tyler Barker (Chair), Gordon Barnes, James Hoyes, and Jo-anne Spitzer
Member(s) Absent:	John Lenchak (Vice Chair) and Councillor Sandra Humfries
Other Attendees:	Chris Catania, Accessibility Advisor, Samantha Yew, Deputy Clerk, and Nicole Trudeau, Council/Committee Secretary

The Chair called the meeting to order at 4:01 p.m.

1. Approval of the Agenda

**Moved by Gordon Barnes
Seconded by James Hoyes**

That the agenda as circulated by Legislative Services be approved.

Carried

2. Declarations of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes
Wednesday, March 1, 2017

Page 2 of 5

Accessibility Advisory Committee Meeting Minutes of February 1, 2017

**Moved by James Hoyes
Seconded by Gordon Barnes**

That the Accessibility Advisory Committee meeting minutes of February 1, 2017,
be received for information.

Carried

4. Delegations

- (a) Richard Doust, Member of Trails and Active Transportation Committee
Re: Bike Aurora Day**

Mr. Doust provided an overview of Bike Aurora Day, an event organized by the Trails and Active Transportation Committee, which is scheduled to take place from 9 a.m. to 1 p.m., on Saturday, June 24, 2017.

The Committee expressed support for the event and provided comments and feedback on accessibility features.

**Moved by James Hoyes
Seconded by Gordon Barnes**

That the delegation of Richard Doust be received for information.

Carried

5. Matters for Consideration

- 1. Memorandum from Planner,
Re: Application for Site Plan Amendment, The Gathering Place of
Aurora, 210 Edward Street, Part of Block B & C, Edward Street,
Reg. Plan 488, Part 1, 65R13909, Related File Numbers: OPA-2016-
02 and ZBA-2016-06, File Number: SP-2016-09**

Accessibility Advisory Committee Meeting Minutes
Wednesday, March 1, 2017

Page 3 of 5

Staff provided an overview of the proposed application for site plan amendment, and the Committee reviewed the site plan and drawings and discussed accessibility standards to be considered as part of the site plan amendment.

**Moved by Jo-anne Spitzer
Seconded by Gordon Barnes**

1. That the memorandum regarding Application for Site Plan Amendment, The Gathering Place of Aurora, 210 Edward Street, Part of Block B & C, Edward Street, Reg. Plan 488, Part 1, 65R13909, Related File Numbers: OPA-2016-02 and ZBA-2016-06, File Number: SP-2016-09 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Application for Site Plan Amendment be considered by staff:
 - (a) Request barrier-free path of travel from the accessible parking spaces to the proposed new entry enclosure; and
 - (b) Request to ensure the proper location of accessible parking spaces; and
 - (c) Request to install accessible doors at the proposed new entry enclosure; and
 - (d) Request for the applicant to submit more detail on the proposed new entry enclosure, through a second submission of the application, to be circulated for further comment.

Carried

6. Informational Items

2. **Extract from Council Meeting of December 13, 2016
Re: Accessibility Advisory Committee Meeting Minutes of November 2, 2016**

**Moved by Gordon Barnes
Seconded by Jo-anne Spitzer**

Accessibility Advisory Committee Meeting Minutes
Wednesday, March 1, 2017

Page 4 of 5

1. That the Extract from Council Meeting of December 13, 2016, regarding the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received for information.

Carried

- 3. Extract from Council Meeting of January 31, 2017
Re: Accessibility Advisory Committee Meeting Minutes of December 1, 2016**

**Moved by James Hoyes
Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of January 31, 2017, regarding the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

Carried

7. New Business

Jo-anne Spitzer expressed concern about snow being ploughed into handicapped spaces in commercial/retail parking lots. The Committee was reminded to contact the Accessibility Advisor and/or Access Aurora in order to track complaints.

Tyler Barker suggested that a visit to the Abilities Centre, a fully accessible, multi-use facility in Whitby, would be beneficial for the Committee. He proposed to also invite Sport Aurora, the Mayor and Members of Council.

In anticipation of National Access Awareness Week in June, the Committee discussed potential speakers and events to engage public accessibility awareness, education, and appreciation.

Tyler Barker noted that a portable, fully accessible washroom trailer will be unveiled at the Whitchurch-Stouffville Strawberry Festival during the Canada Day weekend. The Committee discussed the possibility of securing the trailer for upcoming Town events.

Accessibility Advisory Committee Meeting Minutes
Wednesday, March 1, 2017

Page 5 of 5

8. Adjournment

Moved by James Hoyes

Seconded by Gordon Barnes

That the meeting be adjourned at 5:09 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.



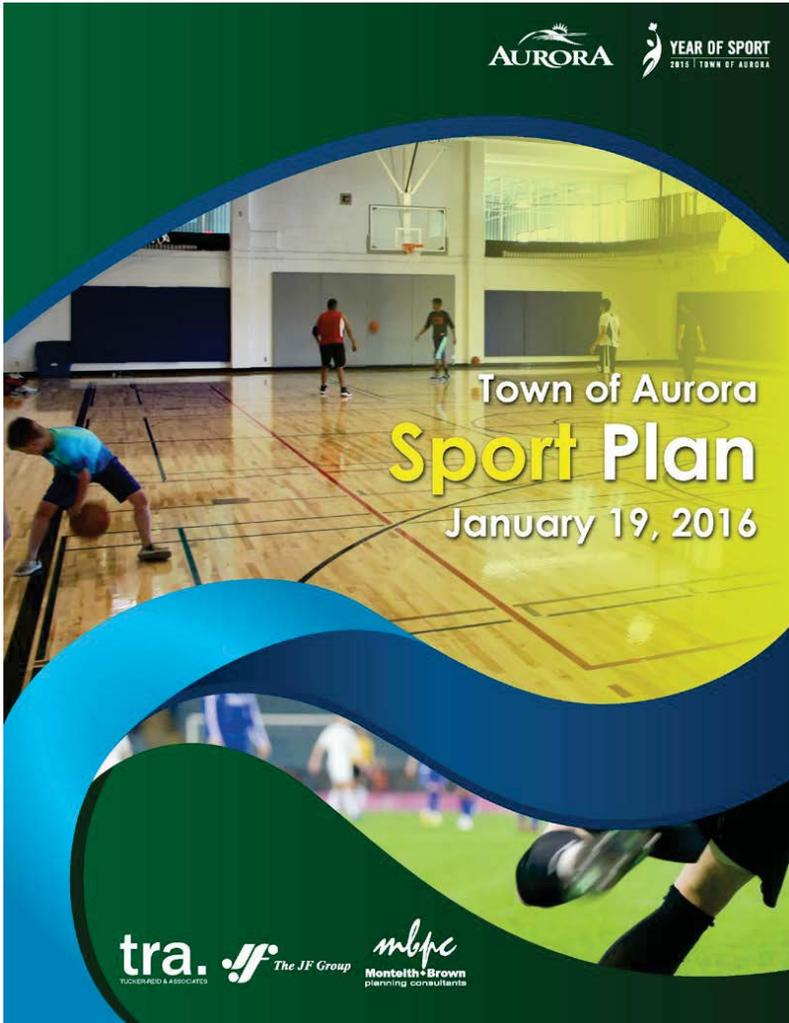
Legislative Services
905-727-3123
Clerks@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 p.m. Two (2) Days Prior to the Requested Meeting Date

Council/Committee/Advisory Committee Meeting Date: Accessibility Advisory Committee, April 5, 2017	
Subject: Sport Plan - Support for Persons with a Disability	
Name of Spokesperson: Laurie Mueller	
Name of Group or Person(s) being Represented (if applicable): Sport Aurora	
Brief Summary of Issue or Purpose of Delegation: Sport Aurora has been contracted by the Town of Aurora to meet the deliverables of Year 1 in the approved Sport Plan. One task is to form a committee of agencies and identify the needs of persons with a disability in sport and recreation. The committee was formed and a report was created. Key information from the report would be presented to the Accessibility Advisory Committee.	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? Chris Catania, Accessibility Advisor	Date: March 10, 2017
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	



Sport Aurora

Sport Plan

Presented to: Accessibility Advisory
Committee

April 5, 2017



Sport Plan Overview



- In 2015, Town Council deemed a Sport Plan a priority
- Focus to increase participation in sport through the provision of a safe, supportive and inclusive sport environment
- Sport Aurora Sport Plan Advisory Committee formed and White Paper developed
- Sport Plan finalized on January 19, 2016
- Four Strategic Goals
 - Sport Leadership and Sport System Sustainability
 - Sport Participant (Sport Access)
 - Promotion and Celebration
 - Sport Tourism

Role of Sport Aurora



- Voice for sport in Aurora
- Communicate and promote sport opportunities
- Celebrate sport excellence
- Created Sport Aurora Sport Plan Advisory Committee
- Contracted by Town of Aurora to meet the deliverables of Sport Plan

Key Priority Tasks



1. Sport Leadership
2. Sport Access
3. Promotions & Celebration of Sport
4. Sport Tourism



Sport Access



Convene a meeting with agencies supporting persons with a disability to better understand their needs in being included in sport in Aurora.

Committee Composition



Sarah Shaw, Autism Ontario York Region Chapter

Reg Chappell, Ducks Swim Club

Nancy Black, Special Olympics Ontario Aurora

Alan Dean, Sport Aurora and Board Director, Ontario Amputee and

Erin Hamilton, Sport Aurora

Laurie Mueller, Sport Aurora

Robert Spencer, Sport Aurora

Chris Catania, Town of Aurora

Tyler Barker, Town of Aurora Accessibility Advisory Committee Chair

Gordon Barker, Town of Aurora Accessibility Advisory Committee

Lois Alderson-Wigelius, York Region District School Board

Janice Lee, York Region District School Board

Cindy Thomas, York Region District School Board

Process



- 2 Committee meetings (February 23rd & March 9th)
- The following was discussed:
 - Best practices from Vicki Keith (Kingston Y Penguins)
 - Demographic information
 - Current programs – successes and challenges
 - Barriers to participation
 - Needs to address barriers
 - Priority level



Barriers & Needs

Barriers	Needs
Attitude	<ul style="list-style-type: none"> • training and education seminars • Expert group of community members as a resource
Facilities <ul style="list-style-type: none"> • Available • Access 	<ul style="list-style-type: none"> • Inventory review of facilities (Town and Non-Town) • Identify accessible space being booked and not used • Creative / consultative on facility allocation • Engage Accessibility Advisory Committee in facility design • Opportunity to run off peak hours for some groups
<ul style="list-style-type: none"> • Lack of Programs 	<ul style="list-style-type: none"> • Conduct further study to determine what program people would like
<ul style="list-style-type: none"> • Policy Barriers 	<ul style="list-style-type: none"> • Review Town of Aurora policies • Emphasis on new groups that support persons with a disability

Barriers & Needs

Barriers	Needs
Transportation	<ul style="list-style-type: none"> • On demand transportation at fair cost • Accessible bus shelters • Policy and procedure review of transportation services • Need vehicles that fit all sizes of wheelchairs • Cost of taxi subsidized
Cost to Participate	<ul style="list-style-type: none"> • Program participants may be lower so subsidize facility costs • Effective communications plan to make community aware of subsidy programs • Encourage initial subsidy to engage/encourage participation
<ul style="list-style-type: none"> • Support Staff 	<ul style="list-style-type: none"> • Town hire and train support staff to be available • Provide funding to agencies to hire/train appropriate people • Town programs not considered due to cost of hiring support staff. Communicate current support staff programs to agencies.
<ul style="list-style-type: none"> • Leadership and Volunteers 	<ul style="list-style-type: none"> • Identify list of potential leaders in community • Identify group that could work with leadership (Town, Sport Aurora) • Contingent on other barriers (space, resources)

Barriers & Needs

Barriers	Needs
Resources to Guide	<ul style="list-style-type: none"> • Research existing resources at local, provincial and national organizations • Inventory for funding programs that could sport the start of programs
Awareness	<ul style="list-style-type: none"> • Develop effective communications plan to ensure community members are aware • Utilize local agencies to communicate information about Town programs and build more awareness
<ul style="list-style-type: none"> • Technology 	
<ul style="list-style-type: none"> • Cost to Eliminate Barriers 	<ul style="list-style-type: none"> • Greatest good for the greatest number of people • Identify opportunities to increase the number of community members benefitting from sport and recreation

Where do we go.....



- Presentation to Accessibility Advisory Committee on Wednesday, April 5th
- Phase 2
 - Convene committee meeting to establish barrier/needs ranking
 - Review of needs identified and conduct further research to provide additional guiding information

THANK YOU

Questions?





100 John West Way
Box 1000
Aurora, ON L4G 6J1
Phone: 905-727-3123 Ext. 4342
Email: FFilipetto@aurora.ca
www.aurora.ca

Planning and Building Services

INTERNAL MEMORANDUM

DATE: March 10, 2017

TO: B. Butler, Planning and Building Services
A. Bazar, Planning and Building Services
A. Ierullo, Planning and Building Services
G. Greidanus, Parks, Recreation and Cultural Services
P. De Sario, Corporate Services
J. McDonald, Central York Fire Services
C. Catania, Accessibility Advisory Committee

CC: Mayor Dawe
M. Ramunno, Director of Planning and Building Services
A. Mihail, Infrastructure and Environmental Services
Council Secretariat, Corporate Services

FROM: Fausto Filipetto, Planning and Building Services

Re: **Site Plan Application**
RCG Aurora North GP Inc.
800 St. John's Sideroad
WHITCHURCH CON 2 PT LOT 26 RP 65R32530 PART 1
Related File Number ZBA-2012-09, By-law 5890-16
File Number: SP-2017-01

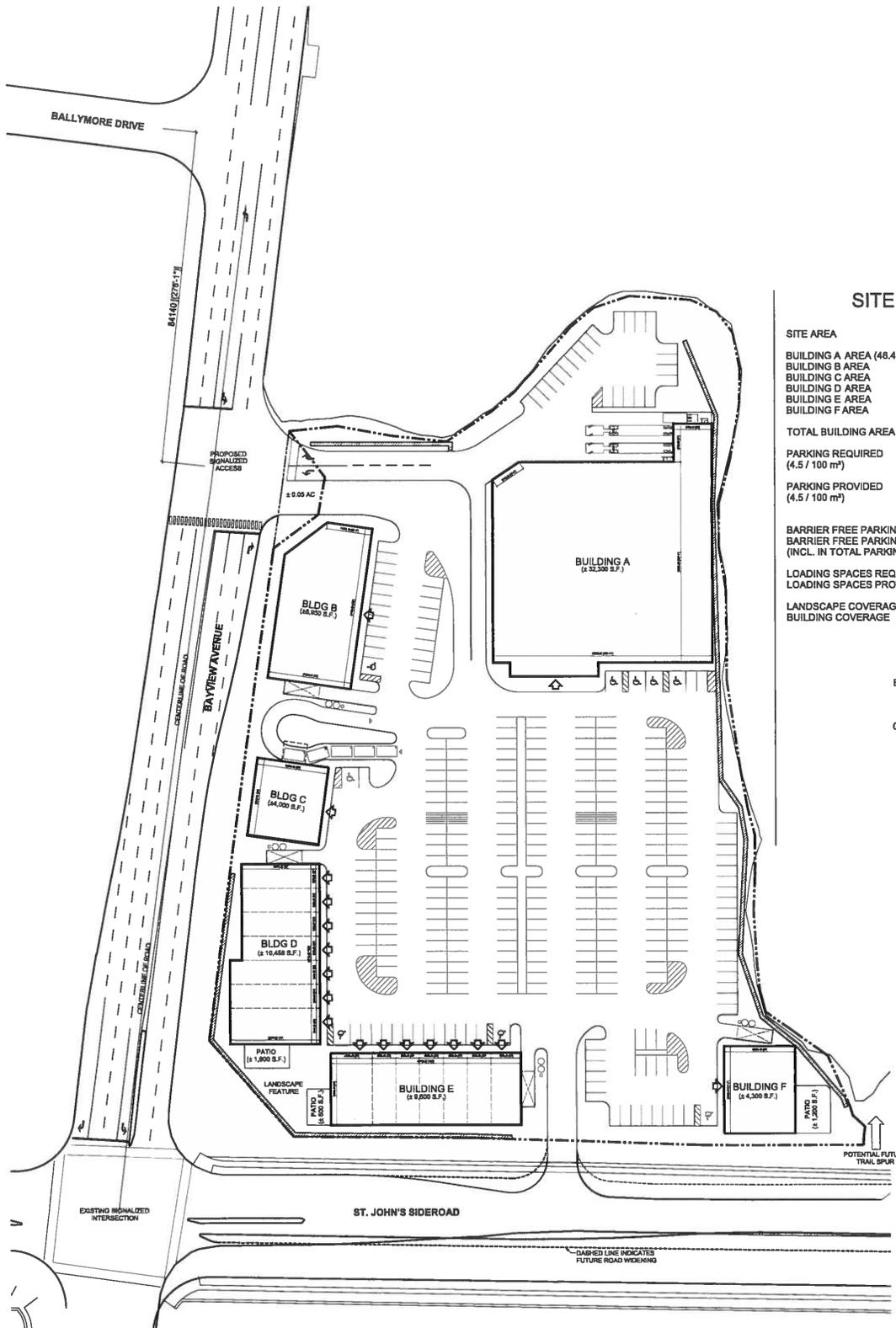
A Site Plan Application has been submitted to the Planning and Building Services department for review. The Applicant is proposing six commercial buildings at the north-east corner of Bayview Avenue and St. John's Sideroad. Please find enclosed (where applicable) copies of the following materials submitted in conjunction with the subject Application:

- Site Plan (A1-55)
- Site Grading (SG-1)
- R-Plan (65R-32530)
- Site Servicing (SS-1)
- Storm Trib (TA-1)
- Standard Details (D-1) & Storm Control Manhole Detail (D-2)
- Landscape Concept Plan (L-2)
- Photometric Site Plan (ESP)
- Bldg. A Elevations & Bldg. A Floor Plan
- Bldg.'s B, C, D, E, & F Elev/Floor

I would appreciate receiving your comments by **Friday, March 24, 2017**.

Should you have any questions regarding the above noted proposal, please feel free to contact me.

Attach.



SITE STATISTICS

SITE AREA	± 6.15 AC	± 2.49 HA
BUILDING A AREA (46.4%)	± 32,300 S.F.	± 3,000 m ²
BUILDING B AREA	± 8,850 S.F.	± 831 m ²
BUILDING C AREA	± 4,000 S.F.	± 372 m ²
BUILDING D AREA	± 10,450 S.F.	± 971 m ²
BUILDING E AREA	± 9,500 S.F.	± 882 m ²
BUILDING F AREA	± 4,300 S.F.	± 400 m ²
TOTAL BUILDING AREA	± 69,800 S.F.	± 6,466 m ²
PARKING REQUIRED (4.5 / 100 m ²)	291 CARS	291 CARS
	4.18 / 1,000 S.F.	4.50 / 100 S.M.
PARKING PROVIDED (4.5 / 100 m ²)	317 CARS	317 CARS
	4.55 / 1,000 S.F.	4.90 / 100 m ²
BARRIER FREE PARKING REQUIRED		3 CARS
BARRIER FREE PARKING PROVIDED (INCL. IN TOTAL PARKING)		8 CARS
LOADING SPACES REQUIRED		3 SPACES
LOADING SPACES PROVIDED		8 SPACES
LANDSCAPE COVERAGE		18.37 %
BUILDING COVERAGE		26.01 %

BAYVIEW ST. JOHNS
AURORA, ON
CONCEPT SITE PLAN
NTS





100 John West Way
Box 1000
Aurora, ON L4G 6J1
Phone: 905-727-3123 Ext. 4347
Email: cgraup@aurora.ca
www.aurora.ca

Planning and Building Services

INTERNAL MEMORANDUM

DATE: March 30, 2017

TO: B. Butler, Planning and Building Services
A. Bazar, Planning and Building Services
B. Jakovina, Parks, Recreation and Cultural Services
J. Massadeh, Infrastructure and Environmental Services
C. Catania, Accessibility Advisory Committee

FROM: Caitlin Graup, Planning and Building Services

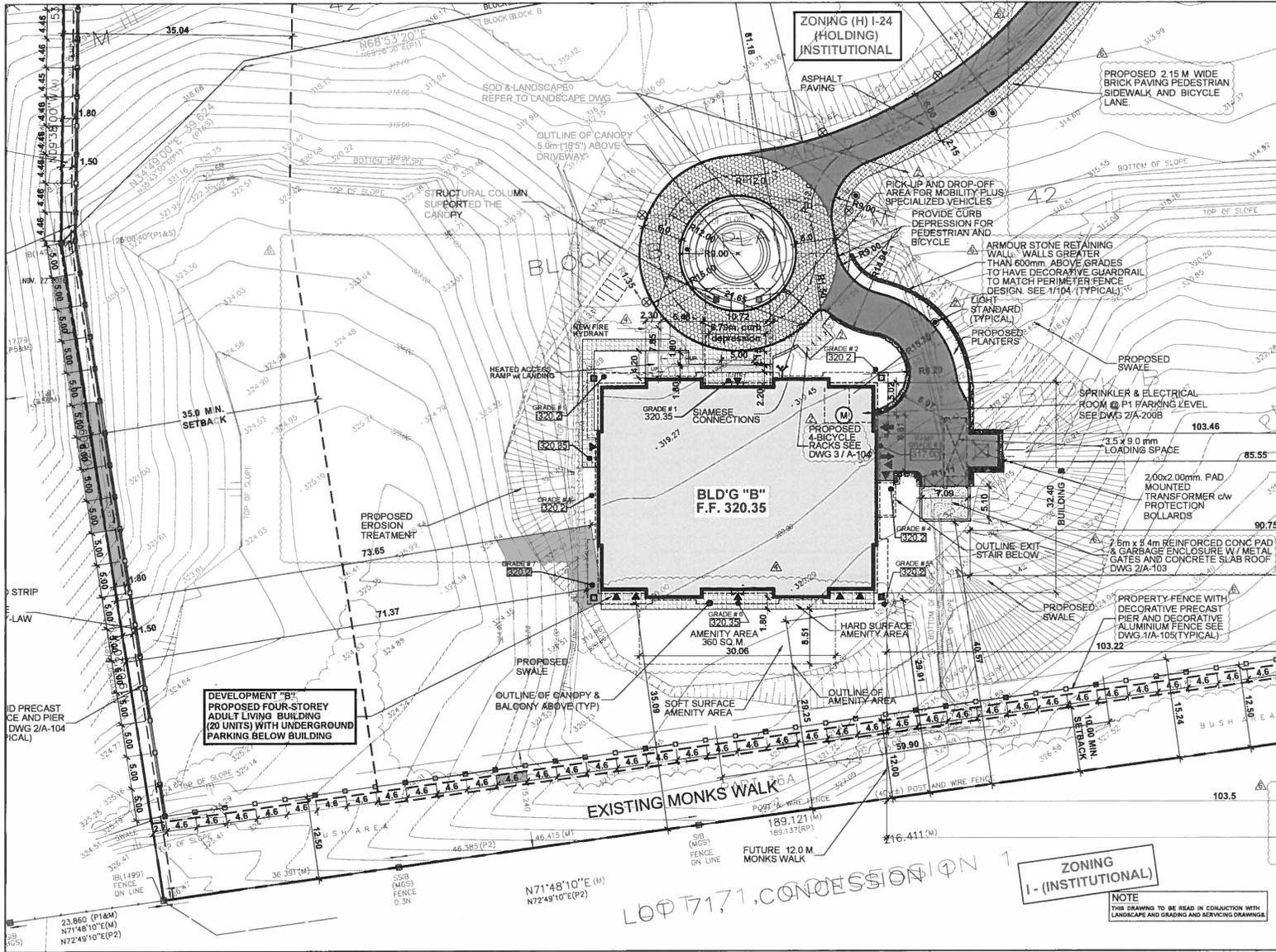
RE: **Site Plan Application (Submission 3)**
P.A.R.C.E.L. Inc.
S/W Corner of Yonge & Elderberry Trail
Pt of Lot 72, Concession 1
File No. SP-2014-07

Related Files: OPA-2008-03, ZBA-2008-14

Enclosed please find the revised third submission for the above noted Application for your departments review and comment. The first submission of the above Application was circulated in October, 2014. We kindly request that you submit any comments and/or any recommended revisions that you may require on or **April 20, 2017**. If your department's comments and/or responses have not been received by this date, we will assume you have no further comments/ concerns.

Should you have any questions regarding the above noted proposal, please contact me at Ext. 4347.

Attach.

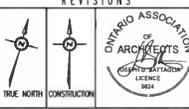


NOTE:
 CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS AND CONDITIONS ON THE JOB AND REPORT DISCREPANCIES TO THE CONSULTANT. ALL DIMENSIONS AND SPECIFICATIONS ARE THE PROPERTY OF THE CONSULTANT AND MUST BE RETURNED AT THE COMPLETION OF THE JOB. DO NOT SCALE DRAWINGS.



KEY PLAN N.T.S.
PROJECT ARCHITECT:
WESTON CONSULTING
 planning + urban design
 4800 Sheppard Ave. E. Suite 111
 Scarborough, Ontario M1S 1S3 Canada
 Tel: 905-728-0888 Fax: 905-728-6637

No.	DESCRIPTION	DATE
6	ELEMENTATION OF PROPOSED BUILDING "A" & "C" AND RE-CONSTRUCTION FOR SPA	NOV 22 2016
5	COORDINATION WITH GRADING AND SERVICES	APR 14 2016
4	COORDINATION	APR 07 2016
3	BUILDING "A" ADJUSTED WESTWARD BY 1.0 M AND SLIGHTLY SOUTHWARD TO ACCOMMODATE THE NEW PROPOSED 4.0 M AND 5.0 M EASTMENT REQUESTED BY TOWN ALONG YONGE STREET.	FEB 16 2016
2	REVISED PER SPA COMMENTS AND AGREEMENT CHANGE FROM 6.0 M TO 4.0 M ALONG YONGE STREET.	MAR 30 2015
1	ISSUED FOR SPA	JUNE 30 2014

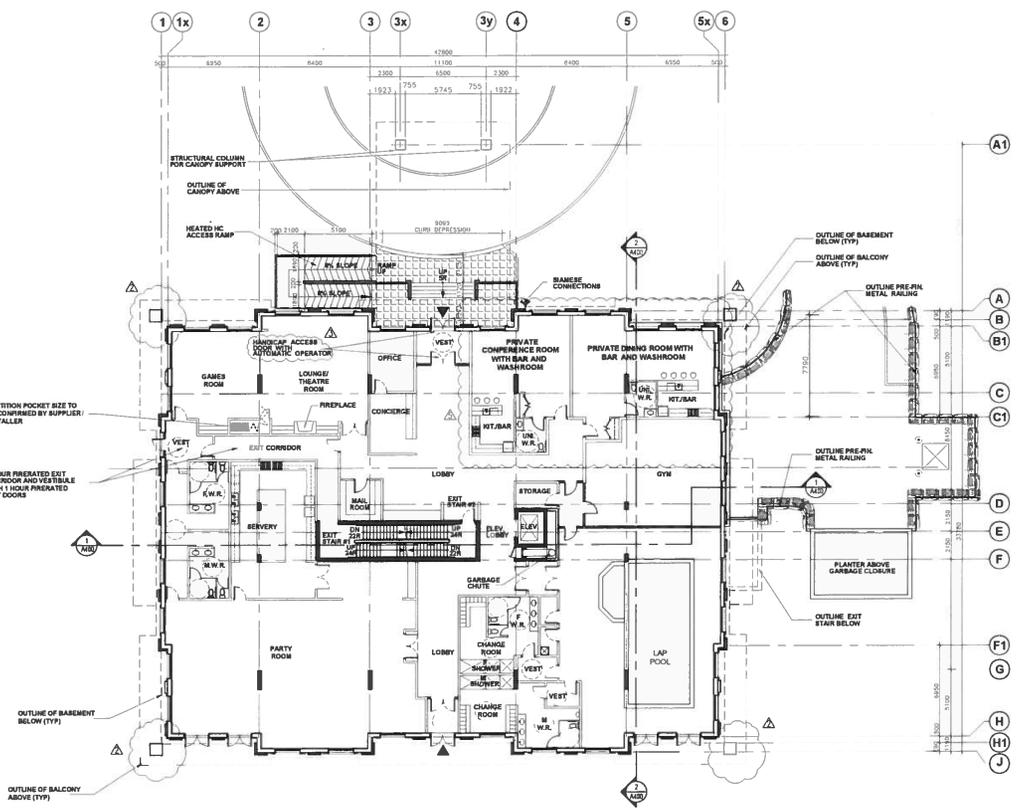


DESIGN:
BATTAGLIA ARCHITECT INC.
 888 KEELE STREET, UNIT 8 TEL: (905) 506-2168
 VAUGHAN, ON FAX: (416) 848-7967
 L4K 2K2 jebattaglia@battaglia.com

PROJECT COORDINATOR:
TORPLAN CONSULTANTS INCORPORATED
 5th Fl. 200, 185 Avenue Road, Toronto, Ontario M5C 1A4
 Tel: (416) 738-9673 Fax: (416) 738-9190

PROJECT NAME:
 PROPOSED FOUR STOREY CONDOMINIUM BUILDING "B" FOR P.A.R.C.E.L. INC.
 YONGE STREET AND ELDERBERRY TRAIL TOWN OF AURORA, ONTARIO

DRAWING TITLE:
 BLOW-UP SITE PLAN
 SOUTHWEST CORNER
SCALE: 1:250 **DRAWING NO.:** A-101
PROJECT NO.: 2013 05



GROUND FLOOR PLAN
 SCALE: 1:150

NOTE:
 CONTRACTOR MUST CHECK AND VERIFY ALL DIMENSIONS AND CONDITIONS ON THE JOB AND REPORT DISCREPANCIES TO THE CONSULTANT BEFORE PROCEEDING WITH THE WORK.
 ALL DIMENSIONS AND SPECIFICATIONS ARE THE PROPERTY OF THE CONSULTANT AND MUST BE RETURNED AT THE COMPLETION OF THE JOB.
 DO NOT SCALE DRAWINGS.

TYPICAL NOTE:
 ALL BARRIER FREE ACCESS FOR ANY PUBLIC AND SEMI-PUBLIC AREAS SHALL BE PROVIDED AND EQUIPPED WITH AUTOMATIC DOOR OPENERS.

No.	DESCRIPTION	DATE
5	REVISED PROJECT NAME TO EXCLUDE BUILDING "A" & "C" AND REMOVE VISITOR'S UNITS 100 AND 100A PER SPA COMMENTS. RE-SUBMISSION FOR SPA	NOV. 22 2016
4	WASHROOMS REVISED TO COMPLY WITH UPDATED BARRIER FREE REQUIREMENTS PER UPDATED ONTARIO BUILDING CODE.	FEB 28 2015
3	REVISED PER SPA COMMENTS	MAR 24 2015
2	COORDINATION PER REVISED ELEVATION	MAY 05 2015
1	ISSUED FOR SPA	JUNE 30 2014



BATTAGLIA ARCHITECT INC.
 1838 HEBBLE STREET, UNIT 8 TEL: (905) 846-7947
 VAUGHAN, ON FAX: (905) 846-7947
 L4K 2N2 joeb@battagliaand.com

PROJECT COORDINATOR:
TORPLAN CONSULTANTS INCORPORATED
 Suite 200, 185 Adson Drive, Concord, Ontario L4K 3C4
 Tel: (905) 736-9673 Fax: (905) 736-9190

PROJECT NAME:
 PROPOSED FOUR STOREY CONDOMINIUM BUILDING "B" FOR
P.A.R.C.E.L. INC.
 YONGE STREET AND ELDERBERRY TRAIL
 W. F. AURORA, ONTARIO

DATE:	13 02 19	DRW. BY:	DB	CHK. BY:	
DRAWING TITLE:	BLDG. "B" ADULT LIVING FACILITY (20 UNITS) GROUND FLOOR PLAN				
SCALE:	1:150	DRWG. No.:	A-202B		
PROJECT No.:	2013 05				



100 John West Way
Box 1000
Aurora, Ontario
L4G 6J1
Phone: 905-727-3123 ext. 4212
Email: ccatania@aurora.ca
www.aurora.ca

**Town of Aurora
Corporate Services**

Memorandum

Date: April 5, 2017
To: Accessibility Advisory Committee
From: Chris Catania, Accessibility Advisor
Re: **2017 Community Recognition Awards**

Recommendations

- 1. That the memorandum regarding 2017 Community Recognition Awards be received for information.**

Background

In the fall of 2015, Council appointed a Community Recognition Review Ad Hoc Committee to review the structure, format and content of the Town's Community Recognition Awards. Based on the Committee's recommendations, Council approved a revised format including the Inclusivity Award.

The Inclusivity Award is presented to an individual, group or business which has contributed to making the Town of Aurora an inclusive place to live, work and play for all people regardless of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, or disability.

The Town of Aurora believes in inspiring volunteering and recognizing citizens who have made a positive impact in our community. The Town is accepting nominations by Friday April 7th for the 2017 Community Recognition Awards, which will be presented at a ceremony on Monday, May 29, 2017.

Residents are encouraged to nominate individuals, groups and businesses that have actively supported the Town's development and enhanced the overall community.

Detailed information and nomination forms are available at www.aurora.ca/cra.

April 5, 2017

-2-

2017 Community Recognition Awards

Attachments

Attachment 1 – 2017 Community Recognition Awards Nomination Form



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-726-4762

TOWN OF AURORA

Attachment 1

2017 COMMUNITY RECOGNITION AWARDS – CATEGORIES & CRITERIA

The Town of Aurora recognizes and honours volunteers who help create a community where individuals, groups and businesses actively support the Town's development and enhance the overall community.

Do you know an individual, corporation or business that deserves to be recognized for their outstanding contributions to our community? If so, please complete the nomination form below along with a detailed description to support your nomination and submit your signed form no later than **Friday, April 7, 2017**.

Winners will be recognized at the Community Recognition Awards Ceremony on **Monday, May 29, 2017**.

VOLUNTEER SERVICE AWARD

Awarded to individuals with 20 or more (25, 30, 35, 40) years of continuous service to the Aurora Community

Criteria:

- Nomination form must be accompanied by a letter of reference verifying the years of continuous service.

** If your organization would like to recognize service awards for 5, 10 or 15 years of continued service, please submit a nomination form indicating the years of service and the Mayor and Members of Council would be happy to present these awards to the volunteers at your Annual General Meeting.

YOUTH VOLUNTEER AWARD

This award is presented to a citizen up to the age of 19, who, through their volunteer efforts, has made a significant contribution to the community and has demonstrated their commitment to being a positive leader today and in the future;

Criteria:

- Nominee must be 19 years of age or younger and have volunteered on behalf of or within the Town of Aurora for at least two (2) years.
- Nominees will not be considered for this award if their nomination involved earning hours for their Community Service Requirement or for fulfilling duties of their employment.
- Nomination form must be accompanied by a letter detailing the nominee's contribution.

GREEN AWARD

Honouring an individual or organization that supports the protection, preservation, sustainability or conservation of our natural environment, this award celebrates those who share the Town's commitment to creating a greener community;

Criteria:

- Nominee must have made a significant impact on the natural environment locally or provincially in the previous year.
- Nomination form must be accompanied by a letter detailing the individual's or organization's contribution.



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-726-4762

TOWN OF AURORA

2017 COMMUNITY RECOGNITION AWARDS – CATEGORIES & CRITERIA

ARTS AND CULTURE AWARD

Inspired by the Johnsons family, this award is presented to an individual or group that has enhanced our community through their support or promotion of culture, music, visual, performing, or the literary arts;

Criteria:

- Nominee must have made a significant impact on the arts locally or provincially in the previous year.
- Nomination form must be accompanied by a letter detailing the individual's or group's contribution.

COMMUNITY LEADERSHIP AWARD

This award is presented to an individual or not-for-profit organization that has significantly enhanced the Town through their contribution, commitment and leadership in the areas of charitable giving, civic engagement, community events or community spirit;

Criteria:

- Nomination form must be accompanied by a letter detailing the organizer/organization's contribution.

GOOD NEIGHBOUR AWARD

Inspired by Frank Camenzuli, this award is presented to someone who embodies what it means to be a good neighbour, this award recognizes and celebrates the simple acts of kindness and compassion that help create connected and vibrant neighbourhoods;

Criteria:

- Nominees will not be considered for this award if their nomination involved monetary compensation or fulfilling duties of their employment.
- Nomination form must be accompanied by a letter detailing the individual's contribution.

GOOD BUSINESS AWARD

This award is presented to a business that has shown its commitment to corporate responsibility and community involvement through its ongoing support of charitable causes, events or programs;

Criteria:

- Nomination form must be accompanied by a letter detailing the businesses contributions to the overall health and well-being of our community.

INCLUSIVITY AWARD

This award is presented to an individual, group or business which has contributed to making the Town of Aurora an inclusive place to live, work and play for all people regardless of race, national or ethnic origin, colour, religion, age, sex, sexual orientation, marital status, family status, or disability;

Criteria:

- Nomination form must be accompanied by a letter detailing the individual's, group's or business's contribution to eliminating barriers for people with disabilities in Aurora.



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-726-4762

TOWN OF AURORA

**2017 COMMUNITY RECOGNITION
AWARDS – CATEGORIES & CRITERIA**

COMMUNITY SAFETY AWARD

Presented to an individual dedicated to the development, promotion or support of initiatives that improve community safety, this award recognizes that safer communities only happen when individuals take action to make a difference.

Criteria:

- Nomination form must be accompanied by a letter detailing the individual's, group's or business's contribution to the improvement of overall community safety.

CITIZEN OF THE YEAR AWARD

The Town of Aurora's Citizen of the Year Award is an annual event recognizing the exceptional contributions made by a local citizen to our community.

The Citizen of the Year Award has been awarded by the Town of Aurora since 1970. This individual is selected by the Office of the Mayor in consultation with a small group of dedicated community volunteers. The award recipient has demonstrated all-round community involvement rather than specific activity or contribution.

Criteria:

- Nominee must be a citizen of the Town of Aurora who is at least 16 years of age, excluding elected Members of Council or employees of the Town of Aurora.
- Nominations may be made by an individual citizen, a group of citizens, and/or a Town organization.
- Nomination form must be accompanied by a letter of no more than two (2) pages, detailing the recent or ongoing activities or contributions of the nominee in the Town of Aurora. These activities should demonstrate all-round community involvement rather than a specific activity or contribution.

Special consideration may be given to nominees younger than 16 years of age, if the evaluation group deems such a nomination applicable and the nominee meets all other criteria.

The evaluation group will give priority to nominations that recognize a nominee's recent or ongoing activities or contributions to the Town of Aurora. Special consideration may be given to posthumous nominations or to nominees whose activities or contributions occurred more than three (3) years ago, if the evaluation group deems such nominations applicable and the nominee meets all other criteria.

Nominations will be accepted until **Friday, April 7, 2017**. All nominations can be emailed to sware@aurora.ca or mailed to:

Town of Aurora
100 John West Way, Box 1000
Aurora, Ontario, L4G 6J1

**ATTENTION:
2017 COMMUNITY RECOGNITION AWARD NOMINATION**



100 John West Way,
Box 1000,
Aurora, ON L4G 6J1
Phone: 905-726-4762

TOWN OF AURORA

**2017 COMMUNITY RECOGNITION
AWARDS – CATEGORIES & CRITERIA**

Please complete all fields of the 2017 Community Recognition Awards Nomination Form (print) ensuring the correct spelling of each name. Nominations will be accepted until **Friday, April 7, 2017**.

Date

Nominator

Organization (if applicable) _____

Address

Postal Code

Telephone (daytime) _____

Telephone (evening) _____

Email address

Category:

Volunteer Service Awards (5, 10, 15 years)
(Presented at the organizations AGM)

Volunteer Service Awards (20, 25, 30, 35, 40 years)

Good Neighbour Award

Youth Volunteer Award

Community Leadership Award

Green Award

Good Business Award

Arts and Culture Award

Inclusivity Award

Citizen of the Year Award

Community Safety Award

Date

I Nominate

Address

Postal Code

Telephone (daytime) _____

Telephone (evening) _____

Email address

Please attach a letter detailing your nominee's contributions and reasons for making this nomination.