



**Accessibility
Advisory Committee
Meeting Agenda**

**Wednesday, March 1, 2017
4 p.m.**

**Holland Room
Aurora Town Hall**

Public Release
February 23, 2017



Town of Aurora
Accessibility Advisory Committee
Meeting Agenda

Date: Wednesday, March 1, 2017

Time and Location: 4 p.m., Holland Room, Aurora Town Hall

1. Approval of the Agenda

Recommended:

That the agenda as circulated by Legislative Services be approved.

2. Declarations of Pecuniary Interest and General Nature Thereof

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of February 1, 2017

Recommended:

That the Accessibility Advisory Committee meeting minutes of February 1, 2017, be received for information.

4. Delegations

- (a) **Richard Doust, Member of Trails and Active Transportation Committee**
Re: Bike Aurora Day

5. Matters for Consideration

1. Memorandum from Planner

Re: Application for Site Plan Amendment

The Gathering Place of Aurora

210 Edward Street

Part of Block B & C, Edward Street, Reg. Plan 488, Part 1, 65R13909

Related File Numbers: OPA-2016-02 and ZBA-2016-06

File Number: SP-2016-09

(Full-size drawings will be available at the meeting.)

Recommended:

1. That the memorandum regarding Application for Site Plan Amendment, The Gathering Place of Aurora, 210 Edward Street, Part of Block B & C, Edward Street, Reg. Plan 488, Part 1, 65R13909, Related File Numbers: OPA-2016-02 and ZBA-2016-06, File Number: SP-2016-09 be received; and
2. That the Accessibility Advisory Committee provide comment regarding the Application for Site Plan Amendment.

6. Informational Items

2. Extract from Council Meeting of December 13, 2016

Re: Accessibility Advisory Committee Meeting Minutes of November 2, 2016

Recommended:

1. That the Extract from Council Meeting of December 13, 2016, regarding the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received for information.

- 3. Extract from Council Meeting of January 31, 2017**
Re: Accessibility Advisory Committee Meeting Minutes of December 1, 2016

Recommended:

1. That the Extract from Council Meeting of January 31, 2017, regarding the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

7. New Business

8. Adjournment



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date:	Wednesday, February 1, 2017
Time and Location:	4 p.m., Leksand Room, Aurora Town Hall
Committee Members:	Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, Jo-anne Spitzer, and Councillor Sandra Humfryes
Member(s) Absent:	None
Other Attendees:	Chris Catania, Accessibility Advisor, and Linda Bottos, Council/Committee Secretary

The Vice Chair, acting as Chair, called the meeting to order at 4:10 p.m.

1. Approval of the Agenda

**Moved by James Hoyes
Seconded by Jo-anne Spitzer**

That the agenda as circulated by Legislative Services, with the following additions, be approved:

- Item 2 – Memorandum from Planner, Re: Site Plan Application (Submission #3), Joe Cara, 15132 and 15136 Yonge Street, Part of Lots 4 and 5, Registered Plan 9, File No. SP-2013-05
- Item 3 – Memorandum from Accessibility Advisor, Re: Canadian Institute of Transportation Engineers (CITE) Canadian Accessibility Guidelines Survey

Carried

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2. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of December 1, 2016

Moved by James Hoyes

Seconded by Gordon Barnes

That the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

Re: Application for Site Plan, Metropolitan Square Inc., 180, 190 and 220 Wellington Street East, Part of Lot 106, Registered Plan 246, Lot 81, Con. 1, EYS, Related File Numbers: OPA-2015-05 and ZBA-2015-15, File Number: SP-2016-10

Staff provided background and an overview of the Application, and the Committee reviewed drawings and discussed various aspects of the Site Plan.

Moved by James Hoyes

Seconded by Tyler Barker

1. That the memorandum regarding Application for Site Plan, Metropolitan Square Inc., 180, 190 and 220 Wellington Street East, Part of Lot 106,

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Registered Plan 246, Lot 81, Con. 1, EYS, Related File Numbers: OPA-2015-05 and ZBA-2015-15, File Number: SP-2016-10, be received; and

2. That the following Accessibility Advisory Committee comments regarding the Site Plan be considered by staff:
 - (a) Request to ensure barrier-free access in the turning circle with two accessible parking spaces; and
 - (b) Request to ensure the proper location of accessible visitor parking spaces; and
 - (c) Request to install accessible doors at all access points to the building; and
 - (d) Request to ensure straight-line (centre) access to elevators; and
 - (e) Request for provisions for accessible units.

Carried

2. Memorandum from Planner

Re: Site Plan Application (Submission #3), Joe Cara, 15132 and 15136 Yonge Street, Part of Lots 4 and 5, Registered Plan 9, File No. SP-2013-05

Staff provided background and an overview of the Application, and the Committee reviewed drawings and discussed various aspects of the Site Plan.

**Moved by Councillor Humfryes
Seconded by James Hoyes**

1. That the memorandum regarding Site Plan Application (Submission #3), Joe Cara, 15132 and 15136 Yonge Street, Part of Lots 4 and 5, Registered Plan 9, File No. SP-2013-05, be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan be considered by staff:

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- (a) Request to builder to consider providing accessible living units on the ground level; and
- (b) Request to ensure that all public and basement-level washrooms are accessible.

Carried

3. Memorandum from Accessibility Advisor

Re: Canadian Institute of Transportation Engineers (CITE), Canadian Accessibility Guidelines Survey

Staff provided an overview of the memorandum and encouraged Committee members to participate in the Survey and provide feedback through the link provided at <https://www.surveymonkey.com/r/8FB8FKN>.

Moved by Jo-anne Spitzer

Seconded by Councillor Humfryes

- 1. That the memorandum regarding Canadian Institute of Transportation Engineers (CITE), Canadian Accessibility Guidelines Survey, be received for information.

Carried

6. Informational Items

None

7. New Business

Councillor Humfryes noted that the Trails and Active Transportation Committee is organizing a Bike Aurora Day event to take place in the spring of 2017, and a representative would be delegating at a future Accessibility Advisory Committee meeting.

Staff noted that Sport Aurora is holding a meeting from 11 a.m. to 1 p.m. on Thursday, February 23, 2017, in the Leksand Room at Town Hall, regarding the Sport Plan and supporting persons with a disability.

Tyler Barker advised that the Government of Canada's final in-person consultation session regarding new planned accessibility legislation is being held from 4 p.m. to 7:30 p.m. on Wednesday, February 8, 2017, in the Churchill Ballroom at the Chelsea Hotel Toronto, and the online public survey will continue until February 28, 2017. Staff agreed to forward the website link to Committee members to access further information at <https://www.canada.ca/en/employment-social-development/programs/disability/consultations/accessibility-legislation.html>.

James Hoyes noted the audio-visual upgrades that have been implemented in Council Chambers to facilitate General Committee and Council meetings and improve accessibility.

Staff advised that a new hotel in Aurora is being considered, and the Accessibility Advisory Committee would have an opportunity to provide comment.

Committee members discussed the recent Council motion regarding snow removal service levels, and raised issues respecting the timing of snow removal and snow being ploughed into handicapped spaces in commercial/retail parking lots.

8. Adjournment

Moved by Tyler Barker

Seconded by Gordon Barnes

That the meeting be adjourned at 5:33 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.



Legislative Services
905-727-3123
Clerks@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

Delegation Request

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 p.m. Two (2) Days Prior to the Requested Meeting Date

Council/Committee/Advisory Committee Meeting Date: Accessibility Advisory Committee, March 1, 2017	
Subject: Bike Aurora Day	
Name of Spokesperson: Richard Doust	
Name of Group or Person(s) being Represented (if applicable): Trails and Active Transportation Committee Working Group for Bike Aurora Day	
Brief Summary of Issue or Purpose of Delegation: To solicit input from the Accessibility Advisory Committee on accessibility features for Bike Aurora Day.	
Please complete the following:	
Have you been in contact with a Town staff or Council member regarding your matter of interest? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
If yes, with whom? Chris Catania, Accessibility Advisor	Date: Feb. 21, 2017
<input checked="" type="checkbox"/> I acknowledge that the Procedure By-law permits five (5) minutes for Delegations.	

100 John West Way
Box 1000
Aurora, ON L4G 6J1
Phone: 905-727-3123 Ext. 4350
Email: mrokos@aurora.ca
www.aurora.ca

Planning and Building Services

INTERNAL MEMORANDUM

DATE: February 6, 2017

TO: B. Butler, Planning and Building Services
A. Bazar, Planning and Building Services
A. Ierullo, Planning and Building Services
G. Greidanus, Parks, Recreation and Cultural Services
P. De Sario, Corporate Services
J. McDonald, Central York Fire Services
C. Catania, Accessibility Advisory Committee

CC: Mayor Dawe
M. Ramunno, Director of Planning and Building Services
A. Mihail, Infrastructure and Environmental Services
Council Secretariat, Corporate Services

FROM: Marty Rokos, Planning and Building Services

Re: **Application for Site Plan Amendment
The Gathering Place of Aurora
210 Edward Street
Part of Block B & C Edward Street, Reg. Plan 488, Part 1 65R13909
Related File Numbers: OPA-2016-02 and ZBA-2016-06
File Number: SP-2016-09**

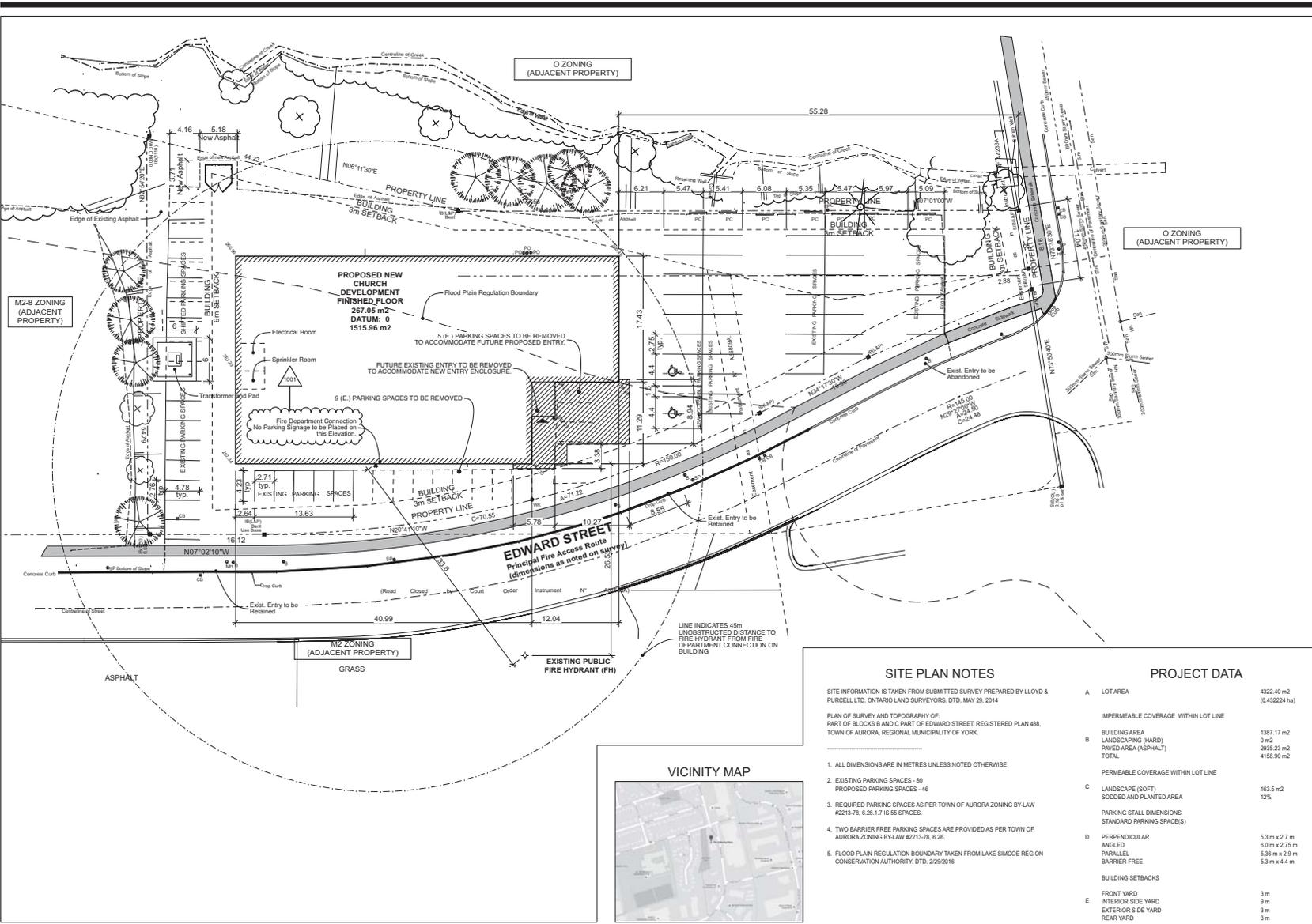
A Site Plan Application has been submitted to the Planning and Building Services department for review. The Applicant is proposing to expand of the existing place of worship to be the main use on the subject lands, build an addition with a new entrance to the building, and make associated site changes. Please find enclosed copies of the following materials submitted in conjunction with the subject Application:

- Architectural Site Plan
- Topographic Survey
- Proposed Floor Plans
- Exterior Elevations
- Electrical Site Plan
- 3D Rendering
- Civil Servicing Site Plan and calculations

I would appreciate receiving your comments by **February 21, 2017**.

Should you have any questions regarding the above noted proposal, please feel free to contact me.

Attach.



Co-ordinating Consultant
jh·architecture
 11-1401 Plains Road East
 Burlington, ON L7R 0C2
 T (905) 331-0792

11	Issue for OPA	1/21/17	2017-01-24
12	Issue for OPA	1/21/17	2017-01-24
13	Issue for Building	1/21/17	2017-01-24
14	Issue for OPA	1/21/17	2017-01-24
15	Issue for OPA	1/21/17	2017-01-24
16	Issue for Review	1/21/17	2017-01-24
17	Issue for OPA	1/21/17	2017-01-24
18	Issue for Review	1/21/17	2017-01-24
19	Issue for Review	1/21/17	2017-01-24
20	Issue for Review	1/21/17	2017-01-24
21	Issue for Review	1/21/17	2017-01-24
22	Issue for OPA	1/21/17	2017-01-24
23	Issue for OPA	1/21/17	2017-01-24
24	Issue for Review	1/21/17	2017-01-24
25	Issue for Review	1/21/17	2017-01-24
26	Issue for Review	1/21/17	2017-01-24
27	Issue for OPA	1/21/17	2017-01-24
28	Issue for OPA	1/21/17	2017-01-24
29	Issue for OPA	1/21/17	2017-01-24
30	Issue for OPA	1/21/17	2017-01-24
31	Issue for OPA	1/21/17	2017-01-24
32	Issue for OPA	1/21/17	2017-01-24
33	Issue for OPA	1/21/17	2017-01-24
34	Issue for OPA	1/21/17	2017-01-24
35	Issue for OPA	1/21/17	2017-01-24
36	Issue for OPA	1/21/17	2017-01-24
37	Issue for OPA	1/21/17	2017-01-24
38	Issue for OPA	1/21/17	2017-01-24
39	Issue for OPA	1/21/17	2017-01-24
40	Issue for OPA	1/21/17	2017-01-24
41	Issue for OPA	1/21/17	2017-01-24
42	Issue for OPA	1/21/17	2017-01-24
43	Issue for OPA	1/21/17	2017-01-24
44	Issue for OPA	1/21/17	2017-01-24
45	Issue for OPA	1/21/17	2017-01-24
46	Issue for OPA	1/21/17	2017-01-24
47	Issue for OPA	1/21/17	2017-01-24
48	Issue for OPA	1/21/17	2017-01-24
49	Issue for OPA	1/21/17	2017-01-24
50	Issue for OPA	1/21/17	2017-01-24



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SITE PLAN NOTES

- SITE INFORMATION IS TAKEN FROM SUBMITTED SURVEY PREPARED BY LLOYD & PURCELL LTD. ONTARIO LAND SURVEYORS. DTD. MAY 29, 2014
- PLAN OF SURVEY AND TOPOGRAPHY OF: PART OF BLOCKS B AND C PART OF EDWARD STREET. REGISTERED PLAN 488. TOWN OF AURORA. REGIONAL MUNICIPALITY OF YORK.
1. ALL DIMENSIONS ARE IN METRES UNLESS NOTED OTHERWISE
 2. EXISTING PARKING SPACES - 80
PROPOSED PARKING SPACES - 46
 3. REQUIRED PARKING SPACES AS PER TOWN OF AURORA ZONING BY-LAW #2213-78. 6.26.1.7 IS 55 SPACES.
 4. TWO BARRIER FREE PARKING SPACES ARE PROVIDED AS PER TOWN OF AURORA ZONING BY-LAW #2213-78. 6.26.
 5. FLOOD PLAIN REGULATION BOUNDARY TAKEN FROM LAKE SIMCOE REGION CONSERVATION AUTHORITY. DTD. 2/29/2016

PROJECT DATA

A	LOT AREA	4322.40 m ² (0.432224 ha)
	IMPERMEABLE COVERAGE WITHIN LOT LINE	
B	BUILDING AREA	1387.17 m ²
	LANDSCAPING (HARD)	0 m ²
	PAVED AREA (ASPHALT)	2935.23 m ²
	TOTAL	4158.90 m ²
C	PERMEABLE COVERAGE WITHIN LOT LINE	
	LANDSCAPE (SOFT)	163.5 m ²
	SODDED AND PLANTED AREA	12%
	PARKING STALL DIMENSIONS STANDARD PARKING SPACE(S)	
D	PERPENDICULAR	5.3 m x 2.7 m
	ANGLED	6.0 m x 2.75 m
	PARALLEL	5.36 m x 2.9 m
	BARRIER FREE	5.3 m x 4.4 m
	BUILDING SETBACKS	
E	FRONT YARD	3 m
	INTERIOR SIDE YARD	9 m
	EXTERIOR SIDE YARD	3 m
	REAR YARD	3 m



02 Site Plan
 SCALE: 1:250

PROJECT:
 Interior and Exterior Building
 Renovations & Addition

CLIENT:
 The Gathering Place of Aurora
 210 Edward Street Aurora Ontario
 L4G 1W6

Architectural Site Plan

Drawn By: NG
 Checked By: NG
 Date Plotted: 2017-01-24
 Project Number: 15064
 Scale: AS NOTED

A101 Revision 10



Extract from
Council Meeting of
Tuesday, December 13, 2016

7. Adoption of Items Not Requiring Separate Discussion

Items 1 (with the exception of sub-items 2, 6, and 20), 2, 5, 6, and 7 were identified as items not requiring separate discussion.

Moved by Councillor Pirri

Seconded by Councillor Humfryes

That the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of December 6, 2016

That the General Committee meeting report of December 6, 2016, be received and the following recommendations carried by the Committee be approved:

(12) Accessibility Advisory Committee Meeting Minutes of November 2, 2016

1. That the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received; and
 2. **2017 Draft Repair & Replacement Capital Project Referred from Special General Committee – 2017 Capital Budget Meeting of October 15, 2016; Re: Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation**
 - (a) That Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation be approved as an initial accessible feature; and
 - (b) That an accessible entranceway with automatic door openers and an accessible universal washroom be approved; and
 - (c) That additional accessible features to facilitate possible future uses of the building, including visual and audible building alert and alarm signals, be considered; and
 - (d) That any future proposed renovation plans for Victoria Hall be submitted to the Accessibility Advisory Committee for review and comment.

Carried



Extract from
Council Meeting of
Tuesday, January 31, 2017

5. Consent Agenda

Moved by Councillor Thompson
Seconded by Councillor Gaertner

That the following Consent Agenda Items, C1 to C6 inclusive, be approved:

C1. General Committee Meeting Report of January 24, 2017

1. That the General Committee meeting report of January 24, 2017, be received and the recommendations carried by the Committee approved, **with the exception of sub-items C1, R3, and R5, which were pulled for discussion under Section 6, Consideration of Items Requiring Discussion (Regular Agenda).**

(C2) Accessibility Advisory Committee Meeting Minutes of December 1, 2016

1. That the Accessibility Advisory Committee meeting minutes of December 1, 2016, be received for information.

(R8) Summary of Committee Recommendations Report No. 2017-01

1. That the Summary of Committee Recommendations Report No. 2017-01 be received; and
2. That the Committee recommendations contained within this report be approved.

Carried