



General Committee Meeting Agenda

**Tuesday, December 6, 2016
7 p.m.**

**Council Chambers
Aurora Town Hall**



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General Committee
Meeting Agenda**

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Councillor Thompson in the Chair

- 1. Declaration of Pecuniary Interest and General Nature Thereof**
- 2. Approval of the Agenda**
Recommended:
That the agenda as circulated by Legislative Services be approved.
- 3. Determination of Items Requiring Separate Discussion**
- 4. Adoption of Items Not Requiring Separate Discussion**
- 5. Delegations**
 - (a) Denis Van Decker, Resident**
Re: Recommended Improvements to Aurora By-law Department
- 6. Presentations by the Advisory Committee Chair**

7. Consideration of Items Requiring Separate Discussion

8. Notices of Motion

9. New Business/General Information

10. Closed Session

11. Adjournment

Agenda Items

1. CAO16-007 – Update on Collaborative Municipal Initiatives of the Six Northern Municipalities of York Region

Recommended:

1. That Report No. CAO16-007 be received for information.

2. IES16-088 – Award of Recycling and Garbage Collection Contract for Northern Six Partnership

Recommended:

1. That Report No. IES16-088 be received; and
2. That Tender CRP2016-0210 for the collection of recycling and garbage materials be awarded to Green For Life Environmental Inc. for a period of eight (8) years starting January 1, 2018; and
3. That the Mayor and Town Clerk, in concert with the other five (5) municipalities of the Northern Six Municipalities of York Region, be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same; and
4. That the 2018 contract award value be \$2,290,000 excluding taxes for Aurora's waste collection cost; and
5. That annual increases be based on the cost escalation protocol established in the tender documents based on established inflationary benchmarks; and
6. That the Director of Infrastructure and Environmental Services be authorized to renew Tender CRP2016-0210 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to ten (10) years; and
7. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an

amount up to the approved annual operating budget for these services over the term of the contract.

3. CS16-014 – Governance Review Ad Hoc Committee Terms of Reference

Recommended:

1. That Report No. CS16-014 be received; and
2. That the Terms of Reference for the Governance Review Ad Hoc Committee, Attachment 2 to this report, be approved; and
3. That staff be directed to commence recruitment.

4. FS16-037 – 2017 Interim Property Tax Levy

Recommended:

1. That Report No. FS16-037 be received; and
2. That a by-law be adopted to authorize the levying of 2017 Interim Property Taxes on all rateable properties and to establish installment due dates.

5. FS16-038 – 2016 Surplus Control By-law

Recommended:

1. That Report No. FS16-038 be received; and
2. That a by-law be adopted to authorize the Treasurer and the Chief Administrative Officer to make any necessary year-end financial adjustments and to allocate any 2016 Operating Fund surplus in the following order of priority:
 - i. That any unspent funds from various reserve funds allocated in the 2016 Budget for specific expenditures be returned to the respective original reserve fund sources from which they came; and
 - ii. That any net Building Permit revenue surplus/deficit be allocated to/funded from the Building Permit Fees Reserve; and

- iii. That the remainder of any surplus be allocated to budget carry-forward items, being Council approved special projects or initiatives funded in the Operating Fund in the subject year, but not started by year end; and
- iv. That up to a maximum of \$389,600.00 of any then remaining surplus be allocated to the Tax Rate Stabilization Reserve Fund to assist with the stabilization of tax rates in future years which may be subject to fluctuations due to significant changes in service levels or municipal costs, or changes in expected revenues; and
- v. That the remainder of any surplus be allocated proportionately to the tax rate funded Repair & Replacement reserves; and

Or, alternatively, in the event of a year-end operating deficit, that adjustments i. and ii. above are authorized, with the remaining net shortfall being funded from the Tax Rate Stabilization reserve; and

3. That the provisions made within By-law 5928-16 be adopted to authorize the Treasurer and the Chief Administrative Officer to allocate any 2016 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
4. That the adjustments authorized herein are to occur with an effective date of December 31, 2016, and which may be made prior to or after December 31, 2016; and
5. That the Treasurer and Chief Administrative Officer report to Council through General Committee after the year-end surplus/deficit control adjustments and allocations have been performed.

6. IES16-089 – Purchase Order Increase for HVAC Services

Recommended:

1. That Report No. IES16-089 be received; and
2. That the Contract for Carmichael Engineering Ltd, and Dunlis Mechanical Services as established through RFP IES 2015-35 be extended to the 2017 option year; and

3. That Purchase Order No. 713 in favour of Carmichael Engineering Ltd. be increased by \$170,000 from the amount of \$125,000 to \$295,000, excluding taxes, for the contract term of 2016 and 2017; and
4. That Purchase Order No. 714 in favour of Dunlis Mechanical Services be increased by \$270,000 from the amount of \$125,000 to \$395,000, excluding taxes, for the contract term of 2016 and 2017.

**7. IES16-090 – Acceptance of Municipal Services
Brookvalley Developments (Aurora) Ltd.
Registered Plan 65M-4084**

Recommended:

1. That Report No. IES16-090 be received; and
2. That ownership, operation and maintenance of the works within the roads, rights-of-way and other lands dedicated to the Town as contained within Registered Plan 65M-4084, being Brookvalley Development Residential Subdivision, be assumed; and
3. That the necessary by-law be brought forward for enactment to assume for public use the highways within Registered Plan 65M-4084 and to establish as public highway any applicable reserves.

**8. PBS16-096 – Application for Exemption from Part Lot Control
Countrywide Homes at Aurora
Blocks 1, 2, 3, 4, 5, and 6, Plan 65M-4467
File Number: PLC-2016-14
Related File Numbers: SUB-2011-04, ZBA-2011-12**

Recommended:

1. That Report No. PBS16-96 be received; and
2. That the Application for Exemption from Part Lot Control submitted by Countrywide Homes at Aurora to divide Blocks 1, 2, 3, 4, 5, and 6, Plan 65M-4467, into 33 townhouse lots, be approved; and

3. That the implementing Part Lot Control Exemption by-law be presented at a future Council meeting.

9. PBS16-097 – Delegated Development Agreements, 2016 Summary Report

Recommended:

1. That Report No. PBS16-097 be received for information.

10. PBS16-101 – Planning Applications Status List

Recommended:

1. That Report No. PBS16-101 be received for information.

11. Community Recognition Review Advisory Committee Meeting Minutes of October 25, 2016

Recommended:

1. That the Community Recognition Review Advisory Committee meeting minutes of October 25, 2016, be received for information.

12. Accessibility Advisory Committee Meeting Minutes of November 2, 2016

Recommended:

1. That the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received; and
2. That the Accessibility Advisory Committee recommend to Council:
 2. **2017 Draft Repair & Replacement Capital Project Referred from Special General Committee – 2017 Capital Budget Meeting of October 15, 2016; Re: Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation**
 - (a) That Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation be approved as an initial accessible feature; and

- (b) That an accessible entranceway with automatic door openers and an accessible universal washroom be approved; and
- (c) That additional accessible features to facilitate possible future uses of the building, including visual and audible building alert and alarm signals, be considered; and
- (d) That any future proposed renovation plans for Victoria Hall be submitted to the Accessibility Advisory Committee for review and comment.

13. Heritage Advisory Committee Meeting Minutes of November 14, 2016

Recommended:

1. That the Heritage Advisory Committee meeting minutes of November 14, 2016, be received; and
2. That the Heritage Advisory Committee recommend to Council:
 - 1. HAC16-015 – Heritage Permit Application, 70-72 Centre Street, File Number: NE-HCD-HPA-16-09**
 - (a) That Heritage Permit Application NE-HCD-HPA-16-03 be approved to permit the demolition of a 9.25m² accessory structure (mudroom); and
 - (b) That, in the removal of the 9.25m² accessory structure, that the Owner minimize any damage to the main building.
 - 2. HAC16-016 – Request to Remove a Property from the Aurora Registrar of Properties of Cultural Heritage Value or Interest, 111 Metcalfe Street**
 - (a) That the property located at 111 Metcalfe Street remain listed on the Aurora Register of Properties of Cultural Heritage Value or Interest.

New Business Motion No. 1

1. That staff investigate opportunities for signage to identify the North East Heritage District.

14. Memorandum from Mayor Dawe

**Re: Lake Simcoe Region Conservation Authority Board Meeting
Highlights – October 28, 2016**

Recommended:

1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights – October 28, 2016, be received for information.