



**Town of Aurora
Additional Items to
General Committee Meeting Agenda**

Tuesday, September 20, 2016
7 p.m.
Council Chambers

- **Revised General Committee Meeting Agenda Index**
- **Item 13 – IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project**
(Deferred from Council Meeting of September 13, 2016)
- **Item 14 – IES16-074 – Award of Tender IES 2016-82 for the Speed Cushion Installation- Request for Partial Award**
- **Item 15 – Accessibility Advisory Committee Meeting Minutes of September 7, 2016**
- **Item 16 – Heritage Advisory Committee Meeting Minutes of September 12, 2016**
- **Notice of Motion (a) Councillor Kim**
Re: Cultural Partners
- **Notice of Motion (b) Councillor Gaertner**
Re: Public Notice for Site Plan Applications
- **Notice of Motion (c) Councillor Abel**
Re: Portable Fully Accessible Washroom Trailer



**Town of Aurora
General Committee
Meeting Agenda (Revised)**

Tuesday, September 20, 2016
7 p.m.
Council Chambers

Councillor Pirri in the Chair

- 1. Declaration of Pecuniary Interest and General Nature Thereof**
- 2. Approval of the Agenda**
Recommended:
That the agenda as circulated by Legislative Services be approved.
- 3. Determination of Items Requiring Separate Discussion**
- 4. Adoption of Items Not Requiring Separate Discussion**
- 5. Delegations**
- 6. Presentations by the Advisory Committee Chair**
- 7. Consideration of Items Requiring Separate Discussion**

8. Notices of Motion

- (a) Councillor Kim**
Re: Cultural Partners

- (b) Councillor Gaertner**
Re: Public Notice for Site Plan Applications

- (c) Councillor Abel**
Re: Portable Fully Accessible Washroom Trailer

9. New Business/General Information

10. Closed Session

That General Committee resolve into Closed Session to consider the following matters:

- 1. Advice that is subject to solicitor-client privilege, including communications necessary for that purpose (section 239(2)(f) of the *Municipal Act, 2001*); Re: 45 Mosley Street**

- 2. A proposed or pending acquisition or disposition of land by the municipality (section 239(2)(c) of the *Municipal Act, 2001*); Re: Eric T. Smith Way**

11. Adjournment

Agenda Items

1. CS16-001 – Microsoft Software Licensing

Recommended:

1. That Report No. CS16-001 be received; and
2. That Staff be authorized to enter into an Enterprise Agreement for Microsoft Licensing with Large Account Reseller SoftChoice in the amount of \$162,000 per year plus tax for a three (3) year period; and
3. That the Director of Corporate Services be authorized to approve a subsequent purchase order increase to an amount not to exceed the approved annual operating budget for licenses.

2. CS16-002 – OSPCA Contract Renewal

Recommended:

1. That Report No. CS16-002 be received; and
2. That the Town extend the current Animal Control Services agreement between the Town of Aurora and Ontario Society for the Prevention of Cruelty to Animals (OSPCA) for a period of one (1) year from January 1 to December 31, 2017, at a cost of \$211,530, plus CPI (excluding taxes); and
3. That an increase in the Animal Control Service agreement, to provide additional patrol services to meet the needs of the growing community, be considered as part of the 2017 budget process; and
4. That the Mayor and Town Clerk be authorized to execute the agreement, including any and all documents and ancillary agreements to give effect to same.

3. FS16-028 – Capital Projects Status & Closures as of July 31, 2016

Recommended:

1. That Report No. FS16-028 be received; and
2. That the capital project closures and capital funding adjustments outlined in Attachments #1 and #2 be approved.

4. IES16-070 – York Region Transportation Master Plan - Notice of Completion and Comment Period

Recommended:

1. That Report No. IES16-070 be received for information.

5. IES16-071 – Award of Tender IES 2016-51- For Electrical Services

Recommended:

1. That Report No. IES16-071 be received; and
2. That Request for Proposal IES 2016-51 – to Perform Electrical Repairs, Installations and Preventative Maintenance (Including Inverter Systems) on an as needed basis be awarded to Smith & Long Ltd. and R. A. Graham Contractors Ltd. at the unit prices tendered for a five (5) year contract; and
3. That purchase orders in the combined amount of \$250,000, excluding taxes, be approved in favour of the approved vendors for the first five (5) years of services; and
4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-51 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to seven (7) years; and
5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

6. IES16-072 – Award of Tender IES 2016-63 - For Plumbing Services

Recommended:

1. That Report No. IES16-072 be received; and
2. That Request for Proposal IES 2016-63 – for the Supply of Plumbing Services on an as needed basis be awarded to Rapid Plumbing Inc. at the unit prices tendered for a three (3) year contract; and
3. That a purchase order in the amount of \$203,430, excluding taxes, be approved in favour of Rapid Plumbing Inc. for the first year of services; and
4. That the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-63 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to five (5) years; and
5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

7. IES16-073 – Library Square/Downtown Traffic Management Plan

Recommended:

1. That Report No. IES16-073 be received; and
2. That the Library Square/Downtown Traffic Management Plan be incorporated in the Master Transportation Study; and
3. That Capital Project No. 34525, Yonge Street Parking Plan be deferred to 2018 budget; and

4. That an update on the Aurora Promenade Concept Plan be initiated for 2017 that considers how the Cultural Precinct Plan, Yonge Street Parking Plan and the Metrolinx Expansion Plan align with Promenade objectives; and
5. That Capital Project No. 34513, Master Transportation Study be advanced from 2018 to 2017 to coordinate short- and long-term parking needs with the Aurora Promenade Concept Plan and the local impacts of the Metrolinx Expansion Plan.

8. PRCS16-043 – Culture and Recreation Grant Semi-Annual Allocation for September 2016

Recommended:

1. That Report No. PRCS16-043 be received for information.

9. PBS16-072 – Planning Applications Status List

Recommended:

1. That Report No. PBS16-072 be received for information.

10. PBS16-073 – Provincial Co-ordinated Land Use Planning Review

Recommended:

1. That Report No. PBS16-073 be received; and
2. That Council endorse the Staff comments with respect to the Provincial Co-ordinated Land Use Planning Review, which will be provided to York Region for a consolidated submission to the Province.

11. PBS16-074 – Required Building By-law Amendments for Implementation of the Mandatory Sewage System Maintenance Inspection Program

Recommended:

1. That Report No. PBS16-074 be received; and

2. That amendments to Building By-law No. 5402-12, as amended, to implement the mandatory sewage system maintenance inspection program in accordance with the Ontario Building Code, be enacted at a future Council meeting.

12. Joint Council Committee Meeting Minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016

(Closed Session meeting minutes provided separately as confidential attachment)

Recommended:

1. That the Joint Council Committee meeting minutes of January 12, January 12 (Closed Session), March 1, April 5, May 10, June 7, and June 7 (Closed Session), 2016, be received for information.

13. IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project

(Deferred from Council Meeting of September 13, 2016)

Recommended:

1. That Report No. IES16-069 be received; and
2. That Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be cancelled; and
3. That Capital Project No. 31154 be reissued in early 2017 to take advantage of higher competition and potentially lower costing.

14. IES16-074 – Award of Tender IES 2016-82 for the Speed Cushion Installation - Request for Partial Award

Recommended:

1. That Report No. IES16-074 be received for information.

15. Accessibility Advisory Committee Meeting Minutes of September 7, 2016

Recommended:

1. That the Accessibility Advisory Committee Meeting Minutes of September 7, 2016, be received for information.

16. Heritage Advisory Committee Meeting Minutes of September 12, 2016

Recommended:

1. That the Heritage Advisory Committee Meeting Minutes of September 12, 2016, be received; and
2. That the Heritage Advisory Committee recommend to Council:

- 1. HAC16-009 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 68 Temperance Street**

1. That the property located at 68 Temperance Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest; and
2. That future building elevations are subject to approval of Planning Staff to ensure the proposed new dwelling will maintain the heritage character of the area.

- 2. HAC16-010 – Heritage Permit Application, 40 Maple Street, File Number: NE-HCD-HPA-16-06**

1. That the demolition of the existing detached garage be approved; and
2. That Heritage Permit Application NE-HCD-HPA-16-06 be approved to permit the construction of a 45m² accessory structure; and
3. That the dormer on the front elevation of the garage be removed from the proposed design.



**Extract from
Council Meeting of
Tuesday, September 13, 2016**

9. Consideration of Items Requiring Separate Discussion

1. General Committee Meeting Report of September 6, 2016

(3) IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project

Main motion

Moved by Councillor Mrakas

Seconded by Councillor Kim

1. That Report No. IES16-069 be received; and
2. That Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be cancelled; and
3. That Capital Project No. 31154 be reissued in early 2017 to take advantage of higher competition and potentially lower costing.

Amendment No. 1

Moved by Councillor Mrakas

Seconded by Councillor Humfryes

That the main motion be amended by adding the following clause:

That staff be directed to investigate the cost for partial implementation of the Speed Cushion Installation Pilot Project on Kennedy Street West only and report back to the General Committee meeting of September 20, 2016.

Carried

Amendment No. 2

Moved by Councillor Mrakas

Seconded by Councillor Kim

That the main motion be amended by deleting the second clause.

Carried

Motion to defer

Moved by Councillor Thompson

Seconded by Councillor Gaertner

That Item 1(3), Report No. IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project, be deferred to the General Committee meeting of September 20, 2016.

Carried



**Town of Aurora
General Committee Report**

No. IES16-069

Subject: Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project

Prepared by: Jamal Massadeh, Traffic/Transportation Analyst

Department: Infrastructure and Environmental Services

Date: September 6, 2016

Recommendation

- 1. That Report No. IES16-069 be received; and**
- 2. That Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be cancelled; and**
- 3. That Capital Project No. 31154 be reissued in early 2017 to take advantage of higher competition and potentially lower costing.**

Executive Summary

To cancel the Speed Cushion Installation Pilot Project on Mavrinac Boulevard, McMaster Avenue and Kennedy Street West and retender the project in the winter of 2017.

Council directed staff to implement the Speed Cushion Installation Pilot Project in various locations in the Town.

- Council approved a budget of \$100,000 for the installation of the Speed Cushion Pilot Project.
- Tendering is occurring during the summer where there is limited competition, and when pricing tends to be higher based on past experience.
- There is value in deferring award and retendering this project in early 2017 when past experiences have demonstrated better pricing can be achieved.

Background

Council, at its meeting of July 12, 2016, considered Report No. IES16-062 – Speed Cushion Pilot Project – Funding Request – and adopted the following recommendations:

That Report No. IES16-062 be received; and

That staff be directed to establish Capital Project No. 31154 with the maximum budget of \$100,000 for the construction of speed cushions on Kennedy Street West (Murray Drive to McGee Crescent/Corner Ridge Road), McMaster Avenue (Hollidge Boulevard to Hollandview Trail), and Mavrillac Boulevard (Borealis Avenue to Spring Farm Road), to be funded from the Roads & Related Development Charges Reserve Fund.

Analysis

Council directed staff to install speed cushions as a pilot project in various locations in the Town

At its meeting of May 24, 2016, Council directed staff to implement speed cushions as a pilot project on the following streets:

- Kennedy Street West from Murray Drive to McGee Crescent/Corner Ridge Road
- McMaster Avenue from Hollidge Boulevard to Hollandview Trail
- Mavrillac Boulevard from Borealis Avenue to Spring Farm Road

Staff issued Tender Document No. IES 2016-82 for the installation of the speed cushions

A total of thirteen (13) firms picked up the tender documents, and on August 16, 2016 the Tender Opening Committee received two (2) compliant bids. The lowest compliant bidder was Edgeway Paving Ltd. as summarized in Table 1.

Table 1 – Bid Summary

	Firm Name	Total Bid (excluding taxes)
1	Edgeway Paving Ltd.	\$126,300.00
2	Hilton Construction Corporation	\$180,000.00

Verification of the tenders was undertaken by Town staff. Edgeway Paving Ltd. has successfully completed similar projects and received good performance reviews from contacted references.

It is recommended that this tender be cancelled and retendered in early 2017 to achieve better pricing

Tendering construction projects during the summer months generally results in lower interest and higher pricing due to the fact that the industry has secured the bulk of its annual work by this time of the year. Any submissions are generally provided at a premium wherein a successful bidder will accommodate additional work at a premium rate. This trend has been observed in other roads-related projects that have been tendered late in the year with much more favourable costing occurring when retendering occurs in the early spring.

For this reason, staff has recommended that this contract not be awarded at this time and be retendered in early 2017.

Advisory Committee Review

Not applicable

Financial Implications

Table 2 is a financial summary for Capital Project No. 31154 as based on the tender submitted by Edgeway Paving Ltd. The high prices for this tender are attributed to the timing of the bid issuance and staff is not recommending proceeding with this contract.

Table 2 – Financial Summary

Approved Budget	
Capital Project No. 31154 – construction budget	\$100,000
Total Approved Budget for Construction	\$100,000
Less previous commitments	\$0
Funding available for subject Contract	\$100,000
Contract Award excluding HST	\$126,300
Non-refundable taxes (1.76%)	\$2,223
Sub-Total	\$128,523
Contingency amount (10%)	\$12,800
Total Funding Required	\$141,323
Budget Variance	-\$41,323

Communications Considerations

Should this project be deferred for retendering in early 2017, the residents within the areas affected will be notified of the delay in construction.

Once the project is retendered in the spring, notices for construction activity will be provided to the areas where the construction activity will be occurring to allow local residents to adjust their travel patterns accordingly.

Link to Strategic Plan

Objective 2: Invest in sustainable infrastructure

Maintain and expand infrastructure to support forecasted population growth through technology.

Alternative(s) to the Recommendation

1. Option 1: Should Council choose to proceed with this project at this time, the following recommendation would be required to be approved:
 1. That Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be awarded to Edgeway Paving Ltd. in the amount of \$126,300.00 excluding taxes; and
 2. That additional funding in the amount of \$42,000 be provided for the Capital Project No. 31154, Speed Cushion Installation Pilot Project; and
 3. That the Mayor and Town Clerk be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

Conclusions

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES 2016-82 for the Speed Cushion Installation Pilot Project be cancelled and that the project be retendered in early 2017.

September 6, 2016

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Report No. IES16-069

Attachments

None

Previous Reports

IES15-027 – Speed Cushions on Roads Prone to Speeders
IES15-054 – Speed Cushions Pilot Project Progress Report
IES16-051 – Speed Cushions Pilot Project Survey Results
IES16-062 - Speed Cushion Pilot Project – Funding Request

Pre-submission Review

Agenda Management Meeting review of August 18, 2016

Departmental Approval

Approved for Agenda



**Ilmar Simanovskis
Director, Infrastructure and
Environmental Services**



**for Doug Nadorozny
Chief Administrative Officer**



Town of Aurora

General Committee Report

No. IES16-074

Subject: Award of Tender IES 2016-82 for the Speed Cushion Installation-
Request for Partial Award

Prepared by: Steve Wilson, Coordinator, Project Delivery

Department: Infrastructure and Environmental Services

Date: September 20, 2016

Recommendation

- 1. That Report No. IES16-074 be received for information.**

Executive Summary

This report addresses Council's inquiry at its September 13, 2016 meeting related to Staff report IES16-069 wherein clarification was requested to whether or not the tender could be split to allow for award of the Kennedy Street portion only.

Background

Council, at its meeting of September 13, 2016, considered Report No. IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project and requested that staff provide direction on an option of awarding only the Kennedy Street portion of the tender.

Analysis

The Total Bid Price for the cost to install speed cushions on the Kennedy Street West portion of Tender IES 2016-82 is \$52,305.00, excluding taxes

The Bid Document allows the Town to:

“...increase or decrease the quantities required or delete an item or portion of the Work without claim by the Contractor for additional compensation, other than that provided for in the General Conditions.”

As a courtesy, staff contacted Edgeway Paving Ltd. and obtained confirmation that if the Town should choose to award only one (1) of the three (3) streets, the work will be provided at the unit prices contained in their bid submission.

Advisory Committee Review

Not applicable.

Financial Implications

Table 1 is a financial summary for Capital Project No. 31154 as based on the tender submitted by Edgeway Paving Ltd. The high prices for this tender are attributed to the timing of the bid issuance and staff is not recommending proceeding with this contract.

Table 1 – Financial Summary

Approved Budget	
Capital Project No. 31154 – construction budget	\$100,000
Total Approved Budget for Construction	\$100,000
Less previous commitments	\$0
Funding Available for Subject Contract	\$100,000
Contract Award- Kennedy Road Only (excluding HST)	\$52,305
Non-refundable taxes (1.76%)	\$921
Sub-Total	\$53,226
Contingency amount (10%)	\$5,323
Total Funding Required	\$58,548
Budget Variance	\$41,452

Communications Considerations

If approved, the residents on Kennedy Street will be notified of construction proceeding this year.

The residents on the other two (2) streets that are not proceeding will be notified of the deferral to 2017.

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Report No. IES16-074

Link to Strategic Plan

Objective 2: Invest in sustainable infrastructure.

Maintain and expand infrastructure to support forecasted population growth through technology.

Alternative(s) to the Recommendation

Should Council choose to proceed with only the Kennedy Street portion of this project at this time, the following recommendation would be required to be approved:

1. That the Kennedy Street West portion of Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project be awarded to Edgeway Paving Ltd. in the amount of \$52,305.00, excluding taxes; and
2. That the Director of Infrastructure and Environmental Services be authorized to execute the necessary agreement, including any and all documents and ancillary agreements required to give effect to same.

Conclusions

This report provides information requested by Council that confirms that any portion of the tender IES 2016-82 can be awarded.

Should Council choose, it is confirmed that the Kennedy Street West portion of Tender IES 2016-82, Capital Project No. 31154 for the Speed Cushion Installation Pilot Project may be awarded to Edgeway Paving Ltd. in the amount of \$52,305.00, excluding taxes.

Attachments

None

Previous Reports

IES15-027 – Speed Cushions on Roads Prone to Speeders
IES15-054 – Speed Cushions Pilot Project Progress Report
IES16-051 – Speed Cushions Pilot Project Survey Results
IES16-062 - Speed Cushion Pilot Project – Funding Request

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Report No. IES16-074

IES16-069 – Award of Tender IES 2016-82 for the Speed Cushion Installation Pilot Project

Pre-submission Review

Agenda Management Meeting review on August 18, 2016

Departmental Approval



**Ilmar Simanovskis
Director
Infrastructure and Environmental Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**



**Town of Aurora
Accessibility Advisory Committee
Meeting Minutes**

Date: Wednesday, September 7, 2016

Time and Location: 4 p.m., Leksand Room, Aurora Town Hall

Committee Members: John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, Joanne Spitzer, and Councillor Sandra Humfryes (arrived 4:07 p.m.)

Member(s) Absent: Tyler Barker (Chair)

Other Attendees: Chris Catania, Accessibility Advisor, Lisa Lyons, Town Clerk, and Samantha Yew, Council/Committee Secretary

The Vice Chair called the meeting to order at 4:06 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by James Hoyes
Seconded by Gordon Barnes**

That the agenda as circulated by Legislative Services be approved.

Carried

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of June 1, 2016

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**Moved by James Hoyes
Seconded by Gordon Barnes**

That the Accessibility Advisory Committee meeting minutes of June 1, 2016, be received for information.

Carried

4. Delegations

None.

5. Matters for Consideration

1. Memorandum from Planner

**Re: Site Plan Application (Submission #3), Carpino Construction Inc.
Plan 246, Lots 17, 18, 19 and 21, Pt. Lots 15 and 16, Plan 36, Lot 7,
Pt. Lots 6 and 65R21549 Parts 1 to 3, Related Files: OPA-2015-04,
ZBA-2015-10, File No. SP-2015-08**

Staff gave an overview of the residential Site Plan Application, and noted that that Council requested feedback from the Committee. The Committee discussed aspects of the application.

**Moved by Gordon Barnes
Seconded by James Hoyes**

1. That the memorandum regarding Site Plan Application (Submission #3), Carpino Construction Inc., Plan 246, Lots 17, 18, 19 and 21, Pt. Lots 15 and 16, Plan 36, Lot 7, Pt. Lots 6 and 65R21549 Parts 1 to 3, Related Files: OPA-2015-04, ZBA-2015-10, File No. SP-2015-08, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
 - Suggestion to ensure proper curb cuts are made in visitor parking lot; and

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- Frustration with lack of accessible units, and lack of general accessibility of proposed site plan, specifically regarding end-to-end access.

Carried

**2. Memorandum from Planner, Re: Site Plan Application (Submission #2),
FGKW Retirement Living Inc., 145 Murray Drive, Part of Lot 77,
Concession 1, WYS, File No. SP-2016-04**

Staff gave a brief overview of the proposed site plan, and reviewed the comments previously submitted by the Committee. The Committee discussed aspects of accessible parking, and pedestrian safety near the proposed truck access road.

**Moved by Councillor Humfryes
Seconded by James Hoyes**

1. That the memorandum regarding Site Plan Application (Submission #2), FGKW Retirement Living Inc., 145 Murray Drive, Part of Lot 77, Concession 1, WYS, File No. SP-2016-04, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
 - Suggestion to increase the number of handicapped parking spaces from two (2) to four (4) spaces; and
 - Request that a safety initiative for the proposed truck access road be investigated.

Carried

**3. Memorandum from Planner
Re: Site Plan Application – Third Submission, MHJH Holdings Inc., 75
Eric T Smith Way, Lot 4, Part of Block 11, Plan 65M-4324, File No. SP-
2016-01**

Staff provided an overview of the proposed site plan and accessibility components. The Committee discussed various aspects of the site plan.

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**Moved by James Hoyes
Seconded by Jo-anne Spitzer**

1. That the memorandum regarding Site Plan Application – Third Submission, MHJH Holdings Inc., 75 Eric T Smith Way, Lot 4, Part of Block 11, Plan 65M-4324, File No. SP-2016-01, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
 - Suggestion to ensure proper curb cuts are made; and
 - Suggestion to include a barrier-free path of travel through the proposed site.

Carried

4. Memorandum from Accessibility Advisor

Re: Accessible Considerations for Audio/Visual Equipment in Town Hall

Staff provided an overview of the proposed accessibility features for the audio/visual equipment upgrade in Town Hall. The Committee spoke in support of the proposed features.

**Moved by James Hoyes
Seconded by Gordon Barnes**

1. That the memorandum regarding Accessible Considerations for Audio/Visual Equipment in Town Hall be received; and
2. ***That the Accessibility Advisory Committee endorse the proposed audio/visual upgrades as presented, and have no concerns.***

Carried as amended

6. Informational Items

5. Extract from Council Meeting of June 14, 2016

**Re: Joint Accessibility Advisory Committee and Parks and Recreation
Advisory Committee Meeting Minutes of May 31, 2016**

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**Moved by James Hoyes
Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of June 14, 2016, regarding the Joint Accessibility Advisory Committee and Parks and Recreation Advisory Committee Meeting Minutes of May 31, 2016, be received for information.

Carried

- 6. Extract from Council Meeting of June 14, 2016
Re: Accessibility Advisory Committee Meeting Minutes of June 1, 2016**

**Moved by Councillor Humfryes
Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of June 14, 2016, regarding the Accessibility Advisory Committee meeting minutes of June 1, 2016, be received for information.

Carried

7. New Business

The Committee inquired about the installation of gender neutral washrooms and change rooms at Town Facilities. Staff indicated that this matter is being investigated.

Staff noted that an inquiry was received about slope restrictions in trails and noted that there are currently no regulations regarding trail slopes. Staff advised that, to meet AODA requirements, any proposed trails be submitted to the Accessibility Advisory Committee for comment going forward.

The Committee noted that Ripley's Aquarium of Canada has an interactive children's play area that caters to children of all abilities.

8. Adjournment

Accessibility Advisory Committee Meeting Minutes
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**Moved by Jo-anne Spitzer
Seconded by Gordon Barnes**

That the meeting be adjourned at 5:37 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.



**Town of Aurora
Heritage Advisory Committee
Meeting Minutes**

Date: Monday, September 12, 2016

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Councillor Jeff Thom (Chair), Councillor Wendy Gaertner (Vice Chair), Barry Bridgeford, Carol Gravelle (arrived 7:25 p.m.), James Hoyes, John Kazilis, and Bob McRoberts (Honorary Member, arrived 7:38 p.m.)

Member(s) Absent: Martin Paivio

Other Attendees: Councillor Tom Mrakas, Marco Ramunno, Director of Planning and Building Services, Jeff Healey, Planner, and Samantha Kong, Council/ Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by James Hoyes
Seconded by Barry Bridgeford**

That the agenda as circulated by Legislative Services, with the following additions, be approved:

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- Delegation (a) Tom Boddy, Resident
Re: Item 1 – HAC16-009 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage value of Interest, 68 Temperance Street
- Delegation (b) Susan Morton-Leonard, Resident
Re: Item 4 – Memorandum from Planner, Re: Additional Information
Re: Conservation and Watering Practices for Established “Heritage” Trees
Carried as amended

3. Receipt of the Minutes

Heritage Advisory Committee Meeting Minutes of July 11, 2016

**Moved by John Kazilis
Seconded by James Hoyes**

That the Heritage Advisory Committee meeting minutes of July 11, 2016, be received for information.

Carried

4. Delegations

- (a) **Tom Boddy, Resident**
Re: Item 1 – HAC16-009 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage value of Interest 68 Temperance Street

Mr. Boddy provided a brief overview of the subject property and indicated that it was rebuilt in 1948. He requested the property be removed from the Register.

**Moved by John Kazilis
Seconded by Barry Bridgeford**

That the comments of the delegation be received and referred to Item 1.

Carried

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- (b) **Susan Morton-Leonard, Resident**
Re: Item 4 – Memorandum from Planner, Re: Additional Information
Re: Conservation and Watering Practices for Established
“Heritage” Trees

Ms. Morton-Leonard stated that the trees on her property are over 150 years old and expressed her delight in protecting natural heritage. She indicated that the trees required more water this season as the drought conditions and the Diplodia virus adversely affected the trees. She noted that other municipalities provide relief to property owners with designated trees and was hoping that the Committee would consider recommending relief.

Moved by Councillor Wendy Gaertner
Seconded by James Hoyes

THAT the comments of the delegation be received and referred to Item 4.

Carried

5. Matters for Consideration

1. **HAC16-009 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest**
68 Temperance Street

Staff provided a brief overview of the property and indicated that the structure was likely constructed in the 1940's. Staff stated that the owner currently has no plans to demolish the structure but has requested for it to be removed from the Register.

Moved by Carol Gravelle
Seconded by John Kazilis

1. That Report No. HAC16-009 be received; and
2. That the Heritage Advisory Committee recommend to Council:
 - a) That the property located at 68 Temperance Street **be removed** from the Aurora Register of Properties of Cultural Heritage Value or Interest; and

- b) That future building elevations are subject to approval of Planning Staff to ensure the proposed new dwelling will maintain the heritage character of the area.

Carried as amended

2. HAC16-010 – Heritage Permit Application, 40 Maple Street, File Number: NE-HCD-HPA-16-06

Staff provided an overview of the property and accessory structure, and the Committee expressed some concern about the pitch of the roof, however supported the request.

**Moved by Bob McRoberts
Seconded by Carol Gravelle**

1. That Report No. HAC16-010 be received; and
2. That the Heritage Advisory Committee recommend to Council:
 - a) That the demolition of the existing detached garage be approved; and
 - b) That Heritage Permit Application NE-HCD-HPA-16-06 be approved to permit the construction of a 45m² accessory structure; and
 - c) That the dormer on the front elevation of the garage be removed from the proposed design.

Carried

6. Informational Items

3. HAC16-012 –Doors Open Aurora 2016 – Event Summary Report

Staff indicated that the event was well attended and there was a lot of interest around the walking tours, Town Park and the surrounding sites. The Committee expressed appreciation to all those involved and suggested that staff consider engaging on social media channels in real-time, and look into providing various types of accessible tours in future years.

**Moved by Carol Gravelle
Seconded James Hoyes**

1. That Report No. HAC16-012 be received; and
2. That the Heritage Advisory Committee extend a thank you to the following individuals and groups for their support of Doors Open Aurora 2016:
 - a. All site owners/operators; and
 - b. All volunteers and site staff; and
 - c. The Auroran newspaper; and
 - d. The Mayor, Members of Council, and supporting Town staff.

Carried

4. Memorandum from Planner

**Re: Additional Information Re: Conservation and Watering Practices for
Established "Heritage" Trees**

The Committee expressed sympathy to property owners with designated property that included heritage trees. The Committee indicated that it would be difficult to determine a system to score natural heritage if the Town were to consider financial relief.

**Moved by Councillor Gaertner
Seconded John Kazilis**

1. That the memorandum regarding Additional Information Re: Conservation and Watering Practices for Established "Heritage" Trees be received; and
2. That the Heritage Advisory Committee recommends to Council:
 - (a) That owners of properties with designated heritage trees, within their optimal life span, are charged a reduced water rate from May to October.

Defeated

**Moved by Bob McRoberts
Seconded James Hoyes**

1. That the memorandum regarding Additional Information Re: Conservation and Watering Practices for Established “Heritage” Trees be received for information.

Carried

5. **Extract from Council Meeting of June 14, 2016
Re: Motion for Which Notice Has Been Given (c) Councillor Mrakas
Re: Cultural Heritage Landscapes Inventory**

**Moved by John Kazilis
Seconded Carol Gravelle**

1. That the memorandum regarding Extract from Council Meeting of June 14, 2016, Re: Motion for Which Notice Has Been Given (c) Councillor Mrakas, Re: Cultural Heritage Landscapes Inventory be received for information.

Carried

6. **Extract from Council Meeting of August 9, 2016
Re: Heritage Advisory Committee Meeting Minutes of July 11, 2016**

**Moved by Bob McRoberts
Seconded Carol Gravelle**

1. That the Extract from Council Meeting of August 9, 2016, regarding the Heritage Advisory Committee meeting minutes of July 11, 2016, be received for information.

Carried

7. New Business

The Committee inquired about the status on issuing a penalty to the owners who did not comply with Council’s direction on demolishing 45 Mosley Street. Staff indicated that the Town Solicitor is preparing a report for Council’s consideration.

The Committee inquired if 220 Old Yonge Street received designation. Staff indicated that a Designation By-law will proceed to Council in early October.

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Monday, September 12, 2016

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The Committee inquired about providing feedback with respect to the proposed Cultural Precinct. Staff stated that public consultations are scheduled for September and a presentation will be provided to the Committee for discussion at its next regular meeting on October 17, 2016.

8. Adjournment

**Moved by Barry Bridgeford
Seconded by Carol Gravelle**

That the meeting be adjourned at 8:44 p.m.

Carried

Committee recommendations are not binding on the Town unless otherwise adopted by Council at a later meeting.



Notice of Motion

Councillor Harold Kim

Date: September 20, 2016
To: Mayor and Members of Council
From: Councillor Kim
Re: Cultural Partners

Whereas the Town of Aurora’s Cultural Master Plan acknowledges that “culture” attracts new and creative talents; boosts tourism, increases economic activity and quality of life for all; and

Whereas having strong cultural partners often offers a town an identity; builds and sustains a sense of community cohesion and pride; and

Whereas a unique and memorable cultural experience remains with people for a very long time; and

Whereas the Town of Aurora has many strong cultural partners and they are all very much valued and appreciated; and

Whereas there are synergies to be identified in sharing and cooperation of resources; and

Whereas studies have shown that strong municipal support of cultural partners plays a significant role in allowing cultural partners achieve their full potential; and

Whereas the Town annually contributes to the operational needs of our cultural partners; and

Whereas the Town, through the Finance Advisory Committee, is undergoing a review of how programs and services are being delivered to residents through all Town departments; and

Whereas council identified during the fiscal 2016 budget proceedings the need for our cultural partners to have predictable and long-term funding and or support;

Notice of Motion
Cultural Partners
September 20, 2016

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Now Therefore It Be Hereby Resolved That “cultural partners” be identified as any group or organization that is financially supported through direct funding or exclusive use of Town facilities in the delivery of Cultural programming; and

Be It Further Resolved That the CAO report to Council with a list of Cultural Partners and a terms of reference for the a review of existing delivery models and a review of possible alternative approaches in the delivery of cultural programs and service to residents; and

Be It Further Resolved That upon acceptance of the terms of reference by Council, the CAO commence the review and report back to Council with delivery options and recommendations by the end March 31, 2017.



Notice of Motion	Councillor Wendy Gaertner
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Date: September 20, 2016

To: Mayor and Members of Council

From: Councillor Gaertner

Re: Public Notice for Site Plan Applications

Whereas the *Planning Act* does not require neighbourhood notification for site plan applications submitted under Section 41 of the *Planning Act*, and

Whereas these kinds of applications have the potential to significantly affect a neighbourhood; and

Whereas it is respectful to ensure that residents are fully informed of proposed development;

Now Therefore Be It Hereby Resolved That Council direct Planning staff to formulate a policy that will require the same notification and signage required for Public Planning development applications; and

Be It Further Resolved That this draft policy be presented at a General Committee meeting before the end of 2016.



Notice of Motion

Councillor John Abel

Date: September 20, 2016

To: Mayor and Members of Council

From: Councillor Abel

Re: Portable Fully Accessible Washroom Trailer

Whereas, the Town of Aurora host many events, including celebration and festivals that bring in residents and visitors by the thousands; and

Whereas, there are other local community events that do the same; and

Whereas, we are an inclusive community, with a statutory Accessibility Advisory Committee, and a proud community that adopted the Provincial *Accessibility for Ontarians with Disabilities Act (AODA)*, that sets guidelines to eliminate barriers for those with physical challenges; and

Whereas there is a group of volunteers that are creating awareness for the need to fund a portable fully accessible washroom trailer, complete with lifts and change tables, to address every accessible challenge; and

Whereas the idea of this portable fully accessible washroom trailer was received and endorsed by the York Region Festival Alliance as an excellent addition for washroom provisions to the dozens of festivals held each year; and

Whereas the Mayor of the Town of Whitchurch-Stouffville, Mayor Justin Altmann, recently encouraged his invited wedding guests (which was the whole Town), and pledged all his wedding gifts received in cash to the sum of \$50,000, to fund the \$100,000 cost of the trailer; and

Whereas, Town of Whitchurch-Stouffville will store the trailer when it is not in use, transport the trailer at a nominal cost to festivals and events in the Region, and provide liability insurance; and

Notice of Motion
Portable Fully Accessible Washroom Trailer
September 20, 2016

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Whereas if each municipality in York Region made a nominal donation of \$5,000, the purchase of the portable fully accessible washroom trailer could be realized;

Now Therefore Be It Hereby Resolved That the Town of Aurora donate \$5,000 to the purchase of the portable fully accessible washroom trailer, funded through the Accessibility Advisory Fund, or from a reserve identified by staff and/or Council; and

Be It Further Resolved That a letter of this Council resolution be circulated to York Region and all municipalities in York Region, to be received by their respective Councils and Accessibility Advisory Committees.