



GENERAL COMMITTEE MEETING AGENDA

TUESDAY, APRIL 19, 2016

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**

PUBLIC RELEASE
April 12, 2016



**TOWN OF AURORA
GENERAL COMMITTEE MEETING
AGENDA**

Tuesday, April 19, 2016
7 p.m.
Council Chambers

Councillor Gaertner in the Chair

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE
THEREOF**

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

5. DELEGATIONS

- (a) **Chris Denich, P.Eng, Aquafor Beech Ltd.**
**Re: Item 1 – IES16-035 – Town of Aurora Comprehensive
Stormwater Management Master Plan**

pg. 1

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

8. NOTICES OF MOTION

9. NEW BUSINESS/GENERAL INFORMATION

10. CLOSED SESSION

11. ADJOURNMENT

AGENDA ITEMS

- 1. IES16-035 – Town of Aurora Comprehensive Stormwater Management Master Plan** pg. 2

RECOMMENDED:

THAT Report No. IES16-035 be received; and

THAT The Comprehensive Stormwater Management Master Plan be endorsed subject to future budget approval; and

THAT a copy of this report be forwarded to the Clerk of York Region.

- 2. IES16-036 – Award of Tender IES 2016-20 – The Reconstruction of Catherine Avenue** pg. 10

RECOMMENDED:

THAT Report No. IES16-036 be received; and

THAT Tender IES 2016-20 for Capital project No. 31111 for the Reconstruction of Catherine Avenue be awarded to IL Duca Contracting Inc. in the amount of \$732,706.20, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 3. IES16-037 – Water, Wastewater and Stormwater Budget** pg. 15

RECOMMENDED:

THAT Report No. IES16-037 be received; and

THAT the 2016 combined Water, Wastewater budget of \$18,744,076 and the Stormwater budget of \$1,325,841 be approved; and

THAT the 2016 retail water rate of \$2.14 per cubic meter and the retail wastewater rate of \$1.89 per cubic meter of water be approved; and

THAT the 2016 flat rate stormwater charge of \$5.01 per unit per month for residential and condominium properties and \$63.63 per unit per month for metered non-residential commercial/industrial and multi-residential properties be approved; and

THAT the new approved retail water, retail wastewater and stormwater charge rates become effective for all billings issued by the Town on or after May 1, 2016, and be retroactive for all consumption newly billed on such billings; and

THAT the 2016 bulk water purchase rate of \$4.03 per cubic meter dispensed effective May 1, 2016 be approved; and

THAT the necessary by-law be enacted to implement the 2016 retail water rate, retail wastewater rate, stormwater charge and bulk water purchase rate; and

THAT the Town's full-time staff complement be increased by one to 212 (excluding Library Board and Central York Fire Services staff) by approving the new non-union position of Water Compliance Analyst for 2016, to be funded from the water wastewater and stormwater rates budget.

4. IES16-038 – Extension of Janitorial Services Contract pg. 53

RECOMMENDED:

THAT Report No. IES16-038 be received; and

THAT cleaning for the new Aurora Operations Centre be awarded to Royal Building Cleaning Ltd. for the period of May 1 to July 31, 2016 in the amount of \$40,000 excluding taxes.

5. IES16-039 – Purchase Order Increases P.O. No. 713 and P.O. No. 714 – HVAC Maintenance Services pg. 56

RECOMMENDED:

THAT Report No. IES16-039 be received; and

THAT Purchase Order No. 713 for Carmichael Engineering Ltd., be increased for year one of Contract IES 2015-35 for HVAC Services at various Town Facilities, in the Town of Aurora, in the amount of \$125,000, excluding taxes; and

THAT Purchase Order No. 714 for Dunlis Mechanical Services Ltd., be increased for year one of Contract IES 2015-35 for HVAC Services at various Town Facilities, in the Town of Aurora, in the amount of \$125,000, excluding taxes.

6. IES16-040 – Facility Projects Status Report pg. 60

RECOMMENDED:

THAT Report No. IES16-040 be received for information.

7. PRS16-017 – Mavrinac Park Conceptual Design pg. 66

RECOMMENDED:

THAT Report No. PRS16-017 be received; and

THAT staff be directed to conduct a Public Open House for the purposes of obtaining input and comments from the public on the proposed design and facilities to be included in the park; and

THAT funding from the Cash-in-Lieu of Parkland Reserve, in an amount not to exceed \$1,300,000.00 for the design and construction of the park, be approved; and

THAT staff report back to Council with the information and comments received at the Public Open House including any revisions to the park concept plan, cost estimate and a proposed date of construction commencement.

8. PDS16-023 – Zoning By-law Amendment pg. 72

**BG Properties Aurora Inc. (formerly Coutts)
14222, 14314, 14358 & 14378 Yonge Street
Related File: SUB-2012-03
File Number: ZBA-2012-16**

RECOMMENDED:

THAT Report No. PDS16-023 be received; and

THAT Application to Amend the Zoning By-law File No. ZBA-2012-16 (BG Properties Aurora Inc.) to add Single Detached Residential, Open Space and Environmental Protection uses on the subject lands be approved; and

THAT the implementing Zoning By-law be presented at a future Council Meeting.

9. **PDS16-024 – Application for Exemption from Part Lot Control** pg. 85
Brookfield Homes (Ontario) Aurora Ltd.
Blocks 15, 16 & 19, Plan 65M-4467 being 65R-36163 and 65R-36213
File No.: PLC-2016-02

RECOMMENDED:

THAT Report No. PDS16-024 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Brookfield Homes (Ontario) Aurora Ltd. to divide Blocks 15, 16 and 19, on Plan 65M-4467 into 17 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at a future Council meeting.

10. **PDS16-026 – Cultural Precinct/Library Square Repurposing** pg. 93
Project Plan

RECOMMENDED:

THAT Report No. PDS16-026 be received; and

THAT Council endorse the planning approval process outlined in this report; and

THAT staff prepare reports and schedule public consultation meetings in accordance with the approval process.

11. **Community Recognition Review Advisory Committee Meeting** pg. 102
Minutes of March 22, 2016

RECOMMENDED:

THAT the Community Recognition Review Advisory Committee meeting minutes of March 22, 2016, be received for information.

12. **Finance Advisory Committee Meeting Minutes of March 22, 2016** pg. 106

RECOMMENDED:

THAT the Finance Advisory Committee meeting minutes of March 22, 2016, be received for information.

13. Special Parks and Recreation Advisory Committee Meeting Minutes of March 31, 2016 pg. 110

RECOMMENDED:

THAT the Special Parks and Recreation Advisory Committee meeting minutes of March 31, 2016, be received; and

THAT the Parks and Recreation Advisory Committee recommend to Council:

1. PRS16-015 – Implementation of the Sport Plan

THAT tasks T1, T3, T15, T16, T17, T21, and T22 be referred to the Parks and Recreation Advisory Committee prior to a recommendation being presented to Council.

2. Parks and Recreation Master Plan Implementation Schedule

THAT tasks T1, T4, T4a, T4b, T5, T9, T16, T27, T30, T34, and T35 be referred to the Parks and Recreation Advisory Committee prior to a recommendation being presented to Council; and

THAT task T41 be referred to the Trails and Active Transportation Committee prior to a recommendation being presented to Council.

14. Canada 150 Ad Hoc Committee Meeting Minutes of March 16, 2016 and April 4, 2016 pg. 125

RECOMMENDED:

THAT the Canada 150 Ad Hoc Committee meeting minutes of March 16, 2016, and April 4, 2016, be received for information.



Legal and Legislative Services
905-727-3123
CSecretariat@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: April 19, 2016

SUBJECT: Delegation on the "Comprehensive Stormwater Management Master Plan (CSWM-MP)"

NAME OF SPOKESPERSON: Chris Denich, P.Eng

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Aquafor Beech Ltd. speaking as the Town's Engineering Consultant for the Comprehensive Stormwater Management Master Plan (CSWM-MP)

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

Delegation is in support of the staff Report entitled – "Town of Aurora Comprehensive Stormwater Management Master Plan"

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES **NO**

IF YES, WITH WHOM? Anca Mihail, Manager of Engineering

DATE: Apr.20, 2014 – Apr. 19, 2016

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



**TOWN OF AURORA
GENERAL COMMITTEE REPORT No. IES16-035**

SUBJECT: *Town of Aurora Comprehensive Stormwater Management Master Plan*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-035 be received; and

THAT The Comprehensive Stormwater Management Master Plan be endorsed subject to future budget approval and;

THAT a copy of this report be forwarded to the Clerk of York Region.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council endorsement on Aurora's Comprehensive Stormwater Management Master Plan (CSWM-MP).

BACKGROUND

The Town of Aurora is located within the Lake Simcoe watershed, occupying the headwaters of the East Holland River subwatershed where urban development and human activities have altered the ecological landscape and associated natural processes resulting in the increase of the surface runoff and degradation of the water quality within the watershed and its urban and natural scapes.

Resulting from the policies of the Lake Simcoe Protection Plan (LSPP), effective June 2, 2009 through the provisions of the Lake Simcoe Protection Act, 2008, S.O. 2008, c. 23, as amended, Policy 4.5 of the Lake Simcoe Protection Plan states that:

"within 5 years of the date the Plan comes into effect, municipalities, in collaboration with the LSRCA will prepare and implement comprehensive stormwater management master plans for each settlement area in the Lake Simcoe Watershed".

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Report No. IES16-035

To fulfil this requirement, the Town of Aurora hired Aquafor Beech Limited to develop, in collaboration with the Lake Simcoe Conservation Authority (LSRCA), a Master Plan for the Town.

Aurora is one of the 7 municipalities located within the East Holland River subwatershed, one of the Lake Simcoe basin's most populated, most urbanized and one of the most degraded systems in the Lake Simcoe watershed. The development and implementation of the master plan is a key element for meeting the objectives of the Lake Simcoe Protection Plan (LSPP).

The Master Plan:

- provides direction on how the LSPP's objectives will be achieved through the effective management of stormwater within Aurora's boundaries,
- fulfills the requirements of the LSPP, and
- ensures that Aurora has a sustainable stormwater infrastructure that protects and conserves the environment and social welfare of its residents.

The development of the Master Plan is also an important step in meeting the main objectives of the LSPP, specifically:

- Reducing loading of phosphorus and other nutrients of concern to Lake Simcoe and its tributaries
- Reducing discharge of pollutants to Lake Simcoe and its tributaries

COMMENTS

The Town's Master Plan was developed in accordance with LSRCA's "Guidelines for the Development and Implementation of Comprehensive Stormwater Management Master Plans in the Lake Simcoe Watershed" that sets out specific requirements for all municipalities to follow as per the LSPP.

The Master Plan addressed 10 major steps

1. Scoping – identify areas where development is concentrated and lands designated in the Official Plan for development over the long term.
2. Determine Study Area – existing development as well as all Secondary Plan Areas.
3. Characterization of Study Area – look at and describe the physiography and soils conditions, natural heritage, groundwater features and functions, surface water features and functions, water quality, fluvial geomorphology and stormwater management.

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4. Divide into Management Units – the division of the Town into 4 management units, justified by shared characteristics such as existing built-up areas, new development areas, pervious soils and sensitive natural areas within the Oak Ridges Moraine.
5. Evaluate Environmental Impact – evaluate the impact of new development on water balance, water quality and water quantity.
6. Determine effectiveness of Stormwater Management Systems – investigate the effectiveness of the existing stormwater management systems within the Town.
7. Identify and evaluate Stormwater Management opportunities – the study has identified a list of conventional and innovative stormwater management techniques which has the potential of addressing water balance, water quality and water quantity issues within the Town as per the LSPP requirements. The list of opportunities include:
 - **Pollution prevention measures and municipal operational practices** which involve the use of safer alternative products, materials storage controls, pool drainage, erosion and sediment control, cross connection control program, public/business education and awareness, salt management practices and snow disposal practices.
 - **Source control measures** which are physical measures that encourage the infiltration of water into the ground at the source by reducing stormwater runoff. Source controls can include Low Impact Development (LID) controls such as permeable pavement, soakaway pits, bioretention, rainwater harvesting/rain barrels, rain gardens and downspout disconnection.
 - **Conveyance control measures** which are linear stormwater transport systems that are generally located within the road right-of-way where they provide infiltration of water into the ground, improve water quality and reduce runoff. They can include traditional curb and gutter systems and LID techniques such as bioswales, grassed channels, subsurface perforated pipes and oil/grit separators.
 - **End-of-pipe control measures** involves the stormwater management facilities at the end of the flow conveyance system. These facilities are utilized for erosion, water quantity and quality control applications. They include dry ponds, wetlands and hybrid facilities, subsurface storage tanks and super-pipes.

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- **Stream restoration measures:** identify and investigate areas of accelerated erosion for Town's watercourses and address them.
8. Establish Recommended Approach – the recommended approach was selected based on a detailed evaluation under 4 general categories which are: physical and natural environment criteria, socio-economic and cultural criteria, technical and engineering criteria and financial criteria.
- The recommended approach/strategy is based on the following:
- specific stormwater management measures,
 - the use of Low Impact Development (LID) measures,
 - the recommendations of East Holland River Subwatershed Study, and
 - the recommendations of LSPP concerning phosphorus reduction.
9. Develop Implementation Plan – the implementation plan has to fulfill the requirements of the LSPP, East Holland River Subwatershed Study, provincial requirements in terms of water quality and quantity, and provide water quality improvements of urban stormwater discharging to streams, rivers and Lake Simcoe.
10. Develop Inspection and Maintenance Programs – outline the operations and maintenance requirements for stormwater management systems.

Extensive consultation was undertaken to encourage relevant stakeholder participation and involvement with the CSWM-MP

The Public Consultation process for the Master Study has been conducted according to the requirements outlined in the Municipal Class EA process. To ensure full transparency and public involvement the following meetings were held:

- **1 Multi-departmental Municipal Consultation**, held on October 4, 2013 – discussions have been initiated with Town staff from IES, Planning and Building Departments related to the Low Impact Development (LIDs) control measures proposed to be implemented on public and private properties and the municipal approval process.
- **1 Public Information Centre (PIC)**, held on October 15, 2013. The PIC provided the public at large with an opportunity to learn about the project's goals and objectives, alternative solutions, provide comments and input.

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- **2 Environmental Advisory Committee (EAC) meetings**, held on November 7, 2013 and May 5, 2014. At these meetings the recommended approach and environmental considerations have been discussed in detail. EAC endorsed the Master Plan at its meeting of May 5, 2014.

Comments and input from all public meetings have been incorporated in the study. In addition to the public consultation process, the CSWM-MP has been circulated to LSRCA for their review, comments and input. The LSRCA has approved the Master Plan in October 2015 after a comprehensive and detailed review.

CSWM-MP is a comprehensive document that addresses the Town's needs for a sustainable stormwater infrastructure that protects and conserves the environment and fulfills the requirements of LSPP

The Master Plan highlights the following recommendations:

1. A Town-wide Stream Erosion Master Plan be undertaken to assess, investigate, and propose measures to alleviate erosion risks, infrastructure damage and future environmental degradation. There are areas in the Town, on Tannery Creek and Holland Creek, where erosion is creating unstable creek embankments resulting in the environmental degradation of watercourses, unstable creek banks, deposition of sediment downstream and alteration of local ecology. These erosion issues have resulted from historical straightening of the watercourse and confinement within a channelized section, age of the existing infrastructure (e.g. old gabion baskets and stormwater culverts) and urbanization. The Erosion Master Study will provide a detailed fluvial geomorphologic assessment of active erosion spots in the Town, an option analysis, prioritize projects and recommend remediation measures for degraded areas. This recommendation is underway with the Town finalizing the Terms of Reference for the Erosion Master Plan and hiring an Engineering Consultant.
2. That the Town will implement pollution prevention measures in the current operation and maintenance practices, specifically the recommendations of the Salt Management Plan (2013-2018). This recommendation has been addressed in the recently approved Salt Management Plan.
3. That the Town will consider the development and implementation of a marketing strategy to encourage stormwater management source control measures (rain gardens, rain barrels, permeable driveways) on private property and raise environmental awareness within community
4. That the Town will undertake the implementation of a pilot LID retrofit project on public lands to increase public awareness of source control measures, improve drainage and stormwater quality.

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Report No. IES16-035

This recommendation is underway with the ACC re-paving of the parking lot project. The scope of this project is to improve and make safer the parking lot structure and walkways serving the Aurora Community Centre as well as improve control of stormwater runoff being discharged into Tannery Creek by the addition of rain gardens, bioswales and porous pavement. The project is a partnership funding opportunity between the Town, LSRCA, the Federal Government and private businesses. The project has been tendered on March 29th and will close on April 19th.

5. The Town must consider the use of LIDs on all road reconstruction projects. The LIDs measures to be considered will be in accordance with the type of road to be reconstructed (urban or rural) and its location within Aurora's boundaries (e.g. roads located in areas under special environmental protection restriction/requirements such as Oak Ridges Moraine or the Source Water Protection Act). The type of LID measures under consideration for road reconstruction projects include: perforated pipes, bio-retention systems, bioswales and oil/grit separators.
6. The Town will undertake the retrofit of nine (9) end-of-pipe facilities (stormwater management ponds) as recommended. A list of priority projects has been included in the Master Plan.
7. When designing end-of-pipe facilities, new or retrofits, the Town will consider in the design, the positive aspects of habitat creation and enhancements in accordance with the "Town of Aurora Stormwater Management Ponds, Vegetation and Wildlife Study" (Town of Aurora Environmental Advisory Committee, 2007).
8. That the Town will investigate any opportunity for additional end-of-pipe facilities (new or retrofit).
9. That the Town will undertake a review and update of the Town's Stormwater Management Policy and all other related policies and by-laws to:
 - include the above-noted recommendations.
 - ensure that all policies are extended to include all stormwater management systems, both conventional and LIDs, for both water quality and quantity control.
 - ensure that all stormwater management policies will allow the Town to obtain adequate cash in lieu funds from developers for maintenance of storm water management systems they propose.

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- revise and update the Town's Storm Sewer Charges Study to ensure that appropriate funds are being collected to deliver future stormwater management capital projects. Funds have been approved in the 2016 budget for a study to identify, assess and evaluate funding approaches to support Aurora's existing and future stormwater management needs for the long-term protection and improvement of Town's water resources and storm sewers.

10. All future private development shall be in compliance with the recommendations of the Master Plan.

11. The Town shall continue to implement the recommendations of the previous stormwater management Master Plans that do not conflict with the present study and its recommendations.

LINK TO STRATEGIC PLAN

GOAL: SUPPORTING AN EXCEPTIONAL QUALITY OF LIFE FOR ALL

Objective 2: Invest in sustainable infrastructure

- Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

There are no financial implications associated with this report, however the Infrastructure and Environmental Services department will report further as required on the cost to implement the recommendations of the study as part of the annual capital planning process. Funding for stormwater management projects related to growth are identified in the Development Background Study and funding for the repair and replacement project will be through the stormwater reserve.

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Report No. IES16-035

There is no request for pre-approval of funding for projects identified in the master plan. Future funding requirements will be provided through the annual 10 year capital investment plan updates and as warranted. Council approval of these funds will be requested at that time.

CONCLUSIONS

Aurora's CSWM-MP fulfills the requirements of the LSPP and the Class Environmental Assessment Master Planning process and will be the Town's blueprint in the pursuit of a sustainable stormwater infrastructure that protects and conserves the environment.

PREVIOUS REPORTS

None

ATTACHMENTS

Attachment #1 – Comprehensive Stormwater Management Master Plan (CSWM-MP) can be found at the following link:

[https://www.aurora.ca/TownHall/Documents/Large%20Council%20Documents%20\(Hidden\)/IES16-035%20-%20Attachment_1%20Aurora%20CSWM-MP2.pdf](https://www.aurora.ca/TownHall/Documents/Large%20Council%20Documents%20(Hidden)/IES16-035%20-%20Attachment_1%20Aurora%20CSWM-MP2.pdf)

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 31, 2016

Prepared by: Anca Mihail, Manager of Engineering and Capital Delivery - Ext. 4383



Ilmar Simanovskis
**Director, Infrastructure &
Environmental Services**



Doug Nadrozny
Chief Administrative Officer



**TOWN OF AURORA
GENERAL COMMITTEE REPORT No. IES16-036**

SUBJECT: *Award of Tender IES 2016-20 – The Reconstruction of Catherine Avenue.*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-036 be received; and

THAT Tender IES 2016-20 for Capital project# 31111 for the Reconstruction of Catherine Avenue be awarded to IL Duca Contracting Inc. in the amount of \$732,706.20, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES 2016-20 to IL Duca Contracting Inc.

BACKGROUND

The reconstruction of Catherine Avenue is included in the Town of Aurora 10-Year Capital Reconstruction program with design work having been completed in 2015.

This project has been presented to the community through a public open house to provide interested residents the opportunity to view the drawings, ask questions and provide comments prior to the completion of the design drawings.

The capital funding for this project has been approved by Council for delivery in 2016 and this report provides the details of the tendering results and recommendation to proceed to construction.

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Report No. IES16-036

COMMENTS

1.0 Project Description

The proposed reconstruction will include the replacement of the road including granular base and asphalt surface, new sidewalk and curb, new watermain, and improvements to the existing storm sewer system.

2.0 Tender Opening

A total of 66 firms picked up the tender documents, and on March 29, 2016 the Tender Opening Committee received 7 compliant bids. The lowest compliant bidder for this tender was IL Duca Contracting Inc. as summarized in Table 1.

Table 1

| | FIRM NAME | TOTAL BID (excluding taxes) |
|---|----------------------------------|--|
| 1 | IL Duca Contracting Inc. | \$732,706.20* |
| 2 | Skyview General Contracting Ltd. | \$764,388.15 |
| 3 | NEI Construction Corp. | \$789,296.70 |
| 4 | Wyndale Paving Co. Ltd. | \$801,810.75 |
| 5 | Bennington Construction Ltd. | \$806,465.88* |
| 6 | Direct Underground Ltd. | \$832,076.00 |
| 7 | Trisan Construction | \$893,826.60 |

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. IL Duca Contracting Inc. has successfully completed similar projects and received good performance reviews from the contacted references.

3.0 Project Schedule

The Contract is expected to commence in May, 2016 and be completed by August.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

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Report No. IES16-036

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the procurement by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31111 as based on the tender submitted by IL Duca Contracting Inc.

Table 2

| | |
|---|---------------------|
| Approved Budget | |
| Capital Project 31111 | \$908,200.00 |
| Total Approved Budget | \$908,200.00 |
| Less previous commitments | \$0.00 |
| Funding available for subject Contract | \$908,200.00 |
| Contract Award excluding HST | \$732,706.20 |
| Non-refundable taxes (1.76%) | \$12,895.63 |
| Geotechnical Inspection (Under Separate P.O.) | \$5,000.00 |
| Arborist Inspection (Under Separate P.O.) | \$2,000.00 |
| Sub-Total | \$752,601.83 |
| Contingency amount (10%) | \$75,260.18 |
| Total Funding Required | \$827,862.01 |
| Budget Variance | \$80,337.99 |

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES 2016-20 – for the Reconstruction of Catherine Avenue be awarded to IL Duca Contracting Inc. in the amount of \$732,706.20 excluding taxes.

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Report No. IES16-036

PREVIOUS REPORTS

None

ATTACHMENTS

- Appendix 'A' – Key plan showing location of proposed road reconstruction.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 31, 2016.

Prepared by: Steve Wilson, Coordinator, Project Delivery - Ext. 4377

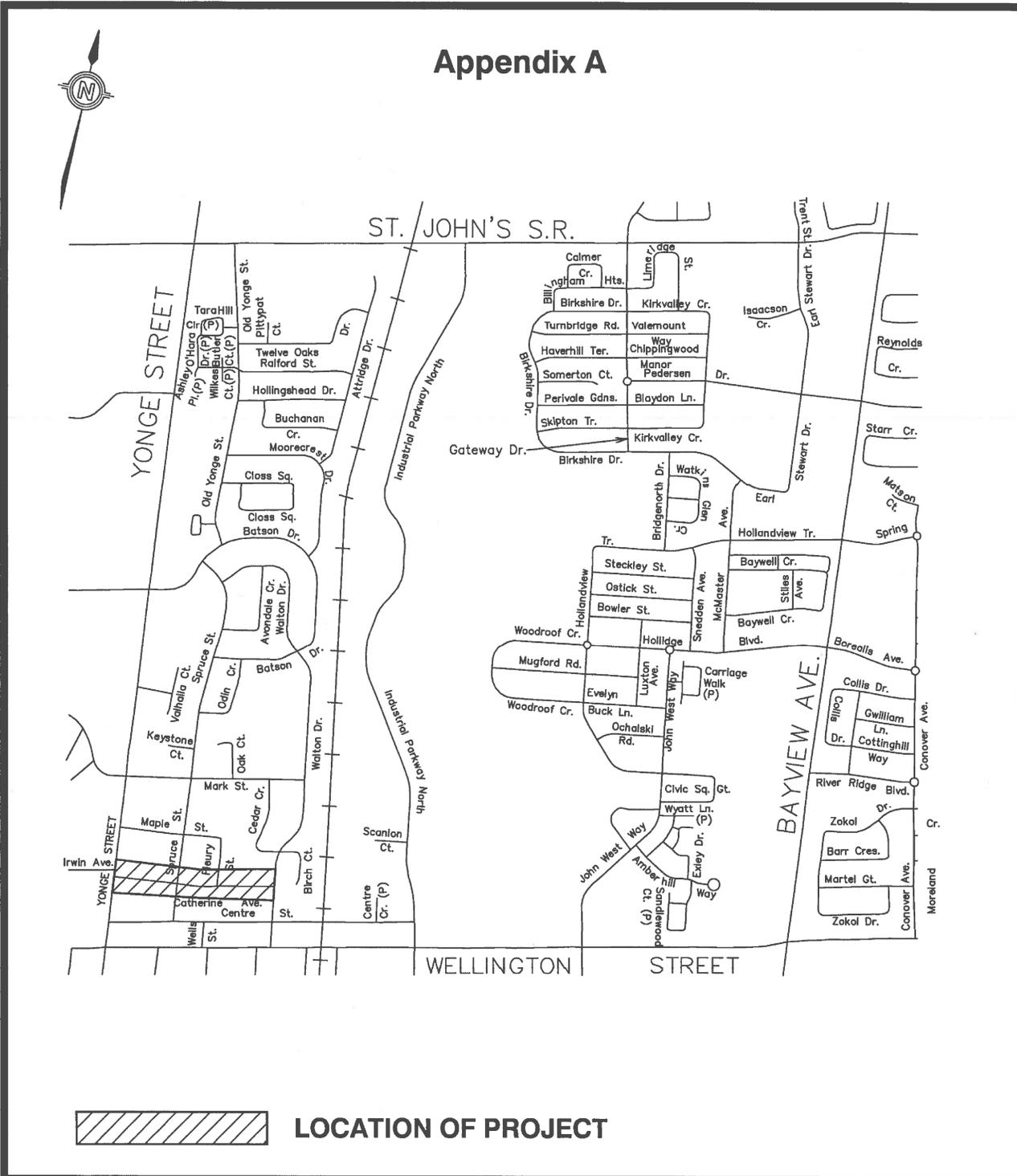


Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny
Chief Administrative Officer

Appendix A



LOCATION OF PROJECT

**KEY PLAN SHOWING LOCATION OF
 PROPOSED ROAD RECONSTRUCTION**



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-037**

SUBJECT: *Water, Wastewater and Stormwater Budget*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-037 be received; and

THAT the 2016 combined Water, Wastewater budget of \$18,744,076 and the Stormwater budget of \$1,325,841 be approved; and

THAT the 2016 retail water rate of \$2.14 per cubic meter and the retail wastewater rate of \$1.89 per cubic meter of water be approved; and

THAT the 2016 flat rate stormwater charge of \$5.01 per unit per month for residential and condominium properties and \$63.63 per unit per month for metered non-residential commercial/industrial and multi-residential properties be approved; and

THAT the new approved retail water, retail wastewater and stormwater charge rates become effective for all billings issued by the Town on or after May 1, 2016, and be retroactive for all consumption newly billed on such billings; and

THAT the 2016 bulk water purchase rate of \$4.03 per cubic meter dispensed effective May 1, 2016 be approved; and

THAT the necessary by-law be enacted to implement the 2016 retail water rate, retail wastewater rate, stormwater charge and bulk water purchase rate; and

THAT the Town's full-time staff complement be increased by one to 212 (excluding Library Board and Central York Fire Services staff) by approving the new non-union position of Water Compliance Analyst for 2016, to be funded from the water wastewater and stormwater rates budget.

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Report No. IES16-037

PURPOSE OF THE REPORT

The purpose of this report is to present the budget for rate supported utility programs and set the 2016 rates for the water, wastewater and stormwater services for billings issued on or after May 1, 2016.

BACKGROUND

Legislative environment has been effective in increasing confidence on Ontario's water systems

The services of water supply, wastewater management and stormwater management are greatly regulated by the Province. This regulation has been a part of the industry for a long time. However, as a result of the Walkerton tragedy in 2000, significant changes to legislation occurred resulting in continued improvements to how water supply is delivered. The best practices coming out of the changes to water regulations has been of great benefit to increasing confidence and certainty in the delivery of safe water to the community. Full cost recovery, including the costs of maintaining sustainable infrastructure, is an important aspect for utilities.

Overseers of water systems are held to a standard of care for public safety

The Safe Drinking Water Act, 2002, focuses on water supply and outlines the expected standard of care for overseers of water supply systems. This Act is the basis of our operations and great effort is placed in ensuring compliance and continual improvement in meeting all the requirements.

Wastewater and Stormwater systems have similar Acts and Regulations

Legislation for wastewater and stormwater are also in place and have similar requirements for these services. Recent legislation for stormwater protection includes the Lake Simcoe Protection Act 2008 for which Aurora is a participating partner within this watershed. Our stormwater masterplan has been recently reviewed by the Lake Simcoe Conservation Authority and will be provided to Council later this year.

Safe Drinking Water Act Requires that Council Assume Responsibility for Standard of Care of Water System

One of the many important recommendations that came out of the Walkerton Inquiry was that as "the safety of drinking water is essential for public health, those who discharge the oversight responsibilities of the municipality should be held to a statutory standard of care". Members of a Municipal Council have an important role to play in ensuring that their community has access to safe, high quality drinking water and they are legally obliged to do so.

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Section 19 of the Safe Drinking Water Act expressly extends legal responsibility to people with decision-making authority over municipal drinking water systems. Anyone to whom the duty of care applies is required to exercise the level of care, diligence and skill that a reasonably prudent person would be expected to exercise in a similar situation. They must also act honestly, competently and with integrity, with a view to ensuring the protection and safety of users of the municipal drinking water system.

The Safe Drinking Water Act does recognize that those persons exercising decision making and oversight roles may need to rely on experts and accordingly, allows any person subject to the duty of care to rely in good faith on a report of an engineer, lawyer, accountant or other persons whose professional qualifications lend credibility to the report.

This report and related presentation material is provided to Council with relevant information to assist Council in its decision making role.

COMMENTS

Overview of Budget Pressures

Pressures for Sustainability

Infrastructure and sustainability pressures on regional water systems passed down through wholesale rates

The municipal water industry is continuing to move through substantial changes in how services are delivered and how future sustainability is accommodated and planned for. York Region has seen significant increases in costs in its wholesale rates over the past several years that result in a direct impact on the Town's costs. Their current forecast has been revised to continue with high rate increases into the near future as they reach sustainable funding levels. The rate increases will remain at 9% per year until 2020. These approved regional rate increases have a direct impact on retail rates as the regional charges reach 66% of the total Town operating costs.

Town water rate pressure is a result of wholesale costs and long term capital requirements

The Town's budget passes on Regional costs to the consumer in order to maintain sustainable revenue levels. The financial plan as required by the Province was submitted February 28, 2012. The financial plan is required to demonstrate to both the Province and the consumers that the Town has taken the responsibility of infrastructure sustainability seriously. Cost pressures related to sustainability include:

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- Reduced reliance on Reserves to supplement the operating budget
- Continued infrastructure reserve contributions to support the long term, capital replacement program.

Program efficiencies and service delivery reviews continue to improve budget process

There have been a number of efficiencies introduced into the rate program budget process aimed at creating better accountability and improved service delivery and budget forecasts.

Increased Accuracy in Water Demand Forecast:

Changes in the methodology of forecasting water and wastewater wholesale and retail volumes have closed the gap in potential underfunding. The consumption actuals have virtually matched forecast volumes in recent years. This has a beneficial effect on the budget as more accurate revenue forecasts result in minimal subsidy requirements or potentially surplus funds that further maintain reserve balances.

Reductions in Unbilled and Unaccounted for Water:

There is always a portion of water consumed for operational needs, and testing. Water loss that is unrelated to operational uses also occurs. Minimizing this quantity reduces operating costs and increases revenues. Improvements have been made in how water loss is tracked and systems, such as metering the watermain flushing activities, have been introduced to more accurately track known unbilled uses. In addition, a meter change out program was initiated in 2014 with a replacement of 1,000 meters per year for the next 9 years. This program has virtually eliminated known residential meter issues through selective replacement while a program proceeds in selected areas.

In addition, capital funding has been approved in 2016 for some larger meter replacements where known issues with either water custody or metering discrepancies with the private side meters are known.

Reduced Reliance on Reserves to offset Revenue Shortfall in Operating:

The three rate supported programs have achieved full cost recovery as budgeted reliance on reserves is now eliminated for the first time in over a decade.

System Water Loss

System water loss is reported to Council separately.

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Report No. IES16-037

Request for New Water Compliance Analyst Position to Support Operations Staff

The water and wastewater department has had to respond to a changing legislative environment since 2003 related to increased testing, documentation and reporting requirements as required by the Clean Water Act and related regulations as a result of the Walkerton event of 2000. The Town had to develop a Drinking Water Quality Management System and related processes through 2009 and this system requires continued staff training and support.

These additional operational and administrative responsibilities have been managed with existing staffing levels as no new complement has been added to the program since 2008 (As of arrival of the current Director). The staff complement has been 8 water operations staff and 1 administration staff for the past 8 years.

Continued community growth pressure and increased requirements related to reporting and work management have strained the existing resources resulting in a reduced capacity to maintain historic service levels. A new position was forecast for 2016 to accommodate these pressures and further details are provided as follows.

In reviewing the changing needs, it has been determined that a non-unionized position of Water Compliance Analyst is required at this time. This need is based on changes to operational duties and the outcome of the LEAN operations review completed in 2015. The goal is to shift to a specialization strategy by keeping unionized staff focused on their high yield activities primarily related to field work and hire the non-union Water Compliance Analyst to focus on more technical requirements that do not currently fit within the unionized staff skill set. This approach will free up more front line capacity and bring in the necessary expertise to support the more technical activities. Areas of activity will include:

- Reduce administrative/technical duties from the unionized operations staff to allow more capacity for the field staff to perform more field related activities required to maintain new infrastructure brought on through development growth.
- Oversee new programs such as the Back Flow Prevention program which currently is not proceeding due to resource constraints and which has been approved by Council in September 2014. This program has an annual revenue forecast of \$36,000 which will further offset the new salary position. This program would be initiated as soon as a new hire is secured.
 - Note that the initial strategy for this program was through existing resources, however, efforts to reduce contract reliance for various duties was a key outcome of our LEAN operations review and staff have taken on additional duties in exchange for reductions in contracted services. A key area for this team is the assumption of street light electrical utility locates as part of the watermain locate services. This has reduced the

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need for contracted locates by about \$90,000 which was a significant cost pressure in 2015 due to high locate demands. The 2016 contracted services is expected to be about one third of the 2015 costs for locates or about \$50,000 compared to \$140,000 in 2015.

- Oversee the expanding Drinking Water Quality Management Standards related to regular update requirements and accommodation of the expanding infrastructure network.
- Provide analytical support and compliance reporting to the water supervisor.
- To support operations staff when water quality or performance issues arise that needs additional technical support which is currently provided by the Supervisor.
- To provide an additional Overall Responsible Operator licenced person on the team that allows for additional system coverage should there be staff absences that put the Town in a difficult position for compliance (Currently have three qualified persons which can at times be problematic due to vacation, sickness).
- Support stormwater maintenance and rehabilitation activities in cooperation with engineering.
- Provide technical input on operational needs and requirements related to development applications.
- Primary liaison with York Region Environmental Services related to infrastructure coordination and operational meetings.

This position is proposed as a recommendation to better support the water staff and ensure compliance and reporting requirements are met as the Town continues to grow. The salary including benefits has been budgeted at \$115,000. The rate impact of this position is \$0.02 per cubic meter on a proposed combined rate of \$4.03.

2016 Budget Overview

The proposed changes in the operating budget are summarized as follows:

| | 2015 Budget | 2016 Budget | % Change |
|-------------------------------|--------------------|--------------------|-----------------|
| Region Charges | 11,639,036 | 12,720,302 | Nominal 9.0% |
| Operations | 4,054,299 | 4,318,774 | 6.5% |
| <i>Subtotal Expenses</i> | <i>15,693,335</i> | <i>17,039,076</i> | <i>8.6%</i> |
| Reserve Contributions | 2,100,000 | 2,300,000 | 9.5% |
| Less: Miscellaneous. Revenue* | (334,000) | (595,000) | -78.1% |
| Net Expenses | 17,459,335 | 18,744,076 | 7.4% |

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| | | | |
|-----------------------------|------------|------------|---------|
| Reserve to offset operating | (380,348) | Nil | -100.0% |
| Required rate revenues | 17,078,987 | 18,744,076 | 9.8% |

The components of the 9.8 percent increase for 2016 are summarized in the following table:

| Components | Net Impact on Costs | |
|---|----------------------------|--------------------|
| Salaries | 0.7% | \$126,473 |
| Materials costs | 1.4% | \$245,200 |
| Contracts | -0.6% | (\$108,197) |
| Reliance on reserve for operating | 2.2% | (\$380,348) |
| Reserve Contribution (R/R program) | 1.2% | \$200,000 |
| Internal Transfers | 0% | \$0 |
| Miscellaneous Revenue | -1.5% | (\$261,000) |
| Sum of Controllable cost pressures | 3.4% | \$583,824 |
| Regional Charges Increase Portion | 6.3% | \$1,081,265 |
| Sum of Impacts on Required Customer Revenues | 9.8% | \$1,665,089 |

2016 Rate Budget

The following tables are based on the financial forecasts presented in the 2016 Proposed Budget.

2016 Water Budget and Rate Calculation

Table 1A – Water Rate

| <i>Rate Component</i> | <i>2015 Rate</i> | <i>2016 Proposed</i> |
|--------------------------------|------------------|----------------------|
| Wholesale Cost | \$1.02 | \$1.11 |
| Operating Costs | \$0.97 | \$1.03 |
| Total Retail Water Rate | \$1.99 | \$2.14 |

2016 Wastewater Budget and Rate Calculation

Table 1B – Wastewater Rate

| <i>Rate Component</i> | <i>2015 Rate</i> | <i>2016 Proposed</i> |
|-------------------------------------|------------------|----------------------|
| Wholesale Cost | \$1.16 | \$1.26 |
| Operating Costs | \$0.52 | \$0.63 |
| Total Retail Wastewater Rate | \$1.68 | \$1.89 |

Table 1C – Combined Rate

| <i>Rate Component</i> | <i>2015 Rate</i> | <i>2016 Proposed</i> | <i>Change (%)</i> |
|---------------------------|------------------|----------------------|-------------------|
| 2016 Combined Rate | \$3.67 | \$4.03 | 9.8% |

Staff were able to identify savings in the water and wastewater system budgets based on some of the budget opportunities identified in this report. These savings reflect the ongoing improvements being implemented in both front line services as well as tracking and managing delivery of these services.

2015 Miscellaneous Charges

Town's sale price of Bulk Water

The Town operates a bulk water filling station for contractors who require their water tank trucks to be filled. The current rate for such sale of bulk water is \$3.67 per m³. This is the same rate charged to retail customers for both water and wastewater services combined. The Town incurs wholesale costs for both services based on metered water consumption. The 2016 bulk water rate therefore is to increase to the combined charge of \$4.03 per m³ on May 1, 2016 to correspond to the retail rate changes. Bulk water accounts are billed at the end of each month for water dispensed in that period. Water dispensed on or after May 1 will be charged at the new rate.

2016 Stormwater Charges

Stormwater charges are collected as flat rate fees to residents and commercial accounts

In 1998, Aurora implemented a flat rate charge for stormwater operation and maintenance. The operating costs consist primarily of routine maintenance and periodic capital upgrades to the existing infrastructure, together with required contributions to infrastructure reserve funds for future capital needs. The costs are apportioned between the residential and non-residential accounts based on a fixed formula which are then

calculated and charged as a monthly fixed fee per account. A summary of the costs are presented in the table below.

Table 2A

| <i>Rate Component</i> | <i>2015 Costs</i> | <i>2016 Proposed</i> | <i>Change (%)</i> |
|---|-----------------------|--------------------------|-------------------|
| Gross Operating Costs | \$458,640 | \$425,841 | -7.2% |
| Storm Infrastructure Reserve Contribution | \$1,000,000 | \$900,000 | -10% |
| Rate Stabilization | (\$145,640) | nil | -100% |
| Total Recovery | \$1,313,000 | \$1,325,841 | 2.0% |

Table 2B

| <i>Stormwater Flat Rate</i> | <i>2015 Rate</i> | <i>2016 Proposed Rate</i> | <i>Rate Change</i> |
|-----------------------------|------------------|-----------------------------------|--------------------|
| Residential/year | \$57.34 | \$60.14 | \$2.80 |
| Non-Residential/year | \$755.57 | \$763.57 | \$8.00 |

LINK TO STRATEGIC PLAN

***Strategic Plan Goal of Supporting an Exceptional Quality of Life for All*
Objective 2: Invest in Sustainable Infrastructure**

Both legislation and fiscal management lead to creating sustainable water, wastewater and stormwater infrastructure. Providing the appropriate rates ensures that sufficient revenues are generated to create financial sustainability and maintain the assets accordingly.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

The rates for the various services are established each year based on coming into effect May 1st of the current year and are applied to all consumption, regardless of reading interval, on all billings prepared and issued on or after May 1st. Approval of the recommendations in advance of May 1st will allow the revised rates to be charged at the appropriate time to fulfill budget projections.

Staff is requesting an additional Full Time Equivalent position for Water Compliance Analyst as part of the 2016 budget. Council may choose not to approve this position.

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Report No. IES16-037

FINANCIAL IMPLICATIONS

The Water and Wastewater rates are both based on the volume of water purchased by the end users. The Stormwater Rates are based on an apportioned cost per property that receives a water bill for the cost of maintaining the stormwater system. The following table summarizes the net revenues required to fund the various programs for 2016.

Table 3A- Revenue Forecast

| <i>Component</i> | <i>2015 approved</i> | <i>2016 Proposed</i> | <i>Change</i> |
|------------------|--------------------------|--------------------------|--------------------|
| Water/wastewater | \$17,078,987 | \$18,744,076 | \$1,665,089 |
| Stormwater | \$1,313,000 | \$1,325,841 | \$12,841 |
| Total | \$18,391,987 | \$20,069,917 | \$1,677,930 |

CONCLUSIONS

The water, wastewater and stormwater programs are all funded through a rate structure based on consumption and full cost recovery. The budget for 2016 rates outlined in the recommendations are in line with previous year's increases and represent a prudent approach to achieving full cost recovery for future years. All rates are forecast to be in effect May 1, 2016 until April 30, 2017. Billing of these rates is subject to timing of billing cycles with new rates coming into force for the same period for each account. Further clarification of billing cycles and timing can be obtained from the Finance Department.

PREVIOUS REPORTS

None

ATTACHMENTS

Appendix "A" - Water Wastewater Stormwater Information Package

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 31, 2016.

Prepared by: Ilmar Simanovskis, Director, IES - Ext. 4371



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services

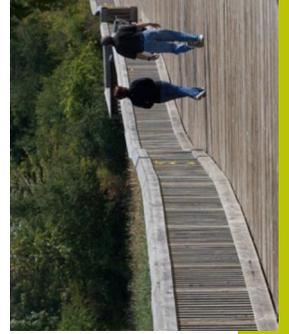
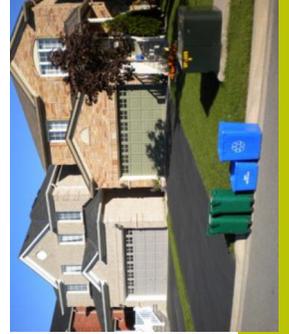


Doug Nadorozny
Chief Administrative Officer



Infrastructure and Environmental Services Water, Wastewater and Stormwater Systems 2016 Budget Information Package

April 19, 2016



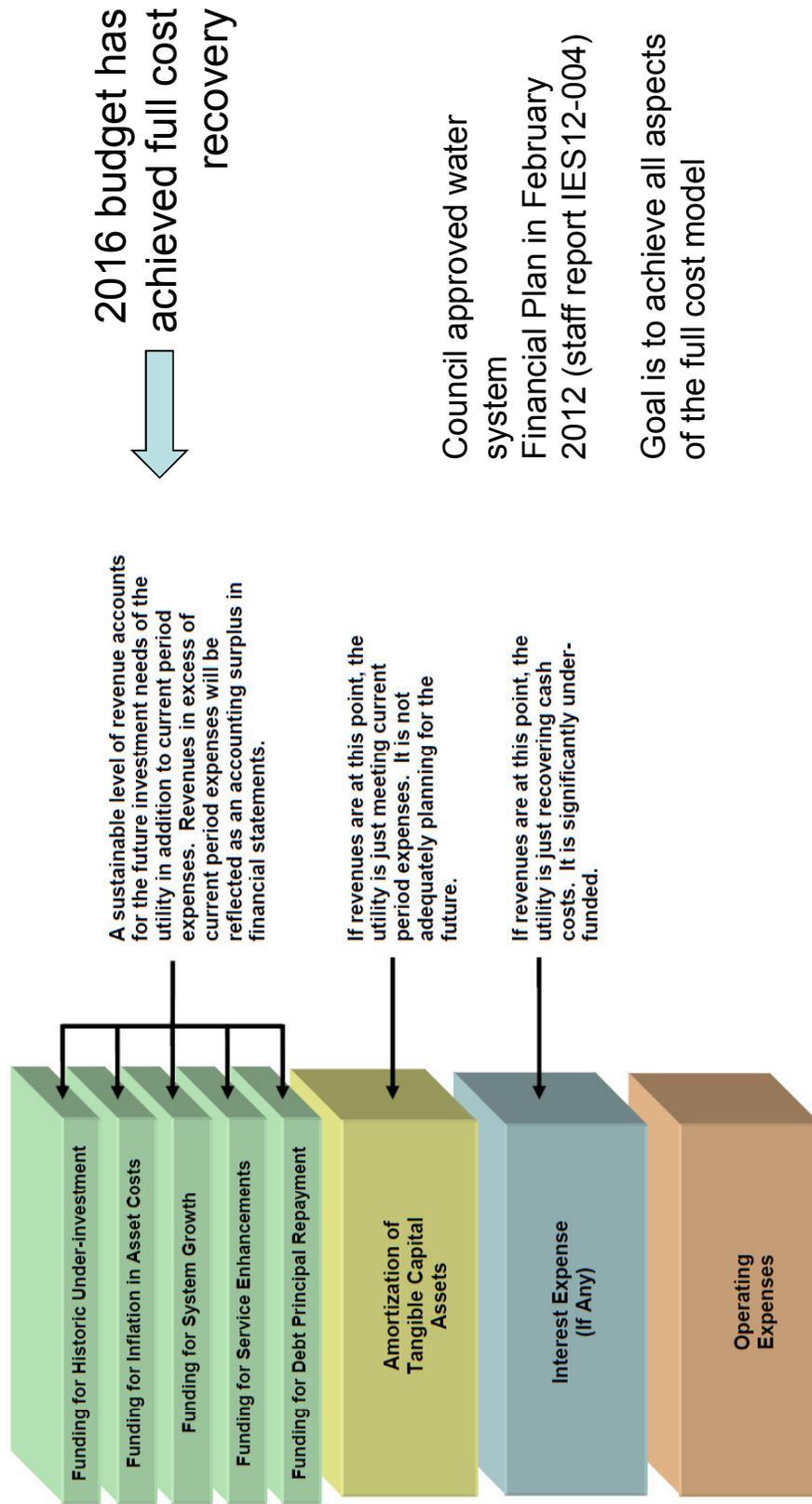


Background

- Comply with legislative and regulatory requirements
 - **Clean Water Act**
 - **Environmental Protection Act**
 - **Health Protection and Promotion Act**
 - **Ontario Water Resources Act**
 - **Safe Drinking Water Act**
 - **Sustainable Water and Sewage Systems Act**
- Financial sustainability through full cost recovery including replacement funding
- Water services costs are passed through from production to the final consumer. Toronto/Peel, York Region, Town, Consumer



Full Cost Recovery





System Overview

- Drinking Water Supply
 - Blended Supply, 2015 ratio was 30% well supply and 70% Lake Ontario supply
 - Source is from 6 regional wells within Aurora, Toronto Water System and Peel Water System
 - Toronto and Peel wholesale to York Region who then wholesale to local municipalities
 - Town Responsible for distribution to end consumer (195 km town watermains)
 - 592 commercial, 14,543 residential accounts



System Overview

- Wastewater System
 - Primarily gravity collection system with 6 local pumping stations
 - Town responsible for wastewater collection from consumer and delivery to regional system (175 km of town sewers)



2016 Objectives

- Wholesale Costs Increase 9%
 - York Region approved 9% annual increase on rates to 2020
- Strategy to Eliminate Reserve Reliance Successful
 - Increase in accuracy of forecast reduces risk of revenue shortfall and has eliminated reliance on reserve funding
- New Strategy is to Build Capacity for Growth
 - Additional resources have been forecasted to accommodate growing legislative pressures and new development



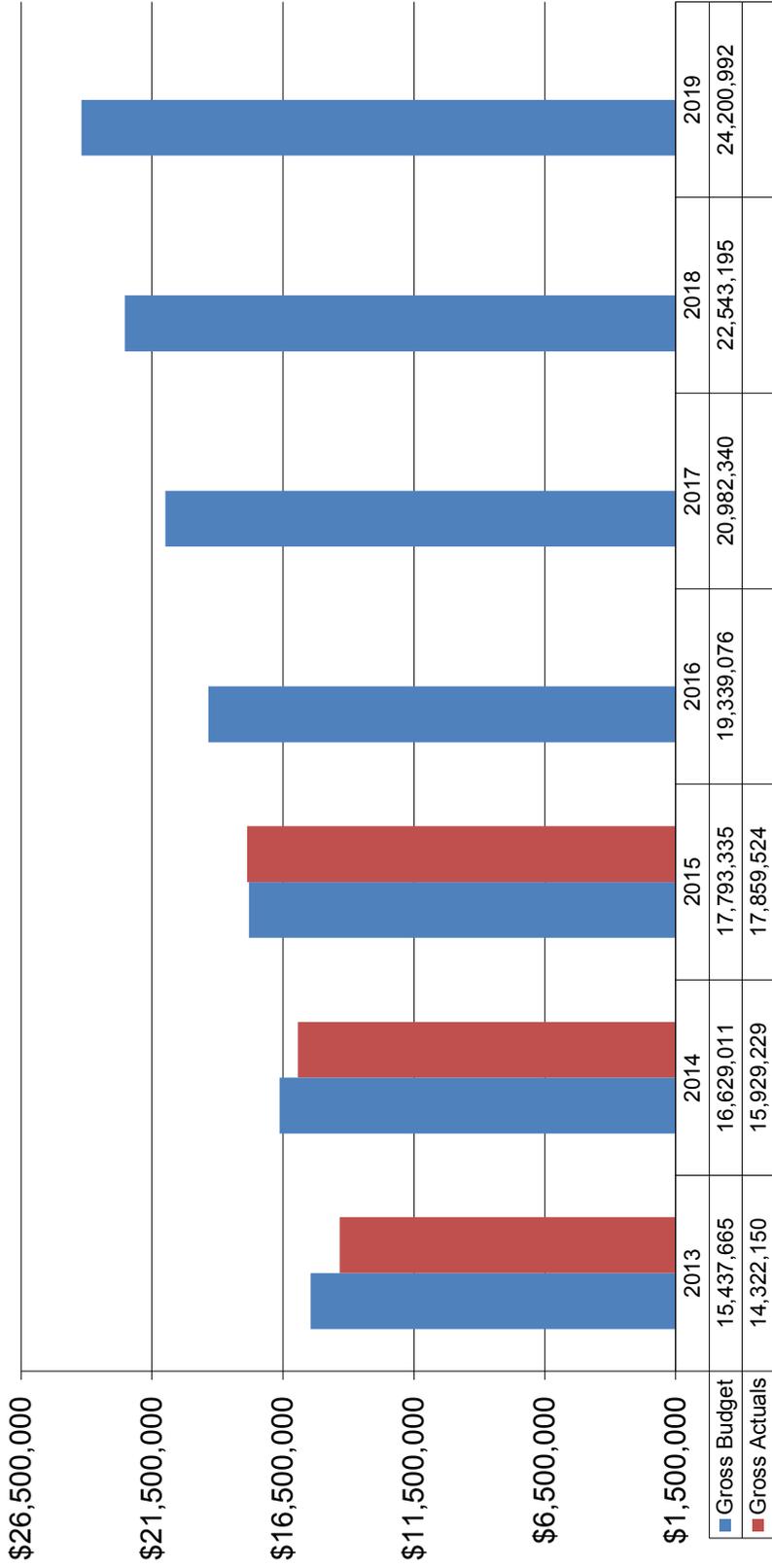
Overall Program Successes

- ✓ 2011 strategy set goal to eliminate any rate subsidy within 4 years
 - ✓ Goal fully achieved in 2016 budget
- ✓ Lean Operational Opportunities
 - ✓ Some opportunities implemented in 2015 resulting in immediate budget savings and operational efficiencies
- ✓ 2011 Rate Restructuring goal achieved
 - ✓ Rate setting has been stabilized and responsive to varying consumption demands



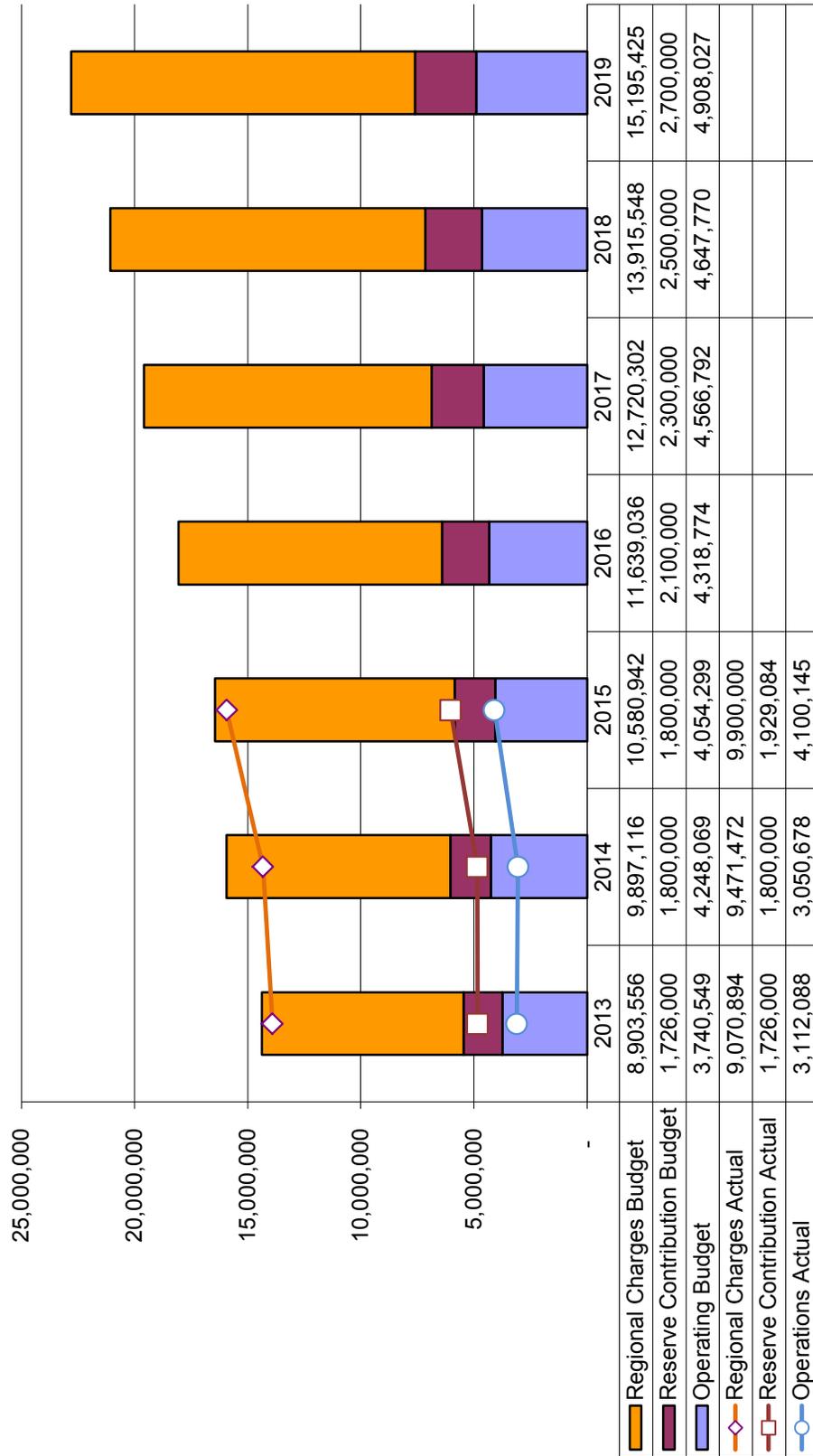
Operating Budget W/WW

W/WW Gross Operating Costs





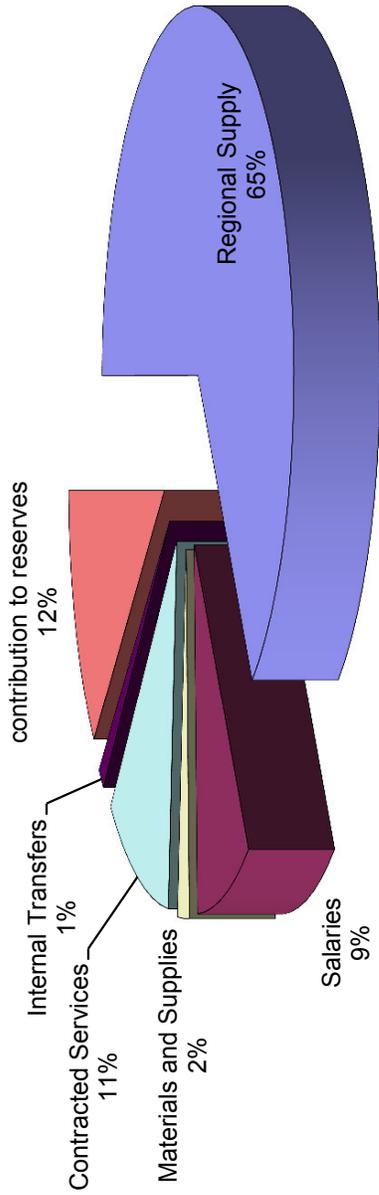
Budget by Component W/WW



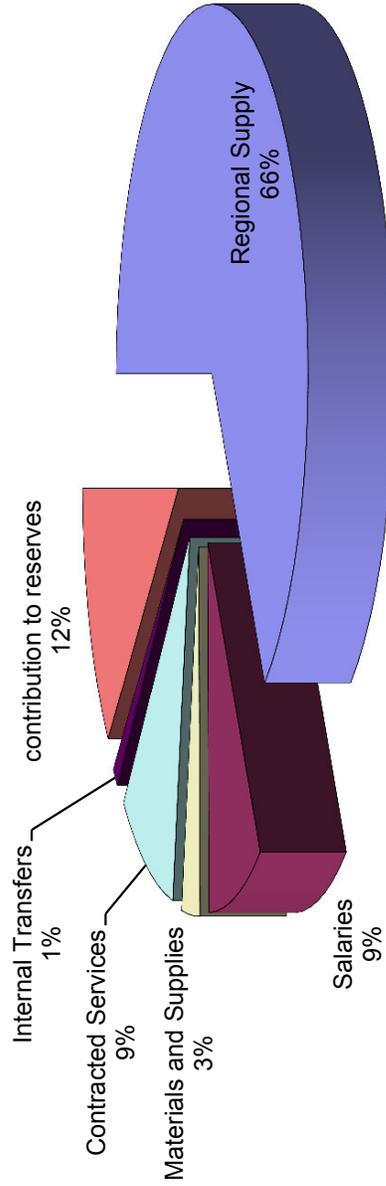


Budget by Component W/WW

2015 Budget



2016 Budget





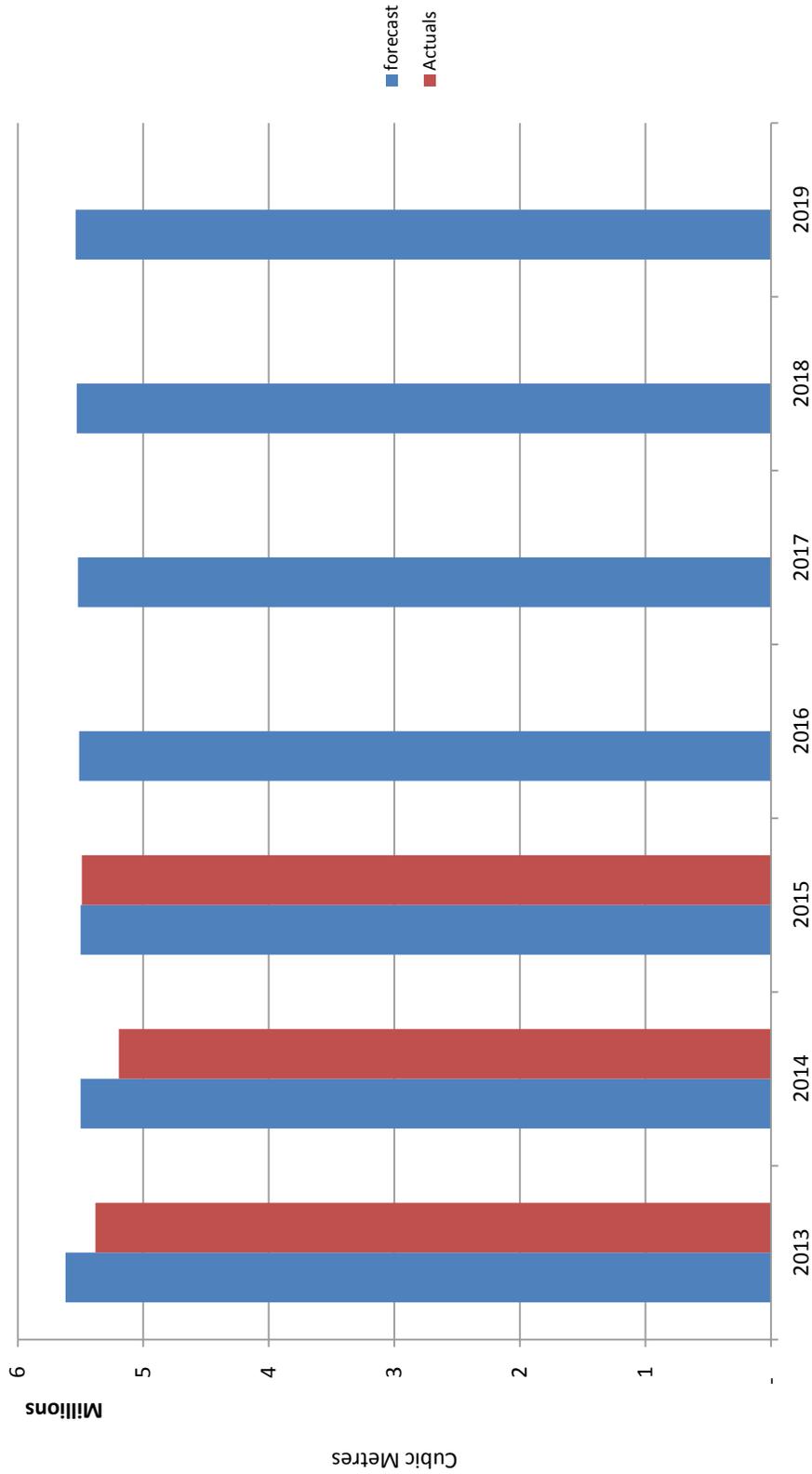
Regional Rate Forecast

- Regional Council Approved a 6 year rate strategy based on the following increases

| Year | Increase % | Increase \$ |
|------|------------|-------------|
| 2016 | 9% | \$2.37 |
| 2017 | 9% | \$2.59 |
| 2018 | 9% | \$2.82 |
| 2019 | 9% | \$3.07 |
| 2020 | 9% | \$3.35 |
| 2021 | 2.9% | \$3.45 |



Wholesale Water Supply





Calculation of Region Charge

| | Estimated Volume to purchase from Region m ³ | Blended Rate Region Charges (reflecting May 1 rate change date) | Cost |
|----------------|---|---|---------------|
| 2015 | 5,500,000 | \$2.12/ m ³ | \$ 11,639,036 |
| 2016 | 5,500,000 | \$2.31/ m ³ | \$ 12,720,302 |
| Percent Change | 0% | 9% | 9% |



W/WW Budget Overview

| | 2015 Budget | 2016 Budget | % Change |
|--------------------------------|----------------|----------------|-----------------|
| Region Charges | 11,639,036 | 12,720,302 | Nominal 9.0% |
| Operations | 4,054,299 | 4,318,774 | 6.5% |
| Subtotal Expenses | 15,693,335 | 17,039,076 | 8.6% |
| Reserve Contributions | 2,100,000 | 2,300,000 | 9.5% |
| Less: Misc Revenue* | (334,000) | (595,000) | -78.1% |
| Net Expenses | 17,459,335 | 18,744,076 | 7.4% |
| Reserve to offset operating | (380,348) | Nil | -100.0% |
| Required rate revenues | 17,078,987 | 18,744,076 | 9.0% |



Composition of 9.8% increase in 2016 program costs

| Components | Net Impact on Costs | |
|---|---------------------|--------------------|
| Salaries | 0.7% | \$126,473 |
| Materials costs | 1.4% | \$245,200 |
| Contracts | -0.6% | (\$108,197) |
| Reliance on reserve for operating | 2.2% | (\$380,348) |
| Reserve Contribution (R/R program) | 1.2% | \$200,000 |
| Internal Transfers | 0% | \$0 |
| Misc Revenue | -1.5% | (\$261,000) |
| Sum of Controllable cost pressures | 3.4% | \$583,824 |
| Regional Charges Increase Portion | 6.3% | \$1,081,265 |
| Sum of Impacts on Required Customer Revenues | 9.8% | \$1,665,089 |



Region and Town Rate Contribution

Retail Rate Forecast





2016 Proposed Rates

Retail Water Rate:

| | |
|-------------|---------------------------------|
| 2015 | \$1.99 per m ³ |
| <u>2016</u> | <u>\$2.14 per m³</u> |
| Increase | \$0.15 per m ³ |

| | |
|--------------------|-------------|
| Region Impact | 5.7% |
| <u>Town Impact</u> | <u>2.2%</u> |
| Net Increase | 7.9% |

Retail Wastewater Rate:

| | |
|-------------|---------------------------------|
| 2015 | \$1.68 per m ³ |
| <u>2016</u> | <u>\$1.89 per m³</u> |
| Increase | \$0.21 per m ³ |

| | |
|--------------------|-------------|
| Region Impact | 6.2% |
| <u>Town Impact</u> | <u>6.2%</u> |
| Net Increase | 12.4% |



2016 Combined Rate

Combined Retail Rate:

| | |
|------------------|---------------------------------|
| 2015 | \$3.67 per m ³ |
| 2016 | <u>\$4.03 per m³</u> |
| Increase | \$0.36 per m ³ |
| Percent Increase | 9.7% |

Impact on Residential User (245m³ annual average)

| | Annually | Quarterly |
|--------------|-----------------|-----------------|
| 2015 | \$898.35 | \$224.59 |
| 2016 | <u>\$987.65</u> | <u>\$246.91</u> |
| Net Increase | \$89.30 | \$22.32 |



Stormwater Budget



System Overview

- Stormwater System
 - Entirely owned and operated by the Town (154 km town sewers)
 - Stormwater discharges predominantly into the Lake
 - Simcoe watershed which is undergoing a provincially led water quality improvement initiative



Objectives

- Comply with legislative and regulatory requirements
 - **Conservation Authorities Act**
 - **Environmental Protection Act**
 - **Lake Simcoe Protection Act**
 - **Lakes and Rivers Improvements Act**
 - **Source Protection Act**
- Create sustainable funding for the long term maintenance and preservation of the infrastructure assets

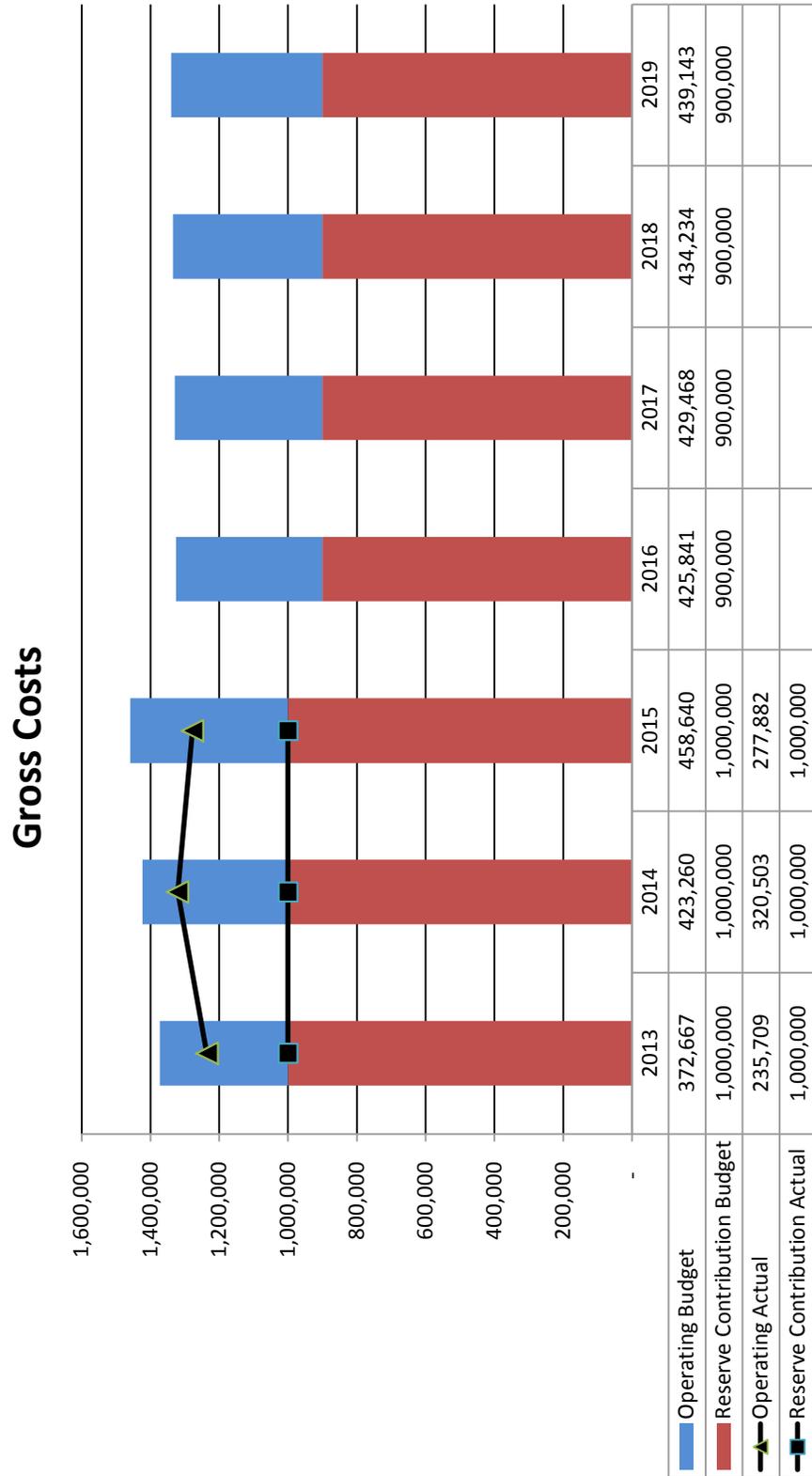


Budget Objectives

- Ensure adequate reserve contributions to sustain long term storm water system maintenance
- Optimize program services
- Establish rate to achieve fully funded program



Gross Cost Summary





2015 Budget to Actual Variance

- This program has been underspent in the areas of salaries, materials and contracts at a value of \$180,000.
- There are two main reasons for this outcome
 - Contract performance resulted in a contract cancelation and reassignment causing program delivery delays
 - Staff resource issues with other priorities resulted in a lower level of preventative maintenance activities which will require additional attention in 2016



Stormwater Budget Overview

| | 2015 Budget | 2016 Budget | % Change |
|---|------------------|------------------|-------------|
| Operations | 458,640 | 425,841 | -7.2% |
| Reserve Contributions | 1,000,000 | 900,000 | -10% |
| Gross Expenses | 1,458,640 | 1,325,841 | -8.2% |
| Reliance on reserve for operating | (145,640) | nil | -100% |
| Net program costs (to be recovered from Rates) | 1,313,000 | 1,325,841 | 2.0% |



Composition of 2% increase in 2016 program costs

| Components | Net Impact on Costs | |
|---|---------------------|-----------------|
| Salary | 4.28% | \$56,201 |
| Materials costs | 0% | \$0 |
| Contracts | -5.7% | (\$75,000) |
| Reliance on reserve for operating | 11.1% | (\$145,640) |
| Reserve Contribution no change | -7.6% | (\$100,000) |
| Internal Transfers | 0% | \$0 |
| | | |
| Sum of Impacts on Required Customer Revenues | 2.0% | \$26,841 |

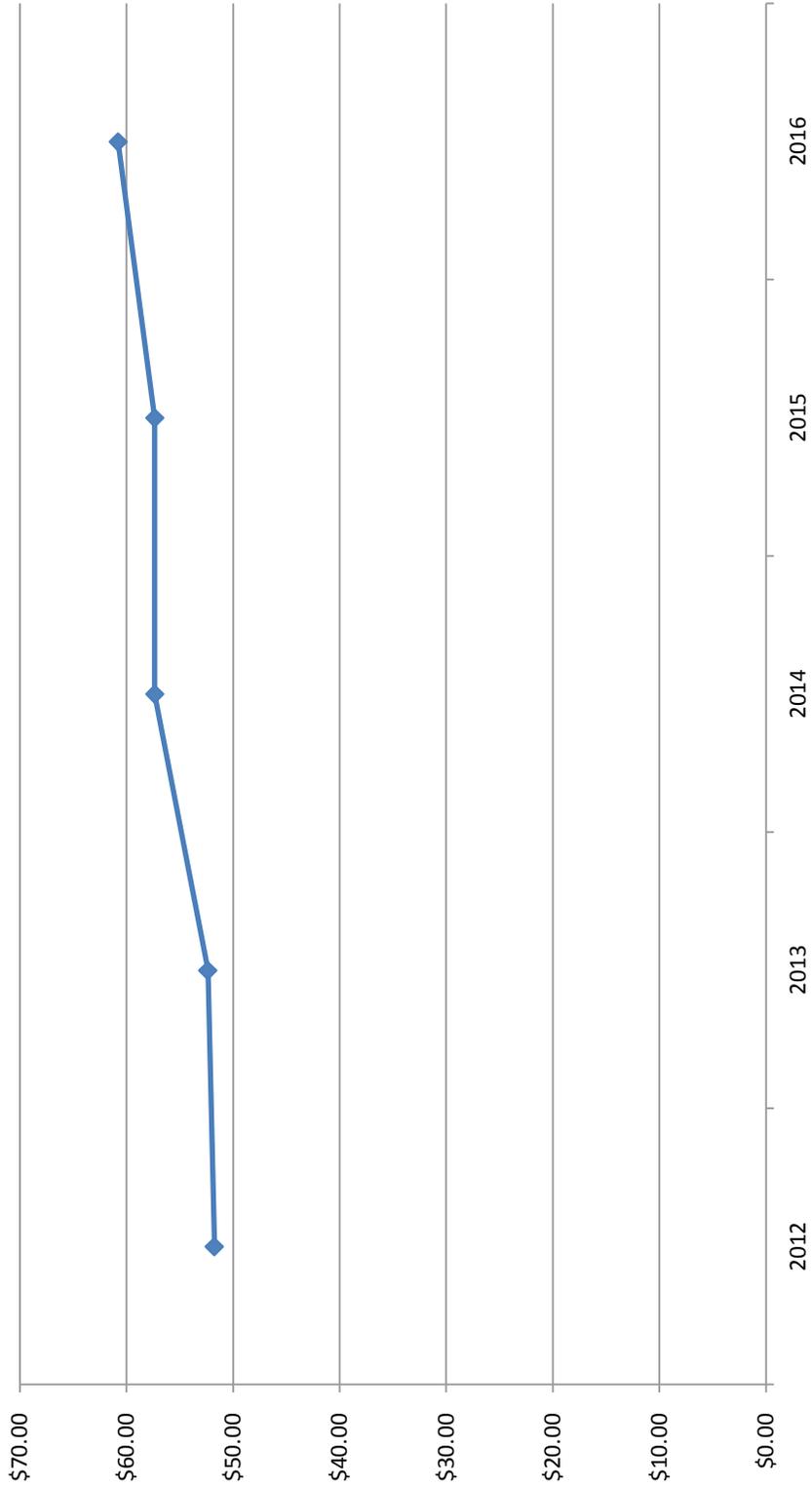


2016 Storm Water Rate

| Year | Residential | Commercial |
|--------------------|----------------|-----------------|
| 2015 (Annual Fees) | \$57.34 | \$755.57 |
| 2016 (Annual Fees) | <u>\$60.14</u> | <u>\$763.57</u> |
| Increase | \$2.80 | \$8.00 |



Residential Annual Fees





TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-038**

SUBJECT: **Extension of Janitorial Services Contract**

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-038 be received; and

THAT cleaning for the new Aurora Operations Centre be awarded to Royal Building Cleaning Ltd. for the period of May 1 to July 31, 2016 in the amount of \$40,000 excluding taxes.

PURPOSE OF THE REPORT

The purpose of this report is to provide short term cleaning for the new Aurora Operations Centre (AOC) until the new contract is in place.

BACKGROUND

Royal Building Cleaning Ltd. was successful in the 2010 RFP and was awarded the contract for 5 years. They have performed well and have worked well within the scope of work in maintaining the facilities.

Staff are in the process of tendering the new revised RFP for janitorial services to align with the completion of the current contract which is ending July 31, 2016.

Staff has updated the RFP document and added the new Aurora Operations Centre (AOC) within the scope for the new contract.

COMMENTS

Facility services have taken steps to respond to budget pressures and janitorial service needs for the Town for a long term solution to our building requirements.

Staff's goal is to provide a comprehensive and high level of service to the buildings through a combination of contracted and in-house service delivery. As part of our LEAN Operations review in 2015, staff identified opportunities to better balance service provision that reduces overall costs by having internal staff assume additional cleaning and building operations responsibilities. Some of the key areas of opportunity were to reduce the level of contracted services and increase control over consumable liquids

April 19, 2016

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Report No. IES16-038

and papers. An additional principle in this review was to refocus attention to increase quality of service while managing the volume of required effort.

Timing of new operations centre will require a short term contract until the new cleaning contract is in place July 31, 2016.

There is a need to provide cleaning services for the new operations centre from the period of opening to when the new cleaning contract is in place July 31, 2016. Staff have reviewed the cleaning needs with the current contractor Royal Building Cleaning Ltd. And they have agreed to provide the necessary services at the existing contract rates.

The successful cleaning contractor will then assume these duties at the time of the award for the new cleaning contract.

LINK TO STRATEGIC PLAN

Maintaining our facilities supports the Strategic Plan goal of Investing in sustainable infrastructure by maintaining infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

The costs for the janitorial services are within our operational budgets. For 2016 the present cleaning contractor is willing to hold the current contract price without any increase until July 31, 2016. The costs for cleaning the new operations centre will be offset by savings realized once cleaning services in the existing Scanlon buildings is canceled. This will occur when staff are relocated to the new building and cleaning services are no longer required at the existing buildings.

CONCLUSIONS

The Facility team is focused on increasing the operational excellence of building cleaning services within the portfolio. Staff is currently preparing a revised Request for Proposal document that is bringing increased accountability and service flexibility to the cleaning contract with the goal of reducing overall costs while increasing service quality. This new contract will be in place starting July 31, 2016.

April 19, 2016

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Report No. IES16-038

In the interim, there is a need to have cleaning services available for the new operations centre and staff are recommending extending the existing contract with Royal Building Cleaning Ltd until July 31, 2016 to accommodate these new cleaning needs. The cost for this service is \$40,000 excluding taxes, which is to be funded from the 2016 Facilities Operations Budget.

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, March 31, 2016

Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet - Ext. 4323



Ilmar Simanovskis
Director, Infrastructure & Environmental Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-039**

SUBJECT: *Purchase Order Increases PO No. 713 and PO No. 714 - HVAC Maintenance Services*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-039 be received; and

THAT Purchase Order No. 713 for Carmichael Engineering Ltd., be increased for year one of Contract IES 2015-35 for HVAC Services at various Town Facilities, in the Town of Aurora, in the amount of \$125,000, excluding taxes; and

THAT Purchase Order No. 714 for Dunlis Mechanical Services Ltd., be increased for year one of Contract IES 2015-35 for HVAC Services at various Town Facilities, in the Town of Aurora, in the amount of \$125,000, excluding taxes.

PURPOSE OF THE REPORT

To authorize staff, as required by the Procurement By-law, to increase Purchase Order No. 713 and Purchase Order No. 714 for year one of Contract IES 2015-35 for HVAC Services at various Town Facilities, in the Town of Aurora, based on the satisfactory performance of Carmichael Engineering Ltd. and Dunlis Mechanical Services Ltd.

BACKGROUND

2015 funding for services focused on necessary routine maintenance

Town staff prepared and released RFP IES 2015-35 for HVAC mechanical services at all Town of Aurora facilities. This resulted in the selection of three vendors to provide various services with a total purchase order of \$94,168.56. The contracts were awarded for one year with the option to renew for an additional four, one year periods based on satisfactory performance of the Contractors. The services required were defined as various units and the overall purchase order is the sum of all the various service components required. This is typical for services where there is repetition in weekly or monthly services. In addition, the tender included hourly rates for both regular and emergency response services to address unexpected equipment breakdown or other failures that need immediate attention.

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Report No. IES16-039

The award value above was recommended by staff assuming that breakdown maintenance costs would be minimal and with the understanding that, should higher than expected breakdowns occur, a PO increase could be requested.

Unexpected equipment breakdowns has resulted in the need for approval of additional funding beyond the \$100,000 threshold

Three major equipment failures have occurred in early 2016 resulting in \$60,000 in costs related to emergency service requests. These include a drive motor failure at Town Hall, control electronics on HVAC equipment at the library, and the failure of boiler equipment at the SARC.

Staff have planned for the need to increase this maintenance contract at some point during 2016 based on previous year spending patterns of \$225,000 in 2014 and \$175,000 in 2015.

COMMENTS

Contract is based on unit rates allowing for adjustments in the type and volume of required services

This contract is based on unit rates which is an effective approach when pricing routine and cyclical activities that can be well defined. In the case of the mechanical services this includes regular weekly and monthly maintenance that is well defined and planned based on manufacturer recommendations for maintenance.

The unit rates for unplanned services are based on an hourly rate and an allowance of hours for the year. This element is more difficult to project as breakdowns by nature are unpredictable. The initial forecast used for the tender was lower than what has been used in the past as the plan has been to step up routine maintenance to avoid or minimize unexpected failures.

An increase in the Combined PO value based on cost of unplanned breakdowns to date and projected funding needs to continue service for 2016

The challenges that have been experienced in 2016 have been higher than expected with three major equipment failures each of a different cause. This type of pattern cannot be addressed from routine maintenance as there seems to be no common root cause but rather seems to be random equipment failures that most likely are due to age.

As staff are in the process of performing building equipment audits, there will be a need to revise the capital replacement plan if it is found that there is other equipment that is either deteriorating pre-maturely or that is reaching the end of useful life for key components.

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Report No. IES16-039

The increase in the combined PO from \$94,168.56 to \$250,000 is needed to address these potential issues. Staff were planning a lower expenditure for 2016 based on the initial PO approvals but are finding that equipment emergency repairs may continue to be as high as in previous years as aging equipment continues to fail.

One of the three contracts has been terminated due to poor performance

In addition to the increased emergency work, staff have recommended the termination of one of the three approved contractors due to performance issues. Therefore, the workload for the remainder of the year will be awarded to Carmichael Engineering Ltd. and Dunlis Mechanical Services Ltd. for a combined approved PO of \$250,000.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life for All** by investing in sustainable infrastructure. This project ensures the sidewalks and curbs throughout Town meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not authorize these purchase order increases which will result in the Town no longer having HVAC contract services available to maintain building HVAC equipment.

FINANCIAL IMPLICATIONS

The contract that has been terminated has a spend value of \$12,800 to date. The remaining balance of unspent funds is being redistributed to the two approved vendors.

The total forecast cost for Mechanical Services will therefore be \$262,800 based on what has been spent by the terminated vendor.

The funding for these services has been approved in the 2016 operating budget.

CONCLUSIONS

It is recommended that PO No. 713 for Carmichael Engineering Ltd. and PO No. 714 for Dunlis Mechanical Services Ltd. be increased by \$125,000 each, excluding taxes, to continue the preventative maintenance program and provide emergency service requests to our HVAC infrastructure as required for 2016.

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Report No. IES16-039

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 31, 2016.

Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet - Ext. 4323



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-040**

SUBJECT: *Facility Projects Status Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. IES16-040 be received for information.

PURPOSE OF THE REPORT

This report provides Council with an update on the following facility projects:

- New Joint Operations Centre (JOC)

BACKGROUND

Council approved the following projects as part of the annual capital planning process:

- No. 34217 - Joint Operations Centre

This project is significant to both the community and the Town. To facilitate providing timely information, staff is providing monthly reports to Council on the progress of this project. Additional approvals and requirements for Council direction will be either included in this monthly report or augmented with an additional staff report depending on the need.

The reporting process will continue until satisfactory completion of this project or as directed by Council.

COMMENTS

Joint Operations Centre

Activities completed since last report ending March 31, 2016:

- The building is now substantially complete with Occupancy being granted for April 8, 2016.

April 19, 2016

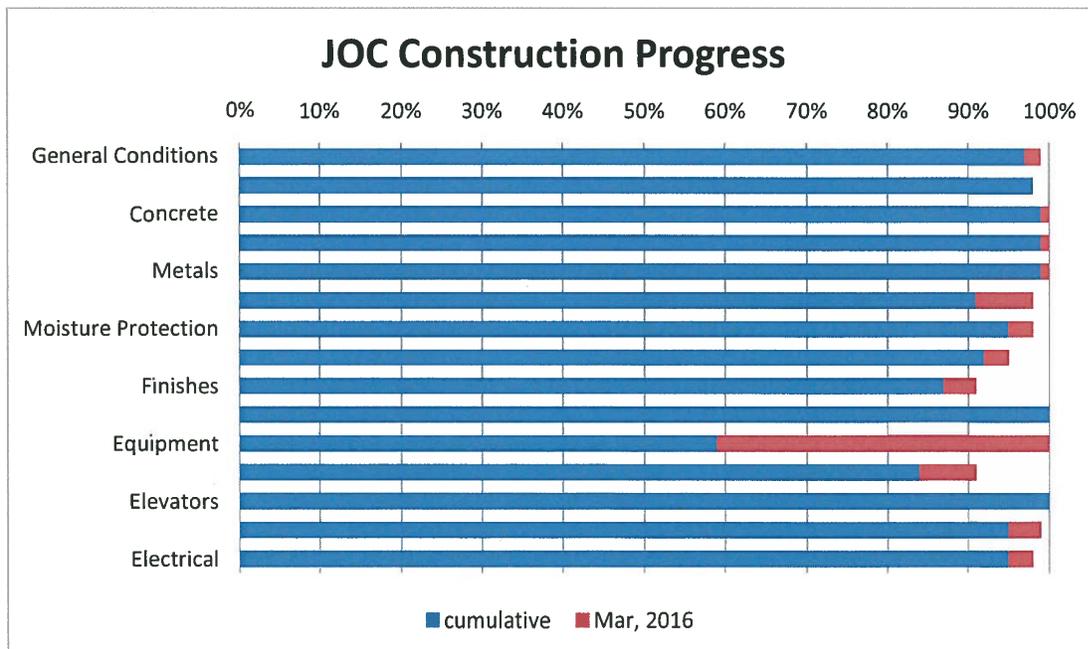
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Report No. IES16-040

Full operational transfer is expected to be completed in late spring to align with the pre-summer period before work duties drastically increase.

| Milestone | Estimated Completion Date |
|----------------------------------|---------------------------|
| Site Works | Aug/14 to Dec/15 |
| Office Building | |
| Foundations | Mar 2015 |
| Basic Structure | May 2015 |
| Building Water Tight | July 2015 |
| Exterior Cladding | Sept 2015 |
| Mechanical/Electrical | July 2015 |
| Interior Finishes | Dec 2015 |
| Garage Areas | |
| Foundations | April 2015 |
| Basic Structure | Jun 2015 |
| Exterior Envelope | Aug 2015 |
| Interior Finishes | Oct 2015 |
| Final Commissioning and Closeout | April 2016 |
| Move in activities | Mar-June 2016 |

The following figure provides a summary of progress to date based on construction components:



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Report No. IES16-040

Financial and Schedule Update

The project remains on schedule and on budget.

Financial Monitoring Task Force Meeting

The Financial Monitoring Task Force did not meet this cycle due to timing for new information being made available by the Contractor.

LINK TO STRATEGIC PLAN

Investing in sustainable infrastructure: By using new technologies and energy and environmentally conscious design and building practices.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

Joint Operations Centre (JOC):

Funding approvals and commitments for the Joint Operations Centre (JOC) are summarized in the following table as based on Council recommendations from the August 12, 2014 Meeting.

Approved Funding and Contract Commitments

| Construction and Related Costs: | Base Financial | Summary Financials to Date |
|---|-----------------------|-----------------------------------|
| Buttcon Limited Contract Award (excluding optional items) | 17,004,000 | 17,004,000 |
| Approved Buttcon Change Orders to Date | | 704,980 |
| Non-refundable taxes (1.76%) | 299,270 | 299,270 |
| Fees for One Space Architects Unlimited Inc. | 954,084 | 1,145,944 |
| Third Party Engineering | | 68,600 |
| FF&E and Internal IT costs | 125,000 | 125,000 |
| Third party testing services (soils, concrete, building envelope) | 150,000 | 150,000 |
| Project Management Services | | 129,800 |
| Permit and Related | | 142,800 |
| Utilities Connection Fees | | 76,500 |
| Pre-Selected Office Partitions | | 315,000 |
| Subtotal | 18,532,354 | 19,904,955 |
| Contingency Allowance | 1,853,235 | 223,695 |
| Project Construction Budget | 20,385,589 | 20,385,589 |

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Report No. IES16-040

Contract Change Log

| | |
|--|----------------|
| Change Order Group 1 added to contract value (Report No. IES14-057) | 653,632 |
| Change Order Group 2 added to contract value (Report No. IES15-010) | 93,000 |
| Change Order Group 3 added to contract value (Report No. IES15-023) | 100,048 |
| Change Order Group 4 added to contract value (Report No. IES15-032) | nil |
| Change Order Group 5 added to contract value (Report No. IES15-037) | 31,343 |
| Change Order Group 6 added to contract value (Report No. IES15-039) | -175,449 |
| Change Order Group 7 added to contract value (Report No. IES15-053) | Nil |
| Change Order Group 8 added to contract value (Report No. IES15-058) | Nil |
| Change Order Group 9 added to contract value (Report No. IES15-068) | 287,587 |
| Change Order Group 10 added to contract value (Report No. IES16-001) | (542,120) |
| Change Order Group 11 added to contract value (Report No. IES16-017) | \$116,175 |
| Change Order Group 12 added to contract value (Report No. IES16-024) | \$117,786 |
| Subtotal | 682,002 |
| #103 Accessibility push plates for doors | 3,199 |
| #104 Chain link fence changes | 0 |
| #105 Drywall strip fill-in modifications | 4,105 |
| #106 Control modifications to meeting room 2 fan | 2,314 |
| #107 Add power supply to doors | 3,779 |
| #108 required fire dampers at mechanics bay | 4,669 |
| #109 discharge air dampers | 4,912 |
| Change Order Group 13 added to contract value | 22,978 |
| Total Change Order value to date | 704,980 |

Funding Sources Summary:

| Source | Approved Funding Budget | Received to Date: Dec. 31, 2015 |
|------------------------------|-------------------------|------------------------------------|
| Development Charges | \$11,932,404 | \$4,203,200 |
| Sale of Municipal Lands | 8,453,185 | 2,755,000 |
| Interim Line of Credit (LOC) | | 9,370,000 |
| Internal Awaiting LOC Draw. | | |
| Total | \$20,385,589 | \$16,328,200 |

| | |
|--|---------------------|
| Project Costs Paid to December 31, 2015 | \$16,328,200 |
|--|---------------------|

As requested, staff will bring back a report in May outlining the total costs of the project, how the contingency funding was utilized, and any remaining issues on the costs of construction of the project.

Also, on the same May agenda, a separate report regarding the funding sources and long term financing of the JOC will be brought forward from Finance. The construction phase of the project was financed in part by a Construction Line of Credit which must be

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Report No. IES16-040

paid off or refinanced within 120 days of occupancy. The long term financing arrangements were not previously determined. This pending report will outline options and make recommendations for final approval of a long term financing strategy.

CONCLUSIONS

This report is provided to Council as an ongoing communication on the progress of the New Aurora Operations Centre.

PREVIOUS REPORTS

Infrastructure and Environmental Services

1. January 18, 2011, IES11-002 – Award of RFP No. IES2010-73-Architectural Consulting Services for a New Operations Centre
2. March 20, 2012, IES12-012 – Town of Aurora Joint Operations Centre
3. April 3, 2012, IES12-017 – Town of Aurora Joint Operations Centre
4. July 17, 2012, IES12-039 – Town of Aurora Joint Operations Centre Site Selection
5. September 18, 2012, CFS12-032 – Follow-up Information: Funding Sources for New Joint Operations Centre Capital Project
6. October 2, 2012, IES12-052 – Town of Aurora Joint Operations Centre
7. October 23, 2012, IES Memo 09-12 – Cost Information for Leadership in Energy and Environmental Design for New Construction (LEED NC)
8. May 21, 2013, IES13-031 – Joint Operations Centre Status and Snow Disposal Site Consideration
9. July 16, 2013, CFS13-023 – Capital Financing of Youth Centre and Operations Centre Capital Projects
10. January 7, 2014- IES14-001 JOC Pre-tender scope and budget approval
11. February 18, 2014- IES14-009 Facility Project Status Report
12. April 15, 2014- IES14-024 Facility Project Status Report
13. May 20, 2014 – IES14-027 Facility Status Report
14. June 17, 2014 – IES14-032 Facility Status Report
15. July 29, 2014 – IES14-041 Facility Status Report
16. September 16, 2014 – IES14-052 Facility Status Report
17. December 9, 2014 – IES14-057 Facility Status Report
18. January 13, 2015 – IES15-001 Facility Status Report
19. February 17, 2015 – IES15-010 Facility Status Report
20. March 24, 2015 – IES15-023 Facility Status Report
21. April 21, 2015 – IES15-032 Facility Status Report
22. May 19, 2015 – IES15-037 Facility Status Report
23. June 16, 2015 – IES15-039 Facility Status Report
24. September 22, 2015 – IES15-053 Facility Status Report
25. September 22, 2015 – IES15-055 JOC Pre-Selected Furniture Purchase
26. October 20, 2015 – IES15-058 Facility Status Report

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Report No. IES16-040

- 27. November 17, 2015 – IES15-068 Facility Projects Status Report
- 28. January 19, 2016 – IES16-001 Facility Projects Status Report
- 29. February 16, 2016 – IES16-017 Facility Projects Status Report
- 30. February 16, 2016 – IES16-020 Joint Operations Centre LEED Status Report
- 31. March 22, 2016 - IES16-024 Facility Projects Status Report

ATTACHMENTS

N/A

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 31, 2016.

Prepared by: Ilmar Simanovskis, Director Infrastructure & Environmental Services, Ext. 4371


Ilmar Simanovskis
Director, Infrastructure & Environmental Services


Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PRS16-017**

SUBJECT: *Mavrinac Park Conceptual Design*

FROM: *Allan D. Downey, Director of Parks & Recreation Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-017 be received; and

THAT staff be directed to conduct a Public Open House for the purposes of obtaining input and comments from the public on the proposed design and facilities to be included in the park: and

THAT funding from the Cash-in-Lieu of Parkland Reserve, in an amount not to exceed \$1,300,000.00 for the design and construction of the park, be approved; and

THAT staff report back to Council with the information and comments received at the Public Open House including any revisions to the park concept plan, cost estimate and a proposed date of construction commencement.

PURPOSE OF THE REPORT

To provide Council with a conceptual park plan and the estimated construction and maintenance costs that include various elements that could be considered in a typical neighborhood park.

BACKGROUND

Council, at the meeting held on March 8, 2016 Council resolved as follows;

THAT Report No. PRS16-013 be received; and

THAT staff be directed to proceed with the design and development of Block 208 on Mavrinac Boulevard as a park, and report back to Council on potential design options, including but not limited to basketball courts, tennis courts, and accessibility features, by May 3, 2016.

CARRIED AS AMENDED

April 19, 2016

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Report No. PRS16-017

Pursuant to Council's direction staff has completed a conceptual design for the park and have attached a copy of the plan for Council's review.

COMMENTS

Staff have included the suggested facilities contained in the above captioned Council resolution and have also included a neighborhood garden which could be integrated into this particular park.

The proposal to include a neighborhood garden also addresses the previous November 10, 2015 Council resolution whereby Council directed staff to pursue an alternative location for the neighborhood garden as follows;

THAT a Neighbourhood Garden in McMahon Park not be implemented; and

THAT staff be directed to pursue an alternative location for a neighbourhood garden and report back to Council.

CARRIED

In an effort to obtain additional information and to engage the local residents in the park design process Staff suggest that it would be beneficial for all parties to conduct a public open house where residents can attend to review the conceptual plans for the park and have input into the final design plans.

Staffs also recommends that a maximum construction budget be established for the park prior to the public open house and that the budget be representative of the estimated cost associated with the current conceptual design plan.

Upon concluding the open house meeting staff will report back to council with the information obtained from the meeting participants and a revised plan that addresses the participants input, Staff will also place appropriate notification signage on the park site, the Notice Board page and the Towns Web site, advising of the date and time of the public open house meeting.

LINK TO STRATEGIC PLAN

The Cultural Precinct Plan supports the Strategic Plan goal of Supporting an exceptional quality of life for all through its accomplishment in Celebrating and promoting our culture in the following key objectives within this goal statement:
Develop a Cultural Master Plan that includes heritage, music and art to promote more cohesive and coordinated cultural services.

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Report No. PRS16-017

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could approve the conceptual design plans and direct staff to move directly to detail design stage and Tender the project.
2. Council could reduce or increase the scope of work and project budget and direct staff to produce further conceptual designs
3. Council could elect to not proceed with a park design or construction at this time and to direct staff to provide ongoing maintenance of the property in accordance with current park service level standards
4. Further Options as required.

FINANCIAL IMPLICATIONS

The current estimated cost of the park is \$1,300,000.00; however, the costs could increase or decrease pending Councils wishes, Public input and the level of service that Council deems suitable.

Funds for this expenditure are available in the Parks Cash-in-Lieu of Parkland Reserve.

In addition to capital constructions cost there will be annual operation maintenance and repair expenditure of approximately \$25,000.00.

Funds will be allocated in the appropriate Parks Operational budgets for the fiscal year immediately following completion of the park.

CONCLUSIONS

That Council receive this report as information and direct staff as outlined in the recommendations section of this report.

PREVIOUS REPORTS

None.

ATTACHMENTS

Attachment #1 – Mavrinac Park Conceptual Plan
Attachment #2 – Mavrinac Park Estimated Costs.

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Report No. PRS16-017

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Thursday, March 31, 2016.

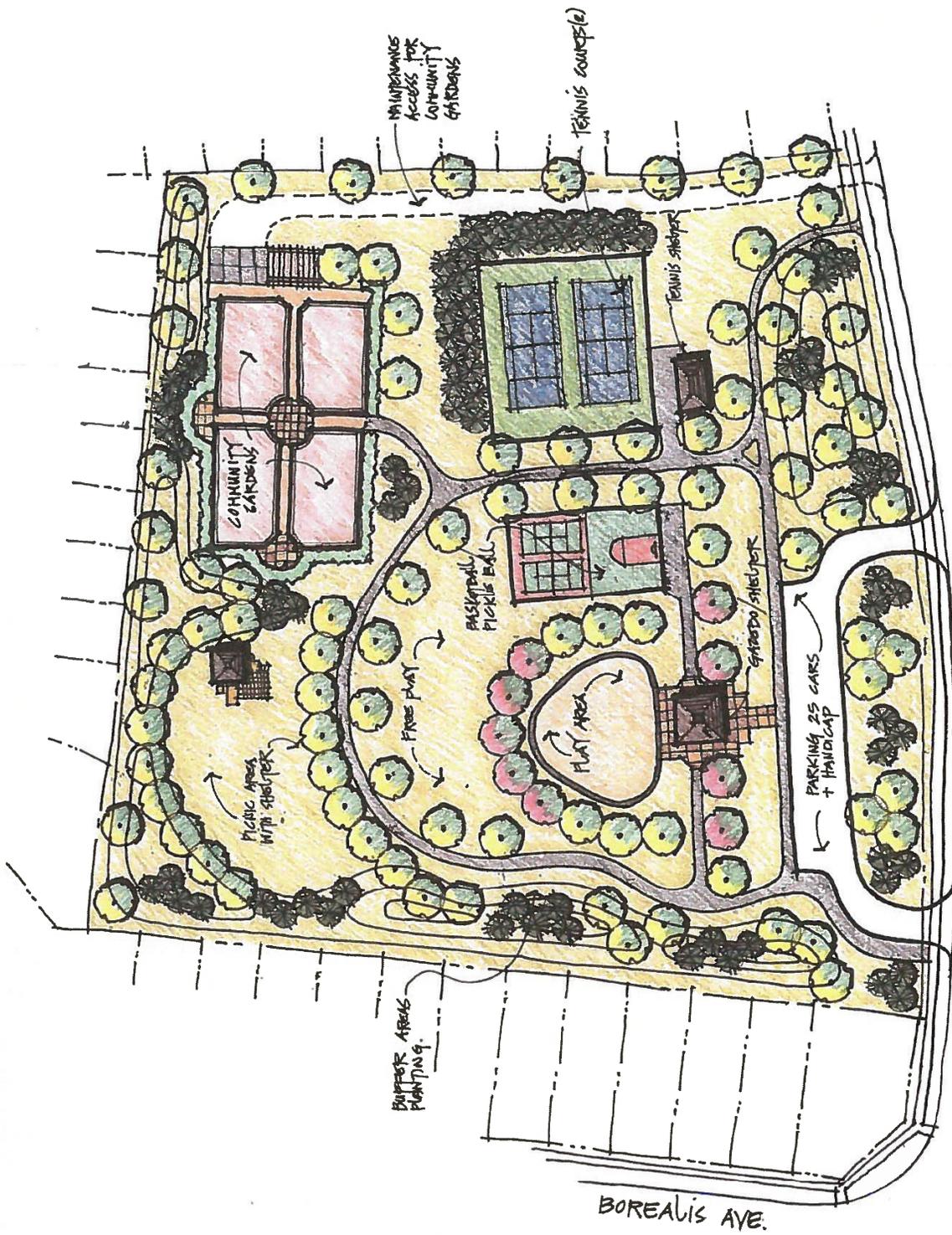
Prepared by: Allan D. Downey, Director of Parks & Recreation Services - Ext. 4752



Allan D. Downey
Director of Parks and Recreation



Doug Nadrozny
Chief Administrative Officer



**MAYRINAC PARK
CONCEPT PLAN**
MAYRINAC BLVD., AURORA
SCALE 1/1500, MARCH 2016

General Committee Meeting Agenda
Tuesday, April 19, 2016

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100 John West Way
 Box 1000,
 Aurora, ON L4G 6J1
 Phone: 905-727-3123 Fax: 905-727-1953

Attachment #2

TOWN OF AURORA
 Parks & Recreation Services

PRELIMINARY LANDSCAPE COST ESTIMATE

Date: March 21, 2016

Project: **MAVRINAC PARK LANDSCAPE CONCEPT PLAN**
Mavrinac Blvd.
Aurora, Ontario

| Item | Description | Allowance | TOTAL |
|------------|--|--------------|-----------------------|
| 1.0 | LANDSCAPE CONCEPT PLAN | | |
| 1.1 | Subgrade preparation | \$37,000.00 | \$37,000.00 |
| 1.2 | Site Services. Catchbasins, lines, etc. PRELIMINARY SUBJECT TO DETAILED GRADING | \$38,000.00 | \$38,000.00 |
| 1.3 | Parking lot and entry driveways, including concrete curb | \$85,000.00 | \$85,000.00 |
| 1.4 | Asphalt Walkways | \$82,000.00 | \$82,000.00 |
| 1.5 | Playarea, complete. | \$170,000.00 | \$170,000.00 |
| 1.6 | Gazebo/shade structure | \$65,000.00 | \$65,000.00 |
| 1.7 | Picnic Shelter | \$20,000.00 | \$20,000.00 |
| 1.8 | Tennis Courts, two, complete with fencing | \$102,000.00 | \$102,000.00 |
| 1.9 | Tennis Court Lighting | \$35,000.00 | \$35,000.00 |
| 1.10 | Tennis Court Shelter | \$20,000.00 | \$20,000.00 |
| 1.11 | Basketball/pickle ball court, complete | \$40,000.00 | \$40,000.00 |
| 1.11 | Community Gardens, complete, with trellis shade structure, seating areas, raised garden plots and maintenance area | \$90,000.00 | \$90,000.00 |
| 1.12 | Maintenance access road for community gardens, asphalt paved, 3M wide | \$17,500.00 | \$17,500.00 |
| 1.13 | Unit paved and highlight paved areas | \$35,000.00 | \$35,000.00 |
| 1.14 | Site Amenities, including benches, waste receptacles, etc. | \$18,000.00 | \$18,000.00 |
| 1.15 | Planting | \$90,000.00 | \$90,000.00 |
| 1.16 | Topsoil, fine grading and sodding | \$62,000.00 | \$62,000.00 |
| 1.17 | Electrical supply (PROVISIONAL ITEM) | \$80,000.00 | \$80,000.00 |
| | SUB-TOTAL: | | \$1,086,500.00 |
| 2.0 | MISCELLANEOUS ITEMS | | |
| 2.1 | Contingency at 10% | \$ | 108,650.00 |
| 2.2 | Design Fees and disbursements, including contract administration @ 9.5% | \$ | 103,217.50 |
| | SUB-TOTAL: | \$ | 211,867.50 |
| | OVERALL PRELIMINARY TOTAL: | | \$1,298,367.50 |



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PDS16-023**

SUBJECT: *Zoning By-law Amendment*
 BG Properties Aurora Inc. (formerly Coutts)
 14222, 14314, 14358 & 14378 Yonge Street
 Related File: SUB-2012-03
 File Number: ZBA-2012-16

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-023 be received; and

THAT Application to Amend the Zoning By-law File No. ZBA-2012-16 (BG Properties Aurora Inc.) to add Single Detached Residential, Open Space and Environmental Protection uses on the subject lands be approved and;

THAT the implementing Zoning By-law be presented at a future Council Meeting.

PURPOSE OF THE REPORT

Due to the intervening time since this matter was considered by Council, the purpose of this report is to provide Council with background information related to the June 26, 2013 Council approved Zoning By-law Amendment Application to permit 195 single detached condominium dwelling units, as well as private and public open space.

The 195 units are proposed to be developed in two separate phases. Phase one (1) (subject lands) proposes to rezone the subject lands for 42 single detached dwelling units, open space and environmental protection area, while the remaining 153 single detached dwelling units are proposed to be rezoned in phase 2 at a future date.

BACKGROUND

On June 26, 2013, Council approved a draft Plan of Subdivision application no. SUB-2012-03 and the above mentioned Zoning By-law Application ZBA-2012-16. At that meeting Council passed the following resolution:

“THAT report PL13-027 be received; and

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Report No. PDS16-023

THAT application for Draft Plan of Subdivision D12-03-12 (Rod Coutts and Brian Coutts) be approved, subject to the conditions outlined in Schedule A of this report; and

THAT Zoning By-law Amendment file D14-16-12 (Rod Coutts & Brian Coutts) be approved, to zone the subject lands from Rural Oak Ridges Moraine (RU-ORM) to, "R5" – Special Mixed Density Residential (R5) Zone, "RR-ORM" – Rural Oak Ridges Moraine Exception Zone, "O" Major Open Space Exception Zone, "EP" Environmental Protection Exception Zone, "I" Institutional Exception Zone (subject to a Holding Symbol "H"). The Holding symbol "H" shall be lifted upon approval of the future site plan application; and

THAT a total of 195 units (580 person's equivalent) of water and sewage capacity be allocated to the draft plan of subdivision; and

THAT the Mayor and Town Clerk be authorized to execute a Subdivision Agreement, including all of the Agreements referenced in the Conditions of Approval, and all documents and ancillary agreements required to give effect to same."

Since the Zoning By-law Amendment approval in June of 2013 by Council, the previous Owner (Rod Coutts & Brian Coutts) sold the developable portions of their landholding to the now current Owner (BG properties Aurora Inc.). Through an approved Committee of Adjustment (Consent file: C-2013-08), the previous Owner (Coutts) retained a large area of private open space, which included an existing single detached dwelling. The original Draft Plan of Subdivision Application, which was draft approved in 2013 proposed 99 single detached dwelling units and 96 row-townhouse dwelling units. This report is provided to Council for information and to advise on minor modifications of the original proposal, and three years of file inactivity since Council originally approved the Zoning By-law Amendment Application.

A Zoning By-laws will be brought forward to Council for enactment to rezone the subject lands to environmental protection which includes an existing dwelling on the retained (Coutts Lands) and to rezone the 42 single detached dwelling units in BG Properties Aurora Inc. (Phase 1) and private open space. The Phase 2 Bylaw will be schedule for Council approval at a future date

Location / Land Use

The subject lands are bounded by Yonge Street to the east, a railway/ GO Transit line to the north & west, and abut a portion of Ridge Road to the south (Figure 1). The subject lands have a total area of approximately 39.51 hectares (97.64 acres).

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Report No. PDS16-023

The surrounding land uses are as follows:

- North: Railway line (GO Transit) and existing residential;
- South: Existing estate residential;
- East: Yonge Street, existing estate residential and a cemetery; and,
- West: Railway line (GO Transit) and residential.

Existing Policy Context

All *Planning Act* development applications are subject to provincial policies. Brief overviews of the Provincial Policy Statement (PPS), Growth Plan for the Greater Golden Horseshoe (GGH), Lake Simcoe Protection Plan (LSPP) and York Region Official Plan (2010), as amended were outlined in Planning Report PL13-027.

Town of Aurora Official Plan

The subject lands are designated as “Cluster Residential, Environmental Protection Area, Building Setback, Environmental Restoration Area and Private Open Space” by the Yonge Street South Secondary Plan Area (Official Plan Amendment No. 34) (Figure 2). The Yonge Street South Secondary Plan is intended to guide and direct growth and development, and the utilization of resources in the Yonge Street South area of the Town of Aurora. The permitted uses in the “Cluster Residential” designation are single detached dwellings, semi-detached dwellings, linked housing, townhouses and private open space. To the greatest extent possible, land within a Cluster Residential designation shall be retained in an open or natural condition, either as Private or dedicated Public Open Space and shall not form part of individual lots.

Zoning By-law

The subject lands are currently zoned “Rural General (RU-ORM) Oak Ridges Moraine” in accordance with Zoning By-law 2213-78 (Figure 3). The intent of the Rural General Oak Ridges Moraine Zone does not permit the form of residential development proposed. As such, an application to re-zone the lands is proposed to implement the approved draft plan of subdivision (Figure 4).

Proposal

The subject Zoning By-law Amendment will rezone a portion (Blocks 11 & 15, Figure 6) of the Draft Approved Plan of Subdivision from “Rural General (RU-ORM) Oak Ridges Moraine” to “Detached Dwelling Second Density Residential (R2-105) Exception Zone”, “Major Open Space (O-20) Exception Zone”, “Major Open Space (O) Zone” and “Environmental Protection (EP-ORM) Oak Ridges Moraine Zone” and a second Zoning By-law to rezone a portion (Block 2, Figure 6) of the Draft Approved Plan of Subdivision from “Rural General (RU-ORM) Oak Ridges Moraine” to “Environmental Protection (EP-XX-ORM) Oak Ridges Moraine Exception Zone”.

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Report No. PDS16-023

As shown in Figure 5, the applicant is proposing 42 single detached dwelling units for phase 1. All proposed units will be within a private (future condominium) fronting a private condominium road. Lot frontages for the single detached dwelling units in phase 1 vary between 9.2m, 11.0m, 12.8m and 15.2 m. The remaining 153 units will be rezoned through an additional by-law brought forward at a later date.

Block 2 'lands to be retained' as shown on Figure 6 on the draft approved plan of subdivision will be rezoned for environmental protection as well as recognize the existing dwelling unit current located on the subject lands.

Zoning By-law Amendment

A draft Zoning By-law Amendment has been proposed and submitted by the applicant. As shown in Figure 4, the proposed draft plan of subdivision proposes to rezone lands from "RU-ORM, Rural Oak Ridges Moraine" to the following zoning classifications:

- "R2-105" – Detached Dwelling Second Density Residential Exception Zone;
- "EP-ORM" – Environmental Protection Oak Ridges Moraine Zone;
- "EP-XX-ORM" – Environmental Protection Oak Ridges Moraine Exception Zone;
- "O" – Major Open Space Zone; and
- "O-20" – Major Open Space Exception Zone.

| | Proposed R2-105 | R2 |
|------------------------------|-----------------|--------------|
| Lot Area (min) | 300.0 sqm | 460.0 sqm |
| Lot Frontage (min) | 9.0 m | 15.0 m |
| Height (max) | 11.0 m | 10.0 m |
| Front Yard (min) | | 6.0 m |
| -Main Building | 4.5 m | |
| -Garage | 6.0 m | |
| Rear Yard (min) | 7.5 m | 7.5 m |
| Interior Side Yard (min) | | 1.5 m |
| -one side | 1.2 m | |
| -other side | 0.6 m | |
| Exterior Side Yard (min) | | 6.0 m |
| -Main Building | 3.0 m | |
| -Garage | 6.0 m | |
| Floor Area (min) | - | 130.0 sqm |
| Lot coverage (max) | 35.0 percent | 35.0 percent |
| Interior Garage Length (min) | 6.0 m | - |
| Interior Garage Width (min) | 2.9 m | - |

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Report No. PDS16-023

COMMENTS

Planning Considerations

Provincial Policies

All *Planning Act* development applications are subject to provincial policies. Staff have evaluated the proposed Zoning By-law Amendment Application to the Provincial Policy Statement (PPS), The Growth Plan for the Greater Golden Horeshoe and the Lake Simcoe Protection Plan (LSPP).

Planning staff are of the opinion that the subject Zoning By-law Amendments meet the general intent and purposes of the above noted provincial policies by supporting the development of strong communities without disturbance to the existing water quality, water quantity.

York Regional Official Plan

The subject lands are designated as "Urban Area" by the York Region Official Plan. The Approved Draft Plan of Subdivision was previously circulated to York Region. York Region provided their recommendation of approval with conditions to the Draft Plan of Subdivision. York Region was re-circulated in February of 2016 for the Phase 1 of the proposed development (42 of 195 units) referenced above. Based on their review York Region has no comments or further requirements regarding the proposing Zoning By-law Amendment Applications.

Town of Aurora Official Plan

As noted earlier, the Yonge Street South Secondary Plan (OPA 34) is intended to guide and direct growth and development, and the utilization of resources in the Yonge Street South area of the Town of Aurora. To the greatest extent possible, land within a Cluster Residential designation shall be retained in an open or natural condition, either as Private or dedicated Public Open Space and shall not form part of individual lots. Through the proposed Zoning By-law Amendments the applicant has illustrated a large portion of the subject lands shall be preserved in either public or private open space.

As such, the proposed Zoning By-law Amendment conforms to the Policies of Official Plan Amendment No. 34.

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Report No. PDS16-023

Zoning By-law

Planning Staff have evaluated the implementing Zoning By-law in the context of the Yonge Street South Secondary Plan (OPA 34). Planning staff are of the opinion that the proposed rezoning is appropriate and consistent with the development standards of the Town and compatible with adjacent and neighbouring development.

Agency Comments

The proposed Zoning By-law Amendment Applications were approved by Council in 2013. Due to the minor lotting revisions, the three years of inactivity, as well as the change in the total number of single detached dwelling units proposed, the revised Zoning By-law Amendments were circulated to internal departments and external agencies for comment. No objections have been received from any responding internal department or external agency.

LINK TO STRATEGIC PLAN

The proposed Zoning by-law Amendment Application support the Strategic Plan goal of ***Supporting an exception quality of life for all*** through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: Through the proposed zoning by-law amendment on the subject lands, the application will assist in **working with the development community to ensure future growth includes housing opportunities for everyone.**

The proposed Zoning By-law Amendment also supports the Strategic Plan Goal of ***Supporting environmental stewardship and sustainability*** and the objectives of ***encouraging the stewardship of Aurora's natural resources and promoting and advancing green initiatives.***

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting.

SERVICING ALLOCATION

Servicing allocation has been previously granted through Planning Report PL13-027.

FINANCIAL IMPLICATIONS

None.

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Report No. PDS16-023

PREVIOUS REPORTS

Public Planning Meeting Report No. PL13-027, dated June 26, 2013.
Public Planning Meeting Report No. PL13-004, dated January 23, 2013.
Public Planning Meeting Report No. PL12-037, dated September 24, 2012.
Public Planning Meeting Report No. PL11-054, dated October 26, 2011.

CONCLUSION

Planning & Development Services staff have reviewed the subject Zoning By-law Amendment in accordance with the provisions of the Town's Official Plan and in the context of the compatible surrounding and future land uses. Staff recommends approval of Zoning By-law Amendment Application File: ZBA-2012-16.

ATTACHMENTS

Figure 1 – Location Map
Figure 2 – Existing Official Plan Designation
Figure 3 – Existing Zoning By-law
Figure 4 – Proposed Zoning By-law
Figure 5 – Proposed Concept Plan
Figure 6 – Draft Approved Plan of Subdivision

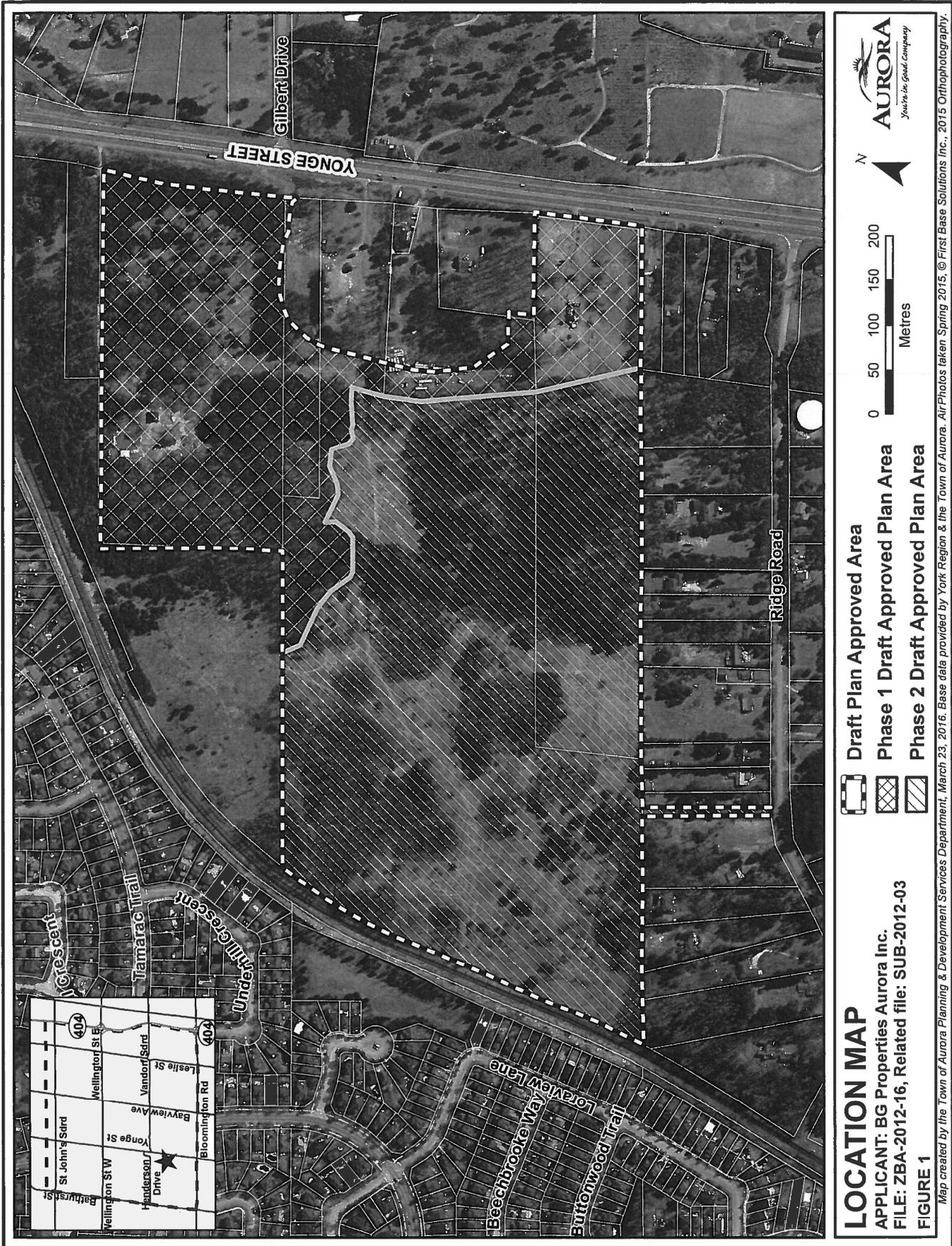
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting- March 31, 2016.

Prepared by: Drew MacMartin, Planner – Extension 4347


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadorozny
Chief Administrative Officer



LOCATION MAP
 APPLICANT: BG Properties Aurora Inc.
 FILE: ZBA-2012-16, Related file: SUB-2012-03
 FIGURE 1

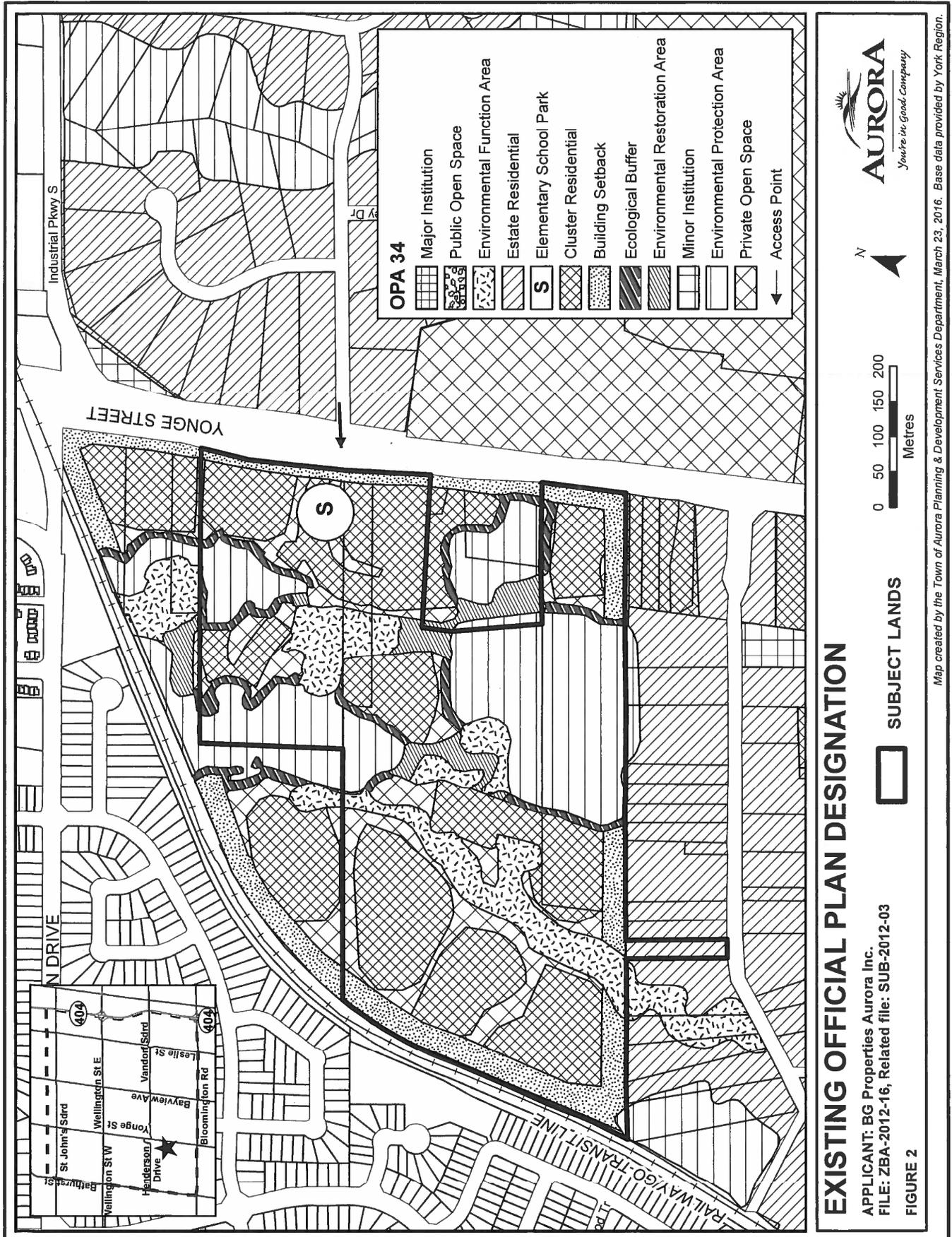
Map created by the Town of Aurora Planning & Development Services Department, March 23, 2016. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2015. © First Base Solutions Inc., 2015 Orthophotography.

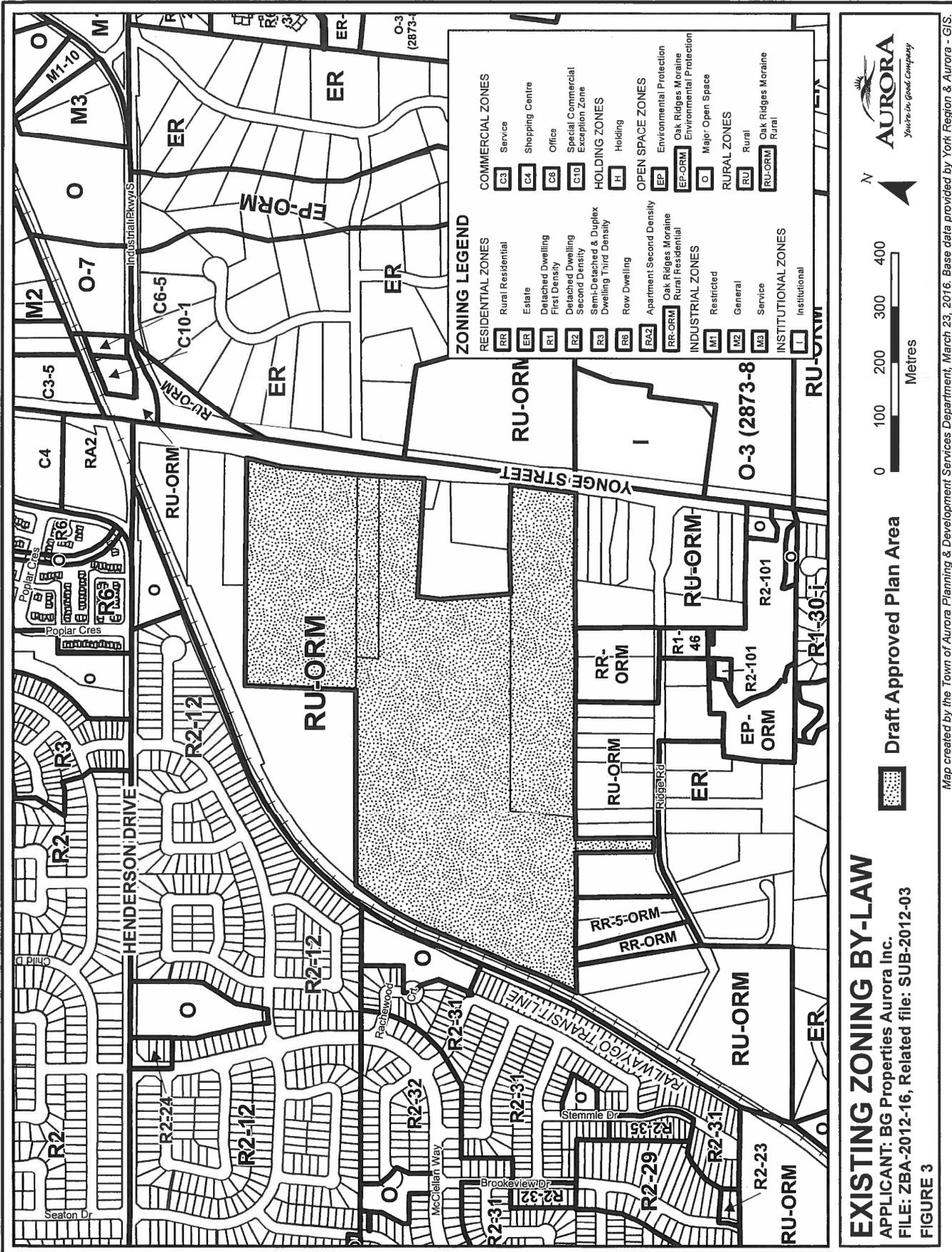
AURORA
Your's In Good Company

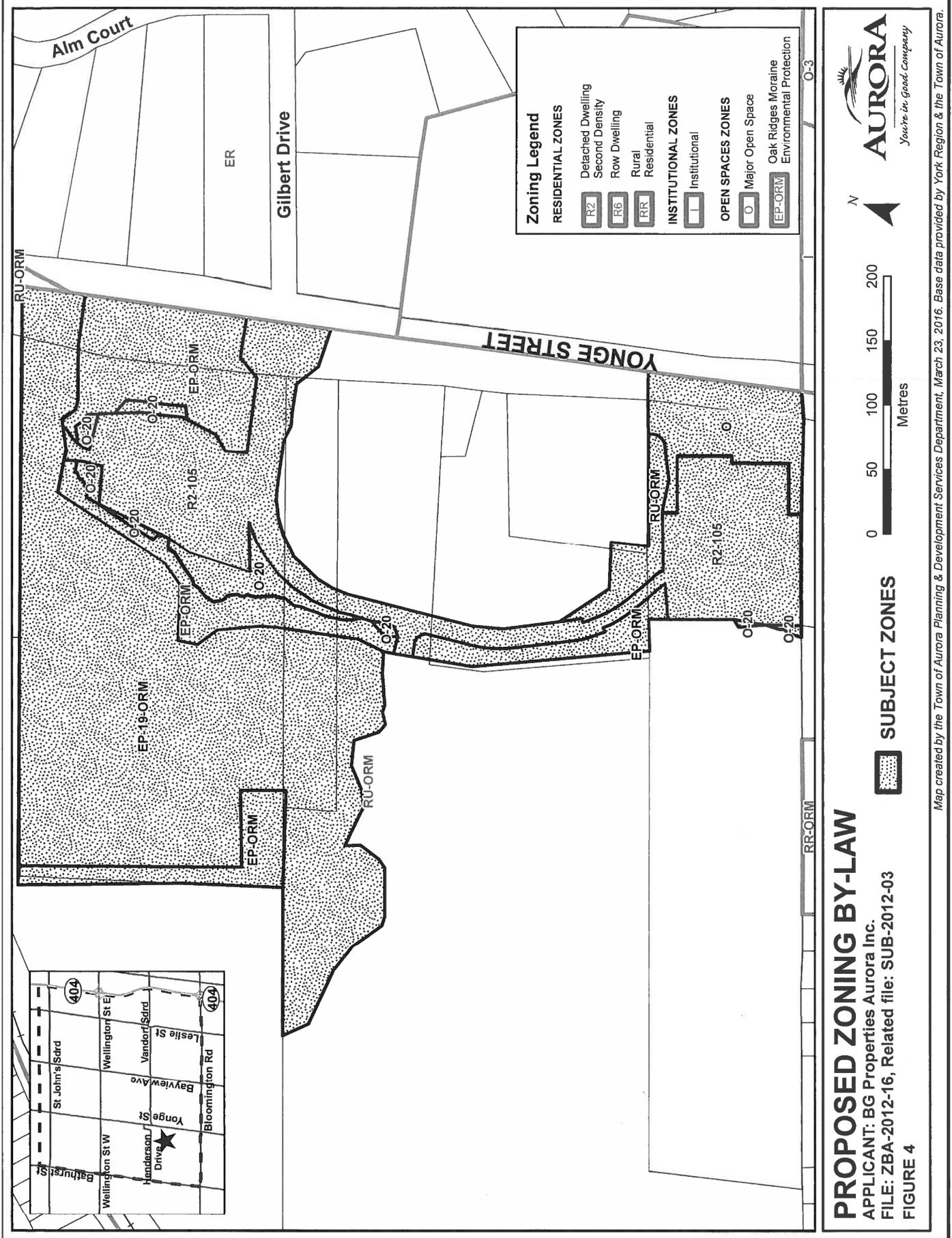
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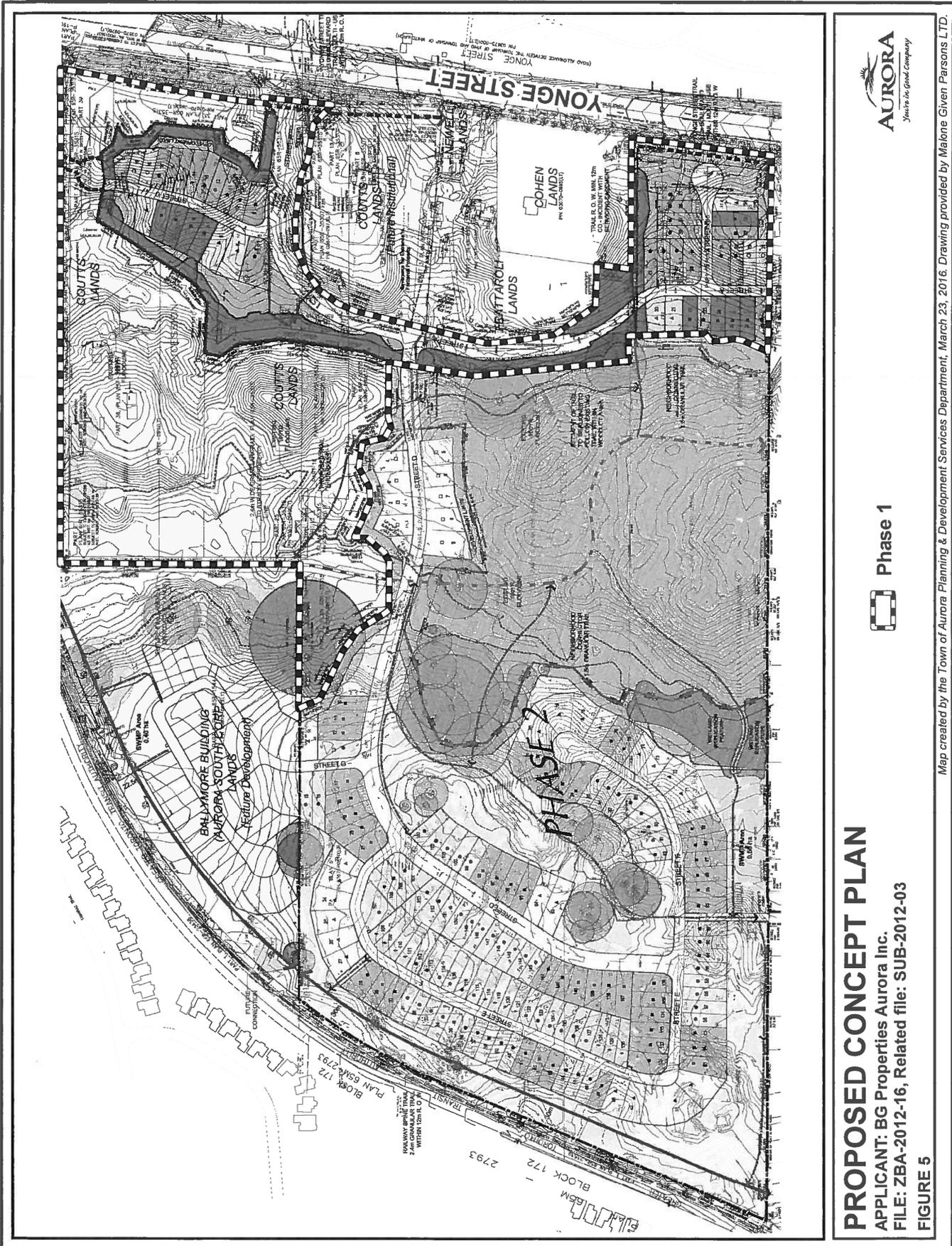
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Draft Plan Approved Area
 Phase 1 Draft Approved Plan Area
 Phase 2 Draft Approved Plan Area









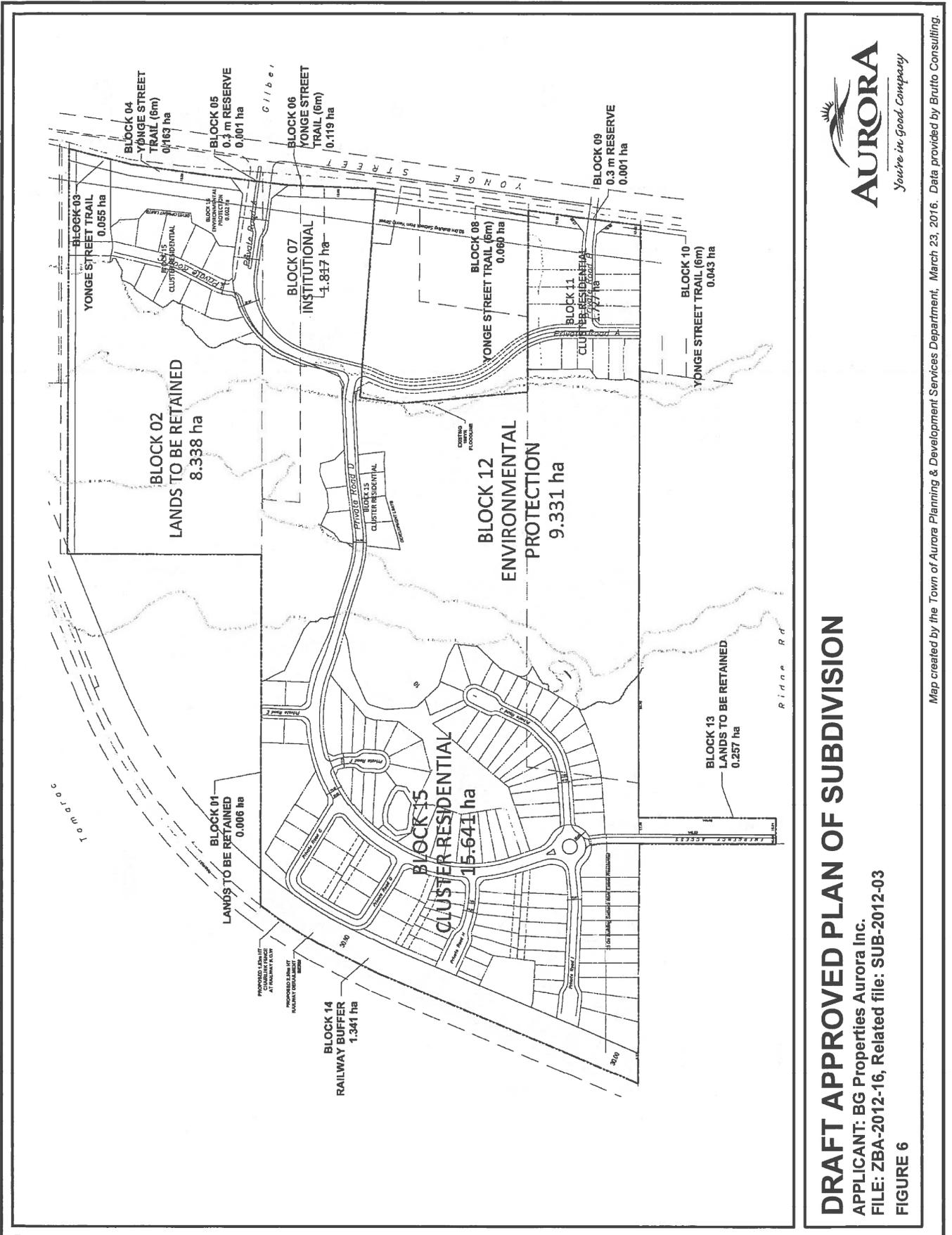
 Phase 1

PROPOSED CONCEPT PLAN

APPLICANT: BG Properties Aurora Inc.
 FILE: ZBA-2012-16, Related file: SUB-2012-03

FIGURE 5

Map created by the Town of Aurora Planning & Development Services Department, March 23, 2016. Drawing provided by Malene Given Parsons L.T.D.



DRAFT APPROVED PLAN OF SUBDIVISION

APPLICANT: BG Properties Aurora Inc.
 FILE: ZBA-2012-16, Related file: SUB-2012-03

FIGURE 6



Map created by the Town of Aurora Planning & Development Services Department, March 23, 2016. Data provided by Brutto Consulting.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PDS16-024**

SUBJECT: *Application for Exemption from Part Lot Control
Brookfield Homes (Ontario) Aurora Ltd.
Blocks 15, 16 & 19, Plan 65M-4467 being 65R-36163 and 65R-36213
File No.: PLC-2016-02*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-024 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Brookfield Homes (Ontario) Aurora Ltd. to divide Blocks 15, 16 and 19, on Plan 65M-4467 into 17 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at a future Council meeting.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council's approval of a Part Lot Control Exemption By-law applying to Blocks 15, 16 & 19 on Plan 65M-4467.

Part Lot Control Exemption Defined

Section 50 of the *Planning Act* grants municipalities the authority to pass a By-law to exempt lands within a Registered Plan of Subdivision from the Part Lot Control provisions in the Act. This process is used to lift Part Lot Control restrictions from lands within Registered Plans of Subdivision to create parcels for sale and freehold title. It is primarily used for semi-detached and townhouse developments after construction has started to accurately set the boundary lines between the residential units.

BACKGROUND

Approximately 10.5 ha (Phase 2) of the Draft Plan of Subdivision, including the subject block, was registered on October 5, 2015. A Part Lot Control Application to allow the creation of POTL lots was received by the Town on March 18, 2016.

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Report No. PDS16-024

Location/ Land use

The lands subject to the Part Lot Control application form part of the Aurora 2C Secondary Plan Area (see Figure 1). The subject lands are located north of Wellington Street East and west of Leslie Street. The surrounding land uses are as follows:

North: Radial drive and public park;
South: Sparks street and future residential;
East: Durblee Avenue and future residential;
West; future residential.

Proposal

Brookfield Homes (Ontario) Aurora Ltd., is in the process of developing the subject lands identified as Blocks 15, 16 & 19 on Plan 65M-4467 (see Figure 2). The subject blocks comprise a total of 17 street townhouse units fronting onto Sparks Street, Radial Drive, and Durblee Avenue. The dwellings are currently under construction.

Town of Aurora Official Plan

The subject lands are designated as "Urban Residential 2 (UR2)" by the Town of Aurora Official Plan. The UR2 designation permits street, block, stacked and back-to-back townhouse dwellings, small plex-type (e.g. quattroplex) multiple unit buildings and small scale/ low-rise apartments. It is the intent of the Urban Residential 2 Designation to promote well-designed and transit supportive medium density housing forms in proximity to community recreational and convenience commercial facilities, in accordance with the distribution of housing forms.

Zoning By-law

The subject lands are zoned Row Dwelling Residential (R6-58) Exception Zone and Row Dwelling Residential (R6-59) Exception Zone within the Town of Aurora Zoning By-law 2213-78, as amended. The R6-58 and R8-58 exception zones permit row housing units. The proposed developments conform to the Zoning By-law.

COMMENTS

The Owner is requesting an exemption from Part Lot Control (as provided for under Section 50 (7) of the *Planning Act*) for Blocks 15, 16 & 19 as illustrated on Plan 65M-4467 as a means of achieving the proposed lot divisions. The lot division is reflected on Reference Plans 65R-36163 (Figure 3) & 65R-36213 (Figure 4) and will be separated into 17 separate parts/lots.

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Report No. PDS16-024

The subject Part Lot Control Application was circulated to all relevant internal departments and no objections were received. The lots that comprise the subject application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (SUB-2011-04) registered over the subject lands. The Part Lot Control Application applies to 17 of the total 119 townhouse lots. The remaining lots will be subject to a future Part Lot Control Application. No additional lots are being created to what was Draft Plan of Subdivision approved.

LINK TO STRATEGIC PLAN

The subject Applications supports the Strategic Plan goal of ***supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in **collaborating with the development community to ensure future growth includes housing opportunities for everyone.**

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

None.

PREVIOUS REPORTS

General Committee Report No. PL15-026 dated April 21, 2015, Removal of Holding (H) Provision; and

General Committee Report No. PL13-009 dated March 13, 2013.

CONCLUSIONS

The Planning & Development Services Department has reviewed the subject Part Lot Control Exemption Application in the context of the Official Plan, the Zoning By-law and Subdivision Agreement respecting the subject lands. Planning & Development Services Staff support the subject Part Lot Control Exemption Application to facilitate the creation a total of 17 freehold lots for townhouse (row house) dwellings and accordingly, recommend that the Part Lot Control By-laws be enacted at a future Council meeting.

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Report No. PDS16-024

ATTACHMENTS

Figure 1- Location/Zoning Map – Brookfield Homes (Ontario) Aurora Ltd.

Figure 2- Registered Plan of Subdivision – 65M-4467

Figure 3- Block 19 (Reference Plan – 65R-36163)

Figure 4- Blocks 15 and 16 (Reference Plan – 65R-36213)

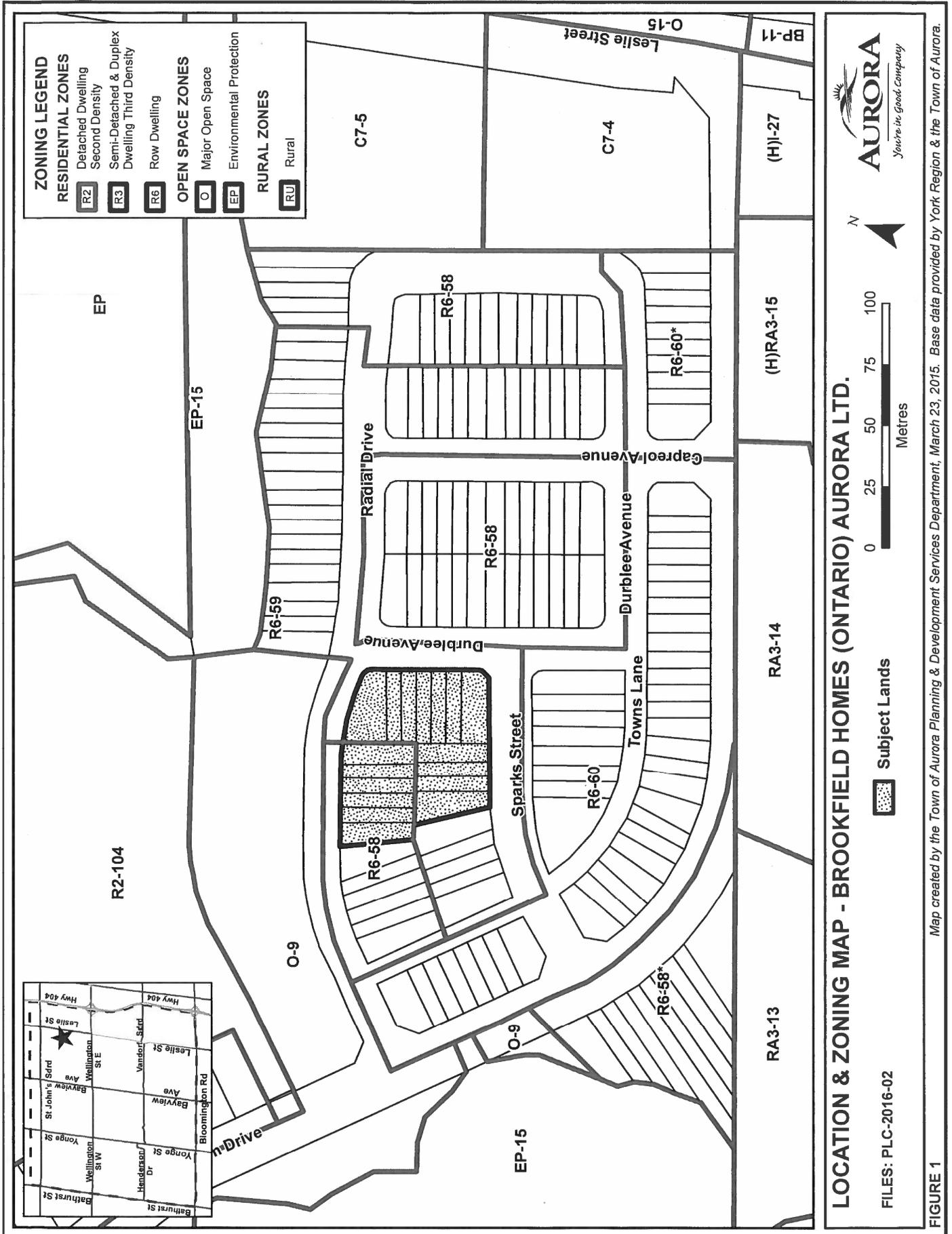
PRE-SUBMISSION REVIEW

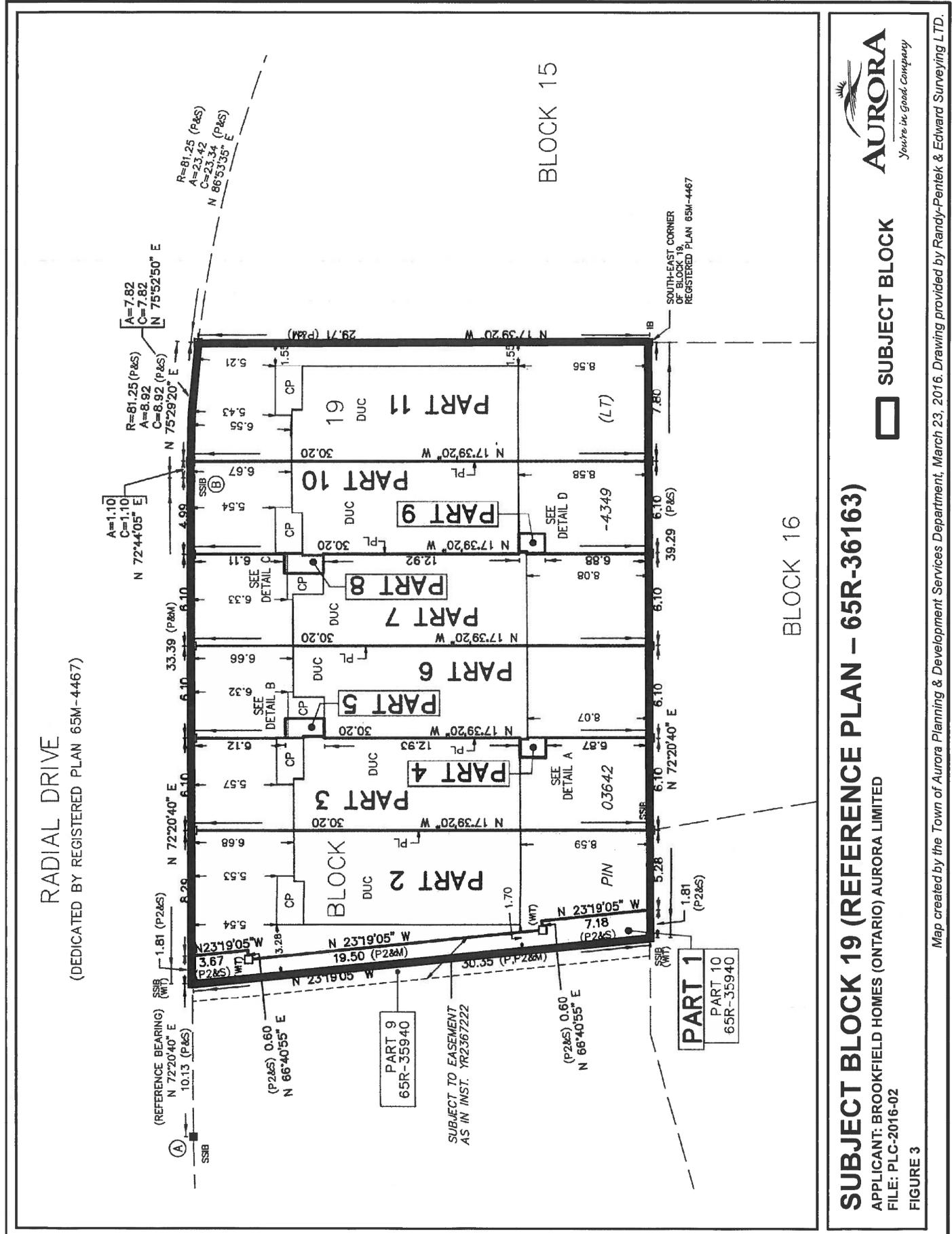
Executive Leadership Team Meeting – March 31, 2016

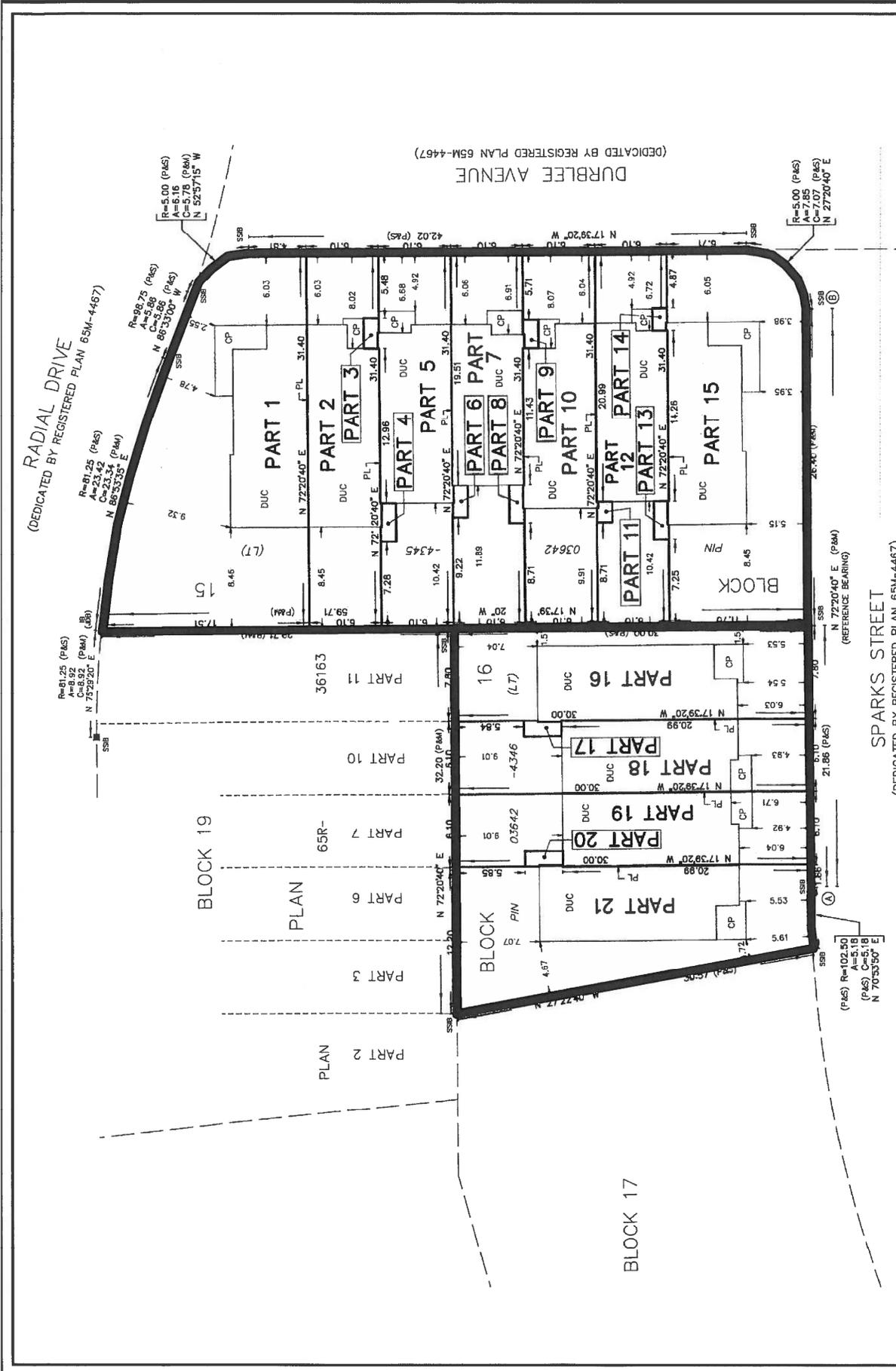
Prepared by: Lawrence Kuk, Planner - Ext. 4343


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Naborozny
Chief Administrative Officer







SUBJECT BLOCK

SUBJECT BLOCK 15 & 16 (REFERENCE PLAN - 65R-36213)

APPLICANT: BROOKFIELD HOMES (ONTARIO) AURORA LIMITED
 FILE: PLC-2016-02
 FIGURE 4

Map created by the Town of Aurora Planning & Development Services Department, March 23, 2015. Drawing provided by Randy-Pentek & Edward Surveying LTD.



TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PDS16-026

SUBJECT: *Cultural Precinct/Library Square Repurposing Project Plan*
FROM: *Marco Ramunno, Director of Planning & Development Services*
DATE: *April 19, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-026 be received; and

THAT Council endorse the planning approval process outlined in this report: and

THAT staff prepare reports and schedule public consultation meetings in accordance with the approval process.

PURPOSE OF THE REPORT

To obtain Council direction and approval of a planning approval process for the establishment of the Cultural Precinct and consideration of the repurposing study for the four Town owned buildings within the Cultural Precinct Study Area.

BACKGROUND

The Aurora Promenade Plan was adopted by Council September 2010

Downtown Aurora has been incorporated into a broader Secondary Plan Area defined as The Aurora Promenade (Aurora Official Plan 2010). The Aurora Promenade represents both the foundation of Aurora's rich and proud history, as well as the definition of its potential future.

The Promenade Secondary Plan identifies the following eight (8) objectives to guide decision-making for the long-term success of The Aurora Promenade:

- Distinct Heritage and Culture
- Vibrant Places
- Beautiful Spaces
- Lifelong and Complete Community
- Livable and Stable Neighbourhoods
- Balanced Modes of Movement

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Report No. PDS16-026

- Great Design and Architecture
- Towards a Sustainable Town

The Aurora Promenade Urban Design Strategy led to the adoption of the Promenade Secondary Plan (2010). The purpose of the Urban Design Strategy is to guide and manage growth. First, the intent is to define a vision and strategy for revitalizing the Yonge and Wellington corridors. Second, the ambition is to provide a guiding framework to ensure that as opportunity for change occur, it is coordinated and occurs in an appropriate form of the highest quality.

The Strategy provides recommendations for initiatives, standards and guidelines for directing and shaping changes as they occur to ensure that each incremental alteration or development adds up to a coherent and desirable whole.

The Strategy includes eight (8) overarching strategies that will shape the future of The Aurora Promenade. They give form to the objectives identified in the Secondary Plan and point the way towards realizing the vision of the Plan. These strategies will help achieve the long term planning and urban design objectives.

A key overarching strategy is to reinforce and enhance A Cultural Precinct. The Cultural Precinct area was focused on the area bounded by Yonge Street to the west, Larmont Street to the east, Church Street and Metcalfe Street to the south and Mosley Street to the north. This three block area includes the Aurora Public Library, the Church Street School Cultural Centre, Trinity Church, The Wells Street former school, the Armoury and the Town Park. There is an opportunity to leverage this concentration of these cultural assets as an attraction, reinforced by additional facilities, enhanced public spaces and distinct streetscape treatment. The Promenade Urban Design Strategy also identified streetscape way finding and a marketing strategy as opportunities to help identify and promote the Cultural Precinct.

The Cultural Precinct Plan Study began in September 2015 (FOTENN Study)

The Request for Proposal for the Cultural Precinct was released on August 20, 2015 and closed on September 10, 2015. The consulting services were awarded to Fotenn Consultants Inc. by Council on September 22, 2015. The following consultation process was executed by the consultants:

- Visioning Workshop was held with key staff, Aurora Cultural Centre staff and Aurora Public Library staff on October 6, 2015;
- Councillor's Open House held on October 6, 2015;
- Culture Walk (Public Engagement) was held on October 25, 2015;
- Online Survey was launched on October 27, 2015;
- Development Community review of Cultural Precinct Plan held on November 17, 2015;
- Development of Guiding Principles;

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Report No. PDS16-026

- Presentation/Workshop for draft Vision and “What We Heard” document with Town staff held on November 10, 2015;
- Presentation/Workshop for Members of Council held on November 10, 2015;
- Stakeholder/Area Residents Roundtable held on November 24, 2015;
- CultureQuest! Aurora held on November 25, 2015; and
- Presentation of Concept Plan to Council held on December 8, 2015.

The Cultural Precinct is focused on the three block area that includes the Aurora Public Library, the Church Street School Cultural Centre, Trinity Church, The Wells Street former school, the Armoury and the Town Park. Block 1 contains Library Square, Block 2 is primarily residential and is the location of the Anglican Church and Block 3 is Town Park. Council has been presented with a proposed Concept Plan for the Cultural Precinct that identified alternatives to all three Blocks; however, each Block has unique characteristics and development opportunities.

FOTENN CONCEPT PLAN (CULTURAL PRECINCT)

Block 1 – Cultural Precinct

The Concept Plan as presented identified redevelopment opportunities within Block 1 (the area bounded by Yonge Street, Victoria Street, Church Street and Mosley Street). The Plan calls for the removal of the former Library (56 Victoria Street) and Old Seniors Centre (52 Victoria Street) buildings.

In place of the two buildings, the Concept Plan identifies a retail/residential development and a parking structure and community amenity space. In addition, there is a proposed extension to the Cultural Centre, to include an underground theater. The Concept Plan also identifies an opportunity to include traffic calming measures along Victoria Street with enhanced pedestrian connections between Yonge Street and Victoria Street.

Block 2 – Cultural Precinct

The Concept Plan for Block 2, the area that is bounded by Mosley Street, Metcalfe Street, Victoria Street and Wells Street, is primarily residential, including the Wells Street (former school) School Lofts and the Anglican Church.

The Concept Plan identifies opportunities for shared surface (pedestrian connections) between Victoria Street and Wells Street and opportunities for redevelopment of a portion of the lands to include community amenity space and additional residential units with small scale commercial uses. Traffic calming measures are also proposed along Wells Street and enhanced pedestrian connections between the Blocks. There would be a requirement to acquire privately owned land within Block 2.

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Report No. PDS16-026

Block 3 – Cultural Precinct

The area identified as Block 3 is bounded by Wells Street, Larmont Street, Mosley Street and Metcalfe Street and identifies the concept for the redevelopment of Town Park. Options for the Park include a new concrete structure, a great lawn, central plaza, ice rink/splash pad, informal play area and improvement to the Armoury to include a shade structure.

The next steps (Phase 3 Implementation) identified for the Cultural Precinct Study was to commence in January 2016. The Implementation Phase is to include additional public consultation and input on the Conceptional Plan. The intent is for the Conception Plan and development opportunities that have evolved to date to continue to be refined through additional public input.

It is important to note that the development scenarios identified for each of the blocks could proceed independently and are not necessarily tied to the timing or development of another Block within the Precinct.

The Aurora Repurposing Study began October 2015 (AECOM Study)

In parallel with the Fotenn work, Council also engaged the consulting services of AECOM to conduct a repurposing study and make recommendations to Council on the determination and disposition of use for five Town owned structures. The former Town Library, former Senior's Centre, Victoria Hall, The Petch House and the Armoury. All of the buildings except for The Petch House are located within the Cultural Precinct Study area.

The broad objective of the repurposing study was to identify and meet key stakeholders and recognize their needs for facility use. The repurposing study was conducted with a complete background review of the Town's Strategic Plan, Official Plan, Promenade Secondary Plan, Economic Development Strategy, Parks and Recreational Master Plan, Heritage Conservation District Plan and Community Improvement Plan.

The repurposing study report identifies that the Town owned facilities within the Cultural Precinct area be maintained and adapted for entirely new purposes. The study identifies a number of repurposing themes for the buildings based on the following factors:

- Architectural characteristics of the building
- Repurposing Considerations
- Client and Stakeholder Input
- Providing permanent use facility
- Cost

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Report No. PDS16-026

COMMENTS

Staff is proposing the approval of milestones to ensure success in the planning process.

Staff is recommending that a planning approval process be implemented to bring a successful conclusion to the future of the Cultural Precinct/Library Square repurposing Study.

Concurrent with the Cultural Precinct Study, the repurposing study has evaluated the five Town owned buildings and is recommending the retention and re-use of those facilities.

First Milestone: Council approval of the Guiding Principles for the Cultural Precinct Study as presented by Fotenn and endorsement of future milestones presented herein (April 19, 2016 General Committee Meeting).

The concept presented to Council in November 2015 was based on the following guiding principles. Reaffirmation is required.

- Think Big and Local
- Create a Hub of Artistic Creation, Innovation, Production and Presentation
- Consider Context and Scale
- Enhance Connections
- Create a Destination
- Build on Existing Community Assets
- Support Active Transportation

The Council approval of the Fotenn Study – Guiding Principles will reaffirm the previous position Council has taken on the Cultural Precinct Study.

Second Milestone: Delivery of Repurposing Study and Approval of a notional budget for the Cultural Precinct or Re-Purposing Study (May 3, 2016 General Committee Meeting).

In advance of the May 3, 2016 General Committee Meeting, Council will be provided with copies of the AECOM Repurposing Study. Prior to proceeding with public consultation on either the Cultural Precinct or the Repurposing Study, Council is being requested to commit to a notional budget of \$5,000,000 funded from the Hydro Sale Investment Reserve Fund. It should be noted that the budget amount identified at this point in the process is an estimate and could ultimately increase or decrease based on the final direction of Council.

Neither proposal is able to proceed without funding from the municipality. At this stage, it is premature to be specific about what aspects of either proposal requires funding.

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Report No. PDS16-026

However, it is clear that in order for either plan to proceed past the planning stages, a financial commitment from Council is required in order to proceed with either the Cultural Precinct or Repurposing Study.

As each plan proceeds, budgets could be re-defined and partnership opportunities can be explored.

Third Milestone: Endorsement of present concept plans for both the Cultural Precinct and the Repurposing Study and approval of the public consultation process to be held during June/July 2016 (June 7, 2016 General Committee Meeting).

Council has been presented with a concept for the Cultural Precinct. Staff will also be presenting a concept for the repurposing of the former Library, former Seniors Centre, Victoria Hall, Armoury and the Petch House.

Council approval to proceed with presentation of these concepts to the public will be required in order to obtain comment. This is not approval of the concepts, but rather an opportunity to obtain public comment regarding the concepts. The focus of this discussion at this stage will be with Block 1 of the Cultural Precinct area.

The Fotenn and AECOM studies have been subject to a variety of public engagements, from online surveys, stakeholder meetings, roundtable discussions and Council and staff workshops. Staff is proposing that both concepts be presented to a future Special Council meeting to permit all stakeholders, Ratepayers Association and residents an opportunity to familiarize themselves with the concepts and to ask questions and provide input. This will be followed by further Special Council meetings to permit public comment on both the Cultural Precinct Concept, particularly the plan for Block 1 and the Repurposing Study for that particular concept.

Fourth Milestone: Council Direction of a concept for the Cultural Precinct (Fall 2016).

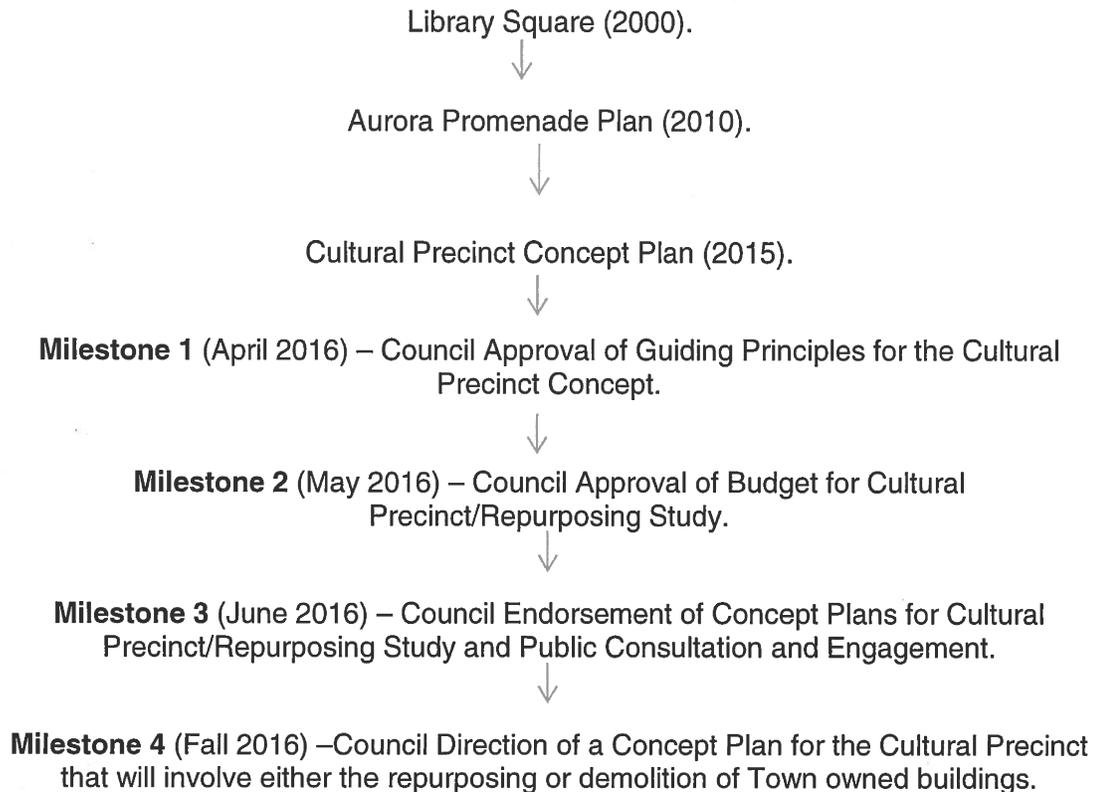
With both concepts being subject to Council approved public consultation process over the summer and into fall, Council will be requested to approve a concept and direct staff to proceed with a development plan for that particular concept. The ultimate development scenario will involve either the repurposing or demolition of the town owned buildings within Block 1.

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Report No. PDS16-026

Cultural Precinct/Library Square Repurposing Project Plan Review & Timelines



LINK TO STRATEGIC PLAN

The Cultural Precinct Plan supports the Strategic Plan goal of **Supporting an exceptional quality of life for all** through the following key objectives within this goal statement: ***Develop a Cultural Master Plan that includes heritage, music, and art to promote more cohesive and coordinated cultural services. Expand opportunities and partnerships that contribute to the celebration of culture in the community. Actively promote and support a plan to revitalize the downtown that includes culture.***

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Report No. PDS16-026

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council may propose to alter or amend any of the milestones presented by staff.
2. Further Options as required.

FINANCIAL IMPLICATIONS

Financial considerations will be the subject of future reports once the planning process is approved.

CONCLUSIONS

The future of the Town owned facilities within Library Square have been under discussion since 2000. The process outlined in this report will provide Council with a series of milestones that must be approved prior to the execution of the next milestone. The length of this process will be subject to Council discretion.

PREVIOUS REPORTS

PR15-026 Award of Request for Proposal PRS 2015-77 Cultural Precinct Plan for September 15 and December 1, 2015;
PR15-040 Purchase Order Increase for Cultural Precinct Consultant; and
PRS16-006 Status of the Cultural Precinct Plan dated January 19, 2016.

ATTACHMENTS

Attachment 1 – Location Map

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – March 31, 2015.

Prepared by: Marco Ramunno, Director of Planning & Development Services, Ext. 4755


Marco Ramunno, MCIP, RPP
Director of Planning & Development Services


Doug Nadorozny
Chief Administrative Officer



LOCATION MAP
ATTACHMENT 1

 **STUDY AREA**







Map created by the Town of Aurora Planning & Development Services Department, April 4, 2016. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2015. © First Base Solutions Inc., 2015 Orthophotography.



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE MEETING MINUTES**

Date: Tuesday, March 22, 2016

Time and Location: 3 p.m., Tannery Room, Aurora Town Hall

Committee Members: Councillor Tom Mrakas (Chair), Diane Buchanan, Tim Jones, Steven Hinder, Brian North, and Jo-anne Spitzer

Members Absent: Councillor Sandra Humfryes (Vice Chair)

Other Attendees: Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 3:05 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Brian North
Seconded by Tim Jones**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting Minutes of
February 16, 2016**

Moved by Diane Buchanan
Seconded by Brian North

THAT the Community Recognition Review Advisory Committee Meeting Minutes of February 16, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Update and Discussion

Staff provided an update regarding the sponsorships for food and printing.

Moved by Tim Jones
Seconded by Jo-anne Spitzer

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be taken into consideration by staff.

CARRIED

2. 2016 Awards Event Details – Update and Discussion

Staff provided an update regarding the event program, photography, award formats, and other logistics of the event. It was agreed that the event roles of the Committee members would be discussed at the next meeting, which would be held on a date closer to the event date.

Moved by Diane Buchanan
Seconded by Brian North

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be taken into consideration by staff.

CARRIED

6. INFORMATIONAL ITEMS

- 3. Extract from Council Meeting of February 23, 2016
Re: Community Recognition Review Advisory Committee Meeting
Minutes of February 2, 2016**

**Moved by Steve Hinder
Seconded by Diane Buchanan**

THAT the Extract from Council Meeting of February 23, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 2, 2016, be received for information.

CARRIED

- 4. Extract from Council Meeting of March 8, 2016
Re: Community Recognition Review Advisory Committee Meeting
Minutes of February 16, 2016**

**Moved by Tim Jones
Seconded by Brian North**

THAT the Extract from Council Meeting of March 8, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

CARRIED

- 5. Extract from Council Meeting of March 8, 2016
Re: Memorandum from Acting Manager of Corporate Communications
Re: Community Recognition Review Advisory Committee Terms of
Reference**

**Moved by Tim Jones
Seconded by Brian North**

THAT the Extract from Council Meeting of March 8, 2016, regarding Memorandum from Acting Manager of Corporate Communications, Re: Community Recognition Review Advisory Committee Terms of Reference, be received for information.

CARRIED

7. NEW BUSINESS

The Committee expressed disappointment at the lack of nominations in some categories of the 2016 Community Recognition Awards. The Committee

discussed various options to increase awareness and encourage participation in the nomination process. It was agreed that this matter would be further addressed by the Committee following the 2016 event.

Staff provided an update regarding the Award winners and the event invitation process.

8. ADJOURNMENT

Moved by Tim Jones
Seconded by Brian North

THAT the meeting be adjourned at 4:06 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
FINANCE ADVISORY COMMITTEE
MEETING MINUTES**

Date: Tuesday, March 22, 2016

Time and Location: 5:30 p.m., Leksand Room, Aurora Town Hall

Committee Members: Councillor Michael Thompson (Chair), Councillor Harold Kim (arrived 5:53 p.m.), and Mayor Geoffrey Dawe

Member(s) Absent: None

Other Attendees: Councillor Tom Mrakas, Doug Nadorozny, Chief Administrative Officer, Al Downey, Director of Parks and Recreation Services, Dan Elliott, Director of Corporate and Financial Services/Treasurer, Jason Gaertner, Manager of Financial Planning/Deputy Treasurer, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 5:35 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under *the Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Mayor Dawe
Seconded by Councillor Thompson**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

Finance Advisory Committee Meeting Minutes of February 16, 2016

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the Finance Advisory Committee meeting minutes of February 16, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. CONSIDERATION OF ITEMS

- 1. Memorandum from Treasurer**
Re: Departmental Budget Review – Parks and Recreation Services (PRS)
Presentation by Al Downey, Director of Parks and Recreation Services

Mr. Downey presented an overview of the departmental budget for Parks and Recreation Services for the four main functions of Administration, Business Support, Recreation, and Culture. He discussed aspects of the consolidated and detailed budget worksheets and challenges, the business review including program utilization and subsidies, market and community group pressures, retention, and residential growth, and new initiatives respecting Culture, a subsidy program, and the seniors' discount. The Committee suggested using program utilization as a key performance indicator going forward to illustrate cost effectiveness. Staff reviewed the options for next steps and the Committee indicated areas that would require clarification.

Moved by Mayor Dawe
Seconded by Councillor Kim

THAT the memorandum regarding Departmental Budget Review – Parks and Recreation Services be received; and

THAT the presentation, comments, and explanations provided by the Director of Parks and Recreation be received; and

THAT the comments and discussions of the Committee be referred to staff.

CARRIED

- 2. Review of the BMA Management Consulting Inc. Municipal Study – 2015**
Link to full report: <http://www.aurora.ca/bma>
Presentation by Dan Elliott, Director of Corporate and Financial Services/Treasurer

Mr. Elliott presented highlights of the BMA Management Consulting Inc. Municipal Study – 2015 including background, executive summary for the Town of Aurora, and comparisons related to socio-economic factors, assessment and housing, and financial indicators. The Committee indicated that context and comparable community data would be useful. Staff indicated that review of the Municipal Study would be continued at the next meeting.

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the presentation and comments from the Director of Corporate and Financial Services/Treasurer be received; and

THAT the comments and discussions of the Committee regarding the BMA Study and its relevance and use by the Town of Aurora be referred to staff for consideration.

CARRIED

- 3. Memorandum from Treasurer**
Re: History of Residential/Non-residential Assessment Split

Motion to defer
Moved by Mayor Dawe
Seconded by Councillor Kim

THAT Item 3, Memorandum from Treasurer, Re: History of Residential/Non-residential Assessment Split, be deferred to the Finance Advisory Committee meeting of April 19, 2016.

CARRIED

6. NEW BUSINESS

None

Finance Advisory Committee Meeting Minutes
Tuesday, March 22, 2016

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7. ADJOURNMENT

Moved by Councillor Kim
Seconded by Mayor Dawe

THAT the meeting be adjourned at 6:51 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
SPECIAL PARKS AND RECREATION ADVISORY
COMMITTEE MEETING MINUTES**

Date: Thursday, March 31, 2016

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Councillor Michael Thompson (Chair), Councillor Tom Mrakas (Vice Chair), Juergen Daurer, Richard Doust, Stephen Kimmerer, Eric McCartney, and Brian Trussler

Member(s) Absent: None.

Other Attendees: Councillor John Abel (arrived 7:10 p.m.), Councillor Wendy Gaertner, Allan Downey, Director of Parks and Recreation Services, and Samantha Kong, Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Juergen Daurer
Seconded by Eric McCartney**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. MATTERS FOR CONSIDERATION

1. PRS16-015 – Implementation of the Sport Plan

Staff provided a brief overview of the Sport Plan and discussed next steps to implement the Plan.

Moved by Councillor Mrakas
Seconded by Stephen Kimmerer

THAT Report No. PRS16-015 be received; and

THAT Parks and Recreation Advisory Committee recommend to Council:

THAT tasks T1, T3, T15, T16, T17, T21, and T22 be referred to the Parks and Recreation Advisory Committee prior to a recommendation being presented to Council.

CARRIED

2. Parks and Recreation Master Plan Implementation Schedule

Staff provided an overview of the Parks and Recreation Master Plan and the corresponding Implementation Schedule.

Moved by Councillor Mrakas
Seconded by Juergen Daurer

THAT the Parks and Recreation Master Plan Implementation Schedule be received; and

THAT Parks and Recreation Advisory Committee recommend to Council:

THAT tasks T1, T4, T4a, T4b, T5, T9, T16, T27, T30, T34, and T35 be referred to the Parks and Recreation Advisory Committee prior to a recommendation being presented to Council; and

THAT task T41 be referred to the Trails and Active Transportation Committee prior to a recommendation being presented to Council. .

CARRIED

4. ADJOURNMENT

Special Parks and Recreation Advisory Committee Meeting Minutes
Thursday, March 31, 2016

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**Moved by Richard Doust
Seconded by Juergen Daurer**

THAT the meeting be adjourned at 8:20 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.

Attachment 1 – Extract from Council Meeting of March 29, 2016, Re: Report No.
PRS16-015 – Implementation of the Sport Plan

Attachment 2 – Parks and Recreation Master Plan Implementation Schedule



**EXTRACT FROM
COUNCIL MEETING OF
TUESDAY, MARCH 29, 2016**

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

- 1. General Committee Meeting Report of March 22, 2016**
(14) PRS16-015 – Implementation of the Sport Plan

Moved by Councillor Thompson
Seconded by Councillor Pirri

THAT Report No. PRS16-015 be received; and

THAT this report satisfies the conditional approval in the 2016 Operational Budget and implementation of Sport/Sport Tourism Plan; and

THAT the services of Sport Aurora Inc. be engaged for one (1) year in the amount of \$56,000.00 to fulfill the short-term goals of the Sport Plan to be funded from the 2016 Sport Plan Implementation Funding Account.

CARRIED



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PRS16-015**

SUBJECT: *Implementation of the Sport Plan*

FROM: *Allan D. Downey, Director of Parks & Recreation Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-015 be received; and

THAT this report satisfies the conditional approval in the 2016 Operational Budget and implementation of Sport/Sport Tourism Plan; and

THAT the services of Sport Aurora Inc. be engaged for one (1) year in the amount of \$56,000.00 to fulfill the short-term goals of the Sport Plan to be funded from the 2016 Sport Plan Implementation Funding Account.

PURPOSE OF THE REPORT

To receive Council approval for the engagement of Sport Aurora Inc.

BACKGROUND

The Sport Plan was approved by Council on March 8, 2015. Twenty-Two tasks within the Sport Plan were subject of that approval and were to be completed over a period of five years. Staff have placed the tasks in the following chart and identified the year in which each recommendation will be presented to Council for approval:

| Task Number | TASK - Project Goals | YEAR 1 | YEAR 2-3 | YEAR 4-5 |
|-------------------------|--|--------|----------|----------|
| Sport Leadership | | YEAR 1 | YEAR 2-3 | YEAR 4-5 |
| T1 | Develop an Aurora Sport Policy that outlines the role of sport in the community. The policy should specifically address the roles and responsibilities of the Town and local sport stakeholders including sport clubs and collectives, the business sector, education, public health, etc. | √ | | |

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Report No. PRS16-015

| | | | | | |
|-----------------------------|--|---------------|-----------------|-----------------|--|
| T2 | Change the name of the Parks and Recreation Advisory Committee to the Parks, Recreation and Sport Coordinating Committee. Expand the Committee's mandate to include sport matters including the implementation of the Aurora Sport Plan and ensuring Town-wide priorities are addressed through parks, recreation and sport. | √ | | | |
| T3 | Reconstitute Sport Aurora into a Sport Council with an expanded mandate and representation from the entire sport community. The Sport Council's Executive Committee should be appointed through a fair and transparent democratic process. | √ | | | |
| T4 | Add a Sport Development Officer as a new position in Parks and Recreation Department to implement initiatives of the Aurora Sport Plan. | √ | | | |
| Sport Sustainability | | YEAR 1 | YEAR 2-3 | YEAR 4-5 | |
| T5 | Develop three year budget projections to deliver on the recommendations of the Aurora Sport Plan and identify stable and alternate funding sources. | √ | √ | √ | |
| T6 | Seek Partnerships to address the financial implications of the Sport Plan to secure and retain stable and alternate funding. | √ | √ | √ | |
| T7 | Develop a Sport Development Grant Program to assist groups in implementing elements of the Sport Plan as well as in their efforts to address their own sport priorities. | | √ | √ | |
| T8 | Develop a list of sport opportunities that could benefit from sponsorships and create a mechanism that that simplifies funders' responses to sponsorship opportunities. | | √ | √ | |
| T9 | Create a Volunteer Development Strategy that addresses volunteer recruitment, selection, training, retention and recognition. | | √ | | |
| T10 | Develop training programs and an e-tool kit that is focused on sport volunteer priorities and that provides insights into recruitment, screening, training, retention and recognition for use by sport stakeholder groups. | | √ | √ | |
| T11 | Procure volunteer software that serves to develop a database of community volunteers and matches perspective volunteers with the opportunities that become available within the community. The software should also track the number of active community volunteers and the annual number and value of volunteer hours. | | √ | √ | |
| T12 | Develop performance measures to capture the inputs, outputs, efficiencies and effectiveness of sport delivery in Aurora. Annually report on the results and any impacts on plans for the subsequent year. | | √ | √ | |

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Report No. PRS16-015

| Task Number | TASK | YEAR 1 | YEAR 2-3 | YEAR 4-5 | |
|--|--|---------------|-----------------|-----------------|--|
| Sport Participant | | YEAR 1 | YEAR 2-3 | YEAR 4-5 | |
| T13 | Continue to provide the Physical Literacy training for persons working and volunteering with pre-school and children's groups and expand the program to include all age groups. | √ | √ | √ | |
| T14 | Train staff and volunteers in working with culturally diverse groups to better understand their sport needs and look to other communities within the region that have responded to changing demographics by providing both culturally appropriate sports and an introduction to traditional Canadian sports (Markham and Richmond Hill). | | √ | √ | |
| T15 | Convene a meeting with agencies supporting persons with disabilities to better understand their needs in being included in sport in Aurora. | √ | | | |
| T16 | Develop a Recreation and Sport Access Policy that identifies barriers to participation and addresses mechanisms that can increase participation and full access for residents from low income backgrounds. | √ | √ | | |
| T17 | Work with Social Service staff from the Region of York to introduce sport opportunities and support funding for persons from low income backgrounds. Develop a brochure for Social Service workers to help their clients navigate the sport system. | | √ | | |
| T18 | Inventory existing participation of girls and women in sport to determine if there are any gaps in participation. | | √ | | |
| T19 | Assess the current provision of sports for older adults by all sectors in Aurora and work with the older adult population to address gaps and emerging sport needs. | | √ | | |
| T20 | Quantify participation of diverse and marginalized groups in sport and measure the effectiveness of interventions. | | √ | | |
| Sport Promotion and Celebration | | YEAR 1 | YEAR 2-3 | YEAR 4-5 | |
| T21 | Develop a broad based Sport Marketing Strategy. | √ | | | |
| Sport Tourism | | YEAR 1 | YEAR 2-3 | YEAR 4-5 | |
| T22 | Develop an Aurora Sport Tourism Strategy. | | √ | | |

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Report No. PRS16-015

COMMENTS

Sport Aurora has played an integral role in the creation and development of the Sport Plan and has now provided a proposal for the execution of tasks within the Sport Plan.

Sport Aurora has been a key driver in the development and delivery of many initiatives related to Sports and Recreation over the past several years. They have developed the expertise and volunteer base to establish community events such as:

- The Breakfast of Champions;
- Volunteer Recognition;
- Sports Hall of Fame;
- All Kids Can Play; and
- Coaching Clinics.

to mention a few.

They have also been successful in the promotion of sport tourism and the engagement of local sponsors to support these events.

Sport Aurora Inc. has approached the Town with a proposal to deliver the tasks of the Sport Plan and continue with their efforts to elevate sports and recreation in the community. They would be a contracted service to the Parks and Recreation Services Department eliminating the requirement for a Sports Development Officer at this time.

Sport Aurora Inc. has outlined their deliverables and the metrics for measuring success that will be the subject of an annual report to Council. Recommendations will be presented to Council by staff on the effectiveness of this contract and whatever extension to the contract or modifications are warranted. Staff will be reporting to Council on the effectiveness of this community partnership during the 2017 Operating Budget deliberations.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could request that the Town not enter into a contract. This option would require the hiring of a Sports Development Officer to assign the tasks identified in the Sport Plan.
2. Further Options as required.

FINANCIAL IMPLICATIONS

Sport Aurora Inc. has identified a fee of \$56,000.00 for year one. Council has budgeted \$100,000.00 in the 2016 Operating Budget to support the recommendations of the Sport Plan.

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Report No. PRS16-015

CONCLUSIONS

The partnership with Sport Aurora Inc. has been very successful for several years and with the establishment of an infrastructure to deliver services to the Town, the engagement of their services as a contract provider is an important step in continuing the success of that partnership.

Staff will be providing recommendation to Council on extension of this contract for an additional two years during the 2017 Budget deliberations.

PREVIOUS REPORTS

PR15-008 Development of a Sport Plan, March 24, 2015

PRS16-012 Sport Plan Master Plan, March 1, 2016

ATTACHMENTS

Attachment #1 – Sport Aurora Inc. Proposal for Providing Sport Plan Delivery Services to the Town of Aurora

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Tuesday, March 8, 2016.

Prepared by: Allan D. Downey, Director of Parks & Recreation Services - Ext. 4752



Allan D. Downey
Director of Parks and Recreation



Doug Nadorozny
Chief Administrative Officer

Attachment 2

Park and Recreation Master Plan Implementation Schedule

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PMR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|--|------|------|------|------|------|------|----------|---|-----------------------|-------------------|----------------------|-----------------------------|-----------------------------|----------|
| | Indoor Recreation Facilities | | | | | | | | | | | | | | |
| T1 | Undertake an architectural fit and concept design exploring the feasibility associated with expanding the Stronach Aurora Recreation Complex (SARC) to include a gymnasium, multi-purpose program spaces and/or a full service fitness centre (the latter subject to Recommendation #6). Implementation of this recommendation depends on the Town of Aurora's chosen course of action for indoor aquatics (see Recommendation #4) as expansion of the SARC is only a plausible consideration if not proceeding with a new multi-purpose community centre. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Feasibility Study, Approvals, Facility Expansion | | | | | | |
| T2 | Existing municipal facilities should be evaluated for ways to improve comfort and facilitate opportunities for informal interactions and socialization to take place (including within lobbies and other common areas) among all residents, including but not limited to families, youth and older adults. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medium | | | | | | Cost depends on Enhancement | |
| T3 | Maintain a supply of five ice pads over the next five years with a greater emphasis placed on tracking user registrations (particularly among residents of Aurora) along with monitoring arena bookings and utilization rates. | | | | | | | Low | | | | | | | |
| T4 | In the event that the Town of Aurora is not interested in maintaining the status quo regarding provision of indoor aquatics centres, cannot secure an acceptable partnership agreement with a third party to access new pool times, and is comfortable with the level of risk associated with adding new aquatic infrastructure, one new 25 metre, 6 lane rectangular pool tank should be explored in the following order of priority: | | | | | | | | | | | | | | |
| T4a | #4a Undertake an Architectural and Engineering Study to determine the feasibility and costs associated with adding a 6 lane, 25 metre pool tank to the existing Aurora Family Leisure Complex (AFLC) through expansion of the building envelop to the east of the existing aquatic centre space. This Study should also include the feasibility and costs associated with renovation of the existing hot tub and conversion of the leisure/lane hybrid tank to a warmer water leisure tank. | ✓ | | | | | | High | Feasibility Study | | | | | | |
| T4b | #4b Should the Study (noted above) deem the expansion of the AFLC aquatic space not feasible or too costly, undertake a site selection process (as per Recommendation #38) for the provision of a new indoor aquatic facility containing a 6 lane, 25 metre tank, a warmer water leisure/therapeutic tank. The provision of this aquatic facility should include a gymnasium, multi-purpose program rooms and possibly a fitness centre (in-lieu of facilities being added at the SARC). In tandem with this recommendation, explore alternative uses for the existing aquatic facility space at the AFLC as this facility would become redundant. | ✓ | | | | | | High | Feasibility Study, Study & Site Selection Process | | | | | | |

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PWR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|--|------|------|------|------|------|------|----------|---|-----------------------|-------------------|----------------------|-----------------------------|-----------------|----------|
| T5 | Reclassify Saturday afternoon and Sunday morning and afternoon time slots as prime time pool hours to encourage greater use of remaining pool capacity, possibly through a review of the Town of Aurora Pool Allocation Policy. | ✓ | | | | | | High | Review Pool Allocation Policy | | | | | | |
| T6 | Undertake architectural concept plan and costing exercise to determine the feasibility of constructing a gymnasium at the SARC (also refer to Recommendation #1). The design of this gymnasium should be 'sport friendly' to facilitate objectives congruent with the Sport Plan and provide the necessary features to facilitate locally-based sporting activities to occur. Implementation of this recommendation will depend on the Town of Aurora's chosen course of action for indoor aquatics (see Recommendation #4) as expansion of the SARC is only a plausible consideration if the Town does not proceed with a new multi-purpose community centre. | | | ✓ | | | | High | Refer to Recommendation #1 | | | | | | |
| T7 | Conduct an operating performance review of the AFLC's gymnasium after it has completed a minimum of two full years of operation whether programming and rental opportunities are being maximized, along with any operational adjustments or improvements required to this end. | | ✓ | | | | | Medium | Operating performance review | | | | | | |
| T8 | Proactively monitor membership, program participation, member retention/satisfaction and other appropriate performance metrics associated with the rejuvenated Club Aurora for a minimum of two years in order to inform a subsequent business planning process that explores the viability and suitability of expanding the Town's full service fitness centre model to another location(s). | | | ✓ | | | | Medium | Refer to Recommendation #1 | | | | | | |
| T9 | An indoor tennis facility should only be pursued using an operating model that is consistent with the Town's existing practices, whereby the Town could be a partner in the provision of land but would assume no operating responsibilities or financial costs of operation, instead placing such responsibilities on a third party that demonstrates a capability to sustainably do so. This will require a Council decision to be made. | ✓ | | | | | | Medium | Decision required regarding desired type of partnership | | | | | | |
| T10 | Continue to promote membership and program opportunities through the AFLC squash courts in order to optimize use of these facilities, provided that there continues to be market support and that the level of use justifies the financial costs of operations. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Low | Ongoing process | | | | | | |
| T11 | Multi-purpose program rooms located within existing community centres should be evaluated for improvement to increase their appeal and flexibility that expands usage. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medium | Cost depends on type of enhancement | | | | | | |
| T12 | New multi-purpose rooms should be assessed through the proposed expansion of the SARC (see Recommendation #1) and other appropriate projects, as well as explored as part of private land development projects in areas of intensification | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medium | Ongoing process | | | | | | |
| T13 | Consistent with the Aurora Public Library Facility Needs Assessment, the Town should initiate discussions with the Aurora Public Library to discuss the merit of reassigning responsibility of the Magna and Lebovic Rooms to the Library, and/or redefining the programming focus in collaboration with Library Staff to service mutually complementary objectives | ✓ | | | | | | High | Discussions with Library Board | | | | | | |

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PMR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|--|------|------|------|------|------|------|----------|-------------------|-----------------------|-------------------|----------------------|-----------------------------|--|----------|
| T14 | Pending outcomes of the Aurora Cultural Precinct Plan and other formal studies within the Aurora Promenade, undertake a potential use study of the former public library on Victoria Street to determine its suitability, capability and associated costs for delivering services offered by the Parks & Recreation Department or other municipal departments in order to address the needs of intensifying populations that are expected to arrive shortly after the master planning period in the Aurora Promenade | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Re-use Study | | | | | | |
| T15 | Continually assess, and augment where necessary, the delivery of 'youth-friendly' services and programming within the Town of Aurora's existing multi-use community centres and other civic destinations (e.g. Aurora Public Library, former public library, etc.) by considering opportunities to improve spaces such as multi-use program rooms, studio space, common areas and other appropriate areas (also refer to Recommendation #2). | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | | | | | | Cost depends on type of enhancement | |
| T16 | Continue to position the Aurora Senior's Centre as the primary hub for 55+ programming while exploring ways to extend the reach of services into neighbourhoods through use of existing multi-use community centres, parks and other civic destinations (e.g. Aurora Public Library, the former public library branch, etc.). | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | | | | | | Cost depends on type of enhancement | |
| | Outdoor Recreation Facilities | | | | | | | | | | | | | | |
| T17 | Establish a sports field complex containing a minimum of three lit full-size rectangular fields and supported by appropriate facilities oriented to further the player and/or spectator experience. One of these fields should be designed as a 'multi-use' field capable of accommodating field sports beyond soccer. | ✓ | | | | | | High | | | | | | Capital cost range from 500K to 750K per field | |
| T18 | Construct one outdoor artificial turf field at Stewart Burnett Park, as per current municipal plans, to service a broad range of field sports while providing the Town with flexibility to accommodate future needs. Any additional artificial turf fields beyond this one should be subject to confirmation through municipal business planning exercises as per current practice. | ✓ | | | | | | High | | | | | | Capital costs range from \$1.1M to \$1.5 M per field | |
| T19 | Continue to work with educational, industrial and other suitable partners to provide rectangular sports fields on non-municipal lands. Any adjustment to the supply of non-municipal fields should be considered and appropriately reconciled by the Town of Aurora using existing and/or future parks, and potentially through field capacity improvements such as lighting and/or artificial turf. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Ongoing process | | | | | | |
| T20 | In consultation with local ball associations, construct one new ball diamond that is designed to be 'sport-friendly' and employs a larger design template in order to accommodate use by adult leagues and/or hardball users. | ✓ | | | | | | High | | | | | | Cost depends on upgrades undertaken | |
| T21 | Construct two additional outdoor tennis courts, preferably located in the northeast to bolster geographic access across the Town. | | | ✓ | | | | High | | | | | | Capital costs range from \$5K to \$7K per court | |

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PWR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|---|------|------|------|------|------|------|----------|-------------------|-----------------------|-------------------|----------------------|-----------------------------|---|----------|
| T22 | Create opportunities for outdoor pickleball through use of a multi-use court template (e.g. lining new or existing tennis courts for both tennis and pickleball) and providing a minimum of two courts that are preferably located in an area having a high concentration of older adults. | ✓ | ✓ | | | | | Medium | | | | | | Capital costs range from \$5K to \$7K per court | |
| T23 | Explore the integration of multi-use courts through park renewal and revitalization projects in areas where geographic gaps exist. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medium | | | | | | Capital costs range from \$35K to \$60K per court | |
| T24 | Integrate minor skateboarding and biking zones within appropriate community-level parks undergoing renewal and revitalization activities, largely consisting of one or two basic elements similar to the Town's existing model. | ✓ | ✓ | | | | | Medium | | | | | | Capital costs range from \$25K to \$50K per zone | |
| T25 | Construct an urban water feature employing a dual purpose design that facilitates recreational use and lends itself to Town's urban design and civic placemaking objectives, potentially through revitalization project within the Aurora Promenade. | | | | | ✓ | | High | | | | | | Costs depend on size and scale | |
| T26 | Integrate two 'minor' splash pads consisting of basic cooling elements (designed to a smaller scale than the existing municipal template) to service residential areas located west of Yonge Street, north and south of Wellington Street. | | ✓ | | | | ✓ | Medium | | | | | | Capital cost range from \$100K to \$150K per minor splash pad | |
| T27 | The provision of additional off-leash parks in Aurora should be evaluated using a model similar to that used at Canine Commons, whereby a community organization is primarily involved with the establishment, general maintenance and ongoing operation of the off-leash area. | | | | | | | Medium | | | | | | | |
| T28 | Playgrounds should be provided in new and existing residential areas where geographic gaps exist, generally calculated through application of an 800 metre service radius that is unobstructed by major pedestrian barriers. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Ongoing process | | | | | | |
| T29 | Through the playground inspection and renewal process, evaluate opportunities in which to incorporate barrier-free components to facilitate access to, and use within the playground apparatus for persons with disabilities. | | ✓ | | ✓ | | ✓ | High | | | | | | Cost depends on size and scale | |
| T30 | An outdoor artificial rink, either in a new location or by upgrading an existing natural surface, should be a consideration when undertaking civic planning, urban design and/or economic development analyses given the sizeable costs to construct and operate refrigerated rinks. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Low | | | | | | Cost depends on size and scale | |
| T31 | Remain apprised of trends and usage at the McMahon Park lawn bowling green through continued collaboration with the Aurora Lawn Bowling Club. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Low | Ongoing process | | | | | | |
| T32 | Requests for facilities presently not part of the Town of Aurora's core parks and recreation service mandate should be evaluated on a case-by-case basis, after first considering the municipality's role in providing the service in relation to quantified market demand and cost-effectiveness of such services, while also identifying potential strategies to address long-term need for such requests should a sufficient level of demand be expressed. | | | | | | | High | | | | | | | |

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PMR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|--|------|------|------|------|------|------|----------|-------------------|-----------------------|-------------------|----------------------|-----------------------------|--|----------|
| T33 | To supplement decision-making and performance measurement exercises supporting investment in facilities falling within and beyond the Town of Aurora's core recreation facility service mandate, collect registration information from user groups regularly booking time in arenas, indoor pools, sports fields and other major recreational facilities including through implementation of allocation policies and other appropriate means. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Ongoing process | | | | | | |
| | Parks | | | | | | | | | | | | | | |
| T34 | Re-examine and adjust, where necessary, the municipal parkland classification system through the next Official Plan Review process based upon envisioned land use forms and densities. In particular, the service level for Community Parks should be revised downwards in the range of 1.0 to 1.5 hectares per 1,000 residents to better reflect current rate of provision, programmed and unprogrammed space needs, and recognizing the limited availability of land as the Town reaches build out of greenfield lands. Similarly, the Neighbourhood Park/Parquette designations should also collectively target provision between 1.0 and 1.5 hectares per 1,000. | | | | | | | High | | | | | | | |
| T35 | Through the Town of Aurora Official Plan Review, integrate policies that prescribe the ability to situate permitted active parks and outdoor recreational uses within the Oak Ridges, where such parks and recreation uses cannot be accommodated within the designated built-up or greenfield areas. | | | | | | | High | | | | | | | |
| T36 | At a minimum, target between 10 and 16.5 hectares of developable tablelands within the quantum of parkland required to meet the parkland service ratios articulated in the Town of Aurora Official Plan (as revised per Recommendation #34), in order to accommodate active recreational facilities. The balance of outstanding parkland requirements can be satisfied at the Town's discretion through either active or passive recreational and/or cultural purposes. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | | | | | | Costs depend on acreage, location, conveyance amounts etc. | |
| T37 | Acquire larger Neighbourhood Parks and Community Parks as a priority to ensure future populations have sufficient access to spaces that are capable of accommodating a broad range of active recreational pursuits. Partnerships with area municipalities should be explored as a means to bolstering active parkland supplies since few opportunities remain to cost-effectively acquire and develop larger tracts of parkland for active recreational use. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | | | | | | Costs depend on acreage, location, conveyance amounts etc. | |
| T38 | Utilize a land banking approach to explore the potential acquisition of land(s) for a future indoor and/or outdoor recreation facility complex that may be required to service needs beyond the current five year master planning timeframe. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | Medium | | | | | | Actual costs depend on location, acreage, etc. | |

**General Committee Meeting Agenda
Tuesday, April 19, 2016**

| Task Number | TASK - Project Goals | 2016 | 2017 | 2018 | 2019 | 2020 | 2021 | Priority | Task Dependencies | Task Assignment (PMR) | Target Start Date | Percentage Completed | Target date to be completed | Budget Required | Approach |
|-------------|--|------|------|------|------|------|------|----------|------------------------------------|-----------------------|-------------------|----------------------|-----------------------------|---|----------|
| 140 | Work with the land development industry to innovatively address the need for parks such as developing publically accessible lands on private land. At a minimum, this may include providing enhanced pedestrian/cyclist infrastructure, encouraging condominium developments that contain rooftop gardens and courtyards, etc. through use of the Planning Act's Section 37 provisions and other creative tools. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Ongoing process | | | | | | |
| 141 | Augment the system of trails and pathways through continued implementation of the Town of Aurora Trails Master Plan, explore barrier-free accessibility-related improvements, and prioritize resurfacing and other required remediation activities according to short, medium and long-term priorities. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Refer to Trails Master Plan | | | | | | |
| 142 | Continue to pursue partnerships and funding opportunities with the Region of York Transportation Department for the inclusion of barrier free access of regional road crossings. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Ongoing process | | | | | | |
| 143 | The Town should implement a community allotment garden program on a trial basis that consists of at least one site – if deemed successful by the Town, additional sites should be secured in partnership with interested community groups | ✓ | | | | | | High | | | | | | Costs depend on location, acreage, etc. | |
| 144 | Implement the Wildlife Park Master Plan to create a unique environmental area within the Aurora Northeast 2C lands to showcase natural heritage and provide opportunities for nature education and interpretation among residents. | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | High | Refer to Wildlife Park Master Plan | | | | | | |
| 145 | Supplement parkland acquisition policies prescribed in the Town of Aurora Official Plan with other appropriate means of acquisition, particularly with an emphasis towards securing suitably sized and quality tableland parcels oriented to active recreational uses | | | | | | | High | | | | | | | |



**TOWN OF AURORA
CANADA 150 AD HOC COMMITTEE
MEETING MINUTES**

Date: Wednesday, March 16, 2016

Time and Location: 6 p.m., Leksand Room, Aurora Town Hall

Committee Members: Mayor Geoffrey Dawe (Chair), Art Hagopian, Kelly Mathews (arrived 6:07 p.m.), Natalia Sidlar, and Ken Turriff

Member(s) Absent: Damian D'Aguiar

Other Attendees: Laura Sheardown, Cash Flow & Investment Co-ordinator/
Financial Analyst, Shelley Ware, Supervisor, Special Events,
and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 6:03 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Natalia Sidlar
Seconded by Art Hagopian**

THAT the agenda as circulated by Legal and Legislative Services, ***with the following additions***, be approved:

- Delegation (a) Nancy Black, Aurora Sports Hall of Fame; Re: Sport Legacy Project
- Delegation (b) Shelley Ware, Supervisor, Special Events; Re: SESQUI, A Canada 150 Signature Initiative
- Delegation (c) Laura Sheardown, Cash Flow & Investment Co-ordinator/Financial Analyst; Re: Canada 150 Fund Grant Application

CARRIED AS AMENDED

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3. RECEIPT OF THE MINUTES

Canada 150 Ad Hoc Committee Meeting Minutes of February 11, 2016

Moved by Natalia Sidlar
Seconded by Ken Turriff

THAT the Canada 150 Ad Hoc Committee meeting minutes of February 11, 2016, be received for information.

CARRIED

4. DELEGATIONS

(a) Nancy Black, Project Manager, Aurora Sports Hall of Fame
Re: Sport Legacy Project

(Added Item)

Ms. Black provided background regarding the Aurora Sports Hall of Fame and aspects of the Sport Legacy Project as it would relate to the Canada 150 celebrations. She advised that the mandate of the Project is to research, publish, and exhibit Aurora's sport history timeline, including basic information on how each sport started in Canada and in Aurora. Ms. Black noted that help would be needed in the research, sharing, and promotion of this information toward preservation of Aurora's history and the inspiration of future generations, and agreed to provide the Committee with additional information.

Moved by Art Hagopian
Seconded by Ken Turriff

THAT the comments of the delegation by Nancy Black be received for information.

CARRIED

(b) Shelley Ware, Supervisor, Special Events
Re: SESQUI, A Canada 150 Signature Initiative

(Added Item)

Ms. Ware gave a brief overview of the national plans for celebrating Canada's 150th anniversary of Confederation in 2017, to include fifteen Canada 150 Fund Signature Initiatives, and presented two short videos, "Dream Together" and "What is SESQUI?" She advised that the SESQUI initiative would

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engage Canadians through three mobile dome villages that will tour across Canada during 2017. Ms. Ware noted that further information is available at www.sesqui.ca, and that there is an opportunity for the Town to apply to be one of the 175 locations to be included in the SESQUI tour.

**Moved by Ken Turriff
Seconded by Kelly Mathews**

THAT the comments of the delegation by Shelley Ware be received; and

THAT staff be directed to prepare an application package toward the Town's participation as a SESQUI site.

CARRIED

- (c) **Laura Sheardown, Cash Flow & Investment Co-ordinator/Financial Analyst
Re: Canada 150 Fund Grant Application**
(Added Item)

Ms. Sheardown provided a brief overview of the grant process and requirements, and requested direction from the Committee in order to develop the application. She suggested that the Committee could build on existing Town events and offered ideas for legacy projects.

**Moved by Kelly Mathews
Seconded by Natalia Sidlar**

THAT the comments of the delegation by Laura Sheardown be received; and

THAT staff be directed to begin preparing the Canada 150 Fund grant application based on the enhancement of a minimum of four current Town events and the addition of a legacy project.

CARRIED

5. MATTERS FOR CONSIDERATION

1. Canada 150 Ad Hoc Committee Next Steps Round Table Discussion

The Committee discussed various ways in which the Town could celebrate Canada's 150th anniversary, including options for events, legacy projects, and branding and promotion of the SESQUI logo. Staff agreed to provide a draft of the application for the Committee's review at the next meeting.

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6. INFORMATIONAL ITEMS

- 2. Correspondence from Communities in Bloom Ontario**
Re: Celebrate Canada's 150th Anniversary

Moved by Ken Turriff
Seconded by Art Hagopian

THAT the correspondence regarding Celebrate Canada's 150th Anniversary be received for information.

CARRIED

7. NEW BUSINESS

None

8. ADJOURNMENT

Moved by Ken Turriff
Seconded by Art Hagopian

THAT the meeting be adjourned at 7:10 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
CANADA 150 AD HOC COMMITTEE
MEETING MINUTES**

Date: Monday, April 4, 2016

Time and Location: 6 p.m., Tannery Room, Aurora Town Hall

Committee Members: Mayor Geoffrey Dawe (Chair), Damian D'Aguiar (arrived at 6:10 p.m.), Art Hagopian, Kelly Mathews, and Ken Turriff

Member(s) Absent: Natalia Sidlar

Other Attendees: Councillor John Abel, Laura Sheardown, Cash Flow & Investment Co-ordinator/Financial Analyst, Shelley Ware, Supervisor, Special Events, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 6:03 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Kelly Mathews
Seconded by Ken Turriff**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

Canada 150 Ad Hoc Committee Meeting Minutes of March 16, 2016

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Moved by Ken Turriff
Seconded by Art Hagopian

THAT the Canada 150 Ad Hoc Committee meeting minutes of March 16, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

None

6. INFORMATIONAL ITEMS

- 1. Memorandum from Cash Flow & Investment Co-ordinator/Financial Analyst**
Re: Additional Information Requested for Canada 150 Fund (Events)

Staff gave a brief overview of the memorandum, and further detailed the list of proposed enhancements to existing Town events that could be included in the Canada 150 Fund application. The Committee expressed support for the proposed enhancements.

Moved by Ken Turriff
Seconded by Kelly Mathews

THAT the memorandum regarding Additional Information Requested for Canada 150 Fund (Events) be received; and

THAT staff proceed with the Canada 150 Fund application, with the inclusion of the enhancement of existing Town events, as outlined in the memorandum.

CARRIED

Staff gave an overview of the list of proposed legacy features that could be included in the Canada 150 Fund application, and the Committee discussed various aspects of the proposed features. The Committee agreed that some of the proposed legacy features could be combined in the application. The

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Committee also agreed to explore the possibility of working with the Aurora Farmers' Market and Artisan Fair to provide Canada 150-themed programming at the Market throughout the summer to promote the event.

**Moved by Damian D'Aguiar
Seconded by Art Hagopian**

THAT staff include the following legacy features in the Canada 150 Fund application:

- Monument creation and property naming
- Community Garden
- Management and display of public art

CARRIED

7. NEW BUSINESS

None

8. ADJOURNMENT

**Moved by Art Hagopian
Seconded by Kelly Mathews**

THAT the meeting be adjourned at 7:55 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.