



GENERAL COMMITTEE MEETING AGENDA

TUESDAY, MARCH 22, 2016

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**



**TOWN OF AURORA
GENERAL COMMITTEE MEETING
AGENDA**

Tuesday, March 22, 2016
7 p.m.
Council Chambers

Councillor Thom in the Chair

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

5. DELEGATIONS

(a) Stephen Kimmerer, Sport Aurora

Re: Item 10 – PRS16-015 – Implementation of the Sport Plan

(b) Eden Cantkier, Aurora Heights Public School Parent Council

Re: Item 5 – IES16-027– School Travel Planning Program for Aurora Heights Public School Update

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

8. NOTICES OF MOTION

9. NEW BUSINESS/GENERAL INFORMATION

10. CLOSED SESSION

11. ADJOURNMENT

AGENDA ITEMS

1. **CFS16-012 – Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards** pg. 1

RECOMMENDED:

THAT Report No. CFS16-012 be received for information.

2. **IES16-024 – Facility Projects Status Report** pg. 7

RECOMMENDED:

THAT Report No. IES16-024 be received for information.

3. **IES16-025 – Annual Purchase Order Increases P.O. No. 207 and P.O. No. 243** pg. 13

RECOMMENDED:

THAT Report No. IES16-025 be received; and

THAT Purchase Order No. 207 for J. Dilorio Construction Ltd., be extended for option year two of Contract IES 2014-05 for the Routing, Cleaning and Sealing of Cracks in Asphalt Pavement at various locations, in the Town of Aurora, in the amount of \$50,000 excluding taxes; and

THAT Purchase Order No. 243 for Vertical Horizons Contracting Limited, be extended for option year two of Contract IES 2014-04 for maintenance hole repair at various locations, in the Town of Aurora, in the amount of \$50,000 excluding taxes.

4. **IES16-026 – Award of Tender IES 2016-04 – For the Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street, from Industrial Parkway South to Mary Street** pg. 16

RECOMMENDED:

THAT Report No. IES16-026 be received; and

THAT additional funding in the amount of \$113,211.00 be provided for Project No. 31112 - Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street from the Roads and Related Development Charges Reserve; and

THAT Tender IES 2016-04 - For the Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street be awarded to Wyndale Paving Co. Ltd. in the amount of \$2,287,316.95, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

5. IES16-027– School Travel Planning Program for Aurora Heights Public School Update pg. 21

RECOMMENDED:

THAT Report No. IES16-027 be received; and

THAT three-way stop sign control be installed at the intersection of Tecumseh Drive and Kitimat Crescent (north leg); and

THAT the necessary by-law be introduced to implement the above recommendation; and

THAT a letter be sent to Aurora Heights Public School with Council's adopted resolution.

6. IES16-028 – Aurora Family Leisure Complex Lower Roof Section Replacement pg. 25

RECOMMENDED:

THAT Report No. IES16-028 be received; and

THAT funding in the amount of \$35,000 be approved for Capital Project No. 72264, Aurora Family Leisure Complex (AFLC) – Lower Roof Section from the Building, Furniture and Fixture Repair and Replacement Reserve.

7. IES16-029 – Submission of Annual Drinking Water Quality Report pg. 28

RECOMMENDED:

THAT Report No. IES16-029 be received for information; and

THAT the Water Quality Report be communicated to the public in accordance to the Regulations.

8. IES16-030 – Award of Tender IES 2016-01 – For the Reconstruction of Old Bloomington Road pg. 34

RECOMMENDED:

THAT Report No. IES16-030 be received; and

THAT Tender IES 2016-01 – For the Reconstruction of Old Bloomington Road be awarded to NEI Construction Corp. in the amount of \$364,665, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

9. IES16-031 – Award of Tender IES 2016-05 – The Reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive pg. 39

RECOMMENDED:

THAT Report No. IES16-031 be received; and

THAT Tender IES 2016-05 – The Reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive be awarded to Ashland Paving Ltd. in the amount of \$634,442.23, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 10. PDS16-013 – Application for Exemption from Part Lot Control** pg. 44
Casing Developments Inc.
Blocks 1, 2, 3, 4, 6, 8, 10, 12, 17, 19, 20 and 22, Plan 65M-4478
being 65R-36123, 65R-36124, 65R-36125 and 65R-36126
File No.: PLC-2016-01

RECOMMENDED:

THAT Report No. PDS16-013 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Casing Developments Inc. to divide Blocks 1, 2, 3, 4, 6, 8, 10, 12, 17, 19, 20 and 22 on Plan 65M-4478 into 73 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-laws be enacted at the next available Council meeting.

- 11. PDS16-015 – Draft Plan of Condominium Application** pg. 54
Wells Street Schoolhouse Lofts
64 Wells Street
Part Lots 3 and 8-13, Plan 68
File: CDM-2015-02

RECOMMENDED:

THAT Report No. PDS16-015 be received; and

THAT the Draft Plan of Condominium File: CDM-2015-02 be approved for a 34 residential unit condominium apartment building subject to conditions set out in Appendix "A" to this report; and

THAT the Mayor and Town Clerk be authorized to execute any Agreement(s) referenced in the Conditions of Approval, including any and all documents and ancillary agreements required to give effect to same.

- 12. PDS16-018 – Swimming Pool Discharge, Public Education Strategy** pg. 66

RECOMMENDED:

THAT Report No. PDS16-018 be received; and

THAT staff be directed to implement the public education strategy detailed within this staff report.

13. PDS16-020 – Planning Applications Status List pg. 88

RECOMMENDED:

THAT Report No. PDS16-020 be received for information.

14. PRS16-015 – Implementation of the Sport Plan pg. 125

RECOMMENDED:

THAT Report No. PRS16-015 be received; and

THAT this report satisfies the conditional approval in the 2016 Operational Budget and implementation of Sport/Sport Tourism Plan; and

THAT the services of Sport Aurora Inc. be engaged for one (1) year in the amount of \$56,000.00 to fulfill the short-term goals of the Sport Plan to be funded from the 2016 Sport Plan Implementation Funding Account.

15. Memorandum from Councillor Pirri pg. 145
**Re: Federation of Canadian Municipalities (FCM) Report to Council,
Meeting of the Board of Directors, Sherbrooke, QC, March 1- 4, 2016**

RECOMMENDED:

THAT the memorandum regarding Federation of Canadian Municipalities (FCM) Report to Council, Meeting of the Board of Directors, Sherbrooke, QC, March 1-4, 2016, be received for information.



Legal and Legislative Services
905-727-3123
CSecretariat@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE:

SUBJECT: Reconstitution of Sport Aurora and the Implementation of the Sport Plan in partnership with the Town

NAME OF SPOKESPERSON: Stephen Kimmerer

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable): Sport Aurora

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:
Reporting on the future of Sport Aurora and the plan to implement the Sport Plan.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest? YES NO

IF YES, WITH WHOM? Mr. Downey DATE: Mar.2

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



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100 John West Way, Box 1000
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DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: March 22, 2016

SUBJECT: Safety of Children Attending Aurora Heights PS at Risk

NAME OF SPOKESPERSON: Eden Cantkier

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Aurora Heights Public School Parent Council and Community

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

The parents and community of Aurora Heights PS are greatly concerned for our children's safety. The traffic hazards out front of the school place our children at high risk of serious injury every day. There is no stop sign, no cross walk or crossing guard to ensure our children can cross the street safely. Careless driving is observed in abundance. For example, cars speed down the street and people make illegal u-turns without looking or slowing down to consider who else is walking or driving around them. Aurora Heights PS has been identified as having one of the worst traffic conditions in the region. Traffic studies have been completed. The issue has been brought to Town Council and other town officials however the situation remains unresolved and the threat to our children's safety remains ever present.

There was a fatal accident in front of the school a long time ago which forced the pick up and drop off process into the back parking lot. With the closure of Wells Street PS and the population growth in the area, this process could no longer be executed safely in the back lot. Pick up and drop off resumed in the front of the school without any safety measures.

There needs to be appropriate safety measures to control traffic in the school zone. We wish to obtain the appropriate approvals for a stop sign to be installed at Tecumseh and Kitmat and a crossing guard be assigned.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest? YES NO

IF YES, WITH WHOM? All Councillors **DATE:** March 12, 2016

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.



TOWN OF AURORA
GENERAL COMMITTEE REPORT

No. CFS16-012

SUBJECT: *Statement of Remuneration and Expenses for Members of Council, Committees and Local Boards*

FROM: *Dan Elliott, Director, Corporate & Financial Services - Treasurer*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. CFS16-012 be received for information.

PURPOSE OF THE REPORT

To fulfil statutory reporting requirements pursuant to Section 284 (1) of the *Municipal Act, 2001*, S.O. 2001, c. 25 as amended (the "Act").

BACKGROUND

Under the Act, the Treasurer of every municipality must submit annually to the Council of the municipality an itemized statement of the remuneration and expenses paid to each member of Council in respect of his/her services as a member of Council. The report is also to include remuneration and expenses paid to any appointed member of a Committee of Council or a Local Board in respect of his/her services as a member of the Committee or Board. For Aurora, this would include all persons of appointed Committee's, and the Aurora Public Library Board. The Aurora Cultural Centre Board of Directors is not a Local Board, nor are all its members appointed by Council, and accordingly is not included in the statutory report.

COMMENTS

Remuneration, travel allowance, expense and conference/seminar expense reimbursements are paid to the Mayor and Councillors in accordance with By-laws #5331-11, and #5564-13, Administrative Procedure No. 57. Additionally the budgets for such were included in the 2015 Operating Budget which was approved with the passing of confirmatory By-law #5794-15 on December 8, 2015.

The salary compensation paid to elected members of Aurora Council is one-third tax free for income tax purposes in accordance with provisions of Section 283(5) of the Act.

March 22, 2016

- 2 -

Report No. CFS16-012

Any remuneration paid to the Town of Aurora's Regional Councillor (Mayor) on behalf the Regional Municipality of York under the terms of a Joint Service Agreement is not included in the amounts of Attachment #1, as these will be reported on separately by the Regional Municipality of York as the statute applies.

LINK TO STRATEGIC PLAN

Reporting on the compensation and expenses of members of Council, committees and local boards meets statutory reporting requirements aimed at ensuring and supporting the Town's Strategic Plan principles of transparency and accountability of government.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None: information only.

FINANCIAL IMPLICATIONS

All remuneration, allowances and expenses were compliant with Town policies, were properly documented and authorized, and were within approved budgets of the accounts to which they were charged.

CONCLUSIONS

All 2015 Council, Committee and Board members' remuneration and expenses have been incurred in accordance with Town bylaws and policies and have herein been reported as required under Section 284 (1) of the Municipal Act. Attachments #1 and #2 will be posted to the Town's website as previously directed by Council.

PREVIOUS REPORTS

None, this is an annual statutory public report.

ATTACHMENTS

- Attachment #1 – Schedule of remuneration and expenses of members of Council
- Attachment #2 – Additional Detail: Councillor Expenses
- Attachment #3 – Schedule of remuneration and expenses of appointed members of Committees and Boards

March 22, 2016

- 3 -

Report No. CFS16-012

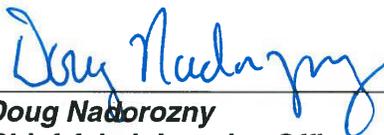
PRE-SUBMISSION REVIEW

Executive Leadership Team - Tuesday, March 8, 2016

Prepared by: Dan Elliott, Director of Corporate & Financial Services - Treasurer



***Dan Elliott, CPA, CA
Director of Corporate & Financial
Services - Treasurer***



***Doug Nadrozny
Chief Administrative Officer***

Attachment #1

Town of Aurora
Statement of Remuneration and Expenses
Paid to Elected Members in 2015

	REMUNERATION	BENEFITS	VEHICLE/TRAVEL ALLOWANCE	OTHER EXPENSES	TOTAL
				See Attachment #2	
Members of Council					
Dawe, Geoffrey, Mayor	68,881	17,960	8,374	8,521	103,736
John Abel, Deputy Mayor	28,611		1,758	-	30,368
Wendy Gaertner	28,611		1,758	227	30,595
Sandra Humfries	28,611		1,778	-	30,388
Harold Kim	28,611		1,758	150	30,518
Tom Mrakas	28,611		1,758	3,703	34,071
Paul Pirri	28,611		1,758	6,842	37,210
Jeff Thom	28,611		1,758	2,190	32,558
Michael Thompson	28,611		1,758	3,182	33,551
	<u>\$ 297,766</u>	<u>\$ 17,960</u>	<u>\$ 22,455</u>	<u>\$ 24,814</u>	<u>\$ 362,995</u>

** Excludes any remuneration paid to the Regional Councillor (Mayor) by the Town of Aurora on behalf of York Region under the Terms of a Joint Services Agreement. Such amounts are reported separately by York Region.

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.


 Dan Elliott, Treasurer
 19-Mar-15

General Committee Meeting Agenda

Tuesday, March 22, 2016

Town of Aurora
Disclosure of Expenditures of Members of Council
For the period January 1 to December 31, 2015

Attachment #2

Training/ Seminars/ Conferences **	Out of Town mileage/ tolls/ parking	FCM Board Meetings	Special Events	Meals/ Hospitality (excl. alcohol)	Alcoholic Beverages	Memberships/ Subscriptions	Other Expenses	Total
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Expenditure Budgets: (full year)									
Unallocated Pooled Budget	\$27,000 plus \$6,900 special events					2,000	35,900		

Reimbursed to Member:									
Mayor Dawe	3,098	438	-	-	91	-	-	1,469	5,096
Deputy Mayor Abel	-	-	-	-	-	-	-	-	-
Councillor Gaertner	-	-	-	175	52	-	-	-	227
Councillor Humfryes	-	-	-	-	-	-	-	-	-
Councillor Kim	-	-	-	-	-	-	-	-	-
Councillor Mrakas	-	-	-	-	-	-	-	-	-
Councillor Pirri	1,366	-	1,172	-	-	-	-	-	2,538
Councillor Thom	938	-	-	-	-	-	-	-	938
Councillor Thompson	953	-	-	-	-	-	-	-	953

Paid by Town on Behalf of Member:									
Mayor Dawe	1,243	144	-	486	1,365	-	31	156	3,425
Deputy Mayor Abel	-	-	-	-	-	-	-	-	-
Councillor Gaertner	-	-	-	-	-	-	-	-	-
Councillor Humfryes	-	-	-	-	-	-	-	-	-
Councillor Kim	-	-	-	150	-	-	-	-	150
Councillor Mrakas	3,703	-	-	-	-	-	-	-	3,703
Councillor Pirri	1,406	-	2,898	-	-	-	-	-	4,304
Councillor Thom	1,252	-	-	-	-	-	-	-	1,252
Councillor Thompson	2,230	-	-	-	-	-	-	-	2,230

Total Expenses:									
Mayor Dawe	4,341	581	-	486	1,456	-	31	1,625	8,521
Deputy Mayor Abel	-	-	-	-	-	-	-	-	-
Councillor Gaertner	-	-	-	175	52	-	-	-	227
Councillor Humfryes	-	-	-	-	-	-	-	-	-
Councillor Kim	-	-	-	150	-	-	-	-	150
Councillor Mrakas	3,703	-	-	-	-	-	-	-	3,703
Councillor Pirri	2,772	-	4,070	-	-	-	-	-	6,842
Councillor Thom	2,190	-	-	-	-	-	-	-	2,190
Councillor Thompson	3,182	-	-	-	-	-	-	-	3,182
Total All	16,188	581	4,070	811	1,508	-	31	1,625	24,814

** includes related travel, accommodation, and included meals

Note: This report is not intended to reconcile to line account totals, as staff and administrative items have been excluded for purposes of this report.

Training/ Seminars/ Conferences Attended	
Mayor Dawe	FCM conference, Edmonton, AB, AMO, Niagara Falls ON (both substantially funded by York Region), Queens University: Governance Program
Deputy Mayor Abel	
Councillor Gaertner	
Councillor Humfryes	
Councillor Kim	
Councillor Mrakas	Federation of Canadian Municipalities (FCM) conference, Edmonton, AB, Association of Municipalities of Ontario (AMO), Niagara Falls ON
Councillor Pirri	Federation of Canadian Municipalities (FCM) conference, Edmonton, AB
Councillor Thom	Federation of Canadian Municipalities (FCM) conference, Edmonton, AB
Councillor Thompson	Federation of Canadian Municipalities (FCM) conference, Edmonton, AB

General Committee Meeting Agenda

Tuesday, March 22, 2016

Item 1 Page - 6

Attachment #3

Town of Aurora
Summary of Remuneration and Expenses Paid in 2015
Appointed Members of Committees and Boards

RENUNERATION	OTHER EXPENSES REIMBURSED	TOTAL
\$ 242.30	-	\$ 242.30
\$ 10.20	-	\$ 10.20
\$ 1,053.50	-	\$ 1,053.50
1,325.15	-	1,325.15
1,349.15	-	1,349.15
1,203.55	-	1,203.55
1,082.75	-	1,082.75
<u>\$ 6,266.60</u>	<u>\$ -</u>	<u>\$ 6,266.60</u>

Appointed Members of Committees and Boards

Hank Gosar (Retro)	Committee of Adjustment/Property Standards Committee	\$ 242.30	-	\$ 242.30
David Peirce (Retro)	Committee of Adjustment/Property Standards Committee	\$ 10.20	-	\$ 10.20
Tom Plamonden	Committee of Adjustment/Property Standards Committee	\$ 1,053.50	-	\$ 1,053.50
Roy J. Harrington	Committee of Adjustment/Property Standards Committee	1,325.15	-	1,325.15
Grace L. Marsh	Committee of Adjustment/Property Standards Committee	1,349.15	-	1,349.15
David Mhango	Committee of Adjustment/Property Standards Committee	1,203.55	-	1,203.55
Carl Barrett	Committee of Adjustment/Property Standards Committee	1,082.75	-	1,082.75
		<u>\$ 6,266.60</u>	<u>\$ -</u>	<u>\$ 6,266.60</u>

Members with no payments made:

Accessibility Advisory Committee

Staff Liaison – Chris Catania
Councillor Sandra Humfryes
Tyler Barker – Chair
Gordon Barnes
James Hoyes
John Lenchak

Environmental Advisory Committee

Staff Liaison – Christina Nagy-Oh
Councillor Tom Mrakas – Chair
Councillor – Paul Pirri
Irene Clement
Larry Fedec
Danielle Howell
Melville James
Sara Varty
Nancee Webb
Kristina Zeromskiene

AFLC Liaison Committee

Councillor Sandra Humfryes - Chair
Councillor John Abel
Councillor Michael Thompson
Deni Crescenzi
Wendy Frappier
Janet Matthews
Joanne Spitzer
Juergen Daurer
Frans LeRoi
Gene Scherrer
Greg Smith

Heritage Advisory Committee

Staff Liaison – Jeff Healey
Councillor Jeff Thom – Chair
Councillor Wendy Gaertner
Barry Bridgeford
Kathy Constable
Carol Gravelle
Martin Paivio
Honorary – Bob McRoberts
John Kazilis
James Hoyes

Aurora Public Library Board

Staff Liaison – Jill Foster
Councillor Wendy Gaertner
Councillor Harold Kim
Councillor Paul Pirri
Elaine Copey
Tom Connor
Nancy E. Brown
Jan Freedman
Rino Rincadin

Parks and Recreation Advisory Committee

Staff Liaison – Al Downey
Councillor Michael Thompson – Chair
Councillor Tom Mrakas
Juergen Daurer
Richard Doust
Eric McCartney
Brian Trussler
Sport Aurora Rep: Stephen Kimmerer

Community Recognition Ad Hoc Committee

Staff – Jennifer Norton and Anthony Ierullo
Councillor Tom Mrakas
Councillor Sandra Humfryes
Diane Buchanon
Steve Hinder
Tim Jones
Brian North
Jo-anne Spitzer

Trails and Active Transportation Committee

Staff Liaison – Jim Tree
Councillor Sandra Humfryes – Chair
Councillor Tom Mrakas
Alison Collins-Mrakas
Bill Fraser
Laura Lueloff
EAC Rep: Nancee Webb
PRAC Rep: Richard Doust

Economic Development Advisory Committee

Staff Liaison – Anthony Ierullo
Councillor Paul Pirri – Chair
Councillor John Abel
Don Constable
Rosalyn Gonsalves
Marilee Harris
Bruce Walkinshaw
Chamber Rep: Paul Smith

All remuneration and expenses were properly documented, approved and authorized by by-laws, and were within allocated budgets. Prepared for Council pursuant to Section 284(1) of the Municipal Act, 2001.


Dan Elliott, Treasurer
19-Mar-16



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-024**

SUBJECT: *Facility Projects Status Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-024 be received for information.

PURPOSE OF THE REPORT

This report provides Council with an update on the following facility projects:

- New Joint Operations Centre (JOC)

BACKGROUND

Council approved the following projects as part of the annual capital planning process:

- No. 34217 - Joint Operations Centre

These projects are significant to both the community and the Town. To facilitate providing timely information, staff are providing monthly reports to Council on the progress of these projects. Additional approvals and requirements for Council direction will be either included in this monthly report or augmented with an additional staff report depending on the need.

The reporting process will continue until satisfactory completion of these projects or as directed by Council.

COMMENTS

Joint Operations Centre

Activities completed since last report ending February 29, 2016:

- The building is nearing substantial completion with final inspections and occupancy expected to be granted in March as the contractor continues to correct deficiencies necessary to achieve occupancy requirements of the Building Code.

March 22, 2016

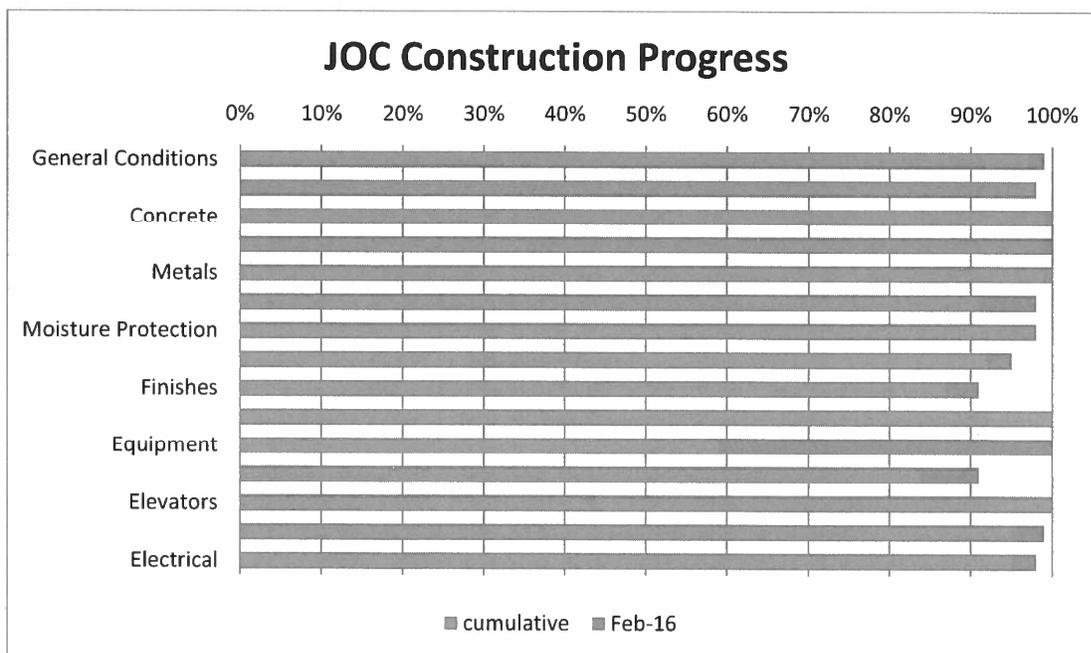
- 2 -

Report No. IES16-024

The project completion is ahead of schedule by over a month with activities well in progress to coordinate staff moving needs. Full operational transfer is expected to be completed in late spring to align with the pre-summer period before work duties drastically increase.

Milestone	Estimated Completion Date
Site Works	Aug/14 to Dec/15
Office Building	
Foundations	Mar 2015
Basic Structure	May 2015
Building Water Tight	July 2015
Exterior Cladding	Sept 2015
Mechanical/Electrical	July 2015
Interior Finishes	Dec 2015
Garage Areas	
Foundations	April 2015
Basic Structure	Jun 2015
Exterior Envelope	Aug 2015
Interior Finishes	Oct 2015
Final Commissioning and Closeout	Mar 2016
Move in activities	Mar-June 2016

The following figure provides a summary of progress to date based on construction components:



March 22, 2016

- 3 -

Report No. IES16-024

Financial and Schedule Update

The project remains on schedule and on budget.

Financial Monitoring Task Force Meeting

The Financial Monitoring Task Force met on March 10, 2016 to review financial activities. Staff provided an update on building completion status and coordination meetings currently underway with staff involved with the move to the new building.

LINK TO STRATEGIC PLAN

Investing in sustainable infrastructure: By using new technologies and energy and environmentally conscious design and building practices.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

Joint Operations Centre (JOC):

Funding approvals and commitments for the Joint Operations Centre (JOC) are summarized in the following table as based on Council recommendations from the August 12, 2014 Meeting.

Approved Funding and Contract Commitments

Construction and Related Costs:	Base Financial	Summary Financials to Date
Buttcon Limited Contract Award (excluding optional items)	17,004,000	17,004,000
Approved Buttcon Change Orders to Date		682,002
Non-refundable taxes (1.76%)	299,270	299,270
Fees for One Space Architects Unlimited Inc.	954,084	1,145,944
Third Party Engineering		68,600
FF&E and Internal IT costs	125,000	125,000
Third party testing services (soils, concrete, building envelope)	150,000	150,000
Project Management Services		129,800
Permit and Related		142,800
Utilities Connection Fees		76,500
Pre-Selected Office Partitions		315,000
Subtotal	18,532,354	19,904,955
Contingency Allowance	1,853,235	246,673
Project Construction Budget	20,385,589	20,385,589

March 22, 2016

- 4 -

Report No. IES16-024

Contract Change Log

Change Order Group 1 added to contract value (Report No. IES14-057)	653,632
Change Order Group 2 added to contract value (Report No. IES15-010)	93,000
Change Order Group 3 added to contract value (Report No. IES15-023)	100,048
Change Order Group 4 added to contract value (Report No. IES15-032)	nil
Change Order Group 5 added to contract value (Report No. IES15-037)	31,343
Change Order Group 6 added to contract value (Report No. IES15-039)	-175,449.24
Change Order Group 7 added to contract value (Report No. IES15-053)	Nil
Change Order Group 8 added to contract value (Report No. IES15-058)	Nil
Change Order Group 9 added to contract value (Report No. IES15-068)	287,587
Change Order Group 10 added to contract value (Report No. IES16-001)	(542,120)
Change Order Group 11 added to contract value (Report No. IES16-017)	\$116,175
Subtotal	564,216
#91 Footing depth increase at grid line A1-3	\$32,340.81
#92 Footing elevation change at gridline 12	\$61,394.50
#93 3 rd floor control changes for radiant heating	\$1,634.61
#94 Modification to sprinkler system compressor arrangement	\$2,120.91
#95 Building automation system integration modifications	\$2,016.82
#96 Modifications to mechanics area shower	\$4,604.64
#97 Bulkhead above Technion Wall	\$4,425.60
#98 Gas piping modification	\$1,587.00
#99 Sprinkler Compressor	\$1,061.70
#100 BAS Boiler control changes	\$1,523.75
#101 Permeable pavers credit	(\$10,000)
#102 Condensate drain in garage area	\$15,076.50
Change Order Group 12 added to contract value	\$117,786.84
Total Change Order value to date	\$682,002.60

Funding Sources Summary:

Source	Approved Funding Budget	Received to Date: Dec. 31, 2015
Development Charges	\$11,932,404	\$4,203,200
Sale of Municipal Lands	8,453,185	2,755,000
Interim Line of Credit (LOC)		9,370,000
Internal Awaiting LOC Draw.		
Total	\$20,385,589	\$16,328,200

Project Costs Paid to December 31, 2015	\$16,328,200
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March 22, 2016

- 5 -

Report No. IES16-024

CONCLUSIONS

This report is provided to Council as an ongoing communication on the progress of the New Aurora Operations Centre.

PREVIOUS REPORTS

Infrastructure and Environmental Services

1. January 18, 2011, IES11-002 – Award of RFP No. IES2010-73-Architectural Consulting Services for a New Operations Centre
2. March 20, 2012, IES12-012 – Town of Aurora Joint Operations Centre
3. April 3, 2012, IES12-017 – Town of Aurora Joint Operations Centre
4. July 17, 2012, IES12-039 – Town of Aurora Joint Operations Centre Site Selection
5. September 18, 2012, CFS12-032 – Follow-up Information: Funding Sources for New Joint Operations Centre Capital Project
6. October 2, 2012, IES12-052 – Town of Aurora Joint Operations Centre
7. October 23, 2012, IES Memo 09-12 – Cost Information for Leadership in Energy and Environmental Design for New Construction (LEED NC)
8. May 21, 2013, IES13-031 – Joint Operations Centre Status and Snow Disposal Site Consideration
9. July 16, 2013, CFS13-023 – Capital Financing of Youth Centre and Operations Centre Capital Projects
10. January 7, 2014- IES14-001 JOC Pre-tender scope and budget approval
11. February 18, 2014- IES14-009 Facility Project Status Report
12. April 15, 2014- IES14-024 Facility Project Status Report
13. May 20, 2014 – IES14-027 Facility Status Report
14. June 17, 2014 – IES14-032 Facility Status Report
15. July 29, 2014 – IES14-041 Facility Status Report
16. September 16, 2014 – IES14-052 Facility Status Report
17. December 9, 2014 – IES14-057 Facility Status Report
18. January 13, 2015 – IES15-001 Facility Status Report
19. February 17, 2015 – IES15-010 Facility Status Report
20. March 24, 2015 – IES15-023 Facility Status Report
21. April 21, 2015 – IES15-032 Facility Status Report
22. May 19, 2015 – IES15-037 Facility Status Report
23. June 16, 2015 – IES15-039 Facility Status Report
24. September 22, 2015 – IES15-053 Facility Status Report
25. September 22, 2015 – IES15-055 JOC Pre-Selected Furniture Purchase
26. October 20, 2015 – IES15-058 Facility Status Report
27. November 17, 2015 – IES15-068 Facility Projects Status Report
28. January 19, 2016 – IES16-001 Facility Projects Status Report
29. February 16, 2016 – IES16-017 Facility Projects Status Report

March 22, 2016

- 6 -

Report No. IES16-024

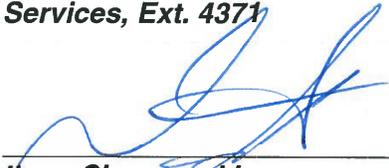
ATTACHMENTS

N/A

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 8, 2016.

Prepared by: Ilmar Simanovskis, Director Infrastructure & Environmental Services, Ext. 4371



Ilmar Simanovskis
Director, Infrastructure & Environmental Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-025**

SUBJECT: *Annual Purchase Order Increases PO No. 207 and PO No. 243*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-025 be received; and

THAT Purchase Order No. 207 for J. Dilorio Construction Ltd., be extended for option year two of Contract IES 2014-05 for the Routing, Cleaning and Sealing of Cracks in Asphalt Pavement at various locations, in the Town of Aurora, in the amount of \$50,000 excluding taxes; and

THAT Purchase Order No. 243 for Vertical Horizons Contracting Limited, be extended for option year two of Contract IES 2014-04 for maintenance hole repair at various locations, in the Town of Aurora, in the amount of \$50,000 excluding taxes.

PURPOSE OF THE REPORT

To authorize staff, as required by the Procurement By-law, to extend Purchase Order No. 207 (PO No. 207) and Purchase Order No. 243 (PO No. 243) for option year two of Contract IES 2014-05 for the Routing, Cleaning and Sealing of Cracks in Asphalt Pavement, and for option year two of Contract IES 2014-04 for the maintenance hole repair at various locations, in the Town of Aurora, based on the satisfactory performance of J. Dilorio Construction Ltd and Vertical Horizons Contracting Limited.

BACKGROUND

In 2014 the Town issued a Request for Quotation No. IES 2014-05 for the Routing, Cleaning and Sealing of Cracks in Asphalt Pavement and a Request for Quotation No. IES 2014-04 for the maintenance hole repair at various locations, in the Town of Aurora. The contracts were awarded to J. Dilorio Construction Ltd. and to Vertical Horizons Contracting Limited for one year with the option to renew for an additional two, one year periods based on satisfactory performance of the Contractors. Based on the satisfactory performance by the Contractors, both these contracts were extended for option year one. Funding for these contracts is included in the approved 2016 Operating budget.

March 22, 2016

- 2 -

Report No. IES16-025

COMMENTS

The extension of a Purchase Order is an annual procurement process and has no impact on Council approved budgets. In keeping with Town practices for contracts with optional extension years based on satisfactory performance, both PO No. 207 and PO No. 243 were issued by the Town for the first year of the contract. Staff extended both contracts in 2015 for option year one. The Contractors have fulfilled the requirements of the contracts in a satisfactory manner within 2015, and staff want to extend the contracts for option year two (2016). The further extension of the purchase orders for option year two will result in a total PO value in excess of \$100,000, excluding taxes. Council authorization to extend PO No. 207 and PO No. 243 is required by the Procurement By-law despite the fact that the annual spend on these contracts is only \$50,000 and \$50,000 respectfully.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life for All** by investing in sustainable infrastructure. This project ensures the sidewalks and curbs throughout Town meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not authorize these purchase order increases which will result in the Town no longer having a company under contract to perform asphalt crack sealing or to complete the maintenance of hole repairs.

FINANCIAL IMPLICATIONS

Funding for these contracts has been provided through the operating budget. There is sufficient funding in the approved 2016 Operating Budget for these projects.

CONCLUSIONS

It is recommended that the PO No. 207 for J. Dilorio Construction Ltd. and PO No. 243 for Vertical Horizons be increased by \$50,000 each to complete routing, cleaning and sealing of cracks and to complete the maintenance hole repairs required for 2016.

PREVIOUS REPORTS

None

ATTACHMENTS

N/A

March 22, 2016

- 3 -

Report No. IES16-025

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 8, 2016.

Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377



**Ilmar Simanovskis
Director, Infrastructure &
Environmental Services**



**Doug Nadorozny
Chief Administrative Officer**



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-026**

SUBJECT: *Award of Tender IES 2016-04 – For the Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-026 be received; and

THAT additional funding in the amount of \$113,211.00 be provided for Project No. 31112 - Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street from the Roads and Related Development Charges Reserve; and

THAT Tender IES 2016-04 – For the Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street be awarded to Wyndale Paving Co. Ltd. in the amount of \$2,287,316.95, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES 2016-04 to Wyndale Paving Co. Ltd.

BACKGROUND

The reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street is included in the Town of Aurora 10-Year Capital Reconstruction program. The design was completed in 2015.

This project has been presented to the community through a public open house and design modifications have been considered where possible to accommodate any

March 22, 2016

- 2 -

Report No. IES16-026

comments received through the consultation process.

In May of 2015 this project was initially tendered and was approximately \$1.2M over the approved budget of \$1,985,000. The high prices were attributed to the timing of the bid issuance.

IES staff decided to defer the project until 2016 and request additional funding in the amount of \$484,120 for the 2016 Capital Budget based on a reassessment of the budget and expected lower pricing if tendered early in 2016.

COMMENTS

1.0 Project Description

The road reconstruction on Industrial Parkway South from Wellington Street to Industry Street and Industry Street from Industrial Parkway to Mary Street will include roadway, water-main, sanitary and storm improvement and sidewalk installation along Industrial Parkway South on both sides of the roadway and along Industry Street on the west side. Right-hand turn lane and traffic signal upgrade at Wellington Street East and Industrial Parkway South to reduce gridlock and a signalized intersection at Mary Street and Industrial Parkway South.

2.0 Tender Opening

A total of 78 companies picked up the tender documents, and on February 18, 2016 the Tender Opening Committee received 6 compliant bids. The lowest compliant bidder for this tender was Wyndale Paving Co. Ltd. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	Wyndale Paving Co. Ltd.	\$2,287,316.95*
2	Trisan Construction	\$2,398,791.40*
3	Direct Underground Inc.	\$2,444,458.70*
4	Mar-King Construction Company Ltd.	\$2,605,451.03
5	Rafat General Contractor	\$2,831,464.60*
6	IL Duca Contracting Inc.	\$2,994,920.40

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. Wyndale Paving Co. Ltd. has successfully completed similar projects in the Town of Richmond Hill, Town of Ajax and the Town of Aurora.

March 22, 2016

- 3 -

Report No. IES16-026

3.0 Project Schedule

The Contract is expected to commence May 2, 2016 and will be active through to October.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the procurement by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, there will continue to be significant challenges to providing effective peak traffic vehicular access.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31112 as based on the tender submitted by Wyndale Paving Co. Ltd.

Table 2

Approved Budget	
Capital Project 31112	\$2,459,120.00
Total Approved Budget	\$2,459,120.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$2,459,120.00
Contract Award excluding HST	\$2,287,316.95
Contingency amount (10%)	228,731.70
Non-refundable taxes (1.76%)	\$44,282.35
Geotechnical Inspection (Under Separate P.O.)	\$10,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Total Funding Required	\$2,572,331.00
Budget Variance	\$(113,211.00)

An additional budget of \$113,211 is required to ensure sufficient funding is available for all costs in addition to the permitted contingency allowance.

March 22, 2016

- 4 -

Report No. IES16-026

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES 2016-04 – For Reconstruction of Industrial Parkway South, from Wellington Street East to Industry Street and Industry Street, from Industrial Parkway South to Mary Street be awarded to Wyndale Paving Co. Ltd. in the amount of \$2,287,316.95, excluding taxes. Additional funding of \$113,211 is required from the Roads and Related Development Charges Reserve to fully fund the required project budget.

PREVIOUS REPORTS

None

ATTACHMENTS

- Appendix 'A' – Key plan showing location of proposed road reconstruction.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 8, 2016.

Prepared by: Norman Whitley, Administrator, Construction Projects - Ext. 4376



Ilmar Simanovskis
**Director, Infrastructure &
Environmental Services**



Doug Nadrozny
Chief Administrative Officer



KEY PLAN
LOCATION OF PROPOSED ROAD RECONSTRUCTION

INFRASTRUCTURE AND ENVIRONMENTAL SERVICES DEPARTMENT IES16-026

Map created by the Town of Aurora Infrastructure & Environmental Services Department, February 24th, 2016. Base data provided by York Region and Aurora, GIS. This is not a legal survey.



TOWN OF AURORA
GENERAL COMMITTEE REPORT

No. IES16-027

SUBJECT: *School Travel Planning Program for Aurora Heights Public School Update*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-027 be received; and

THAT three-way stop sign control be installed at the intersection of Tecumseh Drive and Kitimat Crescent (north leg); and

THAT the necessary by-law be introduced to implement the above recommendation; and

THAT a letter be sent to Aurora Heights Public School with Council's adopted resolution.

PURPOSE OF THE REPORT

This report has been prepared to seek council approval for implementing the School Travel Planning Program at the Aurora Heights Public School located at 85 Tecumseh Drive in the Town of Aurora.

BACKGROUND

On February 2, 2016, General Committee considered staff Report IES16-013 "School Travel Planning Program for Aurora Heights Public School" and resolved:

THAT Report No. IES16-013 be received; and

THAT three-way stop sign control be installed at the intersection of Tecumseh Drive and Kitimat Crescent (north leg); and

THAT the necessary by-law be introduced to implement the above recommendation; and

THAT a letter be sent to Aurora Heights Public School with Council's adopted resolution.

March 22, 2016

- 2 -

Report No. IES16-027

A subsequent presentation was made to Council on February 9, 2016 by a resident regarding the proposed installation of stop signs at the Tecumseh Drive and Kitimat Crescent (north leg) and Council resolved:

THAT Report No. IES16-013 be referred back to staff, to conduct a community consultation on the proposed three-way stop sign control at the intersection of Tecumseh Drive and Kitimat Crescent (north leg).

This report provides additional information to the initial report related to the School Travel Planning Policy 2013 and how the consultation process is undertaken.

COMMENTS

Goal of School Travel Planning Policy is to create safe routes for students

The School Travel Planning Policy (#69) was approved by Council in December 2013 and set out a mechanism that would allow for student pedestrian priority. This policy was intended to provide tools for students and school boards to request safety related traffic controls that could not be accommodated in other Town traffic management policies.

A key feature of this policy was to focus on the walkability of school routes for students to encourage more walking and build a stronger sense of safety within the community related to school travel.

School Travel Planning Policy sets out consultation requirements

Consultation is a key feature of this policy and is determined at each school and could include Public Health, School Board staff, Principal, Teachers, Parents and Students. There is no requirement to consult with the general public in the area primarily because the focus of this policy is student safety and school area walkability.

Staff are concerned with modifying this consultation process as it is believed that including the general population in the consultation process related specifically to school travel may detract from the primary goal of the policy to create safe routes to school.

Council's motion to conduct a community consultation is contrary to the consultation of the policy and may introduce other needs and priorities that may not be consistent to the objectives of the school travel planning policy and for which there may likely be other more effective means of addressing potential community concerns such as sidewalk needs or traffic issues.

March 22, 2016

- 3 -

Report No. IES16-027

School Travel Planning Policy consultation process successful with other schools

Since 2013, the School Travel Planning Policy has been implemented at Rick Hansen Public School, Devins Drive Public School and Regency Acres Public School. During this process, three intersections were changed to all-stop controls through the recommendation of the student/school committee. Staff have been following the same process for these school areas. Walkabouts were conducted and recommendations were developed based on needs and observation of the school community. Safety is paramount for both parents and kids and the Town in coordination with the school administration, the school board and the York Region Community and Health Services work closely in achieving the goals of the program.

Staff engaged with Delegate from the January 9 Council meeting to identify concerns

Staff contacted the delegate to identify concerns and seek clarification. The delegate reported that his intent was not to obstruct the progress of the school travel planning recommendations but to bring to light his concerns with traffic challenges in the area related to peak school hours and student movements. In particular there was concern with access and egress to and from the school property by the busses, and lack of sidewalks on Kitimat Crescent which created a travel gap for pedestrians.

These challenges were also identified through the school travel planning committee and student awareness was essential in minimizing risks associated with these challenges. In addition, the Town has an ongoing sidewalk gap program wherein Kitimat Crescent will be considered as part of the asset management strategy. The delegate was satisfied with the feedback from staff and the opportunity to express his perspective on the area based on his personal experience.

The installation of an all-way stop at Kitimat Crescent and Tecumseh Drive is a priority for the school and provides a greater sense of safety at that location which is in line with the goals of the School Travel Planning process.

LINK TO STRATEGIC PLAN

Strategic Plan Goal of Supporting an Exceptional Quality of Life for All

Objective 1: Improve transportation, mobility and connectivity

Examine traffic patterns and identify potential solutions to improve movement and safety for motorists and pedestrians/students.

Objective 4: Encouraging an active and healthy lifestyle

Develop programs and policies that nurture and contribute to the development of youth.

March 22, 2016

- 4 -

Report No. IES16-027

Continue to develop awareness programs that promote the benefits of recreation in supporting a healthy lifestyle.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may wish not to implement the recommendations of the report.

FINANCIAL IMPLICATIONS

The approximate cost for the implementation of the report recommendations is approximately \$500 and the cost will be covered by the Roads Operations Budget.

CONCLUSIONS

Active and safe routes to school in conjunction with traffic demand management promote alternative modes of transportation for students. The school travel planning program supports these initiatives. On September 30, 2015 and December 9, 2015, Aurora Heights Public School with the Town, School Board and York Region Health Services conducted a walkabout/meeting that identified areas of concern in order to provide students safer and protected routes to school. Staff support the installation of three-way stop signs at Tecumseh Drive and Kitimat Crescent intersection.

PREVIOUS REPORTS

IES16-013, February 2, 2016- School Travel Planning for Aurora Heights PS

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 8, 2016.

Prepared by: Jamal Massadeh, Traffic Transportation Analyst - Ext. 4374



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-028**

SUBJECT: *Aurora Family Leisure Complex Lower Roof Section Replacement*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-028 be received; and

THAT funding in the amount of \$35,000 be approved for Capital Project No. 72264, Aurora Family Leisure Complex (AFLC) – Lower Roof Section from the Building, Furniture and Fixture Repair and Replacement Reserve.

PURPOSE OF THE REPORT

To receive funding approval for Capital Project No. 72264 for replacement of the lower roof section of the AFLC building in the area of the currently unused program space.

BACKGROUND

During the recent renovations of the AFLC building, only areas that were directly affected by the modifications to the building were included in the budget for repair or replacement as part of the renovations. One of the areas that was not included in the project was the replacement of the roof area immediately above the undedicated program space located in the area adjacent to the south west arena entrance which is planned to be used for a future radio station broadcast room.

This capital project was anticipated to be included in the 2016 capital submissions, but was not available at time of the 2016 capital budget approval process.

COMMENTS

Need for approval of a 2016 capital project to allocate funds from the appropriate source

Tendering for the roof replacement was recently completed pending Council approval of budget. Now that the tendering process has been completed, staff require approval of the capital budget to award the tender and proceed with the project. This request is being made at this time as costs are now known and the vendor is prepared to proceed.

March 22, 2016

- 2 -

Report No. IES16-028

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life for All** by establishing building a community supportive program to develop youth and engage community interests.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

It is recommended that the roof in the area of the radio station be replaced to ensure the building is water tight.

FINANCIAL IMPLICATIONS

The following table outlines the financial requirements of this project.

Capital Budget Request	
2016 approval request	\$35,000
Total Approved Budget	\$35,000
Less previous commitments	\$0
Funding available for subject Contract	\$35,000
Contract Award excluding HST	\$21,700
Contingency amount (10%)	\$2,170
Third Party Inspection Services and ancillary materials	\$10,000
Net HST (1.76%)	\$600
Total Funding Required	\$34,470

This budget is requested based on potential cost increases that can occur on smaller roof repair projects as well as the need for third party inspections and ancillary materials allowance that may be needed to complete the project. Any surplus funding will be returned to the original funding source.

CONCLUSIONS

To address roof replacement needs in the area of the existing program space, staff are seeking approval for capital funding in the amount of \$35,000 for the AFLC – Roof Replacement Project No. 72264 from the Facilities Repair and Replacement Reserve.

March 22, 2016

- 3 -

Report No. IES16-028

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of March 8, 2016.

Prepared by: Phillip Galin, Manager of Facilities, Property & Fleet, ext. 4323



***Ilmar Simanovskis
Director, Infrastructure &
Environmental Services***



***Doug Madorozny
Chief Administrative Officer***



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-029**

SUBJECT: *Submission of Annual Drinking Water Quality Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-029 be received for information; and

THAT the Water Quality Report be communicated to the public in accordance to the Regulations.

PURPOSE OF THE REPORT

This report fulfills the requirements mandated under Schedule 22 of Ontario Regulation (O. Reg.) 170/03, Drinking Water Systems Regulation, by providing the municipal council an annual summary report on the quality of the drinking-water system for the 2015 reporting year. This report is required to be submitted to Council and publicly posted no later than March 31 following the reporting year ending December 31.

BACKGROUND

Legislative amendments to the Safe Drinking Water Act, 2002, released in 2004 resulted in substantial changes to Water and Wastewater operations. Amendments to O. Reg. 170/03 increased the regulatory compliance requirements on system operations. The amendments also required an increase in reporting by system owners on the performance of systems to the Ministry of the Environment and applicable stakeholders.

Reporting under Schedule 22 and Section 11 of O. Reg. 170/03 was mandated, requiring the owner of a drinking water system to prepare an annual report in accordance with the Regulation and submit these reports to Council and the public.

Staff has regularly submitted these reports to Council since 2003 and has made the information available to the public through the Town website.

March 22, 2016

- 2 -

Report No. IES16-029

COMMENTS

Ontario Regulation 170/03 Drinking Water System outlines the testing and reporting requirements for water systems

The above regulation is in support of the Safe Drinking Water Act 2002 and outlines all the testing and reporting requirements for drinking water systems. The attached report fulfills the requirements of this regulation.

Results of water quality testing indicate a very reliable and secure water supply for Aurora

The attached report provides a summary of the legislative requirements under the Safe Drinking Water Act 2002, and includes the prescribed actions taken to address samples failing to meet parameters referred to in the Regulation. A total of three adverse samples were reported out of a total of 929 samples. All retest samples passed with no issues.

An adverse sample is the result of the presence of bacteria in a test referred to as a presence/absence test. In each case there was chlorine present in the sampled water which indicates a secure water system and in all cases the necessary re-sampling protocol resulted in favorable outcomes. This is a very low rate of occurrence and is indicative of a secure water supply.

An adverse chlorine residual event is where the combined chlorine residual is below the 0.25 mg/L. (Regulation states a minimum chlorine residual of 0.25 mg/L). This result was reported to the MOE as an adverse condition. As required and directed by the Ministry of Environment and the York Region Public Health Department, the watermains in that area were flushed until the combined chlorine residual was above 0.25 mg/L.

LINK TO STRATEGIC PLAN

Objective 2: Invest in sustainable infrastructure

Maintain and expand infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

There are no alternatives to the recommendations presented in this report.

FINANCIAL IMPLICATIONS

There are no financial implications with this report.

March 22, 2016

- 3 -

Report No. IES16-029

CONCLUSIONS

The findings from the 2015 reporting year continue to demonstrate that the Town of Aurora meets all regulatory compliance requirements prescribed through applicable legislation.

PREVIOUS REPORTS

None

ATTACHMENTS

Appendix "A" – Drinking Water Quality Report – January 1 to December 31, 2015

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 8, 2016

Prepared by: Lindsay Hayworth, Supervisor, Water/Wastewater - Ext.3442



Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nagorozny
Chief Administrative Officer



OPTIONAL ANNUAL REPORT TEMPLATE

Drinking-Water System Number:	260003227
Drinking-Water System Name:	Aurora Water distribution
Drinking-Water System Owner:	The Corporation of The Town of Aurora
Drinking-Water System Category:	Large Municipal Residential System
Period being reported:	January 1,2015 to December 31,2015

<p><u>Complete if your Category is Large Municipal Residential or Small Municipal Residential</u></p> <p>Does your Drinking-Water System serve more than 10,000 people? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Is your annual report available to the public at no charge on a web site on the Internet? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/></p> <p>Location where Summary Report required under O. Reg. 170/03 Schedule 22 will be available for inspection.</p> <div style="border: 1px solid black; padding: 5px;"> <p>The Town of Aurora 100 John West Way, Box 1000 Aurora Ontario L4G 6J1</p> <p>www.aurora.ca</p> </div>	<p><u>Complete for all other Categories.</u></p> <p>Number of Designated Facilities served: <div style="border: 1px solid black; padding: 2px;">Not applicable</div></p> <p>Did you provide a copy of your annual report to all Designated Facilities you serve? Yes <input type="checkbox"/> No <input type="checkbox"/></p> <p>Number of Interested Authorities you report to: <div style="border: 1px solid black; padding: 2px;">Not applicable</div></p> <p>Did you provide a copy of your annual report to all Interested Authorities you report to for each Designated Facility? Yes <input type="checkbox"/> No <input type="checkbox"/></p>
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Note: For the following tables below, additional rows or columns may be added or an appendix may be attached to the report

List all Drinking-Water Systems (if any), which receive all of their drinking water from your system:

Drinking Water System Name	Drinking Water System Number

Did you provide a copy of your annual report to all Drinking-Water System owners that are connected to you and to whom you provide all of its drinking water?

Yes No



Microbiological testing done under the Schedule 10, 11 or 12 of Regulation 170/03, during this reporting period.

	Number of Samples	Range of E.Coli Or Fecal Results (min #)-(max #)	Range of Total Coliform Results (min #)-(max #)	Number of HPC Samples	Range of HPC Results (min #)-(max #)
Raw					
Treated					
Distribution	929	0-P	0-P	451	0-340

Operational testing done under Schedule 7, 8 or 9 of Regulation 170/03 during the period covered by this Annual Report.

	Number of Grab Samples	Range of Results (min #)-(max #)	Unit of Measure
Turbidity			
Chlorine	2,856	F 0.01- 0.22 T 0.25-2.20	
Fluoride (If the DWS provides fluoridation)			

NOTE: For continuous monitors use 8760 as the number of samples.

Summary of additional testing and sampling carried out in accordance with the requirement of an approval, order or other legal instrument.

Date of legal instrument issued	Parameter	Date Sampled	Result	Unit of Measure

Summary of Inorganic parameters tested during this reporting period or the most recent sample results

Parameter	Sample Date	Result Value	Unit of Measure	Exceedance
Antimony				
Arsenic				
Barium				
Boron				
Cadmium				
Chromium				
*Lead				
Mercury				
Selenium				
Sodium				
Uranium				
Fluoride				



Diclofop-methyl				
Dimethoate				
Dinoseb				
Diquat				
Diuron				
Glyphosate				
Heptachlor + Heptachlor Epoxide				
Lindane (Total)				
Malathion				
Methoxychlor				
Metolachlor				
Metribuzin				
Monochlorobenzene				
Paraquat				
Parathion				
Pentachlorophenol				
Phorate				
Picloram				
Polychlorinated Biphenyls(PCB)				
Prometryne				
Simazine				
THM (NOTE: show latest annual average)				
Temephos				
Terbufos				
Tetrachloroethylene				
2,3,4,6-Tetrachlorophenol				
Triallate				
Trichloroethylene				
2,4,6-Trichlorophenol				
2,4,5-Trichlorophenoxy acetic acid (2,4,5-T)				
Trifluralin				
Vinyl Chloride				

List any Inorganic or Organic parameter(s) that exceeded half the standard prescribed in Schedule 2 of Ontario Drinking Water Quality Standards.

Parameter	Result Value	Unit of Measure	Date of Sample



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-030**

SUBJECT: *Award of Tender IES 2016-01 – For the Reconstruction of Old Bloomington Road*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-030 be received; and

THAT Tender IES 2016-01 – For the Reconstruction of Old Bloomington Road be awarded to NEI Construction Corp. in the amount of \$364,665, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES 2016-01 to NEI Construction Corp.

BACKGROUND

Old Bloomington Road is an oil-stabilized gravel road with ditches and driveway culverts. This road requires on-going maintenance. The reconstruction of this road was identified in the 2015 Capital Budget.

COMMENTS

1.0 Project Description

The road reconstruction on Old Bloomington Road will include a new 7.2m wide paved road and drainage improvements including ditch cleaning and driveway culvert repairs as well as new ditching.

March 22, 2016

- 2 -

Report No. IES16-030

2.0 Tender Opening

A total of 87 firms picked up the tender documents, and on February 23, 2016 the Tender Opening Committee received 10 compliant bids. The lowest compliant bidder for this tender was NEI Construction Corp. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	NEI Construction Corp.	\$364,665.00
2	Ashland Paving Ltd.	\$381,780.33*
3	Forest Contractors Ltd.	\$395,018.75
4	Trisan Construction	\$423,703.00
5	IL Duca Contracting Inc.	\$457,250.00*
6	Wyndale Paving Co. Ltd.	\$477,007.25
7	IPAC Paving Ltd.	\$477,860.00
8	Blackstone Paving & Construction Ltd	\$544,693.00
9	Brennen Paving & Construction Ltd	\$565,150.75
10	K.J. Beamish Construction Co., Ltd.	\$594,895.00*

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. NEI Construction Corp. has successfully completed similar projects and received good performance reviews from contacted references.

3.0 Project Schedule

The Contract is expected to commence June 6, 2016 and be completed by September.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the procurement by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this

March 22, 2016

- 3 -

Report No. IES16-030

contract, there will continue to be higher maintenance costs for this road.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31025 as based on the tender submitted by NEI Construction Corp.

Table 2

Approved Budget	
Capital Project 31025	\$655,000.00
Total Approved Budget	\$655,000.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$655,000.00
Contract Award excluding HST	\$364,665.00
Non-refundable taxes (1.76%)	\$6,418.10
Geotechnical Inspection (Under Separate P.O.)	\$5,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Sub-Total	\$378,083.10
Contingency amount (10%)	\$37,808.31
Total Funding Required	\$415,891.41
Budget Variance	\$239,108.59

A cost savings was anticipated from tendering the project in early February. Tenders issued early in the year typically generate aggressive bidding as evidenced from the bidders in Table 1.

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES 2016-01 – For Reconstruction of Old Bloomington Road be awarded to NEI Construction Corp. in the amount of \$364,665, excluding taxes.

PREVIOUS REPORTS

None

ATTACHMENTS

- Appendix 'A' – Key plan showing location of proposed road reconstruction.

March 22, 2016

- 4 -

Report No. IES16-030

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 8, 2016.

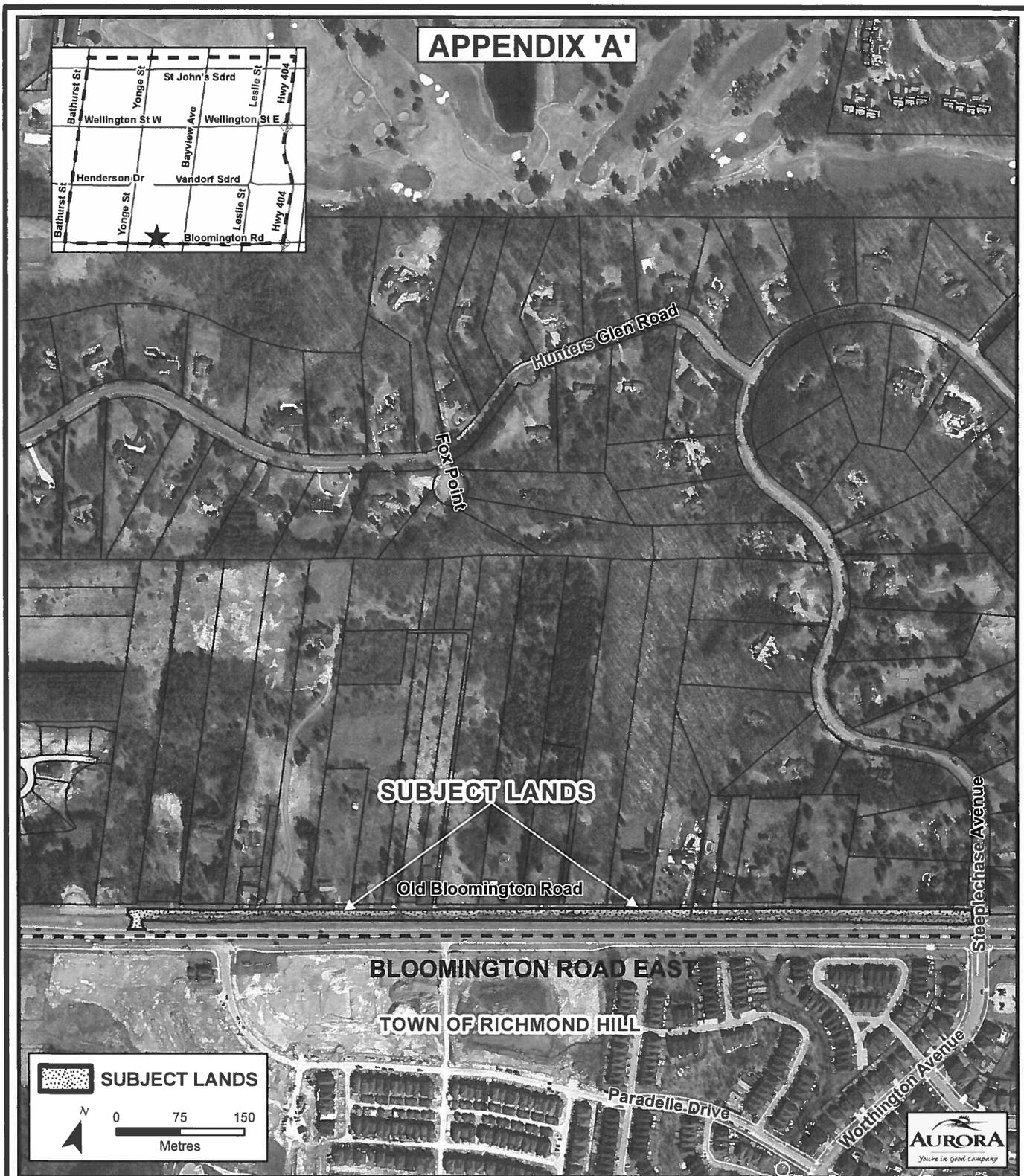
Prepared by: Erwin Molnar, Administrator, Construction Projects - Ext. 3441



Ilmar Simanovskis
**Director, Infrastructure &
Environmental Services**



Doug Nadrozny
Chief Administrative Officer



KEY PLAN
LOCATION OF PROPOSED ROAD RECONSTRUCTION

INFRASTRUCTURE AND ENVIRONMENTAL SERVICES DEPARTMENT IES16-030

Map created by the Town of Aurora Infrastructure & Environmental Services Department, March 4th, 2016. Base data provided by York Region and Aurora - GIS. This is not a legal survey.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES16-031**

SUBJECT: *Award of Tender IES 2016-05 – The Reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive.*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. IES16-031 be received; and

THAT Tender IES 2016-05 – The Reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive be awarded to Ashland Paving Ltd. in the amount of \$634,442.23, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES 2016-05 to Ashland Paving Ltd.

BACKGROUND

The reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive is included in the Town of Aurora 10-Year Capital Reconstruction program.

COMMENTS

1.0 Project Description

The reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive will include full-depth asphalt replacement, isolated curb and sidewalk replacement and catchbasin and maintenance hole repairs.

March 22, 2016

- 2 -

Report No. IES16-031

On Haida Drive, a new oil/grit separator structure will be installed on the storm sewer immediately before the storm sewer outlets into the watercourse on Wellington Street. The oil/grit separator will improve the quality of the storm sewer run-off that enters the Holland River system in this area and is an important feature that supports a healthy watershed and Lake Simcoe water quality.

2.0 Tender Opening

A total of 75 firms picked up the tender documents, and on March 1, 2016 the Tender Opening Committee received 6 compliant bids. The lowest compliant bidder for this tender was Ashland Paving Ltd. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	Ashland Paving Ltd.	\$634,442.23
2	IL Duca Contracting Inc.	\$653,246.00*
3	Wyndale Paving Co. Ltd.	\$659,040.75
4	Direct Underground Inc.	\$691,130.00
5	Blackstone Paving & Construction Limited	\$806,064.00*
6	Grascan Construction Ltd.	\$882,185.00

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. Ashland Paving Ltd. has successfully completed similar projects and received good performance reviews from the contacted references.

3.0 Project Schedule

The Contract is expected to commence in May, 2016 and be completed by October.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the procurement by-law and awarding this contract is the next step in

March 22, 2016

- 3 -

Report No. IES16-031

fulfilling the requirements of the tendering process.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31105 as based on the tender submitted by Ashland Paving Ltd.

Table 2

Approved Budget	
Capital Project 31105	\$960,700.00
Total Approved Budget	\$960,700.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$960,700.00
Contract Award excluding HST	\$634,442.23
Non-refundable taxes (1.76%)	\$11,166.18
Geotechnical Inspection (Under Separate P.O.)	\$5,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Sub-Total	\$652,608.41
Contingency amount (10%)	\$65,260.84
Total Funding Required	\$717,869.25
Budget Variance	\$242,830.75

A cost savings was anticipated from tendering the project in early February. Tenders issued early in the year typically generate aggressive bidding as evidenced from the lower bids in Table 1.

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES 2016-05 – for the Reconstruction of Trillium Drive, from Murray Drive to Cranberry Lane, and Haida Drive, from Wellington Street to McDonald Drive be awarded to Ashland Paving Ltd. in the amount of \$634,442.23, excluding taxes.

PREVIOUS REPORTS

None

March 22, 2016

- 4 -

Report No. IES16-031

ATTACHMENTS

- Appendix 'A' – Key plan showing location of proposed road reconstruction.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of March 8, 2016.

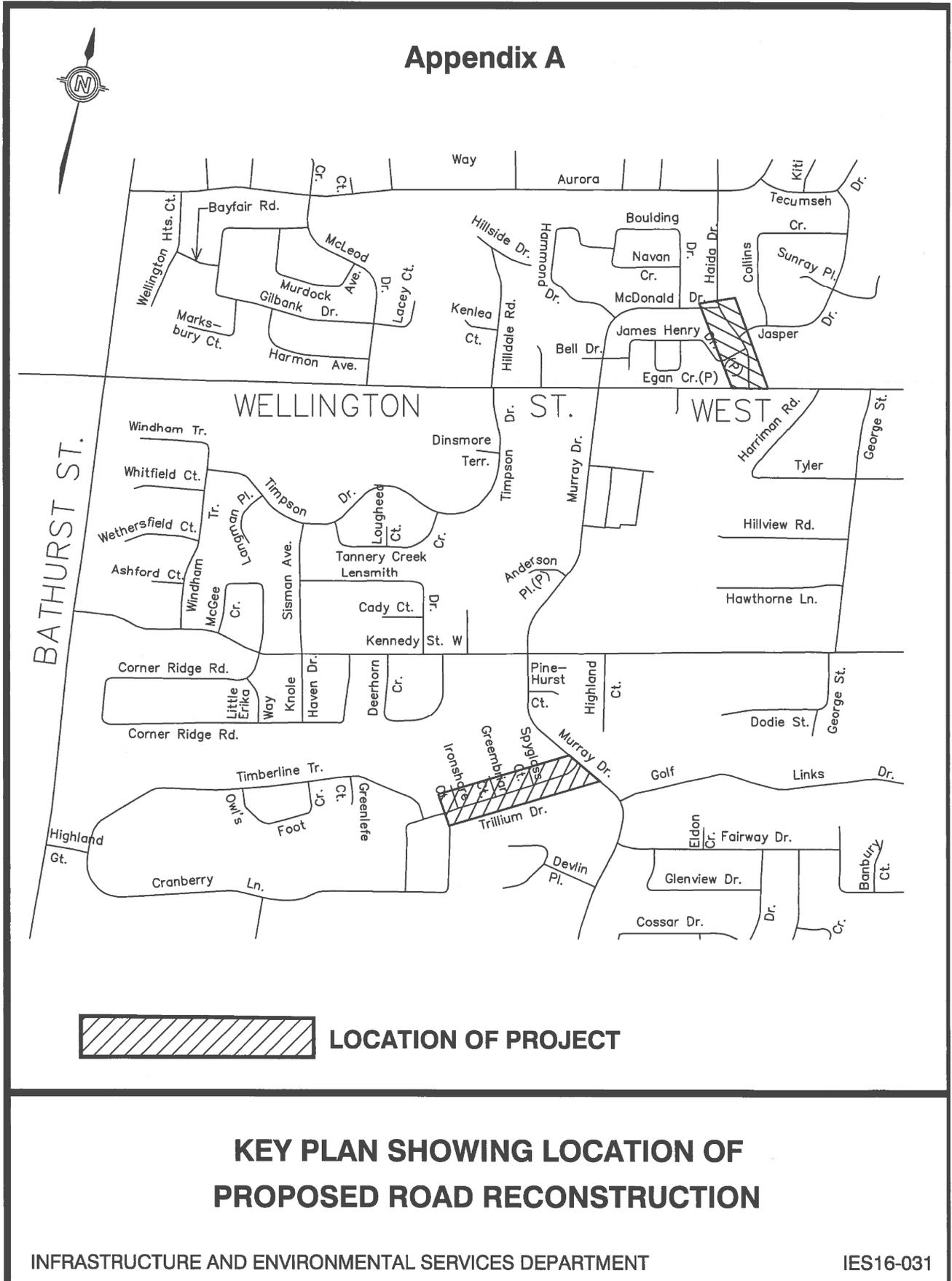
Prepared by: Steve Wilson, Coordinator, Project Delivery - Ext. 4377



Ilmar Simanovskis
**Director, Infrastructure &
Environmental Services**



Doug Nadorozny
Chief Administrative Officer





TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PDS16-013

SUBJECT: *Application for Exemption from Part Lot Control;
Casing Developments Inc.
Blocks 1,2,3,4,6,8,10,12,17,19,20 and 22, Plan 65M-4478 being
65R-36123, 65R-36124, 65R-36125 and 65R-36126
File No.: PLC-2016-01*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-013 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Casing Developments Inc. to divide Blocks 1,2,3,4,6,8, 10, 12, 17, 19,20 and 22 on Plan 65M-4478 into 73 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-laws be enacted at the next available Council meeting.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council's approval of a Part Lot Control Exemption By-law applying to Blocks 1,2,3,4,6,8,10,12,17,19,20 and 22 on Plan 65M-4478.

Part Lot Control Exemption Defined

Section 50 of the *Planning Act* grants municipalities the authority to pass a By-law to exempt lands within a Registered Plan of Subdivision from the Part Lot Control provisions in the Act. This process is used to lift Part Lot Control restrictions from lands within Registered Plans of Subdivision to create parcels for sale and freehold title. It is primarily used for semi-detached and townhouse developments after construction has started to accurately set the boundary lines between the residential units.

March 22, 2016

- 2 -

Report No. PDS16-013

BACKGROUND

Location/ Land use

The lands subject to the Part Lot Control Application are within the Bayview Northeast 2B Secondary Plan (See Figure 1). The subject lands are located north of Wellington Street East and west of Leslie Street. The surrounding lands uses are as follows:

North: vacant residential lands

South: vacant residential lands and Wellington Street East;

East: Central York Fire Station and the Stronach Aurora Recreation Complex; and

West: residential lands within the 2B Secondary Plan.

The subject Part Lot Control Application is located within the Plan of Subdivision that was draft plan approved on September 14, 2007 and registered on January 8, 2016 as 65M-4478.

Proposal

The Owner, Casing Developments Inc., is currently developing the subject lands identified as Blocks 1,2,3,4,6,8,10,12,17,19,20 and 22 on Plan 65M-4478 (see Figure 2). The subject blocks comprise a total of 73 street townhouse units fronting onto Elyse Court. The dwellings are currently under construction.

Town of Aurora Official Plan

The subject lands are designated as "Medium- High Density Residential" by the Town of Aurora Official Plan Amendment No. 30. The Medium- High Density Residential Designation permits street and/or block row houses. The location and size of such areas are intended to provide a strong built form presence along Wellington Street East and ensure an appropriate transition to the lower density housing type. The subject proposal is consistent with the housing forms on the local streets within the registered plan.

Zoning By-law

The subject lands are zoned Row Dwelling Residential "R6-53" Exception Zone and Row Dwelling Residential "R6-54" Exception Zone within the Town of Aurora By-law 2213-78, as amended. The "R6-53" and "R6-54" Exception Zones primarily permits residential uses such as townhouse units. The proposed developments conform to the Zoning By-law. The existing zoning map is detailed on Figure 1, as attached.

March 22, 2016

- 3 -

Report No. PDS16-013

COMMENTS

The Applicants are requesting an exemption from Part Lot Control (as provided for under Section 50(7) of the *Planning Act*) for the following:

Blocks 1,2,3,4,6,8,10,12,17,19,20 and 22 on Plan 65M-4478 as a means of achieving the proposed lot divisions (see Figure 3 - 6).

The subject Application was circulated to all relevant internal departments and no objections were received. The lots that comprise the subject Application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (File No. SUB-2006-01) registered over the subject lands. The Part Lot Control Application applies to 73 of the total 134 townhouse lots. The remaining lots will be subject to a future Part Lot Control Application. No additional lots are being created to what was draft plan approved.

LINK TO STRATEGIC PLAN

The subject Applications supports the Strategic Plan goal of ***supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in **collaborating with the development community to ensure future growth includes housing opportunities for everyone.**

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

None.

PREVIOUS REPORTS

General Committee Report No. PL07-137, dated November 20, 2007;and
Council Report No. PL07-094, dated August 14, 2007.

March 22, 2016

- 4 -

Report No. PDS16-013

CONCLUSIONS

The Planning & Development Services Department has reviewed the subject Part Lot Control Exemption Application in the context of the Official Plan, the Zoning By-law and Subdivision Agreement respecting the subject lands. Planning & Development Services Staff support the subject Part Lot Control Exemption Application to facilitate the creation a total of 73 freehold lots for townhouse dwellings and accordingly, recommend that the Part Lot Control By-laws be enacted at a future Council meeting.

ATTACHMENTS

- Figure 1- Location/Zoning Map – Casing Developments Inc.
- Figure 2- Registered Plan of Subdivision – 65M-4478
- Figure 3- Blocks 1, 2 and 3 (Reference Plan – 65R-36125)
- Figure 4- Blocks 4 and 6 (Reference Plan – 65R-36123)
- Figure 5- Blocks 8, 10 and 12 (Reference Plan – 65R-36126)
- Figure 6- Blocks 17, 19, 20 and 22 (Reference Plan – 65R-36124)

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – March 8, 2016

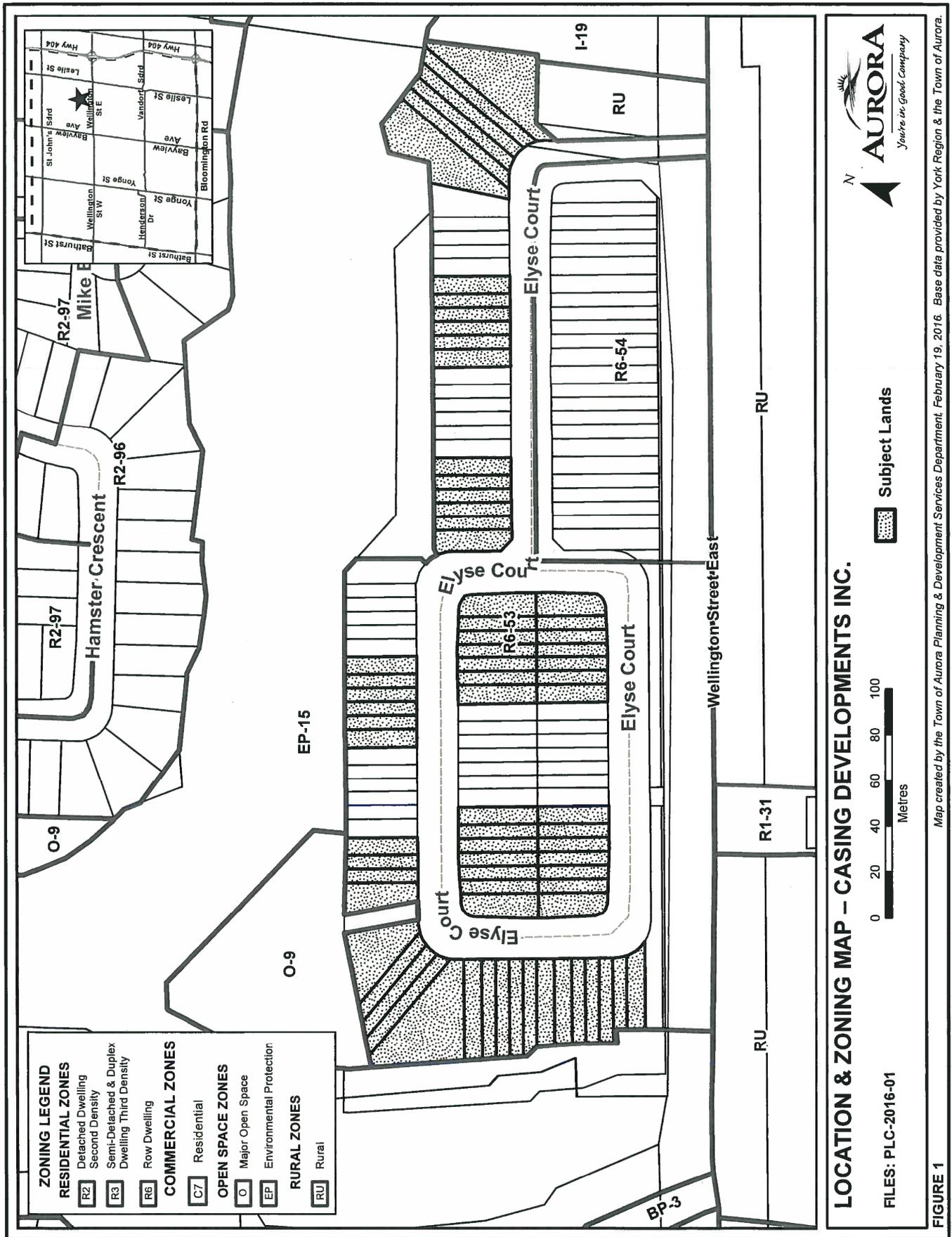
Prepared by: Lawrence Kuk, Planner - Ext. 4343

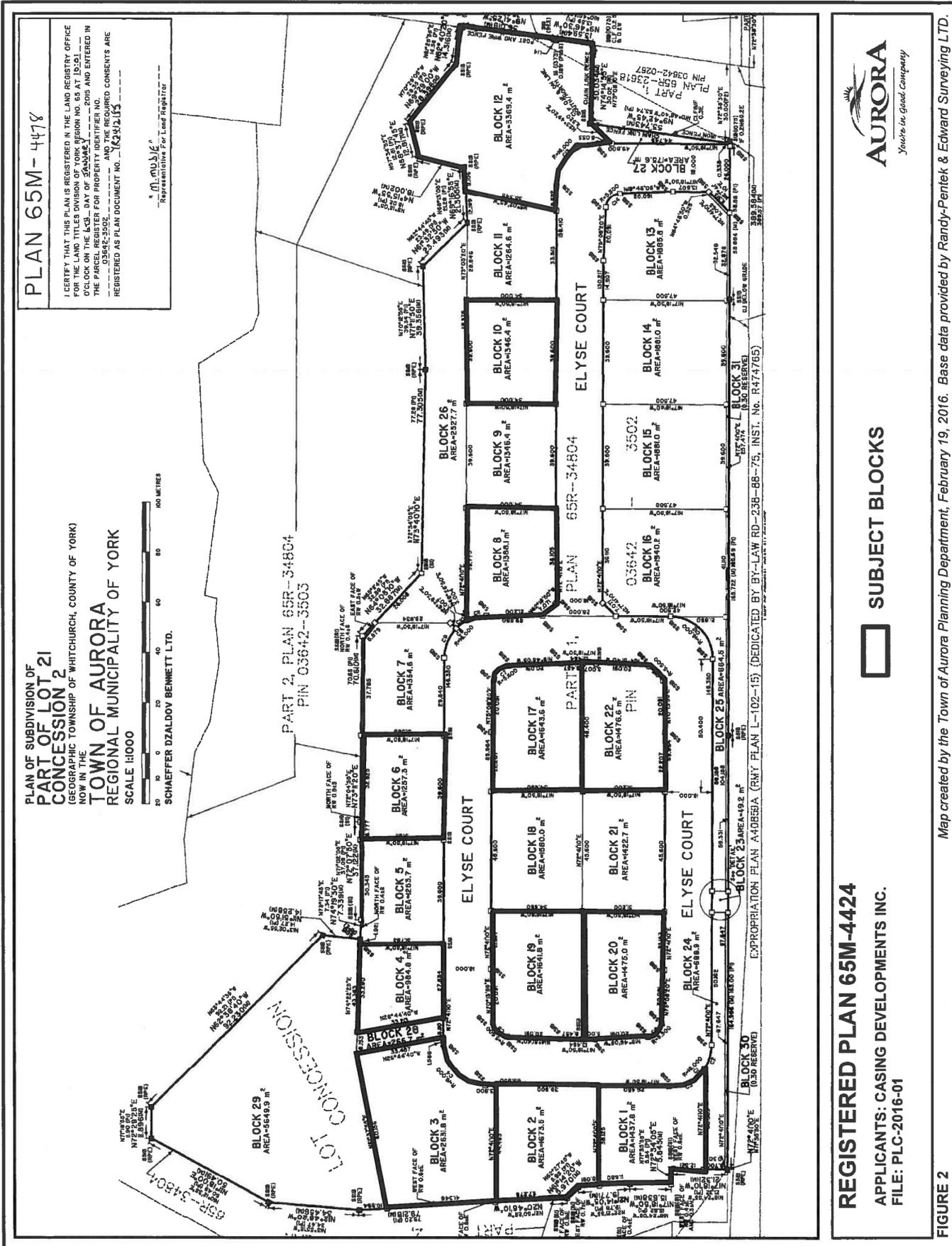


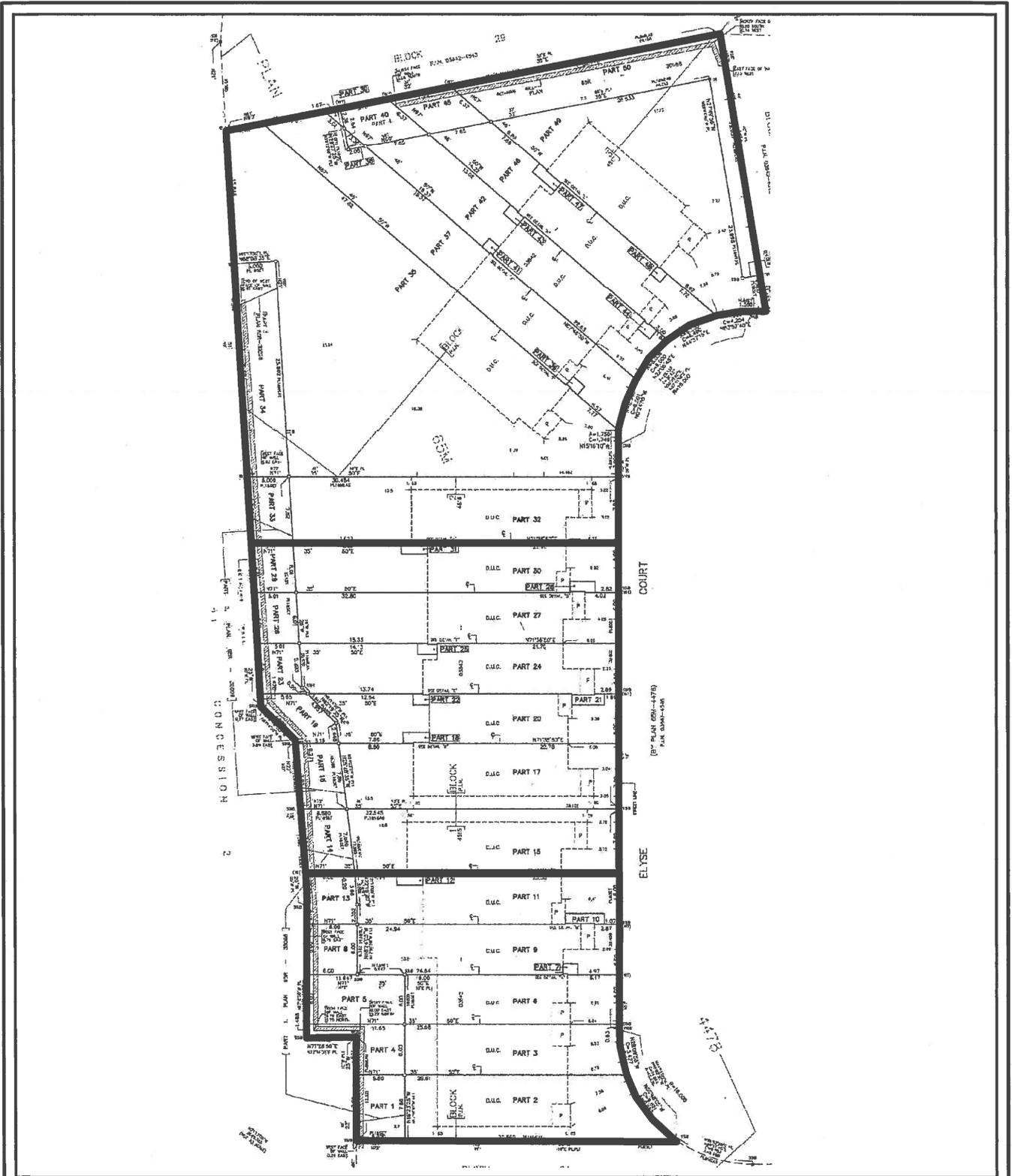
Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services



Doug Nadrozny
Chief Administrative Officer







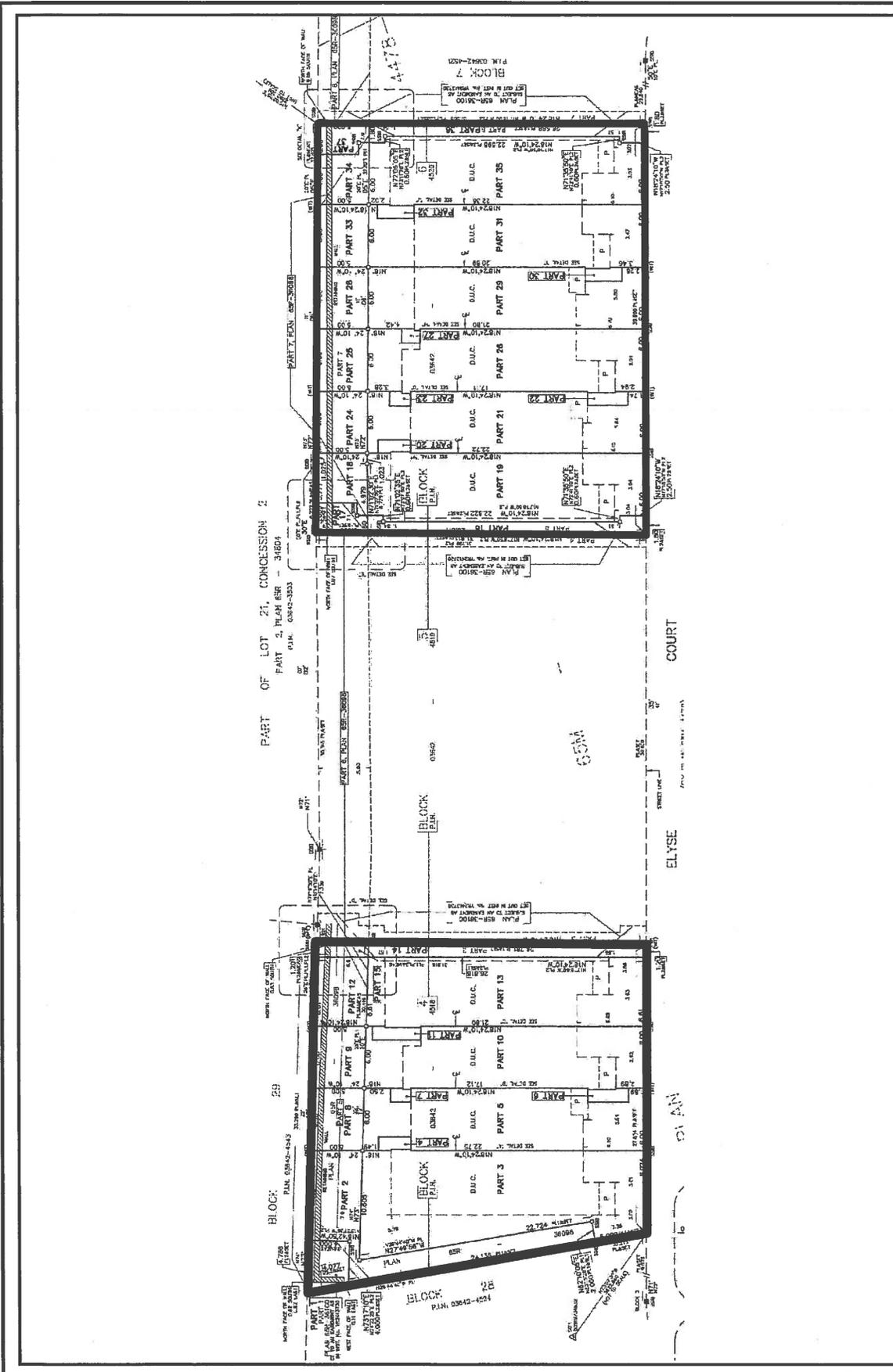
SUBJECT BLOCK 1, 2 & 3 (REFERENCE PLAN – 65R-36125)

APPLICANTS: CASING DEVELOPMENTS INC.
 FILE: PLC-2016-01

 **SUBJECT BLOCK**



FIGURE 3 Map created by the Town of Aurora Planning Department, February 19, 2016. Base data provided by Randy-Pentek & Edward Surveying LTD.



SUBJECT BLOCK 4 & 6 (REFERENCE PLAN - 65R-36123)

APPLICANTS: CASING DEVELOPMENTS INC.
 FILE: PLC-2016-01

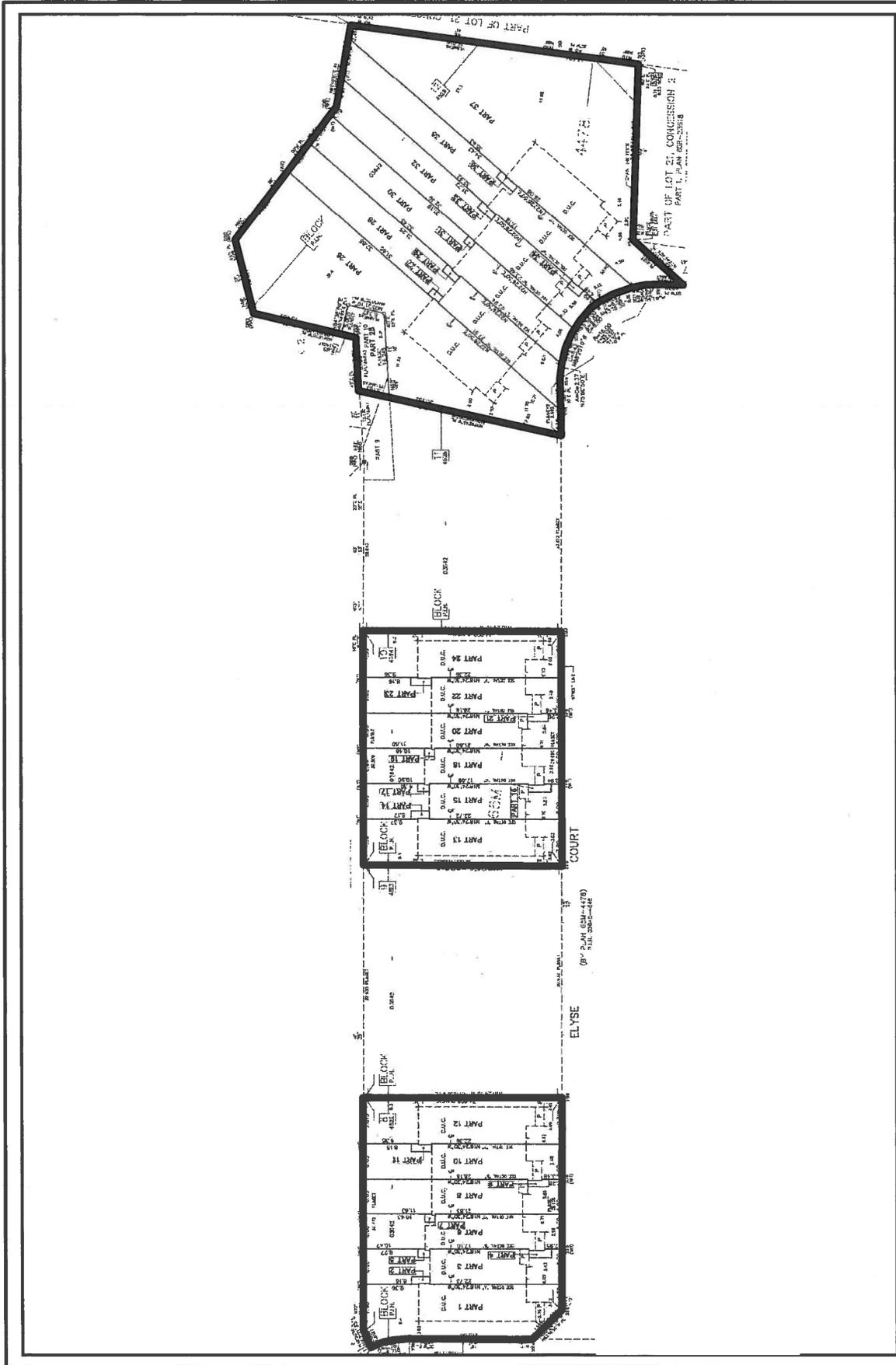


SUBJECT BLOCK



Map created by the Town of Aurora Planning Department, February 19, 2016. Base data provided by Randy-Pentek & Edward Surveying LTD.

FIGURE 4



SUBJECT BLOCK 8, 10 & 12 (REFERENCE PLAN – 65R-36126)

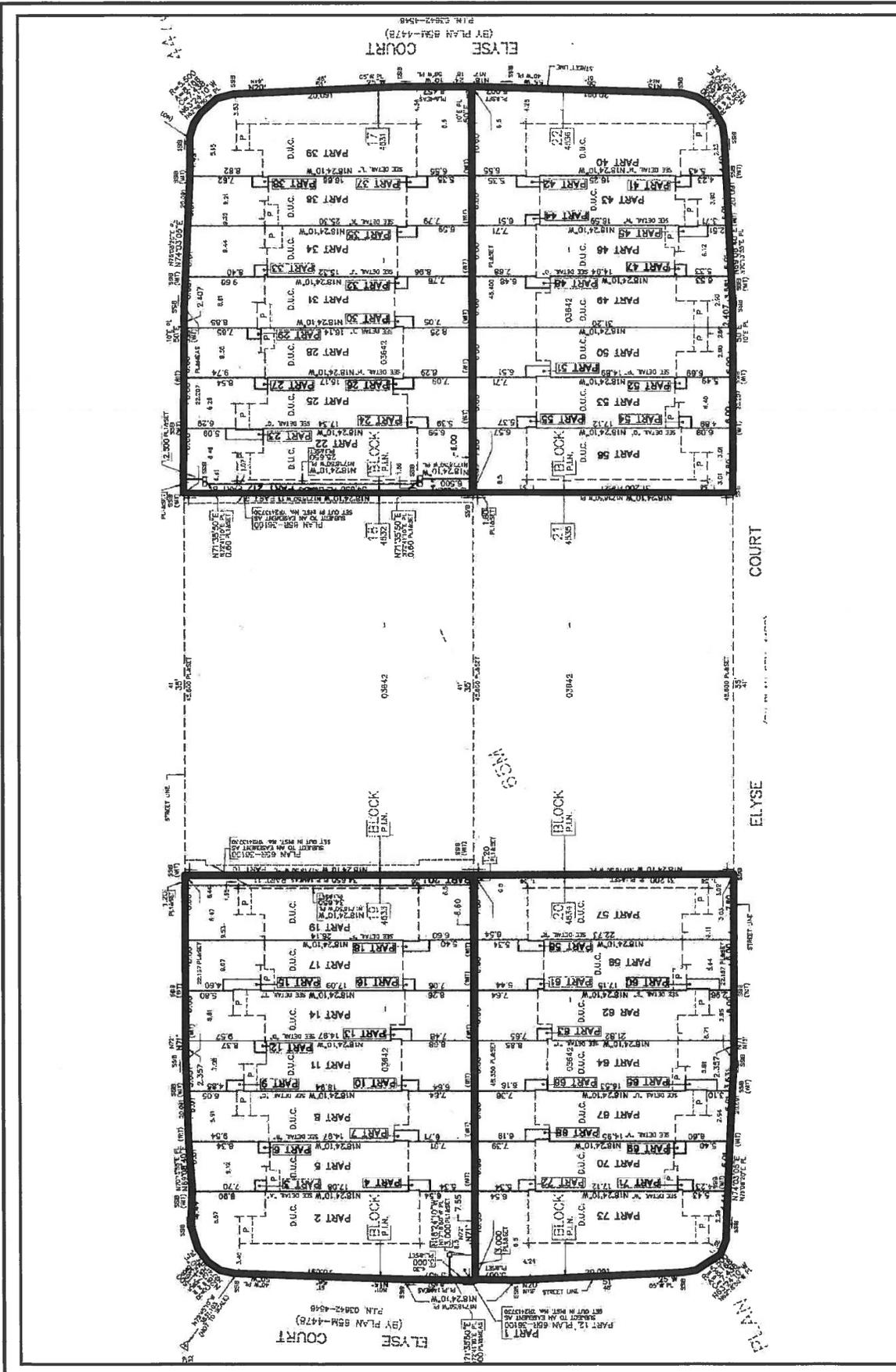
APPLICANTS: CASING DEVELOPMENTS INC.
 FILE: PLC-2016-01

 **SUBJECT BLOCK**



Map created by the Town of Aurora Planning Department, February 19, 2016. Base data provided by Randy-Pentek & Edward Surveying LTD.

FIGURE 5



SUBJECT BLOCK 17, 19, 20 & 22 (REFERENCE PLAN – 65R-36124)

APPLICANTS: CASING DEVELOPMENTS INC.
 FILE: PLC-2016-01

 **SUBJECT BLOCK**



Map created by the Town of Aurora Planning Department, February 19, 2016. Base data provided by Randy-Pentek & Edward Surveying LTD.

FIGURE 6



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PDS16-015**

SUBJECT: *Draft Plan of Condominium Application*
 Wells Street Schoolhouse Lofts
 64 Wells Street
 Part Lots 3 and 8-13, Plan 68
 File: CDM-2015-02

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-015 be received; and

THAT the Draft Plan of Condominium File: CDM-2015-02 BE APPROVED for a 34 residential unit condominium apartment building subject to conditions set out in Appendix "A" to this report; and

THAT the Mayor and Town Clerk be authorized to execute any Agreement(s) referenced in the Conditions of Approval, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

The purpose of this report is to provide an evaluation and recommendations regarding the subject proposal for a standard draft plan of condominium to be applied to the proposed 34 residential unit condominium apartment building on the subject lands.

BACKGROUND

On September 25, 2012 Council approved the following resolution related to the Heritage Permit application:

"THAT report HAC12-016 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT Heritage Permit application (IV-HPA-12-04) dated July 10, 2012 to permit alterations and addition to the existing two-storey Wells Street Public School building designated under Part IV of the Ontario Heritage Act be approved; and

March 22, 2016

- 2 -

Report No. PDS16-015

THAT the Designation By-law No. 4994.08.D be amended to remove the interior elements comprising of the 1923 auditorium stage and wood floor and the glazed wood doors with tiling wood transoms."

On October 23, 2012, Council approved Official Plan Amendment No. 2 (OPA-2012-01) and Zoning By-law Amendment (ZBA-2012-06) specific to the subject lands. The Official Plan Amendment allowed a re-designation of the property from 'Institutional' to 'Stable Neighbourhood Residential', to permit the conversion and renovation of the former Wells Street Public School into a four (4) storey, 39 unit residential condominium apartment building. Council's approval of the Zoning By-law Amendment allowed a re-zoning of the subject lands from 'Institutional' to a site specific 'Third Density Apartment Residential (RA3-12) Exception Zone' to permit the proposed 39 unit residential condominium including site specific zoning provisions.

On December 18, 2012, Council approved the related site plan application (SP-2012-10) to permit the conversion of the former elementary school into a 4 storey, 39 unit residential condominium. The site plan agreement was executed on April 8, 2015 and registered on title on May 4, 2015.

Location/ Land Use

As illustrated on Figure 1 the subject lands are located in the southwest quadrant of Yonge Street and Wellington Street East, directly west of the Town Park between Mosley Street and Metcalfe Street. The property is known as the former Wells Street Public School. The property has a total lot area of approximately 4,381m² (1.08 acres) in size and a frontage of 57.2 metres (187 feet) on Wells Street. The property is designated as a historical property under Par IV of the Ontario Heritage Act by By-law 4994.08D.

The renovation and construction of the building is nearing completion. The surrounding land uses are:

North: Aurora Masonic Hall and Existing Residential
South: Trinity Anglican Church and Existing Residential
East: Town Park
West: Existing Residential

Proposal

The applicant has applied to the Town of Aurora for approval of a standard draft plan of condominium over the subject lands that contain 34 residential apartment units. Since the date of Council approval of the Official Plan Amendment, Zoning By-law Amendment and the Site Plan applications, five (5) residential units have been consolidated into the current 34 unit proposal. The proposed condominium building is

March 22, 2016

- 3 -

Report No. PDS16-015

currently under construction. A carport is to be constructed to the rear of the existing building, which will contain a total of forty-four (44) parking spaces and three (3) visitor parking spaces. All residential units will have allocated parking spaces.

COMMENTS

Town of Aurora Official Plan

The subject lands are designated as "Stable Neighbourhood Residential" with a site Specific Policy Area 38 by the Town of Aurora Official Plan. The proposed development conforms to the land use and built form policies of the Official Plan.

Zoning By-law Amendment

The subject lands are zoned "Third Density Residential Apartment (RA3-12) Exception Zone" by the Town of Aurora By-law 2213-78, as amended. The RA3-12 zoning permits the proposed development.

Conditions of Approval

The proposed draft plan of condominium conditions of approval have been formulated in consultation with Town departments and external agencies. The conditions include standard conditions relevant to the development. In addition to the condominium conditions of approval, the owner will be required to adhere to the existing registered Site Plan Agreement, which applies to the subject lands. Recommended conditions of condominium approval are included in Appendix "A" to this report.

Site Design

As indicated on Figure 5, building elevations, materials and architecture will be consistent to the approved Site Plan Application SP-2012-10. Overall, the proposed building is designed in a consistent manner and displays positive architectural qualities.

Municipal Servicing/ Grading and Drainage

The Town's Development Planning Engineer has reviewed the Draft Plan of Condominium application and has no objection provided that all the Outside Works in relation to the Site Plan Agreement SP-2012-10 are completed and engineer's certification is provided. It will be necessary for the applicant to satisfy the requirements prior to the registration of the Draft Plan of Condominium.

March 22, 2016

- 4 -

Report No. PDS16-015

Landscaping

The Parks and Recreation Services (PRS) department have reviewed the Draft Plan of Condominium application and have no objections subject to Conditions of Condominium approval.

Building and By-law Services

Building and By-law Services (BBS) have reviewed the application and have no objection to the approval of the application.

External Agency Comments

The Central York Fire Services, York Catholic District School Board, Powerstream, and Enbridge Gas have reviewed the application and have no objection to the approval of the Draft Plan of Condominium subject to conditions of approval outlined in greater detail in Appendix 'A'.

SERVICING ALLOCATION

Servicing allocation was previously granted to the development by Council Report PL12-059.

LINK TO STRATEGIC PLAN

The proposed Draft Plan of Condominium supports the Strategic Plan goal of ***Supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Strengthening the fabric of our community: Through the development of this residential plan of condominium on the subject lands, approval of this application will assist in ***working with the development community to ensure future growth includes housing opportunities for everyone and work with the development community to meet intensification targets of 2031 as identified in the Town's Official Plan.***

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

The proposed development will generate yearly tax assessment to the Town.

March 22, 2016

- 5 -

Report No. PDS16-015

PREVIOUS REPORTS

Public Planning Meeting Report No. PL12-025 dated June 4, 2012;
Heritage Advisory Committee Report No. HAC12-016 dated September 10, 2012;
General Committee Report No. PL12-048 dated October 16, 2012; and
General Committee Report No. PL12-059 dated December 11, 2012.

CONCLUSIONS

Planning and Development Services has reviewed the subject draft plan of condominium application, which is consistent with the approved Site Plan, Official Plan and Zoning By-law. Staff recommends approval of Draft Plan of Condominium Application file: CDM-2015-02; subject to the conditions set out in 'Appendix A' to this report.

ATTACHMENTS

Figure 1 – Location Map;
Figure 2 – Zoning By-law Map;
Figure 3 – Draft Plan of Condominium;
Figure 4 – Approved Site Plan;
Figure 5 – Approved Building Elevations

Appendix "A" – Conditions of Approval

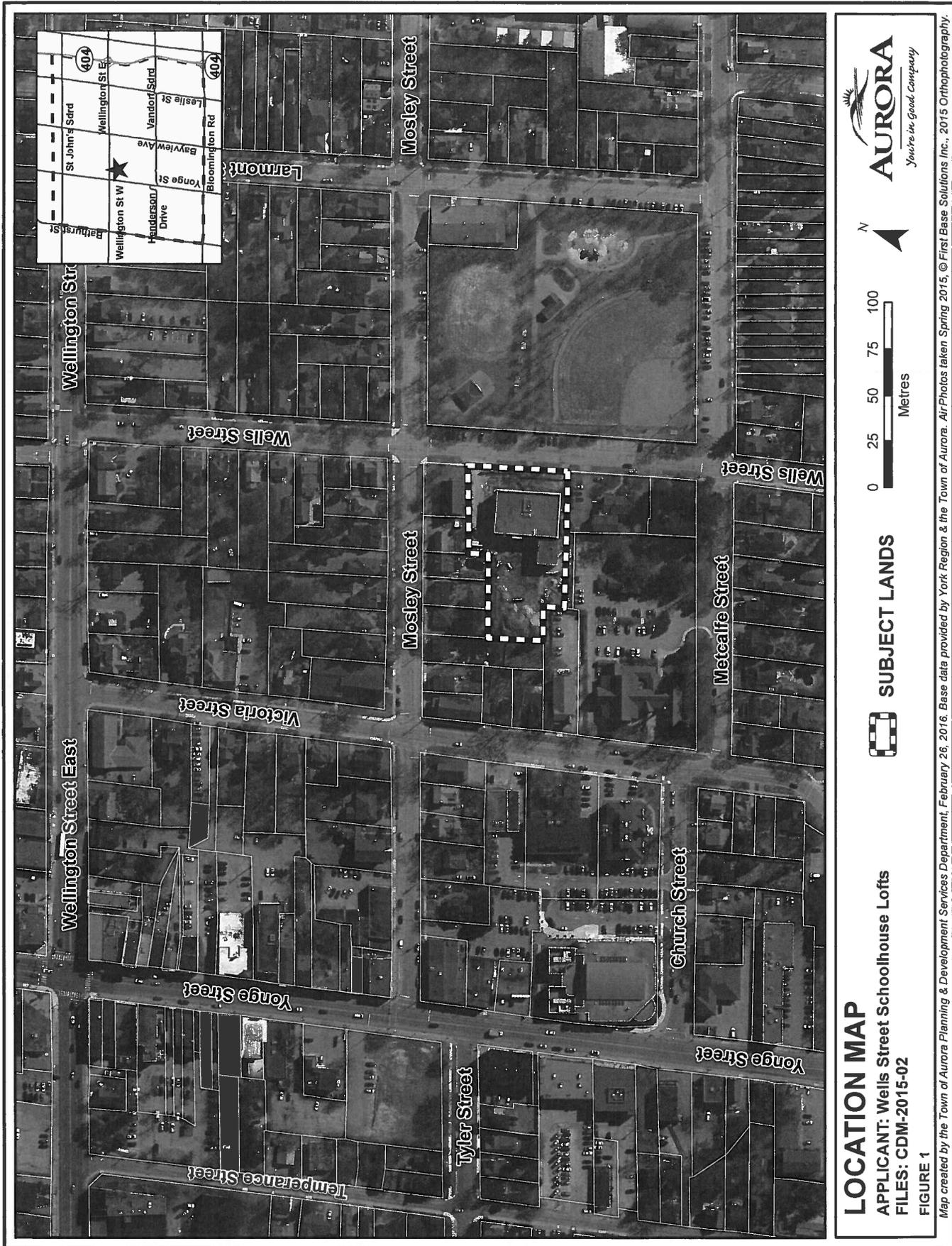
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting- March 8, 2016.

Prepared by: Jeff Healey, Planner – Extension 4349.


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadorozny
Chief Administrative Officer



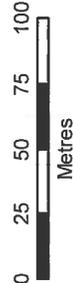
LOCATION MAP

APPLICANT: Wells Street Schoolhouse Lofts
 FILES: CDM-2015-02

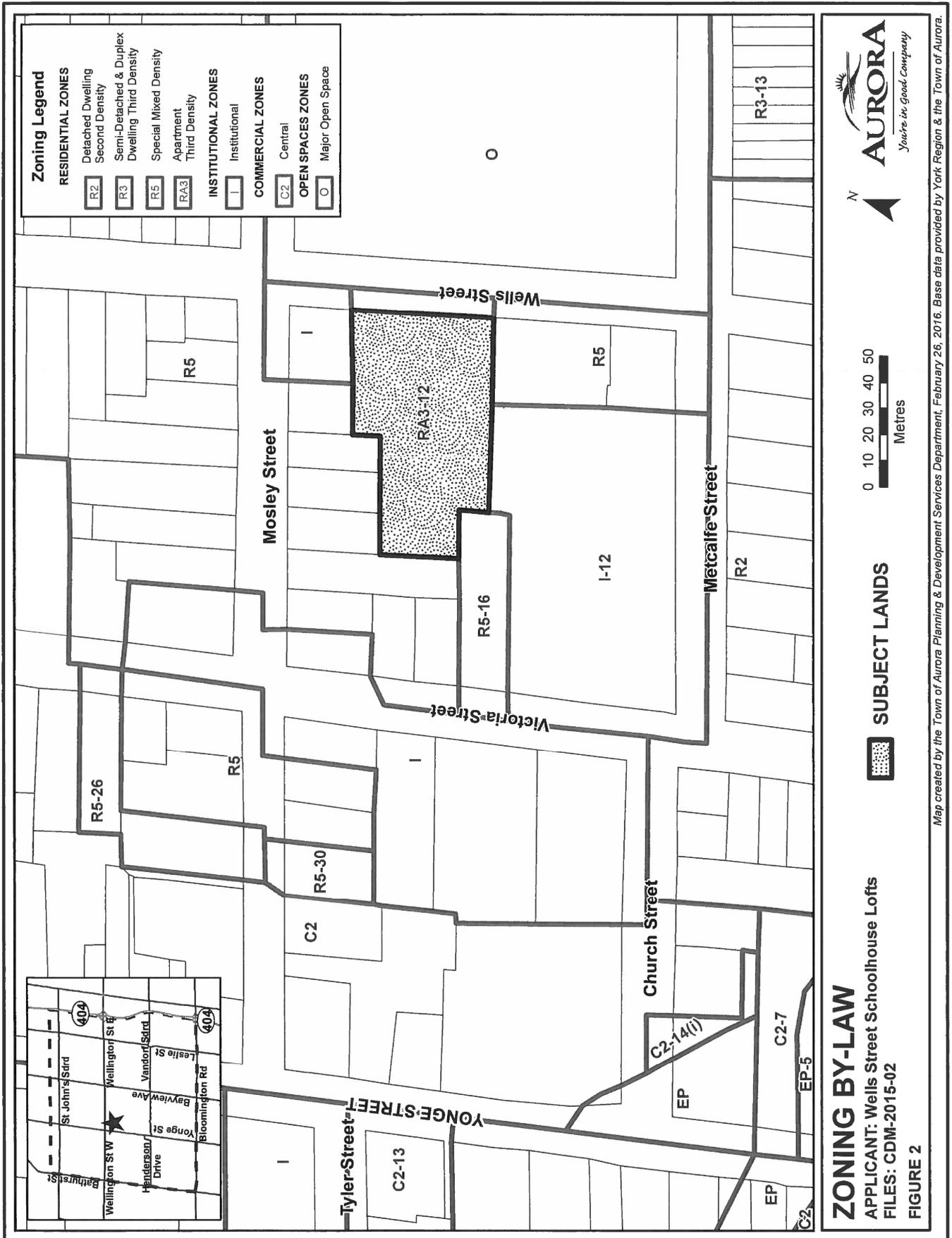
FIGURE 1

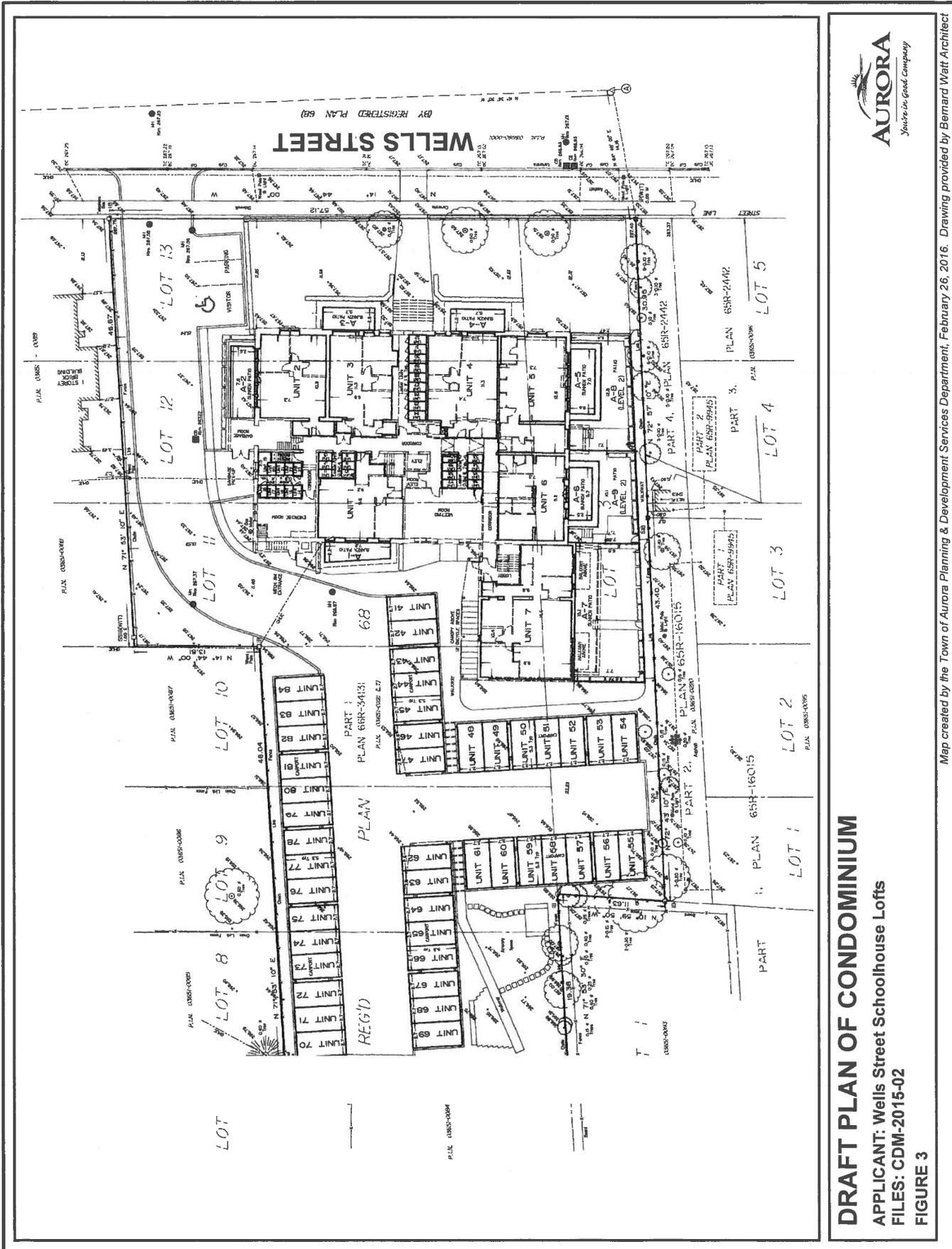


SUBJECT LANDS



Map created by the Town of Aurora Planning & Development Services Department, February 26, 2016. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2015. © First Base Solutions Inc., 2015 Orthophotography.





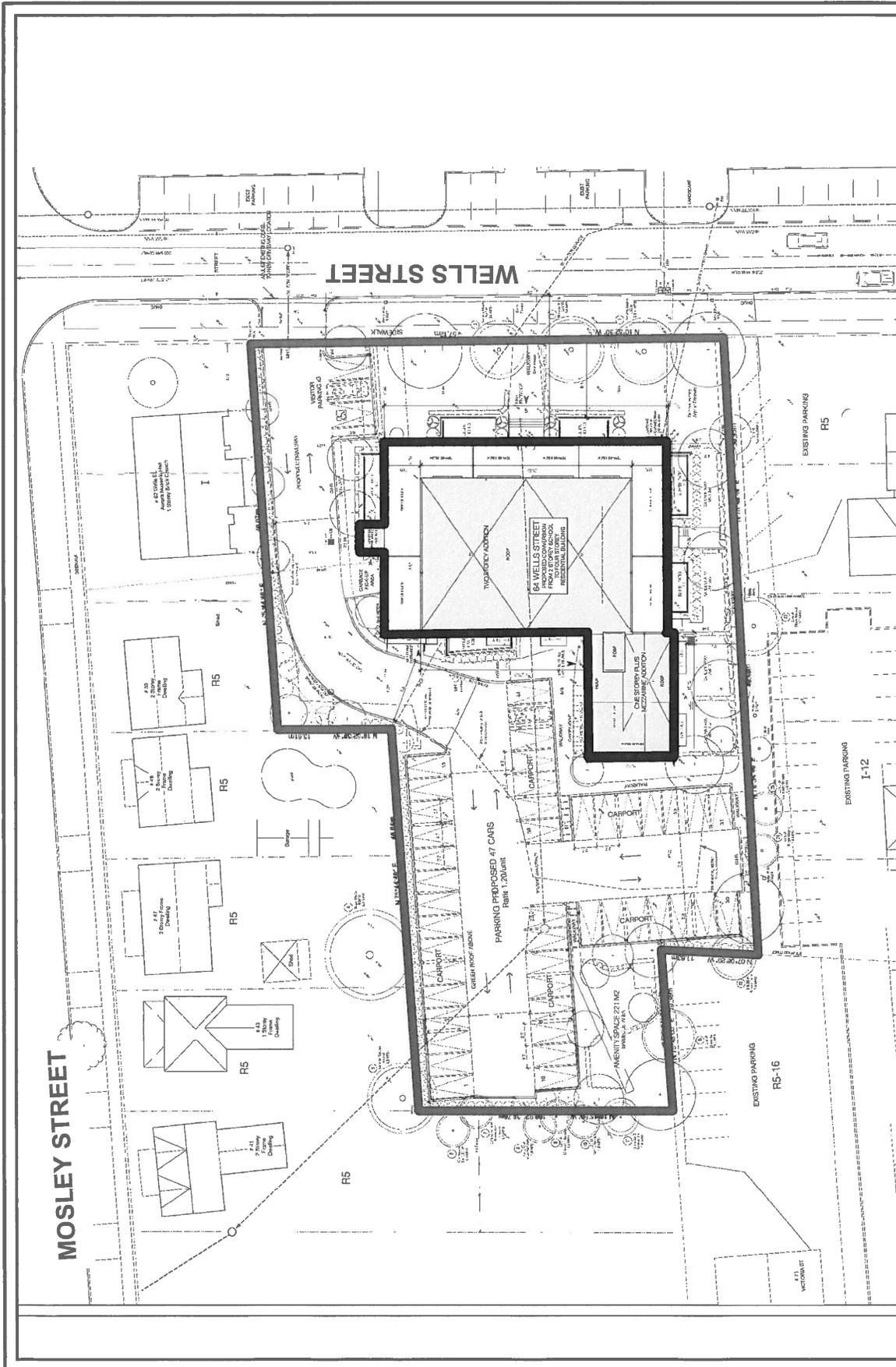
DRAFT PLAN OF CONDOMINIUM

APPLICANT: Wells Street Schoolhouse Lofts
 FILES: CDM-2015-02

FIGURE 3

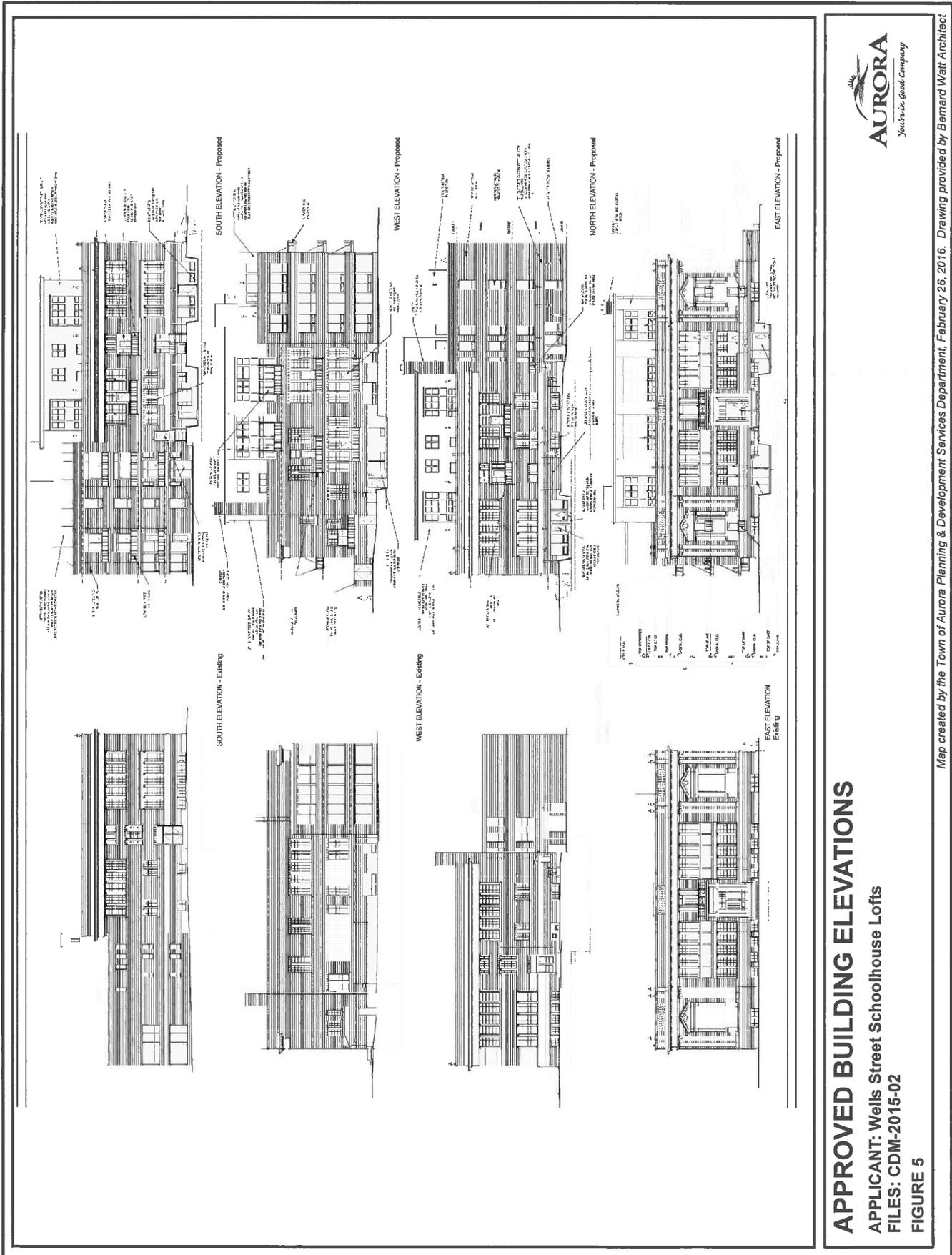


Map created by the Town of Aurora Planning & Development Services Department, February 26, 2016. Drawing provided by Bernard Watt Architect



APPROVED SITE PLAN
 APPLICANT: Wells Street Schoolhouse Lofts
 FILES: CDM-2015-02
FIGURE 4

Map created by the Town of Aurora Planning & Development Services Department, February 26, 2016. Drawing provided by Bernard Watt Architect



Appendix "A"

CONDITIONS OF APPROVAL

***Draft Plan of Standard Condominium
Wells Street Schoolhouse Lofts Inc.
Part of Lot 3 (West Side of Wells Street) and
Part of Lots 8-13 (South Side of Mosley Street), Registered Plan 68
64 Wells Street
CDM-2015-02***

THE CONDITIONS OF THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA (THE "TOWN") TO BE SATISFIED PRIOR TO THE RELEASE FOR REGISTRATION OF THE DRAFT PLAN OF CONDOMINIUM CDM-2015-02 ARE AS FOLLOWS:

- 1) Approval shall relate to the Draft Plan of Standard Condominium prepared by Land Survey Group dated November 30, 2015 (the "Plan") with respect to the lands described as Part of Lot 3 (West Side of Wells Street) and Part of Lots 8-13 (South Side of Mosley Street), Registered Plan 68, Town of Aurora, Regional Municipality of York (the "Lands").
- 2) The Plan and associated conditions of draft approval may require revisions, to the satisfaction of the Town, to implement or integrate any recommendations resulting from studies required as a condition of draft plan approval. Further, minor redline revisions to the Plan to ensure property alignment with existing or proposed units, and/or facilities on the Lands or on lands adjacent to the Plan may also be required.
- 3) The Owner of the Lands (the "Owner") shall enter into and execute agreement(s) with the Town agreeing to satisfy any conditions of the Town, legal, financial and otherwise if required by the Town, at the sole expense of the Owner.
- 4) The Owner shall demonstrate compliance with the provisions of the Site Plan Agreement dated December 18, 2012 between Wells Street Schoolhouse Lofts Inc. and the Town registered on title to the Lands as Instrument No. YR2286510 on May 4, 2015 (the "Site Plan Agreement") to the satisfaction of the Town prior to the Town's approval of the Plan for registration.
- 5) The Owner shall provide to the Town a copy of the final version of the Standard Condominium declaration and description for the Plan to be registered on title.
- 6) The Owner shall provide to the Town a certificate from the Owner's consultant stating that the buildings have been substantially completed in accordance with the *Condominium Act, 1998*, S.O. 1998, c. 19, as amended, and that they have been surveyed and built including all site works in accordance with the plans forming part of the Site Plan Agreement to the satisfaction of the Town prior to the Town's approval of the Plan for registration.
- 7) The Owner shall demonstrate to the Town that all Outside Works in relation to the Site Plan Agreement are substantially completed to the satisfaction of the Director of Infrastructure & Environmental Services prior to the Town's approval of the Plan for registration.

Wells Street Schoolhouse Lofts
CDM-2015-02
Conditions of Approval
Page 2

Enbridge Gas Requirements

- 8) The Owner shall contact Enbridge Gas Distribution's Customer Connections department for service and meter installation details and to ensure all gas piping is installed prior to the commencement of site landscaping (including, but not limited to: tree planting, silva cells, and/or soil trenches) and/or asphalt paving.
- 9) The Owner acknowledges that all costs are the responsibility of the Owner if the gas main needs to be relocated as a result of changes in the alignment or grade of the future road allowances or for temporary gas pipe installations pertaining to phase construction.
- 10) The Owner will provide easement(s) to Enbridge Gas Distribution at no cost.
- 11) The Owner will provide a 3 metre by 3 metre exclusive use location that cannot project into the municipal road allowance in the event a pressure reducing regulator station is required.

Clearances

The Town's Planning & Development Services Department shall advise that Conditions 1 to 6 inclusive have been satisfied, stating briefly how each condition has been met.

The Town's Infrastructure & Environmental Services Department shall advise that Condition 7 has been satisfied, stating briefly how the condition has been met.

Enbridge Gas Distribution Inc. shall advise the Town of Aurora that Conditions 8 to 11 have been satisfied in a clearance letter to the Town of Aurora detailing how each condition has been met.



**TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PDS16-018**

SUBJECT: *Swimming Pool Discharge, Public Education Strategy*
FROM: *Marco Ramunno, Director of Planning & Development Services*
DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-018 be received; and
THAT staff be directed to implement the public education strategy detailed within this staff report.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council direction on the proposed public education strategy related to swimming pool discharge.

BACKGROUND

At the June 2015 EAC meeting a delegate provided a presentation regarding swimming Pool discharge and raised concerns over the environmental impact of current pool water practices by local residents. The impact and concerns regarding unregulated discharge of private swimming pools and hot tubs directly into Aurora's streams and creeks was explained.

The following recommendations were proposed by EAC at the June meeting and adopted by council Tuesday August 11 2015;

THAT a public education component and strategy be developed instructing residents on the proper discharge of wastewater from private swimming pools and hot tubs, and that options be provided for distribution of this information to all owners as soon as possible; and

THAT staff investigate revising the current Sewer Use By-law to deal with the correct handling and discharge of swimming pool and hot tub wastewater;

Note: The term "pools" in this report refers to private outdoor residential swimming pools (in ground & above ground), including spas and hot tubs.

March 22, 2016

- 2 -

Report No. PDS16-018

Chlorine, bromine, algaecides, salt and other products used to keep pool and spa water clear and sparkling clean can also be harmful to the environment if handled improperly. While great for pools and spas, in sufficient concentrations, these chemicals are toxic to aquatic life in local creeks, streams and other watercourses. Problems can occur when pool chemicals are discharged directly into water courses or into storm drains during regular or seasonal maintenance. Many Municipalities have implemented public education strategies to help minimize these adverse environmental impacts.

Pools are commonly drained for seasonal winterization, and also when backwashing filters, when carrying out service and repairs and when adjusting water levels following periods of heavy precipitation. In most cases, water entering storm sewer systems from all sources is not treated by municipalities, and is typically channeled directly into streams, lakes and rivers. The low chemical concentrations typically maintained in an individual swimming pool under normal operating conditions, are harmless to humans.

Nevertheless, results of recent scientific studies have indicated that levels of some contaminants found in various fresh water lakes have been building up over the past several decades. Much of the increase has been attributed to road de-icing agent runoff, industrial effluents, and fertilizer sediments drained from agricultural land. In an effort to minimize the cumulative, long term environmental impact of the combined wastewater released into the ecosystem from a large number of backyard swimming pools, some municipalities have enacted additional regulatory measures in order to restrict its direct discharge to storm sewers and the environment.

Staff has been recently engaging various stakeholders both inside and outside the Corporation. The internal conversations have centered around three existing policy documents; Aurora's comprehensive Stormwater management master plan and both the Municipal and Regional sewer use by-law. The external conversations have included; speaking with staff of a local pool and spa company, staff of Lake Simcoe Region Conservation Authority and a few residents who own pools or spas.

COMMENTS

As directed by Council, staff have been preparing Phase 1 of the proposed strategy, which involves public education. Staff is recommending that the By-Law revision consideration be led by the Building and By-Law Services Department and be considered Phase 2 of this project.

In order to minimize any impacts to the streams this coming spring season, pool opening season, staff recommend that the Public Education Strategy implementation begin before end of April 2016.

March 22, 2016

- 3 -

Report No. PDS16-018

Key Messages

- Educational content of the messaging would include the following water discharge best management practices:
- In the springtime, drain the accumulated melted snow and rainwater on top of the pool cover via hose to the storm drain.
- Backwash water from a sand filter contains sanitizing chemicals, therefore discharge directly to the sanitary sewer system. Option to purchase a disposable cartridge filter which does not require backwashing for cleaning.
- Chlorine or bromine treated pools may be discharged to the storm drain only if the water meets these conditions:
 - It is free of chemicals in toxic amounts including, but not limited to, chlorine, bromine, hydrogen peroxide-based sanitizers, algaecides, fungicides, copper, silver, muriatic acid, soda ash and cyanuric acid.
 - It is free of debris, vegetation or algae
 - It has a pH of between 6 and 9
 - It has a chlorine concentration of no more than 1 ppm (1 mg/L)
- To reduce chemical concentrations, stop adding chlorine and bromine 7-10 days
- before pumping down the pool and leave the cover off to allow exposure to sunlight.
- Water discharged from pools sanitized by saltwater-generator systems contain elevated levels of sodium chloride or sodium bromide and therefore need to be discharged to sanitary sewer connection.

Please see attachment 1: Recommended Guidelines, Pool & Hot Tub Council of Canada; for further details. Please see attachment 2 and 3, examples of pamphlets from two Municipalities.

It is recommended that the above best practices be communicated to key stakeholders using the following suggested public education strategies.

Public Education Strategy Recommendations

The following list are the recommended public education strategies. Staff feel these strategies will target existing pool owners specifically.

1. Create an Aurora specific Pamphlet (Using info from existing Pamphlets) and distribute via new pool application permits.

March 22, 2016

- 4 -

Report No. PDS16-018

2. Upload digital pamphlet to Town Website.
3. Raise awareness of issue at the Earth Week Fair on April 20, 2016.
4. Direct mailing from the Town to all addresses that have received a pool permit from the Town that has been captured in Cityview.
5. Do a local media blitz including social media, notice board and website promotion.

LINK TO STRATEGIC PLAN

This initiative supports the Strategic Plan goal of ***Supporting Environmental Stewardship and Sustainability*** through its accomplishment in satisfying requirements in the following key objective within this goal statement. ***Promoting and advancing green initiatives.***

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council has the option of not proceeding with the public education strategy at this time.

FINANCIAL IMPLICATIONS

Outsourcing pamphlet design elements have been budgeted as part of the 2016 budget.

PREVIOUS REPORTS

None

CONCLUSIONS

Pool water that has been treated by chemicals including salt can be harmful to the environment if discharged improperly. Pool water with sufficient concentrations of these chemicals are toxic to aquatic life in local water courses. Pool owners and operators following water discharge best management practices is the key to reducing this negative environmental impact. Municipalities should share in the public education efforts to minimize the direct environmental impacts to our local watercourses. Through various targeted public education strategies as phase 1 of the program, the town should be able to reduce the impacts that improperly discharged pool water can have on our local water courses.

March 22, 2016

- 5 -

Report No. PDS16-018

ATTACHMENTS

- Attachment 1: Recommended Guidelines, Water Discharge Best Management Practices, Pool & Hot Tub Council of Canada May 2013.
- Attachment 2: Mississauga, Safe Water Practices for Pool & Spa Owners
- Attachment 3: Brantford, Swimming Pool & Hot Tub Wastewater

PRE-SUBMISSION REVIEW

Executive Leadership Team – Tuesday March 8, 2016

Prepared by: Christina Nagy-Oh, Program Manager, Environmental Initiatives, Ext. 4382


Marco Ramunno, M.C.I.P., R.P.P.
Director of Planning & Development Services


Doug Nadorozny
Chief Administrative Officer

Recommended Guidelines

Water Discharge Best Management Practices [G-0613]

Pool & Hot Tub Council of Canada

May 2013

These guidelines are issued by the Pool & Hot Tub Council of Canada as reference documents for pool, hot tub and spa owners and companies that service swimming pools, hot tubs and spas. The guidelines also serve to provide direction to municipalities that are seeking to establish programs that effectually manage and control the wastewater discharge from residential pools, spas and hot tubs into the environment.

The Pool & Hot Tub Council of Canada is a voluntary, not-for-profit association representing the interests of the aquatic leisure industry. As such, it is not considered a harmonized organization, and therefore does not qualify as an accredited national standards-writing body. Notwithstanding the above, following the directives outlined in this document will serve to minimize the environmental impact of operating pools, spas and hot tubs. These guidelines are endorsed in principle by the Pool & Hot Tub Council of Canada, and the Council recommends their widespread implementation.

Recommended Guidelines (G-0613) do not circumvent nor supersede existing requirements enshrined under federal, provincial or municipal law. Government codes take precedence over industry guidelines.

Note: The term “pools” in this document refers to private residential swimming pools, manmade swimming ponds, spas, hot tubs and water features.

Introduction

Pools are commonly drained for seasonal winterization, and also when backwashing filters, when carrying out service and repairs, and when adjusting water levels following periods of heavy precipitation. In most cases, water entering storm sewer systems from all sources is not treated by municipalities, and is typically channeled directly into streams, lakes, rivers and oceans. The low chemical concentrations typically maintained in an individual swimming pool under normal operating conditions, as listed below, are innocuous to humans:

Bromine (Br) between 2 and 4 mg/L

Chlorine (Cl) between 1 and 3 mg/L

Copper (Cu) virtually 0 mg/L

pH levels (acidity scale) between 7.2 – 7.6

Sodium Chloride (NaCl): between 0 and 6 000 mg/L

(Note: Putting this into perspective the NaCl concentration of a human tear drop is roughly 9 000 mg/L and the NaCl concentration of oceans is approximately 35 000 mg/L)

Note: 1 mg/L is equivalent to 1 ppm.

Recommended Guidelines

Water Discharge Best Management Practices [G-0613]

Pool & Hot Tub Council of Canada

May 2013

Nevertheless, results of recent scientific studies have indicated that levels of some contaminants found in various fresh water lakes have been building up over the past several decades. Much of this increase has been attributed to road deicing agent runoff, industrial effluents, and fertilizer sediments drained from agricultural land. In an effort to minimize the cumulative, long term environmental impact of the combined wastewater released into the ecosystem from a large number of backyard swimming pools, some cities have enacted supplementary regulatory measures in order to restrict its direct discharge to storm sewers and the environment.

The following Guidelines G-0613 offer recommendations for the effective management of pool water discharge, including controls over the acidity level (pH) and the potential release of the following chemicals: chlorine, bromine, sodium chloride (salt), algaecides/fungicides, nonylphenols and nonylphenol ethoxylates, and copper.

This issue is of particular concern to communities situated near endorheic basins, particularly freshwater lakes that do not have a natural outflow and lose water solely by evaporation or underground seepage or both.

Industry Recommended Best Practices

The procedures described herein are to be followed in order to effectively control water discharge from pools situated on private, residential properties.

It is important to consult with local authorities for specific criteria as discharge parameters may vary from municipality to municipality.

Recommended Guidelines
Water Discharge Best Management Practices [G-0613]
Pool & Hot Tub Council of Canada
May 2013

DISCHARGE OPTION – 1st Choice:

Water from pools can be discharged onto the homeowner's property if it can be completely absorbed into the ground without flowing onto a neighbouring property or road and without entering a storm sewer or the surrounding environment.

- The slope and surface of the land as well as the rate of discharge must be taken into consideration when deploying this procedure.
- Ensure that pool water is never discharged onto the ground near or down an embankment or into a ravine or valley. Pool water can cause erosion to the land banks and may cause damage to vegetation.
- Care should be taken when exercising this method to avoid flooding of the home.

DISCHARGE OPTION – 2nd Choice:

In the event that it is not possible to discharge water onto the homeowner's property, it may be discharged to the home's sanitary sewer system via a temporary or permanent connection.

- Caution is recommended when using this method as flow rates may exceed the sanitary sewer's capacity.
- Debris may block or impede flow which could result in flooding.
- It is imperative that the sanitary sewer criteria be met if using this method. The local municipality is to be consulted regarding the pertinent sewer regulations. A permanent connection to the sanitary sewer may require a permit.

Recommended Guidelines
Water Discharge Best Management Practices [G-0613]
Pool & Hot Tub Council of Canada
May 2013

DISCHARGE OPTION – 3rd Choice:

- a) If it is not feasible to discharge water from a “conventional Chlorine/Bromine pool” onto the property of the homeowner or to the sanitary sewer, it may be released to the storm sewer system provided the chemical levels of the pool wastewater do not exceed the following limits*:

Chlorine	0.01 mg/L or less
Bromine	0.01 mg/L or less
Copper	0.04 mg/L or less
pH	6.0 to 9.5
Sodium Chloride (salt)	0.00 mg/L
Algaecide/Fungicides*	0.00 mg/L
Nonylphenols and Nonylphenol Ethoxylates	0.00 mg/L

* Note: The municipality shall be consulted as criteria may vary.

- Wastewater released must meet all applicable discharge parameters.
- Wastewater must be discharged as closely to the storm sewer as is practicable.
- Avoid discharging water over sidewalks, driveways or roadways.
- Ensure the effluent is debris free and does not obstruct or restrict the storm sewer or its flow.
- Make sure the storm sewer is not clogged and is receiving water (e.g., Leaves may block flow in autumn).
- Ensure there is no erosion of property, roadways, curbs, etc.
- Wastewater may not enter the storm sewer if the drainage system is already full (e.g., after heavy rainfall).

Recommended Guidelines

Water Discharge Best Management Practices [G-0613]

Pool & Hot Tub Council of Canada

May 2013

b) Test kits to measure the levels of chemicals in the water are commercially available. If chemical levels exceed the prescribed limits, the following steps are to be taken in order to bring the water to within the required specifications prior to discharging to a storm sewer:

- **Chlorine/Bromine** levels must be determined initially, and the water treated if the limit of 0.01 mg/L has been exceeded. Dechlorination granules may be added to the pool, hot tub or spa to neutralize the entire body of water.

Chlorine/Bromine concentrations in the wastewater (effluent) discharged to the storm sewer must also be tested, and neutralized with commercially available dechlorination tablets used in feeders.

- **pH** levels must be tested and adjusted to meet the discharge criteria. High pH can be reduced with the addition of muriatic acid or sodium bisulphate. Low pH can be increased with the addition of sodium carbonate (soda ash).

After an acid wash or a chlorine wash of a pool, the water must be neutralized to storm sewer limits before it is discharged.

- **Algaecides/Fungicides** dissipate over time. Do not add algaecides two weeks prior to discharging, particularly when winterizing or when treating a 'green pool' (i.e., an algae contaminated pool). Test the waste water to ensure that no algaecides are present prior to discharging into the storm sewer.
- **Nonylphenols** and **nonylphenol ethoxylates** may be present in some pool chemicals and are not permitted to enter the storm sewer system.
- **Copper** levels in the water are to be tested. If present in a concentration in excess of 0.04 mg/L the copper must be removed using commercially available products.
- **Sodium Chloride (salt)** from pools may not be discharged into the storm sewer. This applies to all "saltwater pools".

Recommended Guidelines

Water Discharge Best Management Practices [G-0613]

Pool & Hot Tub Council of Canada

May 2013

DISCHARGE OPTION – 4th Choice:

Wastewater may be removed by a Ministry of Environment licensed hauler.

Additional Considerations

- The backwash water from the filter must be filtered, dechlorinated and meet all chemical level requirements if it is to be discharged to storm sewers. Otherwise it must be discharged to the sanitary sewer or onto the owner's property if it can be fully absorbed into the ground.
- The use of a cartridge filter will eliminate the need to backwash.
- Commercially available "one way" check valves on the skimmer and return fittings (used in conjunction with an air blower) will eliminate the need to lower the water level when winterizing. (Additional means to compensate for ice expansion in the skimmer may be required.)
- Rain water or snowmelt water that has collected on a pool cover can be discharged to the storm sewer, as long as the water is free of debris. Leaves, suspended solids and viscous substances must be removed from the water prior to discharge.
- The owner, operator, tenant or service contractor of a private pool shall report any spill to provincial and municipal authorities if chemicals have entered the natural environment, such as a stream, river, lake or the storm sewer system without proper treatment.

Certification Program on Pool Discharge Best Management Practices

A course offered by the Pool & Hot Tub Council of Canada addresses requirements specific to the operation, maintenance and seasonal closure of swimming pools. The information provided by the course provides direction to pool owners and service personnel in the proper treatment of discharged water, and ensures that procedures followed comply with Sewer Use By-laws prevalent in certain communities across the country.

Recommended Guidelines

Water Discharge Best Management Practices [G-0613]

Pool & Hot Tub Council of Canada

May 2013

Sources of Expertise:

A list of qualified pool service companies can be obtained directly from the Pool & Hot Tub Council of Canada. www.poolcouncil.ca

Related Standards and Publications

Environmental Best Management Practices for Private Swimming Pools, Hot Tubs/ Spas in the City of Toronto, issued by Toronto Water.

Canadian Environmental Quality Guidelines, Council for the Ministers of the Environment (CCME)

Informative Web-links

www.toronto.ca/water/protecting_quality/pollution_prevention/swimmingpools.htm

http://www.toronto.ca/water/protecting_quality/pollution_prevention/pdf/swimming_pool_bmp.pdf

www.winnipeg.ca/waterandwaste/sewage/drainPool.stm

www.brantford.ca/Pollution%20Control%20Publication%20%20Documents/Project1_Layout%201.pdf

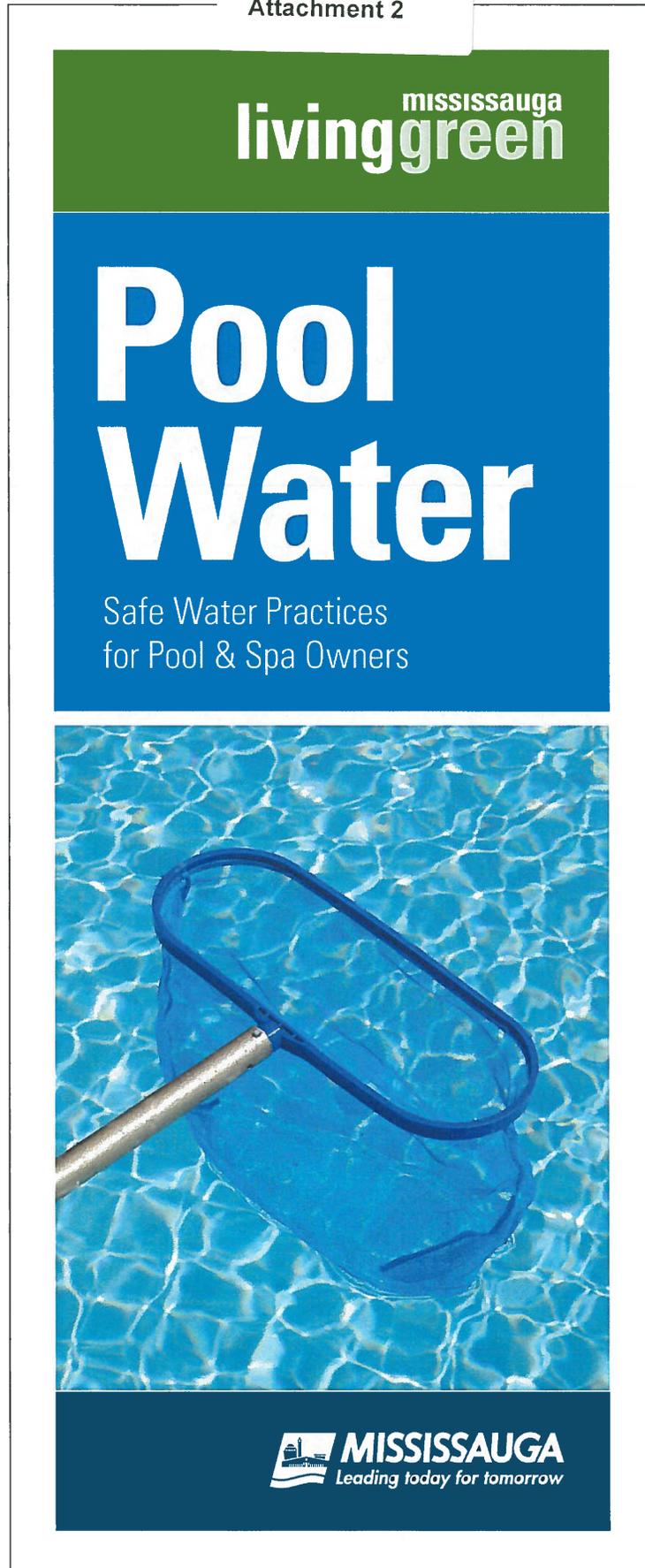
http://www.mississauga.ca/portal/residents/seasonalactivities?paf_gear_id=9700018&itemId=104800889n

Pool & Hot Tub Council of Canada
5 MacDougall Drive
Brampton, Ontario, Canada
L6S 3P3

Tel: 905-458-7242
Fax: 905-458-7037
Toll free: 800-879-7066
www.poolcouncil.ca



Attachment 2



The image shows the cover of a brochure titled "Pool Water" from Mississauga LivingGreen. The cover is divided into three main sections. The top section is a green horizontal band with the "mississauga livinggreen" logo in white. The middle section is a large blue rectangle with the words "Pool Water" in large, bold, white font. Below the title, in a smaller white font, is the subtitle "Safe Water Practices for Pool & Spa Owners". The bottom section is a photograph of a blue pool skimmer net floating in clear blue water. At the very bottom of the brochure is a dark blue horizontal band containing the Mississauga logo and the slogan "MISSISSAUGA Leading today for tomorrow".

**mississauga
livinggreen**

Pool Water

Safe Water Practices
for Pool & Spa Owners

MISSISSAUGA
Leading today for tomorrow

**This brochure contains
important information
for safe and environmentally
responsible management
of pool and spa water**

- Pool water and the environment
- Pool water and City by-laws
- Draining your pool or spa
- Filter backwash water
- Chlorine or bromine treated pools and spas
- Saltwater pools and spas
- Safe disposal of pool chemicals
- Recycling centres in Mississauga
- What to do in case of a spill

Pool water and the environment

Chlorine, bromine, algaecides, salt and other products used to keep pool and spa water clear and sparkling clean can also be harmful to the environment if handled improperly. While great for pools and spas, in sufficient concentrations, these chemicals are toxic to aquatic life in local creeks, streams and other watercourses.

Problems can occur when pool chemicals are discharged into storm drains during regular or seasonal maintenance. The City of Mississauga routinely investigates contamination caused by improper discharge of pool and spa water into creeks, streams and ravines.

Did you know that, if you are improperly draining your swimming pool or spa into the storm drain, you could be harming your local creek or Lake Ontario?

Pool water and City by-laws

There are two by-laws to regulate the discharge of pool and spa water in Mississauga:

DEBRIS AND ANTI LITTERING BY-LAW 219-85
STORM SEWER USE BY-LAW 259-05

Under the Debris and Anti Littering By-law (219-85) there are strict conditions for discharge of pool and spa water including filter backwash. Filter backwash water should only be directed to the closest sanitary sewer connection on the pool owner's property. A plumbing permit is required from the City's Planning and Building Department prior to the installation of a direct connection to the sanitary sewer system for the purpose of discharging backwash water.

To contact the Plumbing Section please call **905-615-3200** ext. **4176** or consult the City website: **www.mississauga.ca/portal/services/planbuild**

Under the Storm Sewer Use By-law (259-05) it is illegal to discharge water to a storm drain that contains contaminants. If you discharge (or hire someone to discharge) water that exceeds the Storm Sewer Use By-law limits, you may be subject to enforcement action.

More detailed information including pool location, safety and licensing is available online at: **www.mississauga.ca/portal/residents/poolinstallation** or contact By-law enforcement at **905-896-5655**.

Draining your pool or spa

In the springtime, the accumulated snow and rainwater on top of the pool cover or tarp may be discharged by a hose to the storm drain once all debris, leaves or pet waste have first been removed.

Filter backwash water

The water from routine backwashing of pool sand filters also contains sanitizing chemicals. The best place for sand filter backwash water is the sanitary sewer system.

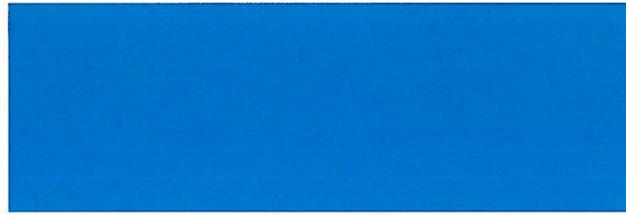
Cartridge filters are available for purchase, which do not require backwashing for cleaning. Used filter cartridges may be placed at the curb with regular garbage for pick-up.

Chlorine or bromine treated pools and spas

If you own a chlorine or bromine swimming pool or spa, the water may be discharged to the storm drain **ONLY** if the water meets these conditions:

- It is free of chemicals in toxic amounts including, but not limited to, chlorine, bromine, hydrogen peroxide-based sanitizers, algaecides, fungicides, copper, silver, muriatic acid, soda ash and cyanuric acid. Remember, most pool and spa chemicals are toxic to aquatic organisms.
- It is free of debris, vegetation or algae
- It has a pH of between 6 and 9
- It has a chlorine concentration of no more than 1 ppm (1 mg/L)

To help to reduce chemical concentrations, stop adding chlorine and bromine 7-10 days before pumping down the pool and leave the cover off to allow exposure to sunlight.



Saltwater pools and spas

Water discharged from pools and spas sanitized by saltwater-generator systems contain elevated levels of sodium chloride or sodium bromide.

Because these salts cannot be removed from the water, saltwater pool and spa owners should direct all salt water discharges to sanitary sewer connection.

The Region of Peel suggests the following conditions for discharge to the sanitary sewer system:

- Direct the discharge from the pool to your nearest drain inside your house
- Limit the size of the discharge hose from the pool to 4 cm (1 1/2 inches) or less in diameter
- Discharge the water at a non-peak time such as evenings after 8 p.m. or weekends after 10 a.m.

FAILURE TO FOLLOW REGIONAL SANITARY DISCHARGE GUIDELINES MAY CAUSE SURCHARGES AND FLOODING IN BASEMENTS AND/OR IN NEARBY HOMES.

Please contact the Region of Peel Environmental Control at **905-791-7800** with any questions regarding sanitary sewer discharge.

Maintaining proper pool water chemistry according to your pool equipment manufacturer's instructions can reduce the need to drain the pool or spa and minimize chemical damage to your pool and equipment.

Safe disposal of pool chemicals

Leftover or expired pool chemicals are considered household hazardous waste and must be properly disposed of at one of the Region of Peel's Community Recycling Centres.

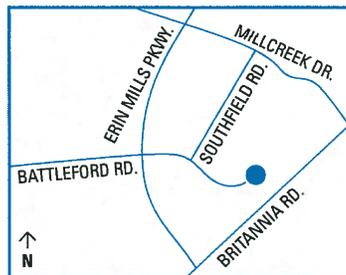
**ALWAYS USE EXTREME CAUTION
HANDLING POOL CHEMICALS!**

Recycling centres in Mississauga

For information on all waste management programs or services, please call Region of Peel Public Works at **905-791-9499** or visit www.peelregion.ca/waste.

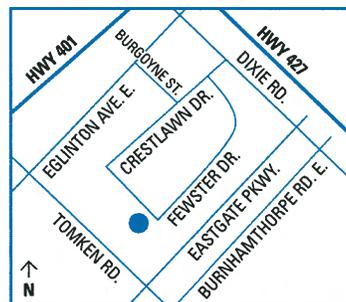
Battleford Community Recycling Centre

2255 Battleford Rd., Mississauga L5N 8P6
Mon. to Sun., 8:30 a.m. - 4:30 p.m.



Fewster Community Recycling Centre

1126 Fewster Dr., Mississauga L4W 2A4
Mon. to Sun., 8:30 a.m. - 4:30 p.m.





What to do in case of a spill

POOL CHEMICALS ARE HAZARDOUS

In the case of an environmental spill, report the spill immediately to the Region of Peel's 24-hour Spill Response Line at **905-791-7800** or to the Ministry of the Environment's Spills Action Centre (SAC) at **1-800-268-6060**.

Contact us

To notify the City of Mississauga or for further information about environmentally responsible maintenance and servicing of pools and spas:

 **Call 3-1-1 or if outside city limits, call 905-615-4311**

Calls to 3-1-1 after regular business hours and on weekends will be transferred through a menu selection to After-Hours Dispatch.

For more information on the many pool and spa water treatment and filtration options, please consult your local pool or spa supplier.



11234

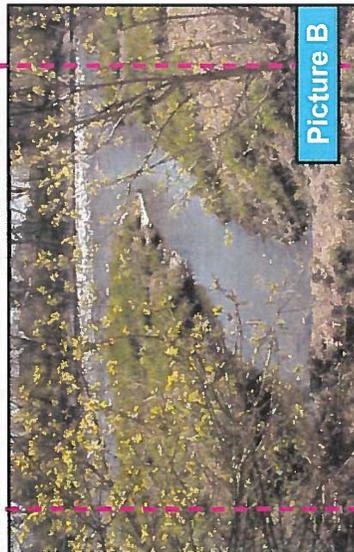


How it's all connected:

Picture A: catch basin – where the water enters the storm sewer system and flows through to outfalls, which flow out to the natural environment, Picture B.



Picture A



Picture B



Fish kill caused by draining highly chlorinated water directly to a storm sewer.

Contacts

If you need additional information on swimming pool or hot tub wastewater, please contact the City of Brantford

**Pollution Control Department at:
519-752-5263.**

Thank you for protecting our natural areas and our environment.



What is Wrong with Discharging Swimming Pool or Hot Tub Water onto the Roadway?

In the City of Brantford, the storm sewer system is completely separate from the sanitary sewer system. The main function of the storm sewer system is to drain rainwater away from city streets and parking lots. This system helps the water get back into the natural environment and helps prevent flooding of houses and roads. Everything that enters the storm sewer system

flows directly out into our environment without treatment. If swimming pool or hot tub water is discharged onto a roadway, it will flow into the storm sewer system and directly into creeks and rivers.

The discharge of pool or hot tub water to waterways can cause harm to the natural ecosystem since pool and

hot tub water can contain chemicals such as chlorine, bromine, chloride salts, copper-based algaecides, nonylphenols and nonylphenol ethoxylates, which are designed to kill and prevent growth of algae and bacteria.

How Should I Drain My Swimming Pool or Hot Tub or Dispose of Backwash Water?

There are two preferred methods for disposing of your pool waste water; to a sanitary drain attached to your residence or to your lawn. There are precautions to be taken with either method. When you discharge the water to a sanitary drain, that water is treated at the Sewage Treatment Plant prior to being discharged to the Grand River. Discharging the water onto a grassy or vegetated area on your property will help replenish the groundwater supply and allow the water to percolate through the plants and soil, which will filter out sediment and allow the chlorine and organics to be consumed.

When pumping to a floor drain or laundry sink in your basement, monitor the drain you are using in the house to avoid overflowing.

When discharging to your lawn ensure the water does not cause erosion or impact or damage any neighbouring properties.

There are situations where neither of the preferred options is possible. In these cases allow the draining water to travel through grass before reaching a roadway and entering the storm water system. The draining water must be monitored to ensure that no property damage is occurring and that the water on the roadway is not causing a nuisance.

Salt water pools should never be drained to the storm sewer system as the water contains high levels of chlorides. If discharging to the sanitary sewer system or onto your property is not possible, salt water pool water must be hauled by a Ministry of the Environment-approved hauler.

Rain water or melted snow collected on your pool cover can be discharged to the storm sewer system as long you remove leaves and other debris first.

The backwash water from the filter must be filtered and

dechlorinated if going to storm sewers, otherwise it must be discharged to the sanitary sewer or onto your surrounding property if it can be properly absorbed into the ground.

Water containing chlorine or bromine should not be allowed to enter the storm sewer system. It is the responsibility of the homeowners to do their best to ensure there are no chemical residues or debris in the water being discharged. Test kits may be used to ensure chlorine and bromine concentrations are as close to zero as possible.

When emptying a pool at the end of the season, do not add chlorine for 7 days prior to draining.

If you need additional information on swimming pool or hot tub wastewater, please contact the City of Brantford Pollution Control Department at 519-752-5263.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PDS16-020**

SUBJECT: *Planning Applications Status List*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-020 be received for information.

PURPOSE OF THE REPORT

This report provides a summary and update of development applications that have been received by Planning & Development Services.

BACKGROUND

Attached is a list updating the status of applications being reviewed by Planning & Development Services. The list supersedes the December 1, 2015 Planning Applications Status list and is intended for information purposes. The text in bold italics represents changes in status since the last update of the Planning Applications Status List.

COMMENTS

Since the preparation of the last status list, thirteen (13) new planning applications have been filed with Planning & Development Services as follows:

- Zoning Bylaw and Site Plan Applications (ZBA-2015-16 and SP-2015-10) to allow a business and professional office use;
- Draft Plan of Condominium Application (CDM-2015-01) to allow 34 apartment units within a designated heritage building;
- Zoning Bylaw Application (ZBA-2016-01) to rezone an existing commercial plaza to allow a wider range of commercial uses;
- Zoning Bylaw Application (ZBA-2016-02) to rezone an existing apartment to allow 9 additional units and remove permitted commercial uses;
- Draft Plan of Condominium Application (CDM-2015-03, to allow 95 apartment unit and 3 commercial unit condominium.

March 22, 2016

- 2 -

Report No. PDS16-020

- Official Plan, Zoning Bylaw and Zoning Bylaw Amendment Applications (OPA-2015-06 and ZBA-2015-17) to allow a wider range of commercial uses;
- Site Plan Application (SP-2016-03) to allow single storey, multi unit industrial building;
- Site Plan Application (SP-2016-01) to allow single storey industrial building;
- Site Plan Application (SP-2016-02) to allow 2 storey office building;
- Draft Plan of Condominium Application (CDM-2016-02), to allow a 4 storey, 12 unit apartment building; and
- Draft Plan of Condominium Application (CDM-2016-01), to allow 58 single detached units.

LINK TO STRATEGIC PLAN

None.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

There are no direct financial implications associated with this report.

PREVIOUS REPORTS

Planning Report No. PL15-097, dated December 1, 2015.

CONCLUSIONS

Planning & Development Services will continue to provide this update to inform Council of the number and status of planning applications filed with the Town.

March 22, 2016

- 3 -

Report No. PDS16-020

ATTACHMENTS

Figure 1 – Planning Applications Status Map*

Figure 2 – Secondary Plan Map

Figure 3 – Planning Applications Status List – March 22, 2016

**Planning Applications Status Map (large colour version available via Town's website or by visiting Planning & Development Services)*

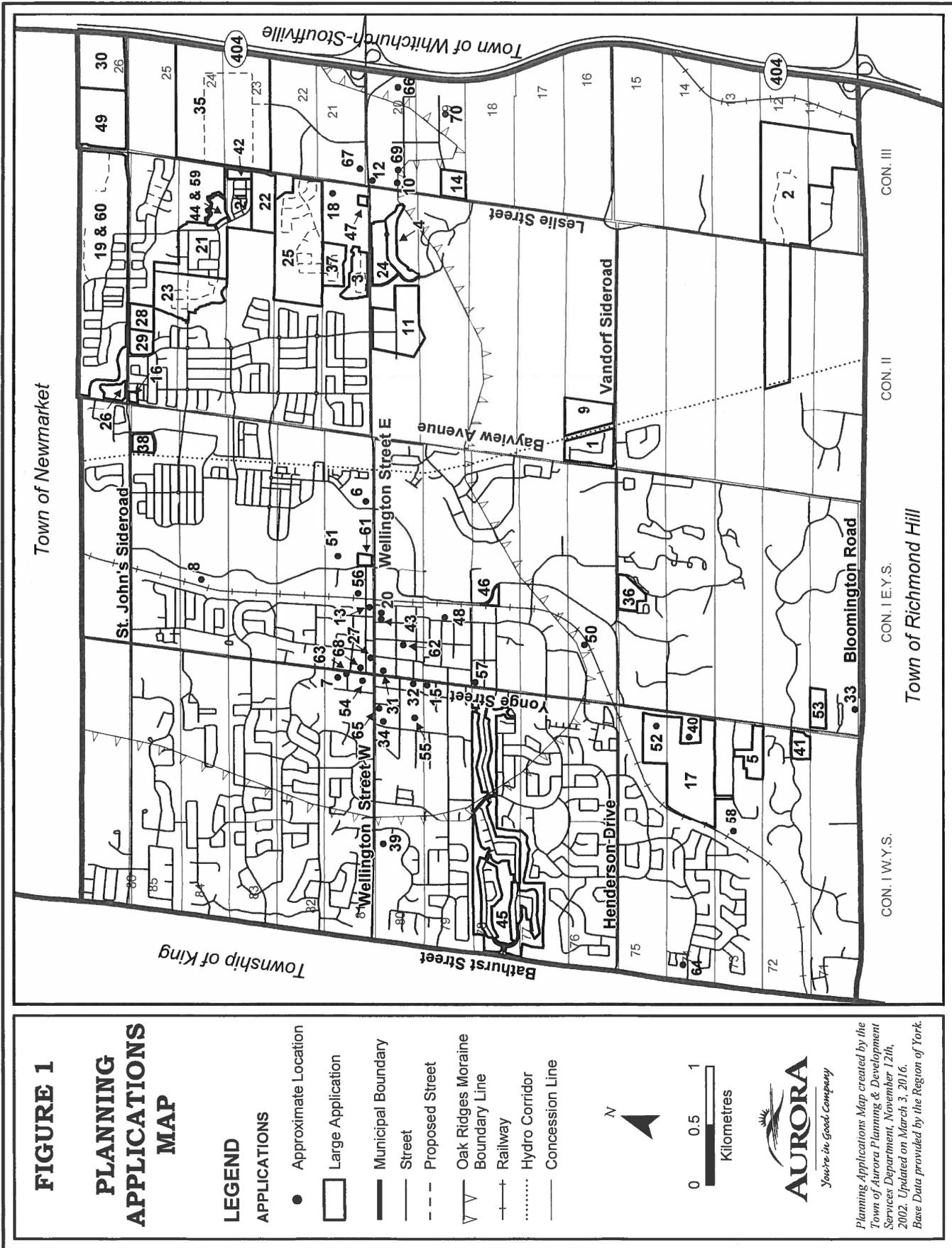
PRE-SUBMISSION REVIEW

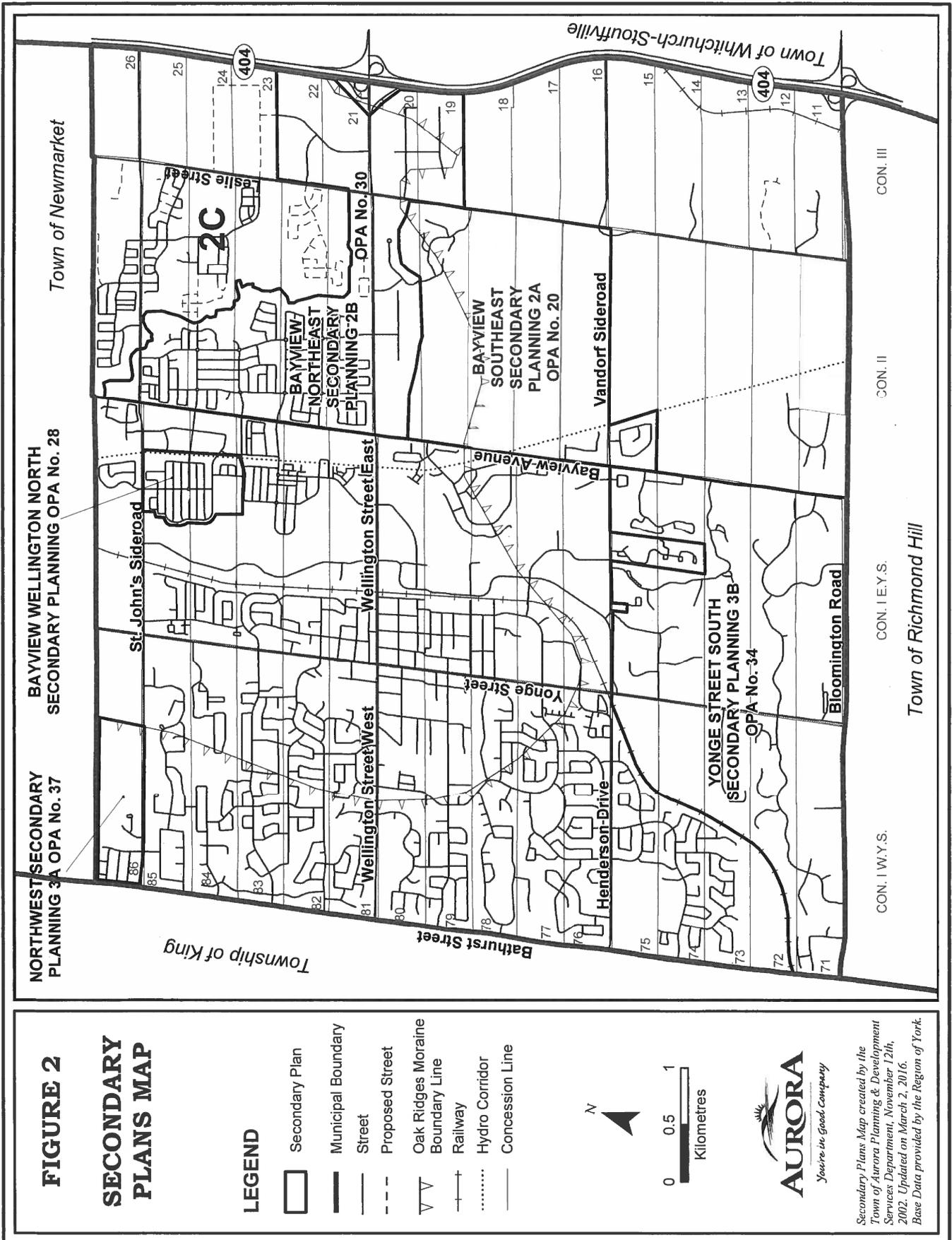
Executive Leadership Team Meeting – March 8, 2016.

Prepared by: Glen Letman, Manager of Development Planning, Ext. 4346


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadrozny
Chief Administrative Officer





PLANNING APPLICATION STATUS LIST - FIGURE 3
 March 22, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
1.	Genview Development Corp. 14575 Bayview Avenue Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: ZBA-2001-04 & SUB-2001-01	Plan of Subdivision to permit 61 residential lots.	Jan.4, 2001	Phase 1 consisting of 56 lots was registered on October 20, 2011. Registered Plan 65M-4292 Phase II (5 lots) to be developed with adjacent lands: SUB-04-07.
2.	Lebovic Enterprises Limited <i>(Formerly Westhill Redevelopment Co.)</i> 13927 & 14012 Leslie Street and 1796 Bloomington Road GHD Investments. Attn: Glen Easton 905-752-4369 Files: OPA-2000-04, ZBA-2000-12 & CDM-2000-03 OMB Case No. PL030997, PL080014 OMB File Nos. 0030373 Z030149 S030085	Applications for Official Plan Amendment, Zoning By-law Amendment, Draft Plan of Subdivision and Draft Plan of Condominium to permit 75 condo units and 18 hole golf course.	May 3, 2000	Ontario Municipal Board Hearing held September 14, 2010 to January 5, 2011. Ontario Municipal Board approved appeals on April 14, 2011. Ontario Municipal Board issued Order approving; OPA 74, ZBA 5361-11 Plan of Subdivision and Condominium Draft Plan approval on September 15, 2011. OMB issued Order approving Draft Plan of Subdivision on November 14, 2011. Top soil removal permit issued. <i>Subdivision Agreement executed by Owner and Town.</i>

2

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
3.	MI Developments Inc. Part of Lot 21, Con 2 Attn: Dan Robert 905-726-7805 Files: SUB-2006-01 & ZBA-2006-03	Draft Plan of Subdivision and Zoning By-law Amendment Application for 134 townhouse units.	Jan. 3, 2006	Council approved Draft Plan of Subdivision on August 14, 2007 and implementing Zoning By-law on November 27, 2007. On September 29, 2015 the Removal of Holding 'H' By-law was enacted. Subdivision Agreement being finalized.
4.	MI Developments Inc. Leslie & Wellington Street E. Attn: Ari Huber 905-726-7607 Files: ZBA-2003-19 & CDM-2003-03	Zoning By-law Amendment and Vacant Land Condominium Applications to permit 14 units detached residential.	May. 5, 2003	Revised Draft Plan of Condominium approved on October 9, 2012. Notice of Decision issued. Certification of notification with Draft Plan of Condominium sent out on November 13, 2012. Applicant to clear conditions. Inactive.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
5.	<p>Pandolfo, et al. Lot 8, Part Lots 20 & 21, Plan 132 14070 Yonge Street</p> <p>Templeton Planning Consulting Attn: Gary Templeton 905-727-8672</p> <p>Files: OPA-2012-03, ZBA-2003-21 & SUB-2003-02</p>	<p>Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision to permit 29 single detached dwellings and two (2) open space blocks.</p>	<p>May. 7, 2003</p>	<p>Public Planning Meeting held February 27, 2013. Additional Public Planning Meetings held November 27, 2013 and March 26, 2014. Official Plan Amendment and Zoning By-law Amendment Applications approved by General Committee on June 17, 2014. Official Plan Amendment No. 6 (By-law 5656-14) and Zoning By-law Amendment 5657-14 enacted by Council on August 12, 2014 are in full force and effect. Draft Plan of Subdivision approved by Council on September 23, 2014. OMB Appeal to Council's Decision to Draft Plan Approval. OMB Decision / Minutes of Settlement issued April 23, 2015, Case No. PL141259. Subdivision Agreement to be prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
6.	<p>Perwick Inv. (Deltera) Part of Lot 81, Con 1 N/E corner Wellington & John West Way</p> <p>Tridel Attn: Gouled Osman 416-661-9290</p> <p>Files: OPA-2005-03, ZBA-2005-16 & SP-2013-13</p>	<p>Application to Amend the Official Plan and Zoning By-law to permit a 1,255m2 multi-unit retail commercial plaza.</p> <p>Site Plan Application to develop a 1,255 sqm one storey commercial plaza.</p>	<p>Oct. 11, 2005</p> <p>Revised Appl. Rec'd June 1, 2011.</p> <p>Dec.23, 2013</p>	<p>Council Approved Report July 16, 2013.</p> <p>Official Plan Amendment adopted by Council on August 13, 2013.</p> <p>Regional approval granted November 5, 2013.</p> <p>Site Plan Application received as complete and circulated.</p> <p>Site Plan Application approved by Council on May 26, 2015.</p> <p>Awaiting Final Site Plan submission.</p>
7.	<p>1087931 Ontario Ltd. c/o Bruce Spragg Lot 13, Part Lot 14, Plan 246 15356 Yonge Street</p> <p>Attn: Bruce Hall 416-686-3563</p> <p>Files: ZBA-2006-11 & SP-2006-13</p>	<p>Zoning By-law Amendment Application to permit a single existing detached and 5 new townhouse residential infill development.</p>	<p>Apr. 12, 2006 (ZBA)</p> <p>May 31, 2006 (Site Plan)</p>	<p>Zoning By-law Amendment and Site Plan Application approved by Council on November 10, 2009.</p> <p>LSRCA approval granted.</p> <p>Site Plan Agreement drafted.</p> <p>Inactive.</p>
8.	<p>Hamil Inc. 260 Industrial Parkway North Blocks 1, 2, 3 & Part Block 4, 65M-2718</p> <p>Attn: Michael Langer 416-398-0747</p> <p>File: SP-2007-09</p>	<p>Minor Site Plan Application to permit an addition to an existing 4,879 m² industrial building.</p>	<p>May 25, 2007</p>	<p>Applicant has requested the File to be held in abeyance.</p> <p>Inactive.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
9.	<p>Genview, formerly Clifford Sifton 908 Vandorf Sdrd. Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: BLK-2007-04 & ZBA-2007-12</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Application to allow for a 20 lot residential development within Settlement Area of the Oak Ridges Moraine.</p>	<p>Oct. 15, 2007</p>	<p>Draft Plan of Subdivision approved on August 1, 2012. Zoning By-law passed at Council on June 26, 2012 and is now in full force and effect. Awaiting Final Engineering Plans. Inactive.</p>
10.	<p>2292863 Ontario Inc. (Best Western Hotel) 4 Don Hillock Drive Attn: Claudio Rabalino 416-425-2222 Ext. 245 File: SP-2008-06</p>	<p>Revised Site Plan Application for four (4) storey hotel with pool, bar/lounge and convention facilities.</p>	<p>Revised proposal by new owner, Dec. 23, 2011</p>	<p>Awaiting final Site Plan submission. Inactive.</p>
11.	<p>1207309 Ontario Inc. 337, 375 & 455 Magna Drive Attn: Frank Tozzi 905-726-7607 File: SP-2008-02</p>	<p>Site Plan Application for three (3) storey 9600m² (103,333ft²) Arts and Education building.</p>	<p>Mar. 14, 2008</p>	<p>Applicant required to obtain Infrastructure Easement prior to executing Site Plan Agreement. Inactive.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

7

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
15.	Malfaro, Giorgio, Bucciol 15086 – 15088 Yonge Street Soccia Engineering Attn: Sandro Soccia 416-707-3868 File: SP-2009-10	Site Plan Application to permit two (2) storey Montessori school.	Oct. 8, 2009	Inactive.
16.	Bayview St. John's Centre (formerly Daniels LR Corporation 15933 Bayview Avenue Attn: Luisa Di Iulio 416-739-7758 File: SP-2009-17	Site Plan Approval Application two (2) single storey commercial buildings with a total GFA of 1155 m ² .	Dec. 23, 2009	Resubmission received and circulated for comment. Site Plan Agreement registered . File closed.
17.	Rod Coutts & Brian Coutts 222 Ridge Roads & 14222, 14314, 14338 & 14378 Yonge Street Brutto Consulting Attn: Matthew King 905-851-1201 Ext. 225 Files: SUB 2012-03 & ZBA-2012-16	Draft Plan of Subdivision and Zoning By-law Amendment Applications proposing 195 residential units.	Dec. 17, 2012	Draft Plan of Subdivision was approved by Council on June 26, 2013. Zoning By-law Amendment approved in principal on June 26, 2013. The implementing Zoning By-law will be presented at a future Council Meeting for enactment. Revised Zoning By-law Circulated for comment.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
18.	<p>Salvation Army (Northridge Community Church) 15338 Leslie Street</p> <p>Ted Handy and Associates Inc. Architect Attn: Ted Handy 705-734-3580</p> <p>File: SP-2010-07</p>	<p>Site Plan Application to permit a place of worship approximately 2250 m² (27500 sq. ft.).</p>	<p>Dec. 22, 2010</p>	<p>Council approved the Site Plan Application on June 12, 2012. Site Plan Agreement registered. File Closed.</p>
19.	<p>Mattamy (Aurora) Ltd. 2C (West) Area Part Lot 26, Concession 2 (NE corner of Bayview Avenue and St. John's Sideroad)</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: SUB-2011-02 & ZBA-2011-08</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 760 unit residential subdivision.</p>	<p>Aug. 25, 2011</p>	<p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. General Committee Meeting held on April 16, 2013. Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council April 23, 2013. Zoning By-law 5522-13 approved by Council, is in force and effect. Council approved Lifting of "H" symbol on December 10, 2013. Subdivision Agreements executed by the Town and the Owner. The Plan of Subdivision registered as Numbers 65M-4407, 65M-4408 and 65M-4423. Subdivision Agreement (Phase 3) Registered. Phase 4 Subdivision Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

9

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
20.	99 Wellington Street Limited 99 Wellington Street East Part of Lot 15, Plan 68 Lepek Consulting Inc. Attn: Helen Lepek 416-485-3390 Files: ZBA-2011-10 & SP-2012-06	Zoning By-law Amendment Application to permit business and professional office use. Site Plan Application to convert the existing house to 177.6 m ² of office space.	Oct. 31, 2011 June. 7, 2012	Zoning By-law 5490-13 approved by Council on February 26, 2013, is in force and effect. Site Plan second submission comments provided to Applicant. Inactive.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
21.	<p>Brookfield Homes (Ontario) Limited 2C (West) Area (Leslie Street mid-block between St. John's Sideroad and Wellington St. E.) Part Lots 23,24 and 25, Concession 2</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: SUB-2011-04 & ZBA-2011-12</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment</p> <p>Applications to permit a 401 lot Plan of Subdivision including single detached and townhouse units, schools, parks and environmental protection areas. The Application also includes two (2) future development blocks including up to 80 unit condo townhouses and up to 250 residential units in mixed use building with commercial uses on the ground floor.</p>	Nov. 30, 2011	<p>Applications received as complete and circulated.</p> <p>Public Planning Meeting held on June 27, 2012.</p> <p>Zoning By-law Amendment and Plan of Subdivision Draft Plan approved by Council March 26, 2013.</p> <p>Zoning By-law 5525-13 approved by Council, is in force and effect.</p> <p>Council approved Lifting of "H" symbol on February 25, 2014.</p> <p>Council approved Lifting of "H" Symbol on September 23, 2014.</p> <p>Council approved Lifting of "H" Symbol on April 28, 2015.</p> <p>Subdivision Agreement (Phase I) executed.</p> <p>Registered Plan 65M-4433.</p> <p>Subdivision Agreement (Phase II) registered October 5, 2015 as Plan 65M-4467.</p> <p>Subdivision completed and File Closed.</p>

**PLANNING APPLICATION STATUS LIST - FIGURE 3
March 22, 2016**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
22. York Region Senior Homes Inc. 15600 Leslie Street Pt. Lot 23, Concession 2 Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: SUB-2011-05 & ZBA-2011-13	Draft Plan of Subdivision and Zoning By-law Amendment Application to define blocks for future road, environmentally sensitive lands and a future seniors living apartment complex in five (5) buildings.	Dec. 16, 2011	Application received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law Amendment and Draft Plan of Subdivision Approved by Council March 26, 2013. Zoning By-law 5527-13 approved by Council, is in force and effect. Council approved Lifting of "H" Symbol on December 10, 2013. Council approved Lifting of "H" Symbol on April 28, 2015. Subdivision Agreement (Phase 1) registered. Registered as Plan 65M-4442. File Closed.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>23. St. John's Road Development Corp. / Metrus Development Inc. 2C (West) Area (East of Hartwell extension) Pt Lot 24 & 25, Concession 2 Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115 Files: SUB-2012-01 & ZBA-2012-01</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit a 117 lot Plan of Subdivision comprised of single detached lots, schools, parks and environmental protection areas.</p>	<p>Jan. 20, 2012</p> <p>Applications received as complete and circulated. Public Planning Meeting held on June 27, 2012. Zoning By-law Amendment and Plan of Subdivision Draft Plan Approved by Council March 26, 2013. Zoning By-law 5524-13 approved by Council, is in force and effect. Council approved Lifting of "H" Symbol on February 25, 2014. Council approved second Lifting of "H" Symbol on September 23, 2014. Council approved Lifting of "H" Symbol on April 28, 2015. Subdivision Agreement executed and registered. Registered as Plan 65M-4469. File Closed.</p>	

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
24.	<p>Stronach Group 1289 Wellington Street MHBC Attention: Mr. Ryan Moore 905-761-5588 File: ZBA-2012-03 Site Plan Application: Adena Wellington Developments Inc. Attn:Mr. Andrew Gerth 905-726-0995 File: SP-2012-08</p>	<p>Zoning By-law Amendment Application to permit four (4) residential condominium buildings consisting of 116 units, a sales/recreation centre; and tennis courts. Site Plan Application to implement the above proposal.</p>	Mar. 15, 2012	<p>Application for Zoning approved by Council on October 9, 2012. By-law to proceed in conjunction with Site Plan Application. Site Plan Application received as complete and circulated. Inactive.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
25.	<p>Shimvest Investments Ltd. 15436 Leslie Street 2C (West) Area (Westside of Leslie St., north of SARC)</p> <p>Malone Given Parsons Ltd. Attn: Joan MacIntyre 905-513-0170 Ext. 115</p> <p>Files: SUB-2012-02 & ZBA-2012-02</p>	<p>Draft Plan of Subdivision and Zoning By-law Amendment</p> <p>Applications to permit a subdivision with 359 residential units and a commercial block with up to 1858 m² of gross floor area.</p>	Mar. 7, 2012	<p>Applications received as complete and circulated.</p> <p>Public Planning Meeting held on June 27, 2012.</p> <p>Zoning By-law and Draft Plan of Subdivision approved by Council March 26, 2013.</p> <p>Zoning Bylaw 5526-13 approved by Council, is in force and effect.</p> <p>Phase 1 Subdivision Agreement registered as 65M-4485</p> <p>Phase 2 Subdivision Agreement being prepared.</p>
26.	<p>RCG Aurora North Limited Partnership 800 St. John's Sideroad (North East corner of Bayview Ave. and St. John's Sdrd.)</p> <p>Attn: Michael Mendes 905-888-1277 Ext. 227</p> <p>Files: OPA-2012-02 & ZBA-2012-09</p>	<p>Official Plan Amendment and Zoning By-law Amendment</p> <p>Applications seek to permit a commercial development including three (3) one (1) storey buildings having an approximate gross floor area of 5600 m².</p>	Jun. 5, 2012	<p>Applications received as complete and circulated.</p> <p>Public Planning Meeting held on September 24, 2012.</p> <p>File Maintenance Fees received on November 6, 2013.</p> <p>Revised Official Plan and Zoning Amendment received and circulated for comments.</p> <p>Public Planning Meeting held March 25, 2015.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
27. 2101154 Ontario Inc. 32 Wellington Street East Templeton Planning Consulting Attn: Gary Templeton 905-727-8672 Files: SP-2012-09 & ZBA-2012-11	Site Plan Application to develop a 3 storey, 22 unit residential apartment building with ground floor retail onto the existing heritage building. Zoning By-law Amendment Application to implement the above noted Site Plan Application.	Aug. 2, 2012 Sep. 28, 2012	Site Plan Application received as complete and circulated. Zoning By-law Amendment Application received as complete and circulated. Public Planning Meeting held December 19, 2012. Zoning By-law Amendment and Site Plan Applications approved by Council on September 24, 2013. Zoning Bylaw 5550-13 is in force and effect. Site Plan Agreement sent to York Region for execution.
28. Luvian Homes (Aurora) Limited 1001 St. John's Sideroad East GHD Inc. Attn: Glen Easton 905-752-4300 Files: SUB-2012-04 & ZBA-2012-12	Draft Plan of Subdivision and Zoning By-law Amendment Applications to permit 30 single detached dwellings and a 2.03 ha open space block.	Oct. 3, 2012	Applications received as complete and circulated. Public Planning Meeting held March 27, 2013. Inactive.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
29.	Edenbrook (Aurora) Inc. 929 St. John's Sdrd E Evans Planning Attn: Murray Evans 905-669-6992 Files: SUB-2012-06 & ZBA-2012-15	Draft Plan of Subdivision and Zoning By-law Amendment Applications to allow 33 single detached lots.	Nov. 29, 2012	Applications received as complete and circulated. Public Planning Meetings held on March 27, 2013 and June 25, 2014. Draft Plan of Subdivision approved by Council on July 29, 2014. Zoning By-law 5659-14 approved by Council on September 9, 2014, is in force and effect. Subdivision Agreement being prepared.
30.	Coppervalley Estates Inc. formally Northern Thoroughbred Equine Production Ltd. (Sikura) 1756 St. John's Sideroad KLM Planning Partners Inc. Attn: Roy Mason 905-669-4055 Files: ZBA-2015-09 & SUB-2015-05	Application for a Draft Plan of Subdivision & Zoning By-law Amendments for 101 single family detached lots.	Nov. 13, 2012	Applications received as complete and circulated. Comments provided to Applicant. Application File closed and transfer to a new File Number. Public Planning Meeting held on October 14, 2015.
31.	Yonge Developments Inc. 15217 Yonge Street Markets on Mainstreet Inc. Attn: Jack Dougan 416-759-1093 File: SP-2013-04	Site Plan Application to construct a 5 storey mixed-use building including 12 residential units and 195 m ² of commercial space.	Apr. 9, 2013	Application received as complete and circulated. Site Plan Application approved by General Committee on March 4, 2014. Revised Plans received and circulated. Inactive.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
32.	<p>Joe Cara 15132 Yonge Street 647-300-2272 File: SP-2013-05</p>	<p>Site Plan Application to construct a three (3) storey mixed use building including 12 residential units and 240 sqm of commercial space</p>	<p>Apr. 24, 2013</p>	<p>Application received and circulated. Comments provided to Applicant. Inactive.</p>
33.	<p>Stirling Cook Aurora Ltd. 74 Old Bloomington Road YRVLCP – 1159 Level 1, Unit 22 Macaulay, Shiomi, Howson Ltd. Attn: Angela Sciberras 905-868-8230 File: ZBA-2013-04</p>	<p>Zoning By-law Amendment Application to permit six (6) row house units on the subject lands. Site Plan Application to permit six (6) row house units on the subject lands.</p>	<p>Nov. 15, 2013 Aug. 6, 2014</p>	<p>Application received as complete and circulated. Public Planning Meetings were held on March 26, 2014 and May 28, 2014. Zoning By-law 5661-14 passed by Council on September 23, 2013. Site Plan Application received as complete and circulated. Site Plan Application approved by Council on September 23, 2014. Site Plan Agreement being prepared.</p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
<p>35. 2351528 Ontario Limited and Aurora-Leslie Developments Limited (Emery Investments) 15625 and 15775 Leslie Street KLM Planning Attn: Bill Tam 905-669-4055 Files: ZBA-2014-01 & SUB-2014-01</p>	<p>Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a business park over the 76.6 hectare of land. The business park development proposes Employment Blocks, Office Employment Blocks, a Retail Block, an Institutional Block, a Park Block and open space, woodlot, stormwater management, buffers and road widening.</p>	<p>Mar. 26, 2014</p>	<p>Applications received as complete and circulated. Public Planning Meeting held June 25, 2014. Draft Plan of Subdivision and Zoning By-law Applications approved by Council on September 16, 2014. By-law approved by Council on November 25, 2014. No appeals, Zoning Bylaw Amendment in effect. Subdivision Agreement being prepared.</p>

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

21

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
38. Chafam Premiere Inc./ Sterne Motors Ltd 300 Earl Stewart Drive Larkin and Associates Attn: Michael Larkin 905-895-0554 Files: ZBA-2014-06 & SP-2014-10	A Zoning By-law Amendment to allow a Motor Vehicle Sales Establishment as a permitted use on the lands. Site Plan Application to permit a Motor Vehicle Sales Establishment.	Aug. 11, 2014 Dec. 4, 2014	Applications received as Complete and circulated. Public Planning Meeting held on September 24, 2014. Second Planning Meeting held on February 25, 2015. Zoning By-law Amendment Application approved by Council on April 28, 2015. Application received and circulated. Site Plan Application approved by Council on April 28, 2015. Site Plan Agreement executed and registered. File Closed.
39. 2419059 Ontario Inc. 497 Wellington St. West Markets on Main Street Inc. Attn: Jack Dougan 416-759-1093 Files: ZBA-2014-07 & SP-2015-01	A Zoning By-law Amendment to permit 22 Row house units. Site Plan Application to permit 22 Row house units.	Sept. 3, 2014 Feb. 2, 2015	Application received as Complete and circulated. Public Planning Meeting held on February 25, 2015. Public Planning Meeting held on September 21, 2015. Zoning By-law Amendment Application refused by Council at the Public Planning Meeting. OMB Appeal to Council's Decision.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
40.	David Frattaroli 14288 Yonge Street Brutto Consulting Attn: Matt King 905-761-9890 Files: SUB-2014-04 & ZBA-2014-08	Draft Plan of Subdivision and Re-Zoning Applications for nine (9) townhouse units and two (2) semi-detached units.	Sept. 29, 2014	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held March 25, 2015. Awaiting 2 nd Draft Plan of Subdivision Submission.
41.	P.A.R.C.E.L SW Corner of Yonge & Elderberry Trail Mark Emery, Weston Consulting 905-738-8080 Ext. 240 File: SP-2014-07	A Site Plan Application to facilitate a wellness living and health centre, 20 unit adult living facility and doctor's residence.	Oct. 8, 2014	Application received as complete and circulated. Comments provided to Applicant for review and resubmission. Awaiting 2nd Site Plan Submission.
42.	Brookfield Homes (Ontario) Residential Ltd. 15624 & 15776 Leslie Street Brookfield Residential Attn: Nadia Lawrence 905-948-5036 File: SP-2014-11	A Site Plan Application to facilitate a four (4) storey, mixed-use building with commercial units at grade and apartment (condo) units above.	Dec. 5, 2014	Application received as complete and circulated. Comments provided to Applicant. Site Plan Agreement being prepared. Site Plan Agreement executed and registered as YR 2424654. File Closed.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

23

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
43.	PMK Capital Inc. 95 Wellington Street East Attn: Philip Kritzing PMK Capital Inc. 905-853-3200 Files: SP-2014-12 & ZBA-2014-10	Zoning By-law Amendment to permit business and professional offices and a Site Plan Application for a 460 m ² , two storey office building.	Dec. 12, 2014	Application received as complete and circulated. Public Planning Meeting held on April 22, 2015. Comments provided to the Applicant. Site Plan and Zoning By-law Amendment approved by Council on June 23, 2015. Zoning By-law 5763-15 enacted on September 29, 2015. Site Plan Agreement registered . File closed.
44.	Brookfield Homes (Ontario) Residential Ltd. 15624 & 15776 Leslie Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext. 115 File: ZBA-2015-01	A Zoning By-law Amendment to permit 49 single detached dwelling units on the subject lands.	Feb. 25, 2015	Application received as complete and circulated. Comments provided to the Applicant. Public Planning Meeting held May 27, 2015. Zoning By-law 5774-15 (R2-104) enacted on October 27, 2015. File Closed.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
45.	Highland Gate Developments Inc. 21 Golf Links Drive Malone Given Parsons Attn: Matthew Cory 905-513-0170 Ext. 138 Files:OPA-2015-01, ZBA-2015-02 & SUB-2015-01	Official Plan Amendment, Zoning By-law Amendment Application and a Draft Plan of Subdivision Application to develop a residential subdivision. The Draft Plan of Subdivision proposes 184 lots for single detached dwellings and a block for a high-density building (estimated to yield 144 units plus small scale commercial at grade).	Feb. 27, 2015	Applications received as complete and circulated. First Public Planning Meeting for June 24, 2015. Second Public Planning Meeting scheduled for September 30, 2015. Third Public Planning Meeting held on October 28, 2015. Owner appealed Applications to OMB.
46.	Jochri Investments Ltd. 200 Industrial Parkway South. Trumbley Hampton Design Build Inc. Attn: Robert Trumbley 416-258-1424 File: SP-2015-02	Site Plan Application for a new 625 m ² warehouse building. A 1398 m ² industrial building already exists on the property.	Mar. 4, 2015	Application received as complete and circulated. Comments provided to Applicant. Site Plan Application approved by Council on June 23, 2015. Site Plan Agreement being prepared.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

25

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
47.	Leswell Investments Inc. 1452 Wellington Street Michael Smith Planning Consultants Attn: Michael Smith 905-989-2588 Files: ZBA-2015-04 & SP-2015-04	Zoning By-law Amendment and Site Plan Application to permit the development of two commercial buildings on the subject property.	May. 13, 2015	Applications received as complete and circulated. Public Planning Meeting held on September 21, 2015.
48.	The Priestly Holding Corporation 125 Edward Street Hunter & Associates Limited Attn: Diana Mercier 416-444-8095 File: ZBA-2015-03	Zoning By-law Amendment to permit the existing use of the existing business and professional office building with By-law exceptions on the subject lands.	Apr. 23, 2015	Application received as complete and circulated. Comments provided to the Applicant. Public Planning Meeting held May 21, 2015.
49.	2352017 Ontario Inc. 1588 St. John's Sideroad Humphries Planning Group Inc. Attn: Rosemarie Humphries 905-264-7678 Ext. 244 Files: SUB-2015-02 & ZBA-2015-05	Zoning By-law Amendment and Draft Plan of Subdivision Applications to develop a 10 block business park and 10 ha EP on the 19.8 ha lands.	May. 29, 2015	Applications received as complete and circulated. Comments provided to the Applicant. Public Planning Meeting held November 16, 2015.
50.	Green Storage Inc. 27 Allaura Blvd Attn: Al Azevedo 905-424-2947 File: SP-2015-07	Site Plan Application to construct a self-storage facility with four buildings with 8,596 m ² gross floor area.	Jul. 13, 2015	Application received as complete and circulated. Comments provided to the Applicant.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
51. 1525366 Ontario Ltd. 67 Industrial Parkway North AECOM Canada Ltd. Attn: Arthur Diamond 905-668-9363 Ext. 2212 File: SP-2015-05	Site Plan Application to build a 334 m ² addition and a new 156 m ² storage structure.	Jul. 27, 2015	Application received as complete and circulated. Comments provided to Applicant. Site Plan Application approved by Council on October 13, 2015. Site Plan Agreement being prepared.
52. Rod Coutts & Brian Coutts 14314 & 14338 Yonge Street Brutto Consulting Attn: Claudio Brutto/ Mattt King 906-761-9890 File: ZBA-2015-07	Zoning By-law Amendment to permit a retirement home with By-law exceptions on the subject lands.	Aug. 6, 2015	Application received as complete and circulated. Public Planning Meeting held November 30, 2015. Awaiting revised submission from the Applicant.
53. Ashlen Holdings Ltd. 13859, 13875, & 13887 Yonge St. Brutto Consulting Attn: Matthew King 905-761-5497 Ext. 225 Files: OPA-2015-03, ZBA-2015-08 & SUB-2015-04	Official Plan Amendment, Zoning By-law Amendment, and Draft Plan of Subdivision Application to develop 42 single detached dwellings.	Aug. 6, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 30, 2015. Second Public Planning Meeting scheduled for April 20, 2016.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

27

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
54.	Carpino Construction Inc. c/o Treasure Hill Homes 15278 Yonge Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext.115 Files: OPA-2015-04, ZBA-2015-04 & SP-2015-08	Official Plan Amendment, Zoning By-law Amendment and Site Plan Application to develop a 126 unit stacked townhouse development.	Aug. 20, 2015	Application received as complete. Comments provided to Applicant Public Planning Meeting held November 25, 2015. Second Public Planning Meeting scheduled for March 30, 2016.
55.	Charleville Developments Ltd. 45 Tyler Street Groundswell Urban Planners Inc. Attn: Kerigan Kelly 905-597-8204 Files: OPA-2015-02 & ZBA-2015-06	Official Plan Amendment, Zoning By-law Amendment to develop a 68 unit condominium townhouse development.	Aug. 20, 2015	Application received as complete and circulated.
56.	Small Steps Programs Inc. 138 Centre Street LARKIN+ Land Use Planners Attn: Matt Bagnall 905-895-0554 Files: ZBA-2015-11 & SP-2015-09	Zoning By-law Amendment and Site Plan Application to allow a day nursery use and develop a 103.2 m ² addition onto the existing 65.8 m ² building.	Aug. 27, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 25, 2015.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
57. Grossi, Nunzio 7,15, 19 Cousins Drive MPlan Inc. Attn: Michael Mannett 905 889-6309 File: ZBA-2015-12	Zoning Bylaw Amendment Application to allow four (4) new and one retained lots.	Sept. 8, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held on November 25, 2015.
58. Frank Luciani 340 Ridge Road Brutto Consulting Attn: Matthew King 905-761-5497 Ext. 225 File: ZBA-2015-13	Zoning By-law Amendment Application to facilitate a severance on the subject lands, to create one (1) additional residential lot.	Sept. 23, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held January 27, 2016.
59. Brookfield Homes (Ontario) Aurora Ltd. 15778 Leslie Street Malone Given Parsons Attn: Joan MacIntyre 905-513-0170 Ext.115 Files: CDM-2015-01 & PLC-2015-07	Draft Plan of Condominium and Part Lot Control Applications to allow 49 single detached dwelling units on a private condominium road.	Oct. 6, 2015	Application received as complete and circulated. Comments provided to Applicant. Part Lot Control By-law 5807-16 registered as YR2431625. Draft Plan of Condominium Conditions of Approval approved by Council on January 26, 2016. Notice of Confirmation of Draft Plan of Condominium Approval issued Feb 18, 2016.

PLANNING APPLICATION STATUS LIST – FIGURE 3
 March 22, 2016

29

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
60.	Mattamy (Aurora) Ltd. 1280 St. John's Sideroad Mattamy (Aurora) Ltd. Attn: Andrew Sjogren 905-943-2145 File: ZBA-2015-14	Zoning By-law Amendment Application to require a minimum 5 metres of private landscape buffer on residential lots abutting the municipal boundary to the Town of Newmarket.	Oct. 13, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting <i>held</i> December 16, 2015. Council approved Bylaw Amendment February 23, 2016.
61.	Metropolitan Square Inc. 180, 190 & 220 Wellington Street East MSH Ltd. Attn: Angela Sciberras 905-868-8230 Files: OPA-2015-05 & ZBA-2015-15	Official Plan Amendment, Zoning By-law Amendment to develop two (2) 10 – storey buildings for a total of 296 residential condominium units.	Nov. 6, 2015	Application received as complete and circulated. Public Meeting held January 27, 2016.

PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016

OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
62. Wells Street Schoolhouse Lofts Inc. 64 Wells Street Bernard H. Watt Architect Attn: Joanne Birch 416-920-1660 Files: OPA-2012-01 & CDM-2015-02	Plan of Condominium Application to permit 34 residential units within the existing structure.	Dec. 7, 2015	Application received as complete and circulated. Comments provided to Applicant. General Committee Meeting Scheduled for March 22, 2016.
63. Lora Cai, Xun Gong and Richard Gong 15342 Yonge Street HBR Planning Centre Inc. Attn: Stacey Williams 905-853-1841 Files: ZBA-2015-16 & SP-2015-10	Zoning By-law Amendment Application to propose a Business and Professional Office as an additional permitted use on the subject lands. A Site Plan Application to permit a 11 space parking lot surrounding the existing heritage structure.	Dec. 21, 2015	Application received as complete and circulated. Comments provided to Applicant. Public Planning Meeting held February 24, 2016.
64. Vello Holdings Ltd. 330 McClellan Way MPlan Inc. Attn: Michael Manett 905-889-1564 File: ZBA-2016-01	Rezoning to allow a wider range of commercial uses.	Jan. 5, 2016	Application received as complete and circulated. Public Planning Meeting scheduled for March 30, 2016.

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

31

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
65.	<p><i>Millwell Properties Inc. 55 Wellington Street West Lepek Consulting Inc. Attn: Helen Lepek 416-485-3390 File: ZBA-2016-02</i></p>	<p><i>Rezoning to allow 9 additional residential units, remove commercial Zoning.</i></p>	<p><i>Feb. 1, 2016</i></p>	<p><i>Application received as complete and circulated.</i></p>
66.	<p><i>Gineve Inc. 250 Don Hillock Drive Weston Consulting Attn: Deborah Alexander 905-738-8080 ext. 296 File: SP-2016-03</i></p>	<p><i>Site Plan Application to build a single storey, multi-unit industrial building with an approximate Gross Floor Area of 8,815 sqm.</i></p>	<p><i>Feb. 12, 2016</i></p>	<p><i>Application received as complete and circulated.</i></p>
67.	<p><i>2283986 Ontario Ltd. (Ultramar) 15255 Leslie St. and 1540 Wellington St. E KLM Planning Partners Inc Attn: Mark Yarrington 905-669-0097 Files: OPA-2015-06 & ZBA-2015-17</i></p>	<p><i>Official Plan and Zoning Bylaw Amendments to permit broader range of retail uses.</i></p>	<p><i>Dec. 23, 2015</i></p>	<p><i>Application received as complete and circulated. Public Planning Meeting held February 24, 2016.</i></p>

**PLANNING APPLICATION STATUS LIST – FIGURE 3
March 22, 2016**

	OWNER/LOCATION/ AGENT & FILE NUMBER	PROPOSAL	DATE REC'D	STATUS
68.	<i>Kaitiin Estates Ltd, 15277 Yonge Street Attn: Kelvin Whalen 905-642-7050 File: CDM-2015-03</i>	<i>95 residential unit, 3 commercial Draft Plan of Condominium.</i>	<i>Dec. 22, 2015</i>	<i>Application approved at March 1, 2016 General Committee Meeting.</i>
69.	<i>2450290 Ontario Inc. 32 Don Hillock Drive A. Fazel Architect Inc. Attn: Alireza Fazel 416-444-5480 File: SP-2016-02</i>	<i>2 storey office building with a total gfa of 4,265 m2</i>	<i>Feb. 5, 2016</i>	<i>Application received and circulated for comment.</i>
70.	<i>MHJH Holdings Inc. 75 Eric T Smith Way Hallmark Design Build Attn: Scott Byers File: SP-2016-01</i>	<i>One storey industrial building with a total gfa of 3,611.5 m2</i>	<i>Jan. 25, 2016</i>	<i>Application received and circulated for comment. Comments provided to Applicant and awaiting second submission.</i>



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PRS16-015**

SUBJECT: *Implementation of the Sport Plan*

FROM: *Allan D. Downey, Director of Parks & Recreation Services*

DATE: *March 22, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-015 be received; and

THAT this report satisfies the conditional approval in the 2016 Operational Budget and implementation of Sport/Sport Tourism Plan; and

THAT the services of Sport Aurora Inc. be engaged for one (1) year in the amount of \$56,000.00 to fulfill the short-term goals of the Sport Plan to be funded from the 2016 Sport Plan Implementation Funding Account.

PURPOSE OF THE REPORT

To receive Council approval for the engagement of Sport Aurora Inc.

BACKGROUND

The Sport Plan was approved by Council on March 8, 2015. Twenty-Two tasks within the Sport Plan were subject of that approval and were to be completed over a period of five years. Staff have placed the tasks in the following chart and identified the year in which each recommendation will be presented to Council for approval:

Task Number	TASK - Project Goals	YEAR 1	YEAR 2-3	YEAR 4-5
Sport Leadership		YEAR 1	YEAR 2-3	YEAR 4-5
T1	Develop an Aurora Sport Policy that outlines the role of sport in the community. The policy should specifically address the roles and responsibilities of the Town and local sport stakeholders including sport clubs and collectives, the business sector, education, public health, etc.	√		

March 22, 2016

- 2 -

Report No. PRS16-015

T2	Change the name of the Parks and Recreation Advisory Committee to the Parks, Recreation and Sport Coordinating Committee. Expand the Committee's mandate to include sport matters including the implementation of the Aurora Sport Plan and ensuring Town-wide priorities are addressed through parks, recreation and sport.	√			
T3	Reconstitute Sport Aurora into a Sport Council with an expanded mandate and representation from the entire sport community. The Sport Council's Executive Committee should be appointed through a fair and transparent democratic process.	√			
T4	Add a Sport Development Officer as a new position in Parks and Recreation Department to implement initiatives of the Aurora Sport Plan.	√			
Sport Sustainability		YEAR 1	YEAR 2-3	YEAR 4-5	
T5	Develop three year budget projections to deliver on the recommendations of the Aurora Sport Plan and identify stable and alternate funding sources.	√	√	√	
T6	Seek Partnerships to address the financial implications of the Sport Plan to secure and retain stable and alternate funding.	√	√	√	
T7	Develop a Sport Development Grant Program to assist groups in implementing elements of the Sport Plan as well as in their efforts to address their own sport priorities.		√	√	
T8	Develop a list of sport opportunities that could benefit from sponsorships and create a mechanism that that simplifies funders' responses to sponsorship opportunities.		√	√	
T9	Create a Volunteer Development Strategy that addresses volunteer recruitment, selection, training, retention and recognition.		√		
T10	Develop training programs and an e-tool kit that is focused on sport volunteer priorities and that provides insights into recruitment, screening, training, retention and recognition for use by sport stakeholder groups.		√	√	
T11	Procure volunteer software that serves to develop a database of community volunteers and matches perspective volunteers with the opportunities that become available within the community. The software should also track the number of active community volunteers and the annual number and value of volunteer hours.		√	√	
T12	Develop performance measures to capture the inputs, outputs, efficiencies and effectiveness of sport delivery in Aurora. Annually report on the results and any impacts on plans for the subsequent year.		√	√	

March 22, 2016

- 3 -

Report No. PRS16-015

Task Number	TASK	YEAR 1	YEAR 2-3	YEAR 4-5	
Sport Participant		YEAR 1	YEAR 2-3	YEAR 4-5	
T13	Continue to provide the Physical Literacy training for persons working and volunteering with pre-school and children's groups and expand the program to include all age groups.	√	√	√	
T14	Train staff and volunteers in working with culturally diverse groups to better understand their sport needs and look to other communities within the region that have responded to changing demographics by providing both culturally appropriate sports and an introduction to traditional Canadian sports (Markham and Richmond Hill).		√	√	
T15	Convene a meeting with agencies supporting persons with disabilities to better understand their needs in being included in sport in Aurora.	√			
T16	Develop a Recreation and Sport Access Policy that identifies barriers to participation and addresses mechanisms that can increase participation and full access for residents from low income backgrounds.	√	√		
T17	Work with Social Service staff from the Region of York to introduce sport opportunities and support funding for persons from low income backgrounds. Develop a brochure for Social Service workers to help their clients navigate the sport system.		√		
T18	Inventory existing participation of girls and women in sport to determine if there are any gaps in participation.		√		
T19	Assess the current provision of sports for older adults by all sectors in Aurora and work with the older adult population to address gaps and emerging sport needs.		√		
T20	Quantify participation of diverse and marginalized groups in sport and measure the effectiveness of interventions.		√		
Sport Promotion and Celebration		YEAR 1	YEAR 2-3	YEAR 4-5	
T21	Develop a broad based Sport Marketing Strategy.	√			
Sport Tourism		YEAR 1	YEAR 2-3	YEAR 4-5	
T22	Develop an Aurora Sport Tourism Strategy.		√		

March 22, 2016

- 4 -

Report No. PRS16-015

COMMENTS

Sport Aurora has played an integral role in the creation and development of the Sport Plan and has now provided a proposal for the execution of tasks within the Sport Plan.

Sport Aurora has been a key driver in the development and delivery of many initiatives related to Sports and Recreation over the past several years. They have developed the expertise and volunteer base to establish community events such as:

- The Breakfast of Champions;
- Volunteer Recognition;
- Sports Hall of Fame;
- All Kids Can Play; and
- Coaching Clinics.

to mention a few.

They have also been successful in the promotion of sport tourism and the engagement of local sponsors to support these events.

Sport Aurora Inc. has approached the Town with a proposal to deliver the tasks of the Sport Plan and continue with their efforts to elevate sports and recreation in the community. They would be a contracted service to the Parks and Recreation Services Department eliminating the requirement for a Sports Development Officer at this time.

Sport Aurora Inc. has outlined their deliverables and the metrics for measuring success that will be the subject of an annual report to Council. Recommendations will be presented to Council by staff on the effectiveness of this contract and whatever extension to the contract or modifications are warranted. Staff will be reporting to Council on the effectiveness of this community partnership during the 2017 Operating Budget deliberations.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could request that the Town not enter into a contract. This option would require the hiring of a Sports Development Officer to assign the tasks identified in the Sport Plan.
2. Further Options as required.

FINANCIAL IMPLICATIONS

Sport Aurora Inc. has identified a fee of \$56,000.00 for year one. Council has budgeted \$100,000.00 in the 2016 Operating Budget to support the recommendations of the Sport Plan.

March 22, 2016

- 5 -

Report No. PRS16-015

CONCLUSIONS

The partnership with Sport Aurora Inc. has been very successful for several years and with the establishment of an infrastructure to deliver services to the Town, the engagement of their services as a contract provider is an important step in continuing the success of that partnership.

Staff will be providing recommendation to Council on extension of this contract for an additional two years during the 2017 Budget deliberations.

PREVIOUS REPORTS

PR15-008 Development of a Sport Plan, March 24, 2015

PRS16-012 Sport Plan Master Plan, March 1, 2016

ATTACHMENTS

Attachment #1 – Sport Aurora Inc. Proposal for Providing Sport Plan Delivery Services to the Town of Aurora

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, Tuesday, March 8, 2016.

Prepared by: Allan D. Downey, Director of Parks & Recreation Services - Ext. 4752



Allan D. Downey
Director of Parks and Recreation



Doug Nadorozny
Chief Administrative Officer

Attachment #1



A Proposal

Providing Sport Plan Delivery Services to the Town of Aurora

Prepared and Approved by the Executive Committee of Sport Aurora

Revised: March 9, 2016

Executive Summary

By all accounts, Sport Aurora has been successful at everything that we have undertaken and are recognized widely for our integrity and the value we bring to the Community through sport. We now bring our request to Town Council for funding to allow us to assist in both the short and long-term implementation strategies with respect to the Sport Plan.

Sport Aurora has developed a three-year Operating Budget of Sport Aurora that was passed by the Sport Aurora Board and consists of those activities we have developed and maintained that are highly valued by our membership. Deliverables have been established so that the impact of our work can be monitored and objectives achieved. We fully intend to meet or exceed all the deliverables of this Operating Budget in 2016 and beyond, provided that we have acquired the financial resources to do so. The Operating Budget in 2016 is supported by many volunteers who ensure that almost \$90,000.00 of annual revenue is achieved through various sponsorship and fund-raising efforts.

Also within the Proposal you will see we have identified the Recommendations from the Sport Plan Consultant and approved by the Town. We have described the knowledge, skill and expertise we bring to these implementation strategies and are confident of our ability to deliver as we always have.

With the conclusion of the four year Ontario Trillium Fund Grant a financial gap exists inhibiting our ability to deliver our programs. Therefore we encourage discussion with the Director of Parks and Recreation and Town Council on any or all of these important new strategies and ask that the Council recognize the capability of Sport Aurora and provide the funding of \$56,000.00, so we can continue to do the important sport leadership and development work for which we excel.

Sport Aurora Operating Budget

The Sport Aurora Operating Budget (attached) has been approved for 2016 and it identifies seven distinct budget areas, and identifies within each of these areas the deliverables that are intended. Revenues and expenditures are shown in each budget area.

We have also reviewed the Sport Plan Implementation and Performance Measures and have made specific references to them to ensure that the deliverables are achieved through the activities of Sport Aurora in 2016.

We believe that Sport Aurora can not only meet the Year One priorities of the Sport Plan, but will advance these significantly adding value to our engagement as a service provider to the Town. We are open to discussing the advancement of other aspects of the Sport Plan with a priority on those that produce sustainable services for the future.

We provide you here with the deliverables from our budget that we will guarantee and will report on annually or semi-annually as you require.

Administration

1. Coordinate and fulfill all requirements of administration and management of Sport Aurora.
2. Ensure all finances are accurately reported and presented through our retained Accounting Consultant.
3. Meet all insurance requirements for Directors and Officers liability.
4. Maintain sufficient event liability insurance.
5. Report and record and manage all membership information.
6. Create, design, deliver and support a Sponsorship Campaign and reach revenue targets.
7. Meet sponsor requirements and deliver sponsor support for all Programs
8. Ensure Affiliate Membership Targets are achieved.
9. Ensure Registered Membership targets are achieved.
10. Promote the All Kids Can Play Fund and administer donations and applications accurately and according to Policy.
11. Manage the Sport Aurora Operating budget ensuring all Policies are observed for all purchases and expenditures.

Celebrate Sport (Breakfast of Champions and Sport Volunteer Recognition Lunch)

1. Contract venues and appropriate food and beverage services.
2. Plan and implement the event and ensure all local champions and recipients are included/invited.
3. Ensure all volunteers are recruited and trained for each event.
4. Ensure all volunteers and VIP's are recognized appropriately.
5. Design, print and distribute official Programs day-of.

6. Contract videographers on budget and ensure video of event is captured and displayed on web site.
7. Manage media partnerships and publish Media Releases.
8. Design and publish promotional advertising to support ticket sales and PR as needed.
9. Ensure all awards are ordered, approved and available day-of for distribution.
10. Ensure promotional partnerships are recruited, and supported.
11. Ensure all sponsors and donors are properly recognized.
12. Prepare scripts for the events and ensure they are approved and managed day-of.
13. Recruit, retain and support Master of Ceremonies and ensure accurate payment is made for services.
14. Recruit, retain and support appropriate guest speakers and process payments if applicable.
15. Plan and implement Advertising and Promotion Plans to ensure proper public recognition.
16. Achieve revenue and expenditure targets.

Coaching Development

1. Prepare Strategic Coaching Plan.
2. Retain certified trainer and pay for services.
3. Procure and distribute training manuals and supplies.
4. Procure permits for all facilities needed.
5. Prepare and ensure advertising for each clinic is published in local media .
6. Meet participant targets.
7. Retain and support appropriate guest speakers for each clinic.
8. Create, plan, implement, and report on all training clinics each year to support capacity-building strategies.
9. Recruit, retain and support Program sponsors.
10. Ensure all participants have a sponsor promotional item that meets the sponsor's needs.
11. Manage and report all trainee registration/certification information.
12. Manage coach database and maintain coach training records.

Communication and Promotion of Sport

1. Prepare Scope of Work Document for new web site.
2. Produce new web site that meets the needs of sport for promotion and celebration of sport.
3. Maintain web site license.
4. Create and implement 3 events per year for all sport organizations to help develop promotion strategies with media of all kinds.
5. Hire and supervise a part-time social media professional who will promote sport through social media and manage web site content.
6. Initiate, organize and promote 1st Annual Sport Trade Show in 2016 and recruit sport organization participation.
7. Book and manage 15 Sport Aurora street sale sites.
8. Attract and secure sponsorship dollars to the web site.
9. Purchase Sport Aurora promotional tent for events
10. Manage all Event Expenses.

11. Report on Event Activity
12. Publish Event Activities to web and through traditional media.
13. Prepare content for Sport Bulletin Board for monthly publishing in local media.
14. Recruit and support Sport Bulletin Board sponsorship.

Sport Tourism

1. Produce and distribute semi-annual "Play in Aurora" Magazine on budget.
2. Recruit and train sales personnel to meet advertising targets.
3. Create Sport Tourism partnership with Neighbourhood Network.
4. Train and supervise new tournament volunteers.
5. Coordinate and manage event support volunteers and plan and deliver annual thank-you event for all volunteers who support each sport event.
6. Source and procure Promotional Gifts for 50 trained volunteers. (T-shirts etc.)
7. Create and produce sport tourism advertising monthly for insertion into the Auroran on all events.
8. Create and manage on-line bulletin board and calendar and public relations activities regarding sport tourism.
9. Manage advertising sales activity and ensure revenue targets are achieved.
10. Recruit, retain and support sponsors and partners in Sport Tourism Project.

Activate Aurora

1. Create, manage, implement and report on volunteer recruitment, retention, reward and records program quarterly.
2. Create Impact Reporting System and implement this reporting monthly on all Grant impact data.
3. Create sponsor support thank-you event and ensure sponsors are kept informed monthly.
4. Report on grant progress to Grantor and Town.

Sport Plan Implementation and Performance Measures Priorities

Goal 1: Sport Leadership

- 1. Develop an Aurora Sport Policy that outlines the role of sport in the community. The Policy should specifically address the roles and responsibilities of the Town and local sport stakeholders including sport clubs and collectives, the business sector, education, public health etc. Y1**

- a. Policy development is authority of the Town as accountability is with the Municipality. Every Policy therefore must be approved through Council and must meet the standards and strategy set out by the Town.*

As a Sport Council, Sport Aurora will create a sub-Committee that is directly responsible to the Town for providing research of best practices with respect to National, Provincial, Regional and Local jurisdictions and make recommendations that are locally acceptable by having these approved through consultation with all Local Sport Organizations (LSOs). With adequate funding, Sport Aurora could hire a consultant to create such a Report or the Town could hire the consultant directly.

- 2. Change the name of the Parks and Recreation Advisory Committee to the Parks, Recreation and Sport Coordinating Committee. Expand the Committee's mandate to include sport matters including the implementation of the Aurora Sport Plan and ensuring Town-wide priorities are addressed through parks, recreation and sport. Y1**

- a. This is clearly a Town responsibility. Sport Aurora is willing to participate fully in the Parks Recreation and Sport Coordinating Committee through the Sport Council, such as it has done in the past; however, it is our advice that providing that sport has one-third of the mandate, that one-third of the Committee be comprised of those nominated through the Sport Council.*

- 3. Reconstitute Sport Aurora into a Sport Council with an expanded mandate and representation from the entire sport community. The Sport Council's Executive Committee should be appointed through a fair and transparent democratic process.Y1**

- a. Sport Aurora presently is an inclusive Organization that is provincially incorporated as a non-share (not-for-profit) entity. The eligibility for membership is identified in the Constitution Attached (specifically By-Law 1). As to a fair and transparent democratic process of appointing the Board (Executive), this is done annually at the General Meeting of the Membership and one-half of the Board is elected each year through a nomination and election process that is also set out in By-Law 1 of the Constitution.*

- b. Sport Aurora provides a number of services that directly benefits the Membership and the continued growth of the Organization is a testament to*

that benefit. We have established operational policies and we deliver on our promises to all our partners and members.

- c. *The issue that Sport Aurora does not represent all local sport organizations (LSO's) is specifically referenced in the Sport Plan document and we agree that this can be remedied through the development of Policy by the Town. It is agreed that Sport Aurora be identified as the local Sport Council and that all sport organizations who wish to be considered bona-fide LSO's are required to register with the Sport Council. They can therefore choose to participate in elections of Directors and Officers, attend meetings and provide input, participate in programs and services offered through the Sport Plan and benefit from any Program or Service offered through the Sport Council to the Membership as a result of their registration. LSO's will be required to provide important information to the Town directly as part of their registration with the Sport Council that is to be determined in consultation with the Town so that information can be gathered that is relevant to the Town's Sport Plan Implementation and in particular the Sport Plan Performance measures as identified below:*

How many residents and what age cohorts are involved in sport?

What is the investment in sport in Aurora?

What is the value of the volunteer hours invested in sport?

How are the varying support programs increasing sport participation?

What is the annual value of partnerships and sponsorships?

What is the economic impact of sport tourism in Aurora?

Much of this information can be gathered and verified from LSO's and will serve to help identify the direction sport should take in years to come by:

- *measuring actual numbers, genders and ages of all participants through LSO's,*
- *collecting gross revenue figures from each sport organization*
- *collecting the number of volunteers, their genders and ages and the total number of hours invested in the community*
- *gross sponsorship, donor and partnership revenue*
- *estimate the economic impact of sport events through clearly identifying the dates, times and locations of events and estimating the number of in-town vs. out-of-town participants and using traditional economic impact measurement tools.*

Sport Aurora is prepared to change the Constitution through our democratic means to eliminate the \$25.00 membership fee to all registered member services delivery through a Service Agreement funded through the Sport Plan. This should be the first priority for the Sport Council and should result in a recommendation to the Town to approve a sport policy that creates bona-fide LSO's of all interested and eligible sport organizations and includes them in

the Sport Council as Members.

4. Add a Sport Development Officer as a new position in Parks and Recreation Department to implement initiatives of the Aurora.Y1

The employment of a Sport Development Officer (SDO) is the responsibility of the Town. Should a SDO be deemed appropriate, Sport Aurora requests the opportunity to provide information about the qualifications, experience and roles that are evident in other similar communities in order to ensure the new position attracts and delivers the Sport Plan in co-operation with Sport Aurora.

5. Create a Sport Funding Model utilizing the following process:

a. Develop three year budget projections to deliver on the recommendations of the Aurora Sport Plan and identify stable and alternate funding sources. Y1

i. Sport Aurora has prepared a three-year operating budget, but has not included all items suggested in the Sport Plan document. Sport Aurora is committed to the delivery of the Plan and will work closely with the Town through the Service Agreement, to ensure that a budget is prepared that meets the needs of the Sport Plan.

b. Seek Partnerships to address the financial implications of the Sport Plan to secure and retain stable and alternate funding. Y1

i. Sport Aurora has developed partnerships with a variety of sponsors and donors who have committed to the short-term success of the organization. Our budget identifies current revenue streams from the sale of tickets, advertising and promotional activities that are used to help sustain the organization. Many more partnerships are possible with a professionally developed Marketing and Communication Plan designed to recruit and retain high-value sponsors in order to meet the demands of the Sport Plan delivery. It is recommended that some of the funds directed by Council for Sport Plan delivery be directed at a professionally prepared Marketing Plan for sponsorship purposes. Sport Aurora would include this expense in our operating budget and facilitate the development of the Marketing Plan for sustainability of the Sport Plan should the Town be interesting in funding this activity through Sport Aurora.

c. Develop a Sport Development Grant Program to assist groups in implementing elements of the Sport Plan as well as in their efforts to address their own sport priorities.

i. This is not identified as a priority in Year 1 but there are many

examples of granting schemes that are designed to incent sport organizations for various town-centric reasons such as sport tourism, organizational development, and sport business priorities. Sport Aurora is committed to the development of each of our Member Organizations and the sooner that these organizations are developed, the faster will be the return of benefits from the Sport Plan. Sport Aurora has plans to deliver organizational development opportunities through the existing budget, but we could also provide valuable information to the Town for the development of a granting structure that is both 'home-grown' and are considered best-practices elsewhere. We have a number of grant schemes that have been used elsewhere to share.

- ii. We also feel that a grant-writing workshop should be delivered within the Community to enable LSO's to be prepared for grants that could become available external to the Town. Also, funder research could be completed that would become a database of information about available grants so all LSO's are aware of them as they are announced. Provided that the Town funds this activity, these could be implemented in Year 1 of the Sport Plan.*

d. Develop a list of sport opportunities that could benefit from sponsorships and create a mechanism that simplifies funders' responses to sponsorship opportunities.

- i. As part of the Sport Tourism budget and through the Sport Leadership provisions previously identified, sport events can be accurately identified and cases for support of each of these developed through the Sport Tourism Committee. Small additional funding to cover meeting costs and promotional activity of a professional dedicated to the sponsorship and donor opportunities is required. Sport Aurora has placed a small professional retainer (\$6000.00) for sponsorship and donor activity but this could be further expanded with additional funding. It is recommended that additional funds be allocated to the development of an inventory of sport events and the development of a mechanism that simplifies funder's responses to sponsorship opportunities be developed.*

e. Create a Volunteer Development Strategy that addresses volunteer recruitment, selection, training, retention and recognition.

- i. Sport Aurora has been asked to research this issue by its Membership*

and it has made some strides in this area. It has not been funded so it has stalled. The Program is called the 4-R Program (Recruitment-Retention-Records and Recognition) and has been discussed with provincial sport organizations and other local sport organizations. Specifications for the development of a system have been prepared and a scope of work prepared. Research into existing systems has been done. None yet have been found to be sufficient for amateur sport's purposes. Funding could move this forward dramatically in Year 1, but it may not be a priority of the Town. Volunteer Management however is a huge priority for the LSO's as they have identified the number, skills and availability of volunteers to be threats to their existence and an important part of their service obligation to the Community.

ii. Developing volunteers has a direct economic impact. By increasing the number and diversification of sport volunteers, capacity can be increased and new programs developed. These programs build value into the Community whether they be for sport tourism or other LSO purposes.

- f. Develop training programs and an e-tool kit that is focused on sport volunteer priorities and that provides insights into recruitment, screening, training, retention and recognition for use by sport stakeholder groups.**
- g. Procure volunteer software that serves to develop a database of community volunteers and matches perspective volunteers with the opportunities that become available within the community. The software should also track the number of active community volunteers and the annual number and value of volunteer hours. (see e) i) above)**
- h. Develop performance measures to capture the inputs, outputs, efficiencies and effectiveness of the sport delivery in Aurora. Annually report on the results and any impacts on plans for the subsequent year.**

Goal 2: **The Sport Participant-** Increase sport participation in Aurora by focussing on the needs of the participant.

- 1. Focus on the needs of athletes and sport participants by addressing the following identified actions:**
 - a. Continue to provide the Physical Literacy training for persons working and volunteering with pre-school and children's groups and expand the program to include all age groups. Y1

- i. The Sport Aurora budget identifies coach and volunteer training that is now underway to meet the needs of the RBC-Learn-to-Play Grant. It does not yet identify target training for pre-school (ECE) or elementary schools however the Summit lead by Seneca College is designed, in part, to deliver awareness and training to ECE leaders and elementary school teachers. Additional funding could add numbers to the training targets for each year. Sport Aurora is capable of delivering a targeted Program of training within the sport membership each year and extend this training where applicable to municipal partners and community-at-large.*
- b. Train staff and volunteers in working with culturally diverse groups to better understand their sport needs and look to other communities within the region that have responded to changing demographics by providing both culturally appropriate sports and an introduction to traditional Canadian sports (Markham and Richmond Hill).
- c. Convene a meeting with agencies supporting persons with disabilities to better understand their needs in being included in sport in Aurora. Y1
 - i. Through the Mayor's Task Force, relationships have been established with the School Boards and information about the number and types of special needs is now available. Other agencies that work directly with special needs participants should be included and Sport Aurora is able to add this "Sport for All" category to the list of priorities.*
- d. Develop a Recreation and Sport Access Policy that identifies barriers to sport participation and addresses mechanisms that can increase participation and full access for residents from low income backgrounds. Y1
 - i. Financial barriers can be reduced and eliminated through a Sport Access Policy as is suggested. Sport Aurora is capable of providing useful information about our sport organizations fee structures and can suggest methods of reducing fees to eliminate the barriers.*
 - ii. Our All Kids Can Play Program has been a success and it has the capacity for growth through partnership with the Town to not only promote participation, but also facilitate the mechanism by which those in need can access service and increase participation.*
- e. Work with Social Service staff from the Region of York to introduce sport opportunities and support funding for persons from low income backgrounds. Develop a brochure for Social Service workers to help their clients navigate the sport system.

- f. Inventory existing participation of girls and women in sport to determine if there are any gaps in participation.
 - i. Sport Aurora has targeted women in sport by training over 100 women in coaching techniques and has a plan to deliver Fundamental Movement Skills training to parents who are then able to deliver this skill-based play in homes, school yards and public parks.*
 - ii. Physical Literacy data has shown that girls are becoming more sedentary than boys at all ages above 8 years old. Sport Aurora is a proponent of Sport for Life and is now involved with those conducting research into this tragic situation. Aurora should become a leader in reversing the trend of female sedentarism with some funding and attention to new findings regarding this phenomenon.*

- g. Assess the current provision of sports for older adults by all sectors in Aurora and work with the older adult population to address gaps and emerging sport needs.
 - i. Sport Aurora has a number of adult service providers and the numbers of their memberships should be made available to us with a change in sport policy described earlier.*
 - ii. Sport Aurora is now also involved in a program called 'Durable by Design' that was just presented at the Sport for Life Summit in Gatineau, Quebec in January of 2016. We are identified as one of 6 Communities where this Program can be implemented. The Seniors Association has already been consulted and our next steps require funding. This Program is part of the Ontario Trillium Foundation (OTF) grant application that was submitted in December. It is expected to be announced Mid-March of 2016. It is imperative that this Program is funded for it to proceed. We recommend that this gap analysis is begun in our Community with not only the Seniors Association but with the community-at-large and other providers of adult programming, whether institutional or not.*

- h. Quantify participation of diverse and marginalized groups in sport and measure the effectiveness of interventions.
 - i. Sport Aurora believes there are a number of sport participants that are 'under the radar' and that have not been encouraged to come forward with their programming needs. Many of these sports are culturally-based and therefore non-traditional in the Canadian perspective. Mechanisms should be developed whereby new and emerging sports that stimulate participation are encouraged and promoted through*

sport marketing and grant opportunities. In addition, provisions for sport providers to bring unique programs or programs that are more affordable and therefore increases participation should be implemented as part of Aurora Sport Policy.

Goal 3. Sport Promotion and Celebration-Promote the benefits of sport participation and recognize and celebrate sport excellence.

- 1. Develop a broad based Sport Marketing Strategy that encompasses all necessary ingredients to increase the public's general understanding of the benefits of a robust sports system. The Strategy should be the responsibility of the Parks, Recreation and Sport Coordinating Committee with assistance and support from staff. In creating the Strategy, the Committee should undertake the following activities: Y1**
2. Inventory marketing, promotional and community messaging resources and supports available throughout the municipality, the sport community and the sport partners currently affiliated with sport organizations in Aurora.
3. Undertake an environmental scan of sport marketing campaigns that have been successfully implemented in other jurisdictions. Document the best practices drawn from these examples and prioritize the approaches that are most likely applicable to the Aurora circumstance.
4. Adopt standardized communication messaging and language that is applicable to all sport environments.
5. Create marketing tools and initiatives to reach as many audiences as possible and utilize an array of promotional techniques to expand the messaging reach as far as possible – e.g. traditional advertising, social media, public service announcements, communication through sports organizations, communications through sport organizations, etc.
6. Solicit private sector participation in sport marketing through cultivating creative partnerships with local communications firms or individuals with proven marketing expertise.
7. Consult with marketing advisors from public, not-for-profit and private sector sport or physical activity organizations that would benefit from coordinated marketing efforts. Advisors should routinely meet with appropriate members of the Sport Coordinating Committee and staff to offer advice and information about developing and maintaining the marketing strategy.

8. g) Develop a long range plan for the Aurora Sport Hall of Fame that continues to capture the heritage of sport in Aurora as well as current sport excellence.
9. Host an annual Sport Excellence Summit to strengthen cohesion and learning amongst the sport partners in Aurora.
 - a. *Sport Aurora is prepared to participate in this initiative and bring the sport organizations within its membership to partner with the Town and those hired to prepare this marketing strategy. This is a professional role and we recommend that some of the financial resources devoted to the Sport Plan be designated to build this marketing strategy.*
 - b. *The Annual Sport Excellence Summit can be implemented with the Annual Sport Trade Show to build its profile. In fact coach training and coach development activities should be included to create a “Congress”. The Activate Aurora Project and Mayor’s Task Force should be fully engaged within this Sport Excellence Summit. This Summit could be self-sustaining within a few years and perhaps bring profit to sport.*

Goal 4. Sport Tourism- Strengthen Aurora's ability to attract sport events to the Town and reap the economic impacts of sport tourism.

1. Develop an Aurora Sport Tourism Strategy. The Strategy could become an element of the broader municipal Tourism Strategy that is currently under development. Staff responsible for the Strategy should work with and through the Parks, Recreation and Sport Coordinating Committee to consult with Sport Aurora, hospitality agencies, affiliated sport and recreation associations, etc. to ensure the Strategy’s focus is sport specific. Staff should also adopt a collaborative partnering approach to ensure that the Strategy takes into account the needs, desires and resources of the local community and the surrounding region. The Strategy’s design should be sure to include agencies and organizations that provide facilities and services required to host sports events. In creating the Strategy, the staff should undertake the following activities:
2. Make use of resources and supports available through the Canadian Sport Tourism Alliance (CSTA) at www.canadiansporttourism.com. For example, the CSTA has developed sport tourism planning templates, business plan templates for hosting a sports event, sport tourism economic assessment model (STEAM) and an events database. All of these materials are available on a “plug and play basis” with very little guesswork required on the part of the jurisdiction developing the tourism strategy.
3. Undertake an environmental scan to determine the current situation associated with the Town’s capacity to host events. This scan should take into account the physical and organizational attributes and shortcomings of the Town in terms of event hosting.

4. Prepare an analysis illustrating the community and economic benefits associated with a sport hosting strategy compared to the costs of planning for and implementing a hosting strategy.
5. Based on the outcome of the environmental scan, identify categories of sport events for which the Town is best suited. This should lead to the identification of potential events for which the Town could bid. Utilizing the resources of CSTA, participate in a bidding process.
6. Utilizing the resources of CSTA, evaluate the economic impact of existing events as well as hosting opportunities made available through the implementation of the Sport Tourism Strategy.

Sport Aurora is well-positioned to assist in all aspects of Sport Tourism Strategy and has initiated steps in this direction through publishing Play in Aurora and implementing practices around notification. Much is left to be done and an integrated and sport-supported tourism strategy that includes incentives for the building of tourism properties and support for tourism initiatives is required. Training will be required as sports are adept at providing local sport events but the administration, organization and marketing and promotion of these events is not well developed.

We agree that the CSTA is an important resource and provides tools and best practices as well as bid opportunities and this relationship should be formalized.

The organization of a Bid Committee both within the municipality and one that is Regional in scope is also supported so that not only smaller events can be considered with the local capacity, but others of a size that are not normally within the capacity of a single municipality can be considered.

Aurora should be considered widely to be a "sport destination" and to do this it is imperative that the scan of this community include not only what is presently done, but what is planned, so that a quality hotel can be recruited for accommodation. The logic of this is clear. When sport tourists come to this municipality but stay overnight elsewhere, we are told they come and play and then return to their accommodations to spend their money on food and beverage and attractions where they stay. We are not supporting local businesses without adequate accommodation for sport tourists.



MEMORANDUM

Councillor Paul Pirri

Date: March 22, 2016

To: Mayor and Members of Council

From: Councillor Pirri

Re: Federation of Canadian Municipalities (FCM) Report to Council, Meeting of the Board of Directors, Sherbrooke, QC, March 1-4, 2016

RECOMMENDATIONS

THAT the memorandum regarding Federation of Canadian Municipalities (FCM) Report to Council, Meeting of the Board of Directors, Sherbrooke, QC, March 1-4, 2016, be received for information.

ATTACHMENTS

Attachment 1 - Federation of Canadian Municipalities (FCM) Report to Council, Meeting of the Board of Directors, Sherbrooke, QC, March 1-4, 2016



REPORT TO COUNCIL

MEETING OF THE BOARD OF DIRECTORS

SHERBROOKE, QC

MARCH 1-4, 2016



SUMMARY

The FCM Board of Directors met in Sherbrooke, QC, from March 1-4. Board members spent four days addressing vital national issues playing out at the local level during Regional Caucus meetings, Standing Committee and Forum meetings, two Committee of the Whole meetings and the Board meeting. The details of those discussions are presented in the Committee reports that follow.

This meeting was ideally timed to redouble the Board's efforts in advance of the 2016 federal budget, scheduled for March 22. Those efforts were central to the week's discussions. Board members addressed how the federal budget is a vital opportunity to achieve meaningful action on the government's community-focused agenda—specifically it's promised investments in transit, social and green infrastructure—and how such investments have the potential to be transformative for municipalities. Board members were given a series of tools to help them reach out to local media, local MPs and other community stakeholders in the lead up to Budget Day. The purpose of this outreach is to reinforce FCM's narrative that municipal leaders are vital partners for the federal government, and reinforce the central role municipalities play in addressing national challenges. At Rural Forum, Board members tabled *A Thriving Rural Canada*, the rural companion piece to FCM's budget plan, *Rising to the Moment*. The document outlines the specific opportunities and challenges in rural communities, and calls on the government to ensure that promised federal infrastructure investments benefit Rural Canada.

Board members reviewed the progress that FCM has made over the past year in delivering results for members. As evidence of these results, during the meeting Prime Minister Trudeau announced that FCM was being selected to deliver a \$75-million investment to reduce emissions and build climate resiliency at the local level. Looking ahead, Board members approved FCM's corporate plan and budget for 2016-2017. President Louie expressed optimism that these steps would build on the significant momentum the organization has achieved. Board members also recommended that FCM establish a National Municipal Energy Infrastructure Task Force, which will put together a report on municipal priorities and principles relating to federal energy infrastructure. The report will be delivered through the Standing Committee on Environmental Issues and Sustainable Development at the September Board meeting.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE
ON SOCIAL-ECONOMIC DEVELOPMENT**

SUMMARY OF DISCUSSION

The Chair opened the meeting by introducing Vice-Chair Pam McConnell, offering regrets from Vice-Chair Edgar Rouleau and welcoming new members to the Committee.

The Committee received an update from Government Relations Advisor Megan Stanley on FCM's efforts to advocate for affordable housing in advance of the upcoming federal budget. Megan summarized meetings with key federal government decision makers, including Minister Duclos, Minister Sohi and Canadian Housing and Mortgage (CMHC) CEO Evan Siddall since the November Board meeting. The Committee heard that FCM's 2016 pre-budget submission includes calls for the immediate reinvestment of expiring federal social housing operating agreements, \$1.3 billion in new funding for social housing capital repair and shovel-ready new construction in each of the next two years from the Social Infrastructure Fund, as well as a commitment to work with FCM on the development of a long-term national housing strategy that addresses municipal housing priorities.

In the Update on Committee Activities and Action Items Status report, delivered by Policy Officer Matt Gemmel, the Committee heard that FCM is working closely with the federal government through FCM Refugee Resettlement Task Force to support municipal efforts in resettling 25,000 newly arrived Syrian refugees, and that the final report of the Quality of Life Reporting System (QOLRS) will be released in April and will provide a snapshot of five social, economic and environmental indicators in QOLRS communities.

The Committee received a report from Vice-Chair Pam McConnell on the November meeting of FCM's Urban Aboriginal Working Group. In November the Working Group received updates on activities underway to improve relationships with Aboriginal residents in six municipalities. The Working Group also received a presentation from Marc Maracle, Chair of the Ottawa Aboriginal Coalition, who explained that the coalition has a strong working relationship with the City of Ottawa that has resulted in improved services for Aboriginal people. The Committee then considered a recommendation on adopting four priority areas – housing and homelessness, Urban Aboriginal Strategy, public safety and crime prevention and the Truth and Reconciliation Commission (TRC) Calls to Action – in order to advance urban Aboriginal policy with the federal government.

Matt Gemmel then presented a memo outlining emerging municipal concerns with the federal Homelessness Partnering Strategy (HPS) program. Based on feedback from FCM Board members and consultation with municipal staff, FCM has identified six areas in which HPS could be improved. The Committee considered a recommendation to base future advocacy on these six areas:

- Expanding the list of designated communities;
- Broadening eligibility criteria for Housing First funding;
- Streamlining reporting requirements;
- Ensuring that emergency support services such as shelters and drop-in centres continue to receive federal funding;
- Eliminating the requirement to spend annual allocation within a given fiscal year, especially for capital projects; and

- Addressing the need for long-term funding for social housing to ensure the success of the Housing First model.

Finally, the Committee reviewed and approved changes to the Policy Statement reflecting new positions that FCM has taken over the past year.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Approve four priority areas – housing and homelessness, Urban Aboriginal Strategy, public safety and crime prevention and Truth and Reconciliation Commission (TRC) Calls to Action – in order to advance urban Aboriginal policy with the federal government; and that this decision be forwarded to the Urban Aboriginal Working Group for further consideration.
2. Approve ongoing advocacy with the federal government on the Homelessness Partnering Strategy (HPS) based on the feedback received from members.
3. Adopt the policy statement as amended.

The Standing Committee recommends this report be received.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE ON
MUNICIPAL FINANCE AND INTERGOVERNMENTAL ARRANGEMENTS**

SUMMARY OF DISCUSSION

Committee Chair Sav Dhaliwal opened the meeting by welcoming Committee members and introducing Vice-Chairs Bev Esslinger and Brian Pincott.

Following approval of the agenda and the report of the November 2015 meeting, members were updated on the advocacy efforts of FCM leadership and staff in the lead up to the next federal budget. Staff then outlined progress on key policy areas of interest to the Committee, including international trade and investment attraction, infrastructure financing and Canada Post.

Committee members were updated on FCM's request for intervener status in *City of Windsor v. Canadian Transit Company*, which has important implications for municipalities across Canada. Staff outlined their approach to FCM's intervention and their consultations with other municipalities.

Staff then provided an update on the GAC-FCM Joint Working Group on International Trade. The Joint Working Group met on January 12, 2016 to discuss issues of common interest, including the implementation of the Canada-EU Comprehensive Economic and Trade Agreement (CETA) and the new government's trade-related priorities. The Committee also discussed municipal implications from the recently signed Trans-Pacific Partnership (TPP).

The Committee was also updated on the federal government's response to the FCM Tax Committee's concerns with recent changes related to GST/HST rebate claim periods. Members also discussed the Tax Committee's concerns related to the application of the GST exemption to transit fares and T2 Corporate Tax Returns for municipalities.

On the proposed update to FCM's municipal storyline, staff explained that, while high-level data was released in November 2014, more detailed information has been further delayed by Statistics Canada until April 2016. In the interim, FCM met with Statistics Canada to express their concerns with the publication delay and prepared a detailed outline of the Municipal Finance Primer. FCM staff committed to sharing a draft of the document when detailed data is released in April 2016.

Committee members considered one resolution on a National Pharmacare Program, which was first presented at the September 2015 Board meeting. As this issue is of widespread interest to FCM members, the Committee recommended that this resolution be adopted and forwarded to the 2016 Annual Conference.

Committee members then reviewed proposed changes to the Standing Committee's Policy Statement. These changes were proposed to better reflect current policy and advocacy priorities. Staff also committed to further refining the Policy Statement in the coming year to better align it with the Committee's ongoing advocacy work.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Adopt the policy statement, as presented.

The Standing Committee recommends this report be received.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE
ON ENVIRONMENTAL ISSUES AND SUSTAINABLE DEVELOPMENT**

SUMMARY OF DISCUSSION

Vice-Chair Paul Pirri welcomed the members of the Committee on behalf of the Chair sent Pauline Quinlan who sent her regrets that she was unable to join the Board this March.

Staff provided an update on Committee-related government relations and federal budget advocacy work undertaken since the Committee met in November. The Committee heard about activities and actions to advance FCM policy priorities and solutions to influence the first federal budget of the new government and staff's work to meet FCM's strategic objectives of reaching out to the almost 200 newly elected MPs to introduce FCM to them.

The Committee was provided a policy update that included a discussion about the federal government's January 2016 announcement of five interim principles to guide federal environmental assessment (EA) processes for EAs that are currently underway. The principles relate to how the government applies its discretionary decision-making authorities for projects being assessed during the federal review and environmental assessment processes. The principles include a commitment to seek out and consider the views of the public and affected communities, which is consistent with FCM's principles for federal assessment processes. Committee members expressed concerns that these new principles would mean undue delays in existing pipeline applications and staff agreed to raise that concern with federal officials and to clarify the impact of the new processes on existing assessments.

FCM Manager of Policy and Research, Alana Lavoie, provided an update on Public Safety Canada's (PSC) consultation on a national approach to a residential flood insurance market. Committee members reiterated the importance of monitoring risk for municipal and homeowner liability in a national floodplain mapping initiative and urged FCM to continue to advocate for resources and investments to address potential needs coming out of PSC's work.

Five resolutions were brought to the Committee for consideration. A resolution calling on the federal government to include improved oiled wildlife response capacity as part of standard response activities was referred back to staff, to seek additional clarifications on the interactions between federal and provincial/territorial marine and land-based spill response regimes. There was also discussion on a resolution that calls on FCM to support the National Zero Waste Council's food waste reduction federal tax incentive proposal and urge the Government of Canada to implement tax incentives for food producers, suppliers and retailers to donate unsold edible food. There was discussion of the extensive body of research available on this proposed tax incentive. This item was referred back to staff to allow for additional analysis of the proposed tax incentives, and the likely impact on municipalities.

During the Committee, an embargoed federal funding announcement was made public. President Louie informed the Committee that, as the EISD Committee convened in Sherbrooke, the Prime Minister, at the Globe Conference in Vancouver, was announcing a new \$75 million dedicated to new climate change programming that will provide a suite of grants to support studies, plans and pilot projects to enable better planning, analysis and

decision-making related to municipal capital investments. These initiatives will be complemented by capacity-building initiatives such as peer learning groups, case studies, workshops, conferences and webinars.

Councillor Ben Henderson and GMF Chair provided an update on the activities and results coming out of the Fund, reporting on the success of this year's Sustainable Communities Conference which included significant participation of the Minister of Environment and Climate Change, and the approval of \$5.1 million in grants for the fiscal year including \$1M for the Local Asset Management Program cohort. Devin Causey, Manager, Climate Change Program reported to the Committee on the Partnerships in Climate Protection 2015 National Measures Report which delivers a snapshot of trends, projects, and programs that are driving local climate action.

Finally, the Committee was asked to consider the federal assessment process of the National Energy Board as it relates to the deep concerns arising from the differing positions on the Energy East pipeline project. The FCM Board has developed and approved three major principles regarding the federal review of resource development projects, articulating the need to ensure municipal concerns and interests are considered in the assessment process governed by the Federal Environmental Assessment Act. Staff were directed to provide a detailed economic, environmental and legislative analysis of the issue in a report to be submitted to the Executive before the September meeting of the Board of Directors.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Direct staff to produce a detailed report analyzing the economic, environmental and legislative issues around pipelines and the federal assessment process.

The Standing Committee recommends this report be received.

REPORT OF THE MEETING OF THE RURAL FORUM

SUMMARY OF DISCUSSION

Forum Chair President Ray Orb opened the meeting by introducing new forum members and Vice-Chairs Al Kemmere and Scott Pearce.

Following approval of the agenda and the report of the November 2015 meeting, Senior Manager, Policy and Research, Daniel Rubinstein updated members on the advocacy efforts of FCM leadership and staff in the lead up to the next federal budget and the publication of *A Thriving Rural Canada: Rising to the Moment in Federal Budget 2016*. Policy Officer Marc LeBlanc and Senior Policy Advisor Andrée Chenard then outlined progress on key policy areas of interest to the Forum, including rural broadband, rail safety, the Canada Transportation Act Review and the Disaster Financial Assistance Arrangements (DFAA) program.

The Forum received an update on rural-specific programming at the annual conference. Forum members discussed potential workshop content for a rural-specific programming stream and the rural forum session at the 2016 Annual Conference, along with a rural-specific plenary session at the 2017 Annual Conference. Members emphasised the need to integrate rural issues and perspectives into orientation and workshop programming. The Forum also provided feedback to better communicate rural issues to conference delegates and the media and to build a collaborative partnership with the Big City Mayors' Caucus. These initiatives were welcomed by members and the Forum's ad-hoc advisory group established in November will continue to advise FCM staff as they move forward with this work.

Marc LeBlanc updated the Forum on FCM's participation in the CRTC's Review of Basic Telecommunications Services. Staff outlined FCM's supplementary submission to the Review and preparations for the CRTC's public hearing, scheduled for April 2016.

The Forum considered one resolution on rural post office closures. Given the lack of clarity on the government's review of Canada Post and the necessary near-term advocacy work, the resolution has been deferred back to staff for further research and analysis.

Forum members then reviewed proposed changes to the Forum's Policy Statement that better reflect current policy and advocacy priorities. In particular, proposed changes have clarified FCM's support for the Canadian Postal Service Charter and the moratorium on rural post office closures. Amendments were made to better reflect FCM's position on the Small Communities Fund. Staff also committed to further refining the Policy Statement in the coming year to better align it with the Forum's ongoing advocacy work.

The Forum discussed the need to better engage the federal government on municipal perspectives related to the environmental assessment process for pipelines. Forum members recommended the establishment of a new working group to further explore this issue.

FORUM RECOMMENDATIONS

Recommendations for adoption:

1. Adopt the policy statement, as amended.

The Forum recommends this report be received.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE
ON COMMUNITY SAFETY AND CRIME PREVENTION**

SUMMARY OF DISCUSSION

Committee Chair Randy Goulden opened the meeting by welcoming the Committee to Ottawa and introducing the Vice-Chairs, Roger Doiron, mayor of la Ville de Richibucto, and Marie-Eve Brunet, councillor from the Ville de Montréal.

Following approval of the amended agenda, the Committee agreed to amend the report of the November 2015 meeting to add Toronto City Councillor Shelley Carroll to the list of attendees. Members also received an update on the advocacy efforts of FCM leadership and staff in the lead up to the 2016 federal budget.

Leanne Holt, Senior Manager for Outreach and Engagement, reviewed the federal budget submission components related to the Committee's mandate, and delivered an update on FCM's advocacy efforts to advance budget priorities with the Government of Canada. Committee members heard that, heading up to Budget 2016, FCM leadership and staff have held several meetings with senior officials and the Minister of Public Safety to discuss, among other issues, the need to reinstate the Joint Emergency Preparedness Program, address the growing mental health crisis that local police are dealing with and the review of changes to the Disaster Financial Assistance Arrangements to prevent unfair burden being placed on municipal resources during recovery from disaster.

Andrée Chenard, Senior Advisor, Policy and Research, outlined progress on key policy areas of interest to the Committee, including ongoing efforts on the economics of policing, mental health, the Public Safety Broadband Network, rail safety and the Disaster Financial Assistance Arrangements (DFAA) program. The Committee also received an update on the federal court challenge of Canada's Marijuana for Medical Purposes Regulations (MMPR).

Due to the various municipal policy implications that could arise as a result of the federal government's move to legalize marijuana, Committee members directed staff to develop a set of principles for FCM to help guide municipal advocacy on this important issue. Councillor Adrienne Carr, on behalf of the BC Caucus, brought forward points for consideration in the analysis and development of principles, including the need for FCM to have a seat at the table in developing the new legislation, the need for standards for driving under the influence of marijuana, and the possibility of municipal revenue generating models.

The Committee welcomed staff's initiative to undertake a legal and policy analysis of the changes to RCMP Labour Relations, and the outreach and coordination that has been undertaken with PTA partners. Some members highlighted the risks increased labour costs could pose for both small and large communities with RCMP contracts, as well as the possibility that these changes could jeopardize existing relationships between the RCMP and the communities they work with.

The Committee considered six resolutions on topics ranging from rail safety and the transportation of dangerous goods, to medical marijuana derivatives, usurious interest rates, and the downloading of DNA analysis costs to local governments. In addition to these resolutions, the Committee was informed that a resolution on Rape Culture in Canada had been forwarded to FCM by UBCM, but had been classified as 'For Information Only' due to

the wording of the resolved clause. Staff explained that, when resolutions are classified as such, they are not included in FCM's Board documentation, translated, or analyzed. Members agreed that this resolution should be analyzed by staff and brought back to the Committee for consideration at the September Board meeting.

Members then reviewed and discussed proposed changes to the Committee's policy statement, which are intended to better reflect current policy and advocacy priorities. Members of the Committee who sit on the Joint Committee on Community Corrections (JCCC) requested that a slight modification be included to the wording of the statement as a result of new information received through that forum. Staff also committed to further refining the policy statement in the coming year to better align it with the Committee's ongoing advocacy work.

Patrice Allard, Co-Chair of the National Municipal Network on Crime Prevention spoke to the Committee on the Network's latest project and opportunities for closer collaboration with FCM members. Members were very supportive of the idea of finding new channels through which the two groups could advance shared priorities.

Finally, Chair Goulden provided a report on the JCCC and thanked CSCP members who sit on the Committee for participating in the last meeting, which took place in Sherbrooke on Monday, February 29.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Direct staff to develop a set of principles to help guide FCM's policy and advocacy work on the federal government's efforts to legalize marijuana;
2. Adopt the policy statement, as presented.

The Standing Committee recommends this report be received.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE ON
MUNICIPAL INFRASTRUCTURE AND TRANSPORTATION POLICY**

SUMMARY OF DISCUSSION

Committee Chair Jenelle Saskiw opened the meeting by welcoming Committee members and introducing Vice-Chairs Bob Long and David Price.

Following approval of the agenda and the report of the November 2015 meeting, Proximity Initiative Project Manager Cynthia Lulham provided a presentation on the *Guidelines for New Development in Proximity to Railway Operations*. Committee members discussed how municipalities can better consider safety, noise and vibration issues in rail corridors and work with railways on addressing these issues. The Committee also highlighted the work of Operation Lifesaver, an initiative to raise awareness on crossing safety and trespassing in railway corridors.

Members were updated on the advocacy efforts of FCM leadership and staff in the lead up to the next federal budget, particularly on the need for flexibility in the delivery model for new and existing infrastructure programs. Senior Manager, Policy and Research, Daniel Rubinstein and Policy Officer Marc LeBlanc then outlined progress on key policy areas of interest to the Committee, including infrastructure, rail safety, the Canada Transportation Act Review and telecommunications. An update was also provided on the January 2016 release and key findings of the 2016 Canadian Infrastructure Report Card.

Committee members were updated on progress made to refine FCM's position on the federal role in supporting asset management capacity building at the local level, recognizing the needs and challenges in communities of all sizes. An update was also provided on the status of FCM's intervention in the City of Hamilton's August 2014 application to the CRTC. Since the last Board meeting, the CRTC released a decision in the dispute with positive implications for municipalities. The decision will allow for work on an update to the FCM Rights-of-Way Handbook.

The Committee then reviewed and approved changes to the FCM-RAC Proximity Initiative Memorandum of Understanding (MOU). The updates reflect changes to the Proximity Initiative's mandate and framework, as well as the roles and responsibilities of both accountable parties since the MOU was adopted in 2009. The Committee recommended that FCM liaise with provincial-territorial municipal associations to provide strategic support on promoting the adoption of the Proximity Guidelines at the provincial level.

The Committee considered eight resolutions: one emergency resolution on infrastructure and seven received from FCM member municipalities. The emergency resolution reaffirms FCM's pre-budget advocacy work on the design and implementation of new and existing infrastructure programs and integrates many of the issues identified in resolutions brought forward from the membership. The Committee recommended that the Board adopt the emergency resolution on infrastructure as well as a resolution on federal port operations, and refer two other resolutions to staff for further analysis.

Committee members then reviewed proposed changes to the Committee's policy statement intended to better reflect current policy and advocacy priorities. Staff also committed to

further refining the policy statement in the coming year to better align it with the Committee's ongoing advocacy work.

The Committee adopted an emergency recommendation on the establishment of a working group to examine municipal perspectives and issues related to the development of pipelines.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Adopt the policy statement, as presented; and
2. Approve the February 2016 update to the Memorandum of Understanding between the Federation of Canadian Municipalities and the Railway Association of Canada.

The Standing Committee recommends this report be received.

REPORT OF THE MEETING OF THE NORTHERN AND REMOTE FORUM

SUMMARY OF DISCUSSION

Vice-Chair Wayne Potoroka opened the meeting by sending regrets from the Chair, Charles Furlong, and welcoming Vice-Chair Jeannie Ehaloak, who called into the meeting from Cambridge Bay, Nunavut.

Daniel Rubinstein, Senior Manager, Policy and Research, presented a draft of the northern and remote companion piece to FCM's 2016 pre-budget submission. The document highlights the priorities that the Forum has identified over the previous year in areas such as infrastructure, housing, cost of living, climate resiliency and community safety. The Forum reviewed the document and suggested improvements to the infrastructure and economic development, housing and climate resiliency sections. The document will be released in advance of the federal budget.

Policy Officer Matt Gemmel presented an update on activities since the November 2015 meeting. The Forum heard that FCM is moving forward on emergency management and disaster mitigation by participating in consultations led by Public Safety Canada on the design and roll-out of the Public Safety Broadband Network, and on the development of a private residential flood insurance market. FCM has also met with Indigenous and Northern Affairs Minister Carolyn Bennett on proposed improvements to the Northern Residency Tax Deduction and the Nutrition North program. On housing, the Forum heard that FCM is advocating for the immediate reinvestment of expiring federal social housing operating agreements, significant investments in capital repair and new construction, including energy efficiency retrofits, and the development of a Northern Affordable Housing Strategy.

The Forum noted that mental health and the tragic epidemic of youth suicide remains a serious concern in northern and remote communities and asked staff to track the federal government's commitments on improving mental health services in the North and report back to the Forum.

Policy Officer Marc LeBlanc presented an update to the Forum on FCM's participation in the Canadian Radio-television and Telecommunications Commission (CRTC)'s review of basic telecommunications services. In February 2016, FCM President Raymond Louie wrote to the new Minister of Innovation, Science and Economic Development, Navdeep Bains, to outline FCM's submission to the CRTC and encourage the government to continue investments in high-speed broadband coverage in communities across Canada. FCM will continue to engage the federal government, and external partners such as the Nunavut Broadband Development Corporation, to make progress on this issue.

The Forum was also informed of a request from the Society for Rural Physicians to present to the Rural Forum at a future meeting. Given interest in this proposal, staff was asked to coordinate this appearance and invite members of both the Rural Forum and the Northern and Remote Forum to the discussion.

The Forum reviewed and approved changes to the policy statement meant to ensure consistency with the policy and advocacy priorities adopted by the Forum in the past year. Changes to the statement were made in consultation with the three northern territorial associations.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Adopt the policy statement as presented.

The Forum recommends this report be received.

**REPORT OF THE MEETING OF THE STANDING COMMITTEE ON INCREASING
WOMEN'S PARTICIPATION IN MUNICIPAL GOVERNMENT**

SUMMARY OF DISCUSSION

Standing Committee Chair Chris Fonseca, Regional Councillor, Region of Peel, ON, welcomed Committee members, observers and staff to the meeting, and made specific reference to Quebec's new proposed bill to allow elected officials longer parental leave.

Following approval of the agenda and the report from the November 2015 Board meeting, Vice-Chair Irene Dawson reported that since January several meetings have occurred between Status of Women Canada and FCM. One meeting included Minister Patty Hajdu, Status of Women Canada's senior staff and FCM's President and Chair of the Standing Committee on Increasing Women's Participation in Municipal Government. Councillor Fonseca shared her insight that Minister Hajdu prioritizes inclusion and social justice in advancing women and girls' rights. Other meetings included discussion on a new call for proposals from Status of Women Canada that came out in late February.

Next Vice-Chair Barbara Dawson reported that the Committee had received the highest number of applications for scholarships and awards since 2014. 69 applications were received and 20% were Francophone applicants. The sub-Committee was thanked for the ongoing work and winners would be determined by the end of March. Councillor Fonseca asked Francophone members to join the sub-Committee to review the French applications. Councillor Marie-Eve Brunet and Councillor Roger Doiron volunteered. FCM staff and Committee were thanked for their hard efforts in increasing the number of scholarship and award applications.

Then FCM 3rd Vice-President Sylvie Goneau provided an update on the Committee's priority of international partnerships and gender related programs.

Following this, Councillor Fonseca provided an update that selected municipalities for *Diverse Voices for Change* would be publicly announced on March 8th through a press release on International Women's Day. The 4 confirmed municipalities are the City of Edmonton, the City of London, the Municipality of Sioux Lookout and the City of Halifax. The participation of the City of Montreal as the 5th municipality would be confirmed in the following week.

FCM Program Officer Mai Ngo updated the Committee on *Diverse Voices for Change*. An advisory group with academics, elected officials, city staff and community members had been established. She shared that *FCM's Report on Increasing Women's Participation in Municipal Decision Making* and City for All Women Initiative's *Advancing Equity and Inclusion: A Guide for Municipalities* would be the two documents that *Diverse Voices for Change* would base its baseline data. Councillor Adrienne Carr wanted to know why some provinces were doing better in gender parity than others and Mayor Lisa Holmes inquired about how FCM's statistics on women in municipal politics was gathered. Members were encouraged to read the documents as they contained relevant research findings and recommendations.

Alana Lavoie from FCM's policy and government relations department shared her presentation on FCM's approach to responding to Councillor Jeff Coffman's motion regarding

the Canada Revenue Agency and the need for a child care tax credit for qualifying candidates who campaign in municipal elections. It was recommended that the Committee not pursue the Canada Revenue Agency as this issue was not considered a federal matter. All reports on Committee Activities and Action Items Status were approved.

Finally, the Committee approved a motion to approve the policy statement with the changes presented. There was discussion on whether Status of Women Canada's informal goal of 40% by 2020 should be incorporated into the policy statement. It was agreed that the policy statement would be revisited at September's Board meeting. Staff was directed to send out the policy statement to Committee members so that changes could be solicited prior to September.

Under other business the Committee discussed Councillor Stacy Tyer's recommendation to expand the Ann MacLean Award to current elected officials, Mayor Lisa Holmes' recommendation to find a way for FCM to work with provinces on gathering standardized data, and Councillor Darren Hill and Councillor Marie-Eve's recommendation to integrate an intersectional approach into the Committee's mandate of getting to 30%. The Committee agreed to take these points to September's Board meeting.

STANDING COMMITTEE RECOMMENDATIONS

Recommendations for adoption:

1. Adopt the Policy Statement, as presented.

Recommendations for referral to staff:

2. That the Sub-Committee on Scholarships and Awards assess the Ann MacLean Award and whether it should recognize current and retired elected officials.
3. That staff analyze whether funding could be found for a graduate student to collect standardized data on women in municipal politics.
4. To send minutes of the Committee's previous discussion on intersectionality.

The Standing Committee recommends this report be received.

**REPORT THE MEETING OF THE STANDING COMMITTEE
ON INTERNATIONAL RELATIONS**

SUMMARY OF DISCUSSION

Chair Roger Anderson welcomed Committee members and presented FCM staff, including Renée Giroux who will be the Acting Senior Director of FCM International while Sébastien Hamel is on a leave of absence. The members approved the agenda and the minutes from the November 2015 Board of Directors' meeting in Ottawa.

The Committee was presented with the second year work plan of FCM's International Relations Framework, which outlines a set of strategic objectives for FCM's international work from 2015 to 2018. In 2016, FCM will focus on its engagement in international municipal networks, including the United Cities and Local Government (UCLG), the Association internationale des maires francophones (AIMF), and the Commonwealth Local Government Forum (CLGF); advancing development cooperation through its programs, fostering its understanding in trade and development, and supporting the engagement of Canadian municipalities and experts in its programs.

The FCM International Governance Representatives presented updates on their programs. These included presentations from Cllr Brian Pincott for the Haiti-Municipal Cooperation Program (MCP), Cllr Michael Thompson for the Caribbean Local Economic Development (CARILED) program, Cllr Garth Frizzell for the Sustainable and Inclusive Communities of Latin America (CISAL), and Chair Roger Anderson for the Program on Local Economic Development and Democratic Governance (PLEDDG) in Ukraine.

The Committee received an update on business development files. In January, FCM submitted a proposal to Global Affairs Canada (GAC) on strengthening the resiliency of municipalities in the central and southern regions of Jordan that have been impacted by the influx of Syrians displaced by the war. FCM will continue to work with GAC on the approval of program proposals in the area of asset management, governance and service delivery. Committee members received an update from staff on the Syrian Refugee Taskforce by FCM staff. The taskforce has been in regular contact with officials at Immigration, Refugees and Citizenship Canada to stay abreast of Canada's commitment to welcome refugees.

In September, during its General Assembly, the United Nations (UN) adopted a universal set of goals, known as the Sustainable Development Goals, to guide development from 2015-30. Cllr Pam McConnell provided an example of how the goals could be applied to the Canadian context through, for example, poverty reduction strategies at the local level. FCM will ensure the integration of the goals within its international programming frameworks, as well as awareness and promotion in Canada. In addition to the Sustainable Development Goals, the Committee also received a brief update on the successful integration of sub-national governments in the Paris Agreement coming out of COP21 in December. FCM will continue to promote the role of local governments in the implementation of climate change programming and initiatives in the coming months.

At the annual conference, FCM will welcome international partners to participate in various workshops, plenaries and study tours. A parallel program will be organized for partners to showcase the different areas of work of FCM, including the Green Municipal Fund, policy development and gender equality. FCM's international awards will also be presented to Canadian municipalities and experts during the CEO reception in honour of our international partners.

STANDING COMMITTEE RECOMMENDATION:

The Standing Committee recommends this report be received.