



## **TOWN OF AURORA GENERAL COMMITTEE MEETING AGENDA**

Tuesday, January 19, 2016  
7 p.m.  
Council Chambers

Councillor Humfries in the Chair

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**2. APPROVAL OF THE AGENDA**

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

**3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION**

**5. DELEGATIONS**

- (a) **Jimmy Brennan, Executive Director, Aurora Youth Soccer Club** pg. 1  
**Re: Aurora Youth Soccer Club Facility**
- (b) **Brian Casey, President, Aurora Soccer Club** pg. 2  
**Re: Item 13 – PRS16-003 – Aurora Soccer Club Lease Agreement-  
Highland Park**
- (c) **Gary Minielly and Steve Mills, Trinity Church Aurora** pg. 3  
**Re: Item 15 – PRS16-006 – Status of the Cultural Precinct Plan**

(d) **Lenore Pressley, Town Park Area Ratepayers Association** pg. 4  
**Re: Item 15 – PRS16-006 – Status of the Cultural Precinct Plan**

(e) **Susan Morton-Leonard, Resident** pg. 5  
**Re: Item 15 – PRS16-006 – Status of the Cultural Precinct Plan**

**6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR**

**7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION**

**8. NOTICES OF MOTION**

(a) **Mayor Dawe** pg. 133  
**Re: Town of Aurora Official Plan Review (2016)**

(b) **Councillor Mrakas and Councillor Thompson** pg. 134  
**Re: Municipal Summit – Golf Course Redevelopment**

(c) **Councillor Abel** pg. 136  
**Re: Winter Overnight Parking Restrictions**

**9. NEW BUSINESS/GENERAL INFORMATION**

**10. CLOSED SESSION**

1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: Closed Session Report No. PDS16-001– Appeal to the Ontario Municipal Board re 2419059 Ontario Inc., OMB Case No.: PL150967, Zoning By-law Amendment & Site Plan Applications, Files: ZBA-2014-07 & SP-2015-01, 497 Wellington Street West, Part of Lot 1 and Part of 40 Acre Reserve, Registered Plan 102.

2. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Closed Session Report No. LLS16-003 – Appointments to the Canada 150 Ad Hoc Committee

**11. ADJOURNMENT**

## AGENDA ITEMS

1. **CFS16-001 – Additional Information: 2016 Budget Disclosures** pg. 6

RECOMMENDED:

THAT Report No. CFS16-001 be received for information.

2. **CFS16-002 – Extension of Appointment of External Auditor** pg. 12

RECOMMENDED:

THAT Report No. CFS16-002 be received; and

THAT BDO Canada's auditor appointment be extended two additional years to provide audit services for fiscal year's ending December 31, 2015 and 2016; and

THAT the Treasurer be authorized to approve invoices for the base services audit, plus any reasonable additional billings related to audit assistance, additional audit work or related to audit issues or consultations in the context of preparing and auditing the annual financial statements of the corporation, to a total combined amount not to exceed the provisions made for such in the budget; and

THAT Purchase Order No. 342 be amended or replaced as appropriate to reflect the two-year extension for audit services from BDO Canada.

3. **IES16-001 – Facility Projects Status Report** pg. 16

RECOMMENDED:

THAT Report No. IES16-001 be received; and

THAT the fee for One Space Unlimited Inc be increased from \$1,049,284 to \$1,145,944 to be funded within the existing budget; and

THAT Council endorse proceeding with an application for a solar panel project through the FIT program similar to the project approved for the Aurora Family Leisure Complex.

**4. IES16-002 – Street Parking Plan for the Downtown Core – Pilot Project** pg. 24

RECOMMENDED:

THAT Report No. IES16-002 be received; and

THAT the Street Parking Plan for the Downtown Core, as described in Report No. IES16-002 be implemented as a pilot from the period of June to October 2016; and

THAT Report No. IES16-002 be forwarded to Regional Municipality of York Transportation Services Department.

**5. IES16-003 – Acceptance of Municipal Services – Daniels LR Corporation Residential Subdivision – Registered Plan 65M-4309** pg. 30

RECOMMENDED:

THAT Report No. IES16-003 be received; and

THAT ownership, operation and maintenance of the works within the roads, rights-of-way, and other lands dedicated to the Town contained within Plan 65M-4309, being Daniels LR Corporation-Residential Subdivision, as detailed in Report No. IES16-003 be assumed; and

THAT the necessary by-law be brought forward for enactment to assume for public use the highways within Plan 65M-4309, and to establish as public highway any applicable reserves.

**6. IES16-004 – Acceptance of Municipal Services – Hallgrove Estates Business Park Subdivision – Registered Plan 65M-3974** pg. 34

RECOMMENDED:

THAT Report No. IES16-004 be received; and

THAT ownership, operation and maintenance of the works within the roads, rights-of-way and other lands dedicated to the Town as contained within Plan 65M-3974, being Hallgrove Estates Business Park Subdivision as detailed in Report No. IES16-004 be assumed; and

THAT the necessary by-law be brought forward for enactment to assume for public use the highways within Plan 65M-3974 and to establish as public highway any applicable reserves.

**7. IES16-005 – Northern Six Municipalities Waste Collection Contract Renewal Update – MOU and Council Lobbying Framework** pg. 38

**RECOMMENDED:**

THAT Report No. IES16-005 be received; and

THAT the Mayor and Clerk be authorized to execute a Memorandum of Understanding (MOU) with the N6 Partnership that provides for the administration of the joint waste collection contract between the Northern Six Municipalities and a future waste collection contractor; and

THAT Council endorse a ban on any communications between Members of Council, and any director, officer, employee, agent or representative of a firm or agent of a firm (whether or not they receive payment) with an interest in submitting a proposal for the Northern Six Waste Collection Contract (2017-2027) (hereafter “potential proponents”) prior to the issuance of the request for proposals, however, if any communication should occur, it shall be reported to the staff responsible for managing the procurement;

THAT where deemed appropriate by staff any written correspondence only be directed to Council as a whole and that any written communications to Council from potential proponents be forwarded first to staff responsible for managing the procurement, and will only be made public through a staff report to be received for information purposes, subject to any applicable legislation; and

THAT all staff, excluding those identified as being involved in the process, be subject to the same ban; and

THAT no deputations at public meetings by proponents be scheduled until after the conclusion of any blackout period; and

THAT the Town Clerk provide the municipalities of East Gwillimbury, Georgina, King, Newmarket and Whitchurch-Stouffville with a copy of Council’s resolution on this matter and this staff report for their information and consideration.

**8. IES16-006 – Increase to Mead Electric Service Contract** pg. 43

RECOMMENDED:

THAT Report No. IES16-006 be received; and

THAT the Purchase Order with Mead Electric for street light maintenance and utility locate services be increased by \$140,000 to a revised value of \$360,000 for the 2015/2016 combined contract period; and

THAT the 2015 Operating Budget for street light maintenance be increased by \$70,000 to be funded from the Engineering Fees Reserve to offset the high demand for development-related locate services.

**9. IES16-007 – Award of Tender IES15-38 – Replacement of Aurora Family Leisure Complex (AFLC) Pool Dehumidification Unit** pg. 47

RECOMMENDED:

THAT Report No. IES16-007 be received; and

THAT Tender No. IES15-38 for the supply and installation of a pool dehumidifier unit for the Aurora Family Leisure Complex (AFLC) pool area be awarded to Van Mechanical Services Inc. in the amount of \$187,085, excluding taxes; and

THAT the Mayor and Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

**10. IES16-008 – Award of Tender IES2015-89 – For Vandorf Sideroad Reconstruction from 300m East of Bayview Avenue to Leslie Street** pg. 50

RECOMMENDED:

THAT Report No. IES16-008 be received; and

THAT Tender No. IES2015-89 – For Vandorf Sideroad Reconstruction from 300m East of Bayview Avenue to Leslie Street be awarded to Primrose Contracting (Ontario) Inc. in the amount of \$3,122,000.10, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 11. LLS16-001 – Amendments to the Record Classification Structure and Retention By-law 5611-14 and Corporate Records and Information Management Policy** pg. 55

RECOMMENDED:

THAT Report No. LLS16-001 be received; and

THAT the updates to Schedule “A” of Record Classification Structure & Retention By-law No. 5611-14, as outlined in Attachment 1 to Report No. LLS16-001, be approved; and

THAT the Corporate Records and Information Management Policy, Policy No. 77 be amended as set out in Report No. LLS16-001; and

THAT a By-law to amend the Record Classification Structure & Retention By-law be enacted at a future Council meeting.

- 12. LLS16-005 – Authority to Commence Application to Confirm Emergency Orders** pg. 73

RECOMMENDED:

THAT Report No. LLS16-005 be received; and

THAT section 10(a) of the Litigation and Claims Policy, Administration Procedure No. 52, be amended to specifically exclude any application required to confirm emergency orders issued pursuant to the *Building Code Act, 1992*.

- 13. PRS16-003 – Aurora Soccer Club Lease Agreement – Highland Park** pg. 76

RECOMMENDED:

THAT Report No. PRS16-003 be received; and

THAT the Mayor and Town Clerk be authorized to execute the Lease Agreement, including any and all documents and ancillary agreements required to give effect to same, between the Town of Aurora and the Aurora Soccer Club for the lease of Highland Park.

- 14. PRS16-004 – Pre-Development Tree Protection and Compensation Agreement, Brookfield Homes Ltd.** pg. 79

RECOMMENDED:

THAT Report No. PRS16-004 be received; and

THAT a Pre-Development Tree Protection and Compensation Agreement with Brookfield Homes Ltd. be approved by Council to ensure that the applicant is bound by terms and conditions associated with tree protection and compensation in accordance with Town policy and to the satisfaction of the Director of Parks and Recreation Services prior to the removal of any trees on this property; and

THAT the Mayor and Town Clerk be authorized to enter into an Agreement with Brookfield Homes Ltd., including any and all documents and ancillary agreements required to give effect to same.

- 15. PRS16-006 – Status of the Cultural Precinct Plan** pg. 83

RECOMMENDED:

THAT Report No. PRS16-006 be received for information.

- 16. PDS16-002 – Draft Plan of Condominium Application** pg. 86  
**Brookfield Homes (Ontario) Aurora Limited**  
**15776 Leslie Street, Block 31 Plan 65M-4467**  
**File: CDM-2015-01**  
**Related Files: PLC-2015-07, ZBA-2015-01**

RECOMMENDED:

THAT Report No. PDS16-002 be received; and

THAT the Draft Plan of Condominium File CDM-2015-01 be approved for 49 single detached dwelling units subject to conditions set out in Appendix "A" to this report; and

THAT a By-law to lift 0.3m reserves providing driveway access into the property be enacted; and

THAT the Mayor and Town Clerk be authorized to execute any Agreement(s) referenced in the Conditions of Approval, including any and all documents and ancillary agreements required to give effect to same.

- 17. PDS16-003 – Application for Exemption from Part Lot Control** pg. 102  
**Brookfield Homes (Ontario) Aurora Limited**  
**15778 Leslie Street, Block 31, Plan 65M-4467**  
**File No. PLC-2015-07**  
**Related Files: CDM-2015-01 and ZBA-2015-01**

RECOMMENDED:

THAT Report No. PDS16-003 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Brookfield Homes (Ontario) Aurora Limited to divide Block 31 on Plan 65M-4467 into 49 separate lots for single detached units and a private condominium road be approved; and

THAT the Part Lot Control Exemption By-law be presented at a future Council meeting.

- 18. Trails and Active Transportation Committee Meeting Minutes** pg. 110  
**of November 20, 2015**

RECOMMENDED:

THAT the Trails and Active Transportation Committee meeting minutes of November 20, 2015, be received for information; and

THAT the Trails and Active Transportation Committee recommend to Council:

**New Business Motion No. 1**

THAT communications be established between the Town and Metrolinx to ensure the preservation and integrity of the Town's trail system and the Trails Master Plan.

**New Business Motion No. 2**

THAT staff investigate the feasibility of creating fully accessible bike hubs at existing and future bike trail entrances.

- 19. Accessibility Advisory Committee Meeting Minutes of December 2, 2015** pg. 114

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of December 2, 2015, be received; and

THAT the Accessibility Advisory Committee recommend to Council:

- 1. Memorandum from Accessibility Advisor  
Re: 2016-2022 Accessibility Plan**

THAT the 2016-2022 Accessibility Plan be adopted.

- 20. Economic Development Advisory Committee Meeting Minutes of December 10, 2015** pg. 117

RECOMMENDED:

THAT the Economic Development Advisory Committee meeting minutes of December 10, 2015, be received for information.

- 21. Heritage Advisory Committee Meeting Minutes of December 14, 2015** pg. 121

RECOMMENDED:

THAT the Heritage Advisory Committee meeting minutes of December 14, 2015, be received; and

THAT the Heritage Advisory Committee recommend to Council:

- 2. Memorandum from Planner  
Re: Demolition Application for a Structure on a Designated Heritage Property, Demolition of an Accessory Barn, 15342 Yonge Street  
File: NE-HCD-HPA-15-04**

THAT the relocation of the accessory barn to 15372 Yonge Street (The Hillary House) for the preservation of the structure be approved prior to Zoning By-law Amendment and Site Plan Applications for 15342 Yonge Street are approved by Council.

**3. HAC15-013 – Proposed Demolition of Existing Rear Addition to a Listed Heritage Building, 138 Centre Street**

THAT the proposed demolition of the existing 12m<sup>2</sup> rear addition at 138 Centre Street be approved and the proposed two-storey rear addition be supported subject to the approval of the Zoning By-law Amendment and Site Plan Applications for the proposed Day Care Use; and

THAT the proposed elevations are subject to approval of Planning Staff to ensure the proposed addition will maintain the heritage character of the area.

**4. HAC15-014 – Heritage Permit Application, 61 Catherine Avenue  
File: NE-HCD-HPA-15-06**

THAT Heritage Permit Application NE-HCD-HPA-15-06 be approved to permit the proposed two-storey addition at rear as per submitted plans; and

THAT the re-sizing and relocation of existing windows for the dwelling as proposed be approved; and

THAT, should the window that is proposed to be removed not be of future use to the owner, the removed window be donated to Aurora's Architectural Salvage Program.

**5. HAC15-015 – Request to Remove a Property from the Aurora Register of Properties of Cultural Heritage Value or Interest, 101 Tyler Street**

THAT the property located at 101 Tyler Street remain listed on the Aurora Register of Properties of Cultural Heritage Value or Interest; and

THAT the property be re-evaluated by the Committee's Heritage Evaluation Working Group pending receipt of further historical background.

**22. Community Recognition Review Advisory Committee Meeting  
Minutes of December 15, 2015**

pg. 129

**RECOMMENDED:**

THAT the Community Recognition Review Advisory Committee meeting minutes of December 15, 2015, be received; and

THAT the Community Recognition Review Advisory Committee recommend to Council:

**1. Community Recognition Review Advisory Committee Terms of Reference**

THAT the following Terms of Reference be adopted:

**1. PURPOSE**

The Community Recognition Review Advisory Committee is formed to support Town staff in various aspects of the Community Recognition Event and report to Council on any outcomes and/or changes as required.

**2. MEMBERSHIP**

The Committee shall be comprised of seven (7) members, as follows:

- Two (2) members of Council; and
- Five (5) citizen members selected by Council.

In making its citizen appointments, Council will give preference to applicants who have experience in the volunteer sector and/or Community Recognition Awards.

**3. TERM**

The remainder of the 2014-2018 Term of Council.

**4. REMUNERATION**

None

**5. DUTIES AND FUNCTIONS**

- Support Town staff in the delivery of the Community Recognition Awards by supporting community participation through the nomination process and sponsorship opportunities;
- Report to Council on opportunities to continuously improve the Community Recognition Awards.

**6. REPORTING**

The Committee shall report directly to Council through the Staff Liaison appointed by the Chief Administrative Officer.

**7. MEETING TIMES AND LOCATIONS**

The Committee will meet on an as required basis to address various aspects of the Community Recognition Awards, at the call of the Chair.

**8. STAFF SUPPORT**

The Chief Administrative Officer will appoint one or more appropriate staff liaisons to provide technical support to the Committee.

The Legal and Legislative Services department will provide administrative support services to the Committee.