



Council Meeting Agenda

Tuesday, December 13, 2016

7 p.m.

**Council Chambers
Aurora Town Hall**



Town of Aurora Council Meeting Agenda

Tuesday, December 13, 2016
7 p.m.
Council Chambers

- 1. Declaration of Pecuniary Interest and General Nature Thereof**
- 2. Approval of the Agenda**

Recommended:

That the agenda as circulated by Legislative Services be approved.

- 3. Adoption of the Minutes**

Special Council Meeting Minutes of November 22, 2016

Council Meeting Minutes of November 22, 2016

Special Council – Public Planning Meeting Minutes of November 30, 2016

Special Council – Workshop Meeting Minutes of December 5, 2016

Special Council Meeting Minutes of December 6, 2016

Special Council Closed Session Meeting Minutes of November 22, 2016

Special Council Closed Session Meeting Minutes of December 6, 2016

(Closed Session meeting minutes provided as confidential attachment)

Recommended:

That the minutes of the Council meeting of November 22, 2016, the Special Council meetings of November 22 and December 6, 2016, the Special Council Closed Session meetings of November 22 and December 6, 2016, the Special Council – Public Planning meeting of November 30, 2016, and the Special Council – Workshop meeting of December 5, 2016, be adopted as printed and circulated.

4. Presentations

(a) **Adrian Kawun, Manager, Service Planning, YRT/Viva**
Re: 2017 Annual Service Plan

(b) **Brent Kopperson, Executive Director, Windfall Ecology Centre**
Re: Update on Windfall Ecology Centre

5. Public Service Announcements

6. Determination of Items Requiring Separate Discussion

7. Adoption of Items Not Requiring Separate Discussion

8. Delegations

9. Consideration of Items Requiring Separate Discussion

10. Notices of Motion/Motions for Which Notice Has Been Given

(i) **Notices of Motion**

(ii) **Motions For Which Notice Has Been Given**

(a) **Councillor Abel**
Re: Library Square

(b) **Councillor Abel**
Re: Downtown Revitalization Plan

11. Regional Report

York Regional Council Highlights – November 17, 2016

Recommended:

That the Regional Report of November 17, 2016, be received for information.

12. New Business/General Information

13. Reading of By-laws

Recommended:

That the following by-laws be given first, second, and third readings and enacted:

- 5928-16** Being a By-law to allocate any 2016 Operating Fund surplus and any 2016 Water and Wastewater Operating Fund surplus or deficit.
(Report No. FS16-038 – GC Item 5 – Dec. 6/16)
- 5933-16** Being a By-law to levy Interim Property Taxes for the 2017 taxation year.
(Report No. FS16-037 – GC Item 4 – Dec. 6/16)
- 5934-16** Being a By-law to exempt Blocks 1, 2, 3, 4, 5 and 6 on Plan 65M-4467 from Part-Lot Control (Country Wide Homes at Aurora Inc.).
(Report No. PBS16-096 – GC Item 8 – Dec. 6/16)
- 5935-16** Being a By-law to amend By-law Number 5870-16, to appoint Municipal By-law Enforcement Officers and Property Standards Officers for The Corporation of the Town of Aurora.
- 5936-16** Being a By-law to assume highways on Plan 65M-4084 for public use (Brookvalley Developments (Aurora) Ltd.).
(Report No. PBS16-090 – GC Item 7 – Dec. 6/16)
- 5940-16** Being a By-law to amend By-law Number 5465-12, as amended, to appoint Building Inspectors for The Corporation of the Town of Aurora.

Recommended:

That the following confirming by-law be given first, second, and third readings and enacted:

- 5937-16** Being a By-law to Confirm Actions by Council Resulting from a Council Meeting on December 13, 2016.

14. Closed Session

15. Adjournment

Agenda Items

1. General Committee Meeting Report of December 6, 2016

Recommended:

1. That the General Committee meeting report of December 6, 2016, be received and the recommendations carried by the Committee approved.

2. Special General Committee – 2017 Operating Budget Meeting Minutes of November 14, November 21, and November 28-29, 2016

Recommended:

1. That the Special General Committee – 2017 Operating Budget meeting minutes of November 14, November 21, and November 28-29, 2016, be received for information.

3. FS16-039 – 2017 Operating Budget Final Approval

Recommended:

1. That Report No. FS16-039 be received; and
2. That the 2017 Operating Budget summarized in Attachment 1 which reflects all revisions recommended for approval by the Budget Committee, resulting in a total tax levy of \$41,821,700 and a total expenditure plan of \$60,814,800, and an estimated 3.1% tax increase on the Aurora share, and a 2.4% residential tax bill increase when combined with the regional and education shares of the tax bill, be approved; and
3. That the Town's full-time staff complement be increased by nine (9) to 221 (excluding Library Board and Central York Fire Services staff) as presented in Attachment 2 and funded in the 2017 Operating Budget; and
4. That staff prepare the necessary bylaw for adoption by Council to set 2017 tax rates and payment dates.

4. FS16-040 – 2017 Budget Exclusions Report

Recommended:

1. That Report No. FS16-040 be received for information.

**5. Memorandum from Director of Financial Services/Treasurer
Re: 2016 Operating Budget Forecast Update – as of October 31, 2016**

Recommended:

1. That the memorandum regarding 2016 Operating Budget Forecast Update – as of October 31, 2016, be received for information.

**6. Memorandum from Mayor Dawe
Re: Lake Simcoe Region Conservation Authority Board Meeting
Highlights – November 25, 2016**

Recommended:

1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights – November 25, 2016, be received for information.



**Town of Aurora
Special Council Meeting Minutes**

Tannery Room
Aurora Town Hall
Tuesday, November 22, 2016

Attendance

Council Members	Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Mrakas, Thom, and Thompson
Members Absent	Councillors Kim and Pirri
Other Attendees	Doug Nadorozny, Chief Administrative Officer, and Lisa Lyons, Town Clerk

The Chair called the meeting to order at 6:02 p.m.

Council consented to recess at 6:02 p.m. to resolve into a Closed Session meeting, and reconvened into open session at 6:14 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by Councillor Mrakas
Seconded by Councillor Humfryes**

That the agenda as circulated by Legislative Services be approved.

Carried

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3. Delegations

None

4. Consideration of Business for Which Notice Was Given

Moved by Councillor Thom

Seconded by Councillor Mrakas

That Council resolve into Closed Session to consider the following matter:

1. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Closed Session Report No. CS16-015 – Appointment to the Committee of Adjustment

Carried

Moved by Councillor Thompson

Seconded by Councillor Mrakas

That the Special Council meeting be reconvened into open session to rise and report from Closed Session.

Carried

1. **Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Closed Session Report No. CS16-015 – Appointment to the Committee of Adjustment**

Moved by Councillor Humfryes

Seconded by Councillor Abel

That the confidential direction to staff in respect to Closed Session Report No. CS16-015 – Appointment to the Committee of Adjustment be confirmed.

Carried

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5. By-laws

**Moved by Councillor Thompson
Seconded by Councillor Abel**

That the following confirming by-law be given first, second, and third readings and enacted:

5927-16 Being a By-law to Confirm Actions by Council Resulting from a Special Council Meeting on November 22, 2016.

Carried

6. Adjournment

**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

That the meeting be adjourned at 6:14 p.m.

Carried

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special Council meeting of November 22, 2016, are subject to final approval by Council on December 13, 2016.



**Town of Aurora
Council Meeting Minutes**

Council Chambers
Aurora Town Hall
Tuesday, November 22, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfries, Kim, Mrakas, Thom, and Thompson

Members Absent Councillor Pirri

Other Attendees Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Ilmar Simanovskis, Director of Infrastructure and Environmental Services, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno, Director of Planning and Building Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Lisa Lyons, Town Clerk, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 7:08 p.m., following Open Forum.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

Moved by Councillor Mrakas

Seconded by Councillor Thompson

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That the agenda as circulated by Legislative Services, with the following changes, be approved:

- Delegation (b) Klaus Wehrenberg, Resident
Re: Item 1(12) PBS16-092 – Draft Plan of Condominium Application, BG Properties (Aurora) Inc., 14222, 14314, 14358 & 14378 Yonge Street, Part Lot 17, Plan 132, Part Lots 74 and 75, Con. 1, Part 1, 65R-35902, File Number: CDM-2016-03, Related File Number: SUB-2012-03, ZBA-2012-16
- By-law Number 5900-16 – Being a By-law to establish a schedule of fees and charges for municipal services, activities and the use of property within the Town of Aurora (Fees and Charges By-law).

Carried

3. Adoption of the Minutes

Council Meeting Minutes of November 8, 2016

Moved by Councillor Kim

Seconded by Councillor Thom

That the minutes of the Council meeting of November 8, 2016, be adopted as printed and circulated.

Carried

Special Council Closed Session Meeting Minutes of November 8, 2016

Mayor Dawe advised that Raz and Mae Khamissa have been nominated by Council to represent the Town of Aurora as Community Leaders for the Federation of Canadian Municipalities Canada 150 Community Leaders Program.

Moved by Councillor Mrakas

Seconded by Councillor Thom

That the minutes of the Special Council Closed Session meeting of November 8, 2016, be adopted as printed and circulated.

Carried

4. Presentations

(a) Nicole Conboy, Coordinator, Special Events & Sponsorship, and Mayor Geoffrey Dawe

Ms. Conboy provided an overview of the Platinum Sponsorship Program, highlighting the events that have taken place in 2016 and the impact the Platinum-level sponsors have on these events. Mayor Dawe presented Aurora Home Hardware, State Farm, and TD Bank with Platinum Sponsorship Awards.

**Moved by Councillor Kim
Seconded by Councillor Thom**

That the presentation be received for information.

Carried

5. Public Service Announcements

Councillor Thom extended a reminder that the Queen's York Rangers 2799 Army Cadet Corps will be holding a Spaghetti Night on Saturday, November 26, 2016, from 4:30 to 8 p.m. at the Aurora Legion to raise funds for the 2017 Vimy Bound excursion.

Councillor Abel advised that Aurora's Santa Under the Stars Parade will be held on Saturday, November 26, 2016, from 6 p.m. to 8 p.m., and that more information can be found at aurora.ca/santaparade.

Councillor Abel noted that the annual Tree Lighting event will be held on Wednesday, December 7, 2016, from 6:30 p.m. to 8:30 p.m. at Aurora Town Hall.

Councillor Abel and members of Council congratulated Maunder's Food Shop on their 25th anniversary and Hurst Bakery on their 30th anniversary.

Councillor Abel extended a reminder about the Town's 2016-2017 Winter Overnight Parking Pilot Program and encouraged residents to stay informed through the Town's website.

Councillor Mrakas extended a reminder that there will be a round table discussion at Town Hall on Thursday, December 1, 2016, at 7 p.m. on the future of Library Square.

Councillor Kim advised that an Open House regarding the language requirements for signs will be held on Thursday, November 24, 2016, at 6:30 p.m. at Town Hall.

Mayor Dawe advised that there will be temporary road closures on Yonge Street and other affected streets for the Santa Under the Stars Parade on Saturday, November 26, 2016, from 3 p.m. to 8 p.m.

Mayor Dawe extended a reminder that the next Budget meeting will be held on Monday, November 28, 2016, at 7 p.m.

Mayor Dawe extended a reminder that the Town will be pruning its municipal trees and further information is available on the Town website.

Mayor Dawe advised that the Town's skateboard park, tennis courts and pickle ball courts are closed for the season.

Mayor Dawe noted that the Aurora Public Library will be hosting a Holiday Open House on Saturday, December 3, 2016, from 9:30 a.m. to 11:15 a.m.

Mayor Dawe mentioned that the Sport Aurora Volunteer Recognition Event was held on Sunday, November 20, 2016.

Councillor Gaertner noted that she recently attended an open house for Caruso & Company Florists.

6. Determination of Items Requiring Separate Discussion

Items 1(2), 1(4), 1(5), and 2 were identified for discussion. These items were discussed in the following order: 2, 1(4), 1(2), and 1(5).

7. Adoption of Items Not Requiring Separate Discussion

Items 1 (with the exception of sub-items 2, 4, and 5) and 2 were identified as items not requiring separate discussion.

**Moved by Councillor Gaertner
Seconded by Councillor Mrakas**

That the following recommendations with respect to the matters listed as "Items Not Requiring Separate Discussion" be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. General Committee Meeting Report of November 15, 2016

That the General Committee meeting report of November 15, 2016, be received and the following recommendations carried by the Committee be approved:

(1) Presentation by Lisa Lyons, Town Clerk

Re: Item 2 – CS16-010 – Draft Procedure By-law and 2017 Meeting Schedule

1. That the presentation regarding Item 2 – CS16-010 – Draft Procedure By-law and 2017 Meeting Schedule be received for information.

(3) CAO16-006 – Economic Development Model Review and Comparison

1. That Report No. CAO16-006 be received; and
2. That the Hybrid Model for Economic Development be endorsed; and
3. That staff be directed to bring forward an implementation plan for 2017.

(6) IES16-081 – Acceptance of Municipal Services – Chateaus on Bayview – Registered Plan 65M-4292

1. That Report No. IES16-081 be received; and
2. That ownership, operation and maintenance of the works within the roads, right-of-ways and other lands dedicated to the Town as contained within Registered Plan 65M-4292, being Chateaus on Bayview Residential Subdivision, be assumed; and
3. That the necessary by-law be brought forward for enactment to assume for public use the highways within Registered Plan 65M-4292 and to establish as public highway any applicable reserves.

(7) IES16-082 – Water Meter Replacement Program Contract Renewal

1. That Report No. IES16-082 be deferred to a future General Committee meeting, pending further information from staff regarding the Water Meter Replacement Program.

(8) IES16-084 – Municipal Council Blanket Support Resolution

1. That Report No. IES16-084 be received; and
2. That approval of the following Municipal Blanket Support Resolution, previously approved by Council in 2012, 2013 and 2015, be confirmed for a further 12-month period:

Whereas the Province's FIT Program encourages the construction and operation of rooftop solar PV projects (the "Projects"); and

Whereas one or more Projects may be constructed and operated in the Town of Aurora; and

Whereas, pursuant to the FIT Rules, Version 5.0, Applications whose Projects receive the formal support of Local Municipalities will be awarded Priority Points, which may result in the Applicant being offered a FIT Contract prior to other persons applying for FIT Contract;

Now Therefore Be It Hereby Resolved That Council of the Town of Aurora supports without reservation the construction and operation of the Projects anywhere in the Town of Aurora; and

Be It Further Resolved That this resolution shall expire twelve (12) months after its adoption by Council.

3. That the Mayor and Town Clerk be authorized to execute the new FIT form attached to this Report.

(9) IES16-085 – Award of Tender No. IES 2016-65 for Fire Monitoring and Suppression Services

1. That Report No. IES16-085 be received; and

2. That Request for Proposal IES 2016-65 – for the Supply of Fire Monitoring and Suppression Services on an as needed basis be awarded to Classic Fire Protection Inc. at the unit prices tendered for a five (5) year contract; and
3. That a purchase order in the amount of \$350,000, excluding taxes, be approved in favour of Classic Fire Protection Inc. for the five (5) years of services; and
4. That the Director of Infrastructure and Environmental Services be authorized to renew RFP IES 2016-65 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to seven (7) years; and
5. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract; and
6. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

(10) IES16-086 – Award of Contract for Consulting Services to Prepare a Town-wide Stream Management Master Plan for the Town of Aurora

1. That Report No. IES16-086 be received; and
2. That the Contract for the provision of consulting services to prepare a Town Wide Stream Management Master Plan for the Town of Aurora be awarded to Aquafor Beech Limited for \$105,230, excluding taxes; and
3. That additional funding for Capital Project No. 42057 in the amount of \$17,790 be approved from the Storm Sewer reserve fund; and

4. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

(11) IES16-087 – By-law to Establish 0.3m Reserve as Public Highway

1. That Report No. IES16-087 be received; and
2. That a by-law to establish 0.3m reserves on Plans 65M-4075 and 65M-4082 as public highways be enacted.

(12) PBS16-092 – Draft Plan of Condominium Application, BG Properties (Aurora) Inc., 14222, 14314, 14358 and 14378 Yonge Street, Part Lot 17, Plan 132, Part Lots 74 and 75, Con. 1, Part 1, 65R-35902, File Number: CDM-2016-03, Related File Number: SUB-2012-03, ZBA-2012-16

1. That Report No. PBS16-092 be received; and
2. That the Draft Plan of Condominium File No. CDM-2016-03 (BG Properties (Aurora) Inc. to permit the development of the subject lands for 42 single detached dwelling units on the subject lands be approved; and
3. That the Mayor and Town Clerk be authorized to execute any Agreement(s) referenced in the Conditions of Approval, including any and all documents and ancillary agreements required to give effect to same.

(13) PBS16-095 – Public Notification of Site Plan Applications

1. That Report No. PBS16-095 be received; and
2. That the requirement for Public Notification Signage for Site Plan Applications submitted under Section 41 of the *Planning Act* as outlined in the staff report be approved.

**(14) Correspondence from Association of Municipalities of Ontario
Re: What's Next Ontario? Resolution**

1. That the Correspondence from Association of Municipalities of Ontario regarding What's Next Ontario? Resolution be received; and
2. That the following What's Next Ontario? Resolution as put forward by the Association of Municipalities of Ontario be endorsed, as amended:

Whereas recent polling, conducted on behalf of the Association of Municipalities of Ontario indicates 76% of Ontarians are concerned or somewhat concerned property taxes will not cover the cost of infrastructure while maintaining municipal services, and 90% agree maintaining safe infrastructure is an important priority for their communities; and

Whereas infrastructure and transit are identified by Ontarians as the biggest problems facing their municipal government; and

Whereas a ten-year projection (2016-2025) of municipal expenditures against inflationary property tax and user fee increases, shows there to be an unfunded average annual need of \$3.6 billion to fix local infrastructure and provide for municipal operating needs; and

Whereas the \$3.6 billion average annual need would equate to annual increases of 4.6% (including inflation) to province-wide property tax revenue for the next ten years; and

Whereas this gap calculation also presumes all existing and multi-year planned federal and provincial transfers to municipal governments are fulfilled; and

Whereas if future federal and provincial transfers are unfulfilled beyond 2015 levels, it would require annual province-wide property tax revenue increases of up to 8.35% for ten years; and

Whereas Ontarians already pay the highest property taxes in the country; and

Whereas each municipal government in Ontario faces unique issues, the fiscal health and needs are a challenge which unites all municipal governments, regardless of size;

Now Therefore It Be Hereby Resolved that the Town of Aurora Council supports the Association of Municipalities of Ontario in its work to close the fiscal gap; so that all municipalities can benefit from predictable and sustainable revenue, to finance the pressing infrastructure and municipal service needs faced by all municipal governments.

Be It Further Resolved That a copy of this Motion be sent to The Honourable Kathleen Wynne, Premier of Ontario, Mr. Patrick Brown, Leader of the Progressive Conservative Party, Ms. Andrea Horwath, Leader of the New Democratic Party, and all Members of Provincial Parliament (MPPs) in the Province of Ontario.

Carried

8. Delegations

(a) Sandra Manherz, Resident

Re: Item 2 – Extract from Council Meeting of October 25, 2016, Re: Motion (a) Councillor Abel; Re: Construction of Planned Secondary School in Official Plan

Ms. Manherz spoke in support of the proposed secondary school.

Moved by Councillor Abel

Seconded by Councillor Mrakas

That the comments of the delegation be received and referred to Item 2.

Carried

(b) Klaus Wehrenberg, Resident

Re: Item 1(12) PBS16-092 – Draft Plan of Condominium Application, BG Properties (Aurora) Inc., 14222, 14314, 14358 & 14378 Yonge Street, Part Lot 17, Plan 132, Part Lots 74 and 75, Con. 1, Part 1, 65R-35902, File Number: CDM-2016-03, Related File Number: SUB-2012-03, ZBA-2012-16

Mr. Wehrenberg spoke in support of re-establishing the cattle crawl that is currently blocked in the subject area, and urged the Town to maintain a dialogue with Metrolinx regarding trails when considering Phase 2 of the development.

**Moved by Councillor Humfryes
Seconded by Councillor Thom**

That the comments of the delegation be received and referred to Item 1(12).

Carried

9. Consideration of Items Requiring Separate Discussion

1. General Committee Meeting Report of November 15, 2016

(2) CS16-010 – Draft Procedure By-law and 2017 Meeting Schedule

Main motion

Moved by Councillor Gaertner

Seconded by Councillor Humfryes

1. That Report No. CS16-010 be received; and
2. That the start time of Council Closed Session meetings, as outlined in Section 19 e) iii) of the Draft Procedure By-law, be changed to 5:45 p.m.; and
3. That the final draft Procedure By-law, incorporating Council feedback, be presented at the Council meeting of November 22, 2016, for enactment effective on January 1, 2017.

The first, second and third clauses of the main motion

Carried

4. That the 2017 Meeting Schedule (Attachment 4) be approved; and
5. That the two (2) full-day capital and operating budget meetings alternate between Monday and Saturday, beginning in 2018.

The fourth and fifth clauses of the main motion were

Defeated

Amendment

Moved by Councillor Thom

Seconded by Councillor Gaertner

That the following operative clauses be added as the fourth and fifth operative clauses to the main motion:

4. That the 2017 Meeting Schedule (Attachment 4) be approved; and
5. That the two (2) full-day capital and operating budget meetings be held on Saturdays.

Carried

Main motion as amended

Moved by Councillor Gaertner

Seconded by Councillor Humfryes

1. That Report No. CS16-010 be received; and
2. That the start time of Council Closed Session meetings, as outlined in Section 19 e) iii) of the Draft Procedure By-law, be changed to 5:45 p.m.; and
3. That the final draft Procedure By-law, incorporating Council feedback, be presented at the Council meeting of November 22, 2016, for enactment effective on January 1, 2017; and
4. **That the 2017 Meeting Schedule (Attachment 4) be approved; and**
5. **That the two (2) full-day capital and operating budget meetings be held on Saturdays.**

Carried as amended

1. **General Committee Meeting Report of November 15, 2016**
- (4) **IES16-083 – Pilot Project for Left Turn Restrictions at Yonge Street and Wellington Street Intersection Follow-up**

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On a motion of Councillor Mrakas seconded by Councillor Thompson, Council consented to consider Item 1(4) following consideration of Item 2.

**Moved by Councillor Thompson
Seconded by Councillor Pirri**

1. That Report No. IES16-083 be received; and
2. That staff report back to Council following the completion of the pilot project for left turn restrictions at the intersection of Yonge Street and Wellington Street.

Carried

**1. General Committee Meeting Report of November 15, 2016
(5) CS16-012 – Proclamation Policy**

Main motion

**Moved by Councillor Kim
Seconded by Councillor Mrakas**

1. That Report No. CS16-012 be received; and
2. That the “Proclamation Policy” attached to Report No. CS16-012 be approved; and
3. That authority for approving or denying requests for proclamation be delegated to the Town Clerk.

Amendment

**Moved by Councillor Kim
Seconded by Councillor Gaertner**

That the main motion be amended by adding the following operative clauses:

That Section 5.3 of the Proclamation Policy be amended to include:
“Awareness or celebration that promotes interfaith and/or intercultural dialogue”; and

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That Section 5.4 (c) of the Proclamation Policy be replaced by:
“Religious organizations whose intent it is to claim a recognition, or
imposition of religious doctrine and/or particular portions of religious
doctrine”.

Carried

Main motion as amended

Moved by Councillor Kim

Seconded by Councillor Mrakas

1. That Report No. CS16-012 be received; and
2. That the “Proclamation Policy” attached to Report No. CS16-012 be approved; and
3. **That Section 5.3 of the Proclamation Policy be amended to include: “Awareness or celebration that promotes interfaith and/or intercultural dialogue”; and**
4. **That Section 5.4 (c) of the Proclamation Policy be replaced by: “Religious organizations whose intent it is to claim a recognition, or imposition of religious doctrine and/or particular portions of religious doctrine”; and**
5. That authority for approving or denying requests for proclamation be delegated to the Town Clerk.

Carried as amended

2. **Extract from Council Meeting of October 25, 2016
Re: Motion (a) Councillor Abel; Re: Construction of Planned
Secondary School in Official Plan**

On a motion of Councillor Abel seconded by Councillor Humfryes, Council consented to consider Item 2 prior to consideration of Item 1(2).

Main motion

Moved by Councillor Abel

Seconded by Councillor Mrakas

1. That the Extract from Council Meeting of October 25, 2016, regarding Motion (a) Councillor Abel; Re: Construction of Planned Secondary School in Official Plan, be received; and
2. That Council supports the Official Plan and the construction of the planned York Region District School Board (YRDSB) Secondary School, on the property purchased by the YRDSB, to serve the needs of the catchment area; and
3. That a copy of the Council resolution be forwarded to the Ministry of Education, MPP Chris Ballard, and York Region.

Amendment

Moved by Councillor Thompson

Seconded by Councillor Humfries

On a motion of Councillor Kim seconded by Councillor Humfries, Council considered, by two-thirds vote, to allow Delegate (a) Sandra Manherz to speak to the amendment to the main motion.

That the main motion be amended by amending the second operative clause as follows:

That Council supports the Official Plan and, **in principle**, the construction of **a third** York Region District School Board (YRDSB) Secondary School **in Aurora**, on the property purchased by the YRDSB, to serve the needs of the catchment area; and

**On a recorded vote the amendment to the main motion was
Defeated**

Yeas: 3	Nays: 5
Voting Yeas:	Councillors Thom, Thompson, and Mayor Dawe
Voting Nays:	Councillors Abel, Gaertner, Humfries, Kim, and Mrakas
Absent:	Councillor Pirri

**On a recorded vote the main motion
Carried**

Yeas: 8 Nays: 0
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, Thom, Thompson, and
Mayor Dawe
Voting Nays: None
Absent: Councillor Pirri

10. Notices of Motion/Motions for Which Notice Has Been Given

(i) Notices of Motion

None

(ii) Motions for Which Notice Has Been Given

(a) Councillor Mrakas

Re: Buy and Sell Designated Areas

Main motion

Moved by Councillor Mrakas

Seconded by Councillor Humfryes

Whereas many residents in the Town of Aurora and York Region utilize online classified ads to purchase and sell products; and

Whereas there is always a risk when meeting a stranger in person; and

Whereas designated exchange areas in police stations, such as a couple of parking spots, would help residents safely conduct these transactions;

1. Now Therefore Be It Hereby Resolved That The Town of Aurora request that the York Regional Police Services Board review the possibility of designating areas in police stations or Headquarters for residents to meet buyers and sellers of online classified ads.

Amendment

Moved by Councillor Mrakas

Seconded by Councillor Humfryes

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That the main motion be amended by adding the following operative clause:

Be It Further Resolved That a copy of this Motion be sent to all York Region municipalities for endorsement.

Carried

**Main motion as amended
Moved by Councillor Abel
Seconded by Councillor Humfryes**

Whereas many residents in the Town of Aurora and York Region utilize online classified ads to purchase and sell products; and

Whereas there is always a risk when meeting a stranger in person; and

Whereas designated exchange areas in police stations, such as a couple of parking spots, would help residents safely conduct these transactions;

1. Now Therefore Be It Hereby Resolved That The Town of Aurora request that the York Regional Police Services Board review the possibility of designating areas in police stations or Headquarters for residents to meet buyers and sellers of online classified ads; **and**
2. **Be It Further Resolved That a copy of this Motion be sent to all York Region municipalities for endorsement.**

Carried as amended

**(b) Councillor Mrakas and Councillor Humfryes
Re: Cycling Master Plan**

**Moved by Councillor Mrakas
Seconded by Councillor Humfryes**

Whereas the bicycle is a viable and affordable mode of transportation that is not only environmentally sound but supportive of active healthy lifestyles; and

Whereas a Cycling Master Plan will create and improve opportunities throughout the Town of Aurora for active recreation and active transportation for all residents and visitors; and

Whereas the development of active transportation infrastructure, policies and promotion strategies are also supported at the federal, provincial, regional and municipal levels of government; and

Whereas the purpose of a Cycling Master Plan is to guide the development of a long-term, comprehensive, Town-wide, on- and off-road commuter and recreational bicycling network; and

Whereas the creation of a Cycling Master Plan would help support the Town of Aurora's pursuit in becoming Canada's most active municipality;

1. Now Therefore Be It Hereby Resolved That staff work with the Trails and Active Transportation Committee in developing a strategy to create a Cycling Master Plan that will ultimately be incorporated into the Town's Official Plan.

Carried

(c) Councillor Gaertner

Re: Proposed Community Safety Zone in Town Park Area

Main motion

Moved by Councillor Gaertner

Seconded by Councillor Humfries

Whereas the area around the Town Park is home to many families with small children;

Whereas Town Park is used by these children, as well as those from the larger Aurora community;

Whereas concern has been repeatedly expressed about excessive speeding of traffic during the GO Train hours of operation;

Whereas it is appropriate that Council address this concern as soon as possible;

1. Now Therefore Be It Resolved That the Town declare this a Community Safety Zone; and
2. Be It Further Resolved That Council ask York Regional Police for their help with measures to control speeding near the Town Park area; and
3. Be It Further Resolved That, when the provincial government gives municipalities the authority to set up photo radar cameras, staff be directed to them in the Town Park area.

Amendment

Moved by Councillor Mrakas

Seconded by Councillor Humfryes

That the third operative clause of the main motion be replaced by the following clause:

Be It Further Resolved That when the provincial government gives municipalities the authority to set up photo radar cameras, staff be directed to report back regarding the implementation of photo radar cameras in all community safety zones.

Carried

Main motion as amended

Moved by Councillor Gaertner

Seconded by Councillor Humfryes

Whereas the area around the Town Park is home to many families with small children;

Whereas Town Park is used by these children, as well as those from the larger Aurora community;

Whereas concern has been repeatedly expressed about excessive speeding of traffic during the GO Train hours of operation;

Whereas it is appropriate that Council address this concern as soon as possible;

1. Now Therefore Be It Resolved That the Town declare this a Community Safety Zone; and
2. Be It Further Resolved That Council ask York Regional Police for their help with measures to control speeding near the Town Park area; and
3. **Be It Further Resolved That when the provincial government gives municipalities the authority to set up photo radar cameras, staff be directed to report back regarding the implementation of photo radar cameras in all community safety zones.**

Carried

11. Regional Report

None

12. New Business/General Information

Councillor Abel inquired about the outcomes of a summit hosted by the Office of the Premier of Ontario that included discussion regarding the Ontario Municipal Board, and a recent summit regarding the provincial Growth Plan. Mayor Dawe indicated that comments will be shared out of the Office of the Premier.

Councillor Thompson inquired about the outcome of York Regional Council's discussion regarding proposed provincial legislation that would allow for the election of a Regional Chair. Mayor Dawe advised that this item was deferred by Regional Council until January 2017, as the proposed bill is currently tabled.

Councillor Gaertner inquired about the status of the second phase of development in regards to Item 1(12). Staff advised that the trail corridor in the area was secured on approval of the subdivision plan, and that discussions are ongoing with Metrolinx regarding the Town's trail system.

Councillor Mrakas expressed concern regarding the texture of the road surface on Wellington Street East, which was recently repaired by the Region.

13. Reading of By-laws

**Moved by Councillor Thompson
Seconded by Councillor Gaertner**

That the following by-laws be given first, second, and third readings and enacted:

- 5914-16** Being a By-law to establish lands on Plan 65M-4075 and Plan 65M-4082 as highways (St. John's Road Development Corp. – Phases 2 and 3).
- 5920-16** Being a By-law to govern the proceedings of Council and Committee meetings of the Town of Aurora.
- 5922-16** Being a By-law to establish a tariff of fees for the processing of applications made in respect of planning matters.
- 5923-16** Being a By-law to appoint a Chief Building Official and an Acting Chief Building Official for The Corporation of the Town of Aurora.
- 5924-16** Being a By-law to assume highways on Plan 65M-4292 for public use (2164437 Ontario Inc.).
- 5926-16** Being a By-law to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to Restricted Parking Maximum Periods on various highways in the Town of Aurora.

Carried

**Moved by Councillor Kim
Seconded by Councillor Thom**

That the following confirming by-law be given first, second, and third readings and enacted:

- 5925-16** Being a By-law to Confirm Actions by Council Resulting from a Council Meeting on November 22, 2016.

Carried

14. Closed Session

None

Council Meeting Minutes
Tuesday, November 22, 2016

Page 22 of 22

15. Adjournment

**Moved by Councillor Abel
Seconded by Councillor Mrakas**

That the meeting be adjourned at 9:26 p.m.

Carried

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Council meeting of November 22, 2016, are subject to final approval by Council on December 13, 2016.



**Town of Aurora
Special Council – Public Planning
Meeting Minutes**

Council Chambers
Aurora Town Hall
Wednesday, November 30, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel (arrived 7:03 p.m.), Gaertner, Humfryes (arrived 7:12 p.m.), Mrakas, Pirri, and Thompson

Members Absent Councillors Thom and Kim

Other Attendees Marco Ramunno, Director of Planning and Building Services, Marty Rokos, Planner, Fausto Filipetto, Senior Policy Planner, Samantha Yew, Acting Deputy Clerk, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

**Moved by Councillor Mrakas
Seconded by Councillor Pirri**

That the agenda as circulated by Legislative Services be approved.

Carried

Special Council – Public Planning Meeting Minutes
Wednesday, November 30, 2016

Page 2 of 4

3. Planning Applications

Mayor Dawe outlined the procedures that would be followed in the conduct of the public meeting. The Acting Deputy Clerk confirmed that the appropriate notice had been given in accordance with the relevant provisions of the *Planning Act*.

- 1. PBS16-102 – Application for Zoning By-law Amendment, Marie Debono, 24 Larmont Street, Part of Lot 12, South Side of Wellington Street, Registered Plan 68, File Number: ZBA-2016-10, Related File Number: SP-2016-07**

Planning Staff

The Planner, Mr. Marty Rokos, presented an overview of the application and staff report respecting the proposal to rezone the subject lands from “Special Mixed Density Residential (R5) Zone” to “Special Mixed Density Residential (R5-X) Exception Zone” to permit business and professional office uses in the existing building, site specific zoning provisions for parking and screening, and recognize existing site conditions for front and rear year setbacks and steps. He noted that the subject lands are designated as “Stable Neighbourhoods” by the Town’s Official Plan, which permits business and professional office uses.

Consultant

Mr. Brandon Simon, Planner of The Planning Partnership, and representing the applicant, presented an overview of the proposal including location, existing condition of the property and dwelling, context within the Aurora Promenade, Wellington Street Corridor and Official Plan, consultation with Town staff and neighbours, and site plan.

Public Comments

No members of the public came forward.

Moved by Councillor Pirri

Seconded by Councillor Humfryes

1. That Report No. PBS16-102 be received; and

Special Council – Public Planning Meeting Minutes
Wednesday, November 30, 2016

Page 3 of 4

2. That comments presented at the Public Planning meeting be addressed by Planning and Building Services in a comprehensive report outlining recommendations and options at a future General Committee meeting.

Carried

**2. PBS16-083 – Guidelines for the Implementation of Height and Density
Bonusing (Section 37 of the *Planning Act*)**

Mr. Fausto Filipetto, Senior Policy Planner, presented an overview of the proposed Guidelines for height and density Bonusing, the applicable community benefits under the Town's Official Plan, where the proposed Guidelines would be applied, planning principles, valuation of community benefits, and implementation of the increase in land value formula.

Moved by Councillor Pirri

Seconded by Councillor Thompson

1. That Report No. PBS16-083 be received; and
2. That the attached Guidelines for the Implementation of Height and Density Bonusing (Section 37 of the *Planning Act*) be endorsed.

Carried

4. Reading of By-law

Moved by Councillor Pirri

Seconded by Councillor Gaertner

That the following confirming by-law be given first, second, and third readings and enacted:

5929-16 Being a By-law to Confirm Actions by Council Resulting from a Special Council – Public Planning Meeting on November 30, 2016.

Carried

Special Council – Public Planning Meeting Minutes
Wednesday, November 30, 2016

Page 4 of 4

5. Adjournment

**Moved by Councillor Humfryes
Seconded by Councillor Abel**

That the meeting be adjourned at 8:15 p.m.

Carried

Geoffrey Dawe, Mayor

Samantha Yew, Acting Deputy Clerk

The minutes of the Special Council – Public Planning meeting of November 30, 2016, are subject to final approval by Council on December 13, 2016.



**Town of Aurora
Special Council
Cultural Precinct Workshop
Meeting Minutes**

Leksand Room
Aurora Town Hall
Monday, December 5, 2016

Attendance

Council Members	Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes (arrived 6:12 p.m.), Kim (arrived 6:21 p.m.), Mrakas, Pirri, Thom, and Thompson
Members Absent	None
Other Attendees	Doug Nadorozny, Chief Administrative Officer, Marco Ramunno, Director of Planning and Building Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Fausto Filipetto, Senior Policy Planner, Lisa Lyons, Town Clerk, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 6:06 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Special Council Cultural Precinct Workshop Meeting Minutes
Monday, December 5, 2016

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2. Approval of the Agenda

**Moved by Councillor Thompson
Seconded by Councillor Pirri**

That the agenda as circulated by Legislative Services be approved.

Carried

3. Welcome/Introduction/Brief History

Mr. Nadorozny provided a brief history of the Cultural Precinct/Library Square project, and noted that this workshop is the final step in completing stage three of the Council-approved four-stage Cultural Precinct/Library Square planning process.

4. Detailed Council Presentation

On a motion of Councillor Thompson seconded by Councillor Mrakas, Council consented on a two-thirds vote to waive the requirements of subsection 3.8(c) of the Procedural By-law to permit the presentation of Fausto Filipetto up to twenty-five minutes.

Mr. Filipetto provided an overview of the Library Square and Town Park concept plans, detailing the approach, methods and results of the public consultations undertaken by staff in the fall of 2016. He noted that the public consultation strategy was endorsed by Council, and included public outreach, an online survey, social media strategy and public meetings.

**Moved by Councillor Thom
Seconded by Councillor Humfryes**

That the presentation regarding Library Square and Town Park be receive for information.

Carried

5. Delegations

On a motion of Councillor Humfryes seconded by Councillor Pirri, Council consented on a two-thirds vote to waive the requirements of subsection 3.8(c) of the Procedural By-law to

Special Council Cultural Precinct Workshop Meeting Minutes
Monday, December 5, 2016

Page 3 of 6

permit the delegations of David Heard and Christopher Watts an additional five minutes each.

**(a) David Heard, Resident
Re: Cultural Precinct Plan Meeting**

Mr. Heard spoke in support of the enhancement of Town Park, and suggested augmenting current Town Park features by adding a recycled brick wall along the perimeter of the baseball diamond, the installation of a concrete skate pad, and the installation of entrance gateways on the streets leading into the Park.

**Moved by Councillor Thom
Seconded by Councillor Humfries**

That the presentation regarding Cultural Precinct Plan Meeting be received for information.

Carried

**(b) Christopher Watts, Resident
Re: Adaptive Re-use Proposal: Aurora Armoury**

Mr. Watts spoke in support of repurposing the Aurora Armoury, and proposed a "Farmoury" concept plan that identifies the installation of a dynamic, multi-purpose farmers' market-themed hub that integrates concepts of exchange, community, education, and sustainability.

**Moved by Councillor Pirri
Seconded by Councillor Kim**

That the presentation regarding Adaptive Re-use Proposal: Aurora Armoury be received for information.

Carried

6. Council Questions/Comments – Theme Discussions

Special Council Cultural Precinct Workshop Meeting Minutes
Monday, December 5, 2016

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Council discussed various aspects of Town Park, the former Armoury, and Library Square.

7. Council Direction Regarding Final Report

Moved by Councillor Mrakas

Seconded by Councillor Thompson

1. That the main features of Town Park (ball diamond, band shell, etc.) be preserved; and
2. That staff report back on specific enhancements to Town Park for consideration by Council; and
3. That staff report back on estimates for renovations to bring the Armoury building up to code and initiate a design exercise for the repurposing of the Armoury building; and
4. That Council authorize staff to proceed with an application for the demolition of 52 and 56 Victoria Street, pending the relocation of tenants; and
5. That staff begin a design exercise for the redevelopment of Library Square.

On a recorded vote the first clause of the motion

Carried

Yeas: 8 Nays: 1
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Mrakas, Pirri, Thom, Thompson, and
Mayor Dawe
Voting Nays: Councillor Kim

On a recorded vote the second clause of the motion

Carried

Yeas: 9 Nays: 0
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, Pirri, Thom, Thompson,
and Mayor Dawe
Voting Nays: None

Special Council Cultural Precinct Workshop Meeting Minutes
Monday, December 5, 2016

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On a recorded vote the third clause of the motion

Carried

Yeas: 9 Nays: 0
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, Pirri, Thom, Thompson,
and Mayor Dawe
Voting Nays: None

**On a recorded vote the fourth clause of the motion,
in respect to 52 Victoria Street**

Carried

Yeas: 8 Nays: 1
Voting Yeas: Councillors Abel, Humfryes, Kim,
Mrakas, Pirri, Thom, Thompson, and
Mayor Dawe
Voting Nays: Councillor Gaertner

**On a recorded vote the fourth clause of the motion,
in respect to 56 Victoria Street**

Carried

Yeas: 8 Nays: 1
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, Thom, Thompson, and
Mayor Dawe
Voting Nays: Councillor Pirri

On a recorded vote the fifth clause of the motion

Carried

Yeas: 9 Nays: 0
Voting Yeas: Councillors Abel, Gaertner, Humfryes,
Kim, Mrakas, Pirri, Thom, Thompson,
and Mayor Dawe
Voting Nays: None

Special Council Cultural Precinct Workshop Meeting Minutes
Monday, December 5, 2016

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Councillor Thompson advised that he was raising a point of personal privilege in response to an action made by Councillor Abel. Mayor Dawe ruled that a breach of personal privilege had taken place and requested an apology from Councillor Abel. Councillor Abel apologized.

8. By-laws

Moved by Councillor Thom

Seconded by Councillor Pirri

That the following confirming by-law be given first, second, and third readings and enacted:

5930-16 Being a By-law to Confirm Actions by Council Resulting from a Special Council Meeting on December 5, 2016.

Carried

6. Adjournment

Moved by Councillor Kim

Seconded by Councillor Humfryes

That the meeting be adjourned at 9:39 p.m.

Carried

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special Council meeting of December 5, 2016, are subject to final approval by Council on December 13, 2016.



**Town of Aurora
Special Council Meeting Minutes**

Leksand Room
Aurora Town Hall
Tuesday, December 6, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim (arrived 6:32 p.m.), Mrakas, Pirri (arrived 6:32 p.m.), Thom, and Thompson

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Ilmar Simanovskis, Director of Infrastructure and Environmental Services (departed 6:32 p.m.), Dan Elliott, Director of Financial Services (departed 6:32 p.m.), Marco Ramunno, Director of Planning and Building Services, Patricia De Sario, Town Solicitor, and Lisa Lyons, Town Clerk

The Chair called the meeting to order at 6 p.m.

Council consented to recess at 6:01 p.m. to resolve into a Closed Session, and reconvened into open session at 6:54 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Special Council Meeting Minutes
Tuesday, December 6, 2016

Page 2 of 5

2. Approval of the Agenda

**Moved by Councillor Thom
Seconded by Councillor Mrakas**

That the agenda as circulated by Legislative Services be approved.

Carried

3. Delegations

None

4. Consideration of Business for Which Notice Was Given

**Moved by Councillor Thom
Seconded by Councillor Thompson**

That Council resolve into Closed Session to consider the following matter:

1. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: Closed Session Report No. IES16-091; Re: Joint Operations Centre – Contractor Claim for Contract Extension.
2. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: Closed Session Report No. PBS16-099 – Appeal to the Ontario Municipal Board re Ashlen Holdings Inc., OMB Case No. PL160781, Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision Applications, Ashlen Holdings Inc., 13859, 13875, 13887 Yonge Street, File Numbers: OPA-2015-03, ZBA-2015-08, and SUB-2015-04.
3. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Closed Session Report No. PBS16-100 – Appointment of Members, Town of Aurora Design Review Panel for Heritage Properties.

Carried

Special Council Meeting Minutes
Tuesday, December 6, 2016

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**Moved by Councillor Mrakas
Seconded by Councillor Thompson**

That the Special Council meeting be reconvened into open session to rise and report from Closed Session.

Carried

1. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: Closed Session Report No. IES16-091; Re: Joint Operations Centre – Contractor Claim for Contract Extension.**

**Moved by Councillor Pirri
Seconded by Councillor Thom**

1. That the confidential recommendation to staff in respect to Closed Session Report No. IES16-091; Re: Joint Operations Centre – Contractor Claim for Contract Extension be confirmed.

Carried

2. **Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board (section 239(2)(e) of the *Municipal Act, 2001*); Re: Closed Session Report No. PBS16-099 – Appeal to the Ontario Municipal Board re Ashlen Holdings Inc., OMB Case No. PL160781, Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision Applications, Ashlen Holdings Inc., 13859, 13875, 13887 Yonge Street, File Numbers: OPA-2015-03, ZBA-2015-08, and SUB-2015-04.**

**Moved by Councillor Pirri
Seconded by Councillor Thom**

1. That the confidential recommendation to staff in respect to Closed Session Report No. PBS16-099 – Appeal to the Ontario Municipal Board re Ashlen Holdings Inc., OMB Case No. PL160781, Official Plan Amendment, Zoning By-law Amendment and Draft Plan of Subdivision Applications, Ashlen Holdings Inc., 13859, 13875, 13887 Yonge Street, File Numbers: OPA-2015-03, ZBA-2015-08, and SUB-2015-04 be confirmed.

Carried

Special Council Meeting Minutes
Tuesday, December 6, 2016

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- 3. Personal matters about an identifiable individual, including a Town or Local Board employee (section 239(2)(b) of the *Municipal Act, 2001*); Re: Closed Session Report No. PBS16-100 – Appointment of Members, Town of Aurora Design Review Panel for Heritage Properties**

**Moved by Councillor Pirri
Seconded by Councillor Thom**

1. That the confidential recommendation to staff in respect to Closed Session Report No. PBS16-100 – Appointment of Members, Town of Aurora Design Review Panel for Heritage Properties be confirmed.

Carried

5. By-laws

**Moved by Councillor Kim
Seconded by Councillor Abel**

That the following confirming by-law be given first, second, and third readings and enacted:

- 5931-16** Being a By-law to Confirm Actions by Council Resulting from a Special Council Meeting on December 6, 2016.

Carried

6. Adjournment

**Moved by Councillor Thom
Seconded by Councillor Gaertner**

That the meeting be adjourned at 9:09 p.m.

Carried

Special Council Meeting Minutes
Tuesday, December 6, 2016

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Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special Council meeting of December 6, 2016, is subject to final approval by Council on December 13, 2016.



Legislative Services
905-727-3123
CSecretariat@aurora.ca
Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: December 13, 2016

SUBJECT: 2017 Annual Service Plan

NAME OF SPOKESPERSON: Adrian Kawun, Manager, Service Planning, YRT/Viva

**NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):
York Region Transit (YRT/Viva)**

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

YRT/Viva staff will be presenting the YRT/Viva 2017 Annual Service Plan initiatives for the Town of East Gwillimbury. The 2017 Annual Service Plan was approved by Council in September and as such, YRT/Viva is meeting with each municipality to present an overview.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM? Patty Thoma DATE October 5, 2016**

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.

**2017 Annual Service Plan
Presentation to Town of Aurora
Council Meeting
Adrian Kawun
December 13, 2016**



Overview

- 1. System Overview**
 - Customer Survey
 - System Performance
 - GTHA Transit Service Area Comparison
- 2. YRT/Viva Strategic Direction**
 - Fare Strategy
 - Ridership Growth Strategy
- 3. Transit Planning**
 - 2017 Annual Service Plan
- 4. Next Steps**



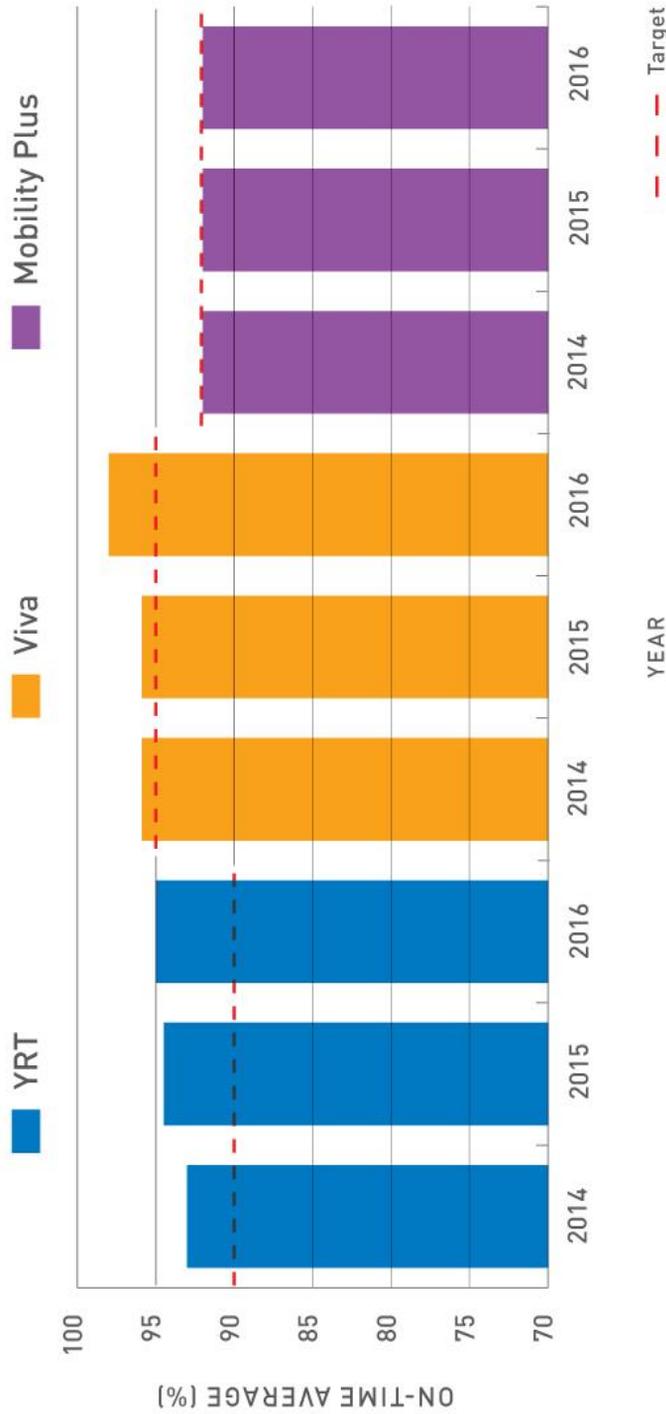


- **86%** are under age 39
- 55% are female and 45% male
- **95% speak English**
- **65%** make \$25,000 or less annually
- 85% use the service for work or school
- 80% use the service **3+ times per week**
- **65% do not have a choice** in whether to use the service or not
- The **top three** preferred methods to receive route information are: YRT/Viva Mobile App, **yrt.ca** and Google Transit

Note: Survey results and demographics are based on the 2015 customer satisfaction surveys

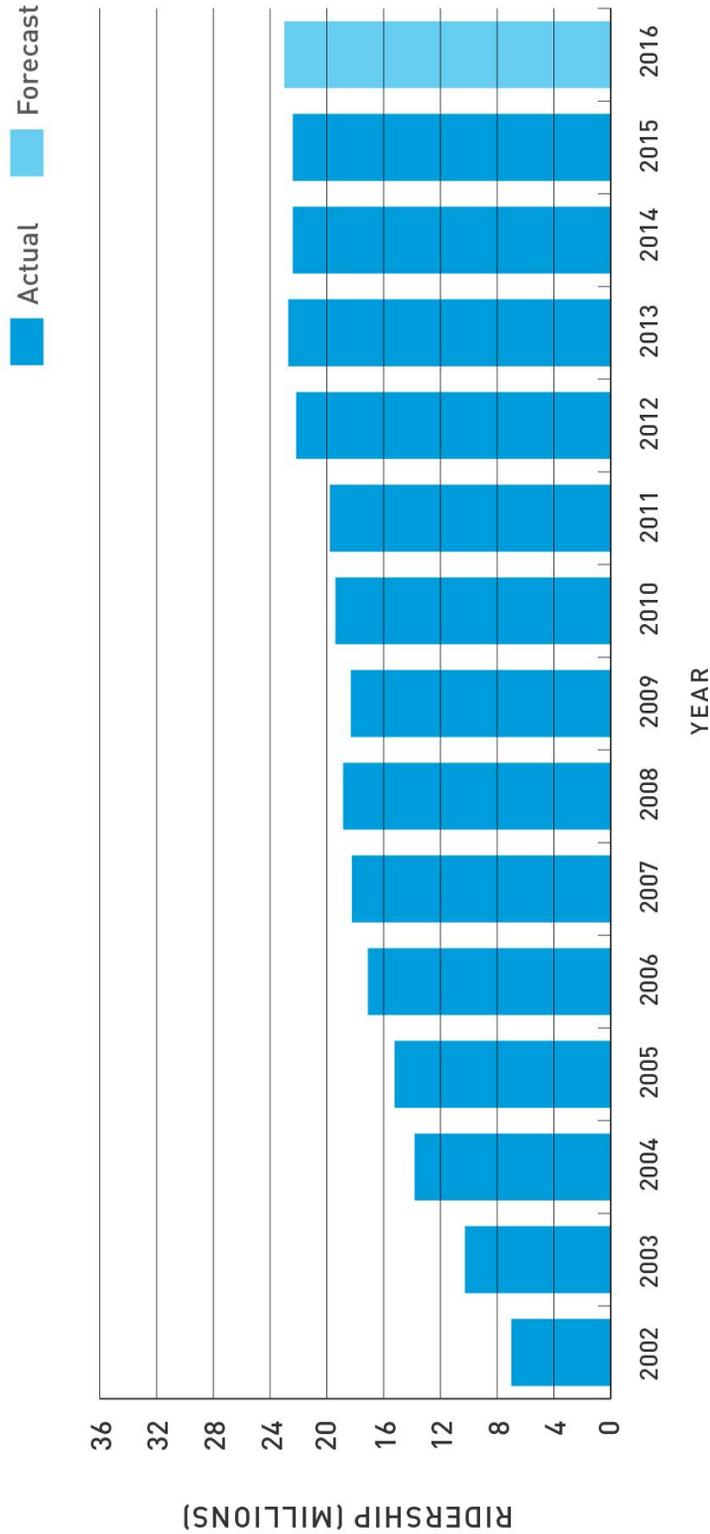
78 per cent of YRT/Viva customers expressed overall satisfaction with the service

On-Time Performance



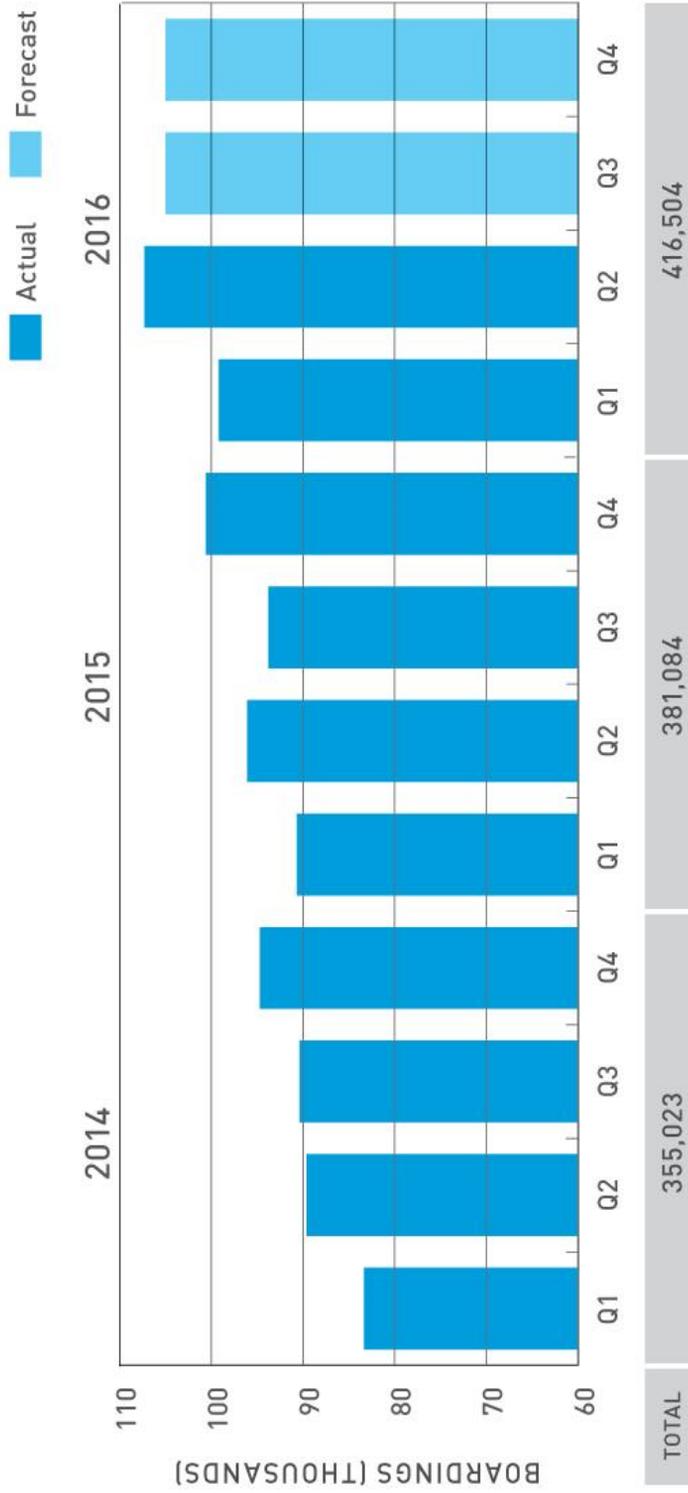
Continued improvement, reliability and quality service is YRT/Viva's focus

Revenue Ridership



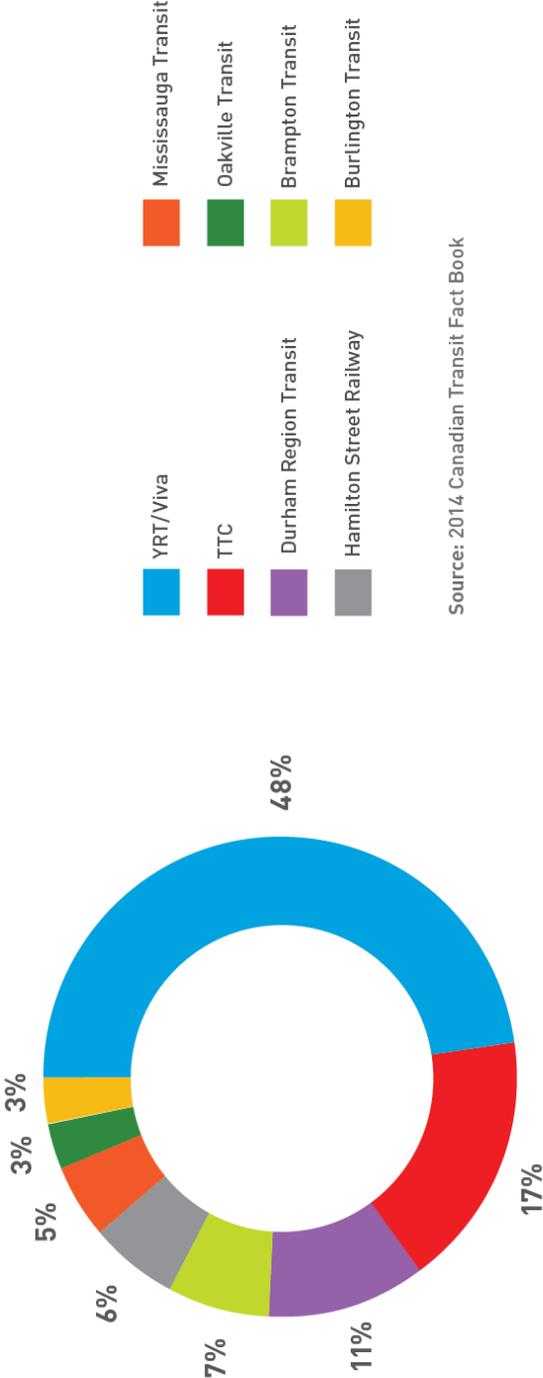
Ridership is expected to increase by two per cent in 2016

Mobility Plus Ridership



Ridership is expected to increase by nine per cent in 2016

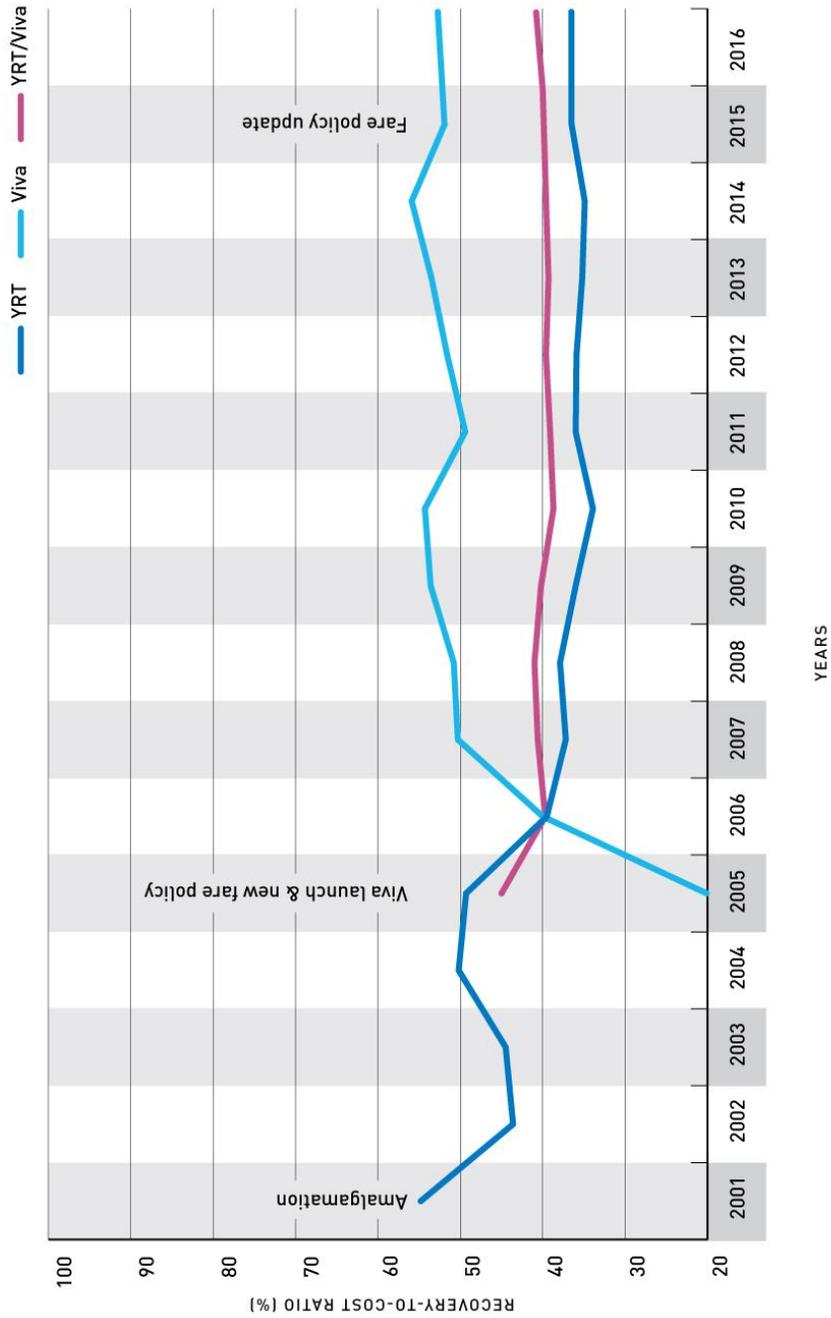
GTHA Transit Service Area Comparison



Source: 2014 Canadian Transit Fact Book

YRT/Viva services 48 per cent of the geographic area operated by GTHA transit agencies

Revenue-to-Cost Ratio Trends



GTHA Transit System Comparison

Transit Agency*	Revenue Ridership	Revenue-to-Cost Ratio (%)	Service Area Population	Service Area (square km)	Total Vehicles
TTC	534.8 million	73	2.8 million	632	2,873
MiWay	36.6 million	49	0.8 million	179	463
Hamilton Street Railway	22.3 million	47	0.5 million	235	221
Brampton Transit	20.4 million	46	0.6 million	267	359
YRT/Viva	22.4 million	40	1.0 million	1,776	520
Burlington Transit	2.1 million	37	0.2 million	98	54
Durham Region Transit	10.8 million	35	0.6 million	406	195
Oakville Transit	3.0 million	34	0.2 million	104	89

* Data from the 2014 Canadian Urban Transit Association Fact Book

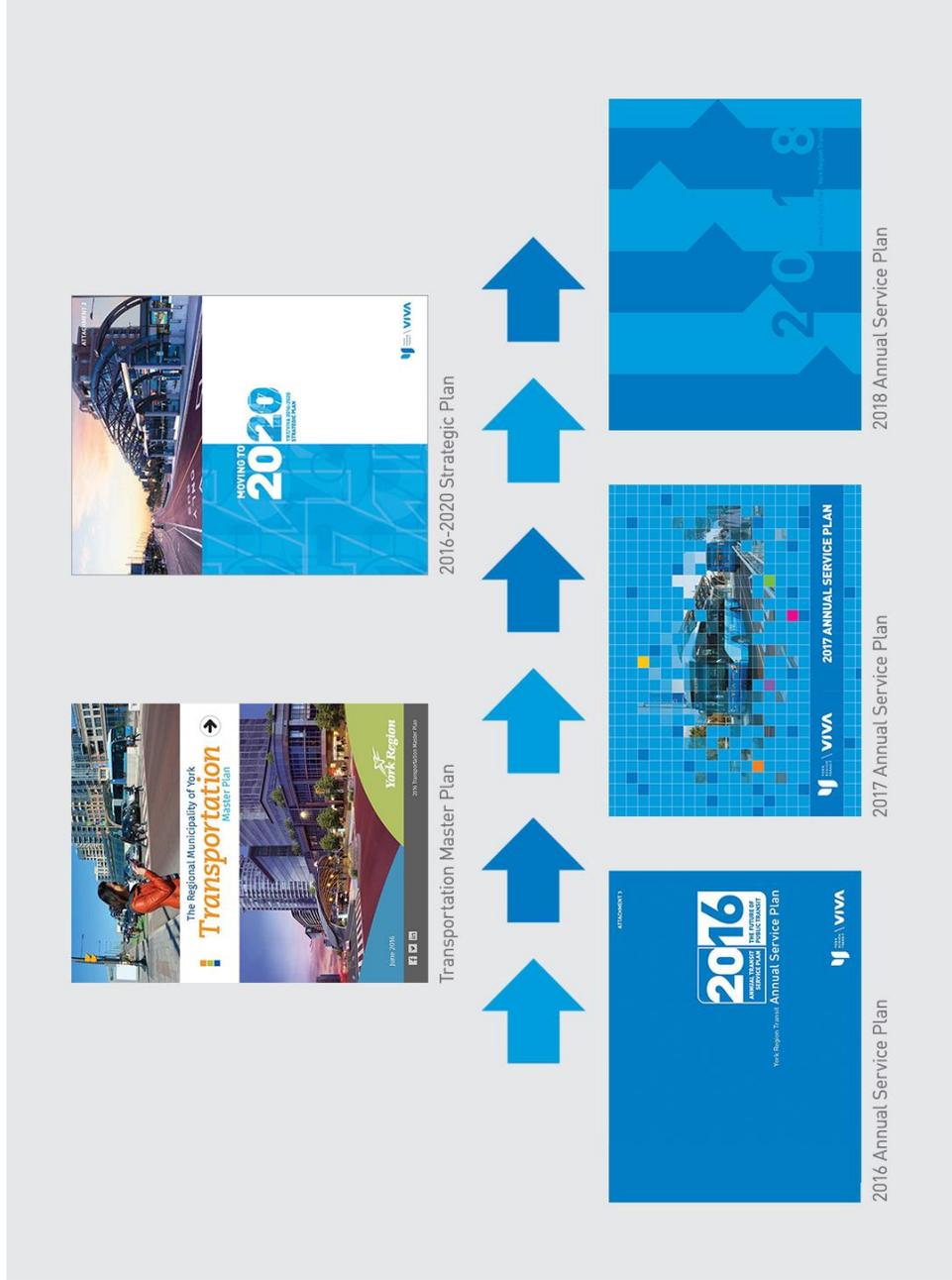
YRT/Viva continues to maintain a 40 per cent revenue-to-cost ratio

YRT/Viva Strategic Direction

Transit System Life Cycle



Strategic Documents



Multi-Year Fare Strategy

1. Addresses revenue-to-cost ratio
2. Fare concessions
3. Full PRESTO implementation
4. Special purpose passes and programs
5. Non-fare revenue options
6. Implementation plan



**The proposed fare strategy would support ridership growth,
customers ability to pay and financial sustainability**

Ridership Growth Strategy

Evaluate the impact of York Region's strategic initiatives on YRT/Viva ridership, identified in:

- Region's Official Plan
- Transportation Master Plan
- YRT/Viva's Strategic Plan and Fare Strategy

Identify other strategies that will promote ridership growth:

- Service delivery effectiveness
- Technology options

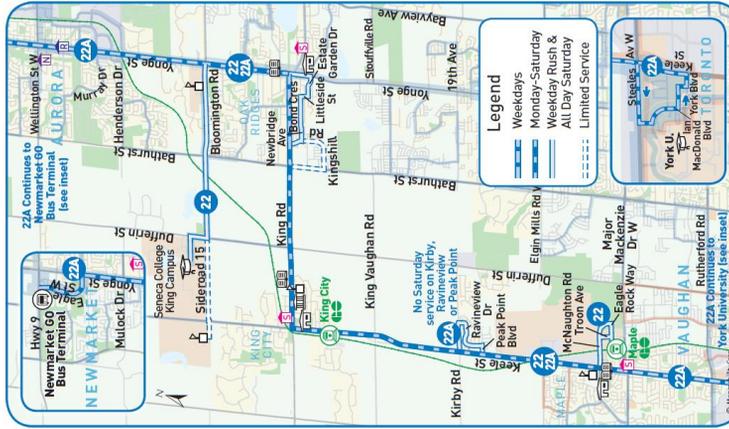


Identify opportunities to grow transit ridership

**2017 Annual Service Plan
Town of Aurora**

Route 22A – King City

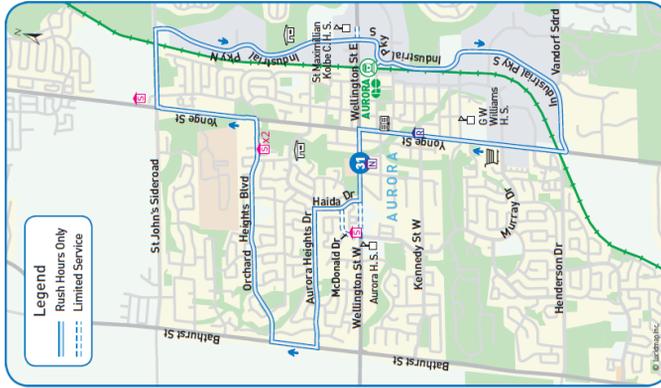
Existing Routing



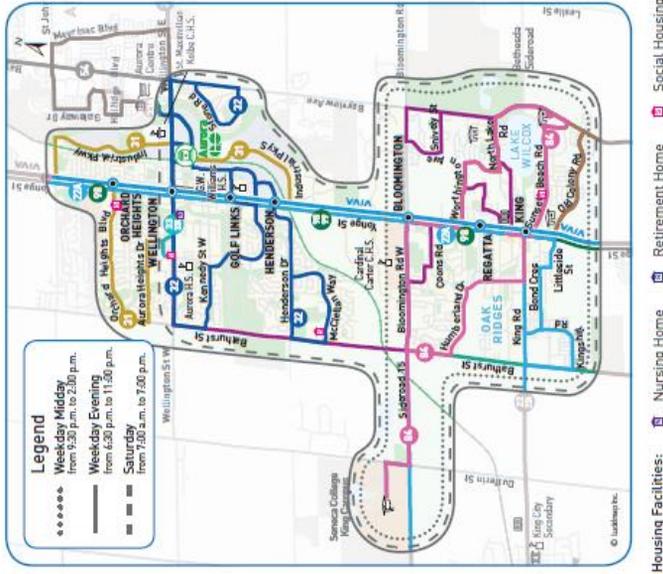
Implement an earlier morning trip on weekdays

Route 31 – Aurora North

Existing Routing



Proposed Routing



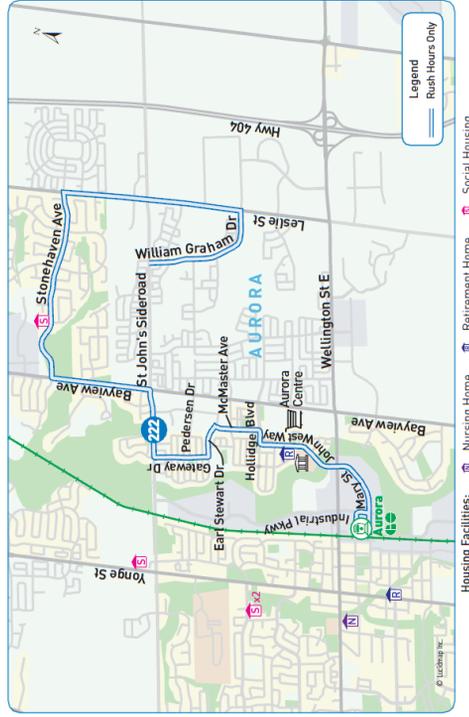
Incorporate evening service with the Aurora South and Oak Ridges Dial-a-Ride

Route 222 – Newmarket-Aurora GO Shuttle

Existing Routing



Proposed Routing

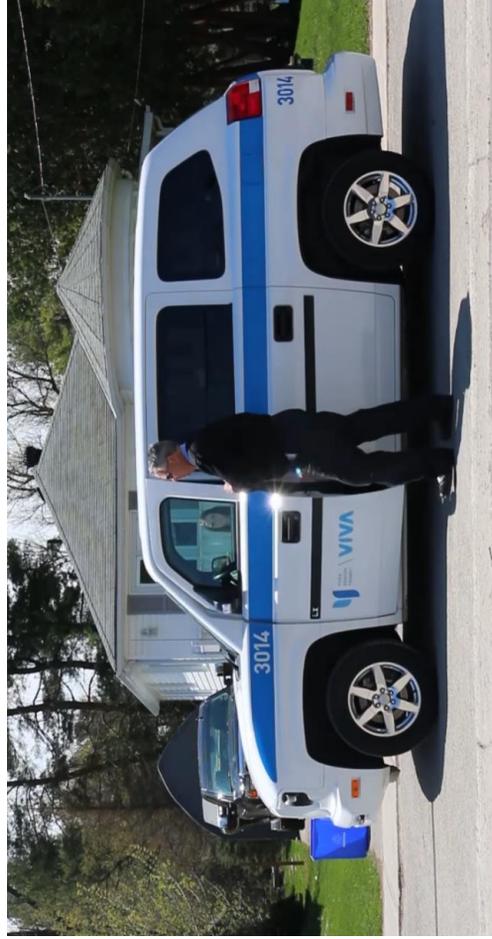


Restructure service to William Graham Drive

All Routes

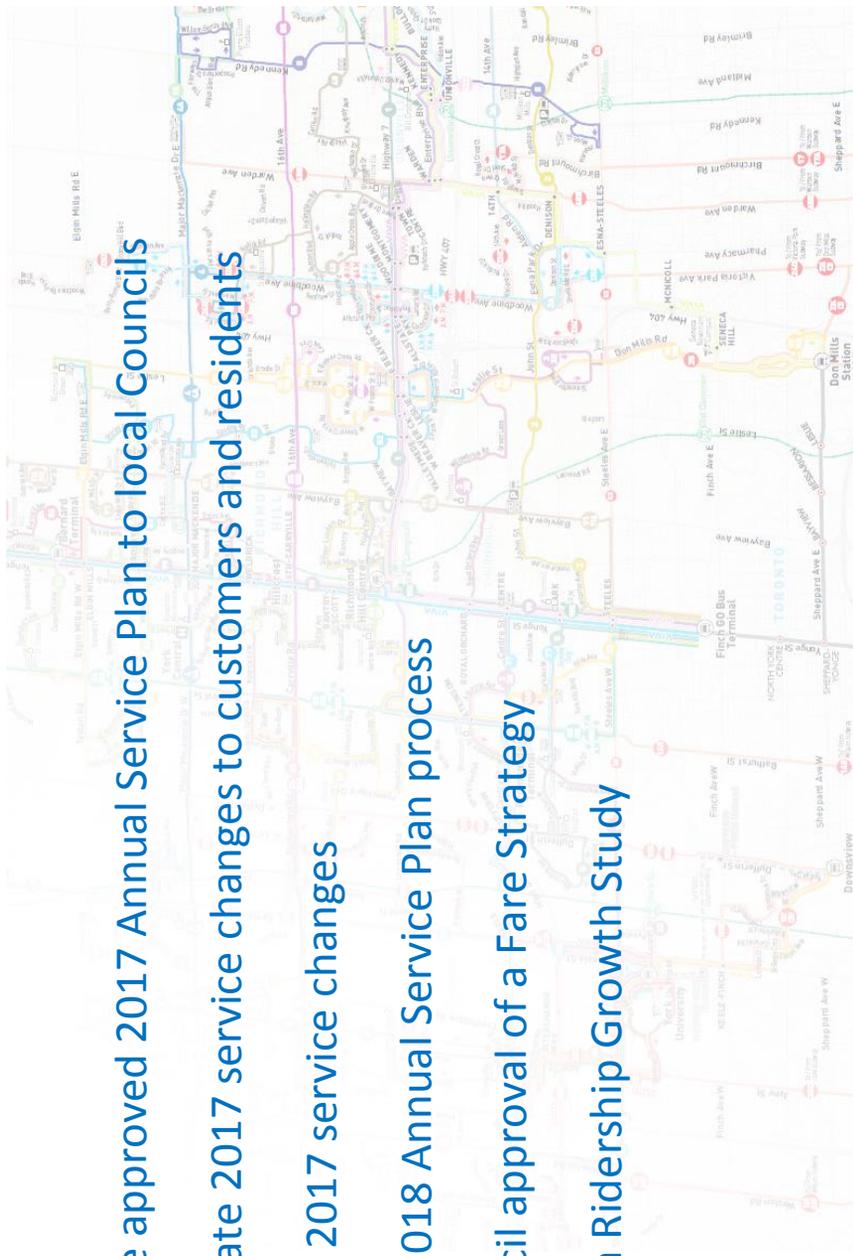
Proposed Changes

- Review routes operating below cost effectiveness targets (net cost per passenger)

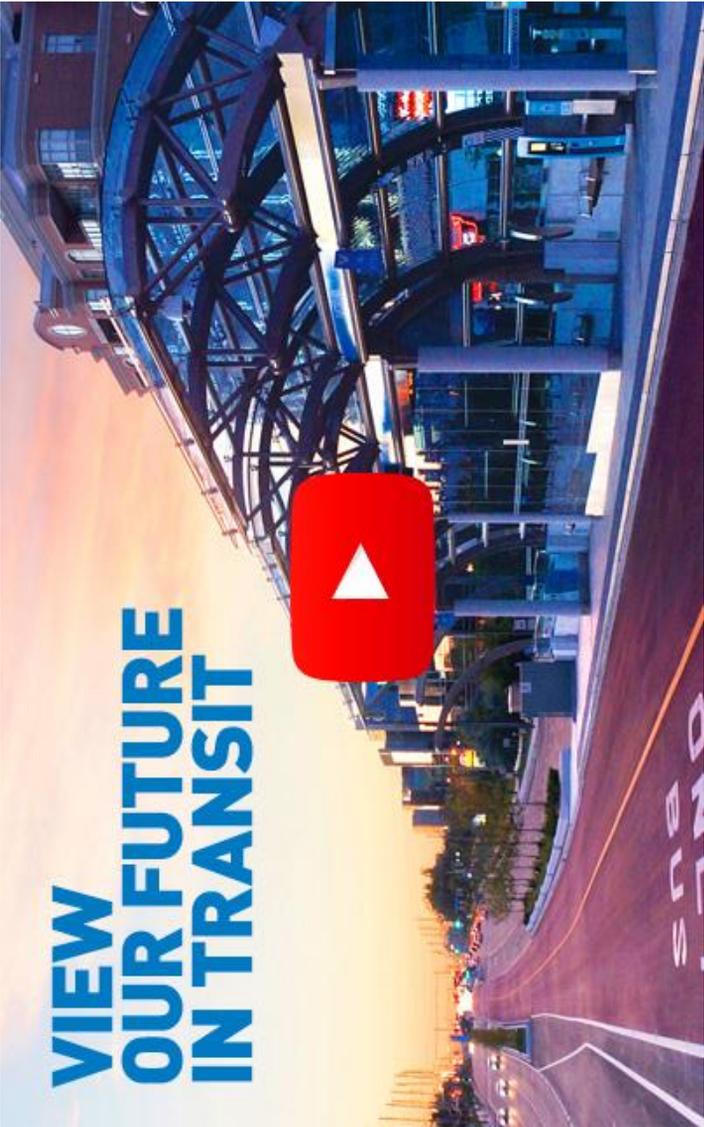


Next Steps

- Present the approved 2017 Annual Service Plan to Local Councils
- Communicate 2017 service changes to customers and residents
- Implement 2017 service changes
- Begin the 2018 Annual Service Plan process
- Seek Council approval of a Fare Strategy
- Complete a Ridership Growth Study



Thank you





Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: *Tuesday December 13th, 2016*

SUBJECT: *Update on Windfall Ecology Centre*

NAME OF SPOKESPERSON: *Brent Kopperson*

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable): *Windfall Ecology Centre*

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

Provide an update to Council on the year at Windfall Ecology Centre, past events and upcoming initiatives. Personally invited by Mayor Dawe.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes

No

IF YES, WITH WHOM?

Mayor Geoff Dawe

DATE *November 1st, 2016*



I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.





Town of Aurora General Committee Meeting Report

Council Chambers
Aurora Town Hall
Tuesday, December 6, 2016

Attendance

Council Members Councillor Thompson in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Mayor Dawe

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Ilmar Simanovskis, Director of Infrastructure and Environmental Services, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno, Director of Planning and Building Services, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Patricia De Sario, Town Solicitor, Lisa Lyons, Town Clerk, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7:05 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, with the following additions:

General Committee Meeting Report
Tuesday, December 6, 2016

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- Item 15 – PRCS16-048 – Award of Tender PRS 2016-59 Construction of Multi-Purpose Synthetic Turf Sports Field at Stewart Burnett Park
- Item 16 – PBS16-091 – Applications for Official Plan Amendment, Draft Plan of Subdivision and Zoning By-law Amendment, Leslie – Wellington Developments Inc., 1289 Wellington Street East, Part of Block 13 and Part of Block 2, Plan 65M-3436, File Numbers: SUB-2016-01, OPA-2016-01 and ZBA-2016-03
- Item 17 – Parks and Recreation Advisory Committee Meeting Minutes of November 17, 2016
- Item 18 – Trails and Active Transportation Committee Meeting Minutes of November 18, 2016
- Item 19 – Environmental Advisory Committee Meeting Minutes of November 24, 2016
- Item 20 – Correspondence from Association of Municipalities of Ontario, dated December 1, 2016; Re: Federal Infrastructure Phase 2 Incrementality Resolution
- Notice of Motion (a) Councillor Abel; Re: Library Square
- Notice of Motion (b) Councillor Abel; Re: Downtown Revitalization Plan

3. Determination of Items Requiring Separate Discussion

Items 1, 2, 6, 13, and 15 were identified for discussion.

4. Adoption of Items Not Requiring Separate Discussion

Items 3, 4, 5, 7, 8, 9, 10 11, 12, 14, 16, 17, 18, 19, and 20 were identified as items not requiring separate discussion.

General Committee recommends:

That the following recommendations respecting the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to the General Committee:

3. CS16-014 – Governance Review Ad Hoc Committee Terms of Reference

1. That Report No. CS16-014 be received; and

2. That the Terms of Reference for the Governance Review Ad Hoc Committee, Attachment 2 to this report, be approved; and
3. That staff be directed to commence recruitment.

4. FS16-037 – 2017 Interim Property Tax Levy

1. That Report No. FS16-037 be received; and
2. That a by-law be adopted to authorize the levying of 2017 Interim Property Taxes on all rateable properties and to establish installment due dates.

5. FS16-038 – 2016 Surplus Control By-law

1. That Report No. FS16-038 be received; and
2. That a by-law be adopted to authorize the Treasurer and the Chief Administrative Officer to make any necessary year-end financial adjustments and to allocate any 2016 Operating Fund surplus in the following order of priority:
 - i. That any unspent funds from various reserve funds allocated in the 2016 Budget for specific expenditures be returned to the respective original reserve fund sources from which they came; and
 - ii. That any net Building Permit revenue surplus/deficit be allocated to/funded from the Building Permit Fees Reserve; and
 - iii. That the remainder of any surplus be allocated to budget carry-forward items, being Council approved special projects or initiatives funded in the Operating Fund in the subject year, but not started by year end; and
 - iv. That up to a maximum of \$389,600.00 of any then remaining surplus be allocated to the Tax Rate Stabilization Reserve Fund to assist with the stabilization of tax rates in future years which may be subject to fluctuations due to significant changes in service levels or municipal costs, or changes in expected revenues; and

General Committee Meeting Report
Tuesday, December 6, 2016

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- v. That the remainder of any surplus be allocated proportionately to the tax rate funded Repair & Replacement reserves; and

Or, alternatively, in the event of a year-end operating deficit, that adjustments i. and ii. above are authorized, with the remaining net shortfall being funded from the Tax Rate Stabilization reserve; and

- 3. That the provisions made within By-law 5928-16 be adopted to authorize the Treasurer and the Chief Administrative Officer to allocate any 2016 surplus or alternatively fund any deficit in the Water, Wastewater, or Stormwater budgets to or from the appropriate related reserve accounts; and
- 4. That the adjustments authorized herein are to occur with an effective date of December 31, 2016, and which may be made prior to or after December 31, 2016; and
- 5. That the Treasurer and Chief Administrative Officer report to Council through General Committee after the year-end surplus/deficit control adjustments and allocations have been performed.

**7. IES16-090 – Acceptance of Municipal Services, Brookvalley
Developments (Aurora) Ltd., Registered Plan 65M-4084**

- 1. That Report No. IES16-090 be received; and
- 2. That ownership, operation and maintenance of the works within the roads, rights-of-way and other lands dedicated to the Town as contained within Registered Plan 65M-4084, being Brookvalley Development Residential Subdivision, be assumed; and
- 3. That the necessary by-law be brought forward for enactment to assume for public use the highways within Registered Plan 65M-4084 and to establish as public highway any applicable reserves.

**8. PBS16-096 – Application for Exemption from Part Lot Control,
Countrywide Homes at Aurora, Blocks 1, 2, 3, 4, 5, and 6,
Plan 65M-4467, File Number: PLC-2016-14, Related File
Numbers: SUB-2011-04, ZBA-2011-12**

General Committee Meeting Report
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1. That Report No. PBS16-096 be received; and
2. That the Application for Exemption from Part Lot Control submitted by Countrywide Homes at Aurora to divide Blocks 1, 2, 3, 4, 5, and 6, Plan 65M-4467, into 33 townhouse lots, be approved; and
3. That the implementing Part Lot Control Exemption by-law be presented at a future Council meeting.

9. PBS16-097 – Delegated Development Agreements, 2016 Summary Report

1. That Report No. PBS16-097 be received for information.

10. PBS16-101 – Planning Applications Status List

1. That Report No. PBS16-101 be received for information.

11. Community Recognition Review Advisory Committee Meeting Minutes of October 25, 2016

1. That the Community Recognition Review Advisory Committee meeting minutes of October 25, 2016, be received for information.

12. Accessibility Advisory Committee Meeting Minutes of November 2, 2016

1. That the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received; and
2. That the Accessibility Advisory Committee recommend to Council:
 2. **2017 Draft Repair & Replacement Capital Project Referred from Special General Committee – 2017 Capital Budget Meeting of October 15, 2016; Re: Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation**
 - (a) That Capital Project 72259 – Victoria Hall – Accessibility Ramp Installation be approved as an initial accessible feature; and
 - (b) That an accessible entranceway with automatic door openers and an accessible universal washroom be approved; and

- (c) That additional accessible features to facilitate possible future uses of the building, including visual and audible building alert and alarm signals, be considered; and
- (d) That any future proposed renovation plans for Victoria Hall be submitted to the Accessibility Advisory Committee for review and comment.

14. Memorandum from Mayor Dawe

**Re: Lake Simcoe Region Conservation Authority Board Meeting
Highlights – October 28, 2016**

- 1. That the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights – October 28, 2016, be received for information.

16. PBS16-091 – Applications for Official Plan Amendment, Draft Plan of Subdivision and Zoning By-law Amendment, Leslie – Wellington Developments Inc., 1289 Wellington Street East, Part of Block 13 and Part of Block 2, Plan 65M-3436, File Numbers: SUB-2016-01, OPA-2016-01 and ZBA-2016-03

- 1. That Report No. PBS16-091 be received; and
- 2. That Application to Amend the Official Plan File No. OPA-2016-01 (Leslie – Wellington Developments Inc.) to re-designate the land use to allow single detached uses on the subject lands be approved; and
- 3. That Application to Amend the Zoning By-law File No. ZBA-2016-03 (Leslie – Wellington Developments Inc.) to implement the proposed draft plan of subdivision be approved; and
- 4. That Application for Draft Plan of Subdivision File No. SUB-2016-01 (Leslie – Wellington Developments Inc.), to allow the development of 145 single detached dwellings on the subject lands be approved, subject to the conditions outlined in Schedule “A” of this report; and
- 5. That the implementing Official Plan and Zoning By-law Amendments be presented at a future Council Meeting; and

6. That a total of 145 units of water and sewage capacity be allocated to the Draft Plan of Subdivision; and
7. That the Mayor and Town Clerk be authorized to execute a Subdivision Agreement, including any and all documents and all of the Agreements referenced in the Conditions of Draft Plan Approval, including any ancillary agreements required to give effect to same.

17. Parks and Recreation Advisory Committee Meeting Minutes of November 17, 2016

1. That the Parks and Recreation Advisory Committee meeting minutes of November 17, 2016, be received; and

1. Proposed New Terms of Reference for Parks and Recreation Advisory Committee

- (a) That the proposed new Terms of Reference for the Parks and Recreation Advisory Committee be endorsed and implemented in 2017.

New Business Motion No. 1

- (a) That staff be directed to investigate the feasibility of control and/or eradication of invasive species in Aurora and report back.

New Business Motion No. 2

- (a) That the development of Library Square be endorsed.

18. Trails and Active Transportation Committee Meeting Minutes of November 18, 2016

1. That the Trails and Active Transportation Committee meeting minutes of November 18, 2016, be received; and

1. **Extract from Council Meeting of October 11, 2016
Re: Item 1(6), Report No. PRCS16-044 – Leslie Street
Underpasses Construction**

- (a) That the construction of Leslie Street Underpass C be approved and funded as recommended by staff in Report No. PRCS16-044.

New Business Motion No. 1

- (a) That the proposed option to demolish the former library at 56 Victoria Street, and the former seniors centre at 52 Victoria Street, be endorsed; and
- (b) That any development proposal criteria include affordable housing or mixed uses.

New Business Motion No. 2

- (a) That staff be directed to investigate the possibility of cost sharing with the Town of Newmarket in the construction of Leslie Street Underpass C; and
- (b) That any potential cost sharing not be contingent on the approval of the Town of Aurora's 50 per cent share in the construction costs of Leslie Street Underpass C.

19. Environmental Advisory Committee Meeting Minutes of November 24, 2016

- 1. That the Environmental Advisory Committee meeting minutes of November 24, 2016, be received; and

New Business Motion No. 1

- (a) That staff be directed to investigate the feasibility of eliminating single-use plastic bottles at all Town facilities, and report back; and
- (b) That a "bring your own bottle" initiative be implemented at all Town facilities.

New Business Motion No. 2

- (a) That the concept plans for Library Square and Town Park, and removal of the former library and seniors centre, be endorsed; and

General Committee Meeting Report
Tuesday, December 6, 2016

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- (b) That green and sustainable development aspects are incorporated in the final designs.

New Business Motion No. 3

- (a) That staff be directed to investigate the feasibility of containment or removal of phragmites, and report back to Council within the first quarter of 2017; and
- (b) That a public education strategy be developed, regarding phragmites, dog-strangling vine, and Japanese knotwood.

New Business Motion No. 4

- (a) That staff be directed to investigate the feasibility of joining the ClimateWise Business Network.

20. Correspondence from Association of Municipalities of Ontario (AMO), dated December 1, 2016

Re: Federal Infrastructure Phase 2 Incrementality Resolution

1. That the Correspondence from Association of Municipalities of Ontario (AMO), dated December 1, 2016, regarding Federal Infrastructure Phase 2 Incrementality Resolution be received; and
2. That Council provide direction.

Carried

5. Delegations

(a) Denis Van Decker, Resident

Re: Recommended Improvements to Aurora By-law Department

General Committee consented on a two-thirds vote to waive the requirements of subsection 3.8(c) of the Procedural By-law to permit the delegation an additional five minutes.

General Committee Meeting Report
Tuesday, December 6, 2016

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Mr. Decker provided background to his experiences with By-law Services respecting property standards, and presented recommendations for improving the Town's by-laws, policies and processes.

General Committee received and referred the comments of the delegation to staff.

6. Presentations by the Advisory Committee Chair

None

7. Consideration of Items Requiring Separate Discussion

General Committee consented to consider the items in the following order: 1, 2, 15, 6, and 13.

1. CAO16-007 – Update on Collaborative Municipal Initiatives of the Six Northern Municipalities of York Region

General Committee recommends:

1. That Report No. CAO16-007 be received for information

Carried

2. IES16-088 – Award of Recycling and Garbage Collection Contract for Northern Six Partnership

General Committee recommends:

1. That Report No. IES16-088 be received; and
2. That Tender CRP2016-0210 for the collection of recycling and garbage materials be awarded to Green For Life Environmental Inc. for a period of eight (8) years starting January 1, 2018; and
3. That the Mayor and Town Clerk, in concert with the other five (5) municipalities of the Northern Six Municipalities of York Region, be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same; and

4. That the 2018 contract award value be \$2,290,000 excluding taxes for Aurora's waste collection cost; and
5. That annual increases be based on the cost escalation protocol established in the tender documents based on established inflationary benchmarks; and
6. That the Director of Infrastructure and Environmental Services be authorized to renew Tender CRP2016-0210 for an additional two (2), one (1) year optional years, pending an annual analysis and satisfactory performance review, for a total contract duration of up to ten (10) years; and
7. That the Director of Infrastructure and Environmental Services be authorized to approve additional expenditures within the scope of the contract to an amount up to the approved annual operating budget for these services over the term of the contract.

Carried

6. IES16-089 – Purchase Order Increase for HVAC Services

General Committee recommends:

1. That Report No. IES16-089 be received; and
2. That the Contract for Carmichael Engineering Ltd, and Dunlis Mechanical Services as established through RFP IES 2015-35 be extended to the 2017 option year; and
3. That Purchase Order No. 713 in favour of Carmichael Engineering Ltd. be increased by \$170,000 from the amount of \$125,000 to \$295,000, excluding taxes, for the contract term of 2016 and 2017; and
4. That Purchase Order No. 714 in favour of Dunlis Mechanical Services be increased by \$270,000 from the amount of \$125,000 to \$395,000, excluding taxes, for the contract term of 2016 and 2017.

Carried

General Committee Meeting Report
Tuesday, December 6, 2016

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13. Heritage Advisory Committee Meeting Minutes of November 14, 2016

General Committee consented to vote on each item separately.

General Committee recommends:

1. That the Heritage Advisory Committee meeting minutes of November 14, 2016, be received.

Carried

**1. HAC16-015 – Heritage Permit Application, 70-72 Centre Street,
File Number: NE-HCD-HPA-16-09**

General Committee recommends:

- (a) That Heritage Permit Application NE-HCD-HPA-16-03 be approved to permit the demolition of a 9.25m² accessory structure (mudroom); and
- (b) That, in the removal of the 9.25m² accessory structure, that the Owner minimize any damage to the main building.

Carried

**2. HAC16-016 – Request to Remove a Property from the Aurora
Registrar of Properties of Cultural Heritage Value or Interest, 111
Metcalf Street**

General Committee recommends:

- (a) That the property located at 111 Metcalfe Street remain listed on the Aurora Register of Properties of Cultural Heritage Value or Interest.

Defeated

New Business Motion No. 1

General Committee recommends:

- (a) That staff investigate opportunities for signage to identify the North East Heritage District.

Carried

General Committee Meeting Report
Tuesday, December 6, 2016

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2. HAC16-016 – Request to Remove a Property from the Aurora Registrar of Properties of Cultural Heritage Value or Interest, 111 Metcalfe Street

General Committee recommends:

- (a) That the property located at 111 Metcalfe Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest.

Carried

15. PRCS16-048 – Award of Tender PRS 2016-59 Construction of Multi-Purpose Synthetic Turf Sports Field at Stewart Burnett Park

General Committee recommends:

1. That Report No. PRCS16-048 be received; and
2. That Tender PRS 2016-59 Construction of Multi-Purpose Synthetic Turf Sports Field at Stewart Burnett Park be awarded to Rutherford Contracting Ltd. in the amount of \$1,956,936, excluding taxes; and
3. That the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

Carried

8. Notices of Motion

**(a) Councillor Abel
Re: Library Square**

Whereas the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

Whereas these two properties are known as ‘Library Square’; and

General Committee Meeting Report
Tuesday, December 6, 2016

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Whereas the Town has completed approximately 11 studies on the uses and purposes of Library Square prior to 2012; and

Whereas, during the last term of Council, the Town in 2013 undertook another study, to engage the community as to what uses Library Square might have, to better enhance the businesses in the downtown heritage core, cultural activities and the community at large; and

Whereas the development of Library Square is documented in the Aurora Promenade Study and the Cultural Master Plan, as a recommended action to be undertaken; and

Whereas many business, cultural, and community partners have expressed support for the concept of developing Library Square; and

Whereas residents and Members of Council have expressed support for the concept of developing Library Square;

Now Therefore Be It Hereby Resolved That, based on the previous studies, staff be directed to report back on options, including costs and time lines, to implement the conceptual architectural designs; and

Be It Further Resolved That staff report back on options and/or a Terms of Reference for the formation of a Task Force, Round Table, or Ad Hoc Committee to engage the Town's business, cultural, and community partners in the development of Library Square; and

Be It Further Resolved That staff report back by March 2017.

(b) Councillor Abel

Re: Downtown Revitalization Plan

Whereas the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

Whereas these two properties are known as "Library Square"; and

Whereas the development of Library Square is documented in the Aurora Promenade Study and the Cultural Master Plan as a recommended action to be undertaken; and

Whereas, there are four overarching plans and studies, namely the Aurora Promenade Study, the Cultural Master Plan, the Strategic Plan, and the Community Tourism Plan, which all speak to the revitalization of the downtown core; and

Whereas these plans and studies provide guidelines and recommendations on provisions to develop a Downtown Revitalization Plan, through engagement, collaboration, and communication; and

Whereas many business, cultural, and community partners have expressed the need for the revitalization of the downtown core; and

Whereas residents and Members of Council of past and present have expressed the need to revitalize the downtown core; and

Whereas the Town of Aurora has recently resolved that a new Office of Economic Development be formed, with terms of reference to form a Board;

Now Therefore Be It Hereby Resolved That Council endorse the concept of the development of a Downtown Revitalization Plan; and

Be It Further Resolved That the new Office of Economic Development be tasked to deliver a draft Downtown Revitalization Plan, in collaboration with the newly-formed Board, before the third quarter of 2017 for Council's consideration.

9. New Business/General Information

Councillor Mrakas commented on the one-hour parking restrictions on Yonge Street and suggested that the maximum period should be extended to encourage and support the use of local businesses. Staff indicated that background information would be provided to Council.

Councillor Mrakas noted that residents have complained about the maintenance of the leash-free dog park on Industrial Parkway North, and he requested that staff provide a report, including maintenance agreement options, through the Parks and Recreation Advisory Committee (PRAC). Staff indicated that the previous report of 2012 and updated information would be submitted to PRAC for comment.

General Committee Meeting Report
Tuesday, December 6, 2016

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Councillor Gaertner inquired about the snack bar in Town Park. Staff advised that the snack bar has not been operational for some time and that, through the Cultural Precinct development process, staff would be considering options for using the snack bar, particularly during the winter season and special events.

Mayor Dawe extended a reminder that the Tree Lighting Ceremony will be held on Wednesday, December 7, 2016, at Town Hall.

Councillor Humfryes noted that complaints had been received regarding the idling vehicles at Our Lady of Grace Separate School, and about the subsequent parking tickets issued. She inquired about the “no parking” zone and lack of a “drop-off” zone at the School, and suggested that staff further investigate this matter.

Councillor Pirri advised that Durham Regional Chair Roger Anderson was recently diagnosed with cancer, and he suggested that a letter of best wishes be sent to Mr. Anderson on behalf of Council.

Councillor Pirri noted that December 6, 2016, is the anniversary of the École Polytechnique massacre in Montreal. He commented on the challenges faced by women in politics, and he thanked Councillor Gaertner and Councillor Humfryes for serving and representing Aurora so well.

The Town Clerk noted that a correction had been made to the Trails and Active Transportation Committee meeting minutes of November 18, 2016, which were passed on consent, respecting the New Business Motion No. 1, which should read “(a) That the proposed option to demolish the former library at 56 Victoria Street, and the former seniors centre at 52 Victoria Street, be endorsed; and...”.

Councillor Mrakas requested clarification regarding the parking and ticketing at Our Lady of Grace Separate School. Staff confirmed that parking tickets were issued, and indicated that further information would be provided to Council respecting the parking and/or stopping restrictions.

10. Closed Session

None

General Committee Meeting Report
Tuesday, December 6, 2016

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11. Adjournment

The meeting was adjourned at 8:52 p.m.

Michael Thompson, Councillor

Lisa Lyons, Town Clerk

The report of the General Committee meeting of December 6, 2016, is subject to final approval and Council endorsement of the recommendations on December 13, 2016.



**Town of Aurora
Special General Committee
2017 Operating Budget
Meeting Minutes**

Council Chambers
Aurora Town Hall
Monday, November 14, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner (arrived 9:08 a.m.), Humfryes (arrived 10:18 a.m.), Kim, Mrakas, Thom, and Thompson

Members Absent Councillor Pirri

Other Attendees Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Ilmar Simanovskis, Director of Infrastructure and Environmental Services, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno, Director of Planning and Building Services, Jason Gaertner, Manager of Financial Planning, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Lisa Lyons, Town Clerk, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 9:06 a.m.

General Committee consented to recess at 10:35 a.m. and reconvened at 10:54 a.m.

General Committee consented to recess at 12:37 p.m. and reconvened at 1:22 p.m. Councillor Thom returned to the meeting at 1:24 p.m., Councillor Abel returned to the meeting at 1:25 p.m., and Councillor Humfryes returned to the meeting at 1:37 p.m.

General Committee consented to recess at 2:21 p.m. and reconvened at 2:37 p.m. Councillor Thom returned to the meeting at 2:40 p.m.

Special General Committee – 2017 Operating Budget Meeting Minutes
Monday, November 14, 2016

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1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, with the following change:

- Public Consultation speakers to be considered following Delegation (a) and prior to Delegation (b).

3. Delegations

(a) Barry Bridgeford, Resident

Re: Invasive Plant Species, *Invasive Species Act*, Funding for Control

Mr. Bridgeford presented a brief overview of the province's new *Invasive Species Act* and background to the invasive plant species that are spreading throughout North America, including the Town of Aurora. He requested that Council recognize the need to protect the Town's parks and open spaces, and to authorize the appropriate funding for the control and eradication of three specific invasive plant species: Phragmites; Japanese Knotweed; and Dog-strangling Vine.

General Committee received and referred the comments of the delegation to staff for further investigation.

(b) Doug Nadorozny, Chief Administrative Officer, and Dan Elliott, Director of Financial Services – Treasurer

Re: 2017 Operating Budget

Delegation (b) was considered following the Public Consultation section of the meeting. General Committee consented on a two-thirds vote to waive the requirements of subsection 3.8(c) of the Procedural By-law to allow the delegation more than five minutes.

Special General Committee – 2017 Operating Budget Meeting Minutes
Monday, November 14, 2016

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Mr. Nadorozny, on behalf of the Executive Leadership Team, provided an overview of the proposed 2017 Operating Budget and the improved budgeting process. He noted that the draft Budget is consistent with the direction to staff from Council and includes an increase of 1.9%, plus an additional 1% fiscal strategy increase, for a total increase of 2.9%.

Mr. Elliott presented aspects of the 2016 BMA Municipal Study results related to regional municipal comparisons of 2016 residential tax rates, total municipal burden, including comparable residential, total average municipal burden, and total municipal burden as a percentage of household income. He further presented the results of a municipal comparison of the 2015 total administrative cost as a percentage of total operating spend, as sourced from the 2015 Municipal Performance Measurement Program (MPMP) Reporting.

General Committee received the comments of the delegation for information.

4. Public Consultation – Open Session – Opportunity for Members of the Public to Provide Input Regarding the 2017 Budget

Aurora residents, including Helen Roberts, Bob McRoberts, Ron Weese, Nancy Black, Corrie Clark, and Greg Smith, spoke in support of the budget requests for the Aurora Museum and Archives.

General Committee received the comments of the public for information.

5. Closed Session

None

6. Consideration of Items

General Committee consented to discuss Binder Tab 3, Corporate Key Performance Indicator (KPI) Summary, and Binder Tab 4, Impact of Strategic Plan of 2017 Budget – Summary of Strategic Plan Initiatives, prior to consideration of Item 1 (Binder Tab 6).

Special General Committee – 2017 Operating Budget Meeting Minutes
Monday, November 14, 2016

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Binder Tab 3 – Corporate Key Performance Indicator (KPI) Summary

General Committee recommends:

1. That the Corporate Key Performance Indicator (KPI) Summary be referred back to staff for verification of the numbers, to be reported back for further discussion.

Carried

Binder Tab 4 – Impact of Strategic Plan of 2017 Budget – Summary of Strategic Plan Initiatives

General Committee recommends:

1. That the 2016 Objectives Overview be referred back to staff for verification and additional comment, to be reported back for further discussion.

Carried

**1. 2017 Operating Budget – Departmental Business Plans (Binder Tab 6)
Presentations by Department**

General Committee consented to consider all Presentations by Department prior to consideration of the Departmental Business Plans.

(a) Infrastructure and Environmental Services

Ilmar Simanovskis, Director of Infrastructure and Environmental Services

Mr. Simanovskis presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Ilmar Simanovskis, Director of Infrastructure and Environmental Services, for information.

General Committee recommends:

1. That the 2017 Business Plan for Infrastructure and Environmental Services be approved, with the exception of the staffing request for a

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Facilities Evening Supervisor, which is to be moved to the Budget Options list.

Carried

(b) Parks, Recreation and Cultural Services

Al Downey, Director of Parks, Recreation and Cultural Services

Mr. Downey presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Al Downey, Director of Parks, Recreation and Cultural Services, for information.

(c) Financial Services

Dan Elliott, Director of Financial Services – Treasurer

Mr. Elliott presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Dan Elliott, Director of Financial Services – Treasurer, for information.

General Committee recommends:

1. That the 2017 Business Plan for Financial Services be approved.

Carried

(d) Corporate Services

Techa van Leeuwen, Director of Corporate Services

Ms. van Leeuwen presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Techa van Leeuwen, Director of Corporate Services, for information.

**(e) Corporate Communications, Office of the Chief Administrative Officer
Stephanie Mackenzie-Smith, Manager of Corporate Communications**

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Ms. Mackenzie-Smith presented a brief overview of the division's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Stephanie Mackenzie-Smith, Manager of Corporate Communications, for information.

**(f) Planning and Building Services
Marco Ramunno, Director of Planning and Building Services**

Mr. Ramunno presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Marco Ramunno, Director of Planning and Building Services, for information.

**(g) Fire and Emergency Preparedness
Fire Chief Ian Laing, Central York Fire Services**

General Committee consented to consider the presentation of (g) Fire and Emergency Services prior to the presentation of (d) Financial Services.

Fire Chief Laing presented a brief overview of the department's functions, 2016 successes, challenges, and 2017 objectives.

General Committee received the presentation by Fire Chief Ian Laing, Central York Fire Services, for information.

**(h) Corporate Revenues and Expenses
Dan Elliott, Director of Financial Services – Treasurer**

Mr. Elliott provided an overview of aspects of the Corporate Revenues and Expenses business plan and budget.

General Committee recommends:

1. That the 2017 Business Plan for Corporate Revenues and Expenses be approved.

Carried

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(i) Council Administration

Dan Elliott, Director of Financial Services – Treasurer

Mr. Elliott provided an overview of aspects of the Council Administration business plan and budget.

General Committee recommends:

1. That the 2017 Business Plan for Council Administration be amended by increasing the budget for Conferences to \$20,000; and
2. That the 2017 Business Plan for Council Administration be approved as amended.

Carried

7. Adjournment

The meeting was adjourned at 4:01 p.m.

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special General Committee – 2017 Operating Budget meeting of November 14, 2016, are subject to being received by Council on December 13, 2016.



**Town of Aurora
Special General Committee
2017 Operating Budget
Meeting Minutes**

Council Chambers
Aurora Town Hall
Monday, November 21, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner (arrived 7:09 p.m.), Humfryes, Kim, Mrakas, Thom, and Thompson

Members Absent Councillor Pirri

Other Attendees Doug Nadorozny, Chief Administrative Officer, Dan Elliott, Director of Financial Services, Al Downey, Director of Parks, Recreation and Cultural Services, Jason Gaertner, Manager of Financial Planning, Lisa Lyons, Town Clerk, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7:03 p.m.

General Committee consented to recess at 9:18 p.m. and reconvened at 9:22 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, with the following addition:

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- Memorandum from Director of Parks, Recreation and Cultural Services; Re: Special Event Budget for 2016

3. Delegations

**(a) Irene Clement, Chair, Board of Directors, Aurora Community Arboretum
Re: Aurora Community Arboretum Budget Update**

Ms. Clement presented an overview of the Aurora Community Arboretum achievements in 2016, the plans and budget for 2017, and plans for the future. She expressed appreciation to Town staff or their ongoing collaboration.

General Committee received the comments of the delegation for information.

**(b) Mr. Javed Khan, Chair, Board of Directors, Aurora Chamber of
Commerce**

Re: Aurora Chamber of Commerce Business Excellence Awards

Mr. Khan presented an overview of the Chamber's mission, goals, and activities. He requested Council's consideration of sponsorship funds in support of the following events: (1) Business Excellence Awards and Gala to be held on November 16, 2017 in the amount of \$10,000; (2) the Aurora Women's Business Summit, a new annual event to be launched in the spring of 2017, in the amount of \$2,500; and (3) the second annual Tech Expo, in the amount of \$2,500.

General Committee received the comments of the delegation and referred the Aurora Chamber of Commerce funding requests to the 2017 Budget Options list.

4. Public Consultation – Open Session – Opportunity for Members of the Public to Provide Input Regarding the 2017 Budget

None

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Monday, November 21, 2016

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5. Closed Session

None

6. Consideration of Items

1. 2017 Operating Budget – Aurora Public Library Board (Budget Binder Tab 7); Presentation by Jill Foster, Chief Executive Officer and Secretary-Treasurer, Aurora Public Library Board; and Discussion

Ms. Foster presented an overview of the Aurora Public Library including: the Library's mission, vision and growth; 2016 key achievements; 2017 plans; 2017 Budget development process and framework; and the 2017 Budget highlights, pressures, and assessment growth.

General Committee recommends:

1. That the presentation from the Aurora Public Library Board be received; and
2. That the 2017 Operating Grant to the Aurora Public Library Board in the amount of \$3,767,700 be approved.

Carried

2. 2017 Operating Budget – Aurora Cultural Centre Board 2017 Operating Grant; Presentation by Craig Mather, President, Board of Directors, and Laura Schembri, Executive Director, Aurora Cultural Centre; and Discussion

Mr. Mather and Ms. Schembri presented an overview of the Aurora Cultural Centre including: elements of the Centre's activities including programming, fundraising, and community facility rentals; volunteer contributions; governance; partnership with the Town; 2017 Budget pressures; 2017 Operating Budget and highlights; and the 2017 new initiatives.

General Committee recommends:

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Monday, November 21, 2016

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1. That the presentation from the Aurora Cultural Centre Board be received;
and
2. That the 2017 Operating Grant to the Aurora Cultural Centre Board in the amount of \$405,600 be approved.

Carried

3. 2017 Operating Budget – Aurora Historical Society Board 2017 Operating Grant; Presentation by Bill Albino, President, Board of Directors, Aurora Historical Society Board; and Discussion

Mr. Albino presented an overview of the Aurora Historical Society's 2017 Operating Budget including: mission statement; request for Town support; background; Hillary House National Historic Site; 2015 highlights including exhibitions, programs, and fundraising; 2015 key performance and financial metrics; plans and special projects for 2016; and plans for 2017.

General Committee recommends:

1. That the presentation from the Aurora Historical Society Board be received; and
2. That the 2017 Operating Grant to the Aurora Historical Society Board in the amount of \$72,600 be approved.

Carried

4. 2017 Operating Budget – Departmental Business Plan (Budget Binder Tab 6)

Review of Parks, Recreation and Cultural Services

and

**5. Memorandum from Director of Parks, Recreation and Cultural Services
Re: Special Event Budget for 2016**

(Added Item)

General Committee recommends:

1. That Items 4 and 5 be deferred to the Special General Committee – 2017 Operating Budget meeting of November 28, 2016.

Motion to defer

Carried

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Monday, November 21, 2016

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7. Adjournment

The meeting was adjourned at 9:59 p.m.

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special General Committee – 2017 Operating Budget meeting of November 21, 2016, are subject to being received by Council on December 13, 2016.



**Town of Aurora
Special General Committee
2017 Operating Budget
Meeting Minutes**

Council Chambers
Aurora Town Hall
Monday, November 28 and Tuesday, November 29, 2016

Attendance

Council Members Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfries (arrived 7:09 p.m.), Kim, Mrakas, Pirri, Thom, and Thompson

Members Absent None

Other Attendees Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Corporate Services, Dan Elliott, Director of Financial Services, Ilmar Simanovskis, Director of Infrastructure and Environmental Services, Al Downey, Director of Parks, Recreation and Cultural Services, Marco Ramunno, Director of Planning and Building Services, Jason Gaertner, Manager of Financial Planning, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Lisa Lyons, Town Clerk, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 7:02 p.m.

General Committee consented to recess at 9:55 p.m. following consideration of Item 4, and reconvened on Tuesday, November 29, 2016, at 7:02 p.m.

General Committee consented to recess at 9:11 p.m. and reconvened at 9:29 p.m.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Special General Committee – 2017 Operating Budget Meeting Minutes
Monday, November 28 and Tuesday, November 29, 2016

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2. Approval of the Agenda

General Committee approved the agenda as circulated by Legislative Services, with the following additions:

- Item 2. b) Additional Information to Item 2. a) Memorandum from Director of Parks, Recreation and Cultural Services; Re: Special Events Budget for 2016; Re: Special Event Expenses – 2016, and 2016 Special Events Marketing
- Item 5. b) Report No. CAO16-008 – Training and Development
- Item 5. c) Report No. CAO16-009 – Vacancy Control
- Item 5. d) Memorandum from Director of Financial Services/Treasurer; Re: Updated 2016 Departmental Objectives Overview Summary

3. Delegations

(a) Stephen Kimmerer and Ron Weese, Sport Aurora Re: Sport Aurora Funding Request

Mr. Kimmerer presented a brief overview of Sport Aurora including its history, mission, community value, programs and services, events and activities, partnerships, collaboration in the development and progress of the Town's Sport Plan, sustainability plan, three-year budget projection, and funding request.

General Committee received the comments of the delegation and referred the Sport Aurora funding request to the 2017 Budget Option list.

(b) Ron Weese and Nancy Black, Aurora Sports Hall of Fame Re: Aurora Sports Hall of Fame Funding Request

General Committee consented on a two-thirds vote to waive the requirements of Procedural By-law subsection 3.8(c) to permit the delegation additional time.

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Monday, November 28 and Tuesday, November 29, 2016

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Mr. Weese and Ms. Black presented a brief overview of the Aurora Sports Hall of Fame including its history, growth, sustainability, milestones, responsible fiscal management, goals, partnership proposal, and funding request.

General Committee received the comments of the delegation and referred the Aurora Sports Hall of Fame funding request to the 2017 Budget Option list.

4. Public Consultation – Open Session – Opportunity for Members of the Public to Provide Input Regarding the 2017 Budget

No members of the public came forward.

5. Closed Session

None

6. Consideration of Items

1. 2017 Operating Budget – Departmental Business Plans (Budget Binder Tab 6); Review of Parks, Recreation and Cultural Services

Mr. Al Downey, Director of Parks, Recreation and Cultural Services, provided a brief recap of the departmental 2017 Business Plan and Budget.

General Committee recommends:

1. That the 2017 Business Plan for Parks, Recreation and Cultural Services be approved **with the following exceptions:**

(a) That the new staffing request for PT to FT conversion to uplift Special Events be moved to the 2017 Budget Option list; and

(b) That the new staffing request for Additional funding for PT Recreation Customer Service Representatives be moved to the 2017 Budget Option list.

Carried as amended

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Monday, November 28 and Tuesday, November 29, 2016

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**2. a) Memorandum from Director of Parks, Recreation and Cultural Services
Re: Special Event Budget for 2016**

and

**2. b) Additional Information to Item 2. a)
Re: Special Event Expenses – 2016, and 2016 Special Events Marketing**

General Committee recommends:

1. That the memorandum regarding Special Event Budget for 2016, and the additional information regarding Special Event Expenses – 2016, and 2016 Special Events Marketing be received for information.

Carried

**3. 2017 Operating Budget – Departmental Business Plans (Budget Binder
Tab 6); Review of Corporate Services**

Ms. Techa van Leeuwen, Director of Corporate Services, provided a brief recap of the departmental 2017 Business Plan and Budget.

General Committee recommends:

1. That the 2017 Business Plan for Corporate Services be approved.

Carried

**4. 2017 Operating Budget – Departmental Business Plans (Budget Binder
Tab 6); Review of Planning and Building Services**

Mr. Marco Ramunno, Director of Planning and Building Services, provided a brief recap of the departmental 2017 Business Plan and Budget.

General Committee recommends:

1. That the 2017 Business Plan for Planning and Building Services be approved.

Carried

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Upon reconvening the meeting on November 29, 2016, General Committee consented to waive the requirements of the Procedural By-law to permit the opportunity for members of the public to provide input regarding the 2017 Budget.

4. Public Consultation – Open Session – Opportunity for Members of the Public to Provide Input Regarding the 2017 Budget

No members of the public came forward.

5. a) 2017 Operating Budget – Departmental Business Plans (Budget Binder Tab 6); Review of CAO/Administration Services

Mr. Doug Nadorozny, Chief Administrative Officer, provided a brief overview of the departmental functions and key changes for the 2017 Budget.

General Committee recommends:

1. That the 2017 Business Plan for CAO/Administration Services be approved.

Carried

5. b) CAO16-008 – Training and Development

General Committee recommends:

1. That Report No. CAO16-008 be received; **and**
2. **That a portion of the Training and Development budget in the amount of \$70,000 be moved to the 2017 Budget Option list.**

Carried as amended

5. c) CAO16-009 – Vacancy Control Report

General Committee recommends:

1. That Report No. CAO16-009 be received for information.

Carried

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Monday, November 28 and Tuesday, November 29, 2016

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5. d) Memorandum from Director of Financial Services/Treasurer

Re: Updated 2016 Departmental Objectives Overview Summary (Budget Binder Tab 4)

General Committee recommends:

1. That the memorandum regarding Updated 2016 Departmental Objectives Overview Summary be received for information.

Carried

6. Consideration of Budget Option Decision Units (Budget Binder Tab 5)

General Committee recommends:

1. That the Aurora Sports Hall of Fame funding request, in the amount of \$50,500, be approved and funded from the Council Discretionary Reserve Fund.

Carried

General Committee recommends:

1. That the Sport Aurora funding request, in the amount of \$93,700, be conditionally approved and funded from the Council Discretionary Reserve Fund, subject to a report back from staff.

Carried

General Committee recommends:

1. That a maximum tax levy impact of 3.1% be respected when considering items from the 2017 Budget Option list to be included in the 2017 Operating Budget.

Carried

General Committee recommends:

1. That the following 2017 Budget Option list items be approved for inclusion in the 2017 Operating Budget:

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Ref.	Budget Option Description	Adjustment
1	Animal control service level increase	\$45,000
2	Multicultural annual event	\$24,400
3	New Museum position (Apr-Dec) plus training	\$58,635
4	Additional exhibition and online Museum	\$15,500
5	Celebration 150 Town Park	\$15,000
6	Pet Cemetery establishment and annual maintenance	\$5,000
7	Ribfest gate fees/wristbands (reduction in revenue)	\$25,000
8	Economic Development position (Capital funded)	\$76,895
10	Business Excellence Awards (Chamber of Commerce)	\$10,000
11	Women in Business Conference (Chamber of Commerce)	\$2,500
12	Technology Expo (Chamber of Commerce)	\$2,500
13*	Aurora Sports Hall of Fame sustainability funding	\$50,500
14	Additional funding for PT Recreational Customer Service Representatives	\$58,179
15	PT to FT Conversion Uplift in Special Events	\$30,100
16*	Sport Aurora sustainability funding**	\$93,700
*Funded from Council Discretionary Reserve Fund		
**Conditional approval subject to further information		

Carried

Special General Committee – 2017 Operating Budget Meeting Minutes
Monday, November 28 and Tuesday, November 29, 2016

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7. Adjournment

The meeting was adjourned at 9:55 p.m.

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk

The minutes of the Special General Committee – 2017 Operating Budget meeting of November 28-29, 2016, are subject to being received by Council on December 13, 2016.



**Town of Aurora
General Committee Report**

No. FS16-039

Subject: 2017 Operating Budget Final Approval

Prepared by: Dan Elliott, Director of Financial Services - Treasurer

Department: Financial Services

Date: December 13, 2016

Recommendation

1. That Report No. FS16-039 be received; and
2. That the 2017 Operating Budget summarized in Attachment 1 which reflects all revisions recommended for approval by the Budget Committee, resulting in a total tax levy of \$41,821,700 and a total expenditure plan of \$60,814,800, and an estimated 3.1% tax increase on the Aurora share, and a 2.4% residential tax bill increase when combined with the regional and education shares of the tax bill, be approved; and
3. That the Town's full-time staff complement be increased by nine (9) to 221 (excluding Library Board and Central York Fire Services staff) as presented in Attachment 2 and funded in the 2017 Operating Budget; and
4. That staff prepare the necessary bylaw for adoption by Council to set 2017 tax rates and payment dates.

Executive Summary

To present for approval the 2017 Operating Budget as amended by the reviews and deliberations of General Committee – Budget at its recent series of meetings.

Background

General Committee – Budget has concluded its review and discussions of the staff presented draft 2017 Operating Budget. Amendments made to the draft budget during the deliberations are summarized on Attachment 1.

Analysis

Early in 2016, Council adopted two foundational documents: Council Budget Principles, and Council Budget Process.

Council adopted these two foundational documents to set out clearly the principles to be followed in preparing and reviewing its annual operating and capital budgets, and the detailed process which would be followed in conducting those reviews. The budget processes document outlines the additional role that the Finance Advisory Committee fulfills in performing detailed departmental reviews outside of the annual budget review and approval process.

Council directed staff to keep budget to inflation, and to add 1% for fiscal strategies

At its July 2016 meeting, guided by the Council Budget Principles foundational document, Council approved specific budget preparation directions for staff. The base budget was to result in a tax increase of not more than inflation, with a further 1% increase to assist in funding the Town's long term financial strategies related to unsustainable revenues and needed funding for infrastructure sustainability.

Staff presented a budget of 1.9% tax increase, plus 1% for fiscal strategies

Despite inflation reported at 2.1% for twelve months to June 2016, staff presented Council with a base operating budget proposal with a resulting tax increase of 1.9%, plus the 1% for fiscal strategies. In addition to this draft budget, Council was presented with several options for consideration for increases in service levels in various areas.

The Base Budget accommodated services extension to accommodate all growth, while also making significant budget adjustments to several specific budget lines which had become substantially out of line with historical expense or revenue realities.

The Budget Committee made adjustments

The budget committee made several adjustments, both budget reductions, as well as budget increases. Several options presented by staff for consideration were added to the budget, including some service level enhancements. All budget adjustments made to the draft budget are detailed in Attachment #3.

The key elements affecting the budget increase are graphically presented in Attachment #4, while the sources of revenue and net operating budget by service is presented in graphs in Attachment #5 and 6, respectively.

Advisory Committee Review

The Finance Advisory Committee is not involved in the detailed budget reviews of the annual budget. However, this Committee is expected to review the detailed budgets of each operating department and budget section once per term of Council. It will continue these reviews in the new year. The 2017 reviews will include the detailed review of the Infrastructure and Environmental Services department. All such meetings are open to the public, and to all members of Council.

Financial Implications

The 2017 Operating Budget sets out planned expenditures totalling \$60,814,800, funded with non-tax revenues of \$18,993,100, such as investment income, user fees, Federal Gas Tax grants, and fines & penalties. The remaining \$41,821,700 requirement is to be raised through property taxes.

The final approved budget results in an average increase to the Aurora share of the residential tax bill of 3.1%. When combined with the Region of York's estimated tax increase of 2.87%, and the expected net 0% increase on the provincial education share of the tax bill, the combined effect on the overall tax bill in Aurora is expected to be approximately 2.4% on average. For each \$100,000 of assessment, these increases will add \$10.46 to the Aurora share, and \$21.86 total overall. For an average home assessed at \$770,000, the impacts are \$80.52 to the Aurora share, and \$168.29 total overall, on average. All reports, presentations and materials presented to Budget Committee remain available to the public on the Town's Budget and Financial Information website page. Attachment #7 outlines Aurora's history of increases to its property tax levies.

Communications Considerations

A press release and information kit has been prepared related to the approval of the Town's 2017 Operating Budget. Updated budget information will be included on the reverse side of the Interim Tax Brochure included with all mailed tax billings issued in January. The full budget details have been updated to the Town's Budget and Financial Information page on our website, including the capital budget approval report and detailed capital sheets of all approved projects.

Link to Strategic Plan

Approval of the 2017 Operating Budget provides funding support and approval for all initiatives, services and operations of the Town, all of which support and advance the Strategic Plan objectives. Overall, the budget leads to improving the quality of life of the community we serve.

Alternative(s) to the Recommendation

Council may make further adjustments to the budget than those recommended by Budget Committee.

Conclusions

General Committee – Budget has concluded its review of the annual budget for 2017. The result of the recommended budget is a 3.1% tax increase on the Aurora share of the tax bill. When combined with the expected increases for the Region of York and the provincial education portions, the expected overall tax impact for Aurora residents is 2.4%.

Attachments

- Attachment #1 - 2017 Operating Budget Summary by Department
- Attachment #2 - New Full Time Staff Additions
- Attachment #3 - Details of Adjustments made to the Budget by Committee
- Attachment #4 - Key Budget Elements affecting tax increase
- Attachment #5 - Total Revenues by Source
- Attachment #6 - Net Operating Budget by Service
- Attachment #7 - History of Tax Rate Increases – Aurora Share

Previous Reports

FS16-036 “2017 Operating Budget” presented and referred to Budget Review
November 8, 2016

Pre-submission Review

CAO and Treasurer only

December 13, 2016

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Report No. FS16-039

Departmental Approval



**Dan Elliott, CPA, CA
Director of Financial Services
- Treasurer**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Attachment 1

**Town of Aurora
2017 Operating Budget**

Summary by Department

<u>Shown in \$000's</u>	<u>2016 Approved Budget</u> (adjusted)	<u>2017 Draft Budget</u>	<u>Dollar Change</u> favourable / (unfavourable)	<u>Tax Pressure Change</u>
<u>Gross Expenses</u>				
Council	\$ 532.8	\$ 546.9	\$ (14.1)	(0.0 %)
CAO's Office	\$ 1,077.7	\$ 1,242.7	\$ (165.0)	(0.4 %)
Corporate Services	\$ 6,994.4	\$ 7,345.8	\$ (351.4)	(0.9 %)
Election 2018	\$ 82.5	\$ 82.5	\$ -	-
Financial Services	\$ 1,500.1	\$ 1,565.4	\$ (65.3)	(0.2 %)
Planning and Building Services	\$ 4,555.1	\$ 4,691.6	\$ (136.5)	(0.3 %)
Infrastructure & Environmental Services	\$ 13,620.6	\$ 14,528.3	\$ (907.7)	(2.2 %)
Parks, Recreation & Cultural Services	\$ 8,824.2	\$ 9,336.4	\$ (512.2)	(1.3 %)
Corporate Expenses	\$ 7,548.7	\$ 7,482.5	\$ 66.2	0.2 %
Fire Services	\$ 9,774.8	\$ 10,225.0	\$ (450.2)	(1.1 %)
Funding Provided for Library Operations	\$ 3,659.0	\$ 3,767.7	\$ (108.7)	(0.3 %)
Gross Expenditure (Increase) / Decrease	\$ 58,169.9	\$ 60,814.8	\$ (2,644.9)	(6.5 %)
<u>Gross Revenues</u>				
Council	\$ -	\$ -	\$ -	-
CAO's Office	\$ -	\$ -	\$ -	-
Corporate Services	\$ (518.7)	\$ (372.3)	\$ (146.5)	(0.4 %)
Election 2018	\$ -	\$ -	\$ -	-
Financial Services	\$ (177.6)	\$ (181.4)	\$ 3.8	0.0 %
Planning and Building Services	\$ (4,688.3)	\$ (4,696.0)	\$ 7.7	0.0 %
Infrastructure & Environmental Services	\$ (1,607.7)	\$ (1,799.3)	\$ 191.6	0.5 %
Parks, Recreation & Cultural Services	\$ (5,410.5)	\$ (5,354.8)	\$ (55.7)	(0.1 %)
Corporate Revenues	\$ (6,808.1)	\$ (6,589.3)	\$ (218.8)	(0.6 %)
Corporate Expenses & Revenues			\$ -	-
CYFS	\$ -	\$ -	\$ -	-
	\$ (19,210.9)	\$ (18,993.1)	\$ (217.8)	(0.6 %)
Taxation - 2016	(38,959.0)	(38,959.0)		-
Taxation - Growth from New Assessment	-	\$ (1,597.3)	1,597.3	4.0 %
Taxation - Increase for 2016	-	\$ -		
Gross Revenue Increase / (Decrease)	\$ (58,169.9)	\$ (59,549.4)	\$ 1,379.5	3.4 %
<u>Net Expenditures/(Revenues)</u>				
Council	\$ 532.8	\$ 546.9	\$ (14.1)	(0.0 %)
CAO's Office	\$ 1,077.7	1,242.7	\$ (165.0)	(0.4 %)
Corporate Services	\$ 6,475.7	6,973.5	\$ (497.9)	(1.2 %)
Election 2018	\$ 82.5	82.5	\$ -	-
Financial Services	\$ 1,322.5	1,384.0	\$ (61.5)	(0.2 %)
Planning and Building Services	\$ (133.2)	(4.5)	\$ (128.7)	(0.3 %)
Infrastructure & Environmental Services	\$ 12,012.9	12,729.0	\$ (716.1)	(1.8 %)
Parks, Recreation & Cultural Services	\$ 3,413.7	3,981.5	\$ (567.8)	(1.4 %)
Corporate Revenues & Expenses	\$ 740.6	893.2	\$ (152.6)	(0.4 %)
Fire Services	\$ 9,774.8	10,225.0	\$ (450.2)	(1.1 %)
Funding Provided for Library Operations	\$ 3,659.0	3,767.7	\$ (108.7)	(0.3 %)
Funding Provided for Library Operations	\$ -	-	\$ -	-
	\$ 38,959.0	\$ 41,821.7	\$ (2,862.7)	(7.1 %)
Taxation	\$ (38,959.0)	(40,556.3)	\$ 1,597.3	4.0 %
NET Tax Increase Required	\$ -	\$ 1,265.4	\$ (1,265.4)	(3.1 %)

Town of Aurora

Attachment 2

2017 Operating Budget Impacts

CONVERTED AND NEW POSITIONS IN 2017 BUDGET

2017 Budget Requests

	D o l l a r s			Full-Time Complement
	Gross Cost	Offsets	Net Cost	
2016 Budget Approved Full-Time Complement				212
 <u>FULL-Time Staffing - Conversion Requests</u>				
Communications Specialist	109,700			1
Parks Operations Crew Leader (costed for 7 months)	47,800			1
Part-Time to Full Time Uplift of Special Events Coordinator (costed for 7 months)	30,100			1
Building Services Clerical Support	38,500			1
Position will be funded 100% from Building Services and costed for 7 months		(38,500)		
Capital Delivery Project Manager	60,200			1
Position will be funded 30% from Capital and costed for 7 months		(18,100)		
Museum Services Support (costed for 9 months)	58,635			1
Economic Development Officer	76,895			1
Position will be funded 100% from Capital and costed for 10 months		(76,895)		
Program Manager, Records Management and Policy Development	116,100			1
Procurement Clerical Assistant	59,900			1
Position will be funded 85% from water rates and costed for 7 months		(44,400)		
	\$ 597,830	\$ (177,895)		221
Net Full-Time			\$ 419,935	
 <u>CONTRACT Staffing - Requests</u>				
Financial Services Part Time Clerical Assistance	\$ 9,000			
Back-Fill Contract for Manager of Revenue	42,900			
Contract will be funded 100% from water rates		(42,900)		
Museum Services Part Time Student	10,000			
Additional Part Time Recreation Customer Service Hours	58,200			
	\$ 120,100	\$ (42,900)		
Net Part-Time / Contracts			\$ 77,200	
Total Net 2017 Budget Requests	\$ 717,930	\$ (220,795)	\$ 497,135	

**Town of Aurora
2017 Operating Budget
BUDGET COMMITTEE CHANGES**

Attachment 3

A D J U S T M E N T S				R E S U L T S					
Ref.	Date of Decision	Department	I T E M	Change to Operating Budget	Running Revised Budget Increase	Impact on Town Rate	Running Town Rate Pressure	Effective Combined Tax Impact	
								Residential	Commercial
				STARTING POINT - Draft Budget, As of November 8, 2016 = 1,191,637			2.9 %	2.3 %	1.3 %
9	Nov.14/16	IES	Move Facilities Supervisor to Option List (Remove)	(60,200)	1,131,437	(0.15 %)	2.8 %	2.3%	1.3%
	Nov.14/16	Council	Increase Council Administration Conference Budget	7,900	1,139,337	0.02 %	2.8 %	2.3%	1.3%
	Nov. 22/16	PRCS / IES	Remove Southlake Event Costs	(7,500)	1,131,837	(0.02 %)	2.8 %	2.3%	1.3%
17	Nov. 29/16	ALL	Reduction in training & development	(70,000)	1,061,837	(0.17 %)	2.6 %	2.2%	1.2%
8	Nov.29/16	PBS	Position Addition - Economic Development Position (Capital Funded)	76,895	1,138,732	0.19 %	2.8 %	2.3%	1.3%
8	Nov.29/16	PBS	Contribution FROM Capital (CIP Capital Project to fund)	(76,895)	1,061,837	(0.19 %)	2.6 %	2.2%	1.2%
5	Nov.29/16	PRCS	Celebration 150 Town Park	15,000	1,076,837	0.04 %	2.7 %	2.2%	1.3%
2	Nov. 29/16	PRCS	Multi-cultural Event	24,400	1,101,237	0.06 %	2.7 %	2.2%	1.3%
10	Nov. 29/16	PBS	Sponsorship of Business Excellence Awards (Chamber of Commerce)	10,000	1,111,237	0.02 %	2.7 %	2.2%	1.3%
4	Nov.29/16	PRCS	Additional Exhibition and online museum	15,500	1,126,737	0.04 %	2.8 %	2.3%	1.3%
6	Nov. 29/16	PRCS	Pet Cemetary establishment & annual maintenance	5,000	1,131,737	0.01 %	2.8 %	2.3%	1.3%
7	Nov. 29/16	PRCS	Reduction in Ribfest Revenues	25,000	1,156,737	0.06 %	2.9 %	2.3%	1.3%
11	Nov. 29/16	PBS	Sponsorship of Women in Business Conference (Chamber of Commerce)	2,500	1,159,237	0.01 %	2.9 %	2.3%	1.3%
3	Nov. 29/16	PRCS	Position Addition - FT Museum Position, plus training	58,635	1,217,872	0.14 %	3.0 %	2.3%	1.3%
12	Nov. 29/16	PRCS	Sponsorship of Technology Expo (Chamber of Commerce)	2,500	1,220,372	0.01 %	3.0 %	2.3%	1.3%
1	Nov. 29/16	CS	Animal Control service level increase	45,000	1,265,372	0.11 %	3.1 %	2.4%	1.3%
13	Nov. 29/16	PRCS	Aurora Sports Hall of Fame - Sustainability Operating Grant	50,500	1,315,872	0.12 %	3.2 %	2.4%	1.4%
16	Nov. 29/16	PRCS	Sport Aurora - Sustainability Operating Grant ¹	93,700	1,409,572	-	3.5 %	2.5%	1.4%
	Nov. 29/16	PRCS	Contribution FROM Council Discretionary Reserve ²	(144,200)	1,265,372	(0.36 %)	3.1 %	2.4%	1.3%

Note(s):

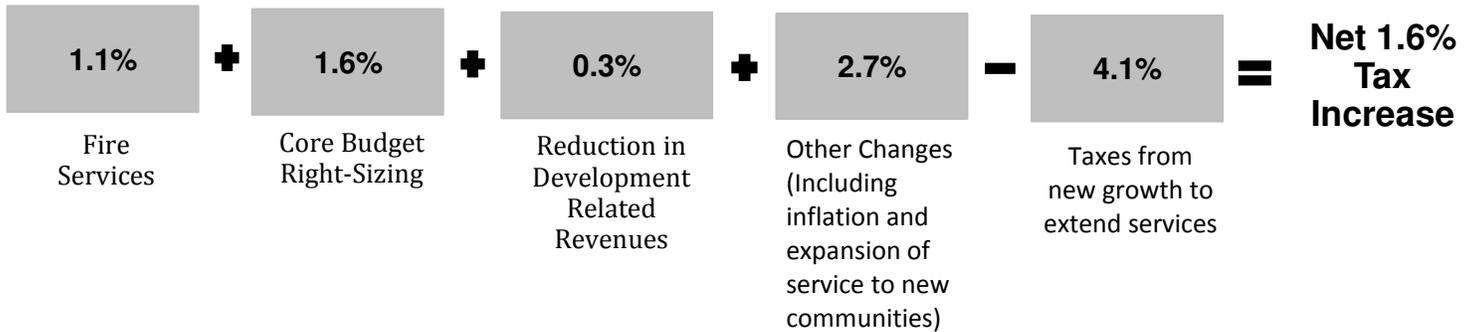
- 1) Sport Aurora sustainability funding has been conditionally approved subject to further information coming back to council.
- 2) Contribution from the Council Discretionary Reserve amount of \$144,200 includes sustainability funding for both the Aurora Sports Hall of Fame and Sport Aurora.

Attachment 4

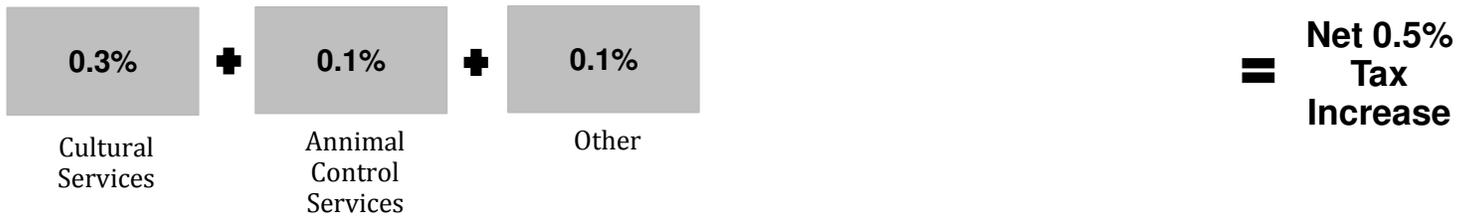
**Town of Aurora
2017 Operating Budget**

KEY BUDGET DRIVERS

Core Operations:



Service Enhancements:



Fiscal Strategy:

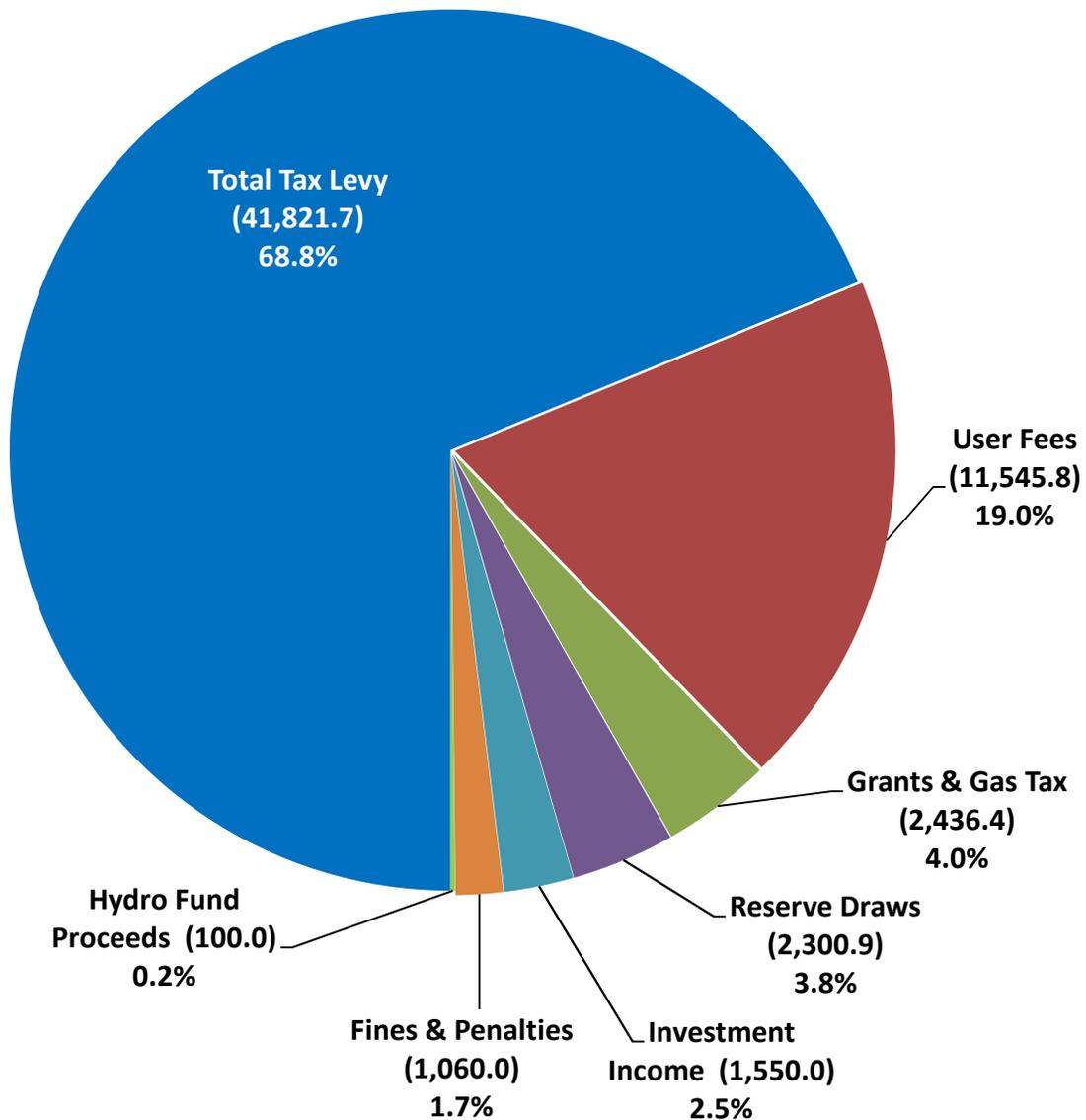


The 3.1% increase to the tax levy translates to an additional \$80.52 on a home with an average assessed value of \$770,000.

**Net 3.1%
Tax
Increase**

Town of Aurora 2017 Operating Budget Total Revenues by Source

Shown in \$000's

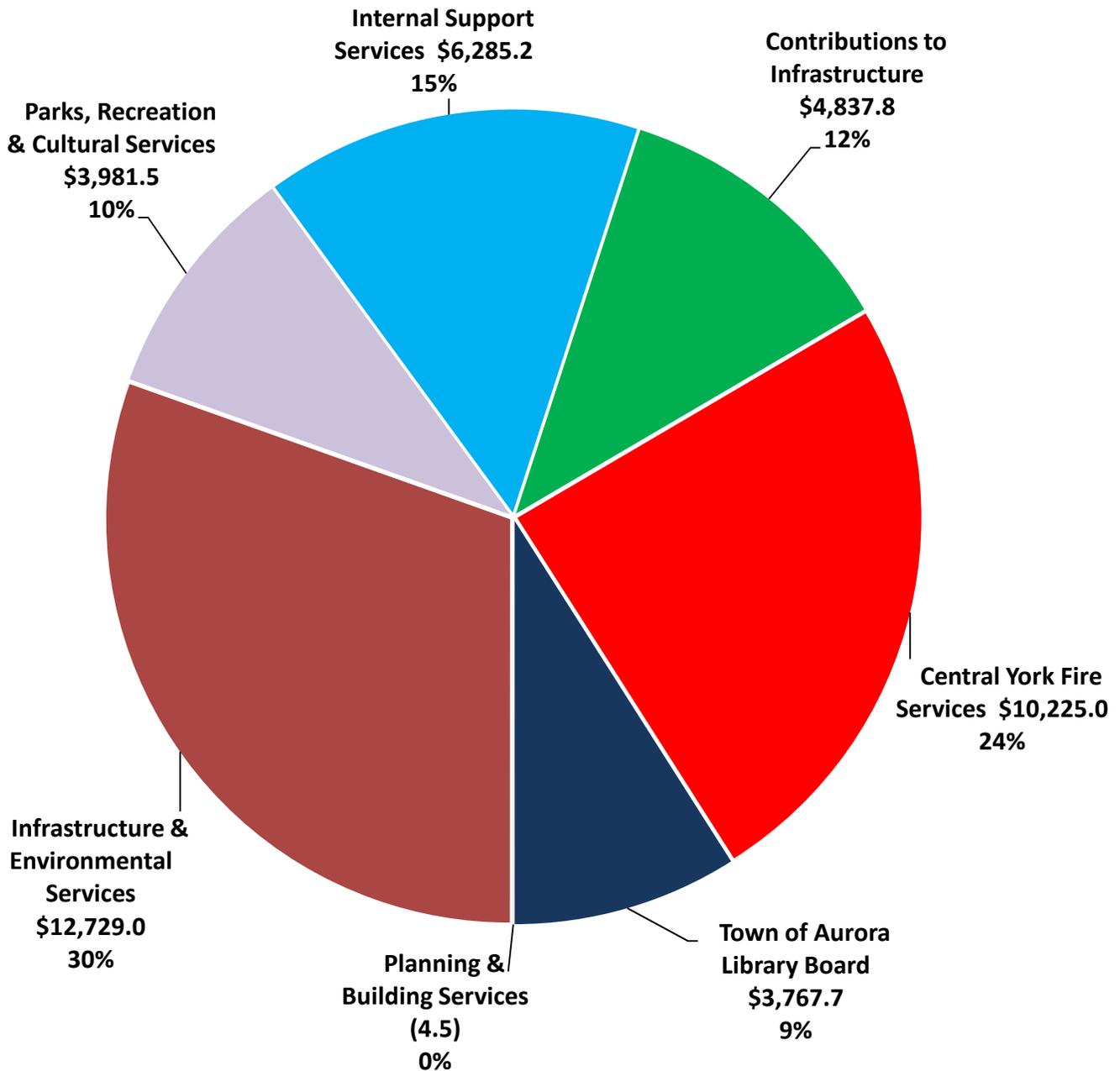


* User Fees include revenue received in relation to the utilization of the town's various service offerings such as its parks and facilities, building permit issuances and development application fees.

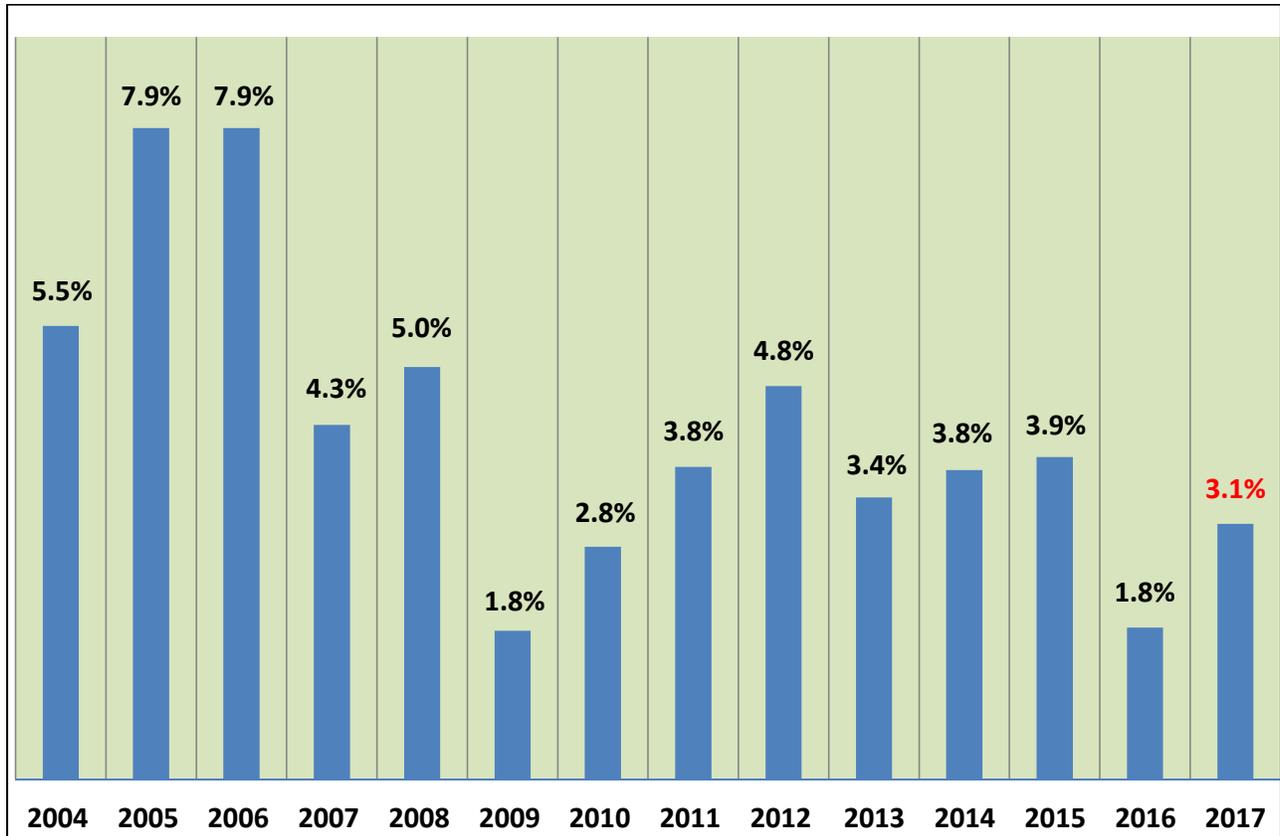
Attachment 6

Town of Aurora 2017 Operating Budget Net Operating Budget by Service

Shown in \$000's



**Town of Aurora
2017 Operating Budget
HISTORY OF AURORA TAX RATE INCREASES**





**Town of Aurora
Council Report**

No. FS16-040

Subject: 2017 Budget Exclusions Report

Prepared by: Jason Gaertner, Financial Planning Services – Deputy Treasurer

Department: Financial Services

Date: December 13, 2016

Recommendation

1. That Report No. FS16-040 be received for information.

Executive Summary

Under Ontario Regulation 284/09, made under the *Municipal Act, 2001*, all Ontario municipalities are permitted to exclude from their annual budgets a specified list of Public Sector Accounting Board (PSAB) accounting non-cash costs. However, this same regulation requires that if a municipality excludes any costs of this nature that they must report to their Council on the impact of these excluded costs.

The purpose of this report is to satisfy the Town's disclosure requirement as per Ontario Regulation 284/09 and to illustrate the 2017 budget in the PSAB format.

Background

The Town of Aurora, like most municipalities, prepared its 2017 budget in the traditional, cash based, balanced municipal budget approach. The Province of Ontario enacted a regulation (O.Reg. 284/09, s.1.) under the *Municipal Act, 2001*, that permits all Ontario municipalities to exclude from their annual budgets the following PSAB accounting non-cash costs:

- amortization expenses
- post-employment benefits, and
- solid waste landfill closure and post-closure expenses (not applicable for Aurora).

Where these non-cash items have been excluded, Council are to receive:

- an estimate of the change in the accumulated surplus of the municipality to the end of the year resulting from the exclusion of any of these expenses, and
- an analysis of the estimated impact of the exclusion on the future tangible capital asset funding requirements of the municipality

Analysis

For compliance with the regulation, the Town of Aurora's 2017 Business Plan, Operating Budget and Capital Investment Program as approved excludes the following expenses:

- an expense for the 2017 amortization of the Town's tangible capital assets, estimated to be \$11,663,800 (see Attachment #1 for categorized list). Of this total estimated amount, \$11,029,600 is directly supported by taxes and utility rates while \$634,200 is indirectly supported by taxes via a funding contribution to the Aurora Public Library and Central York Fire Services. In regards to the portion of the total estimated amortization expense that is directly supported by the tax levy, this amount has been under-funded by \$2,919,100; meaning the budgeted contributions to capital reserves are not keeping pace with the depreciation of the town's tangible capital assets. The Town is able to partially subsidize this noted funding gap through alternative funding sources such as federal and provincial grants reducing this noted gap to a remaining short-fall of \$148,700.
- the current year's post-employment benefit obligation in relation to eligible employee early retirement and/or accrued sick leave is estimated to grow by approximately \$22,500, thus creating a related non-cash expense;
- the current year's Workplace Safety & Insurance Board benefit obligation is estimated to grow by approximately \$14,300, thus creating a related non-cash expense;
- the Town does not own or operate a landfill site and therefore is not subject to solid waste landfill closure or post-closure expenses.

The 2017 operating budget was prepared in the traditional cash-based municipal budget approach whereby total revenues (including taxation) equal total expenditures, resulting in a "balanced" budget. Attachment #2 illustrates the differences between the 2017 approved operating budget as prepared (on a cash basis) to what it would be if prepared under PSAB guidelines on an accrual basis budgeting. The accrual basis approach would result in an estimated annual surplus of \$1,734,000 as shown on Attachment #2.

Advisory Committee Review

The Financial Advisory Committee is not charged with reviewing this report.

Financial Implications

For 2017, the budgeted contributions to infrastructure reserves are as follows:

Direct property taxation contributions	\$4,160,500
Expected Federal Gas Tax contributions	1,617,500
Expected Canada 150 Grant contributions	671,000
Expected Ontario Infrastructure contributions	<u>481,900</u>
Sub-total	\$6,930,900
Utility rate funded contributions	<u>3,950,000</u>
Total Infrastructure renewal contributions	\$10,880,900

Of note is the disparity between the estimated amortization expense of \$11,029,600 for tax and water rate directly supported assets, and the tax & rates contributions to reserves of \$8,110,500 (excluding federal and provincial infrastructure funding including gas tax) for the rehabilitation and replacement of these aging assets.

The Town has an approved ongoing financial strategy to close this funding disparity. Provided Council continues to follow the strategy, significant sudden tax increases, new debt, or financial crisis can be avoided.

Communications Considerations

This report will be accessible through the Town's website.

Link to Strategic Plan

This report provides additional budget information as required by statutory regulation. Approval of the 2017 Operating Budget provides funding support and approval for all initiatives, services and operations of the Town, all of which support and advance the Strategic Plan objectives. Overall, the budget leads to improving the quality of life of the community we serve.

Alternative(s) to the Recommendation

1. None; informational report only

December 13, 2016

Page 4 of 4

Report No. FS16-040

Conclusions

In the preparation of the 2017 operating budget, the Town of Aurora has complied with requirements of the Municipal Act which identifies allowed exclusions from that budget (paragraph 3, subsection 289 (2) and paragraph 3, subsection 290 (2)). This report provides the disclosures required under this regulation which requires municipalities to report to Council when these exclusions exist and the impact on the overall accumulated surplus of each transaction.

Attachments

Attachment #1 – Schedule of Estimated 2017 Tangible Capital Asset Amortization

Attachment #2 – Reconciliation of 2017 Approved Budget to the 2017 Budget as if prepared under PSAB 3150

Previous Reports

This report is an annual budget related statutory report. It directly relates to FS16-039, 2017 Final Operating Budget and FS16-035, 2017 Final Capital Budget Report.

Pre-submission Review

Reviewed by the Chief Administrative Officer on December 6, 2016.

Departmental Approval



**Dan Elliott
Director
Financial Services**

Approved for Agenda



**Doug Nadorozny
Chief Administrative Officer**

Attachment #1

Estimate of Tangible Capital Asset Amortization Expense for 2017:

<u>Category</u>	<u>Amortization Amount</u>	
		in \$'000's
<u>User Rate Supported Assets</u>		
Water Mains / Sanitary Sewer	\$ 2,117.0	
Storm Sewer / Ponds	1,915.1	
Pumping Station/Water Meters	<u>140.1</u>	
		\$ 4,172.2
<u>Tax Supported Assets</u>		
Buildings	\$ 2,403.1	
Roads/Sidewalks/Street Lighting	2,839.3	
Bridges & Culverts	171.9	
Parks (Land Improvement)	770.0	
Other Vehicles & Equipment	494.4	
Computer Related Equipment	<u>178.7</u>	
		<u>6,857.4</u>
Sub Total - Directly Supported Assets		\$ 11,029.6
<u>Indirectly Supported Assets (from Taxes)</u>		
Fire Vehicles & Equipment	\$189.9	
Library Content & Equipment	<u>444.3</u>	
		634.2
		<u>634.2</u>
Estimated Amortization Expense for 2017		<u><u>\$ 11,663.8</u></u>

**Town of Aurora - 2017 Budget
2017 Budget Presentation Differences
"Standard" Cash-Basis Budget vs. Presentation Requirement under P.S.A.B.**

<u>In \$,000's</u>	<u>Town Budget</u> (excl Library)	<u>Library Budget</u>	<u>Water" Budget</u> Rate Funded	<u>Consolidated Municipal "Standard"</u> (cash basis)	<u>Reporting Change</u>	<u>Under PSAB Guidelines</u> (accrual basis)
Revenues:						
Operating - Tax Levy / Water Rates	\$ 38,054.0	\$ 3,767.7	\$ 22,122.0	\$ 63,943.7	\$ -	\$ 63,943.7
Operating - Receipts From Outside Sources	16,769.1	118.3	509.0	\$ 17,396.4	-	17,396.4
Operating - Transfers From Other Funds	2,224.0	-	-	\$ 2,224.0	(2,224.0) ⁽¹⁾	-
Capital - Receipts From Outside Sources	2,824.4	-	-	\$ 2,824.4	-	2,824.4
Capital - Transfers From Other Funds	17,789.0	235.0	-	\$ 18,024.0	(18,024.0) ⁽¹⁾	-
Total Revenues	\$ 77,660.6	\$ 4,121.0	\$ 22,631.0	\$ 104,412.5	\$ (20,248.0)	\$ 84,164.5
Expenses:						
Operating Expenses	\$ 47,917.5	\$ 3,756.0	\$ 18,681.0	\$ 70,354.5	\$ -	\$ 70,354.5
Operating - Transfers To Capital Funds	5,182.9	130.0	-	5,312.9	5,312.9 ⁽²⁾	-
Operating - Transfers To Other Funds	3,258.7	-	3,950.0	7,208.7	7,208.7 ⁽²⁾	-
Operating - Debt Principal Payment	517.3	-	-	517.3	517.3 ⁽³⁾	-
Operating - Debt Interest Payment	170.7	-	-	170.7	-	170.7
Tangible Capital Additions	20,394.5	235.0	-	20,629.5	20,629.5 ⁽⁴⁾	-
Non-Tangible Capital Additions	219.0	-	-	219.0	- ⁽⁵⁾	219.0
Total Expenses	\$ 77,660.6	\$ 4,121.0	\$ 22,631.0	\$ 104,412.5	\$ 33,668.3	\$ 70,744.2
Annual Surplus / (Deficit) with Exclusions	\$ -	\$ -	\$ -	\$ -	\$ 13,420.3	\$ 13,420.3
per O.Reg 284/09						

Exclusions Add Back:

- Amortization of Tangible Capital Assets ⁽⁴⁾
- Post Employee Benefits and Sick Leave liabilities
- Workplace Safety & Insurance Board Benefits

Total Exclusions

Annual Surplus / (Deficit) - full PSAB Compliance - Audited Financial Statement Result

	\$ (11,663.8)
	(22.5)
	(14.3)
\$ (11,686.3)	
\$ 1,734.0	

Foot Notes:

1. "Transfers From Other Funds" represents transfers from reserves (Retained Earnings) for expenditures and is not considered a revenue source under accrual accounting.
2. "Transfers To Other Funds" represents the contribution to reserves (Retained Earnings) and is not considered an expense under accrual accounting.
3. "Debt Principal Payments" are considered a repayment of a long term liability and are not considered an expense under accrual accounting - only the related interest portion remains a valid expense
4. Under accrual accounting, costs related to the acquisition of "Tangible Capital Assets" are recorded on the balance sheet - only the amortization of existing Tangible Assets is included as an expense. This amortization is generally excluded from traditionally prepared, cash basis, municipal budgets.
5. Studies and Reports are examples of non-Tangible Capital Assets and their acquisition is included as an expense.

Under O.Reg 284/09, this schedule is to be presented prior to or as part of the budget approval process



Memorandum

Financial Services

Date: December 13, 2016

To: Mayor & Council

From: Dan Elliott, Director of Financial Services / Treasurer

Re: 2016 Operating Budget Forecast Update – as of October 31, 2016

Recommendations

- 1. That the memorandum regarding 2016 Operating Budget Forecast Update – as of October 31, 2016 be received for information.**

Background

As requested at the October 25th Council meeting, staff has revisited its 2016 operating budget annual forecast as of October 31, 2016. As of October 31, 2016, the Town is forecasting to finish the fiscal year with a minor operating budget deficit of \$97,700; or, 0.2% of the total approved operating budget of \$ 58,169,900.

This forecasted deficit predominantly relates to multiple ongoing budget pressures which will be addressed as part of staff's planned budget right-sizing which has been included in the Town's recommended 2017 operating budget.

The Town's forecasted 2016 operating budget deficit has decreased by \$87,500 since its last forecast update as of the end of August. The key contributors to this change include:

An incremental increase in forecasted deficit of \$375,700 attributable to:

- External legal service costs attributable to the Highland Gate OMB process; and other legal matters;
- Facility electricity costs;
- Emergency equipment repairs at multiple facilities;

December 13, 2016
Page 2 of 2

2016 Operating Budget Forecast
Update – as of October 31, 2016

Offset by an incremental improvement in forecasted variances of \$463,200 attributable to:

- Anticipated aquatics program revenues;
- Anticipated ice rental revenues;
- Anticipated community program revenues;
- Anticipated planning subdivision engineering fee revenues;
- Vacant position savings;
- Decrease in anticipated tax debt write-off.

Staff will continue to strive to minimize this forecasted deficit before year-end. Should a deficit remain at fiscal year-end; staff will offset any remaining deficit by an equivalent reduction in the Corporation's planned excess supplementary tax revenue contribution to reserves.

Attachments

None



**Town of Aurora
Office of the Mayor**

Memorandum

Date: December 13, 2016
To: Members of Council
From: Mayor Geoffrey Dawe
Re: **Lake Simcoe Region Conservation Authority
Board Meeting Highlights – November 25, 2016**

Recommendations

1. That Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction



Board Meeting Highlights

November 25, 2016

Announcements:

LSRCA receives Smart Commute's "York Region Employer of the Year" Award

Board members congratulated staff on being awarded Smart Commute's "York Region Employer of the Year", which recognizes outstanding achievement for commitment, leadership, innovation and results in the program. Thanks to LSRCA's Smart Commute staff representative, Ken Cheney, and LSRCA's SWITCH committee, a volunteer staff committee focusing on Sustainable Workplace Initiative Thinking Choices Habits, LSRCA has a locked bike shed, several designated carpool parking spots, an electric vehicle and two charging stations for staff to carpool to meetings.



*LSRCA Smart Commute "York Region Employer of the Year" Award
Left to right: LSRCA's Vice Chair Councillor Richard Simpson, LSRCA's Chair Mayor Geoffrey Dawe, LSRCA's Smart Commute representative Ken Cheney, LSRCA's SWITCH committee member Kate Lillie, and LSRCA's CAO Mike Walters*

Remembering Regional Councillor Danny Wheeler, LSRCA Board Member

Board members took a moment to remember Regional Councillor Danny Wheeler, LSRCA Board member, who passed away on November 1, 2016.

Lake Simcoe Conservation Foundation – 2017 Annual Dinner

CAO Mike Walters advised all that the Lake Simcoe Conservation Foundation 2017 Annual Dinner has been set for Wednesday, June 7th. For more information or to sponsor the event or purchase tickets, please contact Lee Hanson, Annual Fund Coordinator @ 905-895-1281 ext 251 or l.hanson@lsrca.on.ca.

Presentations:

Upper York Sewage Solutions Project

Mr. Mike Rabeau, Director, Capital Planning and Delivery, and Mr. Shu He, Manager, Engineering, from the Regional Municipality of York were in attendance to provide an update on the status of the Upper York Sewage Solutions Project. As they explained, the purpose of the project is to develop a sustainable sewage servicing solution to accommodate forecasted growth in the York Region area. Necessary approvals for the project will hopefully be obtained in early 2017, and key elements of the project include: a state-of-the-art water reclamation centre to be constructed by 2024, which is to include a number of low impact

development features; modifications to the existing York Durham sewage system to provide additional reliability and capacity; as well as phosphorus offsetting resulting in a net reduction of phosphorus into the Lake Simcoe watershed, including retrofitting stormwater ponds in Aurora, Newmarket, and East Gwillimbury, developing a new pond in Georgina. The project's next steps include addressing technical comments, applying for permits and approvals from LSRCA and other agencies, completing property acquisitions, and finalizing TP offsets program and associated stormwater management ponds maintenance agreements.

Staff Reports:

LSRCA Landholding Assessment 2016

The Board approved Staff Report No. 40-16-BOD prepared by General Manager, Conservation Lands, Brian Kemp, regarding the Landholding Assessment 2016, which had been deferred from the October 28, 2016 meeting in order to give Board members additional time to review the assessment. The report included a number of recommendations regarding the ongoing management of LSRCA landholdings.

Cancellation of Permission (Permit No. WSP.2016.014)

The Board approved Staff Report No. 47-16-BOD prepared by Manager, Regulations, Beverley Booth, which sought the Board's approval regarding the cancellation of Permit No. WSP.2016.014 issued under Ontario Regulation 179/06, as the completed works are not in conformity with the approved works.

Budget Status Report

The Board received Staff Report No. 48-16-BOD, prepared by Manager, Finance, Katherine Toffan, which provided the Board with a summary of revenues and expenditures for the period ending October 31, 2016, as they relate to the 2016 budget approved by the Board on April 29, 2016.

Update on Presentation to City of Orillia

The Board received Staff Report No. 49-16-BOD prepared by Chief Administrative Officer, Mike Walters, which provided the Board with an update regarding the recent deputation to Orillia Council by CAO Walters and Chair Dawe in an effort to encourage Orillia to become a member of LSRCA.

For more information or to see the full agenda package, please click the link below for LSRCA's Board of Directors' webpage: [LSRCA Board Meetings](#)



**Motion for Which Notice Has
Been Given** (December 6, 2016)

Councillor John Abel

Date: December 13, 2016

To: Mayor and Members of Council

From: Councillor Abel

Re: **Library Square**

Whereas the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

Whereas these two properties are known as “Library Square”; and

Whereas the Town has completed approximately 11 studies on the uses and purposes of Library Square prior to 2012; and

Whereas, during the last term of Council, the Town in 2013 undertook another study, to engage the community as to what uses Library Square might have, to better enhance the businesses in the downtown heritage core, cultural activities and the community at large; and

Whereas the development of Library Square is documented in the Aurora Promenade Study and the Cultural Master Plan, as a recommended action to be undertaken; and

Whereas many business, cultural, and community partners have expressed support for the concept of developing Library Square; and

Whereas residents and Members of Council have expressed support for the concept of developing Library Square;

1. Now Therefore Be It Hereby Resolved That, based on the previous studies, staff be directed to report back on options, including costs and time lines, to implement the conceptual architectural designs; and

Motion for Which Notice Has Been Given
Re: Library Square
December 13, 2016

Page 2 of 2

2. Be It Further Resolved That staff report back on options and/or a Terms of Reference for the formation of a Task Force, Round Table, or Ad Hoc Committee to engage the Town's business, cultural, and community partners in the development of Library Square; and
3. Be It Further Resolved That staff report back by March 2017.



**Motion for Which Notice Has
Been Given** (December 6, 2016)

Councillor John Abel

Date: December 13, 2016
To: Mayor and Members of Council
From: Councillor Abel
Re: **Downtown Revitalization Plan**

Whereas the Town of Aurora has declared the old Library and the old Fire Hall, both on Victoria Street, as surplus properties; and

Whereas these two properties are known as “Library Square”; and

Whereas the development of Library Square is documented in the Aurora Promenade Study and the Cultural Master Plan as a recommended action to be undertaken; and

Whereas, there are four overarching plans and studies, namely the Aurora Promenade Study, the Cultural Master Plan, the Strategic Plan, and the Community Tourism Plan, which all speak to the revitalization of the downtown core; and

Whereas these plans and studies provide guidelines and recommendations on provisions to develop a Downtown Revitalization Plan, through engagement, collaboration, and communication; and

Whereas many business, cultural, and community partners have expressed the need for the revitalization of the downtown core; and

Whereas residents and Members of Council of past and present have expressed the need to revitalize the downtown core; and

Whereas the Town of Aurora has recently resolved that a new Office of Economic Development be formed, with terms of reference to form a Board;

1. Now Therefore Be It Hereby Resolved That Council endorse the concept of the development of a Downtown Revitalization Plan; and

Motion for Which Notice Has Been Given
Re: Downtown Revitalization Plan
December 13, 2016

Page 2 of 2

2. Be It Further Resolved That the new Office of Economic Development be tasked to deliver a draft Downtown Revitalization Plan, in collaboration with the newly-formed Board, before the third quarter of 2017 for Council's consideration.



**Town of Aurora
Office of the Mayor**

Memorandum

Date: December 13, 2016
To: Members of Council
From: Mayor Geoffrey Dawe
Re: York Regional Council Highlights ~ November 17, 2016 ~

Recommendation

That Council:

- Receive the correspondence for information
- Endorse the recommendations
- Provide direction

Council Highlights

For Immediate Release

The Regional Municipality of York | york.ca



Wednesday, November 23, 2016

York Regional Council – Thursday, November 17, 2016

2017 budget tabled at Regional Council

York Region Finance Commissioner and Regional Treasurer Bill Hughes has tabled the Region's [2017 budget](#), which includes an outlook for 2018, the final year of the term of the current Council. 2017 is the third year of a four-year plan approved by York Regional Council in early 2015.

The proposed budget totals \$3.04 billion, comprising operating spending of \$2.1 billion and \$942 million in capital spending. The budget proposes a tax levy increase of 2.87 per cent for 2017. This is equivalent to \$66 on the average residential property tax bill.

The budget reflects sound public policy and delivery of high quality public services to the Region's residents, including infrastructure, policing and social services.

The proposed 2017 to 2018 budget will be reviewed at the Committee of the Whole meetings on December 1 and December 8. It is scheduled to be forwarded to Council for approval on December 15.

Promoting more housing choices for all residents

York Regional Council received two new reports highlighting an ongoing commitment to quality and affordable housing choices that allow families to find and keep housing in the Region through all ages and stages of their lives.

The [Housing Initiatives and Incentives](#) report to Council provides an update on issues including housing supply and affordability. It notes the low supply of rental accommodation is a particular issue in York Region and looks at ways to improve the availability of affordable housing for low and medium-income individuals and families.

The second report, [Achieving New Heights Through Innovation and Stability](#), is the new 2017- 2020 plan for Housing York Inc., the Region's affordable housing provider. This four-year plan supports residents' needs, the growth of Housing York's property portfolio, financial sustainability and emerging business practices.

Council has also approved the [Social Housing Investment Framework](#), which encourages appropriately and suitably located affordable housing options for residents throughout York Region.

Thinking Ahead – York Region Seniors Strategy addresses needs of all residents

York Regional Council approved [York Region Seniors Strategy - Thinking Ahead](#), which establishes the Region's role in responding to the needs of the growing senior population expected to grow to 310,000 over the next 20 years.

Through research, presentations from external subject matter experts and consultations with staff, seniors and organizations serving seniors, the strategy has identified the Region's four key roles in serving an aging population:

- Balance the needs of seniors with all residents
- Keep seniors healthier, longer
- Support age-friendly, complete communities
- Connect seniors and caregivers to the right programs and services at the right times

The strategy, which will be implemented next year, is a critical tool in determining how York Region will deliver services that meet resident needs at all ages.

Resolution to close the infrastructure funding gap

York Regional Council adopted a [resolution](#) recognizing an estimated \$3.6 million annual funding gap to maintain infrastructure in Ontario. The resolution supports the Association of Municipalities of Ontario's position to close this gap by securing long-term funding commitments from provincial and federal governments.

YRT/Viva fares and policies updated starting 2017

York Regional Council approved [fare adjustments and updates to the YRT/Viva fare policy](#) which will result in additional incentives to increase ridership, and an annual fare adjustment over the next three years. The fare adjustment will be an increase of a weighted average of 2.5 per cent across all fare categories starting in 2017. There will be no changes to cash fare in 2017 or 2018.

Additional initiatives to increase ridership include:

- Promote smart fare technology like PRESTO and mobile payment app and eliminate paper tickets, by December 31, 2017
- Eliminate current two-zone fare upgrades
- Expand Dial a Ride services in low population density areas
- Generate more non-fare revenue by looking into innovative options and advertising
- Implement special pass programs including a post-secondary pass, employer transit pass program and low income pass program

Mental Health Matters

York Regional Council received an update on the work underway to enhance the supports available to residents experiencing mental health issues. [Mental Health Matters](#), a collaboration between Community and Health Services and York Regional Police, takes a holistic approach when it comes to mental health and addiction by:

- Building resilience and preventing mental health issues from occurring
- Delivering ongoing, wrap-around supports to those living with mental illness
- Providing effective crisis intervention

Community paramedicine improves health of patients in York Region

York Regional Council received an update on the [Expanding Paramedicine in the Community](#) (EPIC) program and the steps taken to improve the health of patients with chronic conditions.

First approved by Council in 2013, the EPIC program provides in-home visits to patients with chronic diseases, including diabetes, chronic obstructive pulmonary disease and congestive heart failure in an effort to reduce 911 responses, emergency department visits and hospitalizations.

Analysis of interim data has shown promising results among patients receiving community paramedicine care, including 35 per cent fewer 911 calls, fewer emergency department visits, shortened hospital stays and a high level of patient satisfaction.

Celebrating innovation and excellence

The Regional Municipality of York has again been recognized for excellence and innovation.

Housing York Inc., the Region's non-profit housing corporation, has received an [Ontario Non-Profit Housing Association \(ONPHA\) Innovation Award](#) for the Richmond Hill Hub. With affordable housing units, commercial offices and space for social enterprise and youth services, the Richmond Hill Hub sets the standard for community housing facilities.

York Region Environmental Health Specialist Kevin Haley has been awarded the [Ontario Public Health Award of Excellence](#) for his work in developing *Public Health and Planning 101*, an online course designed to help public health and planning professionals create healthier build environments.

York Region wins award for high-quality budgeting

For the 12th consecutive year, the [Government Finance Officers Association](#) (GFOA) has recognized York Region's Finance Department with the [Distinguished Budget Presentation Award](#).

The award recognizes the Region's [2016 to 2018 multi-year budget](#), approved in December 2015.

Regional Treasurer Bill Hughes recognized for financial excellence

York Region Chairman and CEO Wayne Emmerson offer congratulations to Regional Treasurer Bill Hughes for being awarded the 2016 [Municipal Finance Officers' Association of Ontario \(MFOA\)](#) Leadership Award.

The MFOA Leadership Award is presented annually to recognize the unwavering commitment of members in finance leadership and volunteer engagement.

Planning Act amendments make processes easier and more accessible

York Regional Council has received an overview of recent amendments to the *Planning Act* introduced by Bill 73, the *Smart Growth for Our Communities Act*, 2015. Describing implications for York Region's planning process, the overview explains how the amendments will:

- Streamline the planning process and make it more predictable
- Make it easier to resolve disputes
- Provide new opportunities for public engagement

Approved growth supported by infrastructure projects

York Regional Council received the [Water and Wastewater Capital Infrastructure Update](#), providing a comprehensive overview of infrastructure required to support growth in our cities and towns.

Over the next 10 years, \$2.3 billion has been budgeted to ensure the needs of current and future residents and businesses are met. There are more than 140 projects planned or underway, focusing primarily on building the main sewer system and ensuring reliable service while proactively maintaining the current system.

Measuring progress, leaf by leaf

York Regional Council received the first [York Region Forest Management Plan](#) which will implement short, medium and long-term goals and strategies to achieve 25 per cent woodland cover by 2031 and a forest canopy cover of 40 per cent by 2051.

Trees are proven to benefit physical and mental health, as well as the health of the environment. Among their benefits:

- Improved air quality
- Natural shade and UV ray protection
- Local biological diversity

Creating seamless boulevards on Yonge Street and Davis Drive in the Town of Newmarket

York Region, in partnership with the Town of Newmarket, coordinated a [Yonge Street and Davis Drive Streetscape Master Plan Study](#) to design a seamless connection with the VivaNext rapidways and local and Regional boulevards. The plan aims to provide direction on the boulevard design on Yonge Street and Davis Drive for vibrant, green and active boulevards that supports transit, pedestrians and cyclists. T

Open data downloads on the rise

York Region has seen a steady increase in the downloading of open data since the program began in 2012. To date, data has been downloaded nearly 18,000 times and more than 156 datasets have been released to the public.

The most commonly downloaded datasets include:

- Land parcels
- Roads
- Address points
- Building footprint mapping data
- York Region business directory
- Population statistics

The [Open Data program](#) makes York Region's data easily available to the public, other government agencies and the private sector 24 hours a day, seven days a week at york.ca/opendata

Toronto Pearson International Airport - Greater Toronto Airports Authority update

York Regional Council received an update from Greater Toronto Airports Authority highlighting the achievements of Toronto Pearson International Airport as York Region's global airport hub.

Toronto Pearson International Airport has welcomed 42 million passengers so far in 2016, and is the second busiest North American airport for international travel. It provides employment for 49,000 people, 4,000 of whom live in York Region.

New Regional Fire Coordinator and alternate appointed in York Region

Chief Ian Laing from Central York Fire Services has been appointed Regional Fire Coordinator. As well, Chief David Decker from the City of Markham Fire and Emergency Services has been appointed alternate Regional Fire Coordinator. The positions are appointed by the Office of the Fire Marshal and Emergency Management under the Provincial *Fire Protection and Prevention Act*.

[The Regional Fire Coordinator and alternate](#) support the Region and local municipalities in the event of emergency through planning, response and coordination of fire services.

Recovering cost of hydro and gas utilities permits

Starting January 1, 2017 [hydro and gas utility companies will be required to pay](#) York Region fees for work in the Regional right-of-way. Regional right-of-way is all areas owned by the Regional Municipality of York that are designated as a public road. The fees will recover costs for the administrative work required by Regional staff when processing hydro and gas utility requests.

The Municipal Act, 2001 enables municipalities to charge hydro and gas companies reasonable costs for issuing permits for work in Regional rights-of-way.

Salvation Army Central York Region 2016 Christmas Kettle Campaign

York Regional Council celebrates the kick-off to the Salvation Army Central York Region's Christmas Kettle Campaign.

The Salvation Army helps people in need with food, clothing, toys, counselling and those who are homeless or at risk of becoming homeless.

Next regular meeting of York Regional Council

York Regional Council will meet on Thursday, December 15, 2016 at 9 a.m. in the York Region Administrative Centre Council Chambers, located at 17250 Yonge Street in the Town of Newmarket.

The Regional Municipality of York consists of nine cities and towns and provides a variety of programs and services to almost 1.2 million residents, 50,000 businesses and 580,000 employees. More information about the Region's key service areas is available at York.ca/regionalservices

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Compiled by:

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The Regional Municipality of York
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Email: tamara.ostrowski@york.ca

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5928-16

***BEING A BY-LAW to allocate
any 2016 Operating Fund
surplus and any 2016 Water
and Wastewater Operating
Fund surplus or deficit.***

WHEREAS paragraph 290(4)(b) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that in preparing the budget for a year, the local municipality shall treat as estimated revenues any surplus of any previous year;

AND WHEREAS paragraph 290(4)(c) of the Act provides that in preparing the budget for a year, the local municipality shall provide for any deficit of any previous year;

AND WHEREAS paragraph 290(4)(g) of the Act provides that in preparing the budget for a year, the local municipality may provide for such reserve funds as the municipality considers necessary;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") deems it necessary and expedient to control the 2016 Operating Fund surplus or deficit as it may arise;

AND WHEREAS the Council of the Town deems it necessary and expedient to control the 2016 Water and Wastewater Operating Fund surplus or deficit as it may arise;

AND WHEREAS the Council of the Town adopted the recommendations and controls contained in Report No. FS16-038 with respect to the 2016 Operating Fund surplus and the 2016 Water and Wastewater Operating Fund surplus or deficit at the Council meeting of December 13, 2016;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the Treasurer and the Chief Administrative Officer are hereby authorized to make the adjustments and allocations in accordance with the approved resolutions arising from Report No. FS16-038 by re-allocating an amount or amounts from any 2016 Operating Fund surplus to one or more of the reserve funds of the Town.
2. THAT the Treasurer and the Chief Administrative Officer are hereby authorized to allocate any 2016 Operating Fund deficit from the appropriate stabilization reserve funds of the Town.
3. THAT the Treasurer and the Chief Administrative Officer are hereby authorized to allocate any 2016 Water and Wastewater Operating Fund surplus, net of any approved budget carry forwards, to the Water and Sewer capital reserve funds in accordance with Report No. FS16-038.
4. THAT the Treasurer and the Chief Administrative Officer are hereby authorized to fund any 2016 Water and Wastewater Operating Fund deficit from the Water and Sewer capital reserve funds in accordance with Report No. FS16-038.
5. THAT the Treasurer and the Chief Administrative Officer shall report to Council on all amounts allocated as authorized by this By-law, either before or at the time when the 2016 annual statements are presented to Council or a Committee of Council.
6. THAT the provisions of this By-law shall come into full force and effect on the

By-law Number 5928-16

Page 2 of 2

date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*
Signature: 
Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5933-16

**BEING A BY-LAW to levy
Interim Property Taxes for
the 2017 taxation year.**

WHEREAS subsection 317(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act"), provides that a local municipality, before the adoption of estimates for the year under section 290 of the Act, may pass a by-law levying amounts on the assessment of property in the local municipality rateable for local municipality purposes;

AND WHEREAS subsection 317(2) of the Act provides that a by-law under subsection 317(1) shall be passed in the year that the amounts are to be levied or may be passed in November or December of the previous year if it provides that it does not come into force until a specified day in the following year;

AND WHEREAS since The Corporation of the Town of Aurora (the "Town"), The Regional Municipality of York, and the Province of Ontario have not all adopted estimates and established tax rates for the year 2017, the Town wishes to pass a by-law levying amounts on the assessment of property in the Town in accordance with subsection 317(1) of the Act (the "Interim Property Tax");

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the Town shall levy an Interim Property Tax in 2017.
2. THAT the Interim Property Tax may be levied under this by-law on a property that is rateable for local municipality purposes for the current tax year, but which was not rateable for local municipality purposes for the prior tax year, including assessment of property that is added to the assessment roll after this by-law is passed.
3. THAT the Interim Property Tax rate will be an amount equal to fifty percent (50%) of the total amount of taxes for municipal and school purposes levied on the rateable property for the previous year.
4. THAT the Treasurer of the Town or his designate shall send to each person so taxed, a printed bill specifying the amounts and due dates of amounts payable by the taxpayer.
5. THAT the Treasurer of the Town or his/her designate shall send the property tax bill to the taxpayer's residence or place of business unless the taxpayer directs the Treasurer, in writing, to send the bill to an alternate address, in which case it shall be sent to the requested alternate address, until revoked by the taxpayer in writing.
6. THAT the Interim Property Tax levied by this by-law shall be due and payable to the Treasurer in installments on February 22, 2017 and April 24, 2017, and shall be paid at the Town of Aurora Municipal Office located at 100 John West Way, Aurora, Ontario or to a financial institution to the credit of the Treasurer, Town of Aurora. Properties registered for the Pre-authorized Tax Payment Plan program will have Interim Property Tax levied by this by-law due and payable in automatic installments on the last business day of each calendar month, commencing on January 31, 2017, and such Pre-authorized Tax Payment Plan installments shall be subject to adjustment as set out in paragraph 10 of this by-law.
7. THAT if the Interim Property Tax levied on any class of property or any installments thereof which are due and payable in accordance with this by-law, remain unpaid on the due date, interest of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum) of the unpaid Interim

By-law Number 5933-16

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Property Tax shall be imposed on the first day of the default, or within five (5) business days of the default.

8. THAT on the first day of the next calendar month following the due date and every month thereafter for so long as there is Interim Property Tax remaining unpaid, interest in the amount of one and one quarter percent (1.25%) (being fifteen percent (15%) per annum) shall be imposed on the Interim Property Tax remaining unpaid. Interest shall not be charged in respect of any installment which was due in the prior month, but for which interest has been imposed in the current month.
9. THAT all payments, including partial payments, shall be applied to accounts on a consistent basis.
10. THAT the Treasurer of the Town or his/her designate is hereby delegated the power and authority to adjust the amount of the Interim Property Tax levied on a property to the extent that the Treasurer considers appropriate, where the Treasurer is of the opinion that the Interim Property Tax levied on a property is too high or too low in relation to the estimate of the total taxes that will be levied on the property for the year 2017; and more particularly, the Treasurer may do so for all properties described in paragraph 2 above and those properties registered for the Pre-authorized Tax Payment Plan program.
11. THAT the provisions of this by-law shall come into force and effect on January 1, 2017.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*
Signature: FBS
Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5934-16

**BEING A BY-LAW to exempt Blocks 1, 2, 3, 4,
5 and 6 on Plan 65M-4467 from Part-Lot
Control (Country Wide Homes at Aurora Inc.).**

WHEREAS subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act"), provides that the council of a local municipality may by by-law provide that the part-lot control provisions in subsection 50(5) of the Act, does not apply to the land that is within a registered plan of subdivision as is designated in the by-law;

AND WHEREAS the Council of The Corporation of the Town of Aurora deems it necessary and expedient to enact a by-law to exempt Blocks 1, 2, 3, 4, 5 and 6 on Plan 65M-4467 from those provisions of the Act dealing with part-lot control;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT subsection 50(5) of the Act shall not apply to the following lands, all situated in the Town of Aurora, Regional Municipality of York:

Blocks 1, 2, 3, 4, 5 and 6 on Plan 65M-4467.
2. THAT a copy of this By-law shall be registered in the appropriate Land Registry Office on title to the lands set out herein.
3. THAT this By-law shall come into full force and effect upon final passage hereof, shall remain in force and effect for a period of two (2) years from the date of its passing, and shall expire on the 13th day of December, 2018.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*
Signature: PDL
Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5935-16

**BEING A BY-LAW to amend By-law
Number 5870-16, to appoint Municipal
By-law Enforcement Officers and
Property Standards Officers for The
Corporation of the Town of Aurora.**

WHEREAS on June 14, 2016, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 5870-16 to appoint Municipal By-law Enforcement Officers and Property Standards Officers for the Town.

AND WHEREAS the Council of the Town deems it necessary and expedient to amend By-law Number 5870-16, to appoint certain employees as Municipal Law Enforcement Officers, and certain employees as Property Standards Officers;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT Schedule "A" – Municipal Law Enforcement Officers to By-law Number 5870-16 be and is hereby deleted and replaced with Schedule "A" – Municipal Law Enforcement Officers attached hereto and forming part of this By-law.
2. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*

Signature: PS

Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

By-law Number 5935-16

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SCHEDULE "A"

Municipal Law Enforcement Officers

Building Services Division

Yancy Ambing, Building Inspector/Plans Examiner

Jacek Baldyga, Senior Building Inspector

Afshin Bazar, Manager, Building Services

Robin Del Favero, Senior Plumbing Inspector

Randy Dunsmore, Building Inspector/Plans Examiner

Paul Evans, Manager, Code Review & Inspection

Steve Loncar, Building Inspector/Plans Examiner

Winifredo Porcalla, Building Inspector/Plans Examiner

Terence Wong, Senior Plans Examiner

By-law Services Division

Alan Chan, Parking Control Officer

Ryan Cheung, By-law Enforcement/Licencing Officer

Mandie Crawford, Manager, By-law Services

Heather Green, By-law Enforcement/Licencing Officer

Bill Davis, Parking Control Officer

Tom Mason, Parking Control Officer

Darren Nicholson, Parking Control Officer

Eric Schafranek, By-law Enforcement/Licencing Officer

Jaspal Singh, Parking Control Officer

Michelle Wacker, Parking Control Officer

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5936-16

**BEING A BY-LAW to assume highways on
Plan 65M-4084 for public use (Brookvalley
Developments (Aurora) Ltd.).**

WHEREAS subsection 31(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, (the "Act"), requires a municipality to enact a by-law in order to assume highways for public use, and that subsection 44 of the Act respecting maintenance of highways does not apply to the highways until such time as the municipality has passed such a by-law;

AND WHEREAS The Corporation of the Town of Aurora (the "Town") and Brookvalley Developments (Aurora) Ltd., entered into a subdivision agreement dated June 24, 2008 all with respect to the lands contained within Plan 65M-4084 (the "Plan");

AND WHEREAS the Town deems it necessary and expedient to assume certain highways within the Plan for public use and be responsible to maintain those highways;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the following highways in the Town of Aurora, Regional Municipality of York, be and are hereby assumed for public use and maintained by the Town:
 - a) Carisbrooke Circle, Plan 65M-4084; and
 - b) Longthorpe Court, Plan 65M-4084.
2. THAT a copy of this By-law be registered in the appropriate Land Registry office on title to lands and highways set out herein.
3. THAT this By-law shall come into full force and effect upon final passage hereof.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*
Signature: PD
Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5940-16

**BEING A BY-LAW to amend By-law
Number 5465-12, as amended, to
appoint Building Inspectors for The
Corporation of the Town of Aurora.**

WHEREAS on November 13, 2012, The Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 5465-12, as amended, to appoint Building Inspectors;

AND WHEREAS the Council of the Town deems it necessary and expedient to further amend By-law Number 5465-12, as amended, to appoint certain employees as Building Inspectors for the purpose of Fire Protection matters;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT Schedule "B" – Fire Protection to By-law Number 5465-12, as amended, be and is hereby deleted and replaced with Schedule "B" – Fire Protection attached hereto and forming part of this By-law:
2. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 13th DAY OF DECEMBER, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 13th DAY OF DECEMBER, 2016.

*Approved as to Form
By Legal Services*
Signature: PDR
Date: Dec 8/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

By-law Number 5940-16

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SCHEDULE "B"

Fire Protection

Ryan Schell, Chief Fire Prevention Officer

John McDonald, Fire Prevention Officer

Tim Tustin, Fire Prevention Inspector

Shane Stein, Fire Prevention Inspector

Jennifer Baker, Fire Prevention Inspector / Public Educator

Alexandra Zaykin, Fire Prevention Inspector

The Corporation of The Town of Aurora

By-law Number 5937-16

**Being a By-law to Confirm Actions by Council
Resulting from a Council Meeting
on December 13, 2016.**

The Council of the Corporation of The Town of Aurora hereby enacts as follows:

1. That the actions by Council at its Council meeting held on December 13, 2016, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted ratified and confirmed.
2. That the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

Read a first and second time this 13th day of December, 2016.

Read a third time and finally passed this 13th day of December, 2016.

Geoffrey Dawe, Mayor

Lisa Lyons, Town Clerk