



COUNCIL MEETING AGENDA

TUESDAY, AUGUST 9, 2016

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**



**TOWN OF AURORA
COUNCIL MEETING
AGENDA**

Tuesday, August 9, 2016
7 p.m.
Council Chambers

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legislative Services be approved.

3. ADOPTION OF THE MINUTES

Council Meeting Minutes of July 12, 2016

RECOMMENDED:

THAT the minutes of the Council meeting of July 12, 2016, be adopted as printed and circulated.

4. PRESENTATIONS

**(a) Nichole Campsall, Coordinator, Youth & Community Development
Re: Presentation of the John West Memorial "Leaders of Tomorrow"
Scholarship Award**

**(b) Theresa Buck, Special Olympics Ontario
Re: Introduction to Special Olympics Ontario – Aurora Community**

- (c) Ron Weese, Sport Aurora/Activate Aurora
Re: Announcement of Activate Aurora Project through the Mayor's
Task Force and Sport Aurora**

5. PUBLIC SERVICE ANNOUNCEMENTS

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

8. DELEGATIONS

- (a) Nancy Black, representing Aurora Sports Hall of Fame, Healthy Kids
Community Challenge, Sport Aurora, and Activate Aurora
Re: Item 11 – PRS16-042 – Facility Advertising and Sponsorship Programs**

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

10. NOTICES OF MOTION/MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

(i) Notices of Motion

- (a) Councillor Thompson
Re: Governance Review Advisory Committee**

(ii) Motions for Which Notice Has Been Given

11. REGIONAL REPORT

12. NEW BUSINESS/GENERAL INFORMATION

13. READING OF BY-LAWS

THAT the following by-laws be given first, second, and third readings and enacted:

- 5881-16** BEING A BY-LAW to exempt Blocks 7, 8, 9, 10, 11 and 12 on Plan 65M-4467 from Part-Lot Control (Country Wide Homes at Aurora Inc.).
(Report No. PDS16-061 – Council Item 6 – Aug. 9/16)
- 5887-16** BEING A BY-LAW to exempt Lots 36, 37, 41, 42, 43, 44, 45, 80, 81, 82, 83, 89, 92, 93, 100, 101 and 102 and Blocks 217, 220, 221, 223, 226, 230 and 231 on Plan 65M-4462 from Part-Lot Control (Arista Homes (Aurora Trails) Inc.).
(Report No. PDS16-058 – Council Item 8 – Jul. 12/16)
- 5888-16** BEING A BY-LAW to declare as surplus and sell municipal lands (21 and 33 Eric T. Smith Way).
(Closed Session Report No. PDS16-007 – Council Jan. 26/16)
- 5889-16** BEING A BY-LAW to adopt Official Plan Amendment No. 11.
(Report No. PDS16-059 – Council Item 9 – Jul. 12/16)
- 5890-16** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (RCG Aurora North Limited Partnership).
(Report No. PDS16-059 – Council Item 9 – Jul. 12/16)
- 5892-16** BEING A BY-LAW to appoint employees of the Ontario Parking Control Bureau Corp. as Municipal By-law Enforcement Officers in the Town of Aurora.

RECOMMENDED:

THAT the following confirming by-law be given first, second, and third readings and enacted:

- 5891-16** BEING A BY-LAW to Confirm Actions by Council Resulting from Council Meeting on August 9, 2016.

14. CLOSED SESSION

RECOMMENDED:

THAT Council resolve into Closed Session to consider the following matters:

1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Closed Session Report No. PDS16-065 – Allaura Boulevard

2. Labour relations or employee negotiations (section 239 (2)(d) of the *Municipal Act, 2001*); Re: Closed Session Report No. CAO16-006 – CUPE Negotiations

15. ADJOURNMENT

AGENDA ITEMS

1. BBS16-009 – Fireworks By-law Exemption – Magna Golf Club

RECOMMENDED:

THAT Report No. BBS16-009 be received; and

THAT the setting off of Display Fireworks to celebrate a wedding at the Magna Golf Club on August 13, 2016, commencing at 10:00 p.m., be approved.

2. CFS16-023 – Interim Operating Budget Forecast – as at May 31, 2016

RECOMMENDED:

THAT Report No. CFS16-023 be received for information.

3. IES16-064 – Extension of Contract and Increase of Purchase Order for Classic Fire Protection Service Contract

RECOMMENDED:

THAT Report No. IES16-064 be received; and

THAT RFP No. IES 2012-22 for Classic Fire Protection for fire monitoring service, preventative maintenance, emergency call outs, monthly and annual inspections be extended for three (3) additional months on a month to month basis beyond the termination date of August 30, 2016; and

THAT Purchase Order No. 81 for Classic Fire Protection for fire monitoring service, preventative maintenance, emergency call outs, monthly and annual inspections be increased by \$20,000 to a revised value of \$119,994 for the extended month to month period.

4. IES16-065 – Award of Tender IES 2016-43 – For the Supply of All Labour, Material, and Equipment Necessary for the Provision of Janitorial Services

RECOMMENDED:

THAT Report No. IES16-065 be received; and

THAT Tender IES 2016-43 – for the supply of all labour, material, and equipment necessary for the provision of janitorial services for a five (5) year term be awarded to Royal Building Cleaning Ltd. at the unit prices tendered not to exceed \$2,136,360.00 excluding taxes; and

THAT the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-43 for an additional three (3), one-year periods, pending an annual analysis and satisfactory performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

5. PDS16-049 – Small Cell Technology Pilot Project with Bell Canada

RECOMMENDED:

THAT Report No. PDS16-049 be received; and

THAT the Director of Planning & Development Services be authorized to execute facility licensing agreements with Bell, including any and all documents and ancillary agreements required to give effect to same; and

THAT a financial reserve be established for the proceeds of revenue from licensing with Bell, for the purpose of funding economic development initiatives.

**6. PDS16-061 – Application for Exemption from Part Lot Control
Countrywide Homes at Aurora Inc.
Blocks 7 to 12 Plan 65M-4467 being 65R-36431 and 65R-36439
Related File Numbers: SUB-2011-04 & ZBA-2011-12
File Number: PLC-2016-07**

RECOMMENDED:

THAT Report No. PDS16-061 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Countrywide Homes at Aurora Inc. to divide Blocks 7, 8, 9, 10, 11 and 12, on Plan 65M-4467 into 39 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption by-law be considered at the Council meeting of August 9, 2016.

- 7. PDS16-062 – Application for Zoning By-law Amendment and Site Plan
Leswell Investments Inc.
1452 Wellington Street East
Part of Lots 3 and 4, Registered Plan No. 525
Files: ZBA-2015-04 & SP-2015-04**

RECOMMENDED:

THAT Report Number PDS16-062 be received; and

THAT Application to Amend the Zoning By-law File Number ZBA-2015-04 (Leswell Investments Inc.), to allow Shopping Centre Commercial uses on the subject lands be approved; and

THAT the implementing Zoning By-law Amendment be presented at a future Council meeting; and

THAT Site Plan Application File: SP-2015-04 (Leswell Investments Inc.) to permit the development of the Shopping Centre Commercial development on the subject lands be approved; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 8. PRS16-038 – Facility Sponsorship Program – Canadian Tire**

RECOMMENDED:

THAT Report No. PRS16-038 be received for information.

- 9. PRS16-039 – Theatre Aurora Lease Agreement – 150 Henderson Drive**

RECOMMENDED:

THAT Report No. PRS16-039 be received; and

THAT the Mayor and Town Clerk be authorized to execute the Agreement between the Town of Aurora and Theatre Aurora for the lease of the premises at 150 Henderson Drive, including any and all documents and ancillary agreements required to give effect to same.

10. PRS16-040 – Amendment to Lease Agreement – Automated Teller Machines

RECOMMENDED:

THAT Report No. PRS16-040 be received; and

THAT the installation of Automated Teller Machines (ATMs) at the Aurora Family Leisure Complex (AFLC) located at 135 Industrial Parkway North, Aurora, be approved; and

THAT the Mayor and Town Clerk be authorized to execute an amendment to the License Agreement between the Town of Aurora and Access Cash General Partnership (Access Cash) to include the AFLC as an additional location for the installation, maintenance and operation of an ATM, including any and all documents and ancillary agreements required to give effect to same.

11. PRS16-042 – Facility Advertising and Sponsorship Programs

RECOMMENDED:

THAT Report No. PRS16-042 be received; and

THAT a consultant be engaged to assist in the development of an enhanced business case for expanding the Facility Advertising and Sponsorship Programs and that this be referred to the 2017 Budget; and

THAT sport organizations be given priority use of the lobby wall areas of the Stronach Aurora Recreation Complex (SARC) over sponsorship.

12. Heritage Advisory Committee Meeting Minutes of July 11, 2016

RECOMMENDED:

THAT the Heritage Advisory Committee meeting minutes of July 11, 2016, be received; and

THAT the Heritage Advisory Committee recommend to Council:

- 1. HAC16-006 –Request to Designate under Part IV of the *Ontario Heritage Act*, 220 Old Yonge Street, “The Parteger House”**

THAT the House located at 220 Old Yonge Street be designated under Part IV of the *Ontario Heritage Act* as a property of cultural heritage value or interest; and

THAT the Town Clerk be authorized to publish and serve Council's Notice of Intention to Designate as per requirements of the Act; and

THAT the designation by-law be brought before Council for passing if no objections were received within the thirty (30) day objection period as per requirements of the Act; and

THAT the owners of 220 Old Yonge Street be thanked for their support of the designation of the subject heritage property.

3. HAC16-007 –Conservation and Watering Practices for Established “Heritage” Trees

THAT staff be directed to investigate and report back to the Committee on the possibility of providing watering options for property owners to ensure the long-term sustainability of heritage trees.

13. Finance Advisory Committee Meeting Minutes of July 28, 2016
(This item will be provided on August 5, 2016.)



**TOWN OF AURORA
COUNCIL MEETING MINUTES**

Council Chambers
Aurora Town Hall
Tuesday, July 12, 2016

ATTENDANCE

COUNCIL MEMBERS	Mayor Dawe in the Chair; Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, and Thompson
MEMBERS ABSENT	None
OTHER ATTENDEES	Doug Nadorozny, Chief Administrative Officer, Techa van Leeuwen, Director of Building and By-law Services, Dan Elliott, Director of Corporate and Financial Services/Treasurer, Ilmar Simanovskis, Director of Infrastructure and Environmental Services, Al Downey, Director of Parks and Recreation Services, Marco Ramunno, Director of Planning and Development Services, Patricia De Sario, Town Solicitor, Lisa Lyons, Town Clerk (Acting), Linda Bottos, Council/Committee Secretary

Mayor Dawe called the meeting to order at 7:05 p.m. following Open Forum.

Council consented to recess at 10:09 p.m. to resolve into a Closed Session meeting and reconvened into open session at 10:44 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Councillor Thompson
Seconded by Councillor Mrakas**

THAT the agenda as circulated by Legal and Legislative Services, with the following additions, be approved:

- Revised Council Agenda Index
- Council Meeting Minutes of June 28, 2016 – Replacement Page 18
- Public Planning Meeting Minutes of June 29, 2016
- Delegation (a) Beverley Varcoe, Broker, Royal LePage, Aurora; Re: Item 7 – PDS16-057 – Application for Site Plan Approval, Carpino Construction Inc., 15278 Yonge Street, Related File Numbers: OPA-2015-04, ZBA-2015-10, File Number: SP-2015-08
- Item 12 – CFS16-022 – 2017 Budget Preparation Directions
- Item 13 – Memorandum from Director of Infrastructure & Environmental Services; Re: By-law for Extension of Parking Restrictions – Report No. BBS16-007 – Town Park Parking Update (dated May 17, 2016)
- Item 14 – Trails and Active Transportation Committee Meeting Minutes of June 17, 2016
- Item 15 – Memorandum from Mayor Dawe; Re: Recipients of the 2016 Town of Aurora Student Academic Achievement Awards
- Item 16 – Memorandum from Mayor Dawe; Re: Lake Simcoe Region Conservation Authority Board Meeting Highlights – June 24, 2016
- By-law Number 5868-16 BEING A BY-LAW to declare as surplus and sell municipal lands (12 Industrial Parkway South).
- By-law Number 5871-16 BEING A BY-LAW to adopt Official Plan Amendment No. 10.
- By-law Number 5872-16 BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (2283986 Ontario Limited).
- By-law Number 5873-16 BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Carpino Construction Inc.).
- By-law Number 5878-16 BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Millwell Properties Inc.).
- By-law Number 5879-16 BEING A BY-LAW to declare as surplus and sell municipal lands (9 and 10 Scanlon Court).
- By-law Number 5882-16 BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to Restricted Parking Maximum Periods on various highways in the Town of Aurora.

- By-law Number 5884-16 BEING A BY-LAW to appoint a Clerk and to delegate certain authority to the Clerk on behalf of The Corporation of the Town of Aurora.
- By-law Number 5885-16 BEING A BY-LAW to appoint a Deputy Clerk and to delegate certain authority to the Deputy Clerk on behalf of The Corporation of the Town of Aurora.
- By-law Number 5886-16 BEING A BY-LAW to appoint a Deputy Clerk and to delegate certain authority to the Deputy Clerk on behalf of The Corporation of the Town of Aurora.
- Confirming By-law Number 5880-16 BEING A BY-LAW to Confirm Actions by Council Resulting from a Council Meeting on July 12, 2016.
- Closed Session Item 1 – A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Potential Purchase of Lands – Yonge Street (Deferred from General Committee Closed Session meeting of June 21, 2016 – Item 2)
- By-law Number 5873-16 BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Carpino Construction Inc.). – Replacement Pages 1 and 2

CARRIED

3. ADOPTION OF THE MINUTES

Council Meeting Minutes of June 28, 2016

Special Council – Public Planning Meeting Minutes of June 29, 2016

Moved by Councillor Thompson

Seconded by Councillor Pirri

THAT the minutes of the Council meeting of June 28, 2016, and the Special Council – Public Planning meeting of June 29, 2016, be adopted as printed and circulated.

CARRIED

4. PRESENTATIONS

(a) Alan Dean, Sport Aurora

Re: Sport Aurora Athletes of the Year

Mr. Dean, a member of the Sport Aurora Board of Directors, Chair of the Sport Recognition and Celebration Committee, and Honorary Member of the 2015 Class of Inductees to the Aurora Sports Hall of Fame, announced the names of the high school athletes who were nominated by their respective schools for their outstanding contributions to sports programs and recognized as Aurora's School Athletes of the Year 2016.

**Moved by Councillor Thompson
Seconded by Councillor Abel**

THAT the comments of the presentation be received for information.

CARRIED

**(b) Chris Schiafome and Cliff Davies, Aurora Lions Club
Re: Aurora Lions Club Service Dog Training Program and Lions Dog
Walk Event**

Mr. Davies, 1st Vice President of the Aurora Lions Club, presented information regarding service dog training operated by the Lions Foundation of Canada, and advised that a fundraising "Dog Walk" would be held on Saturday, September 17, 2016, at Sheppard's Bush, with registration starting at 9 a.m. and the Walk starting at 10 a.m.

**Moved by Councillor Thom
Seconded by Councillor Humfryes**

THAT the comments of the presentation be received for information.

CARRIED

5. PUBLIC SERVICE ANNOUNCEMENTS

Councillor Gaertner announced that the *Waste Diversion Act, 2002* has recently been replaced by the new *Waste-Free Ontario Act, 2016*, and encouraged everyone to review the document.

Mayor Dawe announced that cooling centres are available in Town and further information may be found on the Town's website.

Mayor Dawe advised that the headlining bands for Aurora's Ribfest being held on August 26-28, 2016, will be announced at the Concert in the Park on July 13, 2016.

Mayor Dawe noted that the municipal by-law related to outdoor water use and even/odd watering restrictions is now in effect, and more information is available on the Town's website.

Mayor Dawe advised that the Town has contingency plans in place in the event of a postal service disruption, and residents may call the Access Aurora desk for information.

Mayor Dawe announced that the Fall 2016 Parks and Recreation Guide is available and will be delivered to residents in The Banner newspaper, and noted that residents may create a new e-Play account for online registration in programs at www.aurora.ca/ePLAY.

Mayor Dawe announced that the Town is now accepting applications for membership on the Youth Engagement Committee for the 2016/2017 season, and information is available at www.aurora.ca/youth.

Mayor Dawe extended congratulations to the 2016 Town of Aurora Student Academic Achievement Award winners.

Mayor Dawe noted that the Summer Shakespeare Tour of *A Midsummer Night's Dream* will be held on July 15, 16, and 17, 2016, in Town Park.

Mayor Dawe extended congratulations to Councillor Abel and his wife on their wedding anniversary.

6. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

Items 2, 3, 6, 7, 9, and 12 were identified as items for discussion, which were discussed in the following order: 7, 6, 9, 2, 3, and 12.

7. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

Items 1, 4, 5, 8, 10, 11, 13, 14, 15, and 16 were identified as items not requiring separate discussion.

**Moved by Councillor Humfries
Seconded by Councillor Pirri**

THAT the following recommendations with respect to the matters listed as “Items Not Requiring Separate Discussion” be adopted as submitted to Council and staff be authorized to take all necessary action required to give effect to same:

1. Audit Committee Meeting Report of June 28, 2016

THAT the Audit Committee meeting report of June 28, 2016, be received and the recommendations carried by the Committee be approved.

4. IES16-063 – 2015 Annual Solid Waste Program Performance Report

THAT Report No. IES16-063 be received for information.

5. PRS16-035 – Award of Tender PRS 2016-23 Phase 1 Parks and Trails Signage Project

THAT Report No. PRS16-035 be received; and

THAT Tender PRS2016-23 Phase 1 Parks and Trails Signage Project, Capital Project No. 73134 be awarded to WSI Sign Systems Ltd. in the amount of \$156,290.00 excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

8. PDS16-058 – Application for Exemption from Part Lot Control, Arista Homes (Aurora Trails) Inc., Lots 36, 37, 41 to 45, 80 to 83, 89, 92, 93, 100 to 102 and Blocks 217, 220, 221, 223, 226, 230 & 231 being 65R-36432, 65R-36433, 65R-36435, 65R-36436, 65R-36437 and 65R-36438, File Number: PLC-2016-05

THAT Report No. PDS16-058 be received; and

THAT the Application for Exemption from Part Lot Control submitted by Arista Homes Inc. to divide Lots 36, 37, 41 to 45, 80 to 83, 89, 92, 93, 100 to 102 and Blocks 217, 220, 221, 223, 226, 230 & 231 on Plan 65M-4462 into 34 separate lots for semi-detached units and 32 separate lots for townhouse units be approved; and

THAT the Part Lot Control Exemption By-law be introduced and enacted at a future Council meeting.

- 10. PDS16-060 – Application for Draft Plan of Condominium, L. S. Consulting Inc., 29 George Street, Part of Lot 27, Plan 256, File Number: CDM-2016-02, Related File Numbers: OPA-2013-02, ZBA-2013-05 and SP-2014-08**

THAT Report No. PDS16-060 be received; and

THAT the Draft Plan of Condominium File: CDM-2016-02 for a 12-unit apartment building be approved subject to conditions set out in Appendix “A” to this report; and

THAT the Mayor and Town Clerk be authorized to execute any Agreement(s) referenced in the Conditions of Approval, including any and all documents and ancillary agreements required to give effect to same.

- 11. Parks and Recreation Advisory Committee Meeting Minutes of June 16, 2016**

THAT the Parks and Recreation Advisory Committee meeting minutes of June 16, 2016, be received for information.

- 13. Memorandum from Director of Infrastructure & Environmental Services
Re: By-law for Extension of Parking Restrictions – Report No. BBS16-007 – Town Park Parking Update (dated May 17, 2016)**

THAT the memorandum regarding By-law for Extension of Parking Restrictions – Report No. BBS16-007 – Town Park Parking Update (dated May 17, 2016) be received for information.

- 14. Trails and Active Transportation Committee Meeting Minutes of June 17, 2016**

THAT the Trails and Active Transportation Committee meeting minutes of June 17, 2016, be received; and

THAT the Trails and Active Transportation Committee recommend to Council:

New Business Motion No. 1

THAT the Town, when negotiating with Metrolinx, ensure that the principles as outlined in the Trails Master Plan are integrated into any consideration of rail upgrades in the Town of Aurora.

**15. Memorandum from Mayor Dawe
Re: Recipients of the 2016 Town of Aurora Student Academic
Achievement Awards**

THAT the memorandum regarding Recipients of the 2016 Town of Aurora Student Academic Achievement Awards be received for information.

**16. Memorandum from Mayor Dawe
Re: Lake Simcoe Region Conservation Authority Board Meeting
Highlights – June 24, 2016**

THAT the memorandum regarding Lake Simcoe Region Conservation Authority Board Meeting Highlights – June 24, 2016 be received for information.

CARRIED

8. DELEGATIONS

**(a) Beverley Varcoe, Broker, Royal LePage, Aurora
Re: Item 7 – PDS16-057 – Application for Site Plan Approval, Carpino
Construction Inc., 15278 Yonge Street, Related File Numbers: OPA-
2015-04, ZBA-2015-10, File Number: SP-2015-08**

Ms. Varcoe spoke in opposition to the Application and expressed concerns regarding the lack of affordable, accessible housing for seniors in Aurora.

**Moved by Councillor Humfryes
Seconded by Councillor Pirri**

THAT the comments of the delegation be received and referred to Item 7.

CARRIED

9. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

**2. IES16-061 – Award of Tender IES 2016-09 – Hot Mix Asphalt Repairs/
Restorations at Various Locations in the Town of Aurora**

**Moved by Councillor Gaertner
Seconded by Councillor Mrakas**

THAT Report No. IES16-061 be received; and

THAT Tender IES2016-09 – Supply of all labour, material, and equipment necessary for hot mix asphalt repairs and hot mix asphalt trail construction in various locations in the Town of Aurora, for one (1) year ending December 31, 2016 (with the option to renew for an additional two (2) one-year periods), be awarded to Bond Paving & Construction Inc. at the unit prices tendered not to exceed \$310,000, excluding taxes; and

THAT Tender IES2016-09 be renewed for an additional two (2) one-year periods, pending an annual analysis and satisfactory performance review by the Director of Infrastructure & Environmental Services; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

CARRIED

3. IES16-062 – Speed Cushion Pilot Project – Funding Request

**Moved by Councillor Mrakas
Seconded by Councillor Abel**

THAT Report No. IES16-062 be received; and

THAT staff be directed to establish Capital Project No. 31154 with the maximum budget of \$100,000.00 for the construction of speed cushions on Kennedy Street West (Murray Drive to McGee Crescent/Corner Ridge Road), McMaster Avenue (Hollidge Boulevard to Hollandview Trail), and Mavrillac Boulevard (Borealis Avenue to Spring Farm Road), to be funded from the Roads & Related Development Charges Reserve Fund.

CARRIED

6. PRS16-036 – Mavrincac Park Public Meeting Results and Revised Conceptual Design

On a motion of Councillor Pirri seconded by Councillor Kim, Council consented to consider Item 6 following consideration of Item 7.

Main motion

Moved by Councillor Mrakas

Seconded by Councillor Gaertner

THAT Report No. PRS16-036 be received; and

THAT the Final Concept Plan for the Neighbourhood Park proposed on Block 208 on Mavrincac Avenue (the Mavrincac Lands) be approved; and

THAT a project base budget of \$1,079,000.00 plus contract administration and contingency be approved; and

THAT Council provide direction to staff on including two (2) optional items in the project: (1) a Washroom Facility estimated at \$275,000.00; and (2) a Fitness Trail with Components estimated at \$85,000.00; and

THAT staff be directed to issue a public tender for construction of the Park; and

THAT staff report back to Council with the results of the public tender and recommendations on proceeding with construction of the Park.

Amendment No. 1

Moved by Councillor Mrakas

Seconded by Councillor Pirri

THAT the main motion be amended by removing the fourth clause.

Amendment No. 2

Moved by Councillor Abel

Seconded by Councillor Humfryes

THAT Amendment No. 1 be amended by separating the two options of the fourth clause for voting purposes.

CARRIED

Amendment No. 1 as amended
Moved by Councillor Mrakas
Seconded by Councillor Pirri

THAT option (1) of the fourth clause, respecting a Washroom Facility estimated at \$275,000.00, be removed.

CARRIED

THAT option (2) of the fourth clause, respecting a Fitness Trail with Components estimated at \$85,000.00, be removed.

CARRIED

Amendment No. 3
Moved by Councillor Kim
Seconded by Councillor Mrakas

THAT the main motion be amended by adding the following clause:

THAT a third tennis court be added to the Final Concept Plan for the Neighbourhood Park proposed on Block 208 on Mavrinac Avenue.

DEFEATED

Amendment No. 4
Moved by Councillor Humfryes
Seconded by Councillor Pirri

THAT the main motion be amended by adding the following clause:

THAT the pickle ball court be removed from the Final Concept Plan for the Neighbourhood Park proposed on Block 208 on Mavrinac Avenue.

DEFEATED

Main motion as amended
Moved by Councillor Mrakas
Seconded by Councillor Gaertner

THAT Report No. PRS16-036 be received; and

THAT the Final Concept Plan for the Neighbourhood Park proposed on Block 208 on Mavrinac Avenue (the Mavrinac Lands) be approved; and

THAT a project base budget of \$1,079,000.00 plus contract administration and contingency be approved; and

THAT staff be directed to issue a public tender for construction of the Park; and

THAT staff report back to Council with the results of the public tender and recommendations on proceeding with construction of the Park.

**On a recorded vote the main motion
CARRIED AS AMENDED**

YEAS: 7	NAYS: 2
VOTING YEAS:	Councillors Abel, Gaertner, Humfries, Kim, Mrakas, Thom, and Thompson
VOTING NAYS:	Councillor Pirri and Mayor Dawe

7. PDS16-057 – Application for Site Plan Approval, Carpino Construction Inc., 15278 Yonge Street, Related File Numbers: OPA-2015-04, ZBA-2015-10, File Number: SP-2015-08

On a motion of Councillor Pirri seconded by Councillor Kim, Council consented to consider Item 7 prior to consideration of Item 2.

**Moved by Councillor Pirri
Seconded by Councillor Mrakas**

THAT Report No. PDS16-057 be received; and

THAT implementing Zoning By-law No. 5873-16 be enacted; and

THAT Site Plan Application File No. SP-2015-08 (Carpino Construction Inc.) to permit the development of the subject lands for 126 stacked, back-to-back townhouse dwelling units on the subject lands be approved; and

THAT a total of 126 units (215 persons equivalent) of water and sewage capacity be allocated to the subject lands; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

**On a recorded vote
the first, second, fourth, and fifth clauses of the motion
CARRIED**

YEAS: 8
VOTING YEAS: Councillors Abel, Humfryes, Kim,
Mrakas, Pirri, Thom, Thompson, and
Mayor Dawe
VOTING NAYS: Councillor Gaertner

**On a recorded vote
the third clause of the motion
CARRIED**

YEAS: 7
VOTING YEAS: Councillors Humfryes, Kim, Mrakas,
Pirri, Thom, Thompson, and Mayor
Dawe
VOTING NAYS: Councillors Abel and Gaertner

9. PDS16-059 – Application for Official Plan Amendment and Zoning, By-law Amendment, RCG Aurora North Limited Partnership, 800 St. John’s Sideroad, Part of Lot 26, Concession 2, File Numbers: OPA-2012-02 and ZBA-2012-09

On a motion of Councillor Thompson seconded by Councillor Abel, Council consented to consider Item 9 following consideration of Item 6.

**Main motion
Moved by Councillor Mrakas
Seconded by Councillor Thompson**

THAT Report No. PDS16-059 be received; and

THAT Application to Amend the Official Plan File Number OPA-2012-02 (RCG Aurora North Limited Partnership), to re-designate the land use to allow Community Commercial uses on the subject lands be approved; and

THAT Application to Amend the Zoning By-law File Number ZBA-2012-09 (RCG Aurora North Limited Partnership), to allow Shopping Centre Commercial uses on the subject lands be approved; and

THAT the implementing Official Plan and Zoning By-law Amendments be presented at a future Council Meeting.

**Motion to refer
Moved by Councillor Gaertner
Seconded by Councillor Abel**

THAT Item 9, PDS16-059 – Application for Official Plan Amendment and Zoning, By-law Amendment, RCG Aurora North Limited Partnership, 800 St. John's Sideroad, Part of Lot 26, Concession 2, File Numbers: OPA-2012-02 and ZBA-2012-09, be referred to a General Committee meeting.

DEFEATED

**On a recorded vote the main motion
CARRIED**

YEAS: 9	NAYS: 0
VOTING YEAS:	Councillors Abel, Gaertner, Humfries, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	None

12. CFS16-022 – 2017 Budget Preparation Directions

**Main motion
Moved by Councillor Kim
Seconded by Councillor Thompson**

- 1) THAT Report No. CFS16-022 be received; and
- 2) THAT the overall Aurora net tax increase for the Base Operating budget be limited to the reported July to June 2016 Consumer Price Index (CPI) for the Toronto Area; and
- 3) THAT all fees, rates and charges be indexed by the same CPI reported value unless precluded by legislation, and new revenue sources identified where possible; and

- 4) THAT within the Base Operating Budget, staff will develop a strategy to address current budget underfunding in identified areas such as utilities, and certain program revenue line items as reviewed with Finance Advisory Committee; and
- 5) THAT for strategic priorities separately identified by Council, a further increase be levied for such new funding; and
- 6) THAT after accommodation of the budget underfunding, the Library Board, the Cultural Centre Board, and the Historical Society will each receive a designated budget funding amount for their respective budget development work; and
- 7) THAT a “current plus three year forecast” operating budget be prepared, and include a staffing needs analysis and forecast for the same period; and
- 8) THAT the phase-In budget strategy currently approved for Fire Services expansion be funded from within the inflationary and growth components of the Base Operating Budget, as applicable, with any excess planned increase being a separate component of the overall tax increase; and
- 9) THAT in addition to the base budget increase for inflation, a 1% dedicated Fiscal Strategy tax levy increase be imposed to fund additional contributions to Infrastructure Reserves in accordance with the long range fiscal strategies adopted in the recent Ten Year Capital and Asset Management Plan, and any other fiscal strategy items.

Motion to refer

Moved by Councillor Kim

Seconded by Councillor Pirri

THAT the sixth clause of the main motion, “THAT after accommodation of the budget underfunding, the Library Board, the Cultural Centre Board, and the Historical Society will each receive a designated budget funding amount for their respective budget development work”, be referred to the Finance Advisory Committee.

CARRIED

Main motion as amended

Moved by Councillor Kim

Seconded by Councillor Thompson

- 1) THAT Report No. CFS16-022 be received; and
- 2) THAT the overall Aurora net tax increase for the Base Operating budget be limited to the reported July to June 2016 Consumer Price Index (CPI) for the Toronto Area; and
- 3) THAT all fees, rates and charges be indexed by the same CPI reported value unless precluded by legislation, and new revenue sources identified where possible; and
- 4) THAT within the Base Operating Budget, staff will develop a strategy to address current budget underfunding in identified areas such as utilities, and certain program revenue line items as reviewed with Finance Advisory Committee; and
- 5) THAT for strategic priorities separately identified by Council, a further increase be levied for such new funding; and
- 6) THAT a “current plus three year forecast” operating budget be prepared, and include a staffing needs analysis and forecast for the same period; and
- 7) THAT the phase-In budget strategy currently approved for Fire Services expansion be funded from within the inflationary and growth components of the Base Operating Budget, as applicable, with any excess planned increase being a separate component of the overall tax increase; and
- 8) THAT in addition to the base budget increase for inflation, a 1% dedicated Fiscal Strategy tax levy increase be imposed to fund additional contributions to Infrastructure Reserves in accordance with the long range fiscal strategies adopted in the recent Ten Year Capital and Asset Management Plan, and any other fiscal strategy items.

CARRIED AS AMENDED

10. NOTICES OF MOTION/MOTIONS FOR WHICH NOTICE HAS BEEN GIVEN

(i) Notices of Motion

None

(ii) Motions for Which Notice Has Been Given

(a) Councillor Humfryes
Re: Ontario Autism Program Changes

Moved by Councillor Humfryes
Seconded by Councillor Thom

WHEREAS Autism Spectrum Disorder is now recognized as the most common neurological disorder affecting 1 in every 94 children, as well as their friends, family and community; and

WHEREAS Applied Behaviour Analysis (ABA) is the scientific process based on objective evaluation and empirically based interventions used to achieve meaningful, generalizable and enduring behavioural change, and Intensive Behavioural Intervention (IBI) is an application of the principles of ABA in an intensive setting used to affect behaviour change and improvement; and

WHEREAS the current waiting list of children for IBI is over 2,000 and more than 13,000 children await ABA; and

WHEREAS the Province of Ontario has announced it intends to discontinue IBI services to children over the age of four and provide a one-time payment to assist with services, thereby abandoning thousands who have been wait-listed for years; and

WHEREAS there are two service models for affected children to be treated, the Direct Service Offering (DSO) where children receive services directly from trained staff at Ontario's nine regional service providers, and the Direct Funding Offering (DFO) where parents receive funding directly in order to purchase services; and

WHEREAS the DFO model to provide services is used in Alberta, British Columbia and imminently Saskatchewan. Such a model is clinically rigorous and has been identified by the Auditor General of Ontario as being less expensive than Ontario's DSO model;

NOW THEREFORE BE IT HEREBY RESOLVED THAT a letter be sent to the Honourable Michael Coteau, Minister of Children and Youth Services; Alexander Bezzina, Deputy Minister of Children and Youth Services; the Honourable Eric Hoskins, Minister of Health and Long-Term Care; and the Honourable Kathleen Wynne, Premier of Ontario, requesting the Province to:

1. Amend its policy to one that will allow all children on the current waiting list to receive the IBI services promised them; and
2. Remove the age limit for IBI therapy and replace it with a program that provides ongoing IBI services based on need and individual development, not age; and
3. Ensure oversight by professionals and parents based on 'development progress' criteria and milestones; and
4. Adopt a DFO model in lieu of the current DSO model; and

BE IT FURTHER RESOLVED THAT a copy of this resolution be forwarded to the Honourable Chris Ballard, MPP for Newmarket-Aurora and all York Region Municipalities.

**Motion to defer
Moved by Councillor Humfryes
Seconded by Councillor Thom**

THAT Motion (a) Councillor Humfryes, Re: Ontario Autism Program Changes, be deferred to a Council meeting in September 2016.

CARRIED

11. REGIONAL REPORT

York Regional Council Highlights – June 24, 2016

**Moved by Councillor Pirri
Seconded by Councillor Gaertner**

THAT the Regional Report of June 24, 2016, be received for information.

CARRIED

12. NEW BUSINESS/GENERAL INFORMATION

Councillor Gaertner inquired about Item 14, Trails and Active Transportation Committee Meeting Minutes of June 17, 2016, New Business Motion No. 1 respecting the Trails Master Plan and negotiations with Metrolinx, and the Mayor responded.

13. READING OF BY-LAWS

**Moved by Councillor Thom
Seconded by Councillor Kim**

THAT the following by-laws be given first, second, and third readings and enacted:

- 5868-16** BEING A BY-LAW to declare as surplus and sell municipal lands (12 Industrial Parkway South).
- 5871-16** BEING A BY-LAW to adopt Official Plan Amendment No. 10.
- 5872-16** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (2283986 Ontario Limited).
- 5873-16** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Carpino Construction Inc.).
- 5878-16** BEING A BY-LAW to amend Zoning By-law Number 2213-78, as amended (Millwell Properties Inc.).
- 5879-16** BEING A BY-LAW to declare as surplus and sell municipal lands (9 and 10 Scanlon Court).
- 5882-16** BEING A BY-LAW to amend Parking and Traffic Control By-law Number 4574-04.T, as amended, with respect to Restricted Parking Maximum Periods on various highways in the Town of Aurora.
- 5885-16** BEING A BY-LAW to appoint a Deputy Clerk and to delegate certain authority to the Deputy Clerk on behalf of The Corporation of the Town of Aurora.
- 5886-16** BEING A BY-LAW to appoint a Deputy Clerk and to delegate certain authority to the Deputy Clerk on behalf of The Corporation of the Town of Aurora.

CARRIED

**Moved by Councillor Pirri
Seconded by Councillor Kim**

THAT the following by-law be given first, second, and third readings and enacted:

- 5884-16** BEING A BY-LAW to appoint a Clerk and to delegate certain authority to the Clerk on behalf of The Corporation of the Town of Aurora.

**On a recorded vote the motion
CARRIED**

YEAS: 9	NAYS: 0
VOTING YEAS:	Councillors Abel, Gaertner, Humfryes, Kim, Mrakas, Pirri, Thom, Thompson, and Mayor Dawe
VOTING NAYS:	None

14. CLOSED SESSION

**Moved by Councillor Thompson
Seconded by Councillor Pirri**

THAT Council resolve into Closed Session to consider the following matter:

1. A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Potential Purchase of Lands – Yonge Street

CARRIED

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT Council reconvene into open session and rise and report from Closed Session.

CARRIED

1. **A proposed or pending acquisition or disposition of land by the Town or Local Board (section 239(2)(c) of the *Municipal Act, 2001*); Re: Potential Purchase of Lands – Yonge Street**

**Moved by Councillor Pirri
Seconded by Councillor Thom**

THAT the confidential direction to staff, in respect to the Potential Purchase of Lands – Yonge Street, be confirmed.

CARRIED

Council Meeting Minutes
Tuesday, July 12, 2016

Page 21 of 21

13. READING OF BY-LAWS

**Moved by Councillor Abel
Seconded by Councillor Thompson**

THAT the following confirming by-law be given first, second, and third readings and enacted:

5880-16 BEING A BY-LAW to Confirm Actions by Council Resulting from Council Meeting on July 12, 2016.

CARRIED

15. ADJOURNMENT

**Moved by Councillor Gaertner
Seconded by Councillor Kim**

THAT the meeting be adjourned at 10:45 p.m.

CARRIED

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK (ACTING)

THE MINUTES OF THE COUNCIL MEETING OF JULY 12, 2016, ARE SUBJECT TO FINAL APPROVAL BY COUNCIL ON AUGUST 9, 2016.



PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: August 09, 2016

SUBJECT: Presentation of the John West Memorial "Leaders of Tomorrow" Scholarship Award

NAME OF SPOKESPERSON: Nichole Campsall

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Town of Aurora

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

To present the award (plaque and cheque) to the winner

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM? DATE**

Al Downey

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.





Legal and Legislative Services
905-727-3123
councilsecretariatstaff@aurora.ca

Town of Aurora
100 John West Way, Box 1000
Aurora, ON L4G 6J1

PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: August 9, 2016

SUBJECT: Introduction to Special Olympics Ontario - Aurora Community

NAME OF SPOKESPERSON: Theresa Buch

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable): 500-Aurora

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION: An overview of 500-Aurora and activities we are currently involved in

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM?** **DATE**

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.





PRESENTATION REQUEST

This Presentation form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE:

SUBJECT: Announcement of Activate Aurora Project through the Mayor's Task Force and Sport Aurora

NAME OF SPOKESPERSON: Ron Weese

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Sport Aurora/Activate Aurora

BRIEF SUMMARY OF ISSUE OR PURPOSE OF PRESENTATION:

This presentation is to announce the launch of Activate Aurora; a town-wide project that includes all citizens of Aurora. The launch will be conducted on September 18th at the Magna Hoe-Down Tent. All Members of Council will be invited at this presentation as will every Aurora Citizen. Other VIP's and local organizations and citizen groups have or will be invited.

A brief description of the Work and contributions of the Mayor's Task Force, The Activate Aurora Working Group and Sport Aurora will be provided as will be the announcement of the Ontario Trillium Grant that supports this three-year project designed to make Aurora Canada's Most Active Community.

This is the first time there has been an official announcement of the project and the first time the public will be informed of the magnitude of the project. Every Auroran will be invited and encouraged to participate in the launch as well as the Project.

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

Yes No **IF YES, WITH WHOM?** Mayor Dawe **DATE:** July 25, 2016

I acknowledge that the Procedural By-law permits ten (10) minutes for Presentations.



DELEGATION REQUEST

This Delegation Request form and any written submissions or background information for consideration by either Council or Committees of Council must be submitted to the Clerk's office by the following deadline:

4:30 P.M. ON THE BUSINESS DAY PRIOR TO THE REQUESTED MEETING DATE

COUNCIL/COMMITTEE/ADVISORY COMMITTEE DATE: August 9 2016

SUBJECT: Sponsorship Report - Promotion & Celebration of Sport

NAME OF SPOKESPERSON: Nancy Black

NAME OF GROUP OR PERSON(S) BEING REPRESENTED (if applicable):

Aurora Sports Hall of Fame AND Healthy Kids Community Challenge AND Sport Aurora AND Activate Aurora

BRIEF SUMMARY OF ISSUE OR PURPOSE OF DELEGATION:

Recommendation to limit/modify advertising in Town Facilities in favour of the Promotion and Celebration of Sport

PLEASE COMPLETE THE FOLLOWING:

Have you been in contact with a Town staff or Council member regarding your matter of interest?

YES

NO

IF YES, WITH WHOM? Patty Thoma

DATE:

I acknowledge that the Procedural By-law permits five (5) minutes for Delegations.





**TOWN OF AURORA
COUNCIL REPORT**

No. BBS16-009

SUBJECT: *Fireworks By-law Exemption – Magna Golf Club*

FROM: *Techa van Leeuwen, Director of Building & Bylaw Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. BBS16-009 be received; and

THAT the setting off of Display Fireworks to celebrate a wedding at the Magna Golf Club on August 13, 2016, commencing at 10:00 p.m., be approved.

PURPOSE OF THE REPORT

To obtain Council approval for the display of fireworks to celebrate a wedding held at the Magna Golf Club on August 13th, 2016 as required by Fireworks By-law No.5373-11. The Fireworks By-law requires written Council approval for any Display Fireworks that are not associated with Canada Day or Victoria Day and for any Display Fireworks set off in any public place.

BACKGROUND

On November 22, 2011, Council passed By-law 5373-11 which is commonly referred to as the Fireworks By-law. The By-law requires written Council approval for Display Fireworks on any days other than Victoria Day or Canada Day and for any Display Fireworks set off in any public place. Sean Morris of Firemaster Productions with permission of the Magna Golf Club is requesting Council's approval to use Display Fireworks to celebrate a wedding on August 13th, 2016 in order to obtain a permit from Central York Fire Services.

COMMENTS

The Town of Aurora By-law 5373-11, being a by-law to prohibit and regulate the sale and setting off of fireworks in Aurora, states the following;

- 6(b)iii. A Permit may only be issued for the purpose of celebrating Victoria Day or Canada Day. Where an applicant wishes to celebrate any other event, it must obtain the approval in writing of Council prior to the issuance of a Permit, and
- 6(b)iv If the Display Fireworks are to be set off in any Town park, on Town-owned land, or in any other public place, the approval in writing of Council must be obtained by the applicant prior to the issuance of a Permit.

August 9, 2016

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Report No. BBS16-009

Display Fireworks generally refer to larger scale fireworks set off by a professional as compared to Family Fireworks which are the typical fireworks for home use.

Firemaster Productions, a professional firework company, with the permission of the The Magna Golf Club proposes to coordinate Display Fireworks for the purpose of celebrating of a wedding. The display will occur on Saturday, August 13th, 2016 at the Magna Golf Club commencing at 10:00 pm and have duration of approximately seven minutes.

Subsequent to Council's written approval the applicant will also have to obtain a permit from Central York Fire Services, which deals with insurance and other such matters.

There is no requirement for an exemption to the noise by-law as Schedule C of the by-law exempts Authorized displays of fireworks.

LINK TO STRATEGIC PLAN

None

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council could deny the request for the exemption. Central York Fire Services will not have authority to issue a permit and the wedding celebration would not include fireworks.

FINANCIAL IMPLICATIONS

None

CONCLUSIONS

The Fireworks By-law requires Council to approve in writing, Display Fireworks for events other than Canada Day and Victory Day as well as if the Display Fireworks are to be set off in any Town park, on Town-owned land, or in any other public place prior to Fire Services issuing a permit. The special event of a wedding being celebrated on the Magna Golf Club ground is a one off celebration and is a well suited event to seek Council's written approval.

August 9, 2016

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Report No. BBS16-009

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team – July 26, 2016

Prepared by: Mandie Crawford, Manager of Bylaw Services



Techa van Leeuwen
Director, Building and Bylaw Services



Doug Nadorozny
Chief Administrative Officer



No. CFS16-023

SUBJECT: *Interim Operating Budget Forecast – as at May 31, 2016*

FROM: *Dan Elliott, Director, Corporate & Financial Services - Treasurer*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. CFS16-023 be received for information.

PURPOSE OF THE REPORT

To present Council with the information necessary in order to effectively monitor the financial performance of the corporation's operating budget presented as of May 31, 2016.

BACKGROUND

To assist Council in fulfilling its roles and responsibilities with respect to Town finances and accountability the Corporate & Financial Services Department has worked with all departments to review the corporation's operating budget financial performance to date. Each Director has reviewed his/her respective department's operating budget with its results to date, and forecasted an expected year end position. Finance staff have reviewed each submission and performed the necessary consolidation.

The forecast reflects the recent reorganization of Town departments

In the spring of 2016, the corporation underwent a re-organization. A high level financial summary of each department's budget, results to date, remaining plans and year end forecast along with variance is presented for Council's review in Attachment #1. These presented results are aligned with the corporation's new organizational framework.

A budget methodology change was made for 2016

During the 2016 budget development cycle, a methodology change was discussed with ELT and Council and ultimately implemented for the 2016 budget. The change was with respect to how we budget for supplementary taxes. Supplementary revenues are taxes assessed in-year for part of the current or prior year, but which were not included in the assessment roll at the beginning of the year. Council is well aware that we are currently experiencing a large spike in our development activity, which is expected to decline sharply in the next few years, and is expected to settle to all time lows for the long term.

August 9, 2016

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Report No. CFS16-023

A multi-year strategy for reducing our budget reliance on supplementary taxes was implemented, which sees annual budgets reducing each year towards the long term level. In the interim, actual supplementary revenues would be very large, creating surpluses. These surpluses arising from supplementary taxes were clouding the year end operating results of all other budget items. For 2016, the change was made to budget for the estimated actual supplementary revenue, together with an offsetting direct contribution to reserves of the excess over the scheduled planned net supplementary budget as per the strategy. The following table illustrates the impact the change is having on reported and forecast values:

	Budget/15	Actual/15	Budget/16	Forecast/16
Supp. Revenue	\$575,000	\$1,341,396	\$1,100,000	\$1,100,000
Contrib. to Res.	0	0	(600,000)	(600,000)
Net Reliance	575,000	1,341,396	500,000	500,000
Contribution to Year End Surplus	\$0	\$766,396	\$0	\$0

The table shows that in 2015's budget, before the year even began, the Town knew it would end in a surplus position, due only to supplementary taxes. For 2016, that changed, and no year end surplus was anticipated, except for the additional budgeted contribution to reserves. Without the expected surplus supplementary amounts, budget shortfalls or overspending are more accentuated in 2016 than in past years.

A small year end deficit is currently forecasted

Staff currently forecast that the town's operating budget will finish the year with an anticipated deficit of \$213,900, a variance of 0.37% of total budgeted expenditures. Another way to look at this result is that it is a net zero year end, with a smaller contribution of surplus to reserves than planned.

Staff have similarly reviewed the results of operations to date and the expected year end forecasted positions for the water, wastewater, and storm water program budget which is presented in Attachment #2. Staff currently forecast that the Town's utility operations will finish the year with an anticipated surplus of \$548,000 due primarily to a very dry spring and summer, leading to higher water consumption than expected.

Items of note are presented by department in the Comments Section below. The forecasts and representations are those of each Director, and have not been revised by finance staff. Each department director is charged with delivering their approved portfolio of municipal services within their approved budget. They may manage issues encountered throughout the year by reallocating approved financial resources amongst their budget detailed line items, so as to best deliver their overall service portfolio in the circumstances of an ever changing community, operating environment and economic conditions.

August 9, 2016

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Report No. CFS16-023

COMMENTS

Operating Budget

Overall, the Town's approved budget for 2016 includes \$58,169,900 in approved expenditures, together with \$19,210,800 in revenues consisting of user fees, charges, and investment income, and a total "town purposes" tax levy for the year of \$38,959,100.

Upon detailed review of the consolidated forecast as of the end of May, the corporation is projected to conclude the fiscal year with an estimated operating budget deficit of \$213,900. This forecasted deficit may be subject to change over the remainder of the fiscal year, meaning there will continue to be influencing variables that are difficult for staff to estimate such as development driven revenues, investment income as well as what the ultimate level of town services consumed by fiscal year end will be.

CAO and Council - no variance

The CAO and Council budget areas are currently forecasting that they are on track to spend their total approved net operating budgets.

Corporate & Strategic Services and Financial Services - \$56,800 favourable

Lower than anticipated revenue from parking and court fines, is mostly offset by contract cost savings within the IT division, while a position vacancy in Finance is contributing to the favourable variance.

Building Services – no variance

The Building Services Department is a self-funded function as per provincial legislation. Consequently, if it is unable to recognize sufficient revenues to offset its expenses in a given fiscal year, it will draw from its dedicated reserve in order to balance its operating budget. If it recognizes excess revenues, these revenues are utilized to replenish its reserve. Currently, Building Services is anticipating concluding the fiscal year with an excess of \$493,200 in recognized revenues which it will use to replenish its reserve.

Fire Services - No variance

The Newmarket Finance Department is reporting that the Central York Fire Services budget is on track at this point in time.

Infrastructure & Environmental Services - \$45,700 favourable

The Infrastructure & Environmental Services (IES) program is currently forecasting a surplus of \$45,700 (0.4%) on a net operating budget of \$12,012,800. This surplus is being driven by a number of key activities that are creating both cost pressures and potential program savings. The major cost pressures for 2016 arise in the Facilities program with a forecasted deficit of \$120,000 for electricity, and \$140,000 for higher part time salaries needed to operate the town's multiple buildings. These facility pressures were offset by an expected savings in building repair and contracts of \$70,000.

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Report No. CFS16-023

The Roads program is forecast to be in a minor surplus position by year end primarily due to a lighter than usual winter which resulted in an early season savings of \$190,000. This was offset by ongoing combined deficit pressures in salaries and street light electrical costs totaling \$245,000.

Engineering services is a program that has traditionally been fully funded by engineering fee charges and has not had a direct impact on the tax base. However, recent changes to accounting practices in regards to the treatment of these revenues results in a forecasted revenue surplus which forms part of the total tax levy reported variance. This revenue surplus of \$154,000 in addition to the favourable snow management program variance offset the department's other deficits, producing an overall favourable variance. When considering net program costs excluding this unplanned revenue surplus, the expected departmental forecasted variance would become approximately a \$108,000 deficit for the year.

Parks & Recreation Services - \$313,700 unfavourable

The Parks & Recreation Services Department is anticipating an overall unfavourable budget variance of \$313,700 (8.9%) on a net operating budget of \$3,505,700. The key contributors to this identified deficit are contract costs that are required in order to operate the Town's various community programs which have historically been underfunded and require adjustment, as well as a shortfall in forecasted ice rental revenues. These unfavourable variances have been partially offset by anticipated savings in shrub bed maintenance & arboricultural contract costs.

Planning & Development Services - \$198,700 favourable

The Planning & Development Services Department is forecasting an overall favourable budget variance of \$198,700 on a net operating budget of \$14,700 attributable primarily to larger than anticipated development driven revenues from site plan, zoning application and engineering fees.

Corporate Revenues & Expenses - \$360,000 unfavourable

Corporate Revenues & Expenses are projected to conclude the fiscal year with an unfavourable budget variance of \$360,000 (8.4%) on a net operating budget of \$4,299,700. This variance reflects the Town's anticipated annual salary savings of \$150,000 through normal staff attrition over the course of the year, against which no savings are directly recorded. All such savings are reflected under the department in which they occurred. The other driver of this deficit is the write off of longstanding tax balances for 12 Industrial Parkway South and the related impact of not earning late charges for the balance of the year on those amounts.

Taxation Revenue - \$ 158,700 favorable

A favorable taxation revenue variance is anticipated as a result of late assessment roll adjustments by MPAC that were received following budget approval. The total tax yield is expected to be slightly higher than budgeted.

August 9, 2016

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Report No. CFS16-023

Operating Budget Summary

Overall, the management team of the Town of Aurora are predicting that the general municipal operations budget will end the year with an unfavorable budget variance of \$213,900 if the budget contribution from supplemental taxes is to be realized. Any deficit that remains at fiscal year will be offset by an equivalent draw from the corporation's Rate Stabilization reserve.

Water, Wastewater and Storm Water Budget

The water and wastewater budgets are comprised primarily of fixed operational costs, funded by the net proceeds from the sale of water and wastewater services. These fixed operational costs include staff and service maintenance costs related to maintaining the infrastructure systems, water quality testing, and the billing and customer service functions. These costs all remain reasonably stable, regardless of the volume of water flowing through the system. These fixed costs are funded from the net revenues earned which are variable in nature due to the fact that they are based upon metered water consumption volumes.

The water, wastewater and stormwater operations budget is projected to close the year in a surplus position of \$548,000, which represents 2.7% of budgeted revenues. This surplus arises from lower than forecast salary and operating costs and higher expected net revenues from water sales due to the extremely dry weather being experienced this year.

LINK TO STRATEGIC PLAN

Outlining and understanding the Town's present financial status at strategic intervals through-out the year contribute to achieving the Strategic Plan guiding principle of "Leadership in Corporate Management" and improves transparency and accountability to the community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Provide direction to staff on specific management actions to be taken in order to further control expenditures, enhance revenues, or alter service levels with the intent of managing the year end results to a balanced position.

August 9, 2016

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Report No. CFS16-023

FINANCIAL IMPLICATIONS

The actual resultant annual surplus or deficit in Water / Wastewater and General Municipal operational budgets will be allocated by Council to various reserves at fiscal year end as per the Town's surplus/deficit bylaw. There are no other immediate financial implications arising from this report. Council fulfills its role, in part, by receiving and reviewing this financial status report on the operations of the municipality relative to the approved budget.

CONCLUSIONS

Having completed five months of operations, the management team of the Town is presently forecasting a year end deficit of \$213,900 arising primarily from deficits attributable to underfunded facility / streetlight electricity costs and contract costs for community program services; offset by some operating savings throughout the organization. These deficit divers remain consistent with those of 2015. Staff remain vigilant to realize budget savings whenever possible in order to meet the targets within the budget.

Staff and Council will need to carefully review the budgets for the operational cost areas which are currently forecasted to exceed budget while managing the 2016 budget and in preparing the 2017 budgets. Some core adjustments of costs may be necessary. Such discussions have already been started at the ELT level, as well as with the Finance Advisory Committee.

The water, wastewater and storm water operations are currently projected to conclude the fiscal year in a surplus position of \$548,000.

Staff recommend that this report be received, and suggest that no new budget control measures or budget amendments are required at this time.

PREVIOUS REPORTS

Nil

ATTACHMENTS

Attachment #1 – Net Operating Forecast Update

Attachment #2 – Water, Wastewater and Storm Water Net Operating Forecast Update

August 9, 2016

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Report No. CFS16-023

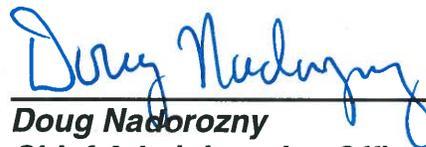
PRE-SUBMISSION REVIEW

Executive Leadership Team – Thursday, June 23, 2016

Prepared by: Jason Gaertner, Manager of Financial Planning – Deputy Treasurer



**Dan Elliott, CPA, CA
Director of Corporate & Financial
Services - Treasurer**



**Doug Nadorozny
Chief Administrative Officer**

**Town of Aurora
Net Operating Forecast Update
as at May 31, 2016**

Shown in \$,000's	APPROVED BUDGET	Y.T.D. ACTUAL	REMAINING PLANS	FORECAST TO YEAR END	Variance Favourable / (Unfavourable)	
<u>COUNCIL</u>						
Council Administration	\$ 521.8	\$ 220.3	\$ 301.5	\$ 521.8	\$ -	-
Council Programs/Grants	4.0	1.6	2.4	4.0	-	-
Advisory Committees	7.0	1.5	5.5	7.0	-	-
Council Office Total	\$ 532.8	\$ 223.4	\$ 309.4	\$ 532.8	\$ -	-
<u>CHIEF ADMINISTRATIVE OFFICE</u>						
CAO Administration	\$ 635.4	\$ 205.2	\$ 430.2	\$ 635.4	\$ -	-
Communications	604.4	198.3	406.1	604.4	-	-
Emergency Preparedness	20.5	4.5	16.0	20.5	-	-
Chief Administrative Office Total	\$ 1,260.3	\$ 408.0	\$ 852.3	\$ 1,260.3	\$ -	-
Council and C.A.O. Combined	\$ 1,793.1	\$ 631.4	\$ 1,161.7	\$ 1,793.1	\$ -	-
<u>CORPORATE & STRATEGIC SERVICES</u>						
Legal Services	\$ 915.4	\$ 320.3	\$ 584.7	\$ 905.0	\$ 10.4	1.1 %
Legislative & Administrative Services	1,127.5	730.4	395.9	1,126.3	1.2	0.1 %
Human Resources	628.7	186.8	440.9	627.7	1.0	0.2 %
Elections	82.5	43.3	41.2	84.6	(2.1)	(2.6 %)
Information Technology	1,821.8	741.1	1,034.7	1,775.8	46.0	2.5 %
Telecommunications	233.3	69.4	128.3	197.7	35.6	15.3 %
By-law Services	527.1	130.9	482.5	613.4	(86.3)	(16.4 %)
Animal Control	207.9	76.3	136.8	213.0	(5.1)	(2.5 %)
Customer Service	648.9	251.4	400.2	651.6	(2.7)	(0.4 %)
Corporate & Strategic Services Total	\$ 6,193.1	\$ 2,549.9	\$ 3,645.2	\$ 6,195.1	\$ (2.0)	(0.0 %)
<u>FINANCIAL SERVICES</u>						
Policy & Planning Administration	\$ 306.9	\$ 104.0	\$ 200.2	\$ 304.2	\$ 2.7	0.9 %
Accounting & Revenue	322.5	34.0	232.0	266.0	56.5	17.5 %
Financial Planning	421.1	155.0	266.1	421.1	-	-
Procurement Services	314.7	122.4	192.6	315.1	(0.4)	(0.1 %)
Financial Services Total	\$ 1,365.2	\$ 415.4	\$ 890.9	\$ 1,306.4	\$ 58.8	4.3 %
<u>BUILDING SERVICES</u>						
Net Building Department Operations	\$ (493.4)		\$ (493.4)	\$ (493.4)	\$ -	-
Contribution to Building Reserve	493.4	-	493.4	493.4	-	-
Total Building Services	-	-	-	-	\$ -	n/a
<u>FIRE SERVICES</u>						
Central York Fire	9,774.8	4,795.1	4,979.7	9,774.8	-	-
Total Fire Services	9,774.8	4,795.1	4,979.7	9,774.8	-	-
<u>INFRASTRUCTURE & ENVIRONMENTAL SERVICES</u>						
IES Administration	\$ 508.7	\$ 232.5	\$ 262.5	\$ 494.6	\$ 14.1	2.8 %
Engineering Service Operations	126.9	(295.4)	268.5	(27.0)	153.9	121.3 %
Facilities & Fleet	5,908.2	2,333.9	3,757.0	6,090.9	(182.7)	(3.1 %)
Snow Management	1,507.4	993.7	387.7	1,381.4	126.0	8.4 %
Road Network Operations	2,239.7	685.8	1,656.8	2,342.6	(102.9)	(4.6 %)
Waste Collection & Recycling	1,721.9	544.2	1,140.4	1,684.6	37.3	2.2 %
Infrastructure & Environmental Services Total	\$ 12,012.8	\$ 4,494.7	\$ 7,472.9	\$ 11,967.1	\$ 45.7	0.4 %
<u>PARKS & RECREATION SERVICES</u>						
Parks & Recreation Administration	\$ 908.3	\$ 414.7	\$ 487.8	\$ 902.4	\$ 5.9	0.6 %
Business Support	(869.6)	(507.8)	(331.8)	(839.6)	(30.0)	(3.4 %)
Parks/Open Spaces	2,517.7	608.8	1,866.5	2,475.2	42.5	1.7 %
Recreational Programming/Community Dev.	949.3	(426.7)	1,708.1	1,281.4	(332.1)	(35.0 %)
Parks & Recreation Services Total	\$ 3,505.7	\$ 89.0	\$ 3,730.6	\$ 3,819.4	\$ (313.7)	(8.9 %)

**Town of Aurora
Net Operating Forecast Update
as at May 31, 2016**

Shown in \$,000's	APPROVED BUDGET	Y.T.D. ACTUAL	REMAINING PLANS	FORECAST TO YEAR END	Variance Favourable / (Unfavourable)	
<u>PLANNING & DEVELOPMENT SERVICES</u>						
Development Planning	\$ (526.0)	\$ (1,183.3)	\$ 458.6	\$ (724.7)	\$ 198.7	37.8 %
Long Range & Strategic Planning	540.7	337.9	202.9	540.7	\$ -	-
Planning Department Total	\$ 14.7	\$ (845.4)	\$ 661.5	\$ (184.0)	\$ 198.7	1,351.7 %
<u>CORPORATE REVENUE & EXPENSE</u>						
Supplementary Taxes & Payments-in-Lieu	\$ (786.0)	\$ 152.4	(938.4)	\$ (786.0)	\$ -	-
Penalties on Unpaid Property Taxes	(975.0)	(364.6)	(570.4)	(935.0)	\$ (40.0)	(4.1 %)
Salary Gapping	(150.0)	-	-	-	\$ (150.0)	(100.0 %)
Overhead Cost Re-allocation to Building Services	(476.6)	(238.3)	(238.3)	(476.6)	\$ -	-
All Other Revenue	(4,447.0)	(976.6)	(3,470.4)	(4,447.0)	\$ -	-
Cash to Capital	4,594.7	-	4,594.7	4,594.7	\$ -	-
All Other Expense	6,539.6	3,937.7	2,771.9	6,709.6	\$ (170.0)	(2.6 %)
	\$ 4,299.7	\$ 2,510.6	\$ 2,149.1	\$ 4,659.7	\$ (360.0)	(8.4 %)
<u>TOTAL TAX LEVY FUNDED OPERATIONS</u>	\$ 38,959.1	\$ 14,640.7	\$ 24,691.6	\$ 39,331.6	\$ (372.6)	(1.0 %)
<u>TOTAL TAX LEVY</u>	\$ (38,959.1)	\$ -	\$ (38,959.1)	\$ (39,117.8)	\$ 158.7	0.4 %
OPERATING (SURPLUS) DEFICIT	\$ -	\$ 14,640.7	\$ (14,267.5)	\$ 213.8	\$ (213.9)	(0.4 %)
				Deficit	Deficit	

Town of Aurora
Water, Wastewater and Storm Water Net Operating Forecast Update
as at May 31, 2016

Shown in \$,000's	APPROVED BUDGET	Y.T.D. ACTUAL	REMAINING PLANS	FORECAST TO YEAR END	Variance Favourable / (Unfavourable)	
<u>RETAIL REVENUES</u>						
Water	\$ (10,291.8)	\$ (2,703.6)	\$ (7,876.7)	\$ (10,580.3)	\$ 288.5	2.8 %
Wastewater	(8,733.3)	(2,267.5)	(6,501.0)	(8,768.5)	\$ 35.2	0.4 %
Storm Water	(1,325.8)	(416.5)	(861.3)	(1,277.8)	\$ (48.0)	(3.6 %)
Retail Revenues Total	\$ (20,350.9)	\$ (5,387.6)	\$ (15,239.0)	\$ (20,626.6)	\$ 275.7	1.4 %
<u>RATE STABILIZATION (FROM RESERVES)</u>						
Water	-	-	-	-	-	n/a
Wastewater	-	-	-	-	-	n/a
Storm Water	-	-	-	-	-	n/a
	-	-	-	-	-	#DIV/0!
TOTAL REVENUE	(20,350.9)	(5,387.6)	(15,239.0)	(20,626.6)	275.7	1.4 %
<u>WHOLESALE COSTS OF WATER & SEWER</u>						
Water	\$ 5,963.7	\$ 832.0	\$ 5,430.0	\$ 6,262.0	\$ (298.3)	(5.0 %)
Sewage Discharge Fee	6,756.6	1,106.7	5,987.7	7,094.4	(337.8)	(5.0 %)
Wholesale Costs Of Water & Sewer Total	\$ 12,720.3	\$ 1,938.7	\$ 11,417.7	\$ 13,356.4	\$ (636.1)	(5.0 %)
NET CONTRIBUTION TO OPERATING COST	\$ (7,630.6)	\$ (3,448.9)	\$ (3,821.3)	\$ (7,270.2)	\$ (360.4)	(4.7 %)
<u>OPERATING COSTS:</u>						
Water Administration & Billing	\$ 1,179.0	\$ 447.2	\$ 630.3	\$ 1,077.5	\$ 101.5	8.6 %
Water System Operations	1,509.1	135.6	883.2	1,018.8	\$ 490.3	32.5 %
Wastewater System Operations	1,139.3	148.7	787.4	936.1	\$ 203.2	17.8 %
Storm Water Management Operations	424.8	39.1	279.0	318.1	\$ 106.7	25.1 %
Pumping Stations (Net)	176.4	56.3	113.4	169.7	\$ 6.7	3.8 %
Reserve Contributions OUT	3,202.0	1,953.1	1,248.9	3,202.0	\$ -	-
TOTAL OPERATING COSTS	\$ 7,630.6	\$ 2,780.0	\$ 3,942.2	\$ 6,722.2	\$ 908.4	11.9 %
UTILITY BUDGET (SURPLUS) / DEFICIT	\$ 0.0	\$ (668.9)	\$ 120.9	\$ (548.0)	\$ 548.0	2.7 %
				Surplus	Surplus	



TOWN OF AURORA
COUNCIL REPORT

No. IES16-064

SUBJECT: *Extension of Contract and increase of purchase order for Classic Fire Protection Service Contract*

FROM: *Ilmar Simanovskis, Director of Infrastructure & Environmental Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. IES16-064 be received; and

THAT RFP No. IES 2012-22 for Classic Fire Protection for fire monitoring service, preventative maintenance, emergency call outs, monthly and annual inspections be extended for three (3) additional months on a month to month basis beyond the termination date of August 30, 2016; and

THAT Purchase Order No. 81 for Classic Fire Protection for fire monitoring service, preventative maintenance, emergency call outs, monthly and annual inspections be increased by \$20,000 to a revised value of \$119,994 for the extended month to month period.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council approval to increase the purchase order to ensure that the ongoing fire monitoring protection services and unplanned emergency fire suppression system service repairs that may occur until a new service contract can be put into place.

BACKGROUND

Town staff awarded tender IES 2012-22 for the Fire Monitoring Services Contract which is a multi-year contract for a two year term that started September 1, 2012 with two one-year options.

The value of this contract is based on estimated work volumes for various types of repairs and preventative maintenance on the buildings fire monitoring and suppression equipment.

Work undertaken during the length of this contract to date has fulfilled all requirements of the contract with positive performance from the contractor.

August 9, 2016

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Report No. IES16-064

COMMENTS

Infrastructure and Environmental Services staff is currently working with procurement to execute a new contract through the Request for Proposal (RFP) process. A new RFP should be in place no later than November, 2016 as a proposal review, Council approval and the contract award processes are completed.

The current contract is being requested to be extended on a month by month basis as completion of the contract renewal occurs.

LINK TO STRATEGIC PLAN

This project supports the Strategic Plan Goal of Supporting an Exceptional Quality of Life for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

This is mission critical for compliance of our life safety systems in our buildings.

FINANCIAL IMPLICATIONS

The costs for this contract are obtained through the Operating Budgets for each facility serviced. Operating costs for the extension of this contract have been budgeted for during the annual budget approval. The fees will be allocated to the Operating Account Numbers outlined in Table 1

Table 1

Facility	Operating Account #
Community Centre Operations	1-4-07212-5059
McMahan Tennis	1-4-07255-5038
Victoria Hall	1-4-07245-5059
Leisure Complex Building Operations	1-4-07222-5059
56 Victoria Street	1-4-07240-5038
22 Church Street	1-4-07230-5059
Seniors Centre Building	1-4-07290-5059
52 Victoria Street	1-4-07235-5038
Stronach Complex Building Operations	1-4-07282-5059
Factory Theatre	1-4-07260-5038

In order to complete the extension of the fire suppression contract and to remain within compliance with the Procurement By-Law, it will be necessary to approve the lump sum additional expenditure of \$20,000.00.

CONCLUSIONS

Staff are requiring approval of this contract extension request to allow for ongoing fire suppression monitoring, preventative maintenance and emergency response are completed by Classic Fire Protection through the current service contract. The request

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Report No. IES16-064

is to extend the contract for three months on a month by month basis to allow additional time to complete the contract renewal process.

The additional funding of \$20,000 is requested to a revised budget of \$119,994 excluding taxes for continuation of the current contract with Classic Fire Protection.

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of July 26, 2016.

*Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet
Acting Manager of Operations Services (Roads & Water)-Ext. 3446*



IS

Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
COUNCIL REPORT

No. IES16-065

SUBJECT: *Award of Tender IES 2016-43 – For the Supply of All Labour, Material, and Equipment Necessary for the Provision of Janitorial Services*

FROM: *Ilmar Simanovskis Director, Infrastructure & Environmental Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

That Report No. IES16-065 be received; and

That Tender IES 2016-43 – for the supply of all labour, material, and equipment necessary for the provision of janitorial services for a five (5) year term be awarded to Royal Building Cleaning Ltd. at the unit prices tendered not to exceed \$2,136,360.00 excluding taxes; and

THAT the Director of Infrastructure and Environmental Services be authorized to renew Tender IES 2016-43 for an additional three (3), one-year periods, pending an annual analysis and satisfactory performance review by the Director; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES 2016-43 to Royal Building Cleaning Ltd. for the janitorial services and supplies for various town owned facilities and properties.

BACKGROUND

Procurement Process

The five year contract for janitorial supplies and services with Royal Building Cleaning Ltd. expires in August, 2016. The contract was in effect from August 2010 to August 2016. Town staff prepared and released RFP IES 2016-43 for janitorial supplies and services for the following facilities in the Town of Aurora:

- 1) Aurora Town Hall;
- 2) Aurora Family Leisure Complex;
- 3) Aurora Public Library;

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Report No. IES16-065

- 4) Stronach Aurora Recreation Complex;
- 5) Aurora Seniors Centre;
- 6) Aurora Community Centre
- 7) Aurora Operations Centre; and
- 8) Aurora Cultural Centre

RFP IES 2016-43 included a comprehensive evening cleaning specification, request for staffing levels and hours assigned to the Town of Aurora facilities, management and supervision structure, past experience and references in similar work, equipment inventory and products including green product and cleaning options.

Mandatory Site Tour

A mandatory site tour of all the Town of Aurora facilities included with the contract was conducted on June 6, 2016. A total of eleven (11) firms attended the mandatory site meeting.

Staff closed RFP IES 2016-43 on June 14, 2016 and a total of two (2) firms submitted proposals. One (1) failed to proceed to stage 3 evaluation.

A review of the proposals was undertaken with each proposal evaluated on Experience and Qualification of the Company (25%), Experience and Qualification of Personnel (20%) Project Understanding, Approach & Methodology (30%), Value Added Services (5%) and price (20%). The Royal Building Cleaning Ltd. proposal at \$2,136,360.00 excluding taxes was the highest ranked and scoring proponent.

Table "A" below is a breakdown of prices submitted for the five year contract (2010-2015) from RFP IES 2010-71:

Table A

Firm	Bid Amount
Royal Building Cleaning Ltd. (total cost for 5 year contract)	\$2,136,360.00

COMMENTS

Staff's goal is to provide a comprehensive and high level of service to the buildings through a combination of contracted and in-house service delivery. As part of our LEAN Operations review in 2015, staff identified opportunities to better balance service provisions that reduces overall costs by having internal staff assume additional cleaning and building operations responsibilities. Some of the key areas of opportunity were to reduce the level of contracted services and increase control over consumable liquids and papers. An additional principle in this review was to refocus attention to increase

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Report No. IES16-065

quality of service while managing the volume of required effort.

Royal Building Cleaning Ltd. has serviced facilities in York Region for over 60 years and has been a supplier for the Town of Aurora for over 25 years. The proposal submitted by Royal Building Cleaning Ltd. has proposed an enhanced level of service, competitive costing and the provision of a green cleaning and green product line including green stamp and green seal products.

LINK TO STRATEGIC PLAN

Maintaining our facilities support the strategic plan goal of investing in sustainable infrastructure by maintaining infrastructure to support forecasted population growth through technology, waste management, roads, emergency services and accessibility.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None

FINANCIAL IMPLICATIONS

The following is a summary of prices over the five year contract (excluding taxes):

Year	Cost
2016	\$422,360.00
2017	\$422,360.00
2018	\$422,360.00
2019	\$434,640.00
2020	\$434,640.00

The total five (5) year contract value is \$2,136,360.00

Pricing for each year of this contract would be accounted for in the Infrastructure and Environmental Services Facilities & Property Operating Budget assigned to each respective facility under Contracts (General Ledger no. 5059). These costs have been accounted for in the 2016 through 2020 budget submissions.

CONCLUSIONS

Staff recommends proceeding with award of contract to Royal Building Cleaning Ltd. in the amount of \$2,136,360.00 over a five (5) year period as per RFP IES 2016-43. Recommendation for the award is based on the highest ranked proponents from the RFP evaluation.

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Report No. IES16-065

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of July 26, 2016.

**Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet
Acting Manager of Operations Services (Roads & Water)- Ext. 3446**



for
**Ilmar Simanovskis
Director, Infrastructure &
Environmental Services**



**Doug Nadorozny
Chief Administrative Officer**



**TOWN OF AURORA
COUNCIL REPORT**

No. PDS16-049

SUBJECT: *Small Cell Technology Pilot Project with Bell Canada*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-049 be received; and

THAT the Director of Planning & Development Services be authorized to execute facility licensing agreements with Bell, including any and all documents and ancillary agreements required to give effect to same; and

THAT a financial reserve be established for the proceeds of revenue from licensing with Bell, for the purpose of funding economic development initiatives.

PURPOSE OF THE REPORT

The purpose of the report is to seek Council's permission to enter into an agreement with Bell Canada for a pilot project that will make Aurora one of the first municipalities in Ontario to receive new small cell technology for improved broadband connectivity.

BACKGROUND

The opportunity

In late 2015, Bell Canada reached out to York Region and its nine local municipalities, including Aurora, regarding the emerging technology known as small cell communications. Bell wishes to begin installing these small cell antenna systems, also known as micro cells, to existing utility poles or street lights, attached to buildings or other infrastructure such as bus shelters. This investment is part of a broader strategy to improve data coverage and eliminate the need for new traditional cellular towers.

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Report No. PDS16-049

The technology

Small cells operate with lower transmit power relative to traditional cell sites and are designed to blend into the environment and cover small areas.

Each small cell installation would have a coverage area of approximately 150m radius.

- **Power consumption:** 120/240V (AC), 160W max. per unit
- **Weight:** 13 Kg (28.7 lbs) per unit.
- **Dimensions (HxWxD):** 300 mm x 280 mm x 145 mm per unit

Radio-frequency Health and Safety: The proposed small cell installations result in exposure limits far below Health Canada requirements for the general public. This factor, coupled with the reduced need for traditional cellular towers, makes small cell technology attractive.

The provision of fibre, and small cell technology is being positioned as the network of the future – eliminating or reducing the need for new telecommunications towers.

Compared to towers, small cells have:

- Fibre and power port within unit. Minimal ground space is required.
- Ease of maintenance. If one Small Cell Site goes down, or the Town needs to do maintenance, Bell can shut down one site at a time, without compromising service
- Simple and efficient installation & maintenance methods.

The Market

As per Bell, small cells facilitate an improved customer experience by:

- Augmenting network availability to users in heavily trafficked areas
- Improving network quality (speed) and capacity (availability)
- Reducing the overall equipment real estate foot-print required
- Potentially decreasing the number of traditional 'cell sites' required

Bell describes a paradigm shift towards hyper-connectivity, where businesses, individuals, governments and emergency services expect and demand high-speed, high-bandwidth wireless connectivity around-the-clock. Wireless carriers are struggling to keep up with explosive demand and many networks are nearing or at capacity

- Data traffic is expected to double every year
- Data requires exponentially greater broadband capacity than voice

The Town is taking a leadership role in partnering with Bell to advance small cell technology in the GTA. This investment will impact service levels in the highlighted high traffic areas and provide the Town with a competitive advantage. This investment, with the potential for an expanded roll out, as well as Bell's ongoing commitment to expanding its fibre-optic network, have the potential to be a major economic development driver moving forward.

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Report No. PDS16-049

COMMENTS

Under the premise of exponentially increasing wireless data needs, Bell seeks to integrate small cell and Fibre infrastructure to support growing coverage and capacity requirements, utilizing the Region's existing infrastructure, while also looking for trial small cell locations.

Bell seeks municipal partners in York Region for small cell pilot project

Responding to a call through York Region for pilot project participants, staff reported to the Economic Development Advisory Committee in March 2016 regarding the potential opportunity to improve broadband access in Aurora via a partnership with Bell Canada.

Aurora's economic development, planning and engineering staff met with Bell in Q2 2016 to discuss a potential pilot, and were encouraged to work towards identifying high priority locations within Aurora.

Priority locations identified; historic core and select municipal facilities

Strong candidates include high-traffic areas and major gathering places. Discussions with Bell to date have narrowed the initial pilot focus to:

- Town Hall / Seniors' Centre
- Joint Operations Centre
- Aurora Family Leisure Complex / Lambert Wilson Park
- Library / Yonge Street historic core
- Town Park

Opportunities will exist in the future to expand the pilot to further locations in Aurora.

Potential for Town to generate \$750 revenue per year per location

Staff have been working with Bell to negotiate a draft agreement to facilitate the proposed pilot. Under the draft agreement, staff have negotiated a fee of \$750 per year, per location from Bell, as well as a one-time application fee of \$500 per location. Staff believe that the negotiated fees represent the higher end of Bell's payment profile for small cell.

Multiple benefits covering corporate, community, economic development

For Aurora, this is an opportunity to become an early adopter of new technology, as there is currently only one other municipality in Ontario with such an agreement in place with Bell for small cell. Such a pilot would also facilitate wireless data improvements for residents, secure investment from Bell in municipal facilities, and make progress

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Report No. PDS16-049

towards strategic plan and business retention & expansion goals for broadband connectivity.

Broadband and wireless connectivity are key drivers for economic development, as internet and data needs becoming a pre-requisite service for business, like roads, water, and electricity. There are many examples of communities that have experienced major economic benefits from being early adopters of smart technology, such as Waterloo, Stratford, and Tilsonburg, Ontario. As York Region considers pursuing a Smart City designation, a project like this can only help better position Aurora as a leader within York Region.

It is recommended that the proceeds from the agreement with Bell be put into a newly created reserve, which will fund economic development initiatives.

LINK TO STRATEGIC PLAN

The proposed small cell pilot supports the Strategic Plan goals of: **Supporting an exceptional quality of life for all**, via Objective 2, **Invest in sustainable infrastructure**. The relevant supporting objective is to: **Maintain and expand infrastructure to support forecasted population growth through technology**.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Pilot project not to pursued at this time.
2. Work with Bell to expand the pilot, on a larger-town wide scale. Bell has advised that they may request a lower fee as part of a broader roll out.

FINANCIAL IMPLICATIONS

Bell would pay Aurora a one-time application fee of \$500 per facility, plus a \$750 annual fee per facility, which will cover any hydro use of the equipment, and provide revenue above and beyond that minimal amount. Based on approximately 10 installations, Aurora would receive an estimated \$5,000 in one-time application fees, plus \$7,500 per year, for a total of \$12,500 in year one, and \$7,500 per year of the pilot thereafter.

A newly-created reserve from the proceeds of the facility leasing agreement with Bell, will be set up to fund economic development initiatives, at Council's discretion.

PREVIOUS REPORTS

None.

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Report No. PDS16-049

CONCLUSION

Bell is seeking municipal partners in York Region and across Ontario to begin rolling out new small cell technologies; staff would like to make Aurora one of the first municipalities to take advantage of this opportunity by partnering with Bell on a pilot project.

Staff, working with Bell, have identified priority locations within Town, focussing on Aurora's historic core and select municipal facilities.

The pilot project has the potential for the Town to generate \$750 revenue per year per location, as well as additional application fees. In addition to financial, there are multiple benefits covering corporate, community, and economic development.

ATTACHMENTS

None.

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting- July 14, 2016

Prepared by: Michael Logue, Program Manager, Economic Planning, Ext. 4324


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadorozny
Chief Administrative Officer



**TOWN OF AURORA
COUNCIL REPORT**

No. PDS16-061

SUBJECT: *Application for Exemption from Part Lot Control
Countrywide Homes at Aurora Inc.
Blocks 7 to 12 Plan 65M-4467 being 65R-36431 and 65R-36439
Related File Numbers: SUB-2011-04 & ZBA-2011-12
File Number: PLC-2016-07*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PDS16-061 BE RECEIVED; and

THAT the Application for Exemption from Part Lot Control submitted by Countrywide Homes at Aurora Inc. to divide Blocks 7, 8, 9, 10, 11 and 12, on Plan 65M-4467 into 39 separate lots for townhouse units BE APPROVED; and

THAT the Part Lot Control Exemption by-law be considered at the Council meeting of August 9, 2016.

PURPOSE OF THE REPORT

The purpose of this report is to seek Council's approval of a Part Lot Control Exemptions By-law applying to Blocks 7, 8, 9, 10, 11 and 12 on Plan 65M-4467.

Part Lot Control Exemption Defined

Section 50 of the *Planning Act* grants municipalities the authority to pass a By-law to exempt lands within a Registered Plan of Subdivision from the Part Lot Control provisions in the Act. This process is used to lift Part Lot Control restrictions from lands within Registered Plans of Subdivision to create parcels for sale and freehold title. It is primarily used for semi-detached and townhouse developments after construction has started to accurately set the boundary lines between the residential units.

BACKGROUND

Approximately 10.5 ha (Phase 2) of the Draft Plan of Subdivision, including the subject blocks (Blocks 7, 8, 9, 10, 11 and 12 Plan 65M-4467), was registered on October 5, 2015. A Part Lot Control Application to allow the creation of Townhouse lots was received by the Town on June 27, 2016.

August 9, 2016

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Report No. PDS16-061

Location/ Land

The lands subject to the Part Lot Control application form part of the Aurora 2C Secondary Plan Area (see Figure 1). The subject lands are located north of Wellington Street East and west of Leslie Street. The surrounding land uses are as follows:

North: future residential, McLeod Woodlot;
South: future residential;
East: future residential, future mixed-use apartment building;
West: future residential

Proposal

Countrywide Homes at Aurora Inc. is in the process of developing the subject lands identified as Blocks 7, 8, 9, 10, 11 and 12 on Plan 65M-4467 (see Figure 2). The subject blocks comprise a total of 39 street townhouse units fronting onto Durable Ave, Capreol Ave and Radial Dr. The dwellings are currently under construction.

Town of Aurora Official Plan

The subject lands are designated as "Urban Residential 2 (UR2)" by the Town of Aurora Official Plan. The UR2 designation permits street, block, stacked and back-to-back townhouse dwellings, small plex-type (e.g. quattroplex) multiple unit buildings and small scale/ low-rise apartments. It is the intent of the Urban Residential 2 Designation to promote well-designed and transit supportive medium density housing forms in proximity to community creational and convenience commercial facilities, in accordance with the distribution of housing forms.

Zoning By-law

The subject lands are zoned Row Dwelling Residential (R6-58) Exception Zone and Row Dwelling Residential (R6-59) Exception Zone within the Town of Aurora Zoning By-law 2213-78, as amended. The R6-58 and R6-59 Exception Zones permit row housing units. The proposed development conforms to the Zoning By-law.

COMMENTS

The Owner is requesting an exemption from Part Lot Control (as provided under Section 50 (7) of the *Planning Act*) for Blocks 7, 8, 9, 10, 11 & 12 as illustrated on Plan 65M-4467 as a means of achieving the proposed lot divisions. The lot division is reflected on Reference Plans 65R-36431 (Figure 3) & 65R-36439 (Figure 4) and will be separated into 39 separate parts/lots.

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Report No. PDS16-061

The subject Part Lot Control Application was circulated to all relevant internal departments and no objections were received. The lots that comprise the subject application comply with the provisions of both the Official Plan and the Zoning By-law and are consistent with the Subdivision Agreement (SUB-2011-04) registered over the subject lands. The Part Lot Control Application applies to 39 of the total 119 townhouse lots. The remaining lots will be subject to a future Part Lot Control Application. No additional lots are being created to what was approved through the Draft Plan of Subdivision.

LINK TO STRATEGIC PLAN

The subject Application supports the Strategic Plan goal of ***supporting an exceptional quality of life for all*** through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: approval of the subject Applications will assist in **collaborating with the development community to ensure future growth includes housing opportunities for everyone.**

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

None.

PREVIOUS REPORTS

General Committee Report No. PL15-026 dated April 21, 2015, Removal of Holding (H) Provision; and

General Committee Report No. PL13-009 dated March 13, 2013.

CONCLUSION

The Planning & Development Services Department has reviewed the subject Part Lot Control Exemption Application in the context of the Official Plan, the Zoning By-law and Subdivision Agreement respecting the subject lands. Planning & Development Services Staff support the subject Part Lot Control Exemption Application to facilitate the creation of a total of 39 freehold lots for townhouse (row house) dwellings and accordingly, recommend that the Part Lot Control By-law be enacted by Council.

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Report No. PDS16-061

ATTACHMENTS

- Figure 1 – Location & Zoning Map – Countrywide Homes at Aurora Inc.
- Figure 2 – Registered Plan 65M-4467
- Figure 3 – Subject Blocks 9, 10, 11 and 12 (Reference Plan 65R-36431)
- Figure 4 – Subject Blocks 7 and 8 (Reference Plan 65R-36439)

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting- July 14, 2016.

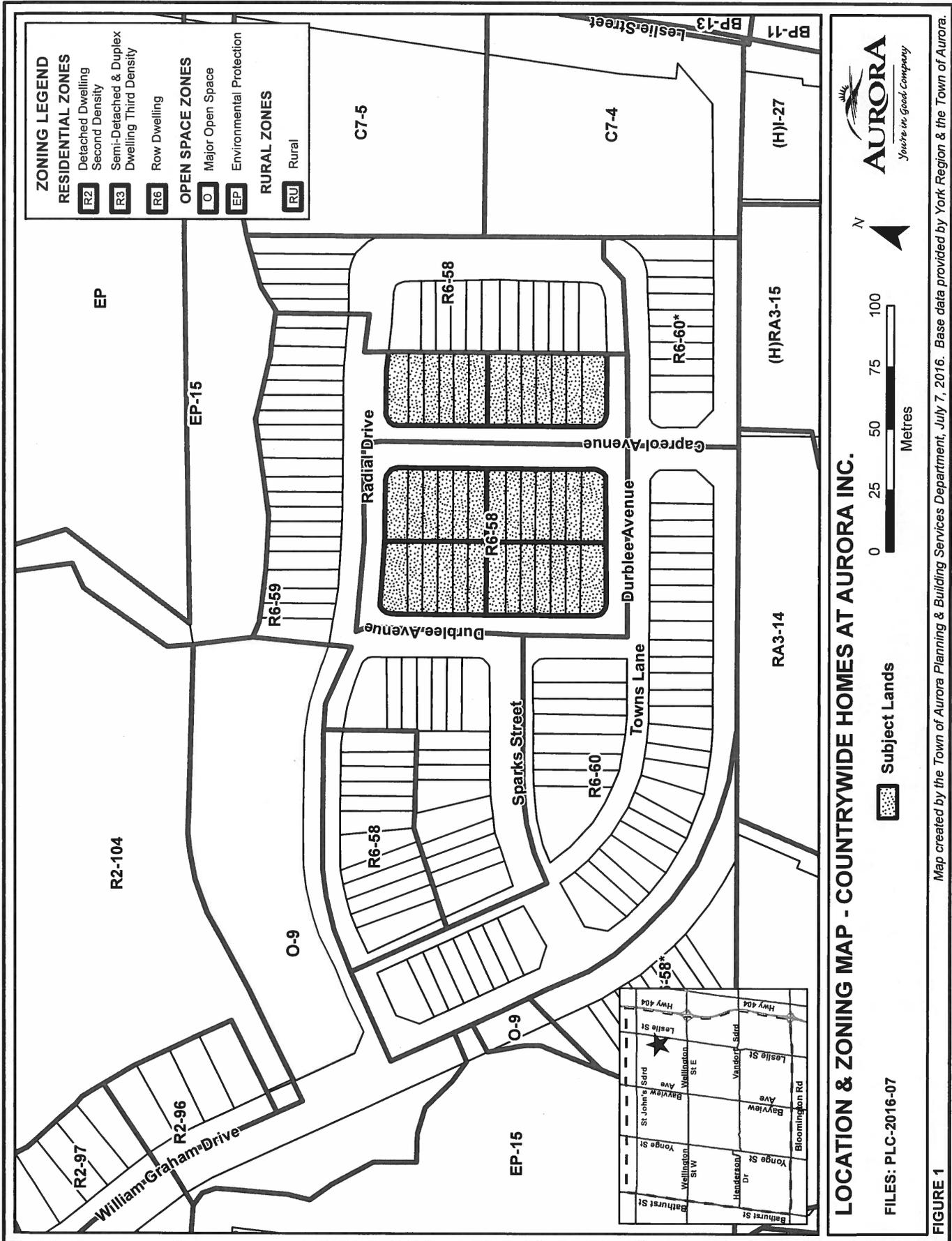
Prepared by: Drew MacMartin, Planner - Ext. 4347

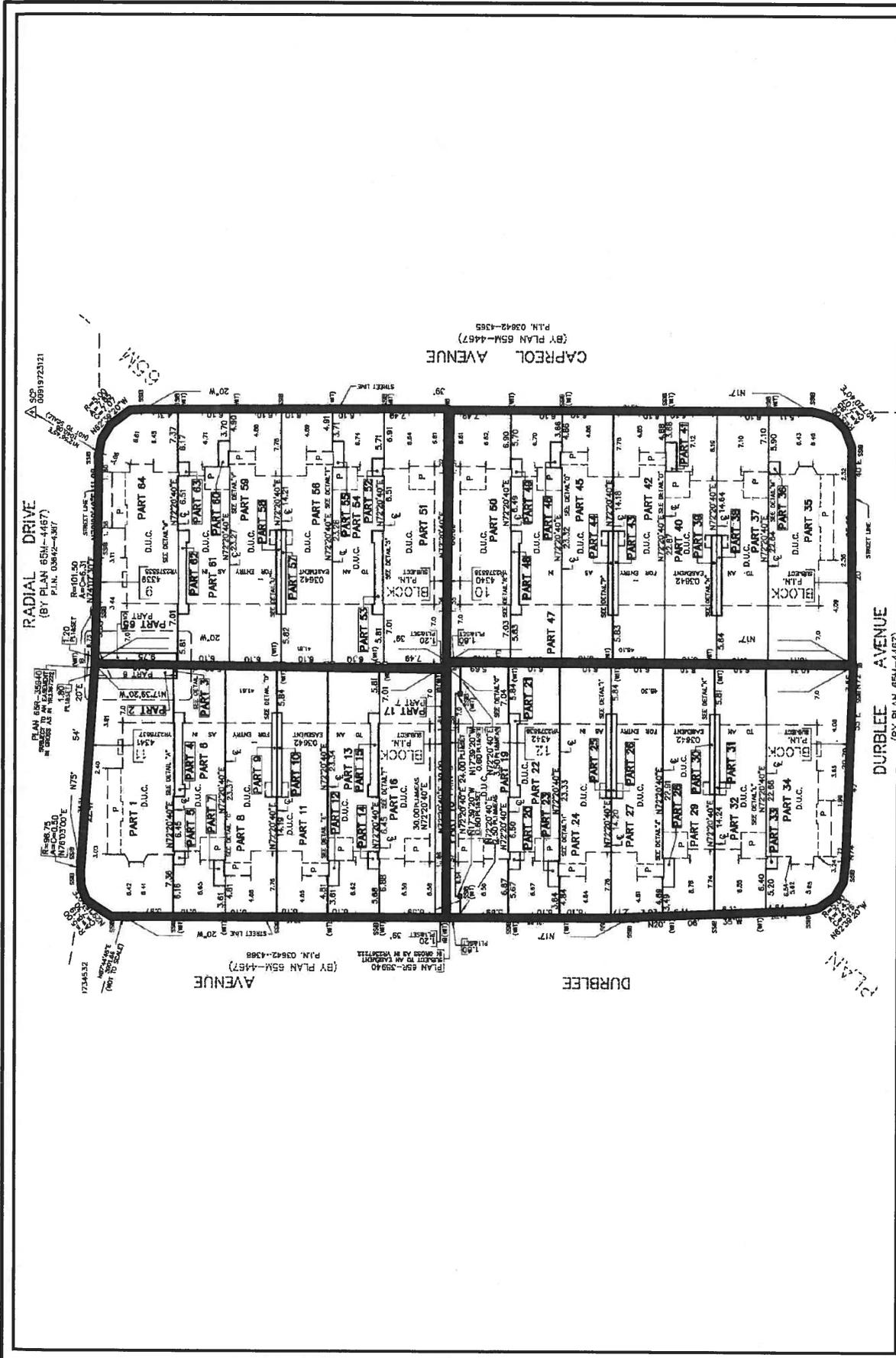


***Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services***



***Doug Nadorozny
Chief Administrative Officer***





SUBJECT BLOCKS 9, 10, 11 AND 12 (REFERENCE PLAN – 65R-36431)

APPLICANT: COUNTRYWIDE HOMES AT AURORA INC.
FILE: PLC-2016-07

 SUBJECT BLOCKS





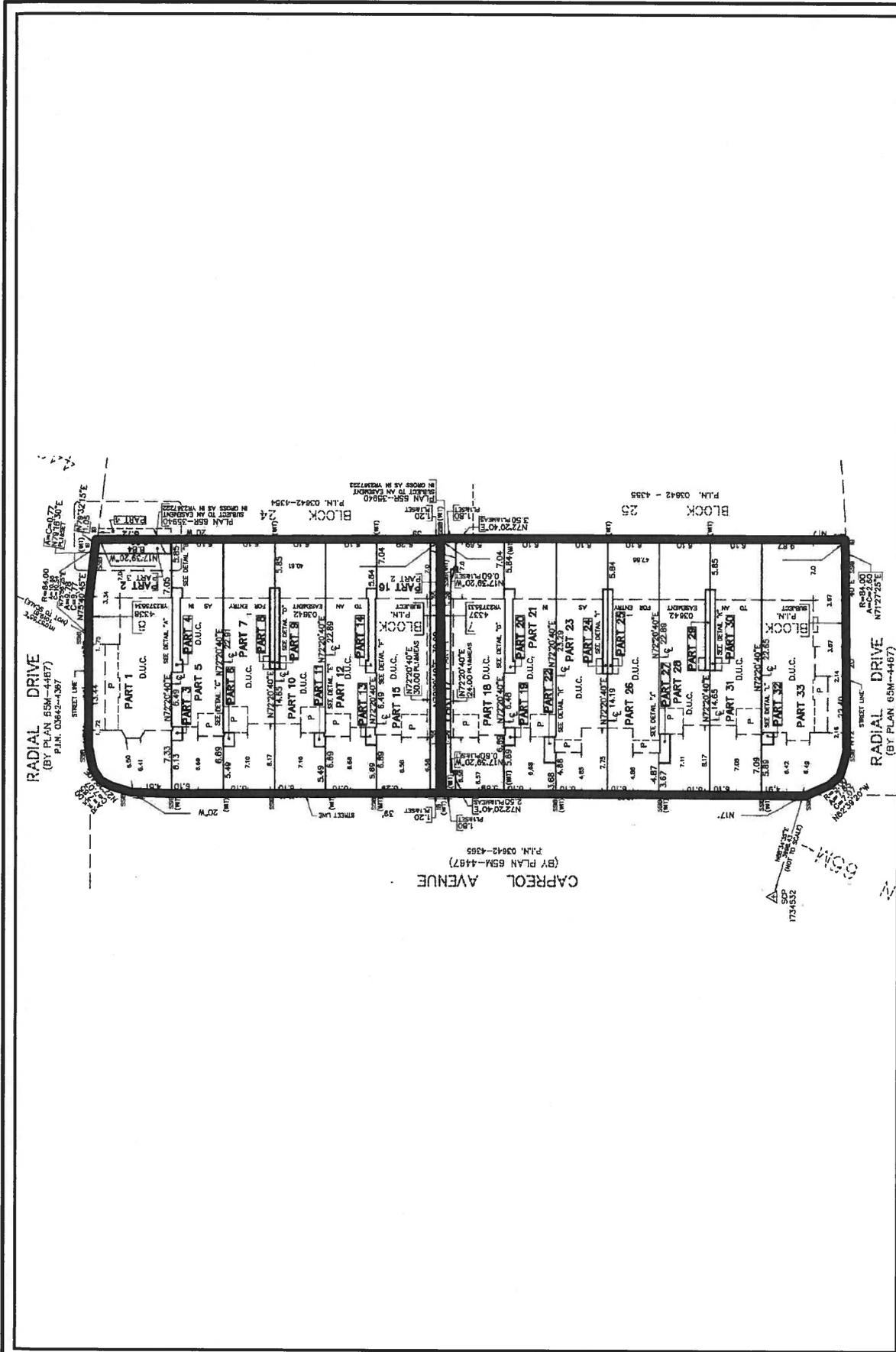
SUBJECT BLOCKS 7 AND 8 (REFERENCE PLAN - 65R-36439)

APPLICANT: COUNTRYWIDE HOMES AT AURORA INC.
FILE: PLC-2016-07

 SUBJECT BLOCKS

FIGURE 4

Map created by the Town of Aurora Planning & Building Services Department, July 7, 2016. Drawing provided by Randy-Pentek & Edward Surveying LTD.





TOWN OF AURORA
COUNCIL REPORT

No. PDS16-062

SUBJECT: *Application for Zoning By-law Amendment and Site Plan
Leswell Investments Inc.
1452 Wellington Street East
Part of Lots 3 and 4, Registered Plan No. 525
Files: ZBA-2015-04 & SP-2015-04*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report Number PDS16-062 BE RECEIVED; and

THAT Application to Amend the Zoning By-law File Number ZBA-2015-04 (Leswell Investments Inc.), to allow Shopping Centre Commercial uses on the subject lands BE APPROVED; and

THAT the implementing Zoning By-law Amendment be presented at a future Council Meeting; and

THAT Site Plan Application File: SP-2015-04 (Leswell Investments Inc.) to permit the development of the Shopping Centre Commercial development on the subject lands BE APPROVED; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

The purpose of this report is to provide an evaluation and recommendations related to the application for Zoning By-law Amendment and Site Plan submitted by the Owner proposing a Shopping Centre Commercial development on the subject lands having a total lot area of 0.59 hectare.

August 9, 2016

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Report No. PDS16-062

BACKGROUND

History

The proposed Zoning By-law Amendment application was heard at the Public Planning Meeting held on June 29, 2016.

At that meeting Council passed the following resolution:

“THAT Report No. PDS16-054 be received; and

THAT comments presented at the Public Planning Meeting be addressed by Planning & Development Services in a comprehensive report outlining recommendations and options at a future General Committee Meeting.”

After the September 21, 2015 Public Planning Meeting, the Owner submitted a revision to the proposed commercial development. Comments were heard from the adjacent resident to the west and revisions were made to the site plan, elevations and vehicular access onto Wellington Street East. Details of the revisions are discussed in the Comment section of this report.

Public Notification

All interested parties were notified that the Zoning By-law Amendment application would be heard at the August 9, 2016 Council Meeting.

Location/ Land Use

The subject property is located on the north side of Wellington Street East and west of Leslie Street, municipally known as 1452 Wellington Street East (Figure 1). The subject lands have the following characteristics:

- In total, the subject property has an approximately area of 0.59 hectare;
- Currently the subject land is used for residential purposes and contains a single family dwelling with a detached garage.

The surrounding land uses are as follows:

North: Vacant Lands;

South: Wellington Street East and Vacant Land;

East: Existing commercial uses, Leslie Street and;

West: Single Detached Residential uses, Stronach Aurora Recreation Complex.

August 9, 2016

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Report No. PDS16-062

Policy Context

All *Planning Act* development applications are subject to provincial policies. The Provincial Policy Statement (PPS) provides policy direction on matters of provincial interest. These policies support the development of strong communities through the promotion of efficient land use and development patterns. The Growth Plan for the Greater Golden Horseshoe is a guiding document for growth management within the Greater Golden Horseshoe (GGH) Area to 2041. The Growth Plan provides a framework which guide decisions on how land will be planned, designated, zoned and designed. The Lake Simcoe Protection Plan (LSPP) is a provincial document that provides policies which addresses aquatic life, water quality, water quantity, shorelines and natural heritage, other threats and activities (including invasive species, climate change and recreational activities) and implementation.

York Region Official Plan (YROP)

The subject property is included within the 'Urban Area', which permits a broad range of uses including the proposed commercial development. Wellington Street East is identified as Regional roads within the YROP with planned street widths of up to 36 metres. The YROP recognizes retail as an essential component of a healthy economy. Policy 4.4.1 provides retail be designed to be pedestrian friendly, transit supportive and integrated into pedestrian and cycling networks with high quality urban design. The proposed development is located within the Wellhead Projection Area "D".

Town of Aurora Official Plan - Area 2B Secondary Plan (OPA 30)

As illustrated on Figure 2, the subject lands are currently designated as "Community Commercial" by the Bayview Northeast Area 2B Secondary (OPA 30). The "Community Commercial" designation is intended to accommodate uses which cater to weekly shopping and service needs of residents and business in the community including multi-tenant commercial buildings and restaurants. Descriptions of the land use designation that apply to the subject lands were outlined in Public Planning Meeting Report PL15-078.

Zoning By-law 2213-78, as amended

As illustrated on Figure 3, the subject property is currently zoned "Rural General (RU) Zone" by the Town of Aurora Zoning By-law 2213-78, as amended. Currently, the RU zone does not permit commercial development on the subject lands. The RU zoning primarily permits agricultural uses.

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Report No. PDS16-062

Proposal

Proposed Zoning By-law Amendment

An Amendment to the Zoning By-law is required to re-zone the subject lands to allow for a range of commercial uses with site specific exceptions to accommodate the proposed commercial development. The applicant proposes to rezone the subject lands from “Rural General (RU) Zone” to “Shopping Centre Commercial (C4) Exception Zone” as illustrated on Figure 4.

The following is a table to compare the permitted uses within the parent C4 zoning and the proposed C4-XX Exception Zone on the subject lands. The highlighted permitted uses are the additional commercial uses being proposed. Overall, the proposed C4-XX Exception Zone will add 3 new commercial uses and remove 11 commercial uses from the parent C4 zone.

Permitted Uses in	
C4	C4-XX Exception Zone
Automobile Service Centre	Banks or Financial Establishments
Banks or Financial Establishments	Business and Professional Offices
Bowling Alleys	Clinics
Business and Professional Offices	Places of Entertainment
Clinics	Restaurants
Drug Store	Retail Stores
Dry Cleaning Establishment	Commercial School*
Libraries, post offices and government administrative offices	Commercial Club*
Laundries	Day Care Centre*
Gasoline Bars and automobile washing establishments	
Medical and dental laboratories	
Places of entertainment	
Personal service shops	
Restaurants	
Retail stores	
Supermarkets	
1 apartment suite per shopping centre for caretaker accommodation	

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Report No. PDS16-062

In addition, the applicant's proposed development will also require site specific zone requirements as follows:

	C4	C4-XX Exception Zone
Lot Area (min.)	5,000 square metre	5,000 square metre
Lot Frontage (min.)	30 m	30 m
Front Yard (min.)	12 m	3 m*
Rear Yard (min.)	7.5m	7.5 m
Side Yard (min.)	7.5m	Interior: 1.5 m * Adjacent to Residential: 9.0 m *
Exterior Side Yard (min.)	12 m	12 m
Lot Coverage (max.)	35%	35%
Height (max.)	10 m	10 m

Note: The proposed amendments are highlighted and labelled with an asterisk "*".

Final zoning performance standards will be evaluated by Staff in detail prior to the implementing Zoning By-law Amendment being brought forward to Council for enactment.

Proposed Site Plan

As illustrated on Figures 5 - 7, the proposed site plan and elevations illustrates two buildings on the subject lands. Building "A" proposes a restaurant with a patio fronting on Wellington Street East. Building "B" proposes a 2 storey multi-tenant retail building. One of the proposed tenants within Building "B" is a Day Care Centre which will occupy a unit on the ground floor and utilize a portion of the second floor as an open rooftop play area. There is one right in/right out vehicular access off Wellington Street East. The applicant designed the subject lands with potential interior vehicular connections to the lands to the north and west. The following is a summary of the proposed commercial development:

	Proposed Use	Site Statistics
Building A	Restaurant	437.51 square metres
Building A	Patio	95.06 square metres
Building B	Ground Floor Retail	891.96 square metres
Building B	2 nd Floor Daycare	549.90 square metres
Building B	Daycare Playground	410.43 square metres
Total Building Area (GFA)		2,384.86 square metres
Entire Site Area		0.59 hectare

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Report No. PDS16-062

Since the Public Planning Meeting on September 21, 2015, the Applicant have made the following revisions to improve the site and help address concerns from the circulated agencies and the public:

- To satisfy York Region and the adjacent resident the applicant extended the centre median to prevent left turns into the site (see figure 8);
- In addition, the Applicant provided a commercial right in/right out island to further ensure no illegal turns will occur in/out of the subject site (see figure 8);
- Enhanced the west elevation on building “A” with additional windows, opening and directed lighting to avoid a blank west façade;
- Improved the interior pedestrian circulation with marked paving and concrete sidewalk;
- Provided convenient location for bicycle parking;
- To create a stronger streetscape along Wellington Street East, Building “B” was revised to have the full two storey building along the street edge;
- Enhanced the architectural fenestration on Building “B”; and
- Minimized the lighting pollution by providing directed and shield lighting standards.

Reports and Studies

As part of the Zoning By-law Amendment and Site Plan Application, the Applicant submitted the following studies, which have been reviewed by Town staff:

Report Name	Report Author
Planning Justification Report	Michael Smith Planning Consultants Development Coordinators Ltd.
Draft amending Zoning By-law	Michael Smith Planning Consultants Development Coordinators Ltd.
Site Plan	Y.T. Architectural Services
Elevation Drawings / Roof Plan	Y.T. Architectural Services
Landscape Plans	Cosburn Nauboris Ltd
Tree Inventory and Preservation Plan	Cosburn Nauboris Ltd
Urban Design Brief	Cosburn Nauboris Ltd
Traffic Impact Study	Mark Engineering
Environmental Impact Statement	Beacon Environmental
Phase 2 Environmental Site Assessment	Soil Engineers Ltd.
Hydrogeological Study	Soil Engineers Ltd.
Geotechnical Study	Soil Engineers Ltd.
Stormwater Management Report (includes grading plan and stormwater plan)	A.M. Candaras Associates Inc.
Electrical Site Plan Analysis	A.M. Candaras Associates Inc.
Traffic Control Plans	TD Consulting

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Report No. PDS16-062

COMMENTS

Planning Considerations

Provincial Policy Statement (PPS)

The PPS encourages the development of strong communities through the promotion of efficient land use and development patterns. The proposed commercial development is being developed on an existing urban area which minimizes land consumption and uses the existing servicing infrastructure to provide services to a wider range of residents in the area. The proposed commercial development is located along a major transit route which promotes alternative modes of transportation. The proposed amendments will encourage and provide opportunities for economic development and community investment. As a result, it is Planning Staff's opinion that the proposed Zoning By-law Amendment is consistent with the PPS.

Places to Grow Plan for the Greater Golden Horseshoe

Places to Grow promote and encourages new growth in built-up areas of a community through intensification. The application to amend the Zoning By-law Amendment to permit the proposed commercial development are consistent with the Places to Grow Plan by directing new growth to the built up areas and reducing dependence on the automobile through the development of a trans-supportive, pedestrian-friendly urban environment.

Lake Simcoe Protection Plan (LSPP)

The subject lands are located outside of the Lake Simcoe Region Conservation Authority Regulation Limits. However, the Region has no comments from a water resources point of view and the Town's Development Engineer is satisfied with the proposed storm water management. As such, it is Planning Staff's opinion that the proposed amendments to the Zoning By-law will conform to the Lake Simcoe Protection Plan.

York Region Official Plan

The lands are designated "Urban Area" in the YROP. It is York Region's opinion that the proposed Zoning By-law Amendment is in keeping with the policies of the YROP. York Region advises that the proposed commercial development conforms to the Region's technical engineering standards for development. York Region is satisfied with an access onto Wellington Street as a right in/right out (see figure 8). The Applicant will be required to satisfy any technical / agreement requirements with the Region prior to execution of the Site Plan Agreement with the Town.

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Report No. PDS16-062

Town of Aurora Official Plan - Area 2B Secondary Plan (OPA 30)

The subject lands is designated as “Community Commercial” by the Town of Aurora Official Plan – Area 2B Secondary Plan (OPA 30), which permits shops, offices and restaurants. According to OPA 30, the character of Wellington Street East is intended to showcasing high quality buildings which house a variety of urban activities including shopping and restaurants. The proposed two storey commercial building and restaurant with a patio fronting onto Wellington Street East satisfy the urban design policy regarding an animated streetscape. The proposed parking spaces are screened by appropriate landscaping along Wellington Street East with majority of the parking spaces located at the rear of the site. In addition, there are two pedestrian connections off the existing sidewalk on Wellington Street East. The site plan application was peer reviewed by The Planning Partnership with no further comments.

Planning Staff are of the opinion that the proposed commercial development conforms to the land use and development policies of the Official Plan and is compatible with the surrounding land uses.

Zoning By-law 2213-78, as amended

To implement the proposed commercial development and to achieve the goals and vision of the urban design guidelines, the applicant has requested to re-zone the subject lands from ‘Rural General (RU) Zone’ to the zone categorization of ‘Shopping Centre Commercial (C4) Exception Zone’. Recognizing that each site and development proposal has differing characteristics, the proposed site specific provisions are necessary to apply specificity to the bylaw with respect the proposed site development being considered by Council. In addition, the amendments will allow flexibility to the commercial uses while still providing a general framework to achieve the overall goals and objectives of the Official Plan and Urban Design principles.

The subject lands are located in an area characterized by commercial developments, many of which are service commercial uses. Planning staff are of the opinion that the proposed zoning amendment application is appropriate and compatible with adjacent and neighbouring development, and that the by-law exception are appropriate to facilitate the development.

Department/Agency Comments

The proposed applications were circulated to all internal and external agencies for review and comments. In general, all circulated agencies are satisfied with the revisions and have no further comments at this time. Any technical matters will be resolved prior to the execution of the site plan agreement.

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Report No. PDS16-062

Traffic/ Parking/ Access

The Town's Traffic/Transportation Analyst reviewed the Traffic Impact Study, Transportation Demand Management Program and access review prepared by Mark Engineering Traffic Consultant and has no further comments. The proposed parking standard of 4.5 spaces per 100 square metres conforms to the Town's Zoning By-law requirement. York Region has reviewed the proposed right in/right out access onto Wellington Street East and has no further comments.

Landscaping

The Town's Parks & Recreation Services reviewed the proposed site plan and has no further comments. The proposed landscaping creates a functional and aesthetically pleasing environment. The proposed landscaping complies with the Town of Aurora's landscape standards. Parks Staff also agrees with the vegetation management plan and has no further comments on the compensation proposal for this site.

Urban Design

The Town retained the Planning Partnership as the Urban Design Peer Reviewer. The Planning Partnership appreciates the revisions made by the applicant and is satisfied that the urban design characteristics illustrated in the revision are in keeping with the objectives for commercial development in Aurora.

Summary of Public Comments

Through the revised site plan submission, majority of the public comments from the September 21, 2015 Public Planning Meeting has been addressed. Comments from the September 21, 2015 are summarized as follows:

- Concerns regarding the proposed width of the access driveway;
- Concerns with the proposed grading differences and the proposed drainage patterns;
- The increase in noise, odour and lighting being generated;
- Concerns regarding the use of a Day Care Nursery being located adjacent to a gas station; and
- Clarification regarding the extension of the center median on Wellington St East.

In response, the Applicant provided additional information to the Town for review. A revised site grading and servicing plan with a Stormwater Management & Servicing Report was prepared to the satisfaction of the Town. The revised drainage plan shows two drainage outlet locations – one at a ditch to the north of the site and one at Wellington Street East at the south of the site. The Applicant has also worked with York Region Staff and extended the center median along Wellington Street East to discourage any vehicular traffic from turning left into subject lands.

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Report No. PDS16-062

In regards to the concerns with lighting pollution, the Applicant have provided an electrical site plan analysis prepared by A.M. Candaras Associates Inc. The illumination plan demonstrated that all lighting standards will be shield and directed to avoid lighting spillage onto the adjacent lots. Any future noise, garbage or odor generated by the proposed commercial development will be subject to the Town's Property Standards By-law and the Town's Noise By-law 4787-06.0, as amended.

The Town's Traffic Analyst and the Zoning Examiner have reviewed the proposed site plan and have no concern with the width of the driveway. The width of the driveway conforms to the Town's standards and the Applicant is not varying the width of the driveway as part of the Zoning By-law Amendment application.

LINK TO STRATEGIC PLAN

Promoting economic opportunities that facilitate the growth of Aurora as a desirable place to do business: By rezoning the subject lands to permit service commercial uses, this will help *Develop plans to attract businesses that provide employment opportunities for our residents.*

The subject application supports the Strategic Plan goal of *supporting an exceptional quality of life for all* through its accomplishment in satisfying requirements in the following key objective within this goal statement:

Strengthening the fabric of our community: By permitting service commercial uses in an underutilized property at a secondary gateway of Aurora, *the review of surplus lands and structures to facilitate growth and revitalization in the community* action item is realised.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting;
2. Refusal of the application with an explanation for the refusal.

SERVICING ALLOCATION

Not applicable

FINANCIAL IMPLICATIONS

The site is being developed through a site plan application; as such fees and securities will be required with the development agreement. The development of this site will also generate development charges. In addition, the proposed development will generate yearly tax assessment to the Town.

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Report No. PDS16-062

PREVIOUS REPORTS

Public Planning Report No. PL15-078, dated September 21, 2015.

CONCLUSIONS

Planning & Development Services reviewed the proposed Zoning By-law Amendment and Site Plan Applications in accordance with the provisions of the Provincial, Regional, the Town's Official Plan, Zoning By-law and municipal development standards respecting the subject lands. The proposed Zoning By-law Amendment and Site Plan Applications are considered to be in keeping with the development standards of the Town. Any technical revisions to the proposed plans will be reviewed by Town Staff prior to the execution of the site plan agreement. Staff recommends approval of the Zoning By-law Amendment application File: ZBA-2015-04 and Site Plan application File: SP-2015-04.

ATTACHMENTS

- Figure 1 – Location Map
- Figure 2 – Existing Official Plan Designation
- Figure 3 – Existing Zoning By-law
- Figure 4 – Proposed Zoning By-law
- Figure 5 – Proposed Site Plan
- Figure 6 – Proposed Elevation Building "A"
- Figure 7 – Proposed Elevation Building "B"
- Figure 8 – Proposed Vehicular Access

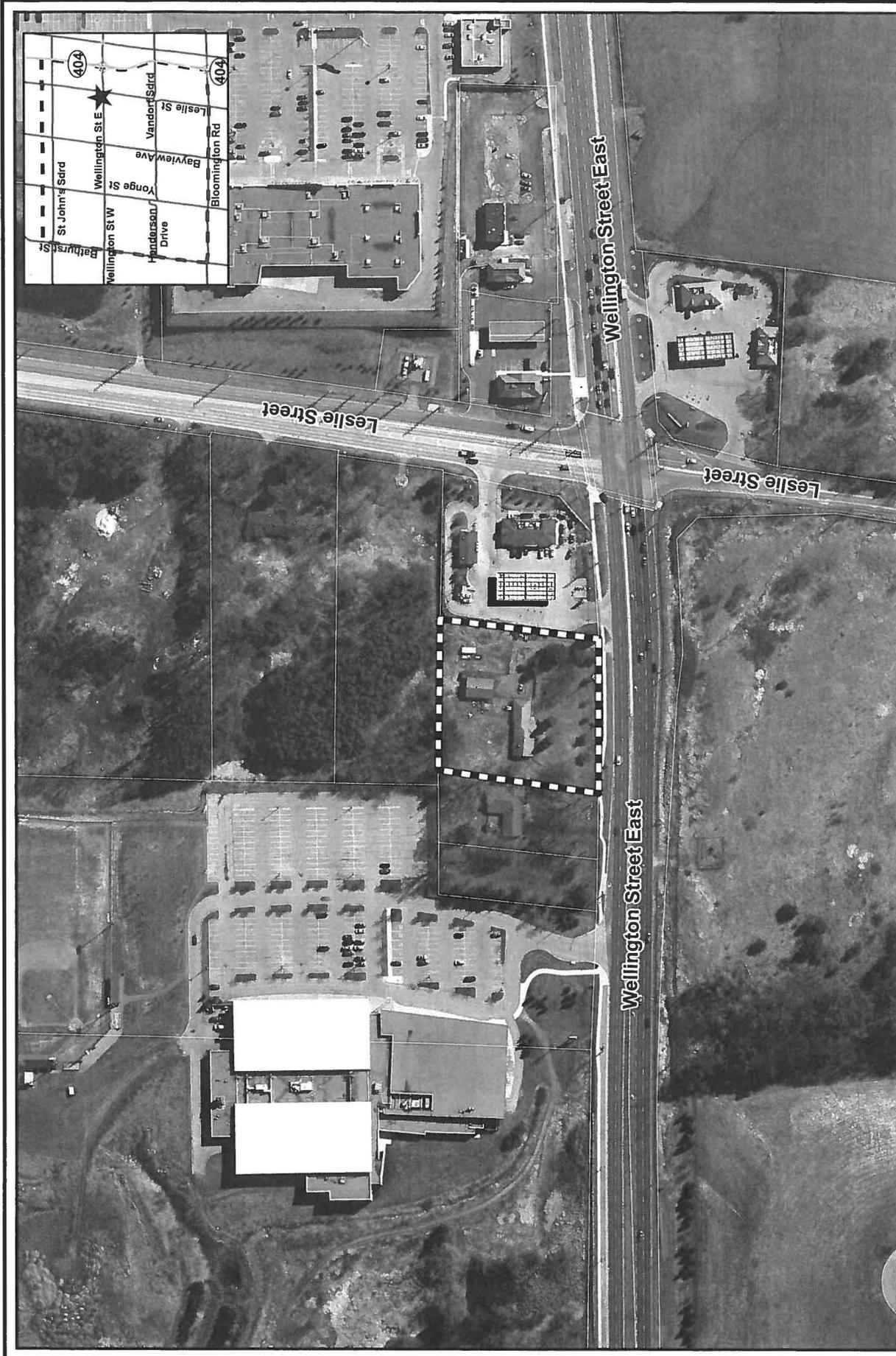
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – July 14, 2016

Prepared by: Lawrence Kuk, Planner- Ext. 4343


Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services


Doug Nadrozny
Chief Administrative Officer



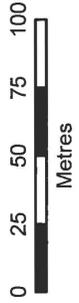
LOCATION MAP

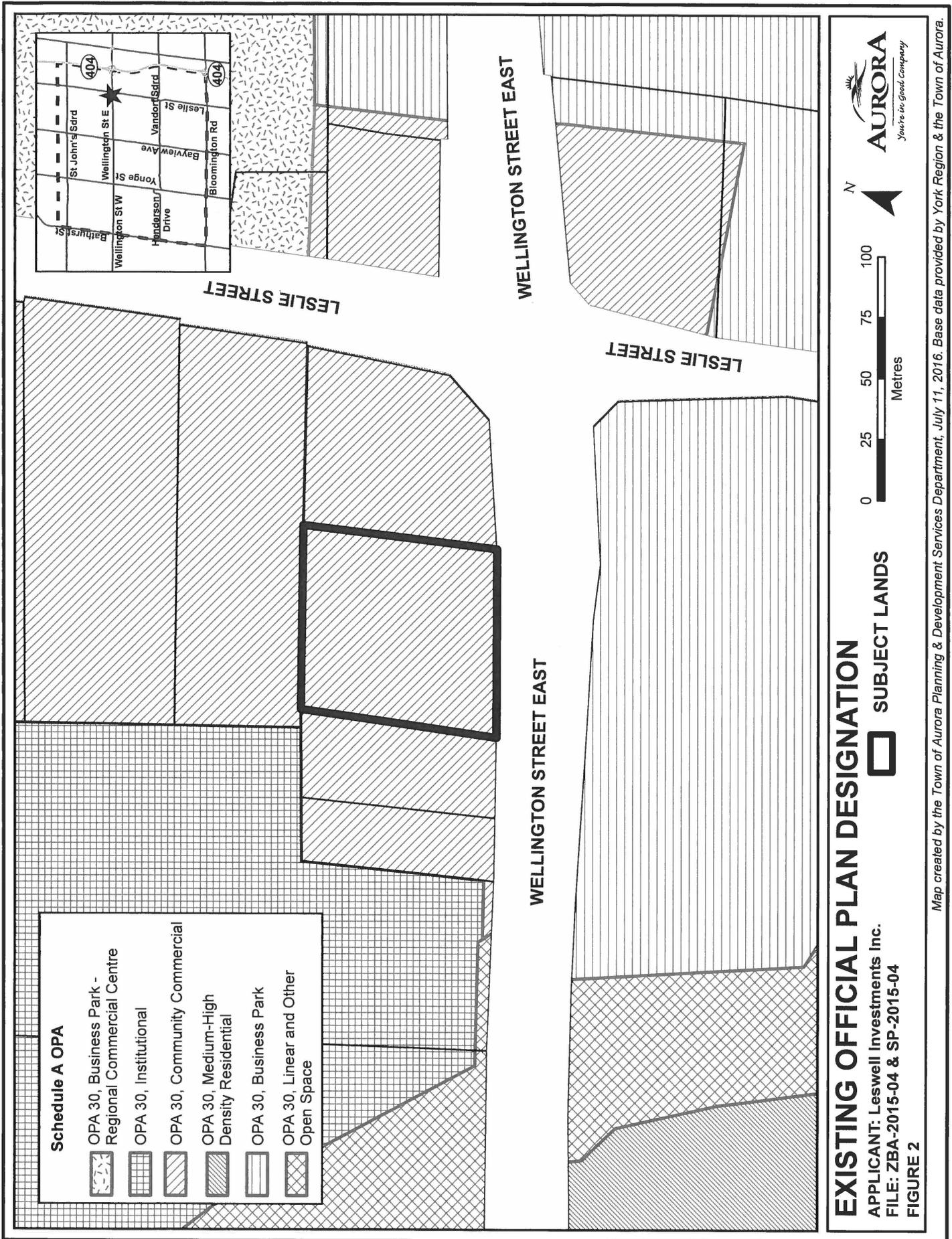
APPLICANT: Leswell Investments Inc.
FILE: ZBA-2015-04 & SP-2015-04

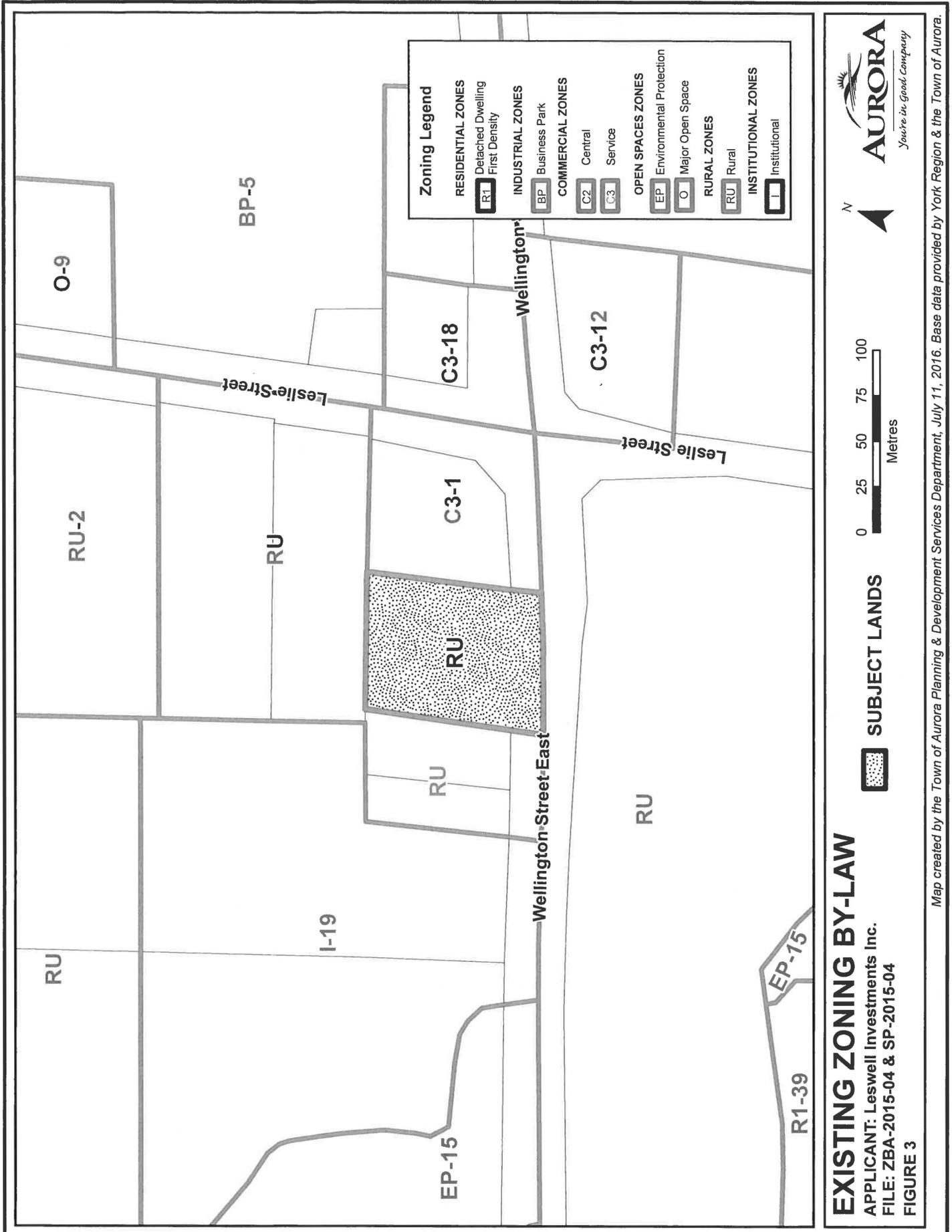
FIGURE 1

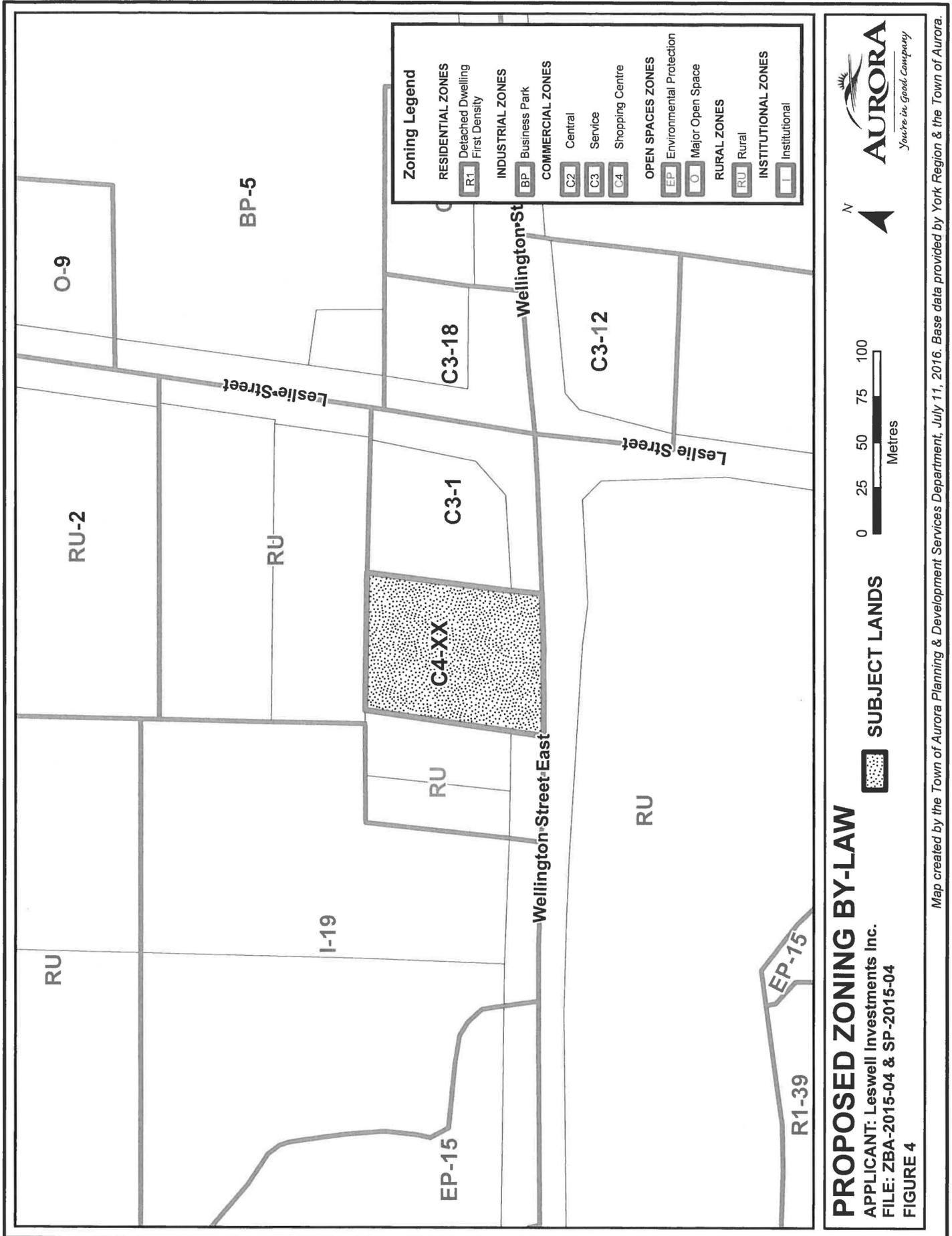


SUBJECT LANDS



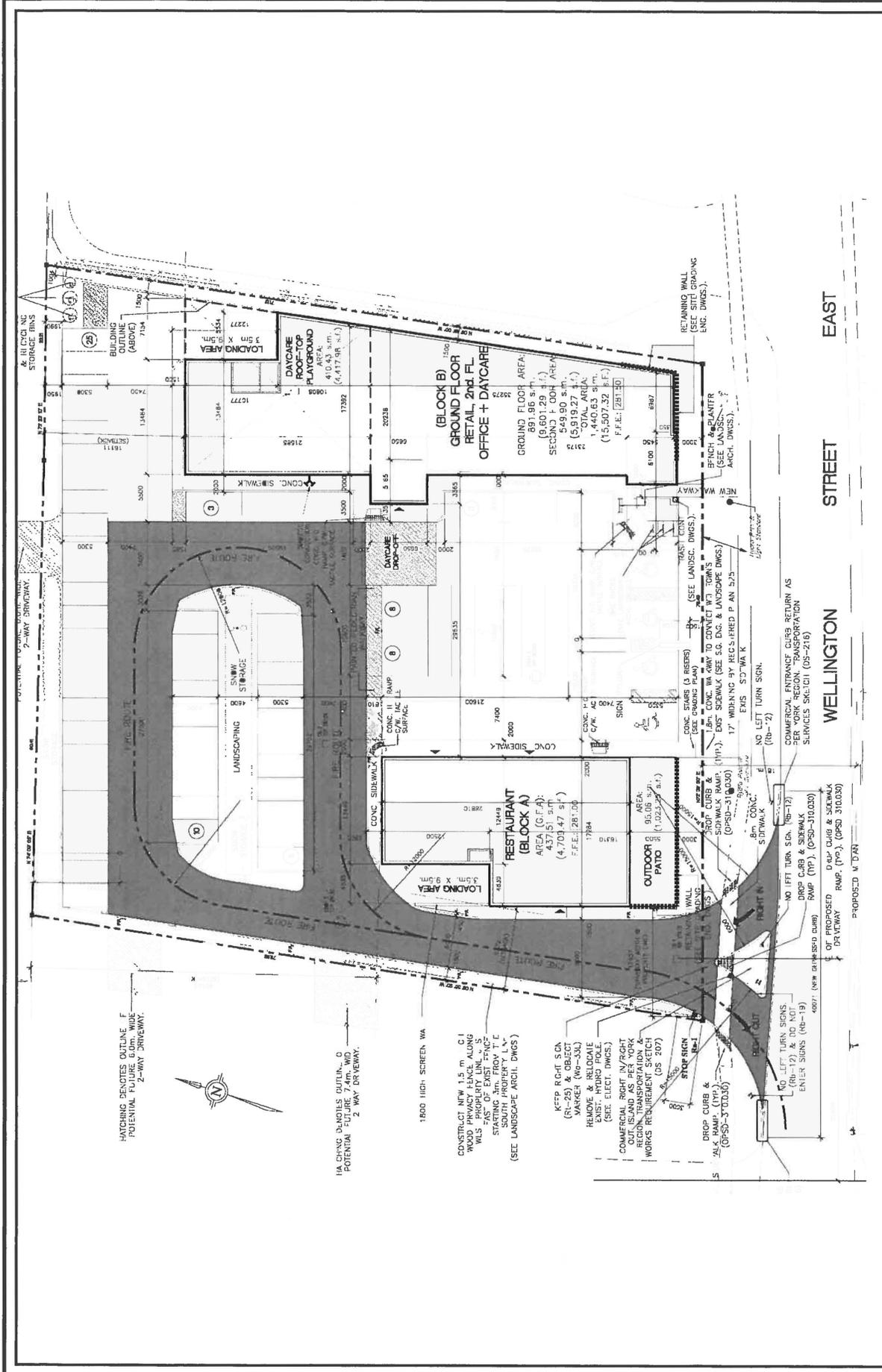








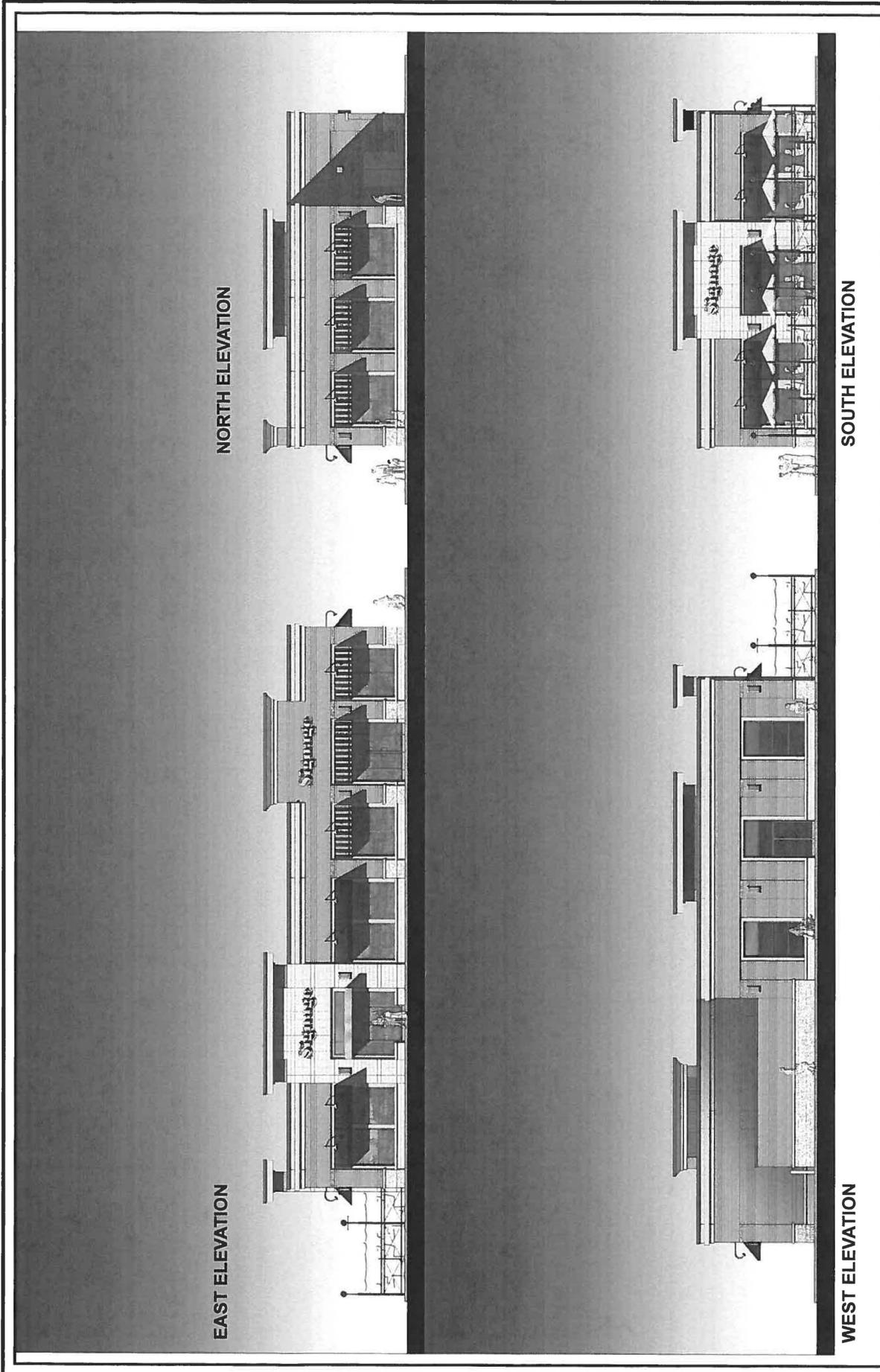
Map created by the Town of Aurora Planning & Development Services Department, July 11, 2016. Drawing provided by Y. T. Architectural Services Inc.



PROPOSED SITE PLAN

APPLICANT: Leswell Investments Inc.
 FILE: ZBA-2015-04 & SP-2015-04

FIGURE 5



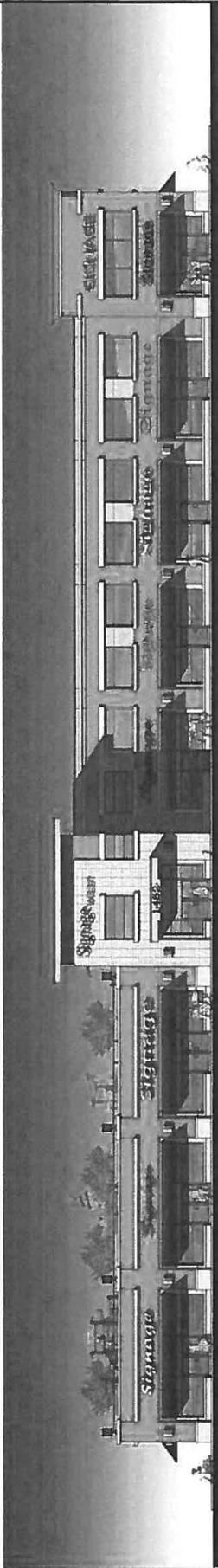
PROPOSED ELEVATION - BUILDING "A"

APPLICANT: Leswell Investments Inc.
FILE: ZBA-2015-04 & SP-2015-04

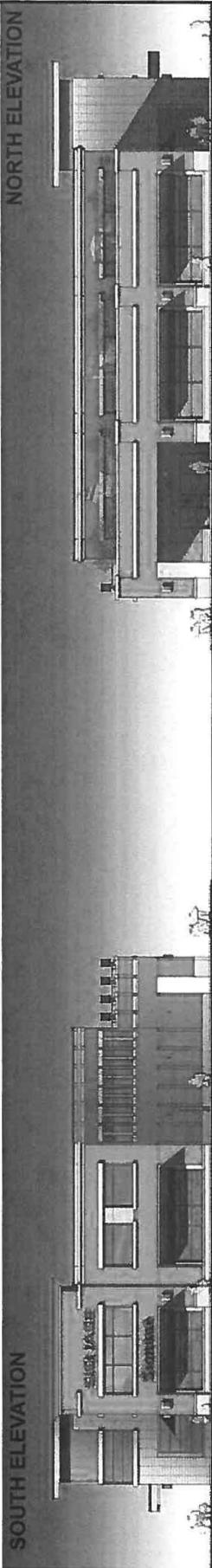
FIGURE 6



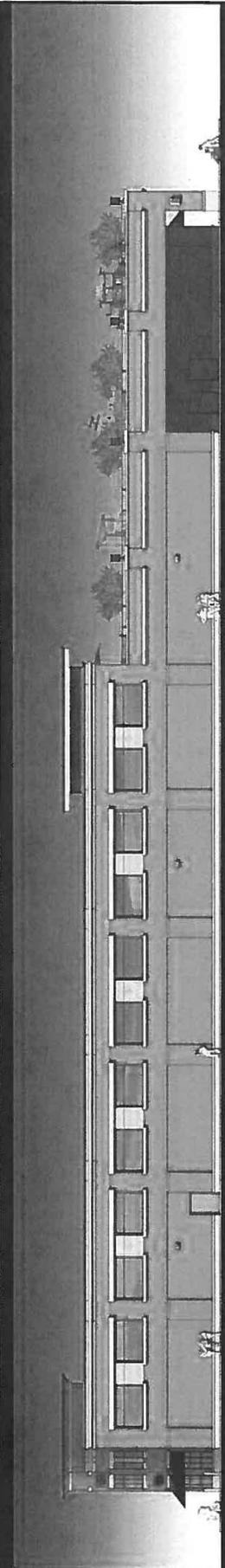
WEST ELEVATION



SOUTH ELEVATION



NORTH ELEVATION



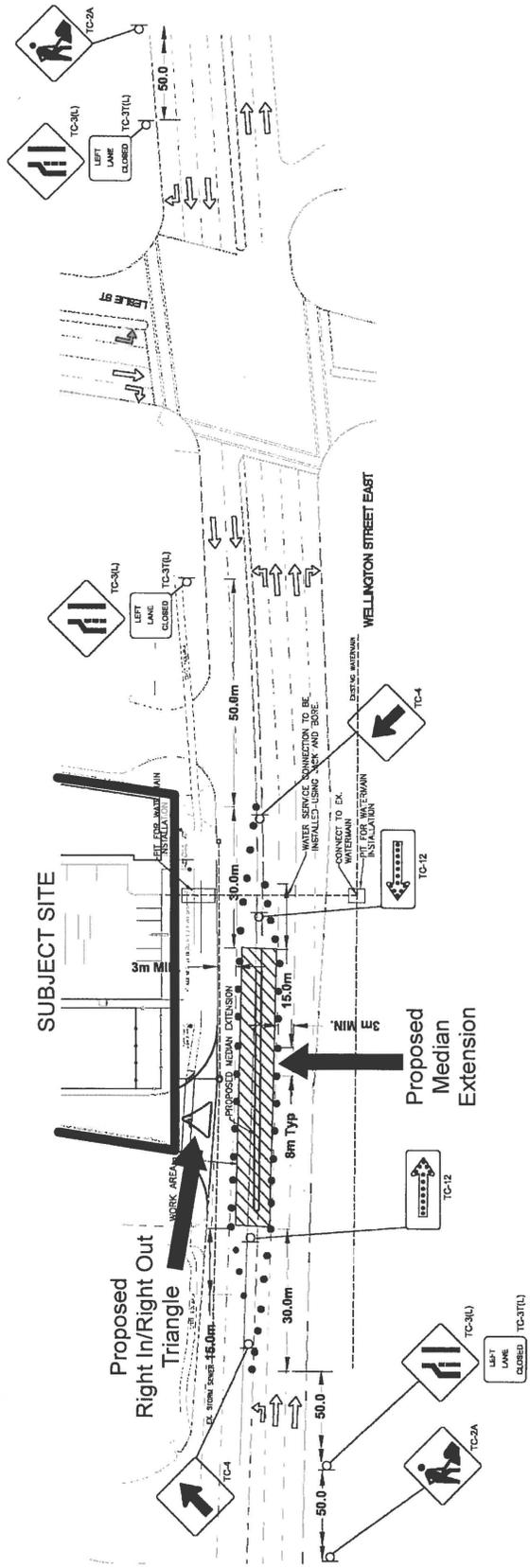
EAST ELEVATION

PROPOSED ELEVATION BUILDING "B"

APPLICANT: Leswell Investments Inc.
FILE: ZBA-2015-04 & SP-2015-04

FIGURE 7





PROPOSED VEHICULAR ACCESS

APPLICANT: Leswell Investments Inc.
 FILE: ZBA-2015-04 & SP-2015-04

FIGURE 8





TOWN OF AURORA
COUNCIL REPORT

No. PRS16-038

SUBJECT: *Facility Sponsorship Program – Canadian Tire*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-038 be received for information.

PURPOSE OF THE REPORT

To inform Council of the Facility Sponsorship commitment from the Aurora Canadian Tire to rename the aquatics centre at the Stronach Aurora Recreation Complex (SARC).

BACKGROUND

Council, at its meeting of June 11, 2013 adopted the Sponsorship Signage program for facility sponsorships. In 2014 staff started the process of soliciting potential recreation facility sponsors and has now received a commitment from Canadian Tire in Aurora.

COMMENTS

Canadian Tire has agreed to a five-year commitment at \$10,000.00/year for the naming rights of the Canadian Tire Aquatics Centre. The SARC aquatics centre, consisting of an eight lane pool, therapy pool and leisure pool will be renamed to the Canadian Tire Aquatics Centre, and Canadian Tire shall pay to the Town a sponsorship fee of \$10,000.00/year for five years.

In accordance with Report CFS15-006 these funds, less sponsorship program expenses (i.e. signage) shall be placed in the Recreation Sponsorships Reserve account to be drawn upon for Youth Programming.

This sponsorship is to come into effect as of September 1, 2016 with a formal launch to be scheduled at a later date if desired by Canadian Tire.

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Report No. PRS16-038

LINK TO STRATEGIC PLAN

Facility sponsorship supports the Strategic Plan goal of *enabling a diverse, creative and resilient economy* through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Leverage partnerships with local boards, chambers and business organizations to promote Aurora as a preferred location for business.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

The Town of Aurora shall receive additional revenue of \$50,000.00 (including taxes) paid at \$10,000.00 per year from 2016 through 2020, less program expenses.

CONCLUSIONS

That Council receive this report for information.

PREVIOUS REPORTS

PR15-013 May 19, 2015 Facility Sponsorship Program – Pfaff Motors Inc.
PR15-028 September 8, 2015 Facility Sponsorship Program – McAlpine Ford
PR16-009 February 2, 2016 Facility Sponsorship Program – Aurora Toyota

ATTACHMENTS

None.

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Report No. PRS16-038

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting, – Tuesday, July 26, 2016.

Prepared by: John Firman, Manager of Business Support - Ext. 4328



Allan D. Downey
Director of Parks & Recreation Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
COUNCIL REPORT

No. PRS16-039

SUBJECT: *Theatre Aurora Lease Agreement – 150 Henderson Drive*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-039 be received; and

THAT the Mayor and Town Clerk be authorized to execute the Agreement between the Town of Aurora and Theatre Aurora for the lease of the premises at 150 Henderson Drive, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To enter into a new lease agreement with Theatre Aurora for the use of the theatre at 150 Henderson Drive (“the Theatre”).

BACKGROUND

In August 2003, the Town entered into a lease agreement with Theatre Aurora for the exclusive use of the Factory Theatre for the provision of community theatre art services to the public, for a ten year term commencing July 1, 2004. This lease expired June 30, 2014 and has continued on a month to month basis in the interim.

Theatre Aurora has requested that this lease be renewed for the ongoing provision of community theatre services.

COMMENTS

Staff had requested occasional access to the Theatre for the delivery of Town programming, however, Theatre Aurora is unable to accommodate this request, which has therefore been withdrawn.

Staff recommends that the Town enter into a new ten year lease agreement with Theatre Aurora, with two, five year renewal options, with the following changes:

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Report No. PRS16-039

- That all reference to "Schedule A" be removed; and
- That the agreement terminology be updated to reflect current Town standards.

LINK TO STRATEGIC PLAN

Entering into a Lease Agreement with Theatre Aurora supports the Strategic Plan goal of Supporting an *Exceptional Quality of Life for All* through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Encouraging an active and healthy lifestyle by developing a long-term needs assessment for recreation programs, services and operations to march the evolving needs of the growing and changing population.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Decline to renew the agreement.
2. Issue an RFP for joint use of the facility between the Town and a third party, to maximize community benefit.
3. Further options as required.

FINANCIAL IMPLICATIONS

None. The Town does not generate revenue from this agreement, nor does the Town incur operating costs for the building.

CONCLUSIONS

THAT the Mayor and Town Clerk be authorized to execute the Agreement as drafted.

PREVIOUS REPORTS

LS01-045 August 21, 2001 Theatre Aurora Lease Agreement
LS01-052 December 11, 2001 Theatre Aurora Lease Agreement Addendum
LS03-005 February 18, 2003 Theatre Aurora Lease Agreement Addendum
LS04-053 October 19, 2004 Theatre Aurora Building Renovations

ATTACHMENTS

None.

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Report No. PRS16-039

PRE-SUBMISSION REVIEW

Executive Leadership Team - Tuesday, July 26, 2016

Prepared by: John Firman, Manager of Business Support - Ext. 4328



Allan D. Downey
Director of Parks and Recreation



Doug Nadrozny
Chief Administrative Officer



**TOWN OF AURORA
COUNCIL REPORT**

No. PRS16-040

SUBJECT: *Amendment to License Agreement – Automated Teller Machines*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-040 be received; and

THAT the installation of Automated Teller Machines (ATMs) at the Aurora Family Leisure Complex (AFLC) located at 135 Industrial Parkway North, Aurora, be approved; and

THAT the Mayor and Town Clerk be authorized to execute an amendment to the License Agreement between the Town of Aurora and Access Cash General Partnership (Access Cash) to include the AFLC as an additional location for the installation, maintenance and operation of an ATM, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To provide an ATM for the convenience of facility users and visitors at the AFLC.

BACKGROUND

At its meeting of April 23, 2013 Council approved report PR13-018 authorizing the current license agreement with Access Cash for the installation, maintenance and operation of ATM's at the Aurora Community Centre (ACC) and the Stronach Aurora Recreation Complex (SARC).

Numerous customer requests were received by Town staff asking for ATM's to be available at the SARC and ACC for quick access to cash for use at the existing retail operations (Pro-Shop and Concessions) at these locations. The service providers of the Pro-Shops and Concessions had also expressed a desire to have ATM's available, in response to their customer inquiries. At the time of the 2013 report the (AFLC) had neither a Pro-Shop or Concession stand, and to the knowledge of Town staff no requests for ATM's had been received from the public. It was therefore determined that the need did not exist for an ATM at the AFLC at that time.

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Report No. PRS16-040

COMMENTS

With the renovation and expansion of the AFLC space was allocated for a Concession, which is anticipated to be constructed and operational by the end of the summer, 2016. The addition of a Concession combined with the increased traffic in the AFLC has now generated a need for an ATM at this facility.

The current agreement is in good standing and was recently renewed for 1 year, with two more one year renewal options remaining. Access Cash is prepared to install an ATM at the AFLC under the same terms and conditions of the existing agreement.

LINK TO STRATEGIC PLAN

The installation of ATM machines at satellite facilities supports the Strategic Plan goal of ***Supporting an exceptional quality of life for all*** through its accomplishment in ***Investing in sustainable infrastructure*** through in the following key objectives within this goal statement:

Develop and implement a technology plan to improve the Town's efficiency in providing services.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council can decline amending this agreement and choose not to provide this service at the AFLC.
2. Other options as required.

FINANCIAL IMPLICATIONS

The Town will receive monthly revenue based on the number of transactions at the ATM. The total revenue will be based upon the volume of transactions. It is anticipated that an ATM at the AFLC will generate minimum additional annual revenue of \$800, inclusive of all applicable taxes.

CONCLUSIONS

That Council authorize an amendment to the existing License Agreement with Access Cash General Partnership to include the AFLC as an additional location for an ATM.

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Report No. PRS16-040

PREVIOUS REPORTS

PR13-018 Award of Request for Proposal No. PRS2013-04 - For the Supply, Delivery and Maintenance of Automated Teller Machines (ATMs) at the Stronach Aurora Recreation Complex (SARC) and the Aurora Community Centre (ACC), April 16, 2013

ATTACHMENTS

None.

PRE-SUBMISSION REVIEW

Executive Leadership Team - Tuesday, July 26, 2016

Prepared by: John Firman, Manager of Business Support - Ext. 4328



Allan D. Downey
Director of Parks and Recreation Services



Doug Nadorozny
Chief Administrative Officer



TOWN OF AURORA
COUNCIL REPORT

No. PRS16-042

SUBJECT: *Facility Advertising and Sponsorship Programs*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *August 9, 2016*

RECOMMENDATIONS

THAT Report No. PRS16-042 be received; and

THAT that a consultant be engaged to assist in the development of an enhanced business case for expanding the Facility Advertising and Sponsorship Programs and that this be referred to the 2017 Budget; and

THAT sport organizations be given priority use of the lobby wall areas of the Stronach Aurora Recreation Complex (SARC) over sponsorship.

PURPOSE OF THE REPORT

To provide an assessment of inventory of the Town's current and potential facility sponsorship and advertising opportunities; best practices from other municipalities; and recommendations for an enhanced facility sponsorship and advertising program, as directed by Council at its meeting of December 8, 2015.

BACKGROUND

The Town of Aurora's original Facility Advertising Program was outsourced to a third party until 2008, at which time it was determined that the program could be run more efficiently and generate greater revenue if brought in-house. The position of Sponsorship and Special Events Assistant was created in 2008 to support this change, which was a shared position, responsible for both facility advertising and special events sponsorships and event support.

Year	Facility Advertising Revenue (Net)
2008	\$2,279 Final year of outsourcing program
2009	\$27,680 Includes arrears collected for 2008
2010	\$25,528
2011	\$33,649
2012	\$48,214
2013	\$57,004
2014	\$58,560
2015	\$59,479
2016	\$65,000 (Projected)

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Report No. PRS16-042

The Facility Advertising program has continued to grow and is currently projected to generate over \$80,000 in gross revenue in 2016, more than triple the original program revenue from 2009.

Facility Sponsorship Program

In 2013 Council approved the sponsorship signage program for recreation facilities, and the Recreation Facility Sponsorship Program was developed in 2014. As a result of need for increased support for recreation special events and the addition of facility sponsorship to the advertising portfolio, the existing combined F/T (35 hours per week) position was deleted in favour of creating two P/T positions at 24 hours per week each.

In November, 2014 the new position of Facility Advertising and Sponsorship Coordinator (P/T) was created. Although the sponsorship program was not formally launched until 2015, our first facility sponsor was secured in late 2014. Additional sponsors were secured in 2015, and this program is projected to generate approximately \$50,000 in revenue in 2016.

COMMENTS

Facility advertising asset inventory

The current facility advertising assets consist of four facilities including the SARC, AFLC, ACC and the lobby at the Aurora Public Library. The program features the following components:

Rink Boards* = 2,500 linear feet
Lobby Signs = 74 locations
Wall Signs (arena walls) = 73 location
Backlit Wall Kiosks = 5 locations
Ice Resurfacers = 6 machines
TV Advertising = 5 locations

**Note: Until 2015 the rink board program was based on the fixed size of 8' long rink boards that were required to be covered by lexan for protection, which limited the available locations to approximately 70.*

The enhanced rink board program, implemented in early 2016, allows advertisers to choose whatever size rink board they desire, and no longer requires protective lexan, thereby enabling us to utilize approximately 95% of the existing rink board space in every arena.

It may be possible to increase the number of locations available for all of the above, with the exception of rink boards. However, various factors would need to be considered when determining the total number of potential new spaces, such as size and proximity of advertising, prime vs. non-prime locations, customer demand, etc. Staff continuously works with clients to identify opportunities for customization to meet their specific needs.

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Report No. PRS16-042

Facility sponsorship asset inventory

The current facility sponsorship assets consist of:

Major Assets:

- 4 Arenas
- 2 Pools
- 1 Gymnasium
- 1 Skate Park

Secondary Assets:

- 1 Walking Track
- 6 Program Rooms
- 1 Climbing Wall
- 1 Teaching Kitchen
- 1 Pool Viewing Gallery
- 6 Pool Change Rooms
- 4 Meeting Rooms
- 25 Arena Dressing Rooms

Survey of other municipal advertising and sponsorship programs

As directed, staff conducted a review of best practices with other municipalities, and specifically with the City of Oshawa, Town of Whitby, and City of Ottawa. Staff identified that the programs with these municipalities vary significantly and often include far more than recreation facilities, and they also combine both their advertising and sponsorship programs together. These differences make it difficult to draw a direct comparison or identify best practices in relation to the Town of Aurora. The following is a summary of the findings:

Review of Council identified municipalities

Sponsorship/Advertising Comb.	Aurora	Whitby	Oshawa	Ottawa
Population	59,358	122,022	149,607	883,000
Number of facilities available	4	4	8	41
# of years w/ advertising program	11	16	5	20
Combined net revenue	\$106,000	\$275,000	\$200,000	\$1,100,00
Net revenue per capita	\$1.78	\$2.25	\$1.34	\$1.25
Advertising program options				
Rinkboards	✓	✓	✓	✓
Lobby Signs	✓		✓	
Lobby Signs with brochure holder	✓			
Wall Signs	✓		✓	✓
Backlit Signs	✓	✓	✓	
Score Clocks		✓	✓	
LCD Screens	✓	✓	✓	
Ice Resurfacers	✓	✓	✓	✓
Window Decals			✓	
Cell phone charging stations			✓	✓
Outdoor assest (Parks, Transit, Roads)		✓		✓
Leasing property for billboards				✓
Recreation program sponsorships		✓		✓
Municipal vehicles		✓	✓	

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Report No. PRS16-042

Additional research was conducted to provide comparative information with other York Region Municipalities and other municipalities of similar size population.

Review of York Region municipalities

In York Region; East Gwillimbury and Richmond Hill do not currently have facility advertising programs, although they are considering future implementation.

Advertising Only	Aurora	Wh-St	Georg	King	Nmkt	Vaughn
Population	59,358	37,628	43,571	24,000	79,978	320,101
# of facilities available	4	4	2	3	5	11
# of years advertising	11	10	20	10	8	10
Gross advert Revenue*	80,000	19,000	24,000	\$25,000	40,000	79,000
Gross per capita	\$1.35	\$0.50	\$0.55	\$1.04	\$0.50	\$0.25

**Net revenue figures were not available from some municipalities, for comparison (revenue information from the Town of Markham was not available).*

In York Region, the only other municipalities with facility sponsorship programs are Whitchurch-Stouffville, Newmarket and Markham (revenue information from the Town of Markham was not available).

Sponsorship Only	Aurora	Wh-Stouff	Newmarket
Population	59,358	37,628	79,978
Gross sponsorship revenue*	50,000	12,000	70,000
Gross revenue per capita	\$0.84	\$0.31	\$0.87

**Net revenue figures were not available from some municipalities, for comparison.*

Other Ontario municipalities with similar size population

A search of other municipalities in Ontario of a similar size population (50,000 – 60,000), identified three other municipalities with advertising and/or sponsorship programs.

	Aurora	Welland	Georgetown	Bolton
Population	59,358	50,631	59,008	59,460
Facility advertising program				
# of facilities available	4	2	5	4
# of years advertising	11	15	14	3
Gross advertising revenue	\$80,000	\$12,500	\$62,400	\$20,560
Gross revenue per capita	\$1.35	\$0.25	\$1.06	\$0.35
Advertising program options				
Rinkboards	Y	Y	Y	Y
Ice Resurfacers	Y	Y	Y	Y
LCD Screens	Y			Y
Score Clock			Y	
Lobby Signs	Y			
Wall Signs	Y			
Backlit Signs	Y			
Facility sponsorship program	Yes	No	Yes	No
# of years with sponsorship prog.	1.5		8	
Gross sponsorship revenue	\$50,000		\$8,000	
Gross revenue per capita	\$0.84		\$0.14	

It should also be noted that some of the municipal programs include recreation special events sponsorship and recreation program guide advertising within the same program as facility sponsorship and advertising. Staff was unable to obtain detailed information to separate the data from other municipalities. As these are two separate programs at the Town of Aurora, the recreation special events and program guide specific information is not included in this report.

Review of municipal advertising and sponsorship program structure

Staff conducted a review of the program structure of other municipalities and found a wide range of programs among the municipalities surveyed, with some of the key findings as follows:

- Some have no formal program, but just address the occasional opportunity as it arises.
- Some have limited advertising opportunities, and may be limited to only one or two options, such as wall signs or rink boards.
- Some have very extensive programs that include on-street advertising, public transit advertising, outdoor facilities, municipal vehicles and more.
- Some have dedicated staff, while others outsource completely.
- Some have advertising programs, but have not yet added sponsorship.
- Some have promotional resources, including brochures and rate sheets, while others have no supporting resources at all.
- Some include visitor statistics within their promotional material, while some do not.
- Some include print advertising (Recreation Guide) and special events in their program. This is a separate program at the Town of Aurora.
- Some are situated in a more business/commerce rich environment.
- Some have state of the art, Olympic quality facilities, enabling them to place a higher value on sponsorships.
- There is a varying degree of senior management and/or Council support among municipalities.

Best practices

Looking at the five most successful municipalities within the scope of the research conducted, staff has identified the following best practices, currently being utilized by the these municipalities, including those identified in Council's motion, summarized as follows:

Best practices in use by:	Ottawa	Oshawa	Whitby	Markham	Vaughan	Aurora
Formal program in place	✓	✓	✓	✓	✓	✓
Promotional material	✓	✓	✓	✓	✓	✓
Use of rate sheet		✓	✓	✓	✓	✓
Use of visitor stats	✓	✓	✓	✓		✓
Variety of options available	✓	✓	✓	✓	✓	✓
Outdoor facilities included	✓	✓				
Dedicated program staff	✓	✓	✓	✓	✓	✓

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Report No. PRS16-042

Staff has recently enhanced the Rink Board advertising program and is currently considering the inclusion of a Agency Rate for advertising/marketing agencies. Until such time as existing assets are fully utilized, staff does not recommend making additional assets available unless a specific need is identified, and until additional resources are available to support further expansion of the facility advertising and sponsorship programs.

Additional assets that could be considered include:

- Sports fields
- Off-leash dog park
- Cell phone charging stations
- Playgrounds
- Tennis courts
- Splash pads
- Band shell

Setting priorities for community spaces

Another consideration when looking at best practices is the determination of priorities for the common areas within the facilities where facility advertising is placed. We currently use a large portion of space for advertising, vending machines, and promotion of sport and sport organizations.

Currently the Aurora Community Centre (ACC) and the Aurora Family Leisure Complex (AFLC) have space allocated for the promotion of sport organizations through various display cases. The Stronach Aurora Recreation Complex (SARC) also has display cases for this purpose, but has also recently been approved as the new home of the Aurora Sports Hall of Fame (Hall of Fame).

With the inclusion of the Hall of Fame at the SARC, consideration should be given to what the priority should be for the common areas, specifically the lobby areas. Should priority for the lobby areas of the SARC be given to the promotion of sport and sport organizations, including but not limited to the Hall of Fame, Activate Aurora, and Sport Aurora, as well as sport user groups such as Ducks Swimming, Master Ducks, York Synchro, to name a few, or should priority continue to be given to revenue generation, including advertising and vending?

LINK TO STRATEGIC PLAN

Facility sponsorship supports the Strategic Plan goal of ***enabling a diverse, creative and resilient economy*** through its accomplishment in satisfying requirements in the following key objectives within this goal statement:

Leverage partnerships with local boards, chambers and business organizations to promote Aurora as a preferred location for business.

August 9, 2016

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Report No. PRS16-042

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

Existing gross revenue is estimated at:	\$127,373
Existing annual expenditures are estimated at:	<u>\$ 57,364</u>
Net annual revenue is estimated at:	\$ 70,009

The engagement of a consultant will assist staff in developing strategies that will increase the net revenue.

CONCLUSIONS

That Council receive this report and all the respective information within.

PREVIOUS REPORTS

PR15-013 May 19, 2015 Facility Sponsorship Program – Pfaff Motors Inc.
PR15-028 September 8, 2015 Facility Sponsorship Program – McAlpine Ford
PRS16-008 February 2, 2016 Facility Sponsorship Program – Aurora Toyota

ATTACHMENTS

None.

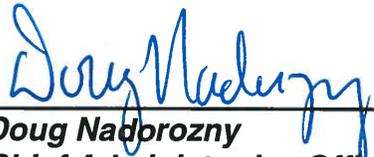
PRE-SUBMISSION REVIEW

Executive Leadership Team - Tuesday, July 26, 2016.

Prepared by: John Firman, Manager of Business Support - Ext. 4328



Allan D. Downey
Director of Parks & Recreation Services



Doug Nadrozny
Chief Administrative Officer



**TOWN OF AURORA
HERITAGE ADVISORY COMMITTEE
MEETING MINUTES**

Date:	Monday, July 11, 2016
Time and Location:	7 p.m., Holland Room, Aurora Town Hall
Committee Members:	Councillor Jeff Thom (Chair), Councillor Wendy Gaertner (Vice Chair), Barry Bridgeford, James Hoyes, and Martin Paivio
Member(s) Absent:	Carol Gravelle, John Kazilis, and Bob McRoberts (Honorary Member)
Other Attendees:	Councillor Tom Mrakas, Marco Ramunno, Director of Planning and Development Services, Jeff Healey, Planner, and Samantha Yew, Council/Committee Secretary

The Chair called the meeting to order at 7 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by James Hoyes
Seconded by Barry Bridgeford**

THAT the agenda as circulated by Legal and Legislative Services, with the following additions, be approved:

- Delegation (a) Sharon Vattay, Associate/Heritage Specialist, Goldsmith, Borgal & Company Ltd. Architects
Re: Item 2 – Memorandum from Planner; Re: Request for Feedback – The Red House, 16003 Yonge Street

Heritage Advisory Committee Meeting Minutes
Monday, July 11, 2016

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- Item 9 – Memorandum from Planner, Re: 45 Mosley Street

CARRIED

3. RECEIPT OF THE MINUTES

Heritage Advisory Committee Meeting Minutes of June 13, 2016

**Moved by James Hoyes
Seconded by Martin Paivio**

THAT the Heritage Advisory Committee meeting minutes of June 13, 2016, be received; *and*

THAT the words “mold and asbestos” be replaced with “primarily asbestos, and mold”.

CARRIED AS AMENDED

4. DELEGATIONS

- (a) **Sharon Vattay, Associate/Heritage Specialist, Goldsmith, Borgal & Company Ltd. Architects
Re: Item 2 – Memorandum from Planner; Re: Request for Feedback –
The Red House, 16003 Yonge Street**

The Committee consented to allow the delegation of Sharon Vattay an additional two (2) minutes.

Ms. Vattay, on behalf of the property owner, gave a brief overview of the Red House, and proposed two options for relocating the House to preserve and incorporate it into the future development of the property. She noted that a formal planning application has not yet been submitted.

**Moved by Martin Paivio
Seconded by James Hoyes**

THAT the comments of the delegation be received and referred to Item 2.

CARRIED

5. MATTERS FOR CONSIDERATION

1. HAC16-006 – Request to Designate under Part IV of the *Ontario Heritage Act*, 220 Old Yonge Street, “The Parteger House”

Staff gave a brief history of the subject property, and noted that the style is not typical of the houses built at that time (c.1875). Staff mentioned that this House was the location of the Aurora Readiness Centre and received a perfect score on the Historical component of the Heritage Building Evaluation Scoresheet.

The Committee expressed appreciation, and extended thanks to the homeowners for their application.

**Moved by Councillor Gaertner
Seconded by James Hoyes**

THAT Report No. HAC16-006 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the House located at 220 Old Yonge Street be designated under Part IV of the *Ontario Heritage Act* as a property of cultural heritage value or interest; and

THAT the Town Clerk be authorized to publish and serve Council’s Notice of Intention to Designate as per requirements of the Act; and

THAT the designation by-law be brought before Council for passing if no objections were received within the thirty (30) day objection period as per requirements of the Act; and

THAT the owners of 220 Old Yonge Street be thanked for their support of the designation of the subject heritage property.

CARRIED

**2. Memorandum from Planner
Re: Request for Feedback – The Red House, 16003 Yonge Street**

Staff gave a brief overview of the property. The Committee provided feedback, and inquired about soil studies and soil stability, tree removal, visibility of the house from Yonge Street, and the possibility of leaving the house in its current location were addressed.

**Moved by James Hoyes
Seconded by Barry Bridgeford**

THAT the memorandum regarding Request for Feedback – The Red House, 16003 Yonge Street, be received; and

THAT the feedback of the Heritage Advisory Committee be provided to the Owners of 16003 Yonge Street.

CARRIED

6. INFORMATIONAL ITEMS

3. HAC16-007 – Conservation and Watering Practices for Established “Heritage” Trees

Staff gave an overview of the report, noting that currently there are three properties in Aurora that have heritage tree status, and that a watering program for established heritage trees has not been developed at this time.

The Committee inquired about various aspects of heritage tree designation, and municipal and regional tree watering programs.

**Moved by James Hoyes
Seconded by Martin Paivio**

THAT Report No. HAC16-007 be received; *and*

THAT the Heritage Advisory Committee recommend to Council:

THAT staff be directed to investigate and report back to the Committee on the possibility of providing watering options for property owners to ensure the long-term sustainability of heritage trees.

CARRIED AS AMENDED

4. HAC16-008 – Offences and Restoration Costs of the *Ontario Heritage Act*

Staff provided an overview of the report. The Committee inquired about enforcement of provisions regarding offences as outlined in the *Ontario Heritage Act*.

Moved by James Hoyes
Seconded by Martin Paivio

THAT Report No. HAC16-008 be received for information.

CARRIED

5. Memorandum from Planner
Re: The Allen Brown House, 158 Carisbrooke Circle

Staff provided a brief update and noted that the property owners have committed to restoring the House and are no longer pursuing a demolition request.

Moved by Martin Paivio
Seconded by Councillor Gaertner

THAT the memorandum regarding The Allen Brown House, 158 Carisbrooke Circle, be received for information.

CARRIED

6. Memorandum from Planner
Re: Cultural Precinct Plan Update

Staff gave an overview of the Update, and the Committee discussed various aspects of the proposed Plan.

Moved by James Hoyes
Seconded by Barry Bridgeford

THAT the memorandum regarding Cultural Precinct Plan Update be received for information.

CARRIED

- 7. Memorandum from Planner
Re: Aurora Public School – York Culture Magazine**

**Moved by Councillor Gaertner
Seconded by James Hoyes**

THAT the memorandum regarding Aurora Public School – York Culture Magazine be received for information.

CARRIED

- 8. Extract from Council Meeting of June 28, 2016
Re: Heritage Advisory Committee Meeting Minutes of June 13, 2016**

**Moved by James Hoyes
Seconded by Martin Paivio**

THAT the Extract from Council Meeting of June 28, 2016, regarding the Heritage Advisory Committee meeting minutes of June 13, 2016, be received for information.

CARRIED

- 9. Memorandum from Planner
Re: 45 Mosley Street**

Staff detailed the original demolition application and provided a timeline of events that led to the demolition of the first floor of the house at 45 Mosley Street.

The Committee inquired about the demolition permit process, and aspects of enforcement, prosecution, and penalty in respect to the demolition of listed and designated Heritage properties.

**Moved by Martin Paivio
Seconded by James Hoyes**

THAT the memorandum regarding 45 Mosley Street be received; *and*

THAT staff investigate options for potential legal action in respect to the demolition of the first floor of the house at 45 Mosley Street.

CARRIED AS AMENDED

Heritage Advisory Committee Meeting Minutes
Monday, July 11, 2016

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7. NEW BUSINESS

None

8. ADJOURNMENT

**Moved by James Hoyes
Seconded by Martin Paivio**

THAT the meeting be adjourned at 9:17 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS OTHERWISE ADOPTED BY COUNCIL AT A LATER MEETING.



NOTICE OF MOTION	Councillor Michael Thompson
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DATE: August 9, 2016
TO: Mayor and Members of Council
FROM: Councillor Thompson
RE: Governance Review Advisory Committee

WHEREAS the past practice has been for Aurora to appoint a Council Compensation Review Committee to make recommendations for the compensation of the next Council; and

WHEREAS the Province of Ontario recently passed Bill 181, *Municipal Elections Modernization Act*, which amended the *Municipal Elections Act* and which gave municipalities the authority to pass a by-law to use ranked ballot voting, beginning in the 2018 municipal elections; and

WHEREAS York Regional Council has initiated a review of its Regional Governance and will consider a number of issues including: Council Composition and Direct vs Double Direct Election of Members, either of which may potentially impact the Town of Aurora Council Structure; and

WHEREAS York Regional Council has set a targeted completion date for their Regional Governance review of no later than December 15, 2016; and

WHEREAS Council may, as a result of Regional or other Electoral changes, wish to reconsider the decisions made regarding the questions that were placed on the ballot of the 2014 Municipal Elections; and

WHEREAS any substantive changes to the Governance structure of Aurora Town Council would need to be passed by a by-law on or before December 31, 2017;

NOW THEREFORE BE IT HEREBY RESOLVED THAT a Governance Review Advisory Committee be established to advise on, but not limited to, the following:

1. Council Compensation
2. Ranked Ballots
3. Aurora Town Council Composition, Structure and/or Governance; and

BE IT FURTHER RESOLVED THAT staff be directed to develop Terms of Reference for the Governance Review Advisory Committee, including proposed qualifications for Committee Members with a preference given to former members of Council, and an intended target of January 2017 for the commencement of the Committee.

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5881-16

**BEING A BY-LAW to exempt Blocks 7,
8, 9, 10, 11 and 12 on Plan 65M-4467
from Part-Lot Control (Country Wide
Homes at Aurora Inc.).**

WHEREAS subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act"), provides that the council of a local municipality may by by-law provide that the part-lot control provisions in subsection 50(5) of the Act, does not apply to the land that is within a registered plan of subdivision as is designated in the by-law;

AND WHEREAS the Council of The Corporation of the Town of Aurora deems it necessary and expedient to enact a by-law to exempt Blocks 7, 8, 9, 10, 11 and 12 on Plan 65M-4467 from those provisions of the Act dealing with part-lot control;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT subsection 50(5) of the Act shall not apply to the following lands, all situated in the Town of Aurora, Regional Municipality of York:

Blocks 7, 8, 9, 10, 11 and 12 on Plan 65M-4467.
2. THAT a copy of this By-law shall be registered in the appropriate Land Registry Office on title to the lands set out herein.
3. THAT this By-law shall come into full force and effect upon final passage hereof, shall remain in force and effect for a period of two (2) years from the date of its passing, and shall expire on the 9th day of August, 2018.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

*Approved as to Form
By Legal Services*
Signature: JDS
Date: July 27/2016

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5887-16

BEING A BY-LAW to exempt Lots 36, 37, 41, 42, 43, 44, 45, 80, 81, 82, 83, 89, 92, 93, 100, 101 and 102 and Blocks 217, 220, 221, 223, 226, 230 and 231 on Plan 65M-4462 from Part-Lot Control (Arista Homes (Aurora Trails) Inc.).

WHEREAS subsection 50(7) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended (the "Act"), provides that the council of a local municipality may by by-law provide that the part-lot control provisions in subsection 50(5) of the Act, does not apply to the land that is within a registered plan of subdivision as is designated in the by-law;

AND WHEREAS the Council of The Corporation of the Town of Aurora deems it necessary and expedient to enact a by-law to exempt Lots 36, 37, 41, 42, 43, 44, 45, 80, 81, 82, 83, 89, 92, 93, 100, 101 and 102 and Blocks 217, 220, 221, 223, 226, 230 and 231 on Plan 65M-4462 from those provisions of the Act dealing with part-lot control;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT subsection 50(5) of the Act shall not apply to the following lands, all situated in the Town of Aurora, Regional Municipality of York:

Lots 36, 37, 41, 42, 43, 44, 45, 80, 81, 82, 83, 89, 92, 93, 100, 101 and 102 and Blocks 217, 220, 221, 223, 226, 230 and 231 on Plan 65M-4462.
2. THAT a copy of this By-law shall be registered in the appropriate Land Registry Office on title to the lands set out herein.
3. THAT this By-law shall come into full force and effect upon final passage hereof, shall remain in force and effect for a period of two (2) years from the date of its passing, and shall expire on the 9th day of August, 2018.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

*Approved as to Form
By Legal Services*
Signature: FB
Date: July 26 / 2016

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5888-16

**BEING A BY-LAW to declare as
surplus and sell municipal lands
(21 and 33 Eric T. Smith Way).**

WHEREAS section 5(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended (the "Act") states that a municipal power, including a municipality's capacity, rights, powers and privileges under section 9 of the Act, shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS The Corporation of the Town of Aurora (the "Town") is the owner of the lands described on Schedule "A" attached hereto and forming part of this By-law (the "Lands");

AND WHEREAS the Town does not require the Lands for municipal purposes and deems it necessary to declare as surplus and sell the Lands;

AND WHEREAS the Town entered into an Agreement of Purchase and Sale, as approved by Council, dated February 8, 2016 respecting the sale of the Lands (the "Agreement"), which Agreement is conditional on the enactment of this by-law;

AND WHEREAS the Council of the Town enacted By-law Number 4255-01.A on May 8, 2001, being a By-law to provide procedures with respect to the sale of municipal land, which provisions with respect to the sale of the Lands has been adhered to;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the Lands be and are hereby declared as surplus.
2. THAT the Lands be conveyed in accordance with the Agreement.
3. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

GEOFFREY DAWE, MAYOR

*Approved as to Form
By Legal Services*
Signature: PLS
Date: July 27/2016

LISA LYONS, TOWN CLERK

By-law Number 5888-16

Page 2 of 2

SCHEDULE "A"

All and singular those certain parcels or tracts of land and premises situate, lying and being in the Town of Aurora, in the Regional Municipality of York and being composed of:

- (a) Lot 8, Plan 65M4324, being all of PIN 03642-3452 (LT);
- (b) Lot 9, Plan 65M4324; subject to an easement in gross over Part 1, Plan 65R34077 as in YR1961123, being all of PIN 03642-3453 (LT); and
- (c) Part of Block 11, Plan 65M4324, designated as Part 2, Plan 65R-35964, being all of PIN 03642-4552 (LT).

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5889-16

**BEING A BY-LAW to adopt
Official Plan Amendment No. 11.**

WHEREAS on September 28, 2010, the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 5285-10, being the new Official Plan for the Town, including amendments thereto (the "Official Plan");

AND WHEREAS authority is given to Council pursuant to the *Planning Act*, R.S.O. 1990, c. P.13, as amended, to pass a by-law amending the Official Plan;

AND WHEREAS the Town deems it necessary and expedient to further amend the Official Plan;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT Official Plan Amendment No. 11 attached hereto and forming part of this By-law be and is hereby adopted.
2. THAT this By-law shall come into force subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

Approved as to Form
By Legal Services

Signature: FBS
Date: July 26/2016

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK



AMENDMENT NO. 11

TO THE OFFICIAL PLAN

FOR THE TOWN OF AURORA

**AMENDMENT NO. 11
TO THE OFFICIAL PLAN
FOR THE TOWN OF AURORA**

STATEMENT OF COMPONENTS

PART I – THE PREAMBLE

1. Introduction
2. Purpose of the Amendment
3. Location
4. Basis of the Amendment

PART II – THE AMENDMENT

1. Introduction
2. Details of the Amendment
3. Implementation and Interpretation

PART I – THE PREAMBLE

1. Introduction

This part of the Official Plan Amendment No. 11 (the “Amendment”), entitled Part I – The Preamble, explains the purpose and location of this Amendment, and provides an overview of the reasons for it. It is for explanatory purposes only and does not form part of the Amendment.

2. Purpose of the Amendment

The purpose of this Amendment is to change the land use designation from “Convenience Commercial” to “Community Commercial”. The provision of this Amendment will allow commercial development that will cater to weekly shopping and service needs of residents and business in the community including multi-tenant commercial buildings and a supermarket.

3. Location

The lands affected by this Amendment are located north of St. John’s Sideroad, east of Yonge Street, municipally known as 800 St. John’s Sideroad; having a lot area of approximately 2.5 hectares; and are legally described as Part Lot 26, Concession 2, Except Part 1 and Part 2 on Expropriation Plan YR2201879 (the “Subject Lands”).

4. Basis of the Amendment

The basis of the Amendment is as follows:

- 4.1 The Official Plan Amendment application (file: OPA-2012-02) and Zoning By-law amendment was submitted to the Town for consideration in June 5, 2012, to permit the community commercial development on the Subject Lands, together with a related amendment to the Town’s Zoning By-law.
- 4.2 The original Public Planning Meeting was held by the Town’s Council on September 25, 2012, a second Public Planning Meeting was held on September 24, 2014, a third Public Planning Meeting was held on March 25, 2015 to obtain input from members of the public and the Town’s Council.
- 4.3 The Community Commercial designation permits food stores and/or Supermarket which typically have larger gross floor area and serve a wider range of residential communities.
- 4.4 The total size of the Subject Lands is approximately 2.5 hectares. Due to the size of the lot being much larger than a typical convenience commercial site and at a prominent corner location adjacent to two Regional arterial roads (St. John’s Sideroad and Bayview Avenue), the Subject Lands proposes to optimize commercial service on by providing commercial uses that will serve a wider community.
- 4.5 The implementing Zoning By-law amendment will incorporate appropriate development provisions and performance standards for the development of the Subject Lands.
- 4.6 Appropriate development of the Subject Lands for Community Commercial uses will be achieved through the detailed review and urban design evaluation as part of the Town’s Site Plan control process.
- 4.7 The Community Commercial designation policies as outlined in the Details of The Amendment are compatible with the existing uses and Official Plan land use designations within the neighbourhood.

PART II – THE AMENDMENT

1. Introduction

All of this part of the document entitled Part II – The Amendment, consisting of the following text and attached maps, designated as Schedule “A” (Land Use Plan) constitutes Amendment No. 11 to the Official Plan.

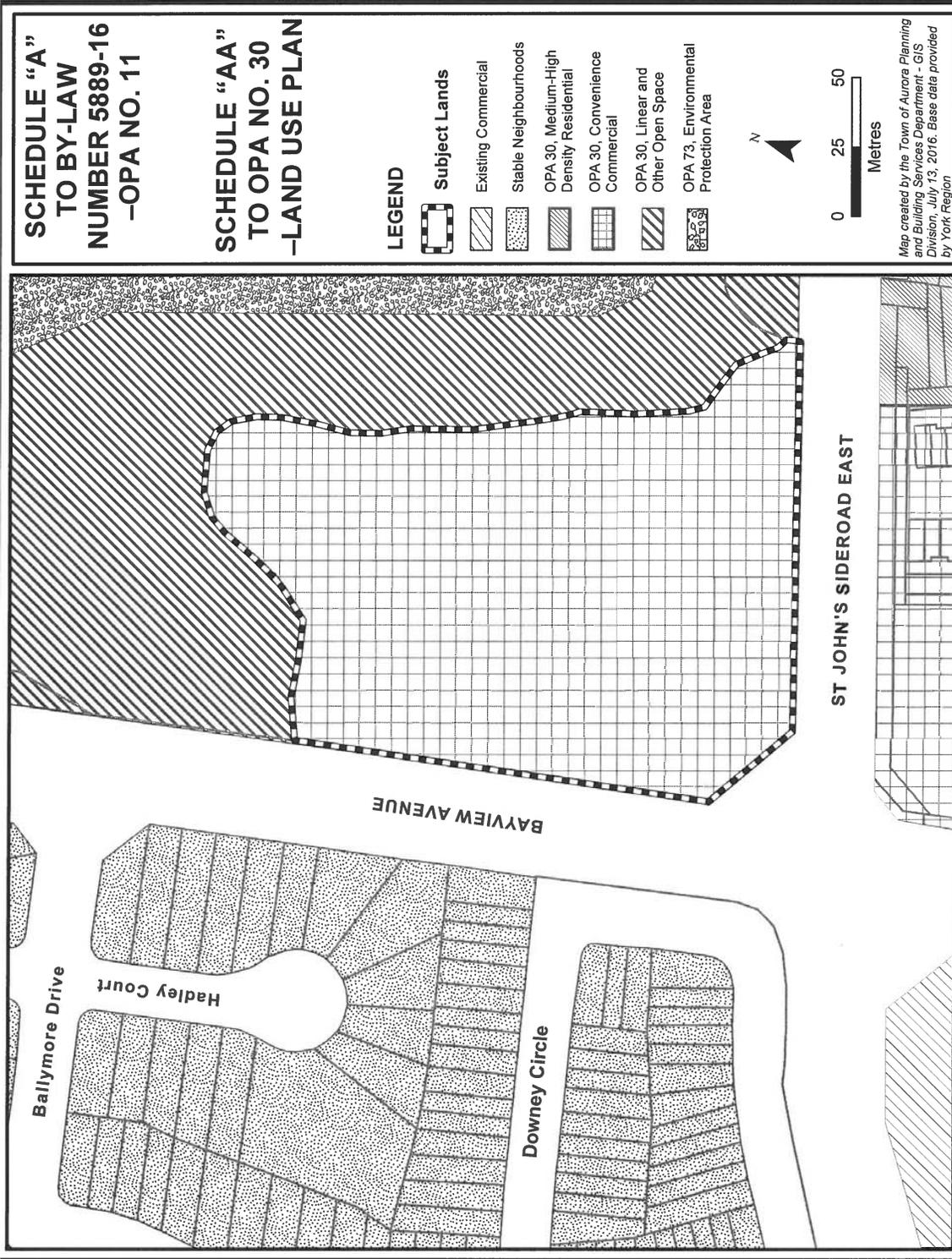
2. Details of the Amendment

The Official Plan is hereby amended as follows:

Item (1): “Schedule “AA”, Land Use Plan, being part of the Town of Aurora Official Plan Amendment No. 30, is amended by changing the land use designation for the Subject Lands described as Part Lot 26 Concession 2, from “**Convenience Commercial**” to “**Community Commercial**”, as shown on Schedule “A” – Land Use Plan, attached hereto and forming part of this Amendment.”

3. Implementation and Interpretation

This Amendment has been considered in accordance with the provisions of the Official Plan. The implementation and interpretation of this Amendment shall be in accordance with the respective policies of the Official Plan.



Map created by the Town of Aurora Planning and Building Services Department - GIS Division, July 13, 2016. Base data provided by York Region

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5890-16

**BEING A BY-LAW to amend
Zoning By-law Number 2213-78,
as amended (RCG Aurora North
Limited Partnership).**

WHEREAS section 34 of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, provides that the councils of local municipalities may pass zoning by-laws;

AND WHEREAS the Council of The Corporation of the Town of Aurora (the "Town") enacted By-law Number 2213-78, including amendments thereto (the "Zoning By-law");

AND WHEREAS the Council of the Town deems it necessary and expedient to further amend the Zoning By-law;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT the Zoning By-law be and is hereby amended to replace the "Rural (RU) Zone" zoning category applying to the lands shown in hatching on Schedule "A" attached hereto and forming part of this By-law with "Shopping Centre (C4-26) Exception Zone".
2. THAT the Zoning By-law be and is hereby amended to add the following:

"23.26 SERVICE COMMERCIAL (C4-26) EXCEPTION ZONE

23.26.1 Uses Permitted

- Animal Hospital
- Banks or Financial Establishments
- Bowling Alleys
- Business and Professional Offices
- Clinics
- Commercial schools provided that the combined commercial floor area devoted to the use over the entire site does not exceed 250 square metres
- Day care centre, including outdoor play area
- Drive-Thru Facilities
- Drug Store
- Dry Cleaning Establishment
- Dry cleaner's disputation station or depot
- Health centre
- Libraries, post offices and government administrative offices
- Laundries
- Medical and dental laboratories
- Private and commercial clubs
- Places of entertainment
- Personal service shops
- Restaurants
- Retail stores
- Supermarkets

23.26.2 Zone Requirements

23.26.2.1 Lot Specifications

In accordance with Section 23.2.1 herein.

By-law Number 5890-16

Page 2 of 3

23.26.2.2 Siting Specifications (minimum)

Notwithstanding any provisions to the contrary, for the purposes of the C4-26 Exception Zone, St. John's Sideroad, or a reserve abutting St. John's Sideroad, shall be deemed to be the front lot line.

Front Yard	3.0 metres
Rear Yard	3.0 metres
Side Yard	3.0 metres
Exterior Side Yard	3.0 metres

23.26.2.3 Building Specifications

In accordance with Section 23.2.1 herein."

3. THAT this By-law shall come into full force subject to compliance with the provisions of the *Planning Act*, R.S.O. 1990, c. P. 13, as amended, and subject to compliance with such provisions, this By-law will take effect from the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

*Approved as to Form
By Legal Services*

Signature: PS
Date: July 27/2016

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

By-law Number 5890-16

Page 3 of 3

Explanatory Note

Re: Zoning By-law Number 5890-16

By-law Number 5890-16 has the following purpose and effect:

To amend By-law Number 2213-78, as amended, being the Zoning By-law in effect in the Town of Aurora, to rezone the subject lands from "Rural (RU) Zone" to "Shopping Centre Commercial (C4-26) Exception Zone".

The rezoning will permit a commercial development that will cater to weekly shopping and service needs of residents and business in the community including multi-tenant commercial buildings and supermarket.

Schedule "A" To By-Law Number 5890-16

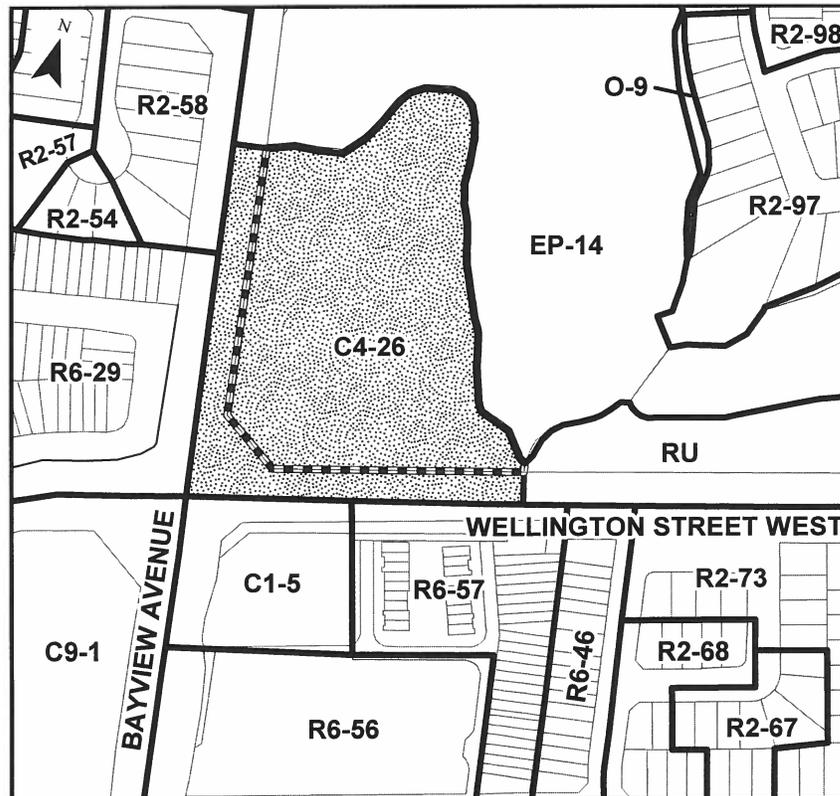
TOWN OF AURORA

THE REGIONAL MUNICIPALITY OF YORK

LOCATION: Part Lot 26, Concession 2, Except Part 1 and Part 2 on
Expropriation Plan YR2201879, Town of Aurora, Regional
Municipality of York (PIN 03623-2377)



LANDS TO BE REZONED FROM "RURAL (RU) ZONE" TO
"SHOPPING CENTRE (C4-26) EXCEPTION ZONE".



THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5892-16

**BEING A BY-LAW to appoint
employees of the Ontario Parking
Control Bureau Corp. as
Municipal By-law Enforcement
Officers in the Town of Aurora.**

WHEREAS the Ontario Parking Control Bureau Corp. (the "Company") has requested that certain employees of the Company be appointed by The Corporation of the Town of Aurora (the "Town") as Municipal Law Enforcement Officers for the purpose of enforcing municipal parking by-laws on private property as enacted under section 100 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended;

AND WHEREAS section 100 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, provides that a local municipality may, in respect of land not owned or occupied by the municipality that is used as a parking lot, regulate or prohibit the parking or leaving of motor vehicles on that land without the consent of the owner of the land or regulate or prohibit traffic on that land if a sign is erected at each entrance to the land clearly indicating the regulation or prohibition;

AND WHEREAS By-law Number 4574-04.T, as amended, (the "By-law") has been enacted by the Town under section 100 of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, to provide for the regulation and enforcement of parking on private lands;

AND WHEREAS section 15 of the *Police Services Act*, R.S.O. 1990, c. P. 15, as amended, provides that a municipal council may appoint persons to enforce the by-laws of a municipality, and that Municipal Law Enforcement Officers are peace officers for the purposes of enforcing municipal by-laws;

AND WHEREAS all Municipal Law Enforcement Officers are Provincial Offences Officers under the *Provincial Offences Act*, R.S.O. 1990, c. P.33, as amended;

AND WHEREAS the Council of the Town, in its September 13, 2011 Council Meeting, authorized the Town to enter into agreements with third parties with respect to enforcement of the By-law on private properties;

AND WHEREAS the Company entered into an agreement with the Town on March 15, 2012, with respect to the enforcement of parking on private property (the "Agreement");

AND WHEREAS the Council of the Town deems it necessary to appoint certain employees of the Company as Municipal Law Enforcement Officers;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA ENACTS AS FOLLOWS:

1. THAT those persons listed in Schedule "A" to this By-law be and are hereby appointed as Municipal Law Enforcement Officers for the Town for the purpose of enforcing parking provisions of the By-law on private property.
2. THAT the persons appointed as Municipal Law Enforcement Officers listed in Schedule "A" of this By-law are designated by the Town to act as Provincial Offences Officers in accordance with any specific or general directive of the Solicitor General of Ontario in effect from time to time relating to the power of municipal agents to act as Provincial Offences Officers.
3. THAT the Town Clerk be and is hereby authorized to issue a certificate of appointment bearing his/her signature or facsimile thereof to the Municipal Law Enforcement Officers appointed by this By-law.
4. THAT the authority to exercise any powers pursuant to this By-law as a Municipal Law Enforcement Officer, Provincial Offences Officer or a peace officer be

By-law Number 5892-16

Page 2 of 3

limited to the locations on the list of private parking lot locations provided by the Company and approved in writing by the Town's Director of Building & By-law Services or his/her designate (the "Director") pursuant to the Agreement.

5. THAT the appointment and authority to exercise any powers pursuant to this By-law as a Municipal Law Enforcement Officer, Provincial Offences Officer or a peace officer by any person listed in Schedule "A" is conditional on:
 - (a) the Company having a current, valid and existing Agreement with the Town; and
 - (b) the person or persons appointed under this By-law being employed by the Company and are not under suspension by the Company.
6. THAT the Director shall have the authority to temporarily suspend the application of this By-law to any or all persons listed in Schedule "A" for a period of not more than sixty (60) days, during which period any powers granted by this By-law to the person or persons under suspension shall be void and without effect, if it is reasonably believed by the Director that the person, or persons, subject to the suspension has acted, or is acting, in violation of any terms of the Agreement, Town policies or procedures, or provincial directives.
7. THAT when acting within the delegated authority as set out in section 6 of this By-law, the Director shall not be required to report any temporary suspensions of less than sixty (60) days to the Council of the Town.
8. THAT By-law Number 5818-16 be and is hereby repealed.
9. THAT this By-law shall come into full force and effect on the date of final passage hereof.

READ A FIRST AND SECOND TIME THIS 9th DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9th DAY OF AUGUST, 2016.

*Approved as to Form
By Legal Services*
Signature: [Signature]
Date: July 28/16

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK

By-law Number 5892-16

Page 3 of 3

Schedule "A"

**Municipal Law Enforcement Officers
Ontario Parking Control Bureau Corp.**

1. Gurpreet Brar
2. Richard David Chapman
3. Jordan Fischer
4. Shawn C Frigault
5. Nathan Todd Goobie
6. Robert Hughes
7. Michael Douglas McGee
8. Fiorentina Anne Nocera
9. Christopher David Peddle
10. Mario Recinos
11. Christian Sensicle

THE CORPORATION OF THE TOWN OF AURORA

By-law Number 5891-16

***BEING A BY-LAW to Confirm Actions by Council
Resulting from a Council Meeting on August 9,
2016.***

**THE COUNCIL OF THE CORPORATION OF THE TOWN OF AURORA HEREBY
ENACTS AS FOLLOWS:**

1. THAT the actions by Council at its Council meeting held on August 9, 2016, in respect of each motion, resolution and other action passed and taken by the Council at the said meeting is, except where prior approval of the Ontario Municipal Board is required, hereby adopted ratified and confirmed.
2. THAT the Mayor and the proper officers of the Town are hereby authorized and directed to do all things necessary to give effect to the said action or to obtain approvals where required and to execute all documents as may be necessary in that behalf and the Clerk is hereby authorized and directed to affix the corporate seal to all such documents.

READ A FIRST AND SECOND TIME THIS 9TH DAY OF AUGUST, 2016.

READ A THIRD TIME AND FINALLY PASSED THIS 9TH DAY OF AUGUST, 2016.

GEOFFREY DAWE, MAYOR

LISA LYONS, TOWN CLERK