



Town of Aurora  
Community Recognition Review  
Advisory Committee Meeting Minutes

**Date:** Tuesday, October 25, 2016

**Time and Location:** 2 p.m., Council Chambers, Aurora Town Hall

**Committee Members:** Councillor Tom Mrakas (Chair), Councillor Sandra Humfryes (Vice Chair) (arrived 2:29 p.m.), Steven Hinder, Tim Jones, Brian North, and Jo-anne Spitzer

**Members Absent:** Diane Buchanan

**Other Attendees:** Councillor John Abel, Stephanie Mackenzie-Smith, Manager of Corporate Communications, Shelley Ware, Supervisor, Special Events, and Linda Bottos, Council/Committee Secretary

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The Chair called the meeting to order at 2:15 p.m.

**1. Declaration of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. Approval of the Agenda**

**Moved by Tim Jones**

**Seconded by Brian North**

That the agenda as circulated by Legislative Services be approved.

**Carried**

### **3. Receipt of the Minutes**

#### **Community Recognition Review Advisory Committee Meeting Minutes of June 14, 2016**

**Moved by Councillor Humfryes**  
**Seconded by Jo-anne Spitzer**

That the Community Recognition Review Advisory Committee meeting minutes of June 14, 2016, be received for information.

**Carried**

### **4. Delegations**

None

### **5. Matters for Consideration**

#### **1. 2017 Awards Event Details – Update and Discussion**

Staff and Committee members discussed various aspects of the 2017 Community Recognition Awards event including date, location, program, theme, potential link to Canada 150, award categories, nomination process, networking, timing, sponsorships, advertising, food and refreshments, and task assignment. It was agreed that the next Awards event will be held on May 29, 2017, in the Council Chambers at Town Hall.

Committee members agreed to hold a Working Group session, to further discuss the arrangements in detail, within the next couple of weeks.

**Moved by Councillor Humfryes**  
**Seconded by Steve Hinder**

1. That the comments of the Committee regarding the 2017 Awards Event Details – Update and Discussion be referred to staff for consideration.

**Carried**

## **6. Informational Items**

- 2. Extract from Council Meeting of June 28, 2016  
Re: Community Recognition Review Advisory Committee Meeting  
Minutes of June 14, 2016**

**Moved by Tim Jones  
Seconded by Steve Hinder**

1. That the Extract from Council Meeting of June 28, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of June 14, 2016, be received for information.

**Carried**

## **7. New Business**

None

## **8. Adjournment**

**Moved by Brian North  
Seconded by Steve Hinder**

That the meeting be adjourned at 2:59 p.m.

**Carried**

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.