



**TOWN OF AURORA  
COMMUNITY RECOGNITION REVIEW  
ADVISORY COMMITTEE MEETING MINUTES**

**Date:** Tuesday, May 10, 2016

**Time and Location:** 3 p.m., Tannery Room, Aurora Town Hall

**Committee Members:** Councillor Tom Mrakas (Chair), Diane Buchanan, Tim Jones (arrived 3:35 p.m.), Brian North, and Jo-anne Spitzer

**Members Absent:** Councillor Sandra Humfryes (Vice Chair) and Steven Hinder

**Other Attendees:** Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Samantha Yew, Council/Committee Secretary

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The Chair called the meeting to order at 3:05 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF THE AGENDA**

**Moved by Diane Buchanan  
Seconded by Jo-anne Spitzer**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

**3. RECEIPT OF THE MINUTES**

**Community Recognition Review Advisory Committee Meeting Minutes of  
March 22, 2016**

**Moved by Brian North**  
**Seconded by Diane Buchanan**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of March 22, 2016, be received for information.

**CARRIED**

**4. DELEGATIONS**

None

**5. MATTERS FOR CONSIDERATION**

**1. 2016 Awards Event – Sponsorship Update and Discussion**

Staff provided an update regarding the food sponsorships for the event.

**Moved by Brian North**  
**Seconded by Diane Buchanan**

THAT the 2016 Awards Event – Sponsorship Update and Discussion be received and the comments of the Committee be referred to staff for consideration.

**CARRIED**

**2. 2016 Awards Event – Video/Presentation Update and Discussion**

Staff provided an update regarding the video segments, award formats, and other logistics of the event.

**Moved by Diane Buchanan**  
**Seconded by Brian North**

THAT the 2016 Awards Event – Video/Presentation Update and Discussion be received and the comments of the Committee be referred to staff for consideration.

**CARRIED**

**3. 2016 Awards Event – Discussion re Debrief Meeting and Next Steps**

Staff and the Committee discussed roles that Committee members could fill during the event. The Committee discussed the accessibility features of the event.

**Moved by Diane Buchanan  
Seconded by Brian North**

THAT the 2016 Awards Event – Discussion re Debrief Meeting and Next Steps be received and the comments of the Committee be referred to staff for consideration.

**CARRIED**

**4. 2016 Awards Event – Roundtable Discussion**

The Committee discussed possible dates for a debriefing meeting after the event.

**Moved by Diane Buchanan  
Seconded by Brian North**

THAT the 2016 Awards Event – Roundtable Discussion be received and the comments of the Committee be referred to staff for consideration.

**6. INFORMATIONAL ITEMS**

**5. Extract from Council Meeting of April 26, 2016  
Re: Community Recognition Review Advisory Committee Meeting  
Minutes of March 22, 2016**

**Moved by Tim Jones  
Seconded by Diane Buchanan**

THAT the Extract from Council Meeting of April 26, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of March 22, 2016, be received for information.

**CARRIED**

**7. NEW BUSINESS**

None

**8. ADJOURNMENT**

**Moved by Diane Buchanan**  
**Seconded by Brian North**

THAT the meeting be adjourned at 3:39 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS  
ADOPTED BY COUNCIL AT A LATER MEETING.