



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE MEETING MINUTES**

Date: Tuesday, March 22, 2016

Time and Location: 3 p.m., Tannery Room, Aurora Town Hall

Committee Members: Councillor Tom Mrakas (Chair), Diane Buchanan, Tim Jones, Steven Hinder, Brian North, and Jo-anne Spitzer

Members Absent: Councillor Sandra Humfryes (Vice Chair)

Other Attendees: Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 3:05 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Brian North
Seconded by Tim Jones**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting Minutes of
February 16, 2016**

Moved by Diane Buchanan
Seconded by Brian North

THAT the Community Recognition Review Advisory Committee Meeting Minutes of February 16, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Update and Discussion

Staff provided an update regarding the sponsorships for food and printing.

Moved by Tim Jones
Seconded by Jo-anne Spitzer

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be taken into consideration by staff.

CARRIED

2. 2016 Awards Event Details – Update and Discussion

Staff provided an update regarding the event program, photography, award formats, and other logistics of the event. It was agreed that the event roles of the Committee members would be discussed at the next meeting, which would be held on a date closer to the event date.

Moved by Diane Buchanan
Seconded by Brian North

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be taken into consideration by staff.

CARRIED

6. INFORMATIONAL ITEMS

3. **Extract from Council Meeting of February 23, 2016**
Re: Community Recognition Review Advisory Committee Meeting
Minutes of February 2, 2016

Moved by Steve Hinder
Seconded by Diane Buchanan

THAT the Extract from Council Meeting of February 23, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 2, 2016, be received for information.

CARRIED

4. **Extract from Council Meeting of March 8, 2016**
Re: Community Recognition Review Advisory Committee Meeting
Minutes of February 16, 2016

Moved by Tim Jones
Seconded by Brian North

THAT the Extract from Council Meeting of March 8, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of February 16, 2016, be received for information.

CARRIED

5. **Extract from Council Meeting of March 8, 2016**
Re: Memorandum from Acting Manager of Corporate Communications
Re: Community Recognition Review Advisory Committee Terms of
Reference

Moved by Tim Jones
Seconded by Brian North

THAT the Extract from Council Meeting of March 8, 2016, regarding Memorandum from Acting Manager of Corporate Communications, Re: Community Recognition Review Advisory Committee Terms of Reference, be received for information.

CARRIED

7. NEW BUSINESS

The Committee expressed disappointment at the lack of nominations in some categories of the 2016 Community Recognition Awards. The Committee

discussed various options to increase awareness and encourage participation in the nomination process. It was agreed that this matter would be further addressed by the Committee following the 2016 event.

Staff provided an update regarding the Award winners and the event invitation process.

8. ADJOURNMENT

Moved by Tim Jones

Seconded by Brian North

THAT the meeting be adjourned at 4:06 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.