



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE MEETING MINUTES**

Date: Tuesday, February 16, 2016

Time and Location: 3 p.m., Leksand Room, Aurora Town Hall

Committee Members: Councillor Tom Mrakas (Chair), Councillor Sandra Humfryes (Vice Chair) (departed 3:34 p.m.), Diane Buchanan, Tim Jones, and Brian North

Members Absent: Steven Hinder and Jo-anne Spitzer

Other Attendees: Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 3:03 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Tim Jones
Seconded by Councillor Humfryes**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting Minutes of
February 2, 2016**

**Moved by Diane Buchanan
Seconded by Brian North**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of February 2, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Update and Discussion

Staff gave an update regarding the food and beverage sponsorships, and it was noted that any costs associated with the serving of alcohol, if provided, would be totally sponsored. The Committee and staff discussed the logistics of finalizing the details for printing, award formats, follow-up advertising, and additional promotion of the nomination process.

**Moved by Tim Jones
Seconded by Councillor Humfryes**

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship – Update and Discussion be taken into consideration by staff.

CARRIED

2. 2016 Awards Event Details – Update and Discussion

Staff gave an update regarding nominations, the selection process, video, invitations, and the event schedule. The Committee discussed options for greeting and seating the event attendees, and for handing out the Awards.

**Moved by Brian North
Seconded by Diane Buchanan**

THAT the comments of the Committee regarding the 2016 Awards Event Details – Update and Discussion be taken into consideration by staff.

CARRIED

6. INFORMATIONAL ITEMS

- 3. Extract from Council Meeting of February 9, 2016
Re: Community Recognition Review Advisory Committee Meeting
Minutes of January 12, 2016**

**Moved by Brian North
Seconded by Tim Jones**

THAT the Extract from Council Meeting of February 9, 2016, regarding the Community Recognition Review Advisory Committee meeting minutes of January 12, 2016, be received for information.

CARRIED

7. NEW BUSINESS

The Committee suggested that consideration be given toward including a Heritage Award category for the 2017 Community Recognition Awards.

8. ADJOURNMENT

**Moved by Tim Jones
Seconded by Brian North**

THAT the meeting be adjourned at 3:38 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.