



**TOWN OF AURORA
COMMUNITY RECOGNITION REVIEW
ADVISORY COMMITTEE MEETING MINUTES**

Date: Tuesday, February 2, 2016

Time and Location: 3 p.m., Leksand Room, Aurora Town Hall

Committee Members: Councillor Tom Mrakas (Chair), Diane Buchanan, Tim Jones, and Brian North

Members Absent: Councillor Sandra Humfryes (Vice Chair), Steven Hinder, and Jo-anne Spitzer

Other Attendees: Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 3:06 p.m.

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Brian North
Seconded by Diane Buchanan**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

**Community Recognition Review Advisory Committee Meeting Minutes of
January 12, 2016**

**Moved by Brian North
Seconded by Diane Buchanan**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of January 12, 2016, be received for information.

CARRIED

4. DELEGATIONS

None

5. MATTERS FOR CONSIDERATION

1. 2016 Awards Event Sponsorship – Discussion

Staff noted that the event Sponsorship package had been approved by Council, and provided an update regarding the event sponsors and the Award sponsors. The Committee discussed various options regarding food and refreshments, and agreed to follow up further with potential sponsors toward finalizing the details.

**Moved by Diane Buchanan
Seconded by Tim Jones**

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship be taken into consideration by staff.

CARRIED

2. 2016 Awards Event Details – Discussion

Staff provided an overview of the process and planned activities for the upcoming months in preparation of the Awards event, and reviewed the event proceedings. The Committee discussed various aspects including options for the distribution of the Awards and entertainment.

**Moved by Diane Buchanan
Seconded by Tim Jones**

THAT the comments of the Committee regarding the 2016 Awards Event Details be taken into consideration by staff.

CARRIED

3. Establish Date to Review 2016 Nominations and Select Winners

**Moved by Diane Buchanan
Seconded by Brian North**

THAT the Selection Committee for the 2016 Community Recognition Awards review the nominations and select the winners at a meeting to be scheduled at 1 p.m. on Friday, March 11, 2016.

CARRIED

6. INFORMATIONAL ITEMS

4. Status of Nominations – Update

Staff provided a brief overview of the status of nominations to date.

**Moved by Diane Buchanan
Seconded by Tim Jones**

THAT the Status of Nominations – Update be received for information.

CARRIED

7. NEW BUSINESS

None

8. ADJOURNMENT

**Moved by Tim Jones
Seconded by Brian North**

THAT the meeting be adjourned at 3:56 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.