



**COMMUNITY  
RECOGNITION REVIEW  
ADVISORY COMMITTEE  
MEETING AGENDA**

**TUESDAY, FEBRUARY 2, 2016**

**3 P.M.**

**LEKSAND ROOM  
AURORA TOWN HALL**



**TOWN OF AURORA  
COMMUNITY RECOGNITION REVIEW  
ADVISORY COMMITTEE  
MEETING AGENDA**

**DATE:** Tuesday, February 2, 2016

**TIME AND LOCATION:** 3 p.m., Leksand Room, Aurora Town Hall

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**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

**2. APPROVAL OF THE AGENDA**

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

**3. RECEIPT OF THE MINUTES**

**Community Recognition Review Advisory Committee Meeting  
Minutes of January 12, 2016**

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RECOMMENDED:

THAT the Community Recognition Review Advisory Committee meeting minutes of January 12, 2016, be received for information.

**4. DELEGATIONS**

**5. MATTERS FOR CONSIDERATION**

**1. 2016 Awards Event Sponsorship – Discussion**

RECOMMENDED:

THAT the comments of the Committee regarding the 2016 Awards Event Sponsorship be taken into consideration by staff.

**2. 2016 Awards Event Details – Discussion**

RECOMMENDED:

THAT the comments of the Committee regarding the 2016 Awards Event Details be taken into consideration by staff.

**3. Establish Date to Review 2016 Nominations and Select Winners**

RECOMMENDED:

THAT the Community Recognition Review Advisory Committee establish a date to review the nominations and select the winners of the 2016 Community Recognition Awards.

**6. INFORMATIONAL ITEMS**

**4. Status of 2016 Nominations – Update**

RECOMMENDED:

THAT the Status of 2016 Nominations – Update be received for information.

**7. NEW BUSINESS**

**8. ADJOURNMENT**



**TOWN OF AURORA  
COMMUNITY RECOGNITION REVIEW  
ADVISORY COMMITTEE MEETING MINUTES**

**Date:** Tuesday, January 12, 2016

**Time and Location:** 3 p.m., Tannery Room, Aurora Town Hall

**Committee Members:** Councillor Tom Mrakas (Chair), Diane Buchanan, Steve Hinder, Tim Jones (arrived 3:41 p.m.), and Brian North

**Members Absent:** Councillor Sandra Humfryes and Jo-anne Spitzer

**Other Attendees:** Jennifer Norton, Web Services and Corporate Events Co-ordinator, and Linda Bottos, Council/Committee Secretary

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The Chair called the meeting to order at 3:04 p.m.

**1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

**2. APPROVAL OF THE AGENDA**

**Moved by Brian North**  
**Seconded by Diane Buchanan**

THAT the agenda as circulated by Legal and Legislative Services be approved.

**CARRIED**

**3. RECEIPT OF THE MINUTES**

**Community Recognition Review Advisory Committee Meeting Minutes of  
December 15, 2015**

**Moved by Brian North**  
**Seconded by Steve Hinder**

THAT the Community Recognition Review Advisory Committee Meeting Minutes of December 15, 2015, be received for information.

**CARRIED**

**4. DELEGATIONS**

None

**5. MATTERS FOR CONSIDERATION**

**1. Round Table Discussion**  
**Re: Sponsorship and Promotion**

Staff advised that the 2016 Community Recognition Awards Nomination Package would be released on January 14, 2016, and nominations would be accepted until March 4, 2016, via mail or online submission. Staff noted the various means of promotion being implemented including the Town website, social media, newspaper advertising, notice boards, and cross-promotion with other Advisory Committees, Town facilities and events.

The Committee discussed various aspects of sponsorship for the Community Recognition Awards event and noted that a sponsor had been identified for video and photography. Committee members agreed to further explore sponsorship opportunities for food and alcohol for the event.

**6. INFORMATIONAL ITEMS**

**2. 2016 Community Recognition Awards Nomination Package**

The Committee suggested that the Awards categories and criteria be further reviewed following the 2016 Awards event.

**Moved by Tim Jones**  
**Seconded by Brian North**

THAT the 2016 Community Recognition Awards Nomination Package be received for information.

**CARRIED**

Community Recognition Review Advisory Committee Meeting Minutes  
Tuesday, January 12, 2016

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**7. NEW BUSINESS**

None

**8. ADJOURNMENT**

**Moved by Tim Jones  
Seconded by Steve Hinder**

THAT the meeting be adjourned at 3:56 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS  
ADOPTED BY COUNCIL AT A LATER MEETING.