



Town of Aurora
Accessibility Advisory Committee
Meeting Minutes

Date:	Thursday, December 1, 2016
Time and Location:	4 p.m., Leksand Room, Aurora Town Hall
Committee Members:	Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Jo-anne Spitzer
Member(s) Absent:	Councillor Sandra Humfryes
Other Attendees:	Councillor John Abel, Chris Catania, Accessibility Advisor, and Linda Bottos, Council/Committee Secretary

The Chair called the meeting to order at 4:05 p.m.

The Chair relinquished the chair to the Vice Chair at 4:51 p.m. and resumed the chair at 5:12 p.m. during consideration of Item 2.

1. Declaration of Pecuniary Interest and General Nature Thereof

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

2. Approval of the Agenda

Moved by James Hoyes

Seconded by John Lenchak

That the agenda as circulated by Legislative Services be approved.

Carried

3. Receipt of the Minutes

Accessibility Advisory Committee Meeting Minutes of November 2, 2016

Moved by Gordon Barnes
Seconded by James Hoyes

That the Accessibility Advisory Committee meeting minutes of November 2, 2016, be received for information.

Carried

4. Delegations

None

5. Matters for Consideration

1. Memorandum from Planner

**Re: Application for Site Plan Amendment, 458021 Ontario Inc., 21 & 33
Eric T. Smith Way, Lots 8 & 9, Plan 65M4324, File No. SP-2016-08**

Staff provided background and an overview of the proposed site plan amendment, and the Committee discussed aspects of the application, including entrance, lunchroom, and universal washroom accessibility.

Moved by Jo-anne Spitzer
Seconded by Gordon Barnes

1. That the memorandum regarding Application for Site Plan Amendment (Submission #2), 458021 Ontario Inc., 21 & 33 Eric T. Smith Way, Lots 8 & 9, Plan 65M4324, File No. SP-2016-08 be received; and
2. That the following Accessibility Advisory Committee comments regarding the Site Plan Amendment be considered by staff:
 - (a) Request to ensure accessible, barrier-free furniture in all common areas including the lunchroom; and
 - (b) Request to install automatic door openers at entrance and universal washroom;

- (c) Suggestion to move the sink further away from the shower to allow room for assistance in the universal washroom.

Carried

**2. Memorandum from Accessibility Advisor
Re: Town of Aurora 2017-2023 Accessibility Plan**

Staff provided an overview of the annual review and update of the Town's multi-year Accessibility Plan. The Committee discussed various aspects of the document and suggested items for inclusion in Appendix B – Recommended Accessibility Items 2017-2023, including: (1) Queen's Diamond Jubilee Park; and (2) evacuation chairs at Town Hall.

Issues were raised regarding: (1) an apparent elevation variance greater than four degrees at a storm drain near a side exit of the Aurora Community Centre; and (2) customer service gaps related to the adaptive swimming program at the Aurora Family Leisure Complex. Staff agreed to follow up on these matters.

**Moved by Gordon Barnes
Seconded by James Hoyes**

1. That the memorandum regarding Town of Aurora 2017-2023 Accessibility Plan be received; and
2. That the Accessibility Advisory Committee recommend to Council:
 - (a) That the Town of Aurora 2017-2023 Accessibility Plan be adopted as amended.

Carried

**3. Memorandum from Accessibility Advisor
Re: York Region Accessibility Advisory Committee – Feedback Survey**

Staff provided a brief overview of the Feedback Survey regarding an educational and networking forum to be hosted by the Region on May 31, 2017, and the Committee provided feedback. It was agreed that staff would submit the completed Feedback Survey to the Region on behalf of the Committee.

Moved by Gordon Barnes
Seconded by Jo-anne Spitzer

1. That the memorandum regarding York Region Accessibility Advisory Committee – Feedback Survey be received for information.

Carried

6. Informational Items

None

7. New Business

Tyler Barker advised that he would arrange for a representative of Activate Aurora to delegate at the February 2017 meeting of the Accessibility Advisory Committee regarding the Sport Implementation Plan and access for those with disabilities.

Committee members discussed their preferences for the start time of Accessibility Advisory Committee meetings, and it was agreed that the 4 p.m. start time would be maintained.

8. Adjournment

Moved by John Lenchak
Seconded by Gordon Barnes

That the meeting be adjourned at 5:39 p.m.

Carried

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.