



## **Town of Aurora Accessibility Advisory Committee Meeting Minutes**

<b>Date:</b>	Wednesday, September 7, 2016
<b>Time and Location:</b>	4 p.m., Leksand Room, Aurora Town Hall
<b>Committee Members:</b>	John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, Joanne Spitzer, and Councillor Sandra Humfryes (arrived 4:07 p.m.)
<b>Member(s) Absent:</b>	Tyler Barker (Chair)
<b>Other Attendees:</b>	Chris Catania, Accessibility Advisor, Lisa Lyons, Town Clerk, and Samantha Yew, Council/Committee Secretary

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The Vice Chair called the meeting to order at 4:06 p.m.

### **1. Declaration of Pecuniary Interest and General Nature Thereof**

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

### **2. Approval of the Agenda**

**Moved by James Hoyes  
Seconded by Gordon Barnes**

That the agenda as circulated by Legislative Services be approved.

**Carried**

### **3. Receipt of the Minutes**

**Accessibility Advisory Committee Meeting Minutes of June 1, 2016**

**Moved by James Hoyes**  
**Seconded by Gordon Barnes**

That the Accessibility Advisory Committee meeting minutes of June 1, 2016, be received for information.

**Carried**

#### **4. Delegations**

None.

#### **5. Matters for Consideration**

##### **1. Memorandum from Planner**

**Re: Site Plan Application (Submission #3), Carpino Construction Inc. Plan 246, Lots 17, 18, 19 and 21, Pt. Lots 15 and 16, Plan 36, Lot 7, Pt. Lots 6 and 65R21549 Parts 1 to 3, Related Files: OPA-2015-04, ZBA-2015-10, File No. SP-2015-08**

Staff gave an overview of the residential Site Plan Application, and noted that that Council requested feedback from the Committee. The Committee discussed aspects of the application.

**Moved by Gordon Barnes**  
**Seconded by James Hoyes**

1. That the memorandum regarding Site Plan Application (Submission #3), Carpino Construction Inc., Plan 246, Lots 17, 18, 19 and 21, Pt. Lots 15 and 16, Plan 36, Lot 7, Pt. Lots 6 and 65R21549 Parts 1 to 3, Related Files: OPA-2015-04, ZBA-2015-10, File No. SP-2015-08, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
  - Suggestion to ensure proper curb cuts are made in visitor parking lot; and

- Frustration with lack of accessible units, and lack of general accessibility of proposed site plan, specifically regarding end-to-end access.

**Carried**

**2. Memorandum from Planner, Re: Site Plan Application (Submission #2), FGKW Retirement Living Inc., 145 Murray Drive, Part of Lot 77, Concession 1, WYS, File No. SP-2016-04**

Staff gave a brief overview of the proposed site plan, and reviewed the comments previously submitted by the Committee. The Committee discussed aspects of accessible parking, and pedestrian safety near the proposed truck access road.

**Moved by Councillor Humfryes  
Seconded by James Hoyes**

1. That the memorandum regarding Site Plan Application (Submission #2), FGKW Retirement Living Inc., 145 Murray Drive, Part of Lot 77, Concession 1, WYS, File No. SP-2016-04, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
  - Suggestion to increase the number of handicapped parking spaces from two (2) to four (4) spaces; and
  - Request that a safety initiative for the proposed truck access road be investigated.

**Carried**

**3. Memorandum from Planner  
Re: Site Plan Application – Third Submission, MHJH Holdings Inc., 75 Eric T Smith Way, Lot 4, Part of Block 11, Plan 65M-4324, File No. SP-2016-01**

Staff provided an overview of the proposed site plan and accessibility components. The Committee discussed various aspects of the site plan.

**Moved by James Hoyes**  
**Seconded by Jo-anne Spitzer**

1. That the memorandum regarding Site Plan Application – Third Submission, MHJH Holdings Inc., 75 Eric T Smith Way, Lot 4, Part of Block 11, Plan 65M-4324, File No. SP-2016-01, be received; and
2. That the following Accessibility Advisory Committee comments regarding the proposed Site Plan Amendment be considered by staff:
  - Suggestion to ensure proper curb cuts are made; and
  - Suggestion to include a barrier-free path of travel through the proposed site.

**Carried**

**4. Memorandum from Accessibility Advisor**

**Re: Accessible Considerations for Audio/Visual Equipment in Town Hall**

Staff provided an overview of the proposed accessibility features for the audio/visual equipment upgrade in Town Hall. The Committee spoke in support of the proposed features.

**Moved by James Hoyes**  
**Seconded by Gordon Barnes**

1. That the memorandum regarding Accessible Considerations for Audio/Visual Equipment in Town Hall be received; and
2. ***That the Accessibility Advisory Committee endorse the proposed audio/visual upgrades as presented, and have no concerns.***

**Carried as amended**

**6. Informational Items**

**5. Extract from Council Meeting of June 14, 2016**

**Re: Joint Accessibility Advisory Committee and Parks and Recreation  
Advisory Committee Meeting Minutes of May 31, 2016**

**Moved by James Hoyes**  
**Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of June 14, 2016, regarding the Joint Accessibility Advisory Committee and Parks and Recreation Advisory Committee Meeting Minutes of May 31, 2016, be received for information.

**Carried**

- 6. Extract from Council Meeting of June 14, 2016**  
**Re: Accessibility Advisory Committee Meeting Minutes of June 1, 2016**

**Moved by Councillor Humfryes**  
**Seconded by Gordon Barnes**

1. That the Extract from Council Meeting of June 14, 2016, regarding the Accessibility Advisory Committee meeting minutes of June 1, 2016, be received for information.

**Carried**

## **7. New Business**

The Committee inquired about the installation of gender neutral washrooms and change rooms at Town Facilities. Staff indicated that this matter is being investigated.

Staff noted that an inquiry was received about slope restrictions in trails and noted that there are currently no regulations regarding trail slopes. Staff advised that, to meet AODA requirements, any proposed trails be submitted to the Accessibility Advisory Committee for comment going forward.

The Committee noted that Ripley's Aquarium of Canada has an interactive children's play area that caters to children of all abilities.

## **8. Adjournment**

**Moved by Jo-anne Spitzer**  
**Seconded by Gordon Barnes**

That the meeting be adjourned at 5:37 p.m.

**Carried**

Committee recommendations are not binding on the Town unless adopted by Council at a later meeting.