



## TOWN OF AURORA HERITAGE ADVISORY COMMITTEE MEETING MINUTES

- Date:** Monday, April 13, 2015
- Time and Location:** 7 p.m., Holland Room, Aurora Town Hall
- Committee Members:** Councillor Jeff Thom (Chair), Councillor Wendy Gaertner (Vice Chair), Barry Bridgeford, Kathy Constable, Carol Gravelle, Bob McRoberts (Honorary Member), and Martin Paivio
- Member(s) Absent:** John McIntyre (Honorary Member), and Stan Rycombel
- Other Attendees:** Councillor Tom Mrakas, Marco Ramunno, Director of Planning and Development Services, Jeff Healey, Planner, Patty Thoma, Deputy Clerk/Council & Committee Coordinator, and Gloria Hardyck, Council/Committee Secretary
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Members provided brief introductions.

The Chair called the meeting to order at 7:01 p.m.

### 1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

### 2. APPROVAL OF THE AGENDA

**Moved by Councillor Wendy Gaertner**  
**Seconded by Bob McRoberts**

THAT the agenda as circulated by Legal and Legislative Services, **with the following addition**, be approved:

- Delegation (c) David Heard, resident of Aurora  
Re: Item 3 – Memorandum from Planner  
Re: Doors Open Aurora 2015

**CARRIED TWO-THIRDS VOTE**

### 3. RECEIPT OF THE MINUTES

None

### 4. DELEGATIONS

(a) **Patty Thoma, Deputy Clerk**  
**Re: Advisory Committee Member Education and Training**

Patty Thoma, Deputy Clerk provided a handout and a PowerPoint presentation entitled "Advisory Committee Orientation 2014-2018", dated April 2015. Members also had before them the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014 and the Town's Procedural By-law. Ms. Thoma explained the roles and responsibilities of Advisory Committees in best practices for civic engagement. The presentation touched upon the role of Advisory Committees in civic engagement, and the relationship between Advisory Committees and members of the public, Town Staff and Council.

**Moved by Martin Paivio**  
**Seconded by Kathy Constable**

THAT the comments of the delegation and written material provided be received for information.

**CARRIED**

(b) **Jeff Healey, Planner**  
**Re: Heritage Advisory Committee Update**

Marco Ramunno, Director of Planning and Development Services and Jeff Healey, Planner, presented an overview of the Heritage Advisory Committee and summarized the type of matters that may be brought before the Committee for comment and information. They also noted the importance and significance of being actively involved on the Committee.

**Moved by Bob McRoberts**  
**Seconded by Kathy Constable**

THAT the comments of the delegation be received for information.

**CARRIED**

**(c) David Heard**  
**Re: Organized Walking Tours Throughout Aurora**

David Heard provided an overview of his experience. He noted that he has guided walking tours throughout the community on behalf of the Town for the Doors Open Event for the past few years and requested that consideration be given to assigning him for the provision of this service on behalf of the Town on a regular basis throughout the year and not just for Doors Open.

**Moved by Councillor Wendy Gaertner**  
**Seconded by Carol Gravelle**

THAT the comments of the delegation be received for information.

**CARRIED**

**5. MATTERS FOR CONSIDERATION**

**1. HAC15-001 – Request to Remove a Property from the Aurora, Register of Properties of Cultural Heritage Value or Interest, 92 Tyler Street**

Staff presented a brief overview of the request and provided information and history regarding the subject property. He advised that the *Ontario Heritage Act* provides criteria for determining cultural heritage value or interest and noted that the owner wishes to remove the property from the Register as a non-designated “listed” property. Staff explained that the owner plans an architectural style and design that complements the new residential properties along Tyler Street, specifically 97 Tyler Street.

The Committee supported the request in principle, however, they requested that Mr. Michael Smith, Planning Consultant, who was in attendance on behalf of the owner, comment on the matter. The Committee waived the Procedural By-law with a two-thirds vote to allow Mr. Smith to respond to the Committee inquiries about the architecture. Mr. Smith also advised that he would provide the owner with the comments and concerns of the Committee.

**Moved by Martin Paivio**  
**Seconded by Councillor Wendy Gaertner**

THAT Report No. HAC15-001 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the property located at 92 Tyler Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest subsequent to demolition; and

***THAT the property owner provide the Director of Planning and Development Services with architectural renderings for review by the Committee; and***

THAT the property owner works with the Director of Planning and Development Services in order to ensure any proposed new structures are complementary to the heritage character of the area

**CARRIED AS AMENDED**

## **6. INFORMATIONAL ITEMS**

### **2. Memorandum from Planner**

#### **Re: 84 Harrison Avenue – Approval of Wood Plaque Application**

Staff reviewed the written submission by the Aurora and District Historical Society, in support of the request. Committee Members expressed support for the proposed request for a plaque depicting the properties historical significance.

**Moved by Carol Gravelle**

**Seconded by Barry Bridgeford**

THAT the memorandum regarding 84 Harrison Avenue – Approval of Wood Plaque Application be received for information.

**CARRIED**

### **3. Memorandum from Planner**

#### **Re: Doors Open Aurora 2015**

Staff provided an overview of the memorandum and advised that the event is scheduled for Saturday, August 15, 2015 from 10:00 a.m. to 4:00 p.m. He explained that this event provides an opportunity for the community to visit and tour designated heritage buildings throughout the Town along with a detailed brochure that highlights facts and information which is provided for at all locations.

Staff explained that due to time constraints and the deadline imposed by the Ontario Heritage Trust, a list of 10 sites was required for confirmation no later than February 26, 2015. He encouraged Members to continue to offer suggestions, no later than early July, for consideration as additional sites for the event. Councillor Tom Mrakas requested clarification regarding the marketing and advertising for this event, staff noted that the Province of Ontario provides brochures and a website for the event and local newspapers promote Doors Open leading up to the event date .The Committee Members expressed support for the initiative.

**Moved by Carol Gravelle**  
**Seconded by Barry Bridgeford**

THAT the memorandum from Planner regarding Doors Open Aurora 2015 be received for information.

**CARRIED**

## **7. NEW BUSINESS**

Councillor Wendy Gaertner submitted an article entitled “New Life For Old Schools”, from the Municipal World publication dated February 2015, requesting that it be considered as a future agenda item.

## **8. ADJOURNMENT**

**Moved by Kathy Constable**  
**Seconded by Martin Paivio**

THAT the meeting be adjourned at 8:30 p.m.

**CARRIED**

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS OTHERWISE ADOPTED BY COUNCIL AT A LATER MEETING.