



**GENERAL COMMITTEE
MEETING AGENDA**

TUESDAY, APRIL 21, 2015

7 P.M.

**COUNCIL CHAMBERS
AURORA TOWN HALL**

PUBLIC RELEASE
April 17, 2015



**TOWN OF AURORA
GENERAL COMMITTEE MEETING
AGENDA**

Tuesday, April 21, 2015
7 p.m.
Council Chambers

Councillor Thom in the Chair

1. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

2. APPROVAL OF THE AGENDA

RECOMMENDED:

THAT the agenda as circulated by Legal and Legislative Services be approved.

3. DETERMINATION OF ITEMS REQUIRING SEPARATE DISCUSSION

4. ADOPTION OF ITEMS NOT REQUIRING SEPARATE DISCUSSION

5. DELEGATIONS

6. PRESENTATIONS BY THE ADVISORY COMMITTEE CHAIR

7. CONSIDERATION OF ITEMS REQUIRING SEPARATE DISCUSSION

8. NOTICES OF MOTION

(a) Councillor Thompson
Re: Communication to Residents

pg. 112

(b) **Councillor Thompson** pg. 113
Re: Corporate Communications Policy

(c) **Councillor Abel** pg. 114
Re: Town Resources for Events

9. NEW BUSINESS/GENERAL INFORMATION

10. CLOSED SESSION

RECOMMENDED:

THAT General Committee resolve into a Closed Session meeting to consider:

1. Personal matters about an identifiable individual, including a Town or Local Board employee; Re: Report No. LLS15-031 – 2015 Community Recognition Awards Nominations
2. Litigation or potential litigation including matters before administrative tribunals, affecting the Town or a Local Board; Re: Report No. LLS15-030 – Town of Aurora v. Minto Communities Inc. - Update

11. ADJOURNMENT

AGENDA ITEMS

1. **PL15-032 – Site Plan Application** pg. 1
Chafam Premiere Inc./Sterne Motors Ltd.
300 Earl Stewart Drive
Lot 5, 65M-2873
File: SP-2014-10
Related File: ZBA-2014-06

RECOMMENDED:

THAT Report No. PL15-032 be received; and

THAT Site Plan Application File: SP-2014-10 (Chafam Premiere Inc./Sterne Motors Ltd.) be approved to permit the development of the subject lands for a two (2) storey automotive dealership; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

2. **IES15-032 – Facility Projects Status Report** pg. 13

RECOMMENDED:

THAT Report No. IES15-032 be received for information.

3. **IES15-029 – Award of Tender IES2015-14 – For New Sidewalk Construction on Golf Links Drive and Yonge Street** pg. 24

RECOMMENDED:

THAT Report No. IES15-029 be received; and

THAT Tender IES2015-14 – For new sidewalk construction on Golf Links Drive, from Yonge Street to 125m west of Yonge Street and new accessible pedestrian signal installation at the Golf Links Drive/Dunning Avenue and Yonge Street intersection be awarded to Aloia Bros. Concrete Contractors Ltd. in the amount of \$106,852.50, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

4. **IES15-030 – Award of Tender IES2015-05 – Centre Street Reconstruction from Spruce Street to Walton Drive** pg. 29

RECOMMENDED:

THAT Report No. IES15-030 be received; and

THAT Tender IES2015-05 – Centre Street Reconstruction from Spruce Street to Walton Drive be awarded to Wyndale Paving Co. Ltd. in the amount of \$559,961.25, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

5. **IES15-033 – Award of Tender IES2015-16 – New Sidewalk Construction on Murray Drive, Edward Street, Civic Square Gate, and New Sidewalk and Bicycle Path on Bayview Avenue** pg. 34

RECOMMENDED:

THAT Report No. IES15-033 be received; and

THAT Tender IES2015-16 – New Sidewalk Construction on Murray Drive, North of Kennedy Street; Edward Street, from Engelhard Drive to Dunning Drive; Civic Square Gate (North Leg) and New Sidewalk and Bicycle Path on Bayview Avenue, from Hartwell Way to St. John's Sideroad be awarded to Pave-1 Construction Ltd. in the amount of \$309,130.00, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

6. **IES15-036 – Award of Tender IES2015-01 – Replacement of the Cross Culvert on Yonge Street, Approximately 220m North of Kennedy Street** pg. 41

RECOMMENDED:

THAT Report No. IES15-036 be received; and

THAT Tender IES2015-01 – Replacement of the Cross Culvert on Yonge Street, Approximately 220m North of Kennedy Street be awarded to 2220742 Ontario Ltd. O/A Bronte Construction in the amount of \$463,274.50, excluding taxes; and

THAT additional funding in the amount of \$79,100 be provided for Project 42053 from the Storm Sewer Infrastructure Sustainability Reserve; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

7. IES15-034 – The Judy Sherin Memorial Arena Rink Floor Investigation pg. 46

RECOMMENDED:

THAT Report No. IES15-034 be received; and

THAT Report No. IES15-034 satisfy Council's conditional budget approval, and staff be authorized to proceed with capital project 72228 The Judy Sherin Memorial Arena Ice Rink Floor Condition Assessment; and

THAT budget for capital project 72228 be increased from \$30,000 to \$45,000 for expenditures related to the initial investigation of the Arena floor and surrounding area of the ice rink and that this budget be funded from the facilities repair and replacement reserve.

8. IES15-035 – Replacement of AFLC Pool Dehumidification Unit pg. 50

RECOMMENDED:

THAT Report No. IES15-035 be received; and

THAT the dehumidification unit for the Aurora Family Leisure Complex (AFLC) pool area be replaced; and

THAT the project funding of \$210,000 plus HST to replace the dehumidification unit for the AFLC be provided from the Facilities Repair and Replacement Reserve.

**9. PL15-026 – Removal of Holding (H) Provision, Zoning By-law Amendment pg. 53
Applications within the 2C Secondary Plan Area (West)
as follows:**

**Mattamy (Aurora) Limited
Part of Lot 26, Concession 2 E. Y. S.
File: ZBA-2011-08 (H-4)**

**TACC Developments (Aurora) Inc.
Part of Lot 25, Concession E. Y. S.
File: ZBA-2011-09 (H-3)**

**St. John's Road Development Corp. (Metrus Development Inc.)
Part of Lots 24 and 25, Concession 2 E. Y. S.
File: ZBA-2012-01 (H-3)**

**Brookfield Homes (Ontario) Limited
Part of Lots 23, 24, and 25, Concession 2 E. Y. S.
File: ZBA-2011-12 (H-3)**

**York Region Christian Senior Homes Inc. (H-2)
Part of Lot 23, Concession 2 E. Y. S.
File: ZBA-2011-13 (H-2)**

**Shimvest Investments Limited
Part of Lot 22, Concession 2, E. Y. S.
File: ZBA-2012-02 (H-3)**

RECOMMENDED:

THAT Report No. PL15-026 be received; and

THAT Applications ZBA-2011-08 (H-4), ZBA-2011-09 (H-3), ZBA-2012-01 (H-3), ZBA-2011-12 (H-3), ZBA-2011-13 (H-2), ZBA-2012-02 (H-3) to remove the Holding (H) provisions from the lands shown as 'Area to remove Holding (H) designation' on Figures 2-7 to staff Report No. PL15-026 be approved; and

THAT the necessary removal of the Holding provisions by-laws as referred to in Report No. PL15-026 be enacted at the next available Council meeting.

- 10. PL15-033 – Zoning By-law Amendment and Site Plan Application** pg. 67
The CAP Centre Inc.
49 Wellington Street East
Files: ZBA-2014-04 and SP-2015-03

RECOMMENDED:

THAT Report No. PL15-033 be received; and

THAT Application to Amend the Zoning By-law File: ZBA-2014-04 (The CAP Centre Inc.) be approved, to add “Business and Professional Offices and Clinic” as permitted uses on the subject lands; and

THAT the implementing zoning by-law amendment be presented at a future Council meeting for enactment; and

THAT Site Plan Application File: SP-2015-03 (The CAP Centre Inc.) be approved to permit the development of the subject lands for the conversion of the existing residential building into a 192 m² commercial property on the subject lands; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

- 11. PL15-036 – Request for Street Name Approval** pg. 82
Mattamy (Aurora) Limited
1280 St. John’s Sideroad East
File: ADD-2015-05

RECOMMENDED:

THAT Report No. PL15-036 be received; and

THAT the following street names be approved for the proposed roads within the approved Draft Plan of Subdivision, SUB-2011-02, Mattamy (Aurora) Limited:

FOREST GROVE COURT	to replace	PEASE COURT
BRIDGEPOINTE COURT	to replace	GITTINS COURT

12. PR15-010 – Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park Baseball Diamond pg. 87

RECOMMENDED:

THAT Report No. PR15-010 be received; and

THAT the maintenance service level for Stewart Burnett Park Baseball diamond be enhanced as set out in attached Schedule "A" entitled S. B. Maintenance Services; and

THAT the requirements of Schedule "A" entitled S. B. Maintenance Services be included in the facility maintenance agreement between the Aurora King Baseball Association (AKBA) and the Town authorized by Council on April 14, 2015; and

THAT \$7,000.00 be added to the 2015 Parks Operations Budget for the enhanced baseball diamond maintenance service level; and

THAT the Town compensate the AKBA in an amount not to exceed \$7,000.00 for the provision of said maintenance services.

13. Accessibility Advisory Committee Meeting Minutes of April 1, 2015 pg. 93

RECOMMENDED:

THAT the Accessibility Advisory Committee meeting minutes of April 1, 2015 be received for information.

14. Environmental Advisory Committee Meeting Minutes of April 2, 2015 pg. 98

RECOMMENDED:

THAT the Environmental Advisory Committee meeting minutes of April 2, 2015 be received for information.

15. Economic Development Advisory Committee Meeting Minutes of April 9, 2015 pg. 103

RECOMMENDED:

THAT the Economic Development Advisory Committee meeting minutes of April 9, 2015 be received for information.

16. Heritage Advisory Committee Meeting Minutes of April 13, 2015

pg. 107

RECOMMENDED:

THAT the Heritage Advisory Committee meeting minutes of April 13, 2015 be received; and

THAT the following recommendations regarding Item 1 – Report No. HAC15-001 be approved:

THAT the property located at 92 Tyler Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest subsequent to demolition; and

THAT the property owner provide the Director of Planning and Development Services with architectural renderings for review by the Committee; and

THAT the property owner works with the Director of Planning and Development Services in order to ensure any proposed new structures are complementary to the heritage character of the area.



**TOWN OF AURORA
GENERAL COMMITTEE REPORT No. PL15-032**

SUBJECT: *Site Plan Application
Chafam Premiere Inc./Sterne Motors Ltd.
300 Earl Stewart Drive
Lot 5, 65M-2873
File: SP-2014-10
Related File: ZBA-2014-06*

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. PL15-032 be received; and

THAT Site Plan Application File: SP-2014-10 (Chafam Premiere Inc./Sterne Motors Ltd.) BE APPROVED to permit the development of the subject lands for a two (2) storey automotive dealership; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

The purpose of this report is to provide an evaluation and recommendations related to the Site Plan application proposing a two (2) storey automotive dealership on the 1.2 ha parcel of land.

BACKGROUND

Location/ Land Use

The subject lands are located at the south west corner of St. John's Sideroad and Earl Stewart Drive and municipally described as 300 Earl Stewart Drive (see Figure 1). In 2000, zoning by-law amendment and site plan applications were approved by Council to construct a six (6) storey office building on Lots 5, 6 and 7. Construction on the site never continued beyond building foundations and the lands have remained undeveloped since that time. The subject lands have the following characteristics:

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- Total Lot area (Lot 5) :12,233 m² (3.02 acres);
- Vacant site with previous building foundations and fencing;
- Frontage on Earl Stewart Drive and St. John's Sideroad;
- Proposed access on Earl Stewart Drive

The surrounding land uses are as follows:

North: St. John's Sideroad East, and beyond parkland and existing residential;
South: Existing Industrial and Office Commercial Uses;
East: Existing Supermarket and Commercial Uses;
West: Existing Hydro Corridor, Stormwater Management Pond and beyond existing residential

Official Plan

The property is designated "Existing Employment- Light Industrial/ Service" by the Official Plan. The Existing Employment- Light Industrial Service Designation permits automotive and recreational vehicle related uses including service and rental, parts sales, gas bars car washes, service stations, auto body repair and service commercial uses subject to development policies of the Official Plan. Planning Staff are of the opinion that the use conforms to the land use and development policies of the Official Plan.

Zoning By-law

The subject lands are zoned "Industrial Commercial (C5-6) Exception Zone" by the Town of Aurora Zoning By-law, as amended. On March 31, 2015 Council approved Zoning By-law 5695-15. The by-law is currently in its appeal period. The "C5-6" Exception Zone allows the following permitted uses:

- business and professional offices, excluding medical;
- computer software manufacturing and distribution facilities;
- data processing centres;
- day care centres;
- video conferencing centres; and
- motor vehicle sales establishment

Site Design

Sterne Motors Ltd. on behalf of Chafam Premiere Inc., has submitted an application to the Town for site plan approval to permit a 2355m² (25,349 ft²) motor vehicle sales establishment on the subject lands. Additional details of the proposal include:

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Site Statistics	Proposed	Zone Requirement (minimum)
Lot Area	12,233 sq. m	7,500 sq. m
Lot Frontage	78.92 m	60 m
Total Ground Floor Area	1,907 sq. m. (20,526.7 sq.ft.)	N/A
Total Gross Floor Area	2,355 sq. m (25,349 sq.ft.)	N/A
Front Yard Setback	56.3 m	9 m
Rear Yard Setback	46.73 m	9 m
Interior Side yard Setback	15.92 m	6 m
Exterior Side Yard Setback	22.53 m	9 m
Minimum Building Setback from the street line of St. John's Sideroad	15.92 m	15 m
Parking	118 parking spaces	104 parking spaces (4.5 / 100 sq. m of Commercial Floor Area)
Vehicle Display Areas	113 spaces	115 spaces (5.0 spaces / 100 sq. m of Commercial Floor Area) (maximum)
Lot Coverage	15.5%	35%
Landscape Area	24.5% (2,999.8 sq. m)	N/A
Building Height	11.25 m	The greater of 6 storeys or 25.0 m (maximum)
Landscaping Buffer	4.56 metres along St. John's Sideroad 3 metres abutting all other street lines	4.5 metres along St. John's Sideroad 3 metres abutting all other street lines
Loading Space	1 space	1 space

Reports and Studies

As part of the Site Plan application, the applicant has submitted the following studies, which have been reviewed by Town Staff:

- Revised Transportation Study, dated November 27, 2014;
- Stormwater Management Report;
- Landscaping Plans;
- Servicing and Grading Plan; and
- Electrical Site Plan Analysis and Details.

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COMMENTS

Site Plan Design

Sterne Motors Ltd. submitted an application for site plan approval to permit a motor vehicle sales establishment on the subject lands. See Figure 4, the lands abut one arterial road (St. John's Sideroad) and one minor collector road (Earl Stewart Drive). The site is located in an employment district on the south side of St. John's Sideroad. One (1) point of access located at Earl Stewart Drive is proposed to the subject site. The proposed building is utilizing the existing building foundation from the original office project constructed in 2004. In general the main building is sited within close proximity to St. John's Sideroad and reinforce an appropriate built form presence. Planning and Development Services have reviewed the proposed site plan and are satisfied with the overall site layout.

Parking

Due to the nature of the use, the site plan provides a vehicular orientated design with parking located to the south, east and west of the main building. Vehicular displays are located to the north and east of the main building, with the east lot containing a maximum of 98 spaces for vehicular display. A vehicle compound area is proposed on the west side of the subject lands. The applicant has identified that the vehicle compound will be used for the overnight parking of customer vehicles and the compound will be fenced for insurance purposes. Landscaped vegetation is proposed along the perimeter of the site, as well as landscape islands to break up the amount of continuous parking stalls.

The Zoning by-law for the subject lands requires 4.5 parking spaces per 100 square metres of commercial floor area (104 parking spaces). The proposed site plan proposes 118 parking spaces, which exceeds the minimum requirements.

Urban Design

The proposed development occupies a highly visible property along St. John's Sideroad with street exposure to Earl Stewart Drive. The proposed building is two (2) storeys in height, a mixture of fixed glass, spandrel glass, and aluminium panelling. The architecture of the building is consistent with recently developed car dealerships. A pedestrian walkway is proposed from St. John's Sideroad leading into the main building. Overall the proposed building displays positive architectural qualities.

Development Engineer

The Development Planning Engineer has reviewed the site plan application and has no concerns with the application. The submitted lighting plans and illumination spillage

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statistics plans demonstrate that lighting on the subject lands should not disrupt adjacent residential properties. Exterior lighting on the site will be directed downward to minimize lighting spillage into adjacent properties. The drainage from the subject lands will flow into the existing stormwater pond located to the west which has been designed to handle the additional flows from the subject lands and is considered appropriate. An oil grit separator will be installed, as required by the Town and the Region of York, to reduce oils and contaminants that may enter the stormwater pond.

Traffic/Transportation

Infrastructure and Environmental Services (IES) Staff have reviewed the site plan application for traffic impact and vehicular access to then site and concurs with the applicant's Transportation Study prepared by LMM Engineering Inc.

Buffering/ Landscaping

The Parks and Recreation Services (PRS) department have reviewed the site plan application's landscaping plans and have no objection to the approval of the application, subject to minor technical updates. The submitted Landscaping Plan proposes twenty-six (26) White Spruce trees to be installed along the west and south lot lines. Maple Trees and Honeylocusts are proposed along the remaining perimeter of the site. The Town's Landscape Architect recommends an alternate species of trees to replace the proposed Maple Trees along St. John's Sideroad. Landscape fees and security requirements of the Site Plan Agreement will be provided in the site plan agreement.

Building and By-law Services

Building and By-law Services (BBS) have reviewed the application and have no objection to the approval of the application.

External Agency Comments

Central York Fire Services

Central York Fire Services department has reviewed the Site Plan application and has no major concerns with the application.

Powerstream

A transformer is proposed at the entrance to the subject lands. The transformer will be buffered by landscaping.

Enbridge Gas

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Enbridge Gas Distribution has reviewed the submitted Site Plan proposed and does not object to the proposal.

Regional Municipality of York

The Regional Municipality of York has reviewed the applications and advises that the proposed development does not propose direct access to St. John's Sideroad and as such has no objection to its approval subject to conditions. Conditions to preserving a 36 metre right-of-way along St. John's Sideroad may be required by York Region. A Road Occupancy Permit will be required for associated construction of any works within the Regional road allowance.

Lake Simcoe Region Conservation Authority

The Lake Simcoe Region Conservation Authority have reviewed the site plan application and have provided comments respecting minor technical updates including storm water management and water balance. A permit from the LSRCA will be required prior to development of the lands.

LINK TO STRATEGIC PLAN

Promoting economic opportunities that facilitate the growth of Aurora as a desirable place to do business: By rezoning the subject lands to permit service commercial uses, this will help *Develop plans to attract businesses that provide employment opportunities for our residents.*

Strengthening the fabric of our community: By permitting service commercial uses in an underutilized property at a secondary gateway of Aurora, *the review of surplus lands and structures to facilitate growth and revitalization in the community* action item is realized.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting; or
2. Refusal of the application with an explanation for the refusal.

FINANCIAL IMPLICATIONS

The site is being developed through a site plan application, as such fees and securities will be required with the development agreement. The development of this site will also generate development charges. In addition, the proposed development will generate yearly tax assessment to the Town.

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PREVIOUS REPORTS

1. Public Planning Meeting Report No. PL14-063, dated September 24, 2014.
2. Public Planning Meeting Report No. PL15-010, dated February 25, 2015.

CONCLUSIONS

The Planning and Development Services department has reviewed the Site Plan application that proposes to develop the motor vehicle sales establishment with surface level parking on the subject lands is in accordance with the provisions of the Town's Official Plan, Zoning By-law and in the context of the surrounding and future land uses. Zoning By-law 5695-15 was approved by Council on March 31, 2015 and is currently in its appeal period. The Site Plan application has been reviewed and is considered to be in keeping with the development standards of the Town. Staff recommends approval of Site Plan application File:SP-2014-10 subject to the applicant satisfying the detailed requirements with respect to York Region, LSRCA and Parks and Recreation Services prior to the execution of the Site Plan Agreement.

ATTACHMENTS

- Figure 1 –Location Map
- Figure 2 –Zoning Map
- Figure 3 –Proposed Site Plan
- Figure 4 –Landscaping Plan
- Figure 5 –Proposed Elevations

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – April 9, 2015

Prepared by: Jeff Healey, Planner- Ext. 4349



Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services



Neil Garbe
Chief Administrative Officer



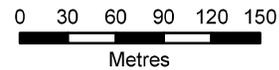
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LOCATION MAP

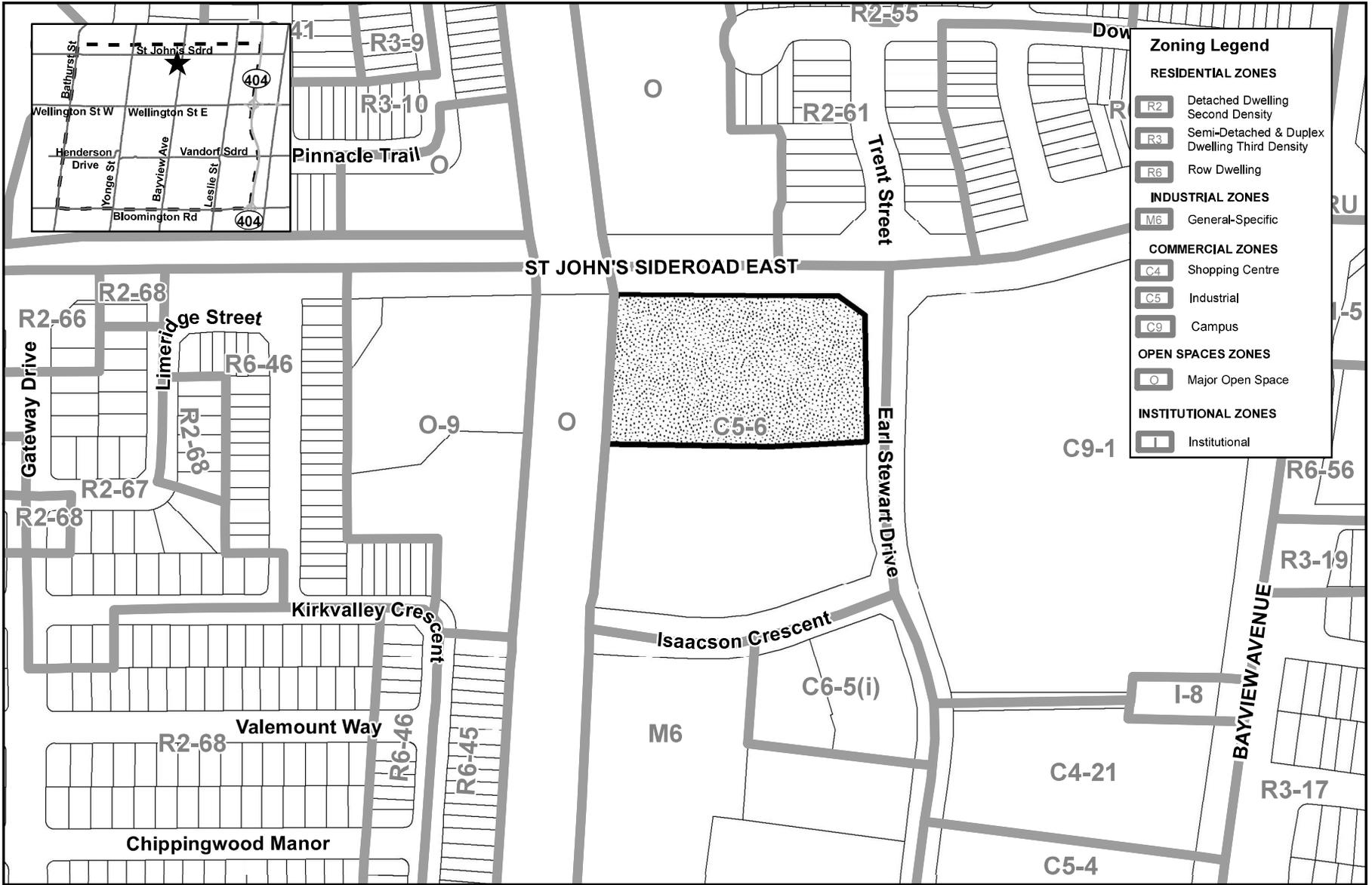
APPLICANT: CHAFAM PREMIERE INC. & STERNE MOTORS LTD.
 FILE: SP-2014-10

FIGURE 1

 Subject Lands



Map created by the Town of Aurora Planning & Development Services Department, April 10, 2015. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2014. © First Base Solutions Inc.. 2014 Orthophotoaerphv.



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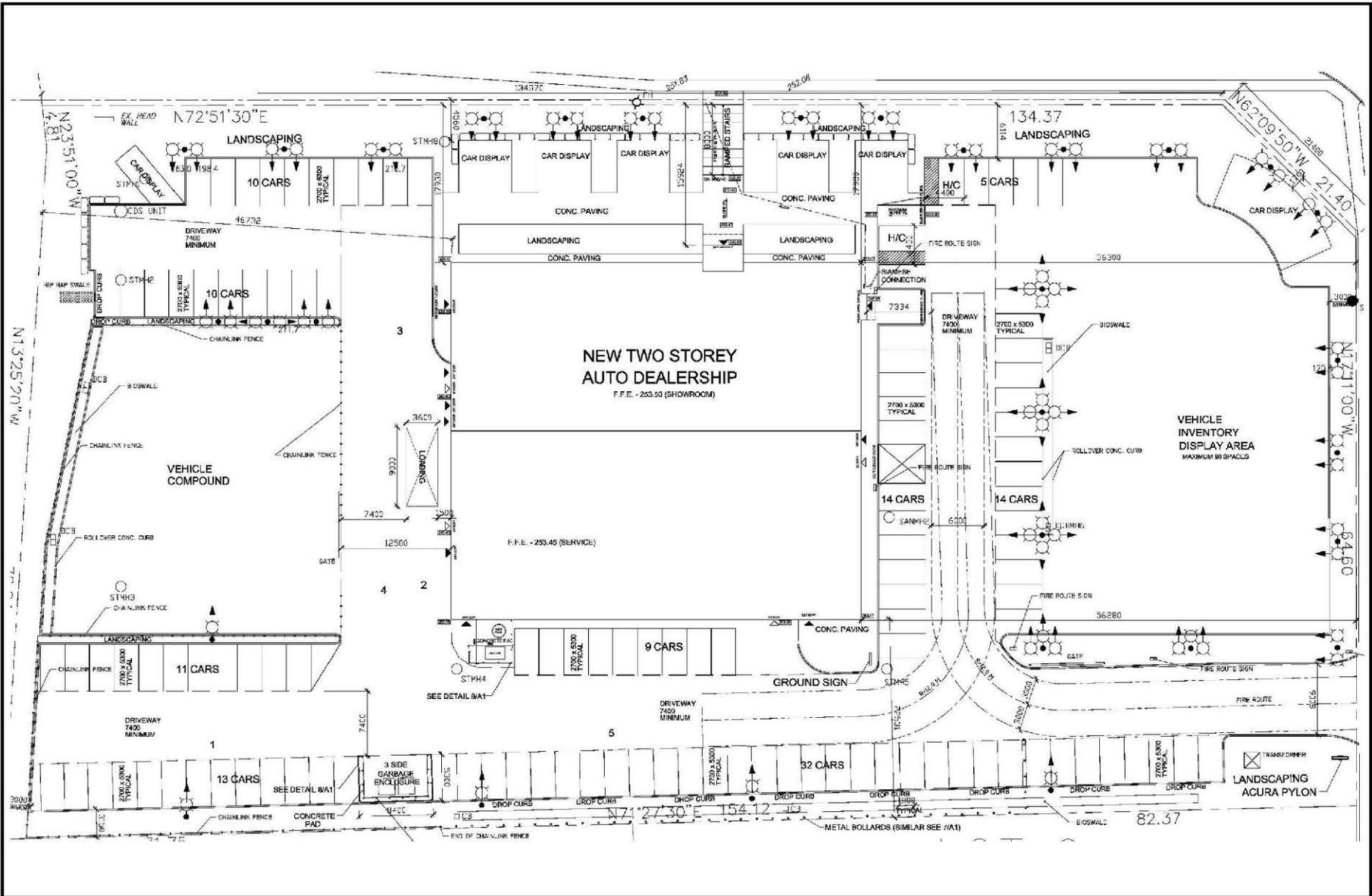
ZONING MAP
 APPLICANT: CHAFAM PREMIERE INC. & STERNE MOTORS LTD.
 FILE: SP-2014-10
 FIGURE 2

SUBJECT LANDS

0 25 50 75 100
 Metres

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Map created by the Town of Aurora Planning & Development Services Department. April 10, 2015. Base data provided by York Region & the Town of Aurora.

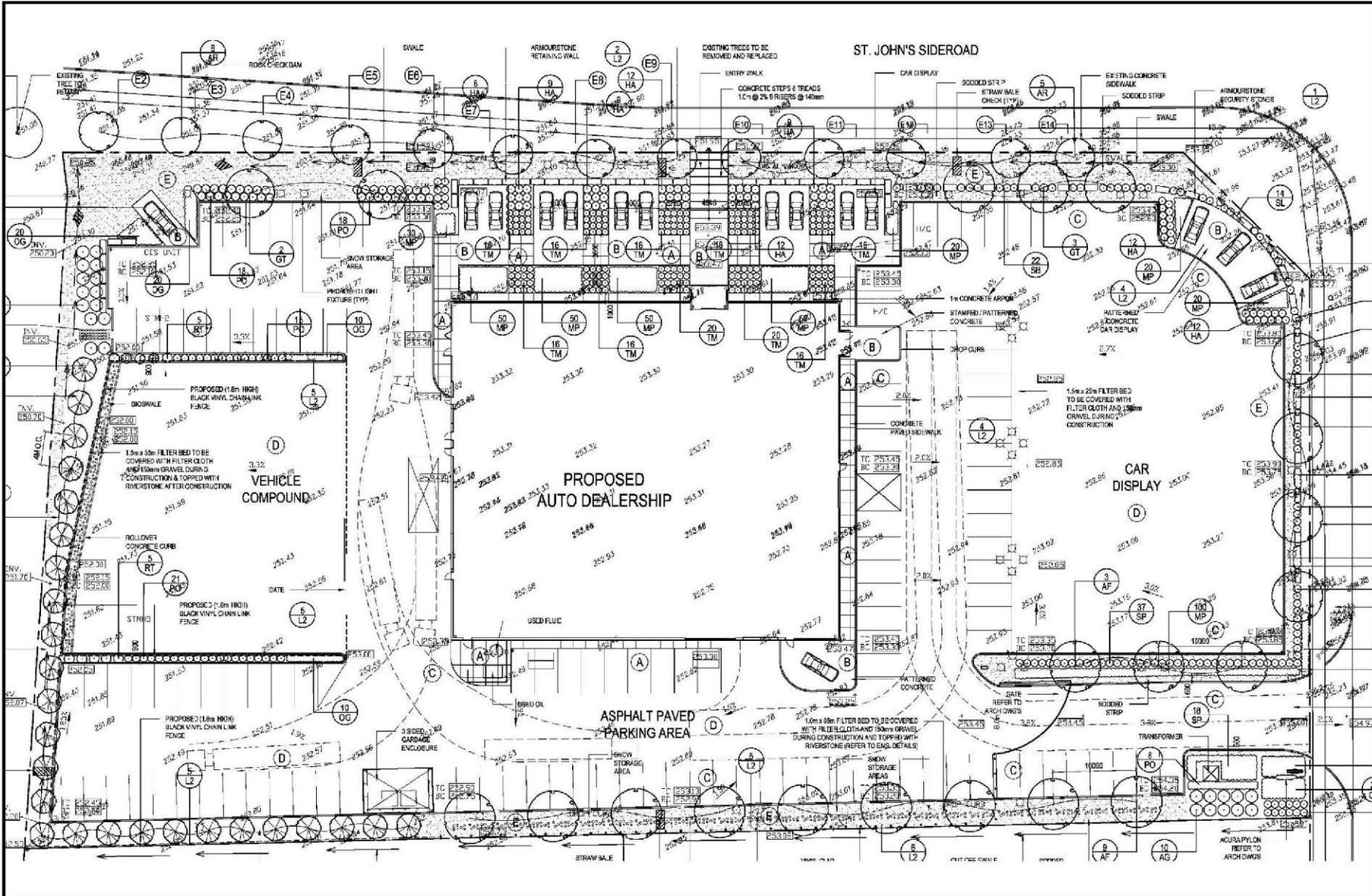


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PROPOSED SITE PLAN
 APPLICANT: CHAFAM PREMIERE INC. & STERNE MOTORS LTD.
 FILE: SP-2014-10
 FIGURE 3


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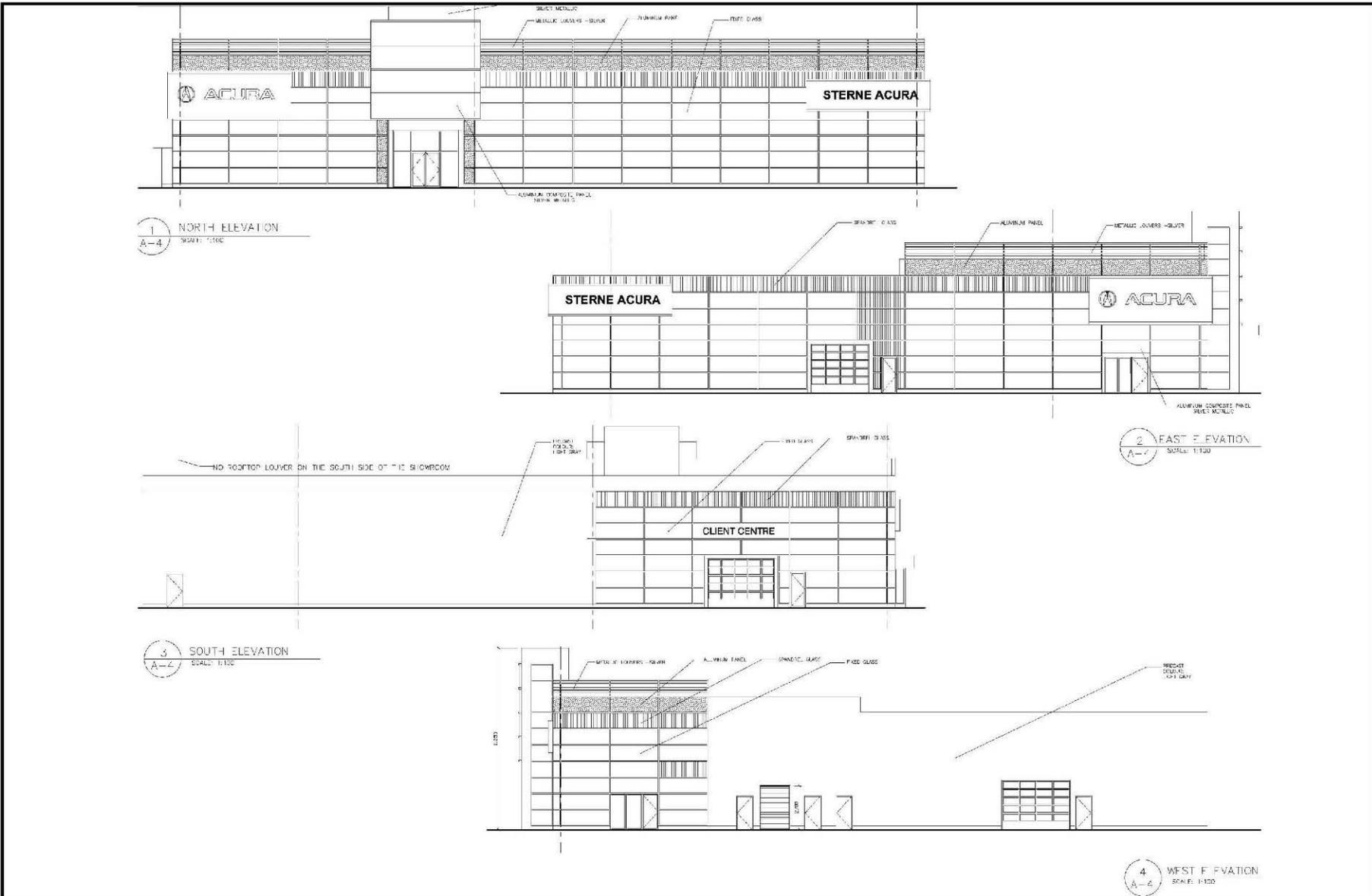
Map created by the Town of Aurora Planning & Development Services Department March 30 2015 Drawing provided by Carson Woods Architects Limited



LANDSCAPING PLAN

APPLICANT: CHAFAM PREMIERE INC. & STERNE MOTORS LTD.
FILE: SP-2014-10
FIGURE 4





PROPOSED ELEVATIONS

APPLICANT: CHAFAM PREMIERE INC. & STERNE MOTORS LTD.
 FILE: SP-2014-10
 FIGURE 5





TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-032**

SUBJECT: *Facility Projects Status Report*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-032 be received for information.

PURPOSE OF THE REPORT

This report provides Council with an update on the following facility projects:

- Addition of the Community Space for Youth at the AFLC
- New joint operations centre

BACKGROUND

Council approved the following projects as part of the annual capital planning process:

- No. 74004 - Community Space for Youth
- No. 34217 - Joint Operations Centre

These projects are significant to both the community and the Town. To facilitate providing timely information, staff are providing monthly reports to Council on the progress of these projects. Additional approvals and requirements for Council direction will be either included in this monthly report or augmented with an additional staff report depending on the need.

The reporting process will continue until satisfactory completion of these projects or as directed by Council.

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COMMENTS

This report provides a brief update on progress for the above projects.

Community Space for Youth at AFLC

Project Summary

The scope of work for this tender includes a single storey 9,300 square foot addition and 18,400 square foot renovation to existing two storey Aurora Family Leisure Complex. Addition includes new fitness room, programme spaces, climbing wall, control desk, office spaces, new entry driveway and drop off area, parking, landscaping, and outdoor skateboard park. Renovation includes work in existing gymnasium and to suspended track, gym and pool change rooms, and fire exit corridors.

The tender for this project was awarded to Jasper Construction by Council on November 12, 2013 in the amount of \$6,039,000 excluding taxes.

The project is now substantially complete and occupancy was received February 28, 2015. The building was also opened to the public and program delivery has resumed as of February 28, 2015.

Construction activities will continue related to exterior finishes and landscaping elements. Interior activities are now primarily related to deficiencies and completion of any outstanding work which is currently minor in nature. Please see Appendix A for outstanding deficiencies and how they are being addressed.

Milestone	Estimated Completion Date
Council Approval of Tender	November
Construction start	November
Interior Demolitions Phase 1	November to January
Excavation and earthworks	January to March
Exterior Foundations	March to May
Exterior Structure	February to July
Interior Partitions	February to October
Stair F Interior Demolitions Phase 2	March
Exterior site works	July to October
Skate Park	September to October
Occupancy	February 2015
Deficiencies and Landscaping	Spring 2015

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Joint Operations Centre

Activities completed since last report ending March 31, 2015

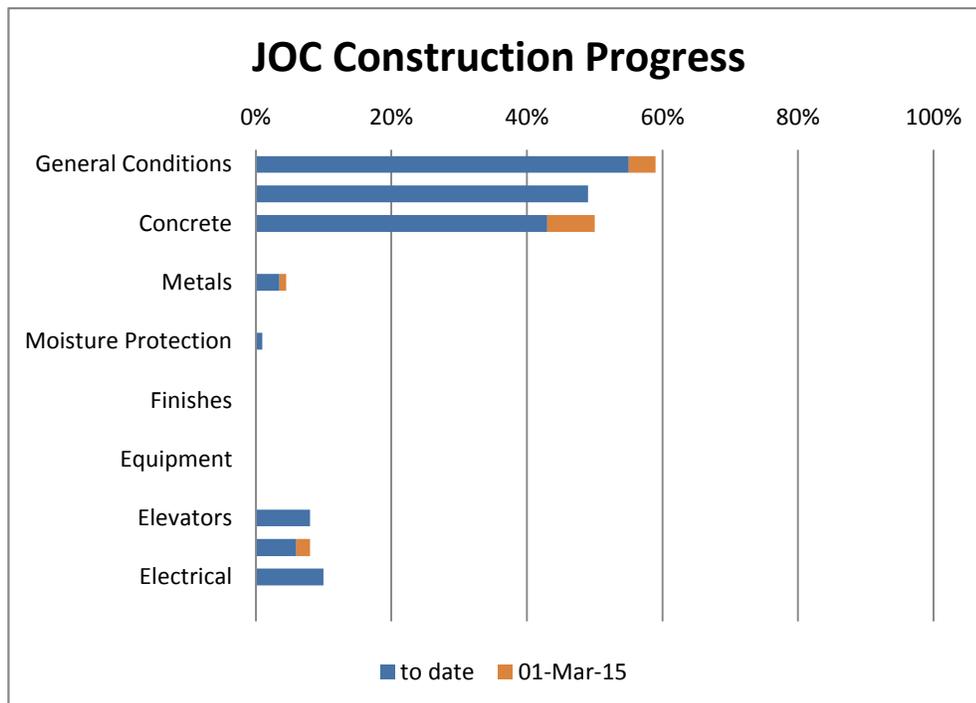
- Continued forming and concrete placement; foundations for garage bays 90 percent complete; second floor concrete floor 90 percent complete overall concrete works 90 percent complete
- Overall concrete completion 50 percent
- Retaining wall on north face of site 30 percent complete
- Garage bay metal structure erection 5 percent

Activities planned for April 2015:

- Complete all building structure concrete works
- Complete metal structure framing for garage bay
- Complete north face retaining wall
- Proceed with parking lot granular layer as ground towns
- Start north retaining walls

Milestone	Estimated Completion Date
Site Works	Aug/14 to Dec/15
Office Building	
Foundations	Mar 2015
Basic Structure	May 2015
Building Water Tight	July 2015
Exterior Cladding	Sept 2015
Mechanical/electrical	July 2015
Interior Finishes	Dec 2015
Garage Areas	
Foundations	April 2015
Basic Structure	Jun 2015
Exterior Envelope	Aug 2015
Interior Finishes	Oct 2015
Final Commissioning and Closeout	Feb 2016
Move in activities	March 2016

The following figure provides a summary of progress to date based on construction components:



Financial Monitoring Task Force Meeting

The Financial Monitoring Task Force met on April 6, 2015 to review the project status and financial activities. Material in this report has been reviewed by the Financial Monitoring Task Force.

LINK TO STRATEGIC PLAN

The above projects support the Strategic Plan goal of **supporting an exceptional quality of life for all** through their accomplishment in satisfying requirements in the following key objectives within this goal statement:

Investing in sustainable infrastructure: By using new technologies and energy and environmentally conscious design and building practices.

Encouraging an active and healthy lifestyle: Through new services and facilities focused on youth needs.

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Report No. IES15-032

Strengthening the fabric of our community: Through new and better formats to engage the community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

None.

FINANCIAL IMPLICATIONS

The financial approvals and commitments are presented for each project in the following sections. These figures are excluding HST.

Community Space for Youth at AFLC:

Contract Change Log

The following contract change log has been updated to capture approved change orders to date.

Contract Change Log

Change Order Group 1 added to contract value (Report IES14-027)	66,855.19
Change Order Group 2 added to contract value (Report IES14-032)	132,254.73
Change Order Group 3 added to contract value (Report IES14-032)	40,594.02
Change Order Group 4 added to contract value (Report IES14-052)	100,450.34
Change Order Group 5 added to contract value (Report IES14-057)	257,068.46
Change Order Group 6 added to contract value (Report IES15-001)	65,955.83
Change Order Group 7 added to contract value (Report IES15-010)	57,959.95
Change Order Group 8 added to contract value (Report IES15-023)	41,845.75
Subtotal	762,984.27
New Masonry wall in office 108 to cover exposed foundation	19,773.83
drywall protection at stairs and slab opening for duct	7,343.89
Future program room duct interferences	9,051.17
Change Order Group 9 to be added to contract value	36,168.89
Total Change Order value to date	799,153.16
Approved Contingency for Contract Changes	950,000.00
Remaining Value	150,846.84

Each change order group above represents those changes that have been reported to Council in earlier reports.

April 21, 2015

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Report No. IES15-032

Funding Summary

The following table summarizes the revised budget for the AFLC renovations:

Approved Funding and Contract Commitments

	Previous Approved	Additional Requirements	Revised Budget
Approved Budget	\$7,424,723		\$7,424,723
External Funding Source			\$100,000
Additional Approved Budget			\$433,113
Total Approved Budget			\$7,957,836
Less Committed Funds	\$525,373		\$525,373
Funding Available	\$6,899,349		\$7,432,463
Base Contract Award excluding HST	\$5,994,000		\$5,994,000
Gym Lights	\$20,000		\$20,000
Asphalt Driveway	\$25,000		\$25,000
Sub-Total	\$6,039,000		\$6,039,000
Contingency	\$603,900	\$346,100	\$950,000
FF&E	\$100,000	\$50,000	\$150,000
Inspections and Testing		\$15,000	\$15,000
Building Insurance Costs		\$27,147	\$27,147
Internal Start-up costs		\$40,000	\$40,000
Contractor Extended Admin Costs		\$160,000*	\$160,000*
Arch Fees based on Change Orders		\$80,000	\$80,000
Non-refundable HST (1.76%)	\$118,675	\$12,640	\$131,315
Total Funding Required	\$6,861,575	\$730,887	\$7,592,462
Unapproved funding for Contractor Admin			(\$160,000)

*This amount is not approved by Council

Contract Payments

Item	Transaction	Balance Remaining
Approved Contract Value		6,039,000
Payment Certificate #1 (Jan 6, 2014)	-169,164	5,869,836
Payment Certificate #2 (Jan 17, 2014)	-117,610	5,752,226
Payment Certificate #3 (Feb 25, 2014)	-162,529	5,589,697
Elevator Payment (Feb 28, 2014)	-147,000	5,442,697
Payment Certificate #4 (Mar 17, 2014)	-116,407	5,326,290
Payment Certificate #5 (April 25, 2014)	-358,172	4,968,118
Approved Change order group 1 (May 1, 2014)	66,855	5,034,973
Payment Certificate #6 (May 14, 2014)	-490,234	4,544,739
Approved Change order group 2 (May 27, 2014)	132,254	4,676,993
Payment Certificate #7 (June 12, 2014)	-437,267	4,239,726
Approved Change order group 3 (Jun, 2014)	40,594.02	4,280,320
Payment Certificate #8 (July 28, 2014)	-682,415	3,597,905
Payment Certificate #9 (August 22, 2014)	-440,917	3,156,988
Approved Change order group 4 (July/Aug), 2014)	100,450	3,257,438
Payment Certificate #10 (September 10, 2014)	-574,588	2,682,850
Payment Certificate #11 (October 27, 2014)	-682,184	2,000,666
Payment Certificate #12 (November 17, 2014)	-667,831	1,332,835
Approved Change order group 5 (Sept-Nov, 2014)	257,068	1,590,059

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Report No. IES15-032

Payment Certificate #13 (December 19, 2014)	-438,844	1,151,215
Approved Change order group 6 (Dec, 2014)	65,733	1,216,948
Payment Certificate #14 (January 23, 2015)	-256,751	960,497
Approved Change order group 7 (Jan 23, 2015)	57,960	1,018,457
Payment Certificate #15 (February 27, 2015)	-212,025	806,432
Payment Certificate #16 (March 25, 2015)	-137,730	668,702
Approved Change order group 9 (March 2015)	36,169	704,871

Joint Operations Centre: Funding approvals and commitments for the Joint Operations Centre are summarized in the following table as based on Council recommendations from the August 12, 2014 Meeting.

Approved Funding and Contract Commitments

Construction and Related Costs:	
Buttcon Limited Contract Award (excluding optional items)	17,004,000
Non-refundable taxes (1.76%)	299,270
Fees for One Space Architects Unlimited	954,084
FF&E and Internal IT costs	125,000
Third party testing services (soils, concrete, building envelope)	150,000
Subtotal	18,532,354
Contingency Allowance (10%)	1,853,235
Project Construction Budget	20,385,589

Contract Change Log

Change Order Group 1 added to contract value (Report IES15-001)	653,632
Change Order Group 2 added to contract value (Report IES15-010)	93,000
Change Order Group 3 added to contract value (Report IES15-023)	100,048
Subtotal	846,681
none	
Change Order Group 4 added to contract value	nil
Total Change Order value to date	846,681
Approved Contingency for Contract Changes	1,700,400
Remaining Value	853,719

Contract Payments

Item	Transaction	Balance Remaining
Approved Contract Value		17,004,000
Payment Certificate #1 (September 18, 2014)	-211,756	16,792,244
Payment Certificate #2 (October 17, 2014)	-497,468	16,294,776
Payment Certificate #3 (November 21, 2014)	-977,432	15,317,344
Payment Certificate #4 (December 16, 2014)	-1,164,015	14,153,329
Approve Change order group 1 (Sept/Dec)	653,632	13,499,697
Payment Certificate #5 (January 16, 2015)	-890,323	12,609,374
Approve Change order group 2 (Jan 2015)	93,000	12,702,374
Payment Certificate #6 (February 17, 2015)	-695,814	12,006,560
Approve Change order group 3 (Feb 2015)	100,048	12,106,608
Payment Certificate #7	-316,976	11,789,632
Approve Change order group 4	nil	11,789,632

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Report No. IES15-032

Funding Sources Summary:

The funding summary for the Joint Operations Centre project to March 31, 2015 is as follows:

Source	Approved Funding Budget	Received to Date: March 31, 2015
Development Charges	\$11,932,404	\$3,433,596
Sale of Municipal Lands	8,453,185	0
Interim Line of Credit if nec.		0
Total	\$20,385,589	\$3,433,596

Project Costs Paid to Date to March 31, 2015	\$ 6,135,721
Funding Received to Date	<u>3,433,596</u>
Draw on Line of Credit May 1, 2015	\$2,702,125

Project to date costs incurred have now exceeded funding received to date. A draw on the approved Construction Line of Credit will be made during April for \$2,702,125, plus any amounts needed to make payments occurring during April. The Line of Credit from Infrastructure Ontario carries an interest rate which varies monthly. The interest rate for the month of April is currently 1.37% (March 1.37%).

The Balance on Construction Line of Credit as at March 31, 2015, was \$NIL, as the above noted draw will occur on May 1, 2015.

CONCLUSIONS

This report is provided to Council as an ongoing communication on the progress of the following two facilities projects; 1) Addition of the youth centre to the AFLC, 2) New joint operations centre.

PREVIOUS REPORTS

Infrastructure and Environmental Services

1. January 18, 2011, IES11-002 – Award of RFP No.IES2010-73-Architectural Consulting Services for a New Operations Centre
2. March 20, 2012, IES12-012 – Town of Aurora Joint Operations Centre
3. April 3, 2012, IES12-017 – Town of Aurora Joint Operations Centre
4. July 17, 2012, IES12-039 – Town of Aurora Joint Operations Centre Site Selection

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Report No. IES15-032

5. September 18, 2012, CFS12-032 – Follow-up Information: Funding Sources for New Joint Operations Centre Capital Project
6. October 2, 2012, IES12-052 – Town of Aurora Joint Operations Centre
7. October 23, 2012, IES Memo 09-12 – Cost Information for Leadership in Energy and Environmental Design for New Construction (LEED NC)
8. May 21, 2013, IES13-031 – Joint Operations Centre Status and Snow Disposal Site Consideration
9. July 16, 2013, CFS13-023 – Capital Financing of Youth Centre and Operations Centre Capital Projects
10. January 7, 2014- IES14-001 JOC Pre-tender scope and budget approval
11. February 18, 2014- IES14-009 Facility Project Status Report
12. April 15, 2014- IES14-024 Facility Project Status Report
13. May 20, 2014 – IES14-027 Facility Status Report
14. June 17, 2014 – IES14-032 Facility Status Report
15. July 29, 2014 – IES14-041 Facility Status Report
16. September 16, 2014 – IES14-052 Facility Status Report
17. December 9, 2014 – IES14-057 Facility Status Report
18. January 13, 2015 – IES15-001 Facility Status Report
19. February 17, 2015 – IES15-010 Facility Status Report
20. March 24, 2015 – IES15-023 Facility Status Report

ATTACHMENTS

Appendix A – AFLC Outstanding Deficiency List

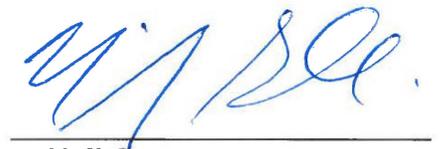
PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

Prepared by: Ilmar Simanovskis, Director Infrastructure and Environmental Services, Ext. 4371



Ilmar Simanovskis
Director, Infrastructure & Environmental Services



Neil Garbe
Chief Administrative Officer

Appendix A- AFLC Outstanding Deficiency List

Item	Status	Action Item
General Deficiencies		
Missing led lights in the washrooms	Completed	Installed
Ladies GYM CHANGE ROOM add built in towel unit	Completed	Installed
No water pressure, water not hot	Completed	Recirculation pump and valves serviced
Add water fountain for users /Cycle Fit/	Installation by April 30, 2015	To purchased water coolers for as needed locations
Install Ceiling Fans in Exercise class	Waiting for Direction	
Coating is coming off Track	We inspected area: investigated with installer	To Specifications
Could the Track be Banked	N/A	N/A
Program room "C" lights are still not working.	Completed	N/A
Install lines on Track to make Two lanes	N/A	N/A
Benches in main hall near program rooms	Will order 3 more benches for Facility	Work in progress
Need to install permanent lighting on the 2nd floor by administration offices and entrance to the track.	Work In Progress: Ordered Lights	
Open doors to West side of building	Not per the design	Staff to lock the doors
We need a couple of benches along North wall at the entrance to the track	Complete	
We need coat hooks on the South wall at the entrance to the track	Complete	
The back entrances (both interior and exterior) need to be converted to Emergency Exits only	Complete	
Install low hair dryer in Women's Pool Change room	Work in Progress	
Paint wall in the gym	Complete	
Signs for walking/running track need to be Re-installed	Work in Progress	
Coat hooks for all community rooms (A,B& C).	Completed	
Fitness room fix TV and Heater Cover	Completed	
Hair Dryer in Family change room fourth unit	Completed	
Bottle fill station requested	Pending Quotes	New 2015 Project
Monitor Temp in Fitness room Too Hot/ Too cold	HVAC balancing and programming completed	Will require ongoing adjustment as we move through the seasons.
Missing Shower Curtain	Installed	Completed
Change Enter/Exit to Track	Recreation Department has requested to change signage to Track as of 4/13/15	Work in Progress

Heating and Ventilation Complaints		
Heating problem in the main floor offices behind reception.	Completed	Still monitor building Automation System
Fitness room and Yoga room too hot	HVAC balancing and programming completed	Will require ongoing adjustment as we move through the seasons.
South exposure in fitness and yoga room too bright and uncomfortable	3 Quotations on Electric Blinds pending	Will be installed before Summer
Cycle fit room too hot	HVAC balancing and programming complete/ lowered HVAC set points: Temp Fix is to install Move n cool A/C unit or Fans	Quote to add new Roof top unit for this space pending
Track too hot	HVAC balancing and programming completed	Still monitor building Automation System
Building Layout Complaints		
Reduction of showers in female pool change room from 9 to 4	Design required access through building to comply with building code	N/A
Shower water flow too low	Water conservation showers are installed to manage water consumption	Council to approve the removal of water flow restrictors
No shelves in showers to place soap on	Installation by April 30, 2015	Work In Progress
Family change room cubicles are too small	Size based on code requirements and accessibility considerations.	
Hair dryers too high	Architect selected height to accommodate adult users for hair drying.	Installation of one lower drying unit will be installed in Women's Pool change room.
Location of bathing suit spinner not in shower area to allow for drainage	Installation of a bucket	Will monitor
Not enough benches in woman's Fitness change room	Solution is to move Lockers to Hall	Waiting for Direction
Need coat hooks in woman's change room	Completed	N/A
Yoga room and fitness room are too small	Same size as before	Useable area has not changed
Yoga room has too much glass and people are too visible. (no privacy)	Install Frosted glass in for the full panels	Waiting for Direction
Yoga room floor not bouncy enough	This is a proper sprung floor per specifications	Same as the old gym.
Install two more benches along the wall of the female Fitness change room	Solution is to move Lockers to Hall	Waiting for Direction
Install bigger lockers	All lockers have been reused other than the family change room.	N/A
Men's fitness change room too small	Solution is to move Lockers to Hall	Waiting for Direction
Only one bench in the men's fitness change room	Solution is to remove all of the lockers	Waiting for Direction
No coat racks and lockers are too small	Coat hooks installed.	Lockers under investigation
Fitness facility has too much equipment and is too cramped	Under investigation	
Members not permitted to use the north entrance doors	This is because there are no staff at that location and therefore are unable to control access properly.	Approved by Council
Out of 141 issues noted 94 completed within 6 weeks	66% completion of noted issues	On Going



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-029**

SUBJECT: *Award of Tender IES2015-14 – For new sidewalk construction on Golf Links Drive and Yonge Street*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-029 be received; and

THAT Tender IES2015-14 – For new sidewalk construction on Golf Links Drive, from Yonge Street to 125m west of Yonge Street and new accessible pedestrian signal installation at the Golf Links Drive/Dunning Avenue and Yonge Street intersection be awarded to Aloia Bros. Concrete Contractors Ltd. in the amount of \$106,852.50, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES2015-14 to Aloia Bros. Concrete Contractors Ltd.

BACKGROUND

In 2013, a safety concern was received by staff and Council from residents and management of Highland Green Condominium located at 14924 Yonge Street requesting that Town improve transportation, mobility and connectivity in the area by providing a safer way for residents to reach Yonge Street amenities. Council approved capital project #34608, "Sidewalk on Golf Links Drive" was subsequently included in the 2014 budget.

IES staff completed the design and tendered the project on August 14, 2014. The bid prices were over-budget and the decision was made to not award the project and re-tender in early 2015 when better pricing could be expected.

April 21, 2015

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Report No. IES15-029

COMMENTS

1.0 Project Description

Request for Tender IES2015-14 was issued on March 12 and closed on March 26, 2015. The scope of the project includes the following:

- The construction of approximately 110m long and 2.0m wide sidewalk from Yonge to the east driveway into Highland Green Condominium. The sidewalk will connect to the internal sidewalk into the condominium property to ensure improved mobility and connectivity for pedestrians in this area;
- The installation of Audible Pedestrian Signals to the existing traffic signals at the Yonge Street and Golf Links Drive/Dunning Avenue intersection, including upgrades to the sidewalks ramps at the intersection, in order to meet Accessibility for Ontarians with Disabilities Act, 2005 (“AODA”) requirements for sidewalks and crosswalks; and
- The relocation of a traffic signal pole on the north-west corner of Golf Links Drive and Yonge Street.

2.0 Tender Opening

A total of 31 companies picked up the tender documents, and on March 26, 2015 the Tender Opening Committee received 10 compliant bids. The lowest compliant bidder for this tender was Aloia Bros. Concrete Contractors Ltd. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	Aloia Bros. Concrete Contractors Ltd.	\$106,852.50*
2	Vertical Horizons Contracting Inc.	\$108,030.41
3	ORE Construction Ltd.	\$108,378.00
4	IPAC Paving Ltd.	\$108,843.00
5	Aqua tech Solutions Inc.	\$115,591.78*
6	Bennington Construction	\$121,451.90
7	RA Crete-Scape Ltd.	\$142,266.38
8	22740840 Ontario Ltd O/A GMP Contracting Ltd.	\$145,294.25*
9	Blackstone Paving & Construction Ltd.	\$174,155.00
10	PenCon Construction	\$263,774.00*

* Corrected total due to math error(s) in Tender

April 21, 2015

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Report No. IES15-029

Verification of the tenders was undertaken by Town staff. Aloia Bros. Concrete Contractors Ltd. has successfully completed similar projects including new sidewalk construction on Earl Stewart Drive, from Pedersen Drive to St. John's Sideroad and sidewalk replacement on Gurnett Street.

3.0 Project Schedule

The Contract is expected to commence in July 2015.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the purchasing by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, the pedestrian safety features contained in this contract will be installed.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Tender IES 2015-14 as based on the tender submitted by Aloia Bros. Concrete Contractors Ltd.

Table 2

Approved Budget	
Capital Project 34608	\$90,000.00
Capital Project 12002	\$30,000.00
Total Approved Budget	\$120,000.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$120,000.00
Contract Award excluding HST (34608)	\$106,852.50
Non-refundable taxes (1.76%)	\$1,880.60
Geotechnical Inspection (Under Separate P.O.)	\$2,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Contingency amount (6%)	\$7,266.90
Total Funding Required	\$120,000.00

April 21, 2015

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Report No. IES15-029

The tender submitted by Aloia Bros. Concrete Contractors Ltd. is \$16,780.50 less than the lowest bid received from the 2014 tendering process.

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES2015-14 - for new sidewalk construction on Golf Links Drive, from Yonge Street to 125m west of Yonge Street and new accessible pedestrian signal installation at the Golf Links Drive/Dunning Avenue and Yonge Street intersection be awarded to Aloia Bros. Concrete Contractors Ltd. in the amount of \$106,852.50, excluding taxes

PREVIOUS REPORTS

IES14-037 – “Sidewalk on Golf Links Drive”.

IES13-035 – “Request for Pedestrian crossing on Golf Links Drive in the vicinity of Highland Green Condominium”.

ATTACHMENTS

- Appendix 'A' – Location of Proposed 110m Long Sidewalk on North Side of Golf Links Drive.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

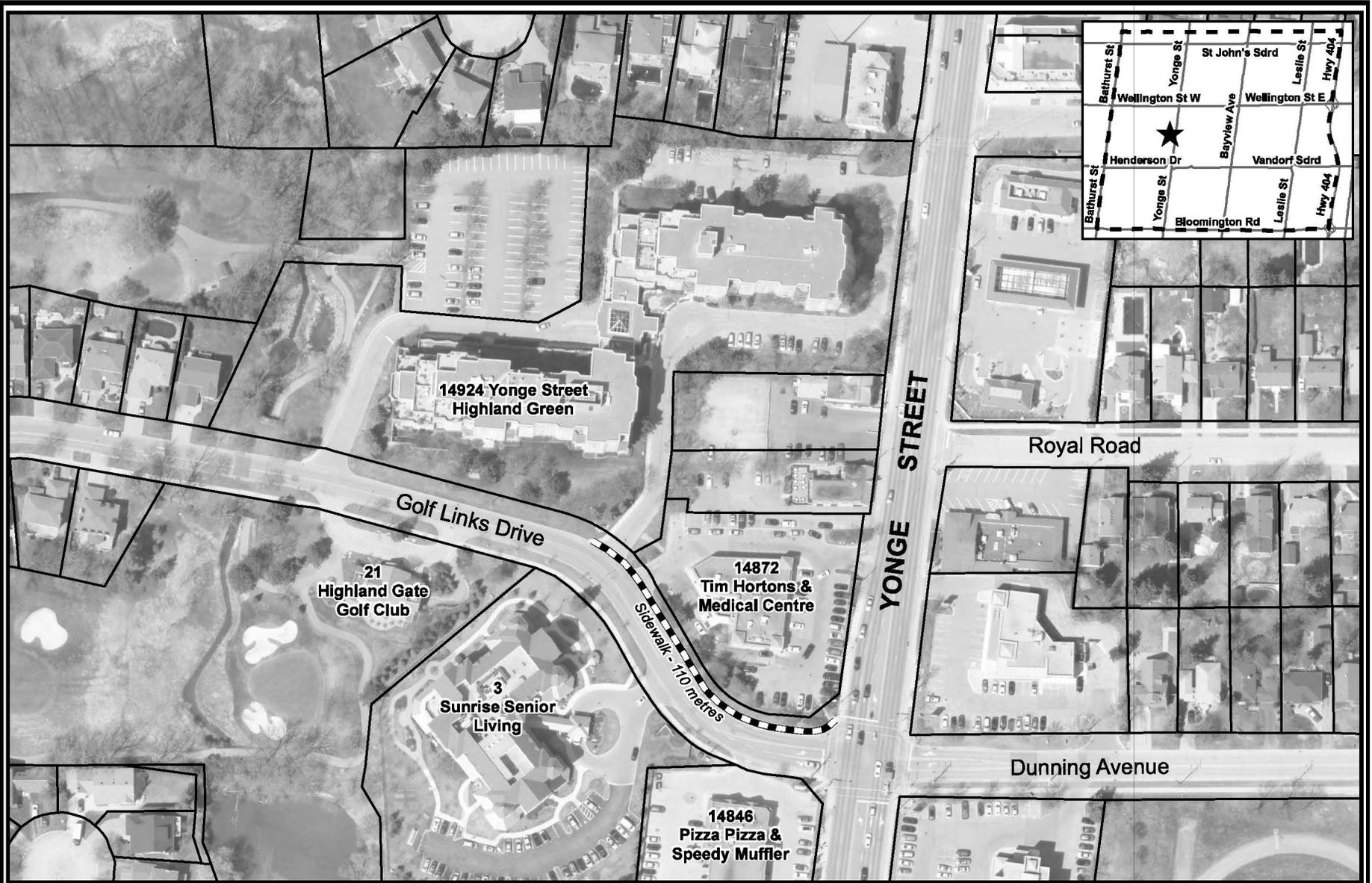
Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377



***Ilmar Simanovskis
Director, Infrastructure &
Environmental Services***



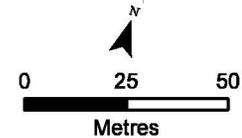
***Neil Garbe
Chief Administrative Officer***



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**APPENDIX 'A' -
 LOCATION OF PROPOSED 110M LONG SIDEWALK
 ON NORTH SIDE OF GOLF LINKS DRIVE**

Legend
 Revised Proposed Sidewalk



Map created by the Town of Aurora Infrastructure & Environmental Services Department, June 19th, 2014. Map revised March 30th, 2015. Air photos taken Spring 2014 © First Base Solutions Inc., 2014 Orthophotography. Base data provided by York Region and Aurora - GIS. This is not a legal survey.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-030**

SUBJECT: *Award of Tender IES2015-05 – Centre Street Reconstruction from Spruce Street to Walton Drive*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-030 be received; and

THAT Tender IES2015-05 – Centre Street Reconstruction from Spruce Street to Walton Drive be awarded to Wyndale Paving Co. Ltd. in the amount of \$559,961.25, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES2015-05 to Wyndale Paving Co. Ltd.

BACKGROUND

The reconstruction of Centre Street, from Yonge Street to Walton Drive is included in the Town of Aurora 10-Year Capital Reconstruction program. The project was initially scheduled for 2013; but was deferred due to the proposed condominium construction at the corner of Yonge Street and Centre Street.

The design for this project was completed in 2014 and staff were directed to proceed with the tendering of a construction project for the portion of the project from Spruce Street to Walton Drive.

Centre Street, from Yonge Street to Spruce Street has been tentatively scheduled for reconstruction in 2017.

April 21, 2015

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Report No. IES15-030

COMMENTS

1.0 Project Description

The project includes full-depth road reconstruction, new concrete curbs and new sidewalks upgraded to a standard 1.5m width for AODA compliance. There will also be improvements to the road drainage and storm sewer system through the addition of additional catchbasins and road grade adjustments.

2.0 Tender Opening

A total of 41 companies picked up the tender documents, and on March 26, 2015 the Tender Opening Committee received 6 compliant bids. The lowest compliant bidder for this tender was Wyndale Paving Co. Ltd. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	Wyndale Paving Co. Ltd.	\$559,961.25
2	Bennington Construction Ltd.	\$658,556.30*
3	IPAC Paving Ltd.	\$668,301.25*
4	Blackstone Paving & Construction Ltd.	\$772,697.10*
5	614128 Ontario O/A Trisan Construction	\$778,765.08
6	Edgeway Paving Ltd.	\$4,210,332.10*

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. Wyndale Paving Co. Ltd. has successfully completed the reconstruction of Richardson Drive, Webster Drive, Patrick Drive, Hutchinson Road and Lee Gate.

3.0 Project Schedule

The Contract is expected to commence in May 2015.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures road safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the purchasing by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, there will continue to be significant maintenance costs to provide safe vehicular and pedestrian access.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31103 as based on the tender submitted by Wyndale Paving Co. Ltd.

Table 2

Approved Budget	
Capital Project 31103	\$802,000.00
Total Approved Budget	\$802,000.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$802,000.00
Contract Award excluding HST	\$559,961.25
Non-refundable taxes (1.76%)	\$9,855.32
Geotechnical Inspection (Under Separate P.O.)	\$5,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Sub-Total	\$576,816.57
Contingency amount (10%)	\$57,681.66
Total Funding Required	\$634,498.22
Budget Variance	\$167,501.78

A cost savings was anticipated from tendering the project in early March. Tenders issued early in the year typically generate aggressive bidding as evidenced from the three lowest bidders in Table 1.

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES2015-05 – Centre Street Reconstruction from Spruce Street to Walton Drive be awarded to Wyndale Paving Co. Ltd. in the amount of \$559,961.25, excluding taxes.

PREVIOUS REPORTS

April 21, 2015

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Report No. IES15-030

None

ATTACHMENTS

- Appendix 'A' – Key plan showing location of proposed road reconstruction.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377

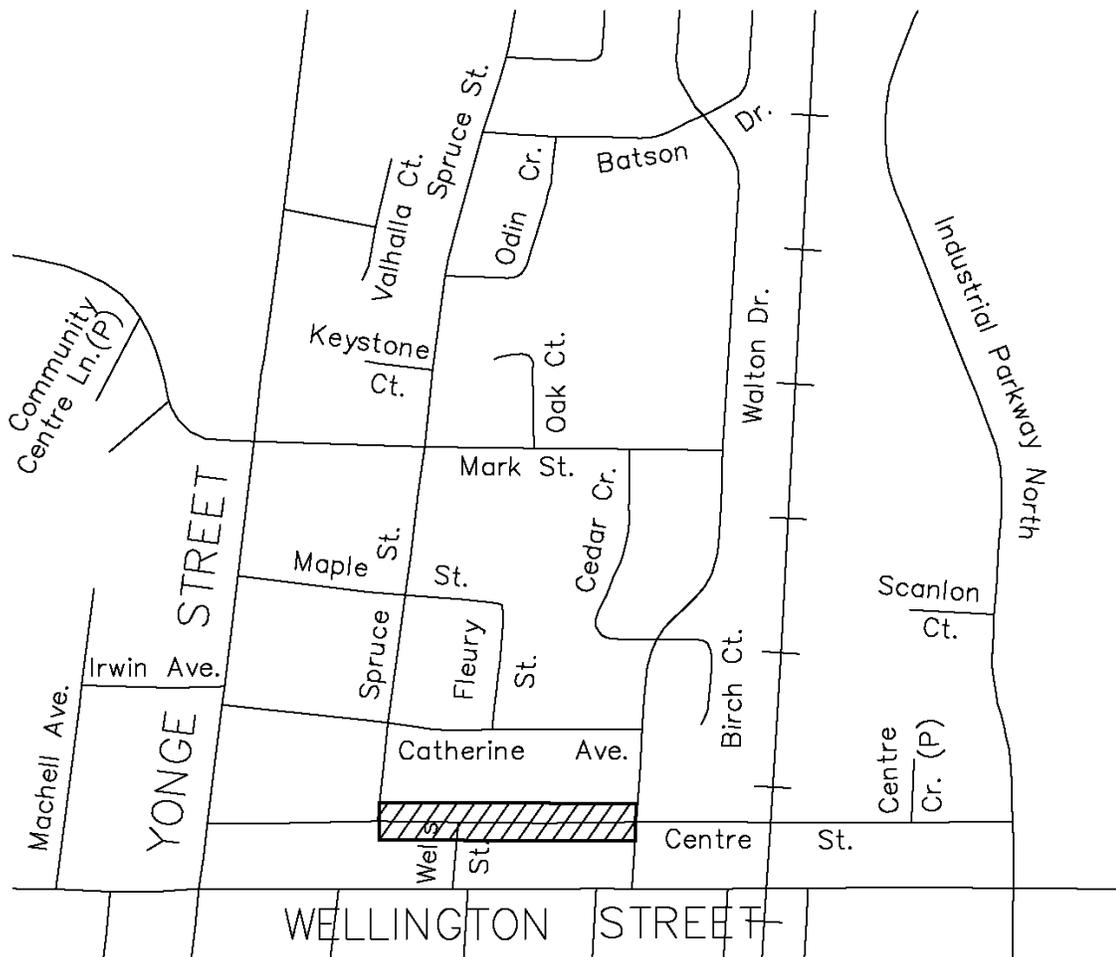


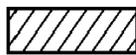
Ilmar Simanovskis
**Director, Infrastructure &
Environmental Services**



Neil Garbe
Chief Administrative Officer

Appendix "A"



 SITE

KEY PLAN SHOWING LOCATION OF PROPOSED ROAD RECONSTRUCTION



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-033**

SUBJECT: *Award of Tender IES2015-16 – New Sidewalk Construction on Murray Drive, Edward Street, Civic Square Gate, and New Sidewalk and Bicycle Path on Bayview Avenue*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-033 be received; and

THAT Tender IES2015-16 – New Sidewalk Construction on Murray Drive, North of Kennedy Street; Edward Street, from Engelhard Drive to Dunning Drive; Civic Square Gate (North Leg) and New Sidewalk and Bicycle Path on Bayview Avenue, from Hartwell Way to St. John's Sideroad be awarded to Pave-1 Construction Ltd. in the amount of \$309,130.00, excluding taxes; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES2015-16 to Pave-1 Construction Ltd.

BACKGROUND

As part of the Town's 10 year capital plan, staff have identified locations throughout the Town where there are gaps in the existing sidewalk network. This Tender represents the four 2015 projects that have been combined into one contract in an effort to increase the probability for competitively priced bids by creating a significantly sized new sidewalk construction bid.

April 21, 2015

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Report No. IES15-033

COMMENTS

1.0 Project Description

Murray Drive, North of Kennedy Street (east side)

This section of Murray Drive (approximately 275m) is the only portion that does not have sidewalk on both sides of the street. This section has high pedestrian traffic and is in close proximity to the High School at the corner of Wellington Street and Murray Drive and the townhouse development at Milestone Crescent.

This project will construct a combination of new 1.5m wide concrete sidewalk with a sodded boulevard and new 2.0m wide curbside concrete sidewalk.

Edward Street, from Engelhard Drive to Dunning Drive (west side)

The section of Edward Street (approximately 250m) has no sidewalk on either side of the street. This area has high pedestrian traffic and is in close proximity to the high school on Dunning Avenue.

This project will construct a new 1.5m wide concrete sidewalk with a sodded and asphalt boulevard.

Civic Square Gate (north Leg)

The new 1.5m wide concrete sidewalk with a sodded boulevard (approximately 65m) will complete the sidewalk on Civic Square Gate and will provide the residents in the area with pedestrian access to the shopping plazas along Bayview Avenue.

Bayview Avenue, from Hartwell Way to St. John's Sideroad (east side)

This section of Bayview Avenue (approximately 470m) has no sidewalk or bicycle path on the east side of the street.

The new 1.2m wide concrete sidewalk will provide residents in the subdivisions on the east side of Bayview with pedestrian access to the shopping on the west side of Bayview Avenue traffic by providing access to the traffic signals at the entrance to the Superstore and at St John's Sideroad.

The new 2.4m wide asphalt bicycle path will link existing bicycle paths on St. John's Sideroad, Bayview Avenue and Wellington Street.

April 21, 2015

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Report No. IES15-033

2.0 Tender Opening

A total of 33 companies picked up the tender documents, and on April 2, 2015 the Tender Opening Committee received 10 compliant bids. The lowest compliant bidder for this tender was Pave-1 Construction Ltd. as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	Pave-1 Construction Ltd.	\$309,130.00
2	Aqua Tech Solutions Inc.	\$368,743.60
3	RA Crete-Scape Ltd.	\$416,651.75
4	Tri-Capital Construction Inc.	\$420,814.70
5	Curbside Construction Ltd.	\$423,617.61*
6	Ore Construction Ltd.	\$427,821.00
7	Aloia Bros Concrete Contractors Ltd.	\$468,416.25
8	2274084 Ontario Ltd O/A GMP Contracting	\$499,830.00
9	Vertical Horizons Contracting Inc.	\$520,518.25*
10	Ashland Paving Ltd.	\$528,427.01

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. Pave-1 Construction Ltd. has successfully completed similar projects for the City of Toronto and the Toronto Regional Conservation Authority.

3.0 Project Schedule

The Contract is expected to commence in July 2015.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures pedestrian safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the purchasing by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this

April 21, 2015

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Report No. IES15-033

contract, there will continue to be significant gaps in the Town's sidewalk network.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 31103 as based on the tender submitted by Pave-1 Construction Ltd.

Table 2

Approved Budget	
Capital Project 34614 (Murray Drive)	\$57,000.00
Capital Project 34615 (Edward Street)	\$109,800.00
Capital Project 34642 (Civic Square Gate)	\$15,000.00
Capital Project 34621 (Bayview Avenue)	\$152,000.00
Total Approved Budget	\$333,800.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$333,800.00
Contract Award excluding HST	\$309,130.00
Non-refundable taxes (1.76%)	\$5,440.69
Geotechnical Inspection (Under Separate P.O.)	\$5,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Sub-Total	\$321,570.69
Contingency amount (4%)	\$12,229.31
Total Funding Required	\$333,800.00
Budget Variance	\$0.00

Capital Project 34621 (Bayview Avenue) is eligible for funding under York Region 2015 Pedestrian and Cycling Municipal Partnership Program. Funding in the amount of \$55,050.00 has been committed by the Region for this project. The Town will invoice the Region for \$55,000 once the sidewalk project is completed on the east side of Bayview Avenue from Hartwell Way to St. John's Sideroad.

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES2015-16 – New Sidewalk Construction on Murray Drive, North of Kennedy Street; Edward Street, from Engelhard Drive to Dunning Drive; Civic Square Gate (North Leg) and New Sidewalk and Bicycle Path on Bayview Avenue, from Hartwell Way to St. John's Sideroad be awarded to Pave-1 Construction Ltd. in the amount of \$309,130.00, excluding taxes.

April 21, 2015

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Report No. IES15-033

PREVIOUS REPORTS

None

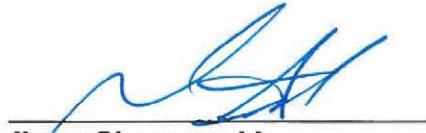
ATTACHMENTS

- Appendix 'A & B' - Key plan showing location of proposed sidewalk construction.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377

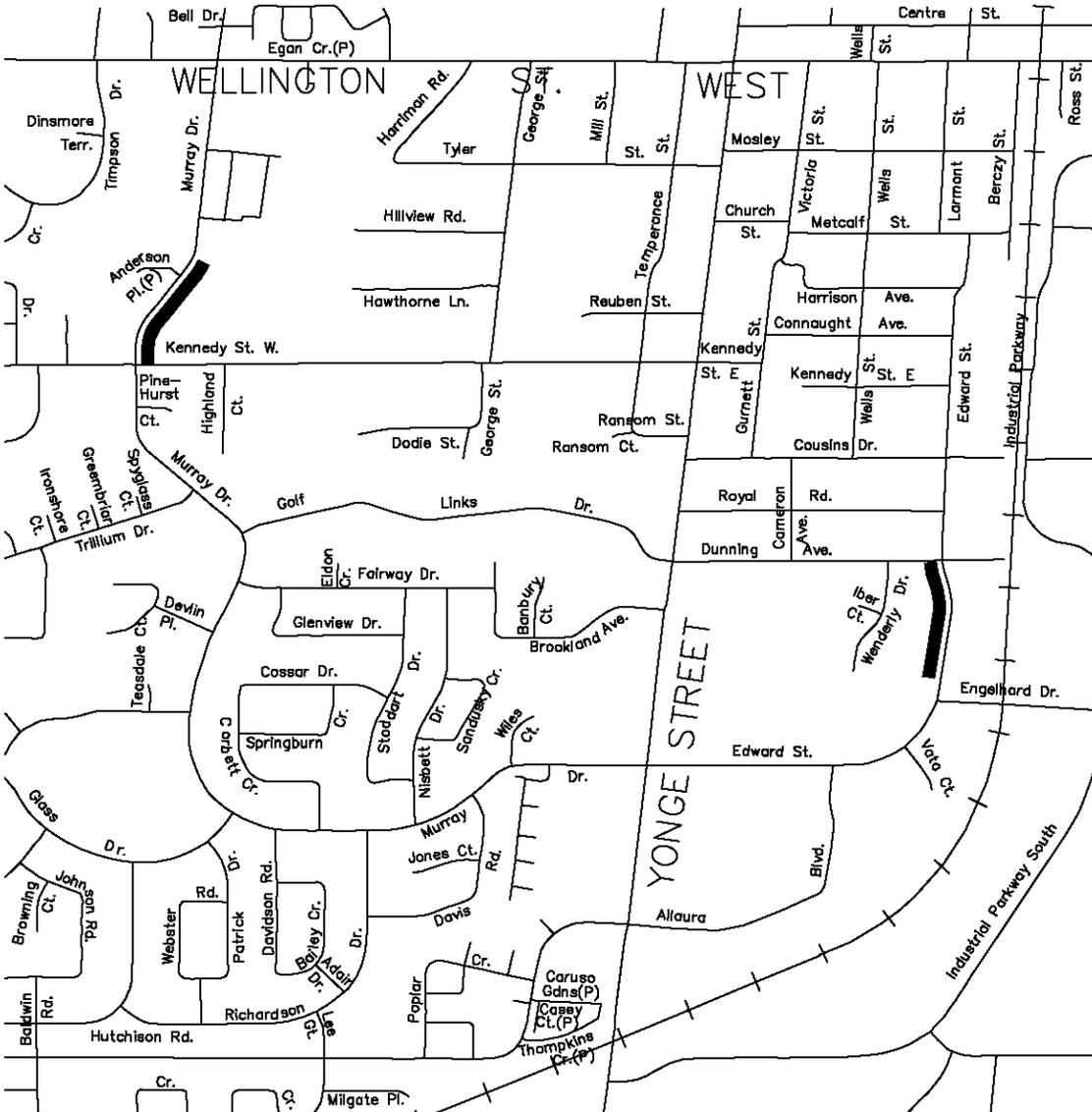


Ilmar Simanovskis
Director, Infrastructure &
Environmental Services



Neil Garbe
Chief Administrative Officer

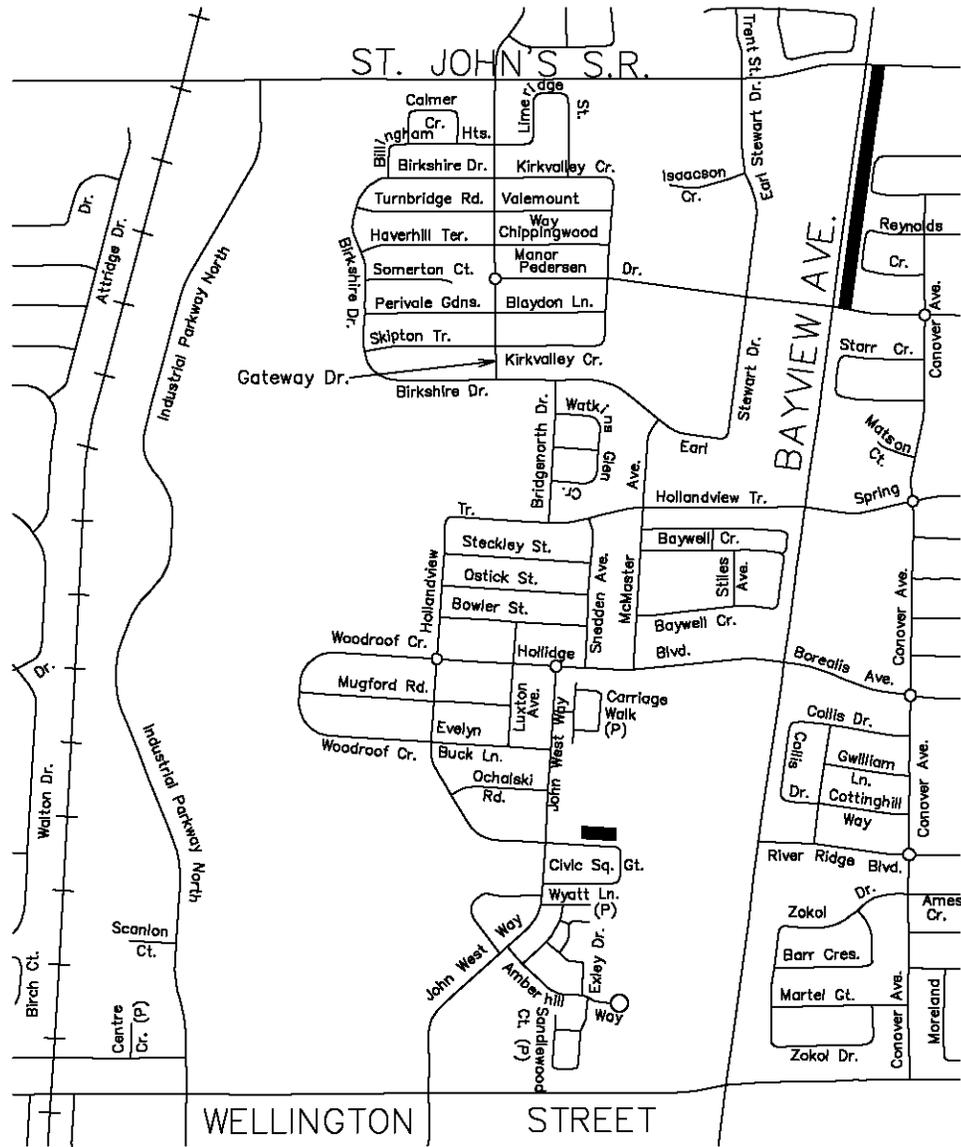
Appendix "A"



— PROPOSED SIDEWALK

**KEY PLAN SHOWING LOCATION OF
PROPOSED SIDEWALK CONSTRUCTION
ON MURRAY DRIVE AND EDWARD STREET**

Appendix "B"



**KEY PLAN SHOWING LOCATION OF
 PROPOSED SIDEWALK CONSTRUCTION
 ON BAYVIEW AVENUE AND CIVIC SQUARE GATE**



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-036**

SUBJECT: *Award of Tender IES2015-01 – Replacement of the Cross Culvert on Yonge Street, Approximately 220m North of Kennedy Street*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-036 be received; and

THAT Tender IES2015-01 – Replacement of the Cross Culvert on Yonge Street, Approximately 220m North of Kennedy Street be awarded to 2220742 Ontario Ltd. O/A Bronte Construction in the amount of \$463,274.50, excluding taxes; and

THAT additional funding in the amount of \$79,100 be provided for Project 42053 from the Storm Sewer Infrastructure Sustainability Reserve; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

To receive Council's authorization to award Tender IES2015-01 to Bronte Construction.

BACKGROUND

In 2014, a structural assessment was performed on this culvert. It was determined that the corrugated steel pipe portion of this culvert, located on the west side of Yonge Street, had failed and needs to be replaced. The area on the west curb side of Yonge Street was isolated from vehicular traffic as a precautionary measure while the design was prepared.

COMMENTS

1.0 Project Description

The work to be performed under this contract includes the removal of the existing

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Report No. IES15-036

corrugated steel pipe portion of the culvert and replacing it with a concrete box culvert. Sections of storm sewers and services that connect to the existing culvert will be replaced or re-lined. The precast concrete box culvert will be partially embedded into the streambed with baffles to improve fish habitat and fish passage through the culvert and the construction of a stone-lined scour pool at the downstream end of the culvert.

Minor repairs to repair small voids and/or spalling concrete will be completed to extend the life of the existing concrete culvert beneath Yonge Street. The replacement of the existing pedestrian handrail on the east side of Yonge Street and the removal of garbage, debris and sediment within and surrounding the culvert and watercourse will be included in the restoration work.

There will be no construction required that will impact Yonge Street but one lane will be closed for approximately 7 weeks in the southbound direction to provide a staging area due to space limitation in the area.

2.0 Tender Opening

A total of 38 companies picked up the tender documents, and on April 7, 2015 the Tender Opening Committee received 6 compliant bids. The lowest compliant bidder for this tender was Bronte Construction as summarized in Table 1.

Table 1

	FIRM NAME	TOTAL BID (excluding taxes)
1	2220742 Ontario Ltd. O/A Bronte Construction	\$ 463,271.00*
2	Titanium Contracting Inc.	\$ 568,588.00*
3	Esposito Bros. Construction Ltd.	\$ 748,415.61
4	614128 Ontario Ltd O/A Trisan Construction	\$ 798,311.30
5	Pachino Construction Co. Ltd.	\$ 1,107,539.00
6	Blackstone Paving & Construction Ltd.	\$ 1,325,324.40

* Corrected total due to math error(s) in Tender

Verification of the tenders was undertaken by Town staff. Bronte Construction has successfully completed similar projects for the City of Burlington and the City of Markham.

3.0 Project Schedule

The Contract is expected to commence in July 2015 to avoid any impact to the Canada Day Parade. Notices of project commencement will be delivered to properties along Yonge Street within 100m of the site along with notification on the notice board.

LINK TO STRATEGIC PLAN

This project supports the **Strategic Plan Goal of Supporting an Exceptional Quality of Life** for all by investing in sustainable infrastructure. This ensures vehicular and pedestrian safety is provided to meet the needs and expectations of our community.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

Council may choose to not award this project. The Tender evaluation process meets all requirements of the purchasing by-law and awarding this contract is the next step in fulfilling the requirements of the tendering process. If Council chooses to not award this contract, there will continue to be significant risks of a full culvert collapse and property damage associated with an obstructed watercourse.

FINANCIAL IMPLICATIONS

Table 2 is a financial summary for Capital Project 42053 as based on the tender submitted by Bronte Construction.

Table 2

Approved Budget	
2015 Capital Project 42053	\$445,000.00
Total Approved Budget	\$445,000.00
Less previous commitments	\$0.00
Funding available for subject Contract	\$445,000.00
Contract Award excluding HST	\$463,271.00
Non-refundable taxes (1.76%)	\$8,153.57
Geotechnical Inspection (Under Separate P.O.)	\$3,000.00
Arborist Inspection (Under Separate P.O.)	\$2,000.00
Sub-Total	\$476,424.57
Contingency amount (10%)	\$47,642.46
Total Funding Required	\$524,067.03
Budget Variance	-\$79,067.03

As indicated in Table 2, the project is \$79,067.03 over budget. It is recommended that this additional funding be provided from the Storm Sewer Infrastructure Sustainability Reserve.

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Report No. IES15-036

CONCLUSIONS

The tender review has complied with the Procurement By-law requirements and it is recommended that Tender IES2015-01 – Replacement of the Cross Culvert on Yonge Street, Approximately 220m North Of Kennedy Street be awarded to 2220742 Ontario Ltd. O/A Bronte Construction in the amount of \$463,274.50, excluding taxes.

PREVIOUS REPORTS

None

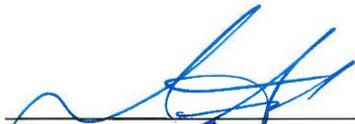
ATTACHMENTS

- Appendix 'A' - Key plan showing location of proposed culvert replacement.

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

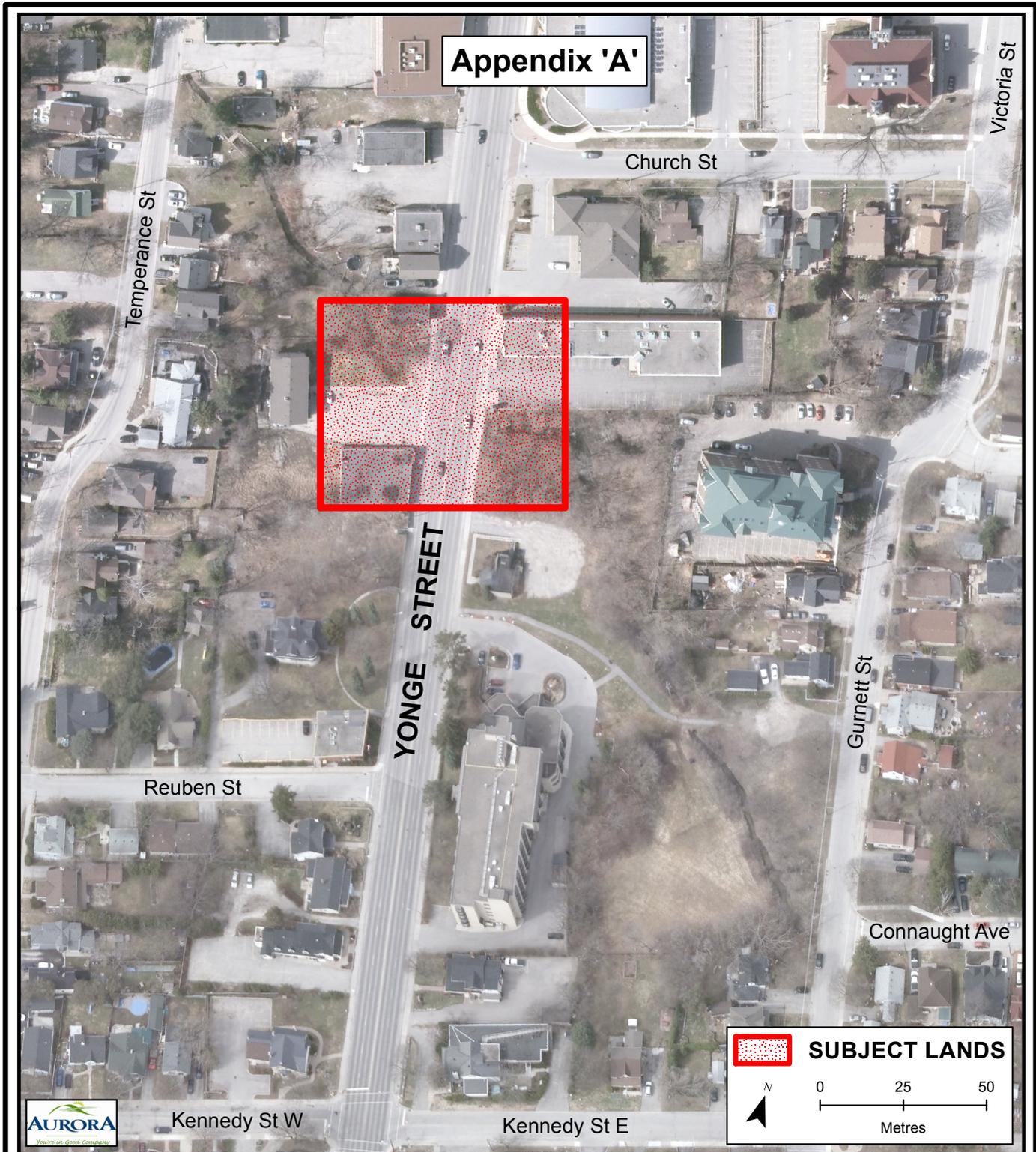
Prepared by: Steve Wilson, Coordinator Project Delivery - Ext. 4377



***Ilmar Simanovskis
Director, Infrastructure &
Environmental Services***



***Neil Garbe
Chief Administrative Officer***



KEY PLAN LOCATION OF PROPOSED CULVERT REPLACEMENT

INFRASTRUCTURE AND ENVIRONMENTAL SERVICES DEPARTMENT

IES15-036

Map created by the Town of Aurora Infrastructure & Environmental Services Department, April 7th, 2015. Base data provided by York Region and Aurora - GIS. This is not a legal survey.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-034**

SUBJECT: *The Judy Sherin Memorial Arena Rink Floor Investigation*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. IES15-034 be received; and

THAT Report No. IES15-034 satisfy Council's conditional budget approval, and staff be authorized to proceed with Capital project 72228 The Judy Sherin Memorial Arena Ice Rink Floor Condition Assessment; and

THAT budget for capital project 72228 be increased from \$30,000 to \$45,000 for expenditures related to the initial investigation of the Arena floor and surrounding area of the ice rink and that this budget be funded from the facilities repair and replacement reserve.

PURPOSE OF THE REPORT

This report has been prepared to update Council on the budget request to investigate the conditions in The Judy Sherin Memorial Arena concrete floor; related internal refrigeration piping for the ice plant; surrounding boards and ground permafrost conditions.

BACKGROUND

The Judy Sherin Memorial Arena has a single ice pad. The ice has been operated without removal of the ice for many years. As part of our maintenance program it is prudent to periodically remove the ice sheet and inspect the various components of the ice pad area including the concrete slab, cooling system and rink boards as we do for the ice pads at the Stronach Aurora Recreation Centre and the Aurora Community Centre.

Capital project 7228 The Judy Sherin Memorial Arena, was submitted in 2015 and was approved by Council conditional on a further report with additional information. This report provides additional information on these maintenance requirements. The main driver of this investigation is the arena floor is slanted and cannot be used for

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Report No. IES15-034

any other functions within the summer months. At the same time the arena is not designed for summer use and as a result is causing the infrastructure to prematurely fail. Our goal is to find the highest and best use; extend the life cycle of the facility; and resolve all of the building envelope issues.

COMMENTS

Periodic inspections are an important aspect of the ice pad maintenance program

Maintaining high quality ice surfaces within our arenas requires regular maintenance and inspections of all components of the ice making operations. Some inspections can only be performed when the ice is removed from the arena. Capital project 72228 is intended to perform a number of tests and inspections on the arena while the ice is removed from the facility. The scope of work for this project includes:

- Investigation of the rink floor and surrounding area (Concrete/Mould/Permafrost)
- Ice plant and rink piping system inspections
- Arena boards condition assessment
- Electrical system inspection

Results of inspections will help inform highest and best future uses of the ice pad based on condition and overall rehabilitation costs

This facility currently maintains ice 12 months of the year. During construction of the Space for Youth project, significant mold and building condition issues were identified and previously reported to Council.

The Leisure Services Department is also proceeding with the development of a sports plan which was approved by Council April 14, 2015. This is an opportune time to incorporate the building condition and potential uses of The Judy Sherin Memorial Arena for consideration in the sports plan. The expected input to the sports plan related to the ice pad at The Judy Sherin Memorial Arena is:

- Cost benefit of operating 12 months of ice and impact of energy saving/ building condition improvements to provide the best operating and user experience in this location
- Options of seasonal ice and use of the ice pad for warm events such a floor hockey or indoor soccer.
- Overall rehabilitation costs for these or other potential uses as part of the assessment

The goal of this investigation in conjunction with the sports plan is to assess costs and uses of the ice pad to determine the highest and best use for this facility while considering the overall facilities asset portfolio.

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Report No. IES15-034

Ice pad condition assessment will be incorporated into overall building envelope condition review

All costs related to both maintaining the existing programming and considering future uses will be evaluated to determine what the best use and cost options are and how these decisions will impact the capital budget for required future repairs.

Removal of ice for testing program has been scheduled and will not impact current planned ice programs

Staff have scheduled the removal of the ice to minimize impact to rental programs and facility permits have been adjusted to accommodate the shutdown with no immediate impact to user groups.

LINK TO STRATEGIC PLAN

Strategic Plan Goal of Supporting an Exceptional Quality of Life for All

Objective 2: Invest in sustainable infrastructure

Establish policies and programs that enhance the accessibility and safety of new and existing facilities and infrastructure.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

An alternative is to not complete these inspections or defer them to a future year. Not completing the inspection may increase risk of failure of the chilling system or structural components of the ice pad which could result in extensive down time. Deferring the inspections will require rescheduling down time. Down time has already been scheduled for this year and cannot be rebooked as it is too late in the season for booking at this time.

FINANCIAL IMPLICATIONS

Capital project 72228 requested a budget of \$30,000 for the 2015 program.

Staff have been further investigating the scope of work to achieve the desired inspections and testing and have determined that additional work is required compared to the initial assessment undertaken during budget development. The revised budget request is \$45,000.

CONCLUSIONS

Capital project 72228 The Judy Sherin Memorial Arena, was approved pending a further report to Council. This report has been prepared to satisfy this requirement.

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Report No. IES15-034

The benefit of this project is to assess the ice pad condition and determine future maintenance needs as well as consider repurposing of the space based on community needs and cost benefit analysis of any rehabilitation requirements. A potential cost benefit consideration is to move to seasonal ice compared to the current practice of all season ice as building envelop issues have been discovered that may result in cost savings by avoiding the summer months for ice maintenance.

As further investigation requirements have been identified, it is requested that the budget be increased from \$30,000 to \$45,000 and that the additional funding be provided from the same source being the Building, Furniture and Fixtures R&R Reserve.

PREVIOUS REPORTS

None

ATTACHMENTS

None

PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting of April 9, 2015

Prepared by: Phillip Galin, Manager of Fleet and Facilities - Ext. 4323



***Ilmar Simanovskis
Director, Infrastructure &
Environmental Services***



***Neil Garbe
Chief Administrative Officer***



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. IES15-035**

SUBJECT: *Replacement of AFLC pool dehumidification unit*

FROM: *Ilmar Simanovskis, Director of Infrastructure and Environmental Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

- THAT Report No. IES15-035 be received; and*
- THAT the dehumidification unit for the Aurora Family Leisure Complex (AFLC) pool area be replaced; and*
- THAT the project funding of \$210,000 plus HST to replace the dehumidification unit for the AFLC pool area be provided from the Facilities Repair and Replacement Reserve.*

PURPOSE OF THE REPORT

The purpose of this report is to provide Council with information on the condition of the Aurora Family Leisure Complex (AFLC) Pool dehumidification unit and seek approval to replace this unit for the purpose of removing excess humidity from the pool space.

BACKGROUND

A pool environment can create high humidity in the enclosed space due to the large volume of water and warm temperatures. To maintain both a comfortable space as well as control the overall humidity the most effective method is to use a combination of heating/cooling systems and a separate dehumidification system. The combined benefit is better control of both the temperature and humidity of the space with minimal energy consumption.

The existing dehumidification unit was shut down during the renovations as it was not required during the period when the pool was not operational. At time of re-commissioning the pool, staff attempted to restart the pool dehumidifier and found that the unit needed significant maintenance to be operational.

As this unit is near the end of its useful life, an assessment was undertaken and it was determined that it would be more cost effective to replace the unit rather than continue to repair the existing unit which is less energy efficient.

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Report No. IES15-035

COMMENTS

Lack of pool dehumidifier is requiring use of HVAC to manage humidity

As an interim measure, the HVAC system has been adjusted to remove some of the surplus humidity. However, this system was not designed to carry the entire load, and there is additional energy costs associated with this mode of operation. Continuing operation will result in an increase in energy consumption of up to \$70,000 per year. This is an inefficient way of operating the system and will both result in higher energy use and increased wear on the HVAC system which is being used for a function that it was not intended for.

A second challenge is that the HVAC will not be able to maintain the proper humidity resulting of high humidity conditions that could begin to impact building components such as the finishes, electrical, mechanical and structural elements. The impact is further exacerbated by the high chlorine load that is more reactive when in a moist environment.

Immediate replacement of the pool dehumidifier is recommended to both reduce energy costs and limit overuse of the HVAC system for dehumidification

Staff are recommending replacement of the pool dehumidifier as early as possible to both minimize energy costs and limit overuse of the existing HVAC system. High humidity is not a health and safety issue but is more related to the condition of the building and potential to damage the building finishes and vulnerable components such as electrical.

The project will include design services to select a unit and prepare tender documents for installation and a construction budget for the supply and installation of the unit.

This work can be completed in 2015 and will not require closure of the pool.

LINK TO STRATEGIC PLAN

This work supports the Strategic Plan goal of ***Supporting an Exceptional Quality of Life for All*** through ensuring continued well maintained Rinks and Facilities and, promoting a better user experience.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

The existing dehumidifier is at the end of its useful life. Staff investigated the option of repairing the unit to extend its life. The cost for this repair was quoted at \$40,000 with no warranty on how long the unit would last. Proceeding with the repair option may

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Report No. IES15-035

extend the life for one to two years.

FINANCIAL IMPLICATIONS

The funding required for the project is \$210,000 of which \$30,000 is required for design and \$180,000 for equipment supply and installation. Funding for this project can be provided from the Facilities Repair and Replacement Reserve.

CONCLUSIONS

The pool area in the AFLC is recommended to be maintained at a specific humidity to both protect the building and create a comfortable user space.

Failure of the existing dehumidifier occurred during restart of the pool this winter due to the age of the existing equipment. Cost to repair the unit is prohibitive considering the remaining useful life and poor efficiency of the unit.

Staff are recommending replacement of the dehumidifier as soon as possible and request approval of \$210,000 to undertake the project. The source for this request is the Facilities Repair and Replacement Reserve.

PREVIOUS REPORTS

N/A

ATTACHMENTS

N/A

PRE-SUBMISSION REVIEW

Executive Leadership Team meeting of April 9, 2015

Prepared by: Phillip Galin, Manager, Facilities, Property & Fleet - Ext. 4323



***Ilmar Simanovskis
Director, Infrastructure &
Environmental Services***



***Neil Garbe
Chief Administrative Officer***



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PL15-026**

SUBJECT: *Removal of Holding (H) Provision, Zoning By-law Amendment applications within the 2C Secondary Plan Area (West) as follows:*

Mattamy (Aurora Limited)
Part of Lot 26, Concession 2 E.Y.S.
File: ZBA-2011-08 (H-4)

TACC Developments (Aurora) Inc.
Part of Lot 25, Concession E.Y.S.
File: ZBA-2011-09 (H-3)

St. John's Road Development Corp. (Metrus Development Inc.)
Part of Lots 24 and 25, Concession 2 E.Y.S.
File: ZBA-2012-01 (H-3)

Brookfield Homes (Ontario) Limited
Part of Lots 23, 24 and 25, Concession 2 E.Y.S.
File: ZBA-2011-12 (H-3)

York Region Christian Senior Homes Inc. (H-2)
Part of Lot 23, Concession 2 E.Y.S
File: ZBA-2011-13 (H-2)

Shimvest Investments Limited
Part of Lot 22, Concession 2 E.Y.S.
File: ZBA-2012-02 (H-3)

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. PL15-026 be received; and

THAT Applications ZBA-2011-08 (H-4), ZBA-2011-09 (H-3), ZBA-2012-01 (H-3), ZBA-2011-12 (H-3), ZBA-2011-13 (H-2), ZBA-2012-02 (H-3) to remove the Holding (H) provisions from the lands shown as 'Area to remove Holding (H) designation' on Figures 2-7 to Staff Report PL15-026 BE APPROVED; and

THAT the necessary removal of the Holding provisions by-laws as referred to in Report No. PL15-026 be enacted at the next available Council meeting.

April 21, 2015

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Report No. PL15-026

PURPOSE OF THE REPORT

The purpose of this report is to advise Council that the applicant has satisfied the conditions for removal of the Holding (H) provision which will allow the residential components of the final phases of the draft plans within the 2C Secondary Plan to be developed (Figure 1).

BACKGROUND

History

Four (4) previous Removal of Holding Provision reports have been received and approved by Council regarding the 2C Secondary Plan Area (West) as follows:

Report PL13-071, was approved by Council on December 10, 2013 to remove the Holding provision on York Region Christian Seniors Home lands zoned Third Density Apartment Residential Holding Exception zone (H) RA3-13 for a maximum of 160 apartment units.

Report PL13-070 was approved by Council on December 10, 2013 to remove the Holding provision on the Mattamy (Aurora) Limited lands zoned Detached Dwelling Second Density Residential Holding Exception Zone (H) R2-97, (H) R2-98, (H) R2-99 and Row Dwelling Residential Holding Exception Zone (H) R6-59 to remove the Holding provision from 60 residential units (47 single detached dwelling units and 13 townhouse units).

Report PL14-011 was approved by Council on February 25, 2014 to remove the Holding provision across Mattamy (Aurora) limited, TACC Developments (Aurora), St. John's Road Development Corp. (Metrus), Brookfield Homes (Ontario) Limited and Shimvest Investments Limited lands. In total, 824 units were subject to the Removal of Holding (H) provision.

Report PL14-060 was approved by Council on September 23, 2014 to remove the holding provision across Mattamy (Aurora) Limited, TACC Developments (Aurora), St. John's Road Development Corp. (Metrus), Brookfield and Shimvest Investments Limited lands. In total, 638 units were subject to the Removal of Holding (H) provision.

Council By-laws were approved for all the above removal of Holding (H) applications totaling 1,682 units.

Official Plan

The 2C Secondary Plan requires that development be appropriately phased subject to storm water management, sewer, water supply, road and transportation facilities. The proposed removal of "H" complies with the Official Plan Amendment No. 73.

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Report No. PL15-026

Zoning By-law – Removal of Holding ‘H’ Provisions

The lands subject to the removal of Holding ‘H’ provisions state the following provisions in their By-laws:

- i) “the Town of Aurora has approved a transfer of servicing allocation to this development that is not dependent upon the completion of infrastructure; or York Region has advised in writing that the required infrastructure to support the capacity assignment associated with this development will be completed within a time period acceptable to the Region to permit the plan registration, or the Regional Commissioner of Environmental Services has confirmed servicing allocation for this development by a suitable alternative method and the Town of Aurora has allocated the capacity to this development:
- ii) that there is adequate transportation services available to accommodate the draft plan of subdivision or any phase thereof;
- iii) the removal of the ‘(H)’ represents a logical and orderly progression of development; and
- iv) compliance with the relevant policies of the 2C Secondary Plan (OPA No.73)”.

COMMENTS

Removal of Holding ‘H’ Provision Requirements

The pre-conditions for removal of the Holding ‘H’ provisions (identified above) have been satisfied as follows:

- i) York Region, in their letter dated December 23rd, 2014 advised that York Region is prepared to advance capacity assignments to the Town of Aurora of an additional 715 persons equivalent (approximately 220 units) as a result of the Inflow and Infiltration remediation works.

On February 24, 2015 Aurora Council directed the Mayor and the Town Clerk to sign the Servicing Incentive Program (SIP) Agreements between the Region, the Town and individual landowners. An additional 1,184 persons equivalent (approximately 360 units) of allocation has been assigned to the Aurora 2C West landowners now that the SIP Agreements have been executed.

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Report No. PL15-026

- ii) Major collector roads such as William Graham Drive, Holladay Drive and Thomas Phillips Drive were draft approved within the Phase 1 lands, enabling access to school sites, parks and the proposed development. A revised Transportation Impact Assessment was submitted to outline the transportation services for the 2C area, and is satisfactory to the Town and the Region.

The final phases of development within the 2C lands will complete the collector road systems within the draft approved plans and provide access to the Town's transit system and lands to the west via the Hartwell Way crossing.

- iii) Staff are satisfied that the removal of the '(H)' represents a logical and orderly progression of the development and this application is in compliance with the 2C Secondary Plan (OPA No.73) related policies such as density, phasing, availability of servicing and the holding zone policies.
- iv) Planning Staff are satisfied that the preconditions as identified above have been met and by-laws to remove the Holding (H) provisions may be passed.

Removal of Holding By-laws

Based on the above, the subject Zoning By-law amendment applications proposed to remove the Holding (H) provisions from a total of an additional 2,563 persons equivalent (846 units) across the 2C West Area. Figures 2 through 7 illustrate the areas subject to the removal of Holding provision.

The following chart illustrates the current proposal to lift the removal of Holding (H) provision by unit type and landowner, in addition to illustrating the total number of units allocated to date.

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Report No. PL15-026

Landowner	Single Detached Dwelling	Semi-Detached Dwelling	Row, Multiple attached Dwelling	Apartment Dwelling	Units Per Subject Application	Units to Date	Total Units Pending Approval of Subject Application
Mattamy (Aurora) Limited	136	-	11	-	147	582	729
TACC Developments (Aurora) Inc.	89	-	39	-	128	425	553
St. John's Road Development Corp.	29	-	-	-	29	87	116
Brookfield Homes (Ontario) Limited	49	-	46	182	277	353	630
York Region Christian Seniors Home	-	-	-	160	160	160	320
Shimvest Investments Limited	15	-	82	8	105	258	363
Eyelet Holdings	-	-	-	-	0	0	0
Total					846	1,865	2,711

SERVICING ALLOCATION

Report PL13-046 (July 16, 2013) outlined the starting 2C allocation reserve of balance of approximately 626 persons. Council increased this reserve by 2,229 - 2,925 persons equivalent (approximately 1,000 units total). In a letter dated December 5, 2013, York Region approved additional allocation of 266 units, as a credit for Infill & Infiltration (I&I) remediation done work done on behalf of the 2C West Landowners Group.

Subsequently, York Region granted two further allocation credit amounts for additional I &I work done in the Town of Aurora by the 2C West Landowners Group. Allocation equivalents totalling 2,468 persons were approved in letters dated June 3, 2014, and August 8, 2014.

York Region granted an additional allocation credit amount for additional I and I work done in the Town of Aurora by the 2C West Landowners Group. Allocation equivalent to 715 persons was approved in a letter dated December 23, 2014. These three new allocation amounts total an additional 3,183 persons of servicing allocation.

On February 24, 2015 Council directed the Mayor and Clerk to sign the Servicing Incentive Program (SIP) Agreement between the Region, the Town and individual landowners. Within this, an additional allocation equivalent to 1,184 persons were assigned to the Aurora 2C West landowners group.

To date, a total of 8,099 persons equivalent have been allocated for the Aurora 2C West developments.

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Report No. PL15-026

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting; or
2. Refusal of the application with an explanation for the refusal.

FINANCIAL IMPLICATIONS

The removal of the Holding provisions currently applying to the 2C Subdivisions will allow the subdivision agreement to be registered and the lands to be developed for residential and commercial purposes in accordance with their draft plan conditions. Fees and securities are payable upon execution of the subdivision agreements and development charges will be payable at the time of building permit issuance. The development of the 2C residential and commercial lands will add to the Town's assessment growth over the coming years.

PREVIOUS REPORTS

General Committee Report No. PL15-018 dated February 17, 2015, Authorization to Execute the Servicing Incentive Program (SIP) Tri-Party Agreement;

General Committee Report No. PL14-060 dated September 16, 2014, Removal of Holding (H) Provision;

General Committee Report No. PL14-011 dated February 18, 2014, Removal of Holding (H) Provision;

General Committee Report No. PL13-070 dated December 3, 2013, Removal of Holding (H) Provision;

General Committee Report No. PL13-071 dated December 3, 2013, Removal of Holding (H) Provision;

General Committee Report No. PL13-010 dated March 19, 2013, Draft Plan of Subdivision and Zoning By-law Amendment Applications; and

Council Report No. PL13-046 dated July 16, 2013, Servicing Allocation Update.

CONCLUSIONS

The criteria for removal of the "(H)" provision on the subject lands have been satisfied. Therefore, Staff recommends that Council remove the Holding "(H)" provision on the subject lands thereby allowing the development of the lands to proceed.

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Report No. PL15-026

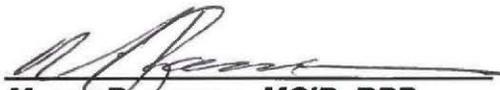
ATTACHMENTS

- Figure 1 – Location Map
- Figure 2 – Mattamy (Aurora) Limited – Area subject to removal of (H)
- Figure 3 – TACC Developments (Aurora) Inc. – Area subject to removal of (H)
- Figure 4 – St. John’s Road Development Corp. (Metrus Development Inc.) – Area subject to removal of (H)
- Figure 5 – Brookfield Homes (Ontario) Limited – Area subject to removal of (H)
- Figure 6 – York Region Christian Seniors Home Inc. – Area subject to removal of (H)
- Figure 7 – Shimvest Investments Limited – Area subject to removal of (H)

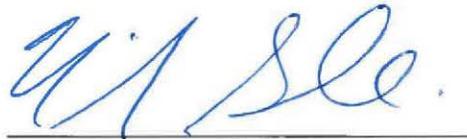
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – April 9, 2015

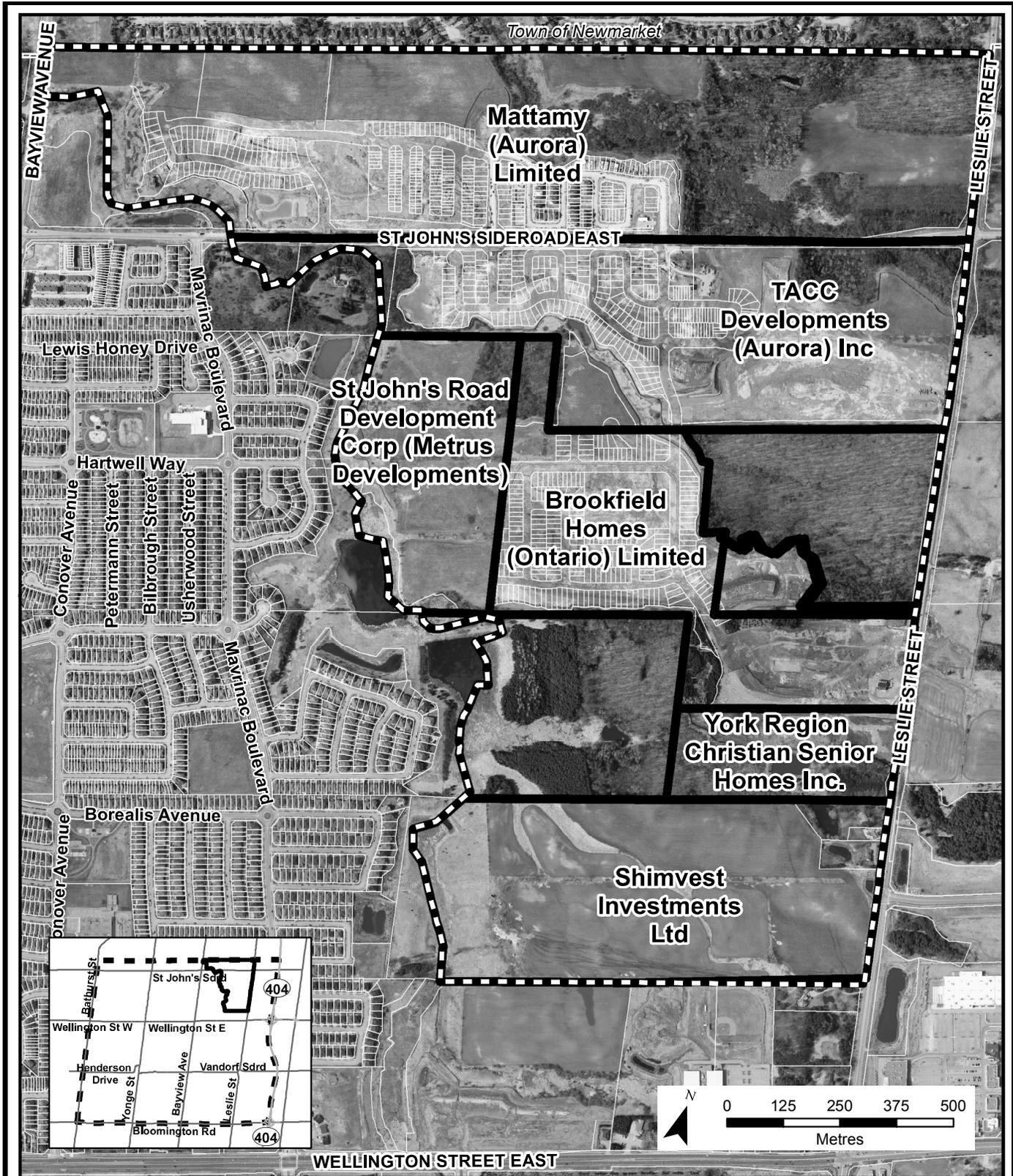
Prepared by: Drew MacMartin, Planner, Extension 4347



**Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services**



**Neil Garbe
Chief Administrative Officer**



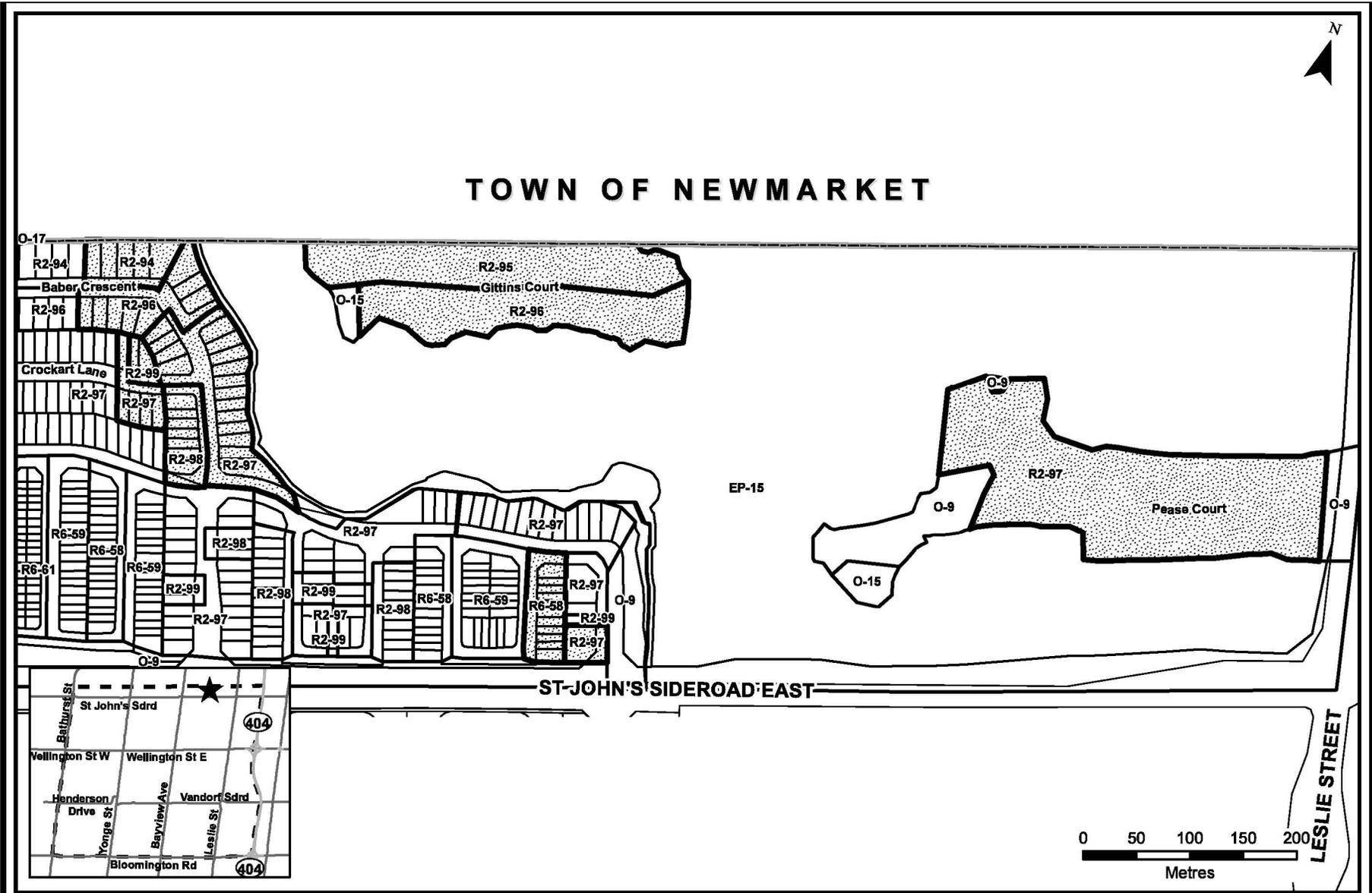
LOCATION MAP

APPLICANTS: Mattamy (Aurora) Limited, TACC Developments (Aurora) Inc St. John's Road Development Corp. (Metrus Development Inc.), Brookfield Homes (Ontario) Limited, Shimvest Investments Limited, York Region Christian Senior Homes Inc.
FILES: ZBA-2011-08 (H-4), ZBA-2011-09 (H-3), ZBA-2012-01 (H-3), ZBA-2011-12 (H-3), ZBA-2012-02 (H-3), ZBA-2011-13 (H-2)



FIGURE 1

Map created by the Town of Aurora Planning & Development Services Department, March 26, 2015. Base data provided by York Region and the Town of Aurora. Air Photos taken Spring 2014, © First Base Solutions Inc., 2014 Orthophotography.



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MATTAMY (AURORA) LIMITED - AREA SUBJECT TO REMOVAL OF (H)

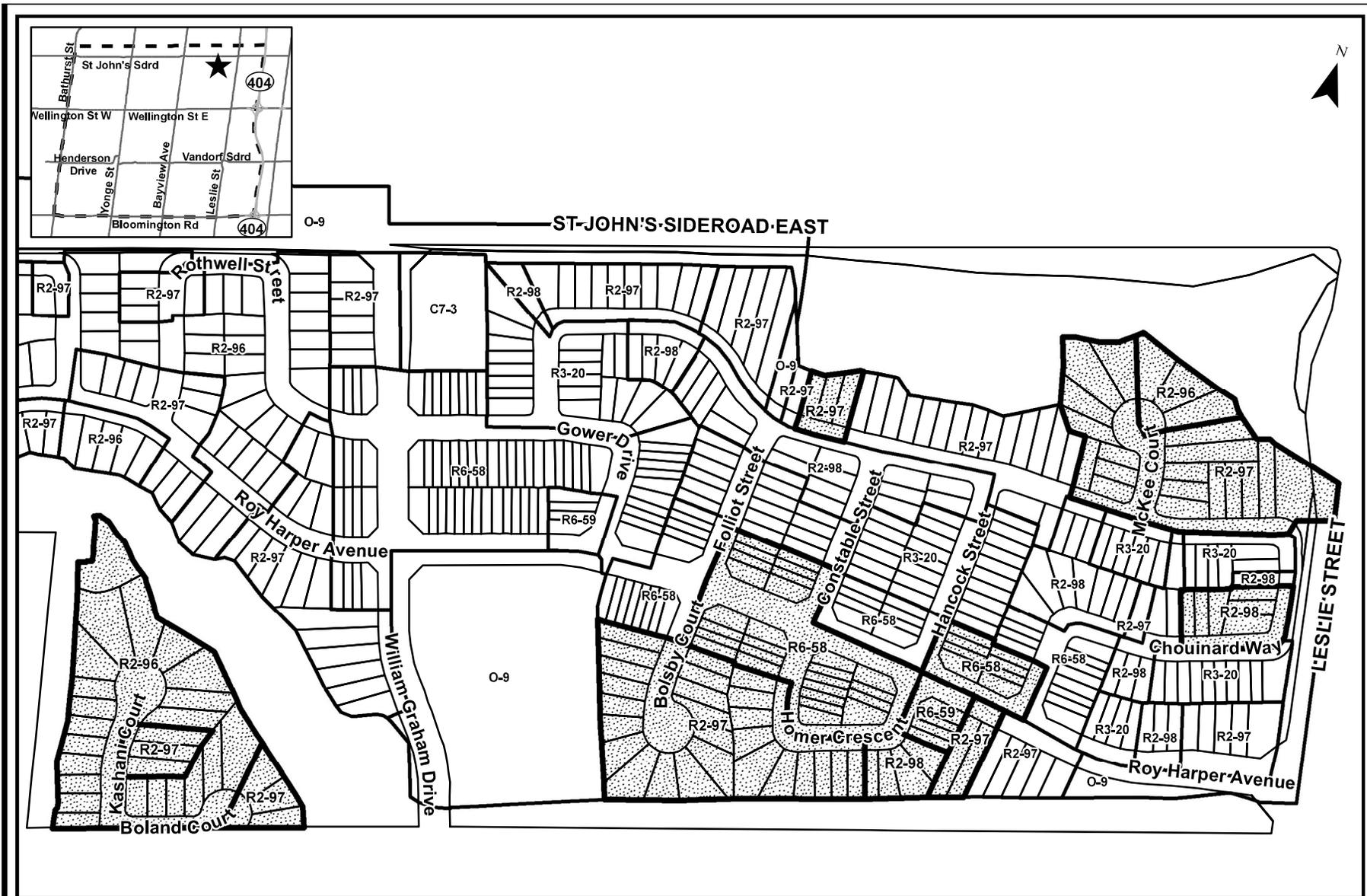
APPLICANT: MATTAMY (AURORA) LIMITED
 FILE: ZBA-2011-08 (H-4)

FIGURE 2

- Existing Zones
- Lifting of Hold Area with Proposed Zoning



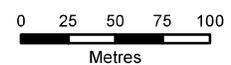
Map created by the Town of Aurora Planning & Development Services Department, September 3, 2014. Base data provided by York Region & the Town of Aurora.



TACC DEVELOPMENTS (AURORA) LIMITED - AREA SUBJECT TO REMOVAL OF (H)

APPLICANT: TACC DEVELOPMENTS (AURORA) LIMITED
 FILE: ZBA-2011-09 (H-3)

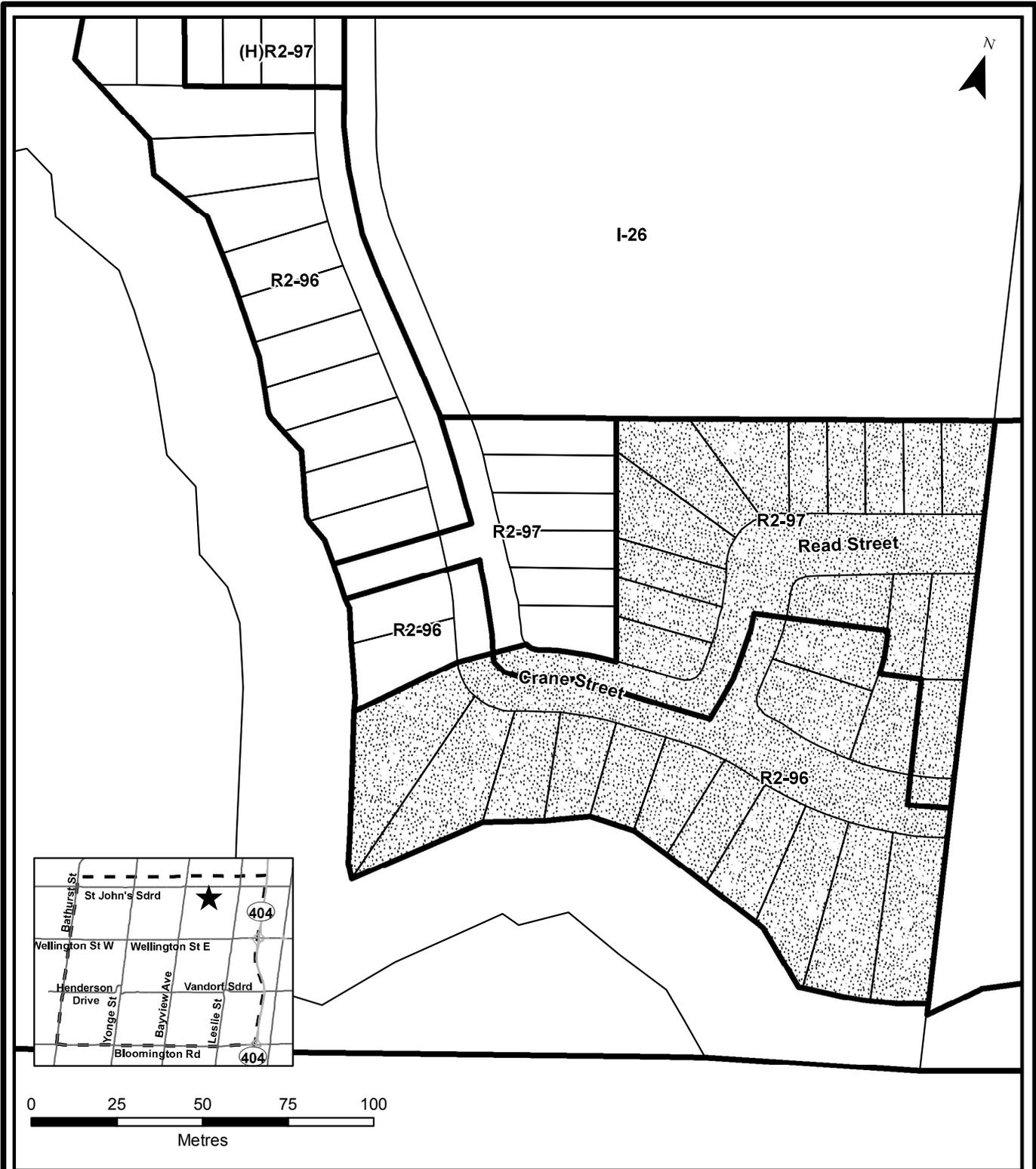
FIGURE 3



-  Existing Zones
-  Lifting of Hold Area with Proposed Zoning



Map created by the Town of Aurora Planning & Development Services Department, September 3, 2014. Base data provided by York Region & the Town of Aurora.



ST. JOHN'S ROAD DEVELOPMENT CORP. (METRUS DEVELOPMENT INC.) - AREA SUBJECT TO REMOVAL OF (H)

APPLICANT: ST. JOHN'S ROAD DEVELOPMENT CORP.
 (METRUS DEVELOPMENT INC.)

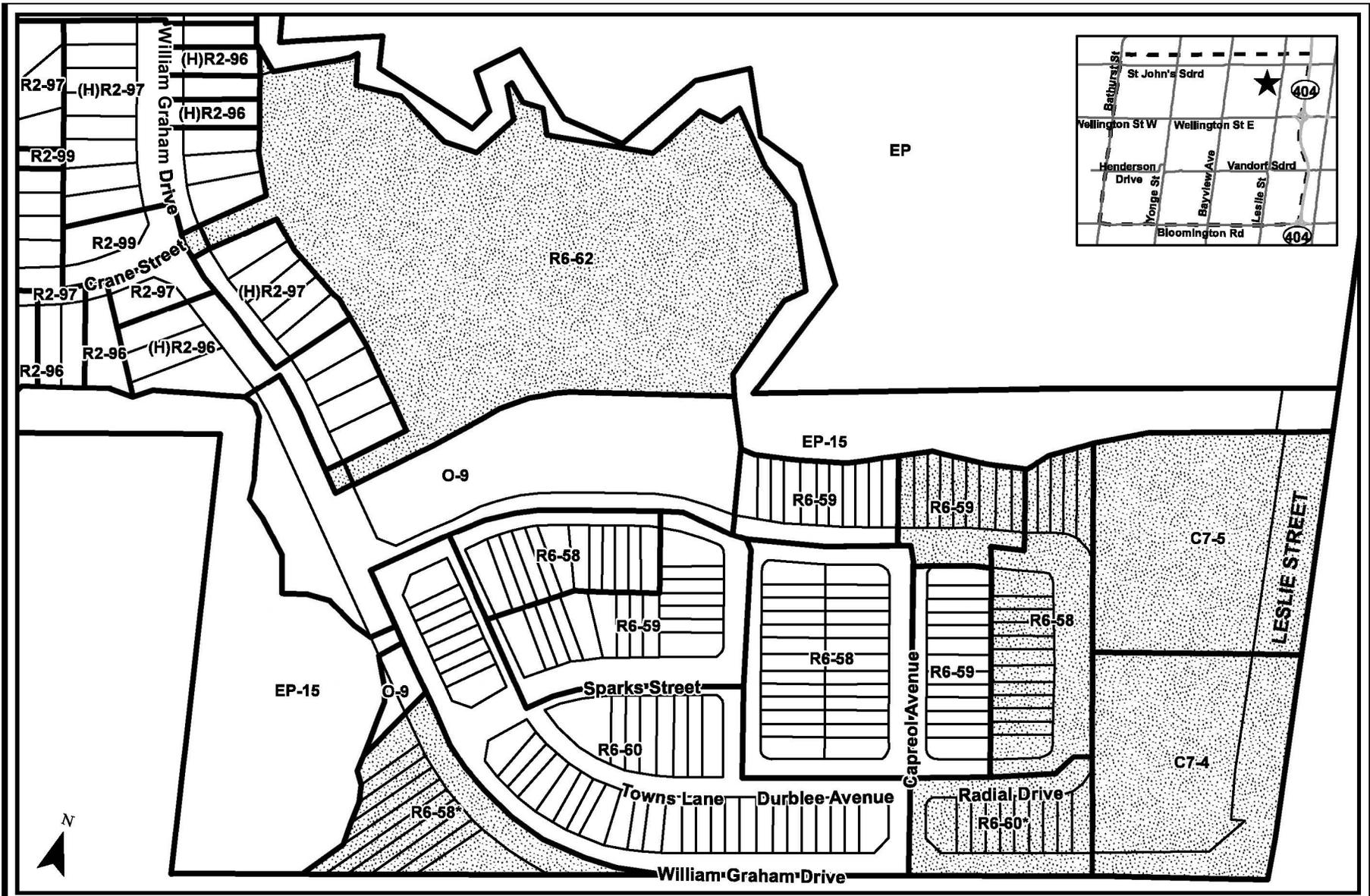
FILE: ZBA-2012-01 (H-3)
 FIGURE 4

Existing Zones

Lifting of Hold Area with Proposed Zoning



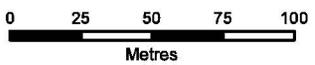
Map created by the Town of Aurora Planning & Development Services Department, March 26, 2015. Base data provided by York Region & the Town of Aurora.



BROOKFIELD HOMES (ONTARIO) LIMITED - AREA SUBJECT TO REMOVAL OF (H)

APPLICANT: BROOKFIELD HOMES (ONTARIO) LIMITED
 FILE: ZBA-2011-12 (H-3)

FIGURE 5

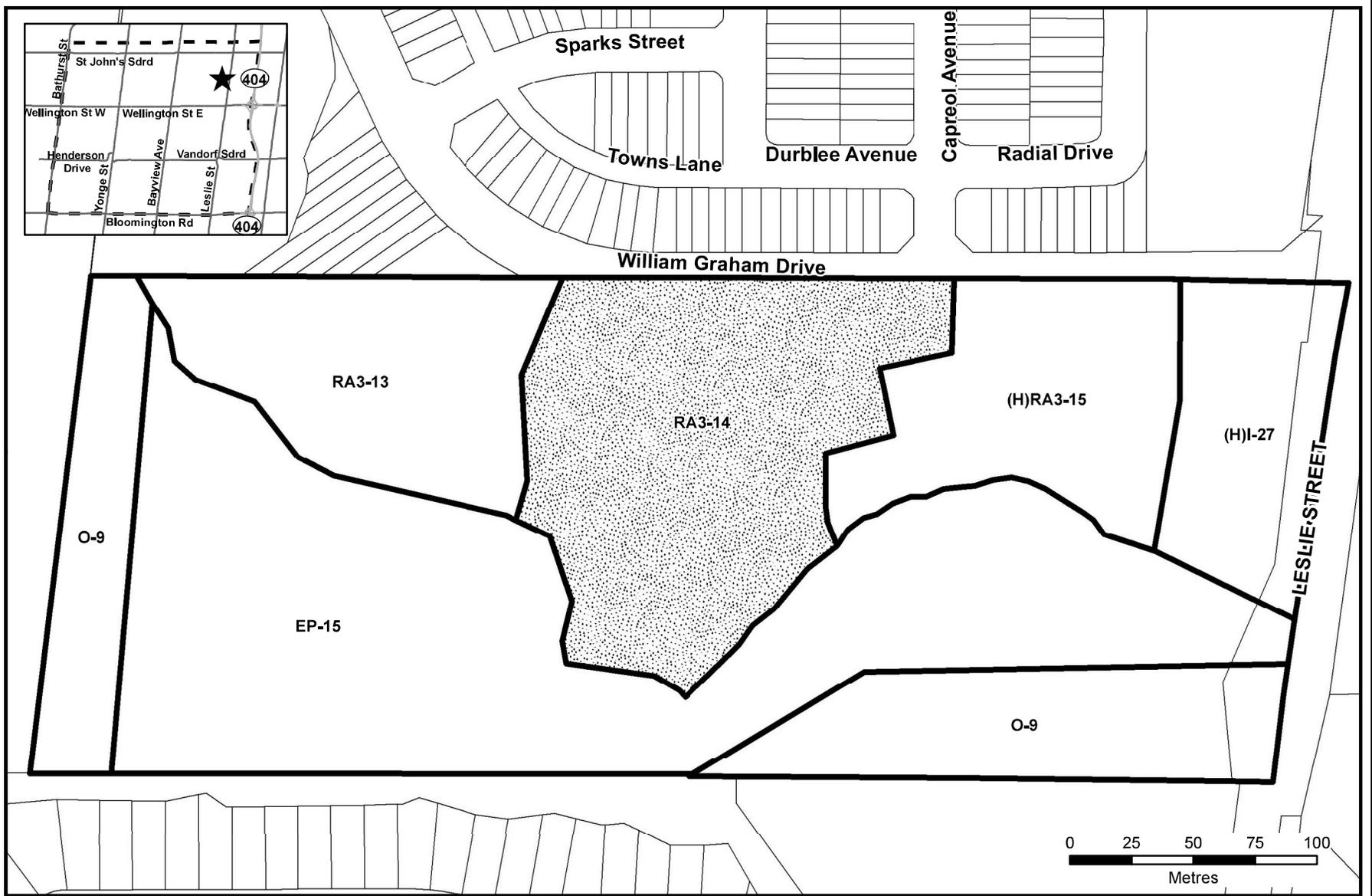


Existing Zones Lifting of Hold Area with Proposed Zoning



Map created by the Town of Aurora Planning & Development Services Department, March 26, 2015. Base data provided by York Region & the Town of Aurora.

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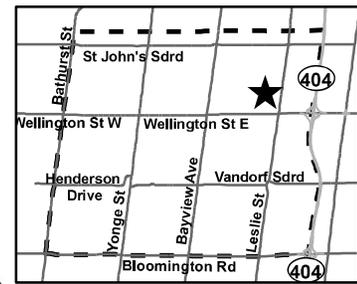
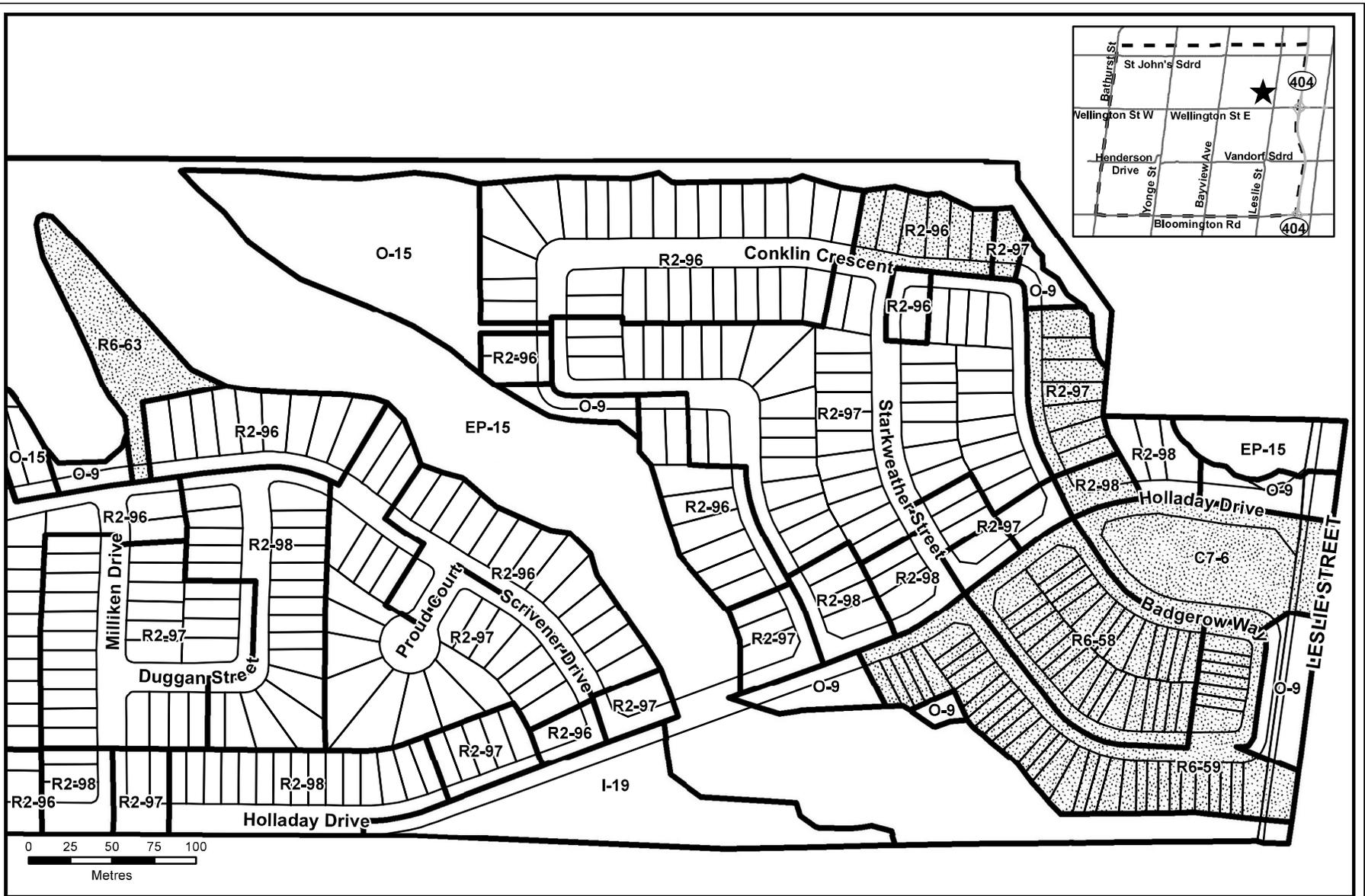
AREA SUBJECT TO LIFTING OF (H)

APPLICANT: APPLICANT: YORK REGION CHRISTIAN SENIORS HOME INC
 FILE: ZBA-2011-13 (H-2)
 FIGURE 6

-  Existing Zones
-  Lifting of Hold Area with Proposed Zoning



Map created by the Town of Aurora Planning & Development Services Department, March 26, 2015. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2012, © First Base Solutions Inc., 2013 Orthophotography.



SHIMVEST INVESTMENTS LIMITED - AREA SUBJECT TO REMOVAL OF (H)

APPLICANT: SHIMVEST INVESTMENTS LIMITED
 FILE: ZBA-2012-02 (H-3)

FIGURE 7

Existing Zones
 Lifting of Hold Area with Proposed Zoning



Map created by the Town of Aurora Planning & Development Services Department, March 26, 2015. Base data provided by York Region & the Town of Aurora.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PL15-033**

SUBJECT: *Zoning By-law Amendment & Site Plan Application*
The CAP Centre Inc.
49 Wellington Street East
Files: ZBA-2014-04 & SP-2015-03

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. PL15-033 be received; and

THAT Application to Amend the Zoning By-law File: ZBA-2014-04 (The CAP Centre Inc.) BE APPROVED, to add "Business and Professional Offices and Clinic" as permitted uses on the subject lands; and

THAT the implementing zoning by-law amendment be presented at a future Council meeting for enactment; and

THAT Site Plan Application File: SP-2015-03 (The CAP Centre Inc.) BE APPROVED to permit the development of the subject lands for the conversion of the existing residential building into a 192 m² commercial property on the subject lands; and

THAT the Mayor and Town Clerk be authorized to execute the Site Plan Agreement, including any and all documents and ancillary agreements required to give effect to same.

PURPOSE OF THE REPORT

The purpose of this report is to provide an evaluation and recommendations related to the Zoning By-law Amendment and Site Plan applications proposing to permit Business and Professional Offices and Clinic uses on the subject lands.

BACKGROUND

History

The proposed Zoning By-law Amendment application was heard at the Public Planning Meeting held on February 25, 2015.

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Report No. PL15-033

At that meeting Council passed the following resolution:

“THAT report PL15-008 be received; and

THAT comments presented at the Public Planning meeting be addressed by Planning & Development Services in a comprehensive report outlining recommendations and options at a future General Committee meeting.”

Since the Public Planning Meeting, the applicant has worked with Town staff in addressing the comments and has prepared a draft by-law to permit a Business and Professional Office including Counselling Services. A detailed discussion of these comments are provided in the Planning Considerations section of this report.

Public Notification

On February 5, 2015 notice of a Public Planning Meeting respecting the February 25, 2015 Public Planning Meeting to consider the subject zoning by-law amendment application was published in the Auroran and Aurora Banner newspapers. A Notice of Public Planning Meeting was given by mail on February 5, 2015 to all addressed property owners within a minimum of 120 metres of the subject property. A notice was also posted by ground sign at 49 Wellington Street East.

Location/ Land Use

The subject lands are located on the south side of Wellington Street and municipally described as 49 Wellington Street East (see Figure 1). The subject lands have the following characteristics:

- total site area of 1,014 m² (0.25 acres);
- total Gross Floor Area (GFA) of 192 m² and a lot coverage of 16.7%;
- frontage on Wellington Street East of 15.5m (50.8 ft);

The surrounding land uses are as follows:

North: Wellington Street East, and beyond mixed office and residential;
South: Existing residential;
East: Existing mixed office and residential; and
West: Existing commercial

Town of Aurora Official Plan

As illustrated on Figure 2, the subject lands are designated as “The Aurora Promenade” and more specifically as within the “Downtown Shoulder Area” of the Town of Aurora

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Official Plan. The Downtown Shoulder Area designation is primarily residential in character, although some homes have been converted to a mix of uses including offices. The purpose of the Downtown Shoulder Area is to protect and reinforce the heritage 'residential' character and identity. The proposed Business and Professional Office, which would allow counselling services and clinic, are considered to conform to the Official Plan.

Zoning By-law

The subject lands are currently zoned Special Mixed Density Residential (R5) Zone by Zoning By-law 2213-78, as amended. The Special Mixed Density Residential (R5) Zone permits a wide variety of residential uses including detached, semi-detached, duplex, double duplex and triplex dwellings.

An amendment to the Zoning By-law is required to facilitate the proposed business and professional offices and clinic on the subject lands. The existing zoning of the lands and the surrounding area are detailed on Figure 3, attached.

Site Design

The CAP Centre Inc. has submitted a Site Plan application to the Town to convert an existing residential dwelling into a 192 m² (2,066.6 ft²) office use on the subject lands. Additional details of the proposal include:

Site Statistics	Proposed	Zone Requirement (minimum)
Total Ground Floor Area	96 sq. m. (1,033.3 sq.ft.)	N/A
Total Gross Floor Area	192 sq. m (2,066.6 sq.ft.)	N/A
Lot Area	1014 sq. m	460 sq. m
Lot Frontage	15.49 m	15 m
Front Yard Setback	8.3 m	6 m
Rear Yard Setback	43.6 m	7.5 m
Side yard Setback- West	2.2 m	1.5 m
Side Yard Setback- East	4.2m	1.5 m
Parking Provided	11 parking spaces	7 parking spaces (3.3 / 90 sq. m of Commercial Floor Space)
Lot Coverage	16.7%	35% (maximum)
Landscape Area	51.6% (523 sq. m)	N/A
Building Height	7.2 m	10m (maximum)
Buffer adjacent to residential area	-Nil along the east lot line to recognize the existing driveway -1.5 m for the rest of the property	1.5 m plus a 1.8 m fence
Maneuvering Space	7.0 m	7.4 m

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Reports and Studies

As part of the Site Plan application, the applicant has submitted the following studies, which have been reviewed by Town Staff:

- Planning Justification Report, revised March 2015
- Stormwater Management Report
- Tree Inventory and Preservation Plan

COMMENTS

Planning Considerations

Provincial Policy Statement

The Provincial Policy Statement, 2014 (PPS) provides policy direction on matters of provincial interest for land use planning matters within the Province of Ontario. The proposal demonstrates cost-effective development patterns and standards to minimize land consumption and servicing costs. The proposal is transit supportive given the property's proximity to existing YRT and GO bus routes along Wellington Street East. The subject applications are in keeping with the PPS.

Growth Plan for the Greater Golden Horseshoe

The subject lands are located within the built-up area of the Growth Plan for the Greater Golden Horseshoe, as amended. A significant portion of population and employment growth is required to be accommodated within existing built-up areas through intensification. The plan encourages transit-supportive densities and a healthy mix of residential and employment land uses. Furthermore, cultural heritage conservation, including conservation of cultural heritage resources are supported within this plan. In this regard, the subject applications reflect conformity to the Growth Plan.

York Region Official Plan

The subject lands are located within the Urban Area of the York Region Official Plan, as amended. Population and employment growth in the Region will be accommodated primarily within the Urban Area. The lands are also located on a Regional Arterial road, which encourages mixed-use land development, supported by public transit services. The subject applications are considered to conform to the York Region Official Plan.

Town of Aurora Official Plan

As identified previously, the property is designated as "The Aurora Promenade" and more specifically as within the "Downtown Shoulder Area" of the Town of Aurora Official

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Plan, which permits shops, offices and restaurants as well as the introduction of more residential uses. Planning Staff are of the opinion that the proposed use of a Business and Professional Offices and Clinic conforms to the land use and development policies of the Official Plan and is compatible with the surrounding land uses.

Zoning By-law

The subject lands are currently zoned "Special Mixed Density Residential Zone (R5)" by the Town of Aurora Zoning By-law, as amended. The applicant is proposing a psychologist office on the subject lands. To facilitate the subject proposal, the applicant is proposing to add a Business and Professional Offices and a Clinic to the existing zoning to permit an office use that provides psychological counselling services to children and adolescents.

The subject application was received on November 10, 2014. At that time the application proposed for a Business and Professional Office on the subject lands. In response to preliminary comments from Building and By-law Services with regards to the proposed use, the clinic use was subsequently added to the application.

Comments at the February 25 Public Planning meeting suggested that the proposed Clinic use be limited to fit the scope of the proposed psychologist office, which the owners intend to establish within the existing building on the subject lands. Counselling services is a use normally conducted within a Business and Professional Office use. Therefore, no site specific use provision is required for this purpose. Should the office use have three (3) or more medical practitioners, the 'office' use would be classified as a clinic. As such a clinic use is recommended to be included which would allow the psychologist office as proposed.

Site specific by-law exceptions will be required to facilitate the proposed development. These exceptions include:

- A minimum parking standard of 2.0 spaces per 100m² of Gross Floor Area for non-residential development;
- A minimum vehicle maneuvering space of 7.0 metres, whereas the by-law requires 7.4 metres;
- A minimum landscaping strip of 1.5m abutting the parking area and nil for a distance of 33 metres from the front property line extending southward along the eastern lot line; and,

Planning Staff have evaluated the above proposed by-law amendment and exceptions to the by-law and have determined these to be appropriate in the context of the subject lands. The subject lands are located in an area characterized by residential and commercial development to the east and west along Wellington Street East and further residential development to the north and south. Planning staff are of the opinion that the

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proposed zoning amendment application is appropriate and compatible with adjacent and neighbouring development, and in particular the uses envisioned along Wellington Street East by the Promenade Plan.

Parking

The Promenade Shoulder Area designation of the Official Plan requires a minimum of 2.0 spaces and a maximum of 3.0 spaces per 100m² of GFA for the subject lands. Given the total gross floor area of 192 m², the applicant requires a maximum of six (6) parking spaces on the subject lands. Vehicles gain access to the property via an existing driveway from Wellington Street East. The applicant has proposed eleven (11) parking spaces on the subject lands. Section 11.14.1 e) of the Official Plan states that land use specific and/or alternative parking requirements may be provided in the implementing zoning by-law. The Town's Traffic and Transportation Analyst has reviewed the application in terms of parking and adequate maneuvering space on site and has no concerns.

Site Servicing

The Town's Development Engineer has reviewed the application and has no objections to the applications, subject to minor technical updates. A filter bed is proposed at the north end of the parking area to accommodate stormwater from the proposed parking lot. The filter bed will drain into an existing catch basin at the north west corner of the site. The site is currently serviced from Wellington Street East.

Building and By-law Services

Building and By-law Services has reviewed the application and has no objections to the applications, subject to minor technical updates. A change of use permit and a sign permit will be required for the subject lands.

Landscaping/Buffering

Where a lot is used for Commercial and is adjacent to any Residential Zone, the Zoning By-law requires a buffer/ landscaping strip on the lands. The Zoning By-law requires a minimum 1.5 metre landscaping strip with a solid wood fence of 1.8 metres. The applicant is proposing a 1.5 metre landscaping strip along the east and west lot lines and a 3.0 metre landscaping strip along the south lot line. The applicant is also proposing a 1.8 metre wood fence along the east, west and south lot lines. A reduction of the landscaping buffer requirement to nil will be required to facilitate a reduced landscaping strip along the driveway portion of the east lot line. With the construction of the proposed parking lot and filter bed, a total of seven (7) trees will be removed from the property. The applicant proposes the planting of nine (9) new trees within the proposed landscaping buffer area upon completion of the proposed parking lot. Remaining trees on site will require tree protection fencing during construction activities.

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The Town's Landscape Architect has reviewed the application and has no have no objection to the approval of the site plan application, subject to minor technical updates.

Central York Fire Services

Central York Fire Services has reviewed the application and provided no comments or objections to the applications.

Heritage

The existing building is included within the Register of Properties of Cultural Heritage Value or Interest as a non-designated "listed" property. The building was constructed circa 1910 and designed in a foursquare building architecture style. There are four (4) listed properties to the east, west, and south of the subject property. An existing detached garage, garbage enclosure and a side entrance to the main building will be removed as part of the proposed development. Any alterations to the side entrance must be appropriate and complementary to the design of the main listed structure.

External Agency Comments

Responses were received from Powerstream and Enbridge Gas, who all advised that they have no comments or concerns regarding the zoning amendment and site plan applications.

Regional Municipality of York

The Regional Municipality of York has reviewed the applications and has no objections subject to technical amendments to the stormwater management report and design parameters to the existing access point. A Road Occupancy Permit will be required for associated construction of any works within the Regional road allowance.

SERVICING ALLOCATION

Not applicable

LINK TO STRATEGIC PLAN

Supporting small business and encouraging a more sustainable business environment: By providing employment growth data to local business development and employment agencies as well as publishing reports on economic trends to build more global awareness of Aurora's strengths as a destination to live, work and play, the ***Work with community partners to promote local employment practices/opportunities for local businesses and residents*** action item is realised.

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ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Direct staff to report back to Council addressing any issues that may be raised at the General Committee Meeting; or
2. Refusal of the application with an explanation for the refusal.

FINANCIAL IMPLICATIONS

The site is being developed through a site plan application; as such fees and securities will be required with the development agreement. The development of this site will also generate development charges. In addition, the proposed development will generate yearly tax assessment to the Town.

PREVIOUS REPORTS

Public Planning Meeting Report No. PL15-008, dated February 25, 2015.

CONCLUSIONS

Planning and Development Services has reviewed the subject zoning by-law amendment and site plan applications that proposes Business and Professional Offices and Clinic allowing the conversion of the existing residential building into a 192 m² commercial property on the subject lands are in accordance with the provisions of the Town's Official Plan and in the context of the compatible surrounding and future land uses. Staff recommends approval of Zoning By-law Amendment application File: ZBA-2014-04 and Site Plan Application SP-2015-03.

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ATTACHMENTS

- Figure 1 – Location Map with circulation radius
- Figure 2 – Official Plan Map
- Figure 3 – Zoning Map
- Figure 4 – Proposed Site Plan
- Figure 5 – Proposed Landscaping Plan
- Figure 6 – Photo of Property

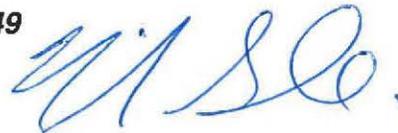
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – April 9, 2015

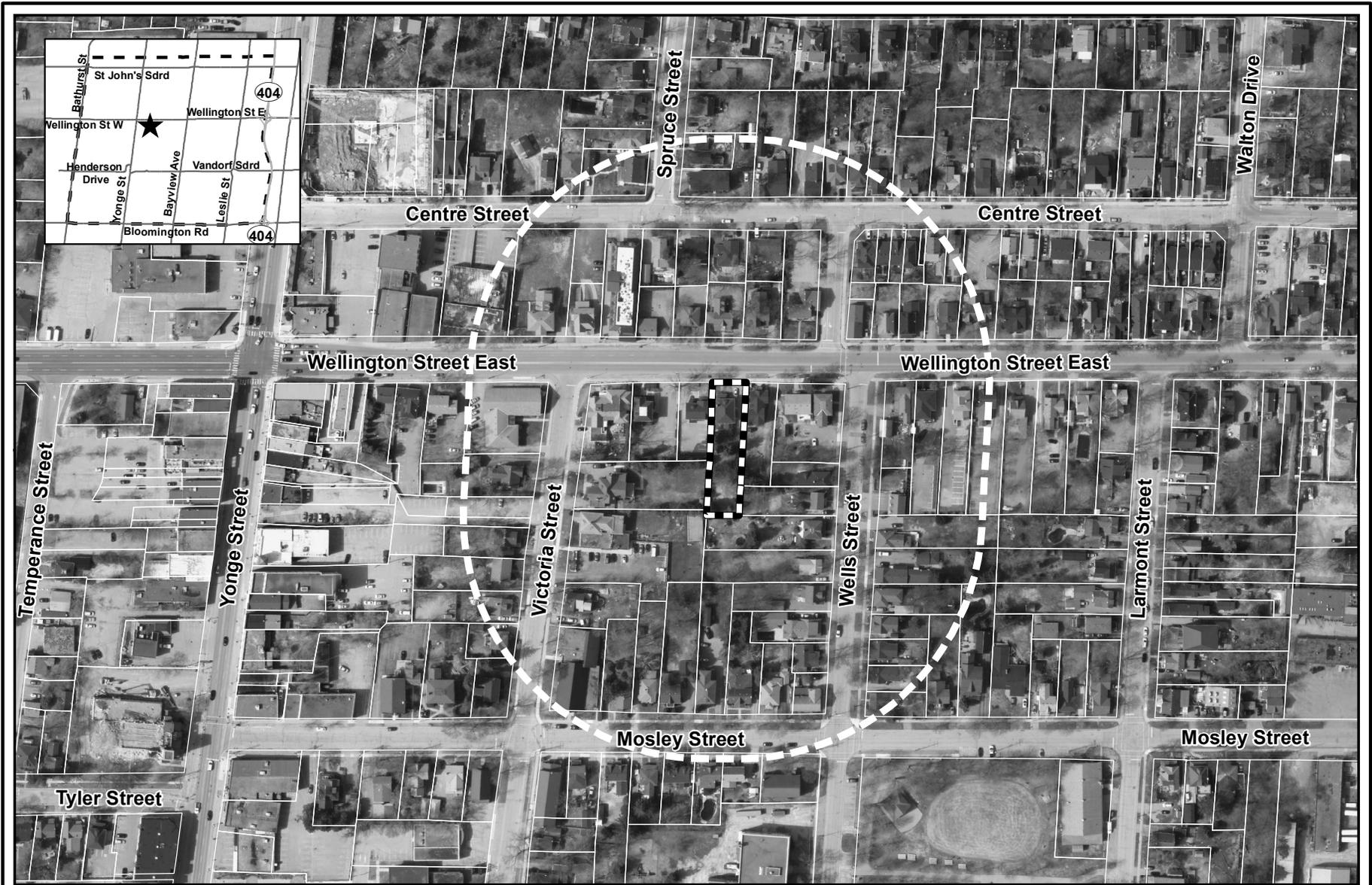
Prepared by: Jeff Healey, Planner- Ext. 4349



***Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services***



***Neil Garbe
Chief Administrative Officer***



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LOCATION MAP

APPLICANT: The CAP Centre Inc
 FILE: ZBA-2014-04 & SP-2015-03

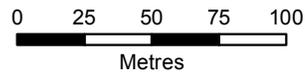
FIGURE 1



Subject Lands



Circulation Area



Map created by the Town of Aurora Planning & Development Services Department, March 30, 2015. Base data provided by York Region & the Town of Aurora. Air Photos taken Spring 2014, © First Base Solutions Inc., 2014 Orthophotography.

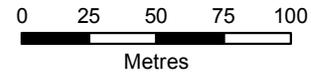


- 77 -

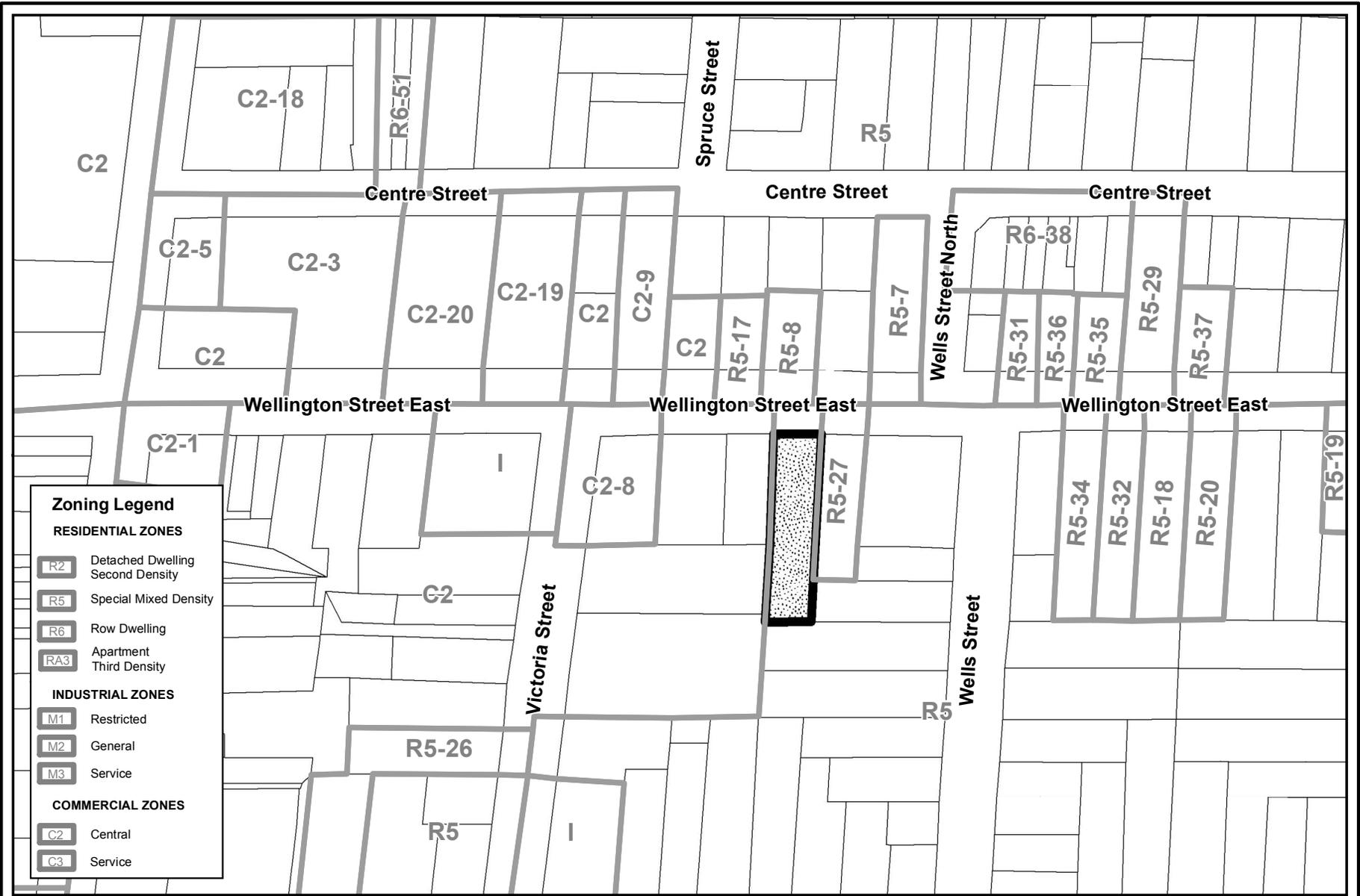
OFFICIAL PLAN MAP

APPLICANT: The CAP Centre Inc
 FILE: ZBA-2014-04 & SP-2015-03
 FIGURE 2

-  SUBJECT LANDS
-  THE AURORA PROMENADE



Map created by the Town of Aurora Planning & Development Services Department, March 30, 2015. Base data provided by York Region & the Town of Aurora.



Zoning Legend

RESIDENTIAL ZONES

- R2** Detached Dwelling Second Density
- R5** Special Mixed Density
- R6** Row Dwelling
- RA3** Apartment Third Density

INDUSTRIAL ZONES

- M1** Restricted
- M2** General
- M3** Service

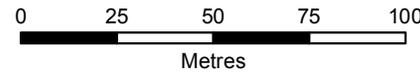
COMMERCIAL ZONES

- C2** Central
- C3** Service

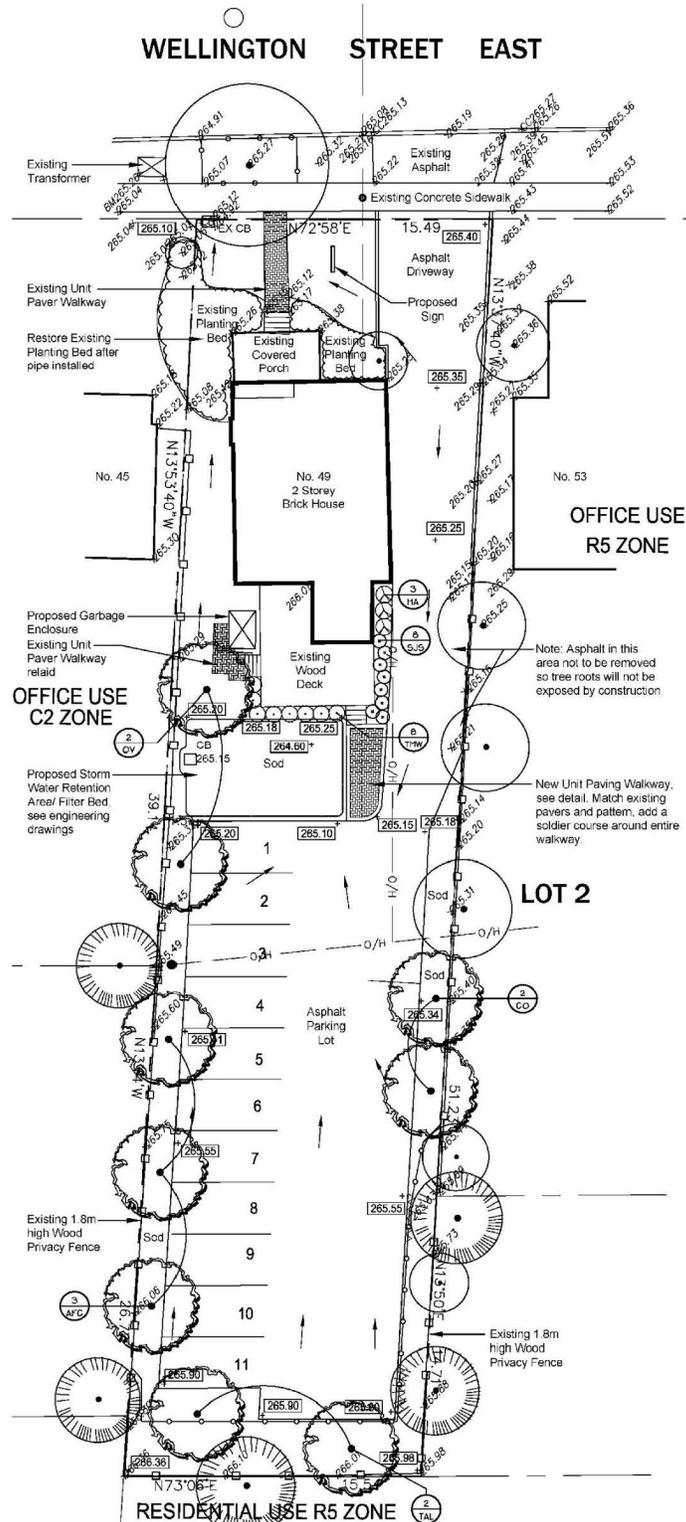
ZONING MAP

APPLICANT: The CAP Centre Inc
 FILE: ZBA-2014-04 & SP-2015-03
 FIGURE 3

 **SUBJECT LANDS**



Map created by the Town of Aurora Planning & Development Services Department, March 30, 2015. Base data provided by York Region & the Town of Aurora.



LANDSCAPING PLAN

APPLICANT: The CAP Centre Inc
 FILE: ZBA-2014-04 & SP-2015-03
 FIGURE 5



Map created by the Town of Aurora Planning & Development Services Department, March 30, 2015. Drawing provided by Intelliterra Inc.



PHOTO OF PROPERTY

APPLICANT: The CAP Centre Inc
FILE: ZBA-2014-04 & SP-2015-03

FIGURE 6





TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PL15-036**

SUBJECT: *Request for Street Name Approval*
Mattamy (Aurora) Limited
1280 St. John's Sideroad East
File: ADD-2015-05

FROM: *Marco Ramunno, Director of Planning & Development Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. PL15-036 be received; and

THAT the following street names BE APPROVED for the proposed roads within the approved Draft Plan of Subdivision, SUB-2011-02, Mattamy (Aurora) Limited:

<i>FOREST GROVE COURT</i>	<i>to replace</i>	<i>PEASE COURT</i>
<i>BRIDGEPOINTE COURT</i>	<i>to replace</i>	<i>GITTINS COURT</i>

PURPOSE OF THE REPORT

To seek Council approval of a street name change proposed by Mattamy (Aurora) Limited. The proposed names were not selected from the Town of Aurora's approved bank of street names but have been approved by York Region and Central York Fire Services.

BACKGROUND

In accordance with the Town of Aurora's Street Naming Policy, developers have the option of requesting specific street names for proposed new developments, pending obtaining clearance by the York Region Planning Department and acceptance by the Town's Fire Department, and subsequently Council's approval. The applicant has indicated their desire to proceed with the clearance of conditions of approval, working towards the preparation of the subdivision agreement and registration of the plan. It is appropriate that the street names be approved for the site at this time.

April 21, 2015

- 2 -

Report No. PL15-036

The draft plan of subdivision and related zoning by-law amendment applications for the 2C (West) community were approved by Council in March and April 2013. On June 18, 2013 Council approved the street names Pease Court and Gittins Court for the Draft Plan of Subdivision SUB 2011-02 (Report No. PL13-041). However, the applicant is now requesting Pease Court and Gittins Court be changed to Forest Grove Court and Bridgepointe Court, respectively.

COMMENTS

The proposed names were brought forward by Mattamy (Aurora) Limited, who first had the opportunity of reviewing the Approved Bank of Street Names. After careful consideration, they chose to submit their own names of "Forest Grove" Court and "Bridgepointe" Court. The new street names were proposed by Mattamy's Marketing and Sales departments.

The proposed names "Forest Grove" and "Bridgepointe" have been requested to replace the names "Pease" and "Gittins" which were submitted and approved by Council on June 18, 2013 (Planning Report No, PL13-041).

The names have been approved by Central York Fire Services and by the Regional Municipality of York.

LINK TO STRATEGIC PLAN

The proposed draft plan of condominium supports the Strategic Plan goal of **Supporting and exceptional quality of life for all** through its accomplishment in satisfying requirements in the objectives of **strengthening the fabric of our community**.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. Council has the option to not approve the proposed names, at which point the developer would have to re-submit alternate requests to the applicable agencies for review and a future report.

FINANCIAL IMPLICATIONS

None

PREVIOUS REPORTS

Planning Report No. PL13-008, dated, March 19, 2013;
Planning Report No. PL13-041, dated , June 18, 2013;

April 21, 2015

- 3 -

Report No. PL15-036

CONCLUSIONS

In keeping with Council's resolution respecting the naming of roads, staff recommends that the names Forest Grove Court and Bridgepointe Court be considered to be used in replace of the names Pease Court and Gittins Court for the public roads servicing the approved plan of subdivision.

ATTACHMENTS

Figure 1 – Location Map

Figure 2 – East Half of Proposed Plan of Subdivision

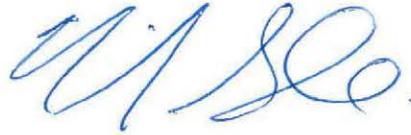
PRE-SUBMISSION REVIEW

Executive Leadership Team Meeting – April 9, 2015.

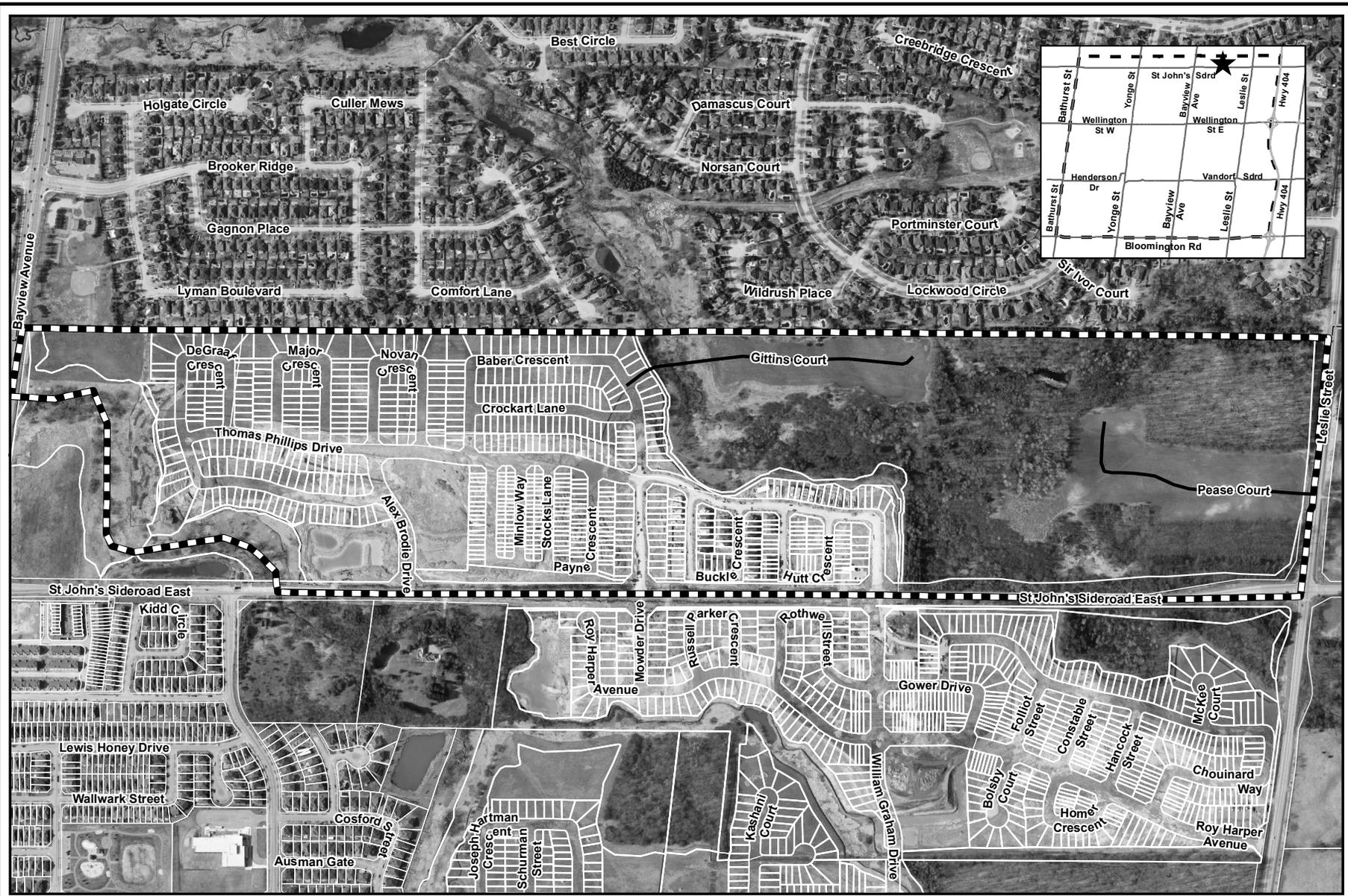
Prepared by: Mark Lemmon, GIS Analyst - Ext. 4348



**Marco Ramunno, MCIP, RPP
Director of Planning & Development
Services**



**Neil Garbe
Chief Administrative Officer**



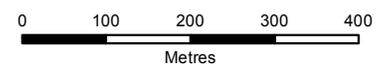
- 85 -

LOCATION MAP

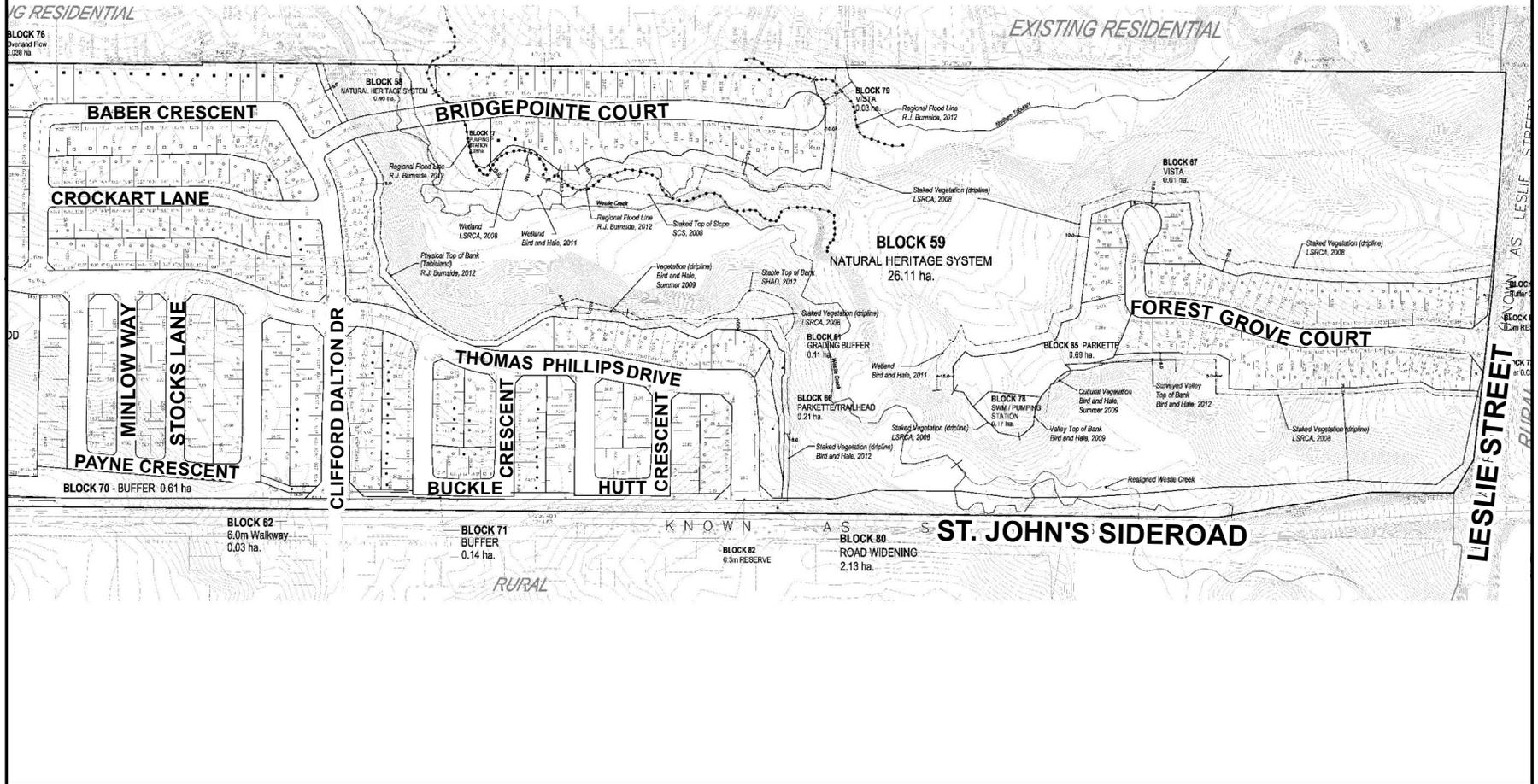
APPLICANT: MATTAMY (AURORA) LIMITED
 FILE: ADD-2015-05

FIGURE 1

 SUBJECT LANDS



Map created by the Town of Aurora Planning & Development Services Department, April 7, 2015. Base data provided by York Region. Air Photos taken Spring 2014, © First Base Solutions Inc., 2014 Orthophotography.



EAST HALF OF PROPOSED DRAFT PLAN OF SUBDIVISION

APPLICANT: MATTAMY (AURORA) LIMITED
 FILE: ADD-2015-05

FIGURE 2



Map created by the Town of Aurora Planning & Development Services Department, April 7, 2013. Drawing provided by Malone Given Parsons Ltd.



TOWN OF AURORA
GENERAL COMMITTEE REPORT **No. PR15-010**

SUBJECT: *Aurora King Baseball Association Provision of Maintenance Service at Stewart Burnett Park Baseball Diamond*

FROM: *Allan D. Downey, Director of Parks and Recreation Services*

DATE: *April 21, 2015*

RECOMMENDATIONS

THAT Report No. PR15-010 be received; and

THAT the maintenance service level for Stewart Burnett Park Baseball diamond be enhanced as set-out attached Schedule "A" entitled S. B. Maintenance Services; and

THAT the requirements of Schedule "A" entitled S. B. Maintenance Services be included in the facility maintenance agreement between the Aurora King Baseball Association (AKBA) and the Town authorized by Council on April 14, 2015; and

THAT \$7,000.00 be added to the 2015 Parks Operations Budget for the enhanced baseball diamond maintenance service level; and

THAT the Town compensate the AKBA in an amount not to exceed \$7,000.00 for the provision of said maintenance services.

PURPOSE OF THE REPORT

To follow-up on General Committee Report PR15-006 as directed by Council.

BACKGROUND

On April 14, 2015 Council considered Report No. PR15-006 concerning the annual user fees paid by the Aurora King Baseball Association (AKBA) for the use of the Stewart Burnett Park Baseball Diamond, and adopted the following resolution

THAT Report No. PR15-006 be received; and

April 21, 2015

- 2 -

Report No. PR15-010

THAT the user fees payable by the Aurora King Baseball Association (AKBA) for the use of the Stewart Burnett Park Baseball Diamond during the 2015 playing season be partially reduced in consideration of the Town and the AKBA entering into a Facility Maintenance Agreement on terms acceptable to the Town Solicitor and the Director of Parks and Recreation Services; and

THAT the Mayor and Town Clerk be authorized to execute the necessary Agreement, including any and all documents and ancillary agreements required to give effect to same.

Pursuant to Council direction, staff identified, in discussion with AKBA, the detailed scope of works proposed to be undertaken by AKBA. Staff have also included the list of maintenance activities that will continue to be provided by Parks & Recreation Services staff in accordance with current maintenance standards (please see attached Schedule S.B. Maintenance Services).

Staff indicated in Report PR15-006 that the service levels proposed by AKBA were above and beyond current maintenance standards being provided at our other baseball facilities; however, AKBA desires a higher level of service and is prepared to conduct the services outlined in the attached schedule.

COMMENTS

Pending Council approval, if the AKBA is compensated for the provision of maintenance services, the Town will enter into a Licencing Agreement which will set out all relative Terms and Conditions that must be observed by both parties throughout the term of the Agreement.

Staff will monitor the baseball facility to ensure that AKBA's provision of maintenance services, as outlined in the Agreement, is being conducted. Should it be determined that the stated maintenance services are non-compliant, the appropriate measures in the Agreement will be enacted.

The amount of \$7,000.00 has been identified as the compensation to be paid to AKBA which represents the approximate amount of the AKBA's annual user fees paid to the Town.

Currently the AKBA has requested a total of 698 hours of use at the Stewart Burnett baseball diamond for the 2015 playing season which represents \$6,920.00 in user fees that will be paid to the Town. AKBA has also indicated that additional hours of use will be requested in the later part of September 2015; however, the numbers of hours are not known at this time.

April 21, 2015

- 3 -

Report No. PR15-010

The enhanced service levels and the hours required to perform these services over the course of the playing season is information provided by AKBA representatives. Staff have not had an opportunity to compare these costs to our own municipal costs. If the Town was to assume the additional service levels, this would be based on a rough estimate given the fact that neither the Town or AKBA have previously conducted the full scope of works listed in the attached Enhanced Service Level Schedule "A".

Staff would not be able to accurately project costs for such enhanced service levels due to the uncertainty of being able to sufficiently meet the expectations of AKBA given that much of the work would depend on many varying factors associated with the use of the facility, weather conditions and the timing of delivery of the services.

In the event that the Town would provide the enhanced service levels, staff would recommend that a full-time, dedicated staff contingent be devoted to this facility during the active playing season as it would be the only means of ensuring that these services could be provided and AKBA expectations are met.

LINK TO STRATEGIC PLAN

Maintenance Services for Stewart Burnett Park Ball Diamond for the AKBA support the ***Strategic Plan Goal of Supporting an Exceptional Quality of Life for All*** by **encouraging an active and healthy lifestyle.**

Develop a long-term needs assessment for recreation programs, services and operations to march the evolving needs of the growing and changing population.

ALTERNATIVE(S) TO THE RECOMMENDATIONS

1. To not compensate AKBA for the provision of services.
2. To not increase the existing maintenance service level for this Diamond.
3. Further Options as Required.

FINANCIAL IMPLICATIONS

In an effort to determine the value of the services to be provided by AKBA, staff requested that the AKBA provide a list of the maintenance services they intend to provide along with the estimated number of hours that will be required to conduct each of the services over the course of the playing season.

April 21, 2015

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Report No. PR15-010

AKBA intends to employ summer students to complete the enhanced maintenance services. As such, the hourly rate of a Parks and Recreation Services student labourer was used to calculate the costs for the entire playing season as follows:

- AKBA estimated maintenance hours required: 620 hours
- 2015 Parks Student Labourer hourly rate: \$13.50

620 hours x \$13.50 = \$8,370.00 for 2015 playing season

CONCLUSIONS

That Council approve \$7,000.00 to be paid to the AKBA for maintenance services at Stewart Burnett Park Baseball Diamond and that this compensation be conditional on AKBA and the Town of Aurora entering an agreement containing all relative terms and conditions relating to this matter and that \$7,000.00 be added to the 2016 Parks Operations Budget for the enhanced baseball diamond maintenance service level.

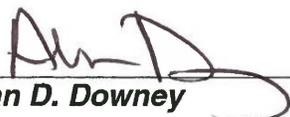
ATTACHMENTS

Attachment #1 - S.B. Maintenance Services – Schedule “A”

PRE-SUBMISSION REVIEW

CAO Review, Thursday, April 16, 2015.

Prepared by: Jim Tree, Manager of Parks - Ext. 3222



Allan D. Downey
Director of Parks and Recreation



Neil Garbe
Chief Administrative Officer

S. B. Maintenance Services – Schedule “A”

Enhanced Maintenance Service

MAINTENANCE SERVICE	FREQUENCY OF SERVICE	HOURS PER SEASON	ANNUAL COST
grooming and leveling of infield aggregate	20 weeks x 5 cycles per week x 1.5hrs per cycle	150 hours	\$2,025.00
grooming and leveling of base paths	20 weeks x 7 cycles per week x 0.5hrs per cycle =	70 hours	\$945.00
grooming and leveling of outfield warning track and line fence warning tracks	20 weeks x 3 cycles per week x 0.5hrs per cycle=	30 hours	\$405.00
grooming and leveling of batting cage surfaces, pitchers warm up areas, bull pens and players dugout areas	20 weeks x 7 cycles per week x 0.75hrs per cycle =	105 hours	\$1,417.50
collection of litter from entire baseball diamond area	20 weeks x 7 cycles per week x 0.25hrs per cycle =	35 hours	\$472.50
grooming and maintaining pitcher's mound, i.e. compacting shaping adding material and raking	20 weeks x 7 cycles per week x 0.5hrs per cycle =	70 hours	\$945.00
grooming and maintaining batter's box i.e. raking ,leveling, compacting, adding material ,dust Suppressant and chalking	20 weeks x 7 cycles per week x 0.25hrs per cycle =	35 hours	\$472.50
<i>major restoration of pitcher's mound, i.e. changing Pitchers rubber, removal and replacement of clay bricks reshaping, compacting and grading including edging and leveling of turf aggregate interface</i>	3 cycles x 10hrs per cycle =	30 hours	\$405.00
<i>major restoration of batter's box i.e. changing home plate, removal and replacement of clay bricks Reshaping, compacting and grading.</i>	3 cycles x 5hrs per cycle =	15 hours	\$202.50

April 21, 2015

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Report No. PR15-010

S. B. Maintenance Services – Schedule “A” cont’d

Enhanced Maintenance Service

MAINTENANCE SERVICE	FREQUENCY OF SERVICE	HOURS PER SEASON	ANNUAL COST
Pre-season field prep; Infield leveling, infield clay/dirt applications, nail drag & grooming	Over 1-2 weeks.	25 hours	\$337.50
Pre-Season Base paths, raking, leveling, clay/dirt applications		6 hours	\$81.00
Preseason Grooming & Leveling of all warning tracks = 8 hours		8 hours	\$108.00
Preseason Bullpen mounds & cage cleanup		6 Hours	\$81.00
During season, application & removal following days of "Quick dry"	15 - 20 applications & pickup, 1 hour per application	20 hours	\$270.00
During season, application of infield clay/dirt from Parking lot	10-15 applications x 1.0hrs per application	15 hours	\$202.50
		Total hours 620	Total cost \$8,370.00



**TOWN OF AURORA
ACCESSIBILITY ADVISORY COMMITTEE
MEETING MINUTES**

Date: Wednesday, April 1, 2015

Time and Location: 7 p.m., Leksand Room, Aurora Town Hall

Committee Members: Tyler Barker (Chair), John Lenchak (Vice Chair), Gordon Barnes, James Hoyes, and Councillor Sandra Humfryes

Member(s) Absent: David Newton

Other Attendees: Stephen M. A. Huycke, Town Clerk, Patty Thoma, Deputy Clerk/Council & Committee Coordinator, Ivy Henriksen, Manager of Customer Service, Chris Catania, Accessibility Advisor, and Gloria Hardyck, Council/Committee Secretary

Members introduced themselves and provided brief bios of their accomplishments.

APPOINTMENT OF COMMITTEE CHAIR AND VICE CHAIR

Stephen M. A. Huycke, Town Clerk, opened the floor to nominations for Chair and Vice-Chair of the Accessibility Advisory Committee for the first half of the 2014-2018 Term.

Councillor Humfryes nominated Tyler Barker as Chair of the Accessibility Advisory Committee. There being no other nominations, Tyler Barker was appointed Chair of the Committee.

Tyler Barker nominated John Lenchak as Vice-chair. There being no other nominations, John Lenchak was appointed Vice Chair of the Committee.

Tyler Barker assumed the Chair at 7:07 p.m.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

Accessibility Advisory Committee Meeting Minutes
Wednesday, April 1, 2015

Page 2 of 5

APPROVAL OF AGENDA

Moved by Councillor Humfryes
Seconded by James Hoyes

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

RECEIPT OF MINUTES

None.

DELEGATIONS

On a motion of Councillor Humfryes seconded by James Hoyes, the Accessibility Advisory Committee consented to hear Delegation (c) prior to Delegation (b).

- (a) **Stephen M. A. Huycke, Town Clerk**
Re: Advisory Committee Member Education & Training

Stephen M. A. Huycke provided a handout and a PowerPoint presentation entitled "Advisory Committee Orientation 2014-2018", dated April 2015. Members also had before them the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014 and the Town's Procedural By-law and the Terms of Reference for the Accessibility Advisory Committee. Mr. Huycke explained the roles and responsibilities of Advisory Committees in best practices for civic engagement. The presentation touched upon the role of Advisory Committees in civic engagement, and the relationship between Advisory Committees and members of the public, Town Staff and Council.

Councillor Sandra Humfryes, on behalf of the members of the Accessibility Advisory Committee, expressed appreciation for the informative presentation.

Moved by James Hoyes
Seconded by John Lenchak

THAT the comments of the delegation and written material provided be received for information.

CARRIED

**(b) Chris Catania, Accessibility Advisor
Re: Accessibility Advisory Committee Update**

Chris Catania presented the "Accessibility Advisory Committee Update", explaining that the Town of Aurora's Accessibility Plan, established in 2003 is part of the legislative requirement under the *Ontarians with disabilities Act, 2001* (ODA), and is a living document that is reviewed and updated on an annual basis. The role and responsibility of the Accessibility Advisory Committee was reviewed and the significance of active participation and involvement by all members was explained.

The importance of identifying barriers to accessibility and prioritizing them with respect to what needs to be addressed to remove the barriers was explained. It was noted that the Committee will play an active role in reviewing site plan documents for new projects in Aurora in order to identify and comment on accessibility issues and concerns. In addition, it was noted that in 2016 the Committee will also have an opportunity to comment on the design elements of outdoor spaces as a standard required by legislation. Members were encouraged to review and be prepared to provide their feedback on the current Accessibility Plan. In closing it was reiterated that as members of the Accessibility Advisory Committee they will be representing the community by acting as their voice with respect to removing barriers to accessibility within the community.

**Moved by Councillor Humfryes
Seconded by Gordon Barnes**

THAT the comments of the delegation and information provided be received for information.

CARRIED

**(c) Ashley Murdock, King City Resident
Re: Proposal for an Inclusion Coordinator**

Ashley Murdock provided comments and submitted a proposal for the creation of a full time Inclusive Coordinator position for both the Town's aquatics and recreational programming. Members noted that the Town of Aurora should be as inclusive and accessible for all Town programming.

**Moved by James Hoyes
Seconded by Councillor Humfryes**

THAT the comments of the delegation be received for information.

CARRIED

Accessibility Advisory Committee Meeting Minutes
Wednesday, April 1, 2015

Page 4 of 5

MATTERS FOR CONSIDERATION

None.

INFORMATIONAL ITEM

- 1. Memorandum from Accessibility Advisor**
Re: Town of Aurora 2015-2012 Accessibility Plan

Moved by John Lenchak
Seconded by Gordon Barnes

THAT the Accessibility Advisory Committee receive the memorandum from Accessibility Advisor Re: Town of Aurora 2015-2012 Accessibility Plan, dated April 1, 2015 for information.

CARRIED

The Chair relinquished the Chair to the Vice Chair for the purpose of providing New Business.

NEW BUSINESS

The Chair invited members to contact him on matters that they feel need to be addressed.

The Chair commented on a situation that recently occurred at South Lake Regional Hospital, indicating the lack of appropriate equipment (i.e. a ceiling lift) in the x-ray and imaging department. Staff advised that he will provide contact information to Mr. Barker for follow-up purposes.

The Committee suggested that the Accessibility Advisory Committee should have an opportunity to review any plans for the Aurora Armory facility to identify any barriers that may exist.

The Committee reported that during the hours of operation of the Aurora Farmer's Market, additional accessible parking spaces are required on the north and east side of the Aurora Armory facility. The Accessibility Advisor advised that temporary accessible parking spaces during this period may be required and will discuss the issue with the Infrastructure Department.

Accessibility Advisory Committee Meeting Minutes
Wednesday, April 1, 2015

Page 5 of 5

ADJOURNMENT

**Moved by John Lenchak
Seconded by Gordon Barnes**

THAT the meeting be adjourned at 8:47 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
ENVIRONMENTAL ADVISORY COMMITTEE
MEETING MINUTES**

Date: Thursday, April 2, 2015

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Councillor Pirri (Vice Chair), Irene Clement, Danielle Howell, Melville James, Sara Varty, Nancee Webb, and Kristina Zeromskiene

Member(s) Absent: Councillor Mrakas (Chair) and Larry Fedec

Other Attendees: Christina Nagy-Oh, Program Manager, Environmental Initiatives, Fausto Filipetto, Senior Policy Planner, Patty Thoma, Deputy Clerk, and Samantha Kong, Council/Committee Secretary

The Vice Chair called the meeting to order at 7:10 p.m.

1. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest under *the Municipal Conflict of Interest Act*.

2. APPROVAL OF AGENDA

**Moved by Danielle Howell
Seconded by Irene Clement**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF MINUTES

None

4. DELEGATIONS

- (a) Patty Thoma, Deputy Clerk
Re: Advisory Committee Member Education and Training**

Ms. Thoma provided a PowerPoint presentation and handout entitled "Advisory Committee Orientation 2014-2018", dated April 2015, and highlighted the roles and responsibilities of advisory committees, committee members, and staff. She also reviewed the political decision-making process and relationships, including procedural matters within the framework of civic engagement between the public and Council. Members received a copy of the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014, the Town's Procedural By-law Number 5330-11, and the Terms of Reference for the Environmental Advisory Committee 2014-2018 term.

**Moved by Irene Clement
Seconded by Nancee Webb**

THAT the delegation by Patty Thoma be received for information.

CARRIED

- (b) Christina Nagy-Oh, Program Manager, Environmental Initiatives
Re: Environmental Advisory Committee Update**

Ms. Nagy-Oh provided a brief overview of her past experiences with the Town and discussed the progress of current environmental initiatives.

**Moved by Irene Clement
Seconded by Nancee Webb**

THAT the delegation by Christina Nagy-Oh be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

Committee Members consented to consider Informational Item 3 as a Matter for Consideration.

- 3. Memorandum from Town Clerk
Re: Appointment of an Environmental Advisory Committee Member to the
Trails and Active Transportation Committee**

**Moved by Irene Clement
Seconded by Melville James**

THAT the memorandum regarding Appointment of an Environmental Advisory Committee member to the Trails and Active Transportation Committee be received; and

THAT Nancee Webb be appointed to represent the Environmental Advisory Committee on the Trails and Active Transportation Committee.

CARRIED

6. INFORMATIONAL ITEMS

**1. Memorandum from Program Manager, Environmental Initiatives
Re: CEAP Progress Report 2014**

Staff provided a brief overview of the Corporate Environmental Action Plan (CEAP) and discussed the progress reports from 2011 to 2014. She noted that the CEAP will be undergoing review for 2016.

**Moved by Sara Varty
Seconded by Irene Clement**

THAT the memorandum regarding CEAP Progress Report 2014 be received for information.

CARRIED

**2. Memorandum from Program Manager, Environmental Initiatives
Re: Smart Commute Workplace Designation for 2015**

Staff noted that the Town was recently awarded the Smart Commute Gold Workplace designation for 2015 and stated that this is the fourth year the Town has been presented with this designation.

**Moved by Nancee Webb
Seconded by Danielle Howell**

THAT the memorandum regarding Smart Commute Workplace Designation for 2015 be received for information.

CARRIED

4. Memorandum from Senior Policy Planner
Re: Provincial Review of the Oak Ridges Moraine Conservation Plan

Staff provided an overview of the Oak Ridges Moraine Conservation Plan that is currently undergoing provincial review and noted that staff is planning a public consultation event.

Moved by Kristina Zeromskiene
Seconded by Sara Varty

THAT the memorandum regarding Provincial Review of the Oak Ridges Moraine Conservation Plan be received for information.

CARRIED

7. NEW BUSINESS

The Committee inquired about the Leadership in Energy and Environmental Design (LEED) certification status of the Joint Operations Center (JOC). Staff indicated that the Town would like to obtain a Gold LEED certification which requires extensive documentation and the project to earn 60-79 points.

The Committee inquired about using clear bags for recycling and black bags for garbage pick-up during Aurora's Annual Clean-up Day on April 25, 2015. Staff stated that she will follow-up to see if this can be arranged.

The Committee inquired about if they are involved in educating residents about environmental issues. Staff stated that the EAC Terms of Reference indicate that the committee may identify opportunities to implement initiatives for education, outreach, and public consultation.

The Committee noted that there were complaints during the 2014 Yonge Street Sale in regards to distributing bottled water and inquired about booking the water truck for 2015. Staff noted that the water truck is shared by several municipalities and is booked months in advance.

The Committee inquired about the status of removing phragmites and a Member spoke about the Arboretum's trial project for control.

The Committee inquired about the status of the Stronach Eco Park. Staff indicated that timelines are unknown.

Environmental Advisory Committee Meeting Minutes
Thursday, April 2, 2015

Page 5 of 5

8. ADJOURNMENT

**Moved by Danielle Howell
Seconded by Kristina Zeromskiene**

THAT the meeting be adjourned at 8:22 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS
ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
ECONOMIC DEVELOPMENT ADVISORY COMMITTEE
MEETING MINUTES**

- Date:** Thursday, April 9, 2015
- Time and Location:** 7 p.m., Leksand Room, Aurora Town Hall
- Committee Members:** Councillor Paul Pirri (Chair), Don Constable (arrived 7:38 p.m.), Rosalyn Gonsalves, Marilee Harris, Paul Smith, Bruce Walkinshaw
- Member(s) Absent:** Councillor John Abel (Vice Chair)
- Other Attendees:** Councillor Tom Mrakas (arrived 7:38 p.m.), Councillor Michael Thompson (arrived 7:38 p.m.), Anthony Ierullo, Manager of Long Range and Strategic Planning, Michael Logue, Program Manager, Economic Development, Stephen Huycke, Town Clerk, and Linda Bottos, Council/Committee Secretary
-

The Chair called the meeting to order at 7:02 p.m.

1. DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest under *the Municipal Conflict of Interest Act*.

2. APPROVAL OF THE AGENDA

**Moved by Bruce Walkinshaw
Seconded by Rosalyn Gonsalves**

THAT the agenda as circulated by Legal and Legislative Services be approved.

CARRIED

3. RECEIPT OF THE MINUTES

None

4. DELEGATIONS

- (a) **Stephen M. A. Huycke, Town Clerk**
Re: Advisory Committee Member Education and Training

Mr. Huycke provided a PowerPoint presentation and handout entitled "Advisory Committee Orientation 2014-2018", and highlighted the roles and responsibilities of advisory committees, committee members, and staff. He also reviewed the political decision-making process and relationships, including procedural matters, within the framework of civic engagement between the public and Council. Each Committee Member received a copy of the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards" dated December 16, 2014, the Town's Procedural By-law Number 5330-11, as amended, and the Terms of Reference for the Economic Development Advisory Committee (EDAC) 2014-2018 term.

Moved by Don Constable
Seconded by Paul Smith

THAT the delegation by Stephen Huycke be received for information.

CARRIED

- (b) **Anthony Ierullo, Manager of Long Range and Strategic Planning**
Re: Item 1 – Memorandum from Manager of Long Range and Strategic Planning; Re: Economic Development Program Overview

Mr. Ierullo provided a brief overview of the current economic development programs and highlighted the strategies and services delivered by the Town in the key areas of investment attraction, business retention and expansion, and tourism. He indicated that staff would be providing a status report to the Committee regarding the areas identified as economic development priorities in the "Economic Development Action Plan 2012-2014".

Moved by Don Constable
Seconded by Marilee Harris

THAT the delegation by Anthony Ierullo be received for information.

CARRIED

5. MATTERS FOR CONSIDERATION

None

6. INFORMATIONAL ITEMS

**1. Memorandum from Manager of Long Range and Strategic Planning
Re: Economic Development Program Overview**

The Committee inquired about the number of active businesses in Town, business visit reports, and the type of information collected. Staff advised that physical business locations numbered in the range of 1,300 to 1,400 as of mid-2014. He stated that core business information such as the number of businesses, the number of people employed, and sectors is collected in partnership with York Region each summer and an update would be available in September 2015. Staff added that information such as the type of business, its location, and number of employees is available through the employment survey published on the Town's website. He further advised that business visits are documented, but recently they are more about specific issues and building relationships rather than a survey with standardized questions.

The Committee inquired about the objective for further business retention and expansion surveys. Staff noted that 156 surveys, using a standardized form, were conducted in 2012, and that a condensed version was being considered for 2015.

The Committee inquired about the Economic Development Action Plan, with reference to Item 4 of the June 2014 Pending List, and expressed a desire to maintain continuity with the achievements of the previous four years. It was requested that a progress report on various elements of the Plan, and the flow chart requested in June 2014 itemizing the different projects that fall within the purview of EDAC as they relate to the Official Plan and Strategic Plan, be provided prior to the next meeting.

The Committee discussed the direction to establish a Business Improvement Association (BIA) and inquired whether this matter would be part of EDAC's mandate. Staff provided background information, including the process and requirements of establishing a BIA, and advised that Jim Kyle of the CAO's office is leading the project. It was noted that an update report had been provided to Council and it was requested that this information also be shared with the Committee prior to the next meeting.

**Moved by Bruce Walkinshaw
Seconded by Rosalyn Gonsalves**

THAT the memorandum regarding Economic Development Program Overview be received for information.

CARRIED

2. Pending List

Committee Members suggested that the Committee would benefit from reviewing the Pending List provided to EDAC in June 2014 to maintain continuity from the previous term. Staff indicated that continuity would be achieved and that an updated, consolidated economic development activities flow chart and other requested updates would be sent to the Members prior to the next meeting.

Moved by Paul Smith
Seconded by Bruce Walkinshaw

THAT the Pending List be received for information.

CARRIED

7. NEW BUSINESS

The Committee expressed an interest in holding monthly meetings rather than the currently scheduled bi-monthly meetings. The Chair committed to calling a meeting during each of the non-scheduled months, with the exception of July and August, beginning with May 14, 2015.

The Committee inquired about the availability of a broadband gap analysis map and the status of the broadband strategy in Aurora. Staff advised that a study had been conducted by York Region and the Chair noted that this matter would be investigated for further information.

8. ADJOURNMENT

Moved by Marilee Harris
Seconded by Paul Smith

THAT the meeting be adjourned at 8:40 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS ADOPTED BY COUNCIL AT A LATER MEETING.



**TOWN OF AURORA
HERITAGE ADVISORY COMMITTEE
MEETING MINUTES**

Date: Monday, April 13, 2015

Time and Location: 7 p.m., Holland Room, Aurora Town Hall

Committee Members: Councillor Jeff Thom (Chair), Councillor Wendy Gaertner (Vice Chair), Barry Bridgeford, Kathy Constable, Carol Gravelle, Bob McRoberts (Honorary Member), and Martin Paivio

Member(s) Absent: John McIntyre (Honorary Member), and Stan Rycombel

Other Attendees: Councillor Tom Mrakas, Marco Ramunno, Director of Planning and Development Services, Jeff Healey, Planner, Patty Thoma, Deputy Clerk/Council & Committee Coordinator, and Gloria Hardyckuk, Council/Committee Secretary

Members provided brief introductions.

The Chair called the meeting to order at 7:01 p.m.

DECLARATION OF PECUNIARY INTEREST

There were no declarations of pecuniary interest under the *Municipal Conflict of Interest Act*.

APPROVAL OF AGENDA

**Moved by Councillor Wendy Gaertner
Seconded by Bob McRoberts**

THAT the agenda as circulated by Legal and Legislative Services, **with the following addition**, be approved:

- Delegation (c) David Heard, resident of Aurora
Re: Item 3 – Memorandum from Planner
Re: Doors Open Aurora 2015

CARRIED TWO-THIRDS VOTE

ADOPTION OF MINUTES

None

DELEGATIONS

(a) Patty Thoma, Deputy Clerk
Re: Advisory Committee Member Education and Training

Patty Thoma, Deputy Clerk provided a handout and a PowerPoint presentation entitled "Advisory Committee Orientation 2014-2018", dated April 2015. Members also had before them the "Corporate Policies, Programs and Procedures Policy for Ad Hoc/Advisory Committees and Local Boards", dated December 16, 2014 and the Town's Procedural By-law. Ms. Thoma explained the roles and responsibilities of Advisory Committees in best practices for civic engagement. The presentation touched upon the role of Advisory Committees in civic engagement, and the relationship between Advisory Committees and members of the public, Town Staff and Council.

Moved by Martin Paivio
Seconded by Kathy Constable

THAT the comments of the delegation and written material provided be received for information.

CARRIED

(b) Jeff Healey, Planner
Re: Heritage Advisory Committee Update

Marco Ramunno, Director of Planning and Development Services and Jeff Healey, Planner, presented an overview of the Heritage Advisory Committee and summarized the type of matters that may be brought before the Committee for comment and information. They also noted the importance and significance of being actively involved on the Committee.

Moved by Bob McRoberts
Seconded by Kathy Constable

THAT the comments of the delegation be received for information.

CARRIED

**(c) David Heard
Re: Organized Walking Tours Throughout Aurora**

David Heard provided an overview of his experience. He noted that he has guided walking tours throughout the community on behalf of the Town for the Doors Open Event for the past few years and requested that consideration be given to assigning him for the provision of this service on behalf of the Town on a regular basis throughout the year and not just for Doors Open.

**Moved by Councillor Wendy Gaertner
Seconded by Carol Gravelle**

THAT the comments of the delegation be received for information.

CARRIED

MATTERS FOR CONSIDERATION

1. HAC15-001 – Request to Remove a Property from the Aurora, Register of Properties of Cultural Heritage Value or Interest, 92 Tyler Street

Staff presented a brief overview of the request and provided information and history regarding the subject property. He advised that the *Ontario Heritage Act* provides criteria for determining cultural heritage value or interest and noted that the owner wishes to remove the property from the Register as a non-designated “listed” property. Staff explained that the owner plans an architectural style and design that complements the new residential properties along Tyler Street, specifically 97 Tyler Street.

The Committee supported the request in principle, however, they requested that Mr. Michael Smith, Planning Consultant, who was in attendance on behalf of the owner, comment on the matter. The Committee waived the Procedural By-law with a two-thirds vote to allow Mr. Smith to respond to the Committee inquiries about the architecture. Mr. Smith also advised that he would provide the owner with the comments and concerns of the Committee.

**Moved by Martin Paivio
Seconded by Councillor Wendy Gaertner**

THAT Report No. HAC15-001 be received; and

THAT the Heritage Advisory Committee recommend to Council:

THAT the property located at 92 Tyler Street be removed from the Aurora Register of Properties of Cultural Heritage Value or Interest subsequent to demolition; and

THAT the property owner provide the Director of Planning and Development Services with architectural renderings for review by the Committee; and

THAT the property owner works with the Director of Planning and Development Services in order to ensure any proposed new structures are complementary to the heritage character of the area

CARRIED AS AMENDED

INFORMATIONAL ITEMS

**2. Memorandum from Planner
Re: 84 Harrison Avenue – Approval of Wood Plaque Application**

Staff reviewed the written submission by the Aurora and District Historical Society, in support of the request. Committee Members expressed support for the proposed request for a plaque depicting the properties historical significance.

**Moved by Carol Gravelle
Seconded by Barry Bridgeford**

THAT the memorandum regarding 84 Harrison Avenue – Approval of Wood Plaque Application be received for information.

CARRIED

**3. Memorandum from Planner
Re: Doors Open Aurora 2015**

Staff provided an overview of the memorandum and advised that the event is scheduled for Saturday, August 15, 2015 from 10:00 a.m. to 4:00 p.m. He explained that this event provides an opportunity for the community to visit and tour designated heritage buildings throughout the Town along with a detailed brochure that highlights facts and information which is provided for at all locations.

Staff explained that due to time constraints and the deadline imposed by the Ontario Heritage Trust, a list of 10 sites was required for confirmation no later than February 26, 2015. He encouraged Members to continue to offer suggestions, no later than early July, for consideration as additional sites for the event. Councillor Tom Mrakas requested clarification regarding the marketing and advertising for this event, staff noted that the Province of Ontario provides brochures and a website for the event and local newspapers promote Doors Open leading up to the event date .The Committee Members expressed support for the initiative.

**Moved by Carol Gravelle
Seconded by Barry Bridgeford**

THAT the memorandum from Planner regarding Doors Open Aurora 2015 be received for information.

CARRIED

NEW BUSINESS

Councillor Wendy Gaertner submitted an article entitled “New Life For Old Schools”, from the Municipal World publication dated February 2015, requesting that it be considered as a future agenda item.

ADJOURNMENT

**Moved by Kathy Constable
Seconded by Martin Paivio**

THAT the meeting be adjourned at 8:30 p.m.

CARRIED

COMMITTEE RECOMMENDATIONS ARE NOT BINDING ON THE TOWN UNLESS OTHERWISE ADOPTED BY COUNCIL AT A LATER MEETING.



NOTICE OF MOTION	Councillor Michael Thompson
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DATE: April 21, 2015
TO: Mayor and Members of Council
FROM: Councillor Thompson
RE: Communication to Residents

WHEREAS the Corporate Communications Policy (#53) for the Town of Aurora states that “Effective external communication is vital to any organization and is a service provided by an organization to the public. It is a central part of municipal/public communications and a major part of customer service.” and “As municipal governments are the most accountable and accessible level of government, it is the Corporation’s responsibility to provide notice and to keep the public informed of existing and proposed municipal programs and policies so that they can judge the performance of their government.”; and

WHEREAS the objective of the Town’s Corporate Communications Policy (#53) is to ensure residents are kept informed about, and interested in, their municipality; and

WHEREAS the Accountability and Transparency Policy (#67) for the Town of Aurora defines accountability as the principle that the Town will be responsible to its constituents for decisions made and policies implemented, as well as its actions or inactions; and

WHEREAS the Town advertised and invested both staff resources and taxpayers’ money to inform the residents about the potential move towards Clear Garbage Bags; and

WHEREAS the Town advertised and invested both staff resources and taxpayers’ money to notify the residents that there would be two (2) questions on the Election ballot; and

WHEREAS both issues generated significant discussion and engagement from the public; and

WHEREAS the final outcome of both the Clear Garbage Bag program and the Questions on the Ballot were ratified at the March 10, 2015 meeting of Council; and

WHEREAS there has not been any official communication from the Town regarding the final status of these issues because it is the practice of the Town to only communicate “approved items”.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora communicate, commensurate with the efforts to promote and create awareness of these initiatives, with the residents of Aurora to inform them on the final outcomes of the Clear Garbage Bag program and the Questions on the Ballot.



NOTICE OF MOTION

Councillor Michael Thompson

DATE: April 21, 2015

TO: Mayor and Members of Council

FROM: Councillor Thompson

RE: Corporate Communications Policy

WHEREAS the Corporate Communications Policy (#53) for the Town of Aurora states that “Effective external communication is vital to any organization and is a service provided by an organization to the public. It is a central part of municipal/public communications and a major part of customer service.” and “As municipal governments are the most accountable and accessible level of government, it is the Corporation’s responsibility to provide notice and to keep the public informed of existing and proposed municipal programs and policies so that they can judge the performance of their government.”; and

WHEREAS the objective of the Town’s Corporate Communications Policy (#53) is to ensure residents are kept informed about, and interested in, their municipality; and

WHEREAS the Accountability and Transparency By-Law for the Town of Aurora defines accountability as taking ownership and being responsible to stakeholders for our actions or inactions. This value is essential to preserve the public trust and to protect the public interest; and

WHEREAS the practice of the Town is to only communicate “approved” items.

NOW THEREFORE BE IT HEREBY RESOLVED THAT the Town of Aurora’s Corporate Communications Plan (2011) and the Corporate Communications Policy be placed on the next Agenda for review and direction from Council; and

BE IT FURTHER RESOLVED THAT staff bring forward, for Council’s approval, a revised Corporate Communications Plan and Corporate Communications Policy prior to the end of 2015.



NOTICE OF MOTION

Councillor John Abel

DATE: April 21, 2015

TO: Mayor and Members of Council

FROM: Councillor Abel

RE: Town Resources for Events

WHEREAS the Town of Aurora wishes to promote tourism and business development; and

WHEREAS events held within the Town bring awareness and help to promote tourism and business development; and

WHEREAS the Town has many resources and will partner with event organizers.

NOW THEREFORE BE IT HEREBY RESOLVED THAT staff be directed to report back to Council on resources that the Town has available to organizers, for events such as the Run or Walk for Southlake, the Aurora Chamber of Commerce Home Show, or the Winter Blues Festival; and

BE IT FURTHER RESOLVED THAT staff prepare an event package that contains information on available resources, potential locations, required permits, and any other information that may streamline the process in the organization and promotion of various types of events.